

CLEVELAND PUBLIC LIBRARY  
Minutes of the Regular Board Meeting  
April 18, 2023  
Trustees Room Louis Stokes Wing  
12:00 Noon

Present: Ms. Butts, Mr. Corrigan, Ms. Rodriguez,  
Mr. Parker (arrived, 12:08 p.m.)

Absent: Mr. Hairston, Ms. Fryer

Ms. Rodriguez called the Regular Board Meeting to order  
at 12:03 p.m.

**Oath of Office Ceremony for New Trustee Melanie A.  
Shakarian**

Mr. Corrigan administered the Oath of Office to new trustee Melanie A. Shakarian who was appointed to the Library Board of Trustees on March 28, 2023, by the Board of Education for the Cleveland Municipal School District to fill the unexpired term of Alan Seifullah ending July 2, 2024.

After sharing additional information about Ms. Shakarian, Mr. Corrigan congratulated and welcomed her to the Library Board of Trustees.

**Approval of the Minutes**

Ms. Rodriguez moved approval of the minutes for the Regular Board Meeting of 03/16/23. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote.

**PRESENTATION:**

Women's Employee Resource Group Menstrual Equity Initiative Menstrual Equity Statement of Support w/ERG and Councilwoman Jasmin Santana

After Dr. Shenise Johnson Thomas, Chief of External Relations and Development, extended regrets on behalf of Councilwoman Jasmin Santana who was unable to join

OATH OF  
OFFICE FOR  
NEW TRUSTEE  
MELANIE A.  
SHAKARIAN  
Administered

MINUTES OF  
REGULAR  
BOARD MEETING  
OF 03/16/23  
Approved

today's Board Meeting, she thanked the Women's ERG for their tenacity and hard work on this initiative.

Dr. Johnson Thomas introduced Ashley Boyd, Director of Diversity, Equity and Inclusion, who explained that a large part of her responsibility is to ensure accessibility and belongingness. This resolution that the Board will consider today provides access to feminine hygiene products and encourages a sense of belonging to patrons who access our Library and its resources making these products available when they need them.

Ms. Boyd expressed her appreciation to the members of the Women's ERG for their research, hard work and rallying the support of Councilwoman Santana that culminated in drafting a resolution to support the Women's ERG menstrual equity initiative.

The following members of the Talk on Tuesdays (T.O.T.)- Women's Employee Resource Group each shared comments of support for this initiative.

Caroline Peak, Co-Chair; Collinwood Branch Manager, spoke on the importance of Board support to ensure the full implementation of this important issue and to make it meaningful to the community. Before concluding, Mrs. Peak read a statement of support provided by Councilwoman Santana regarding menstrual equity. Mrs. Peak added that the educational piece that accompanies this effort is also important especially regarding DEI.

Valerie Johnson, Co-Chair; Library Assistant - Youth, Union Branch, shared information about marketing strategies for this initiative.

Grace French, Member, Children's Librarian, Hough Branch, spoke on the budget for this initiative and stated although she did not have details about the costs of each item, the investment will be worthwhile. Finally, Ms. French stated that after she and Councilwoman Santana conducted a breakout session at CPL's Girl Power event, she was convinced that this necessary initiative was overdue.

Discussion continued about the Women's ERG and the importance of this initiative.

Director Thomas emphasized that the Employee Resource Groups were not only created as a support system for staff but to raise attention to Library administration on important issues and provide direction on how to better support our community and patrons.

Ms. Rodriguez thanked the Women's ERG for this important presentation.

### **COMMUNICATIONS**

Director Thomas stated that there were no communications to be acknowledged.

### **MOTION TO TEMPORARILY SUSPEND THE REGULATIONS**

Because there was no Joint Finance and Human Resources Committee Meeting, Ms. Rodriguez moved to temporarily suspend the Regulations of the Board of Trustees in Article IX and X requiring referral of resolutions to committees to consider the following resolutions. Mr. Parker seconded the motion, which passed unanimously by roll call vote.

### **FINANCE COMMITTEE REPORT**

Mr. Corrigan presented the following report.

#### **Resolution to Accept Gifts for the Month of March**

(See page 719)

Mr. Corrigan moved approval of the following resolution. Mr. Parker seconded the motion, which passed unanimously by roll call vote.

WHEREAS, The Board receives gifts of moneys, library service materials, technology resources and miscellaneous non-monetary gifts from generous citizens from time to time; and

WHEREAS, Attached to this Resolution is the Gift Report itemizing the gifts received by the Library for the month of March of 2023; now therefore be it

**MOTION TO  
TEMPORARILY  
SUSPEND THE  
REGULATIONS**  
Approved

**RESOLUTION  
TO ACCEPT  
GIFTS FOR THE  
MONTH OF  
MARCH 2023**  
Approved

RESOLVED, That the gifts described in the Gift Report for March of 2023 be accepted upon the conditions connected with said gifts in accordance with Section 3375.40(K) of the Ohio Revised Code.

Fourth Amendment to the Year 2023 Appropriation

(See pages 720-726)

Mr. Corrigan moved approval of the following resolution. Mr. Parker seconded the motion, which passed unanimously by roll call vote.

WHEREAS, **Ohio Revised Code** Section 5705.40 provides for the amendment of an appropriation measure when necessary; and

WHEREAS, It is now deemed necessary to amend the Year 2023 Appropriation Measure, which complies with the Amended Official Certificate of Estimated Resources received from the Cuyahoga County Budget Commission dated April 11, 2023; and

WHEREAS, The aggregate of all appropriation classifications does not exceed the total amount submitted to the Cuyahoga County Budget Commission; now therefore be it

RESOLVED, That the sums indicated on the attached Fourth Amendment to the Year 2023 Appropriation Schedule be approved.

Carrie Krenicky, Chief Financial Officer, stated that we are transferring funds from our Salaries & Benefits category to Capital Outlay in the amount of \$120,000. As a result of the Cleveland Foundation Digital Navigator grant that we received about two years ago for over \$187,000, we are able to reclass salary and benefit dollars to the grant which will help us fund a tech van out of capital outlay.

John Malcolm, Chief Innovation and Technology Officer, Skrtic, explained that the Library will have a mobile makerspace. This mobile community van will be able to go out into the community to locations such as nursing homes, senior centers, schools, recreation centers, community festivals and events and conduct courses and give people hands-on accessibility. The tech van will

also have Wi-Fi broadcasting from it. Technology will be available for participants to experiment with hands-on training in the community.

Mr. Malcolm stated that this is just one of the many initiatives related to what we are trying to do with digital literacy.

In response to Ms. Shakarian's inquiry, Mr. Malcolm confirmed that this transfer will allow us to claim the remainder of the Cleveland Foundation funds.

Ms. Rodriguez suggested a naming challenge for the new tech van.

In agreement with Ms. Rodriguez' suggestion, Director Thomas stated that Mr. Malcolm will be giving a presentation on the Library's overall technology vision. This is one piece of it.

Resolution to Revise Capital Assets Policy

(See pages 727-730)

Mr. Corrigan moved approval of the following resolution. Mr. Parker seconded the motion, which passed unanimously by roll call vote.

WHEREAS, The Library's management recommends revision to the previously submitted Capital Assets Policy, dated June 19, 2014, to include a separate Land Improvements category with a capitalization threshold and useful life consistent with the Buildings/Improvements category, and to describe the effect of the implementation of Governmental Accounting Standards Board (GASB) Statement No. 87, Leases. This is the fourth revision to the original submitted policy dated April 17, 2003 (1<sup>st</sup> revision May 17, 2007; 2<sup>nd</sup> revision December 15, 2011; 3<sup>rd</sup> revision June 19, 2014); now therefore be it

RESOLVED, That the Cleveland Public Library Board of Trustees adopts the attached, revised Capital Assets Policy, effective for the year ended December 31, 2022, and instructs the Library's management to be responsible for implementation and execution of the provisions of this policy and its related procedures.

**RESOLUTION  
TO REVISE  
CAPITAL  
ASSETS  
POLICY**  
Approved

**RESOLUTION  
TO RENEW  
THE  
MAINTENANCE  
AGREEMENT  
WITH TYLER  
TECHNOLOGIE  
S, INC. FOR  
SUPPORT AND  
TO UPDATE  
LICENSING OF  
THE MUNIS  
ERP SYSTEM**

Approved

Resolution to Renew the Maintenance Agreement with Tyler Technologies, Inc. for Support and to Update Licensing of the MUNIS ERP System

(See pages 731-732)

Mr. Corrigan moved approval of the following resolution. Mr. Parker seconded the motion, which passed unanimously by roll call vote.

WHEREAS, In March 2006, the Library entered into a system agreement with Tyler Technologies, Inc. for maintenance of the Library's MUNIS ERP system, and continues to expand the functionality of the Library's ERP system implementing modules to improve efficiency; and

WHEREAS, The Library's ERP system includes Financials, Human Resources, Payroll, and General Revenue and the Library needs to continue support and to update licensing; and

WHEREAS, The effective date of termination of the current maintenance agreement with Tyler Technologies, Inc. for the support and to update licensing of the Library's MUNIS ERP system is May 16, 2023; now therefore be it

RESOLVED, That the Board of Trustees authorizes the Executive Director, CEO or his designee, to execute all documents necessary to renew the Maintenance Agreement with Tyler Technologies, Inc., subject to the Director or Legal Affairs' approval, for the period beginning May 17, 2023 and ending May 16, 2024 at a cost not-to-exceed \$89,010.52, with the expenditure being charged to the General Fund Account 13010053-53360 (Computer Maintenance).

Ms. Shakarian inquired if this platform was for HR and recruiting as well.

Mr. Corrigan stated that he believed that we are on the frontier for libraries with MUNIS.

Carrie Krenicky, Chief Financial Officer, explained that we just contracted with the Government Finance Officers Association (GFOA) to guide us as we are looking to at our systems and network and to ensure that we are

operating efficient and streamlining. A kickoff meeting is scheduled for next month and we will be reviewing where we are currently and the best way to move forward.

Resolution to Accept Gift from the Cleveland Public Library Foundation for Cleveland READS

Mr. Corrigan moved approval of the following resolution. Ms. Rodriguez seconded the motion, which passed unanimously by roll call vote.

WHEREAS, The Cleveland Public Library Foundation is raising funds for the Cleveland READS city-wide reading campaign; and

WHEREAS, The Foundation has agreed to gift the Library \$10,000 to be used to cover the cost of purchasing 10,000 new toys from the Goodsbank NEO; and

WHEREAS, These toys will be used as giveaways at the upcoming Cleveland READS Mid-Year event on May 12; now therefore be it

RESOLVED, That Cleveland Public Library Board of Trustees, pursuant to the authority set forth in R.C. §3375.40(K), hereby accepts this gift from the Cleveland Public Library Foundation in an amount of \$10,000 for deposit into the Founders Fund Account 203046-46100-29801 to be used for Cleveland READS giveaways; and be it further

RESOLVED, That the Executive Director, CEO or his designee is authorized to enter into and execute such agreements and instruments as may be necessary or appropriate to effectuate the terms and conditions of this Resolution, which agreements and instruments shall be subject to the approval of the Library's Director of Legal Affairs.

Mr. Corrigan mentioned that for those things that might be questionable in an ethical or moral sense for the Library to do as its business and where it is important for the Library to have those adjunct abilities, the Foundation and the Friends have helped the Library with the purchase items such as door prizes to help support Library programs. The Foundation and the Friends before them have always provided this support and we are grateful.

**RESOLUTION  
TO ACCEPT  
GIFT FROM  
THE  
CLEVELAND  
PUBLIC  
LIBRARY  
FOUNDATION  
FOR  
CLEVELAND  
READS**  
Approved

Ms. Butts requested additional information about the toys.

In response, Dr. Shenise Johnson Thomas, Chief of External Relations & Development, stated that these new toys are a part of our partnership with Judy Payne, Executive Director at Cleveland Kids' Book Bank.

Tracy Martin, Director of Development, shared these examples of the types of toys that will be given away: Coding Critters Pet Poppers, Hasbro Candy Land, Play-doh Drill and Fill Dentist, Play-doh Ice Cream Truck, Squishables, and Squishmallow - Bertie the Blue.

Erica Marks, Senior Director of Outreach and Programming Services, shared information on how these prizes would be given away.

Resolution to Accept TechCred Program Grant from the Ohio Department of Development

Mr. Corrigan moved approval of the following resolution. Mr. Parker seconded the motion, which passed unanimously by roll call vote.

WHEREAS, The Ohio Department of Development's TechCred program allows employers to invest in their employees by providing grants on a reimbursement basis to cover costs associated with obtaining certain technology-focused and industry-recognized credentials; and

WHEREAS, Employers who apply to participate in the TechCred program and who are accepted into the program are eligible to receive reimbursement of up to \$2,000 per approved credential and up to a total of \$30,000 in reimbursement per funding period; and

WHEREAS, The Library applied to participate in the TechCred program and was approved for employees to receive credentials in Boiler Operations and Maintenance, Electricity for HVAC and Buildings, Microsoft Power Platform Essentials, Adobe CS6 Design Tools, and Microsoft Data Azure Essentials; and

WHEREAS, Because of the nature of the credentials that are eligible for reimbursement under the TechCred program, the Library has selected employees from the Property Management and IT Departments to participate in

**RESOLUTION  
TO ACCEPT  
TEHCRED  
PROGRAM  
GRANT FROM  
THE OHIO  
DEPARTMENT  
OF  
DEVELOPMENT**  
Approved



the TechCred-approved courses, and the Library intends to seek reimbursement for a total of 15 credentials at the rate of \$2,000 per credential; now therefore be it

RESOLVED, That Cleveland Public Library Board of Trustees, pursuant to the authority set forth in R.C. § 3375.40(K), hereby accepts the grant from the Ohio Department of Development in the amount of up to \$30,000, to be deposited into the General Fund Account 101042-42200 (State Aid) on a reimbursement basis following successful completion by selected Library staff of the above-described credentials, and authorizes the Executive Director, CEO or his designee to execute such instruments or agreements as are necessary to effectuate the terms of the grant, which agreements shall be subject to the approval of the Director of Legal Affairs.

Resolution to Amend Resolution Authorizing Payment of Insurer's Panel Rate to Ogletree Deakins for Employment Matters

Mr. Corrigan moved approval of the following resolution. Ms. Shakarian seconded the motion, which passed unanimously by roll call vote.

WHEREAS, On January 19, 2023, the Board of Library Trustees adopted a resolution authorizing the Library to pay the hourly "panel rate" amounts specified by its insurer, Chubb, to Ogletree, Deakins, Nash, Smoak & Stewart P.C. for their work on employment matters covered by the Library's Employment Practices Liability Insurance policy; and

WHEREAS, The "panel rate" approved by this Board on January 19, 2023 consisted of hourly billing rates of \$345 for Shareholders, \$275 for Associates, and \$105 for Paralegals; and

WHEREAS, Through subsequent dealings with Chubb, it was discovered that the correct "panel rate" for services performed by paralegals is \$125 per hour; now therefore be it

RESOLVED, That the January 19, 2023 Resolution Authorizing Payment of Insurer's Panel Rate to Ogletree Deakins for Employment Matters is hereby amended to authorize the Cleveland Public Library to pay the hourly

**RESOLUTION  
TO AMEND  
RESOLUTION  
AUTHORIZING  
PAYMENT OF  
INSURER'S  
PANEL RATE TO  
OGLETREE  
DEAKINS FOR  
EMPLOYMENT  
MATTERS**

Approved

"panel rate" amounts of \$345 for Shareholders, \$275 for Associates, and \$125 for Paralegals to Ogletree, Deakins, Nash, Smoak & Stewart P.C. for legal services in connection with litigation covered by the Library's Employment Practices Liability Insurance policy, which expenditures shall be charged to the General Fund account 11400053-53710 (Professional Services), and requires that the Fiscal Officer continue to provide a report to the Board of Library Trustees of fees paid to Ogletree on a quarterly basis.

Ms. Shakarian asked for clarification on the Library's term with Chubb and the frequency of rate reviews.

**FISCAL OFFICER'S  
REPORT**

Submitted

Bryan Szalewski, Director of Legal Affairs, stated that the Library's current insurance policy with Chubb is from August to August. Panel rates are negotiated between Chubb and the approved law firm, in this case, Ogletree Deakins.

**REPORT ON  
INVESTMENTS**

Submitted

Mr. Corrigan added that the reason this passed in January is because Chubb does its negotiations year end.

**REPORT ON  
CONFER. & TRAVEL  
EXPENDITURES**

Submitted

Ms. Shakarian thanked Mr. Szalewski for this information.

**REPORT ON ALL  
VENDOR  
EXPENDITURES**

Submitted

Fiscal Officer's Report

(See pages 733-792)

**REPORT ON  
SECURITY SERVICES  
EXPENDITURES**

Submitted

Report on Investments

(See pages 793-830)

**REPORTS ON  
EXPENDITURES  
MADE FROM THE  
OWNER'S**

Report on Conference and Travel Expenditures

(See pages 831-832)

**CONTINGENCY  
FUNDS FOR HOUGH,  
JEFFERSON, WEST  
PARK, WOODLAND,  
CENTRAL**

Report on All Vendor Expenditures

(See pages 833-850)

**DISTRIBUTION  
FACILITY, LORAIN,  
EASTMAN, MLK, JR.,  
BROOKLYN AND  
ROCKPORT**

Report on Expenditures Made from the Owner's Contingency Funds for Hough, Jefferson, West Park, Woodland, Central Distribution Facility, Lorain, Eastman, MLK Jr., Brooklyn and Rockport

(See pages 851-873)

Submitted

Report on Expenditures Made from the Owner's Contingency Fund for the High Density Shelving Project

(See page 874)

Fees Paid for Legal and Consulting Services for the Period 01/01/23-03/31/23

(See page 875-876)

**HUMAN RESOURCES COMMITTEE REPORT**

In Mr. Hairston's absence, Ms. Butts presented the following report.

Regular Employee Report

(See pages 877-878)

Ms. Butts moved approval of the Regular Employee Report. Mr. Corrigan seconded the motion, which passed five in favor and one abstention by Ms. Rodriguez.

Retirement Recognition Citation

Ms. Butts moved approval of the Retirement Citation Recognition. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote.

A Citation has been issued for the following staff member on the occasion of his retirement:

Lawrence Finnegan (33 years of service); IT Director IT-CPL/CLEVN ET; retired 03/31/2023

Be it resolved that the citation for the above staff member be presented by the Board of Trustees in appreciation of his faithful and dedicated service given to the Library by him be recorded in the minutes of this meeting, and

Be it further resolved that the citation be sent to him forthwith if they are not present at this meeting of the Board of Trustees.

**REPORT ON EXPENDITURES MADE FROM THE OWNER'S CONTINGENCY FUND FOR THE HIGH-DENSITY SHELVING PROJECT**

Submitted

**FEEES PAID FOR LEGAL AND CONSULTING SERVICES FOR THE PERIOD 01/01/23-03/31/23**

Submitted

**REGULAR EMPLOYEMENT REPORT**

Approved

**RETIREMENT RECOGNITION CITATION**

Approved

In his absence, Mr. Corrigan and various Trustees extended congratulations and best wishes to Mr. Finnegan.

**REPORT ON  
PAID SICK TIME**  
Submitted

Report on Paid Sick Time

(See page 879)

**EMPLOYEE  
DEMOGRAPHIC  
S (EEO-4)  
REPORT**  
Submitted

Employee Demographics (EEO4) Report

(See page 880)

**INSURANCE  
SUMMARY  
REPORT**  
Submitted

Insurance Summary Report

(See page 881)

As a reminder, Lynn Sargi, Chief Talent Officer, stated that these reports are presented to the Board on a quarterly basis: EEO, Insurance and Sick Leave Usage. This EEO report includes race, gender as well as EEO classifications. As a reminder, we have received public comments asking that we re-incorporate all three categories in our reporting.

After thanking Ms. Sargi for sharing this information, Ms. Rodriguez thanked Ms. Butts for her report.

**COMMUNITY SERVICES REPORT**

Mr. Parker submitted the following report.

**MONTHLY  
ACTIVITY  
REPORT**  
Submitted

Monthly Activity Report

(See pages 882-891)

Mr. Parker presented the Monthly Activity Report and referred the Board to the report for additional information.

After the Director's brief introduction, Nancy Mocsiran, Knowledge Manager, shared the following Library Usage Trends Report.

Hours Open

Several factors have led to the decrease in hours open. In 2019, we were celebrating our 150th anniversary year

and all locations were open after Safe, Warm, and Dry work was completed during 2018.

During the height of the pandemic, the library's operating hours were modified to 10a-6p, six days a week, for all locations. In addition, as many as seven locations have been closed at the same time due to FMP work. Currently, we have five branches closed, which represents a loss of nearly 1,000 hours per month.

### Visits

2018 and 2019 really were great years for us as far as visits go. In 2019 we had nearly 2.5 million patrons enter our doors.

Our monthly average is currently around 47% of our pre-pandemic numbers.

### Visits 2021-Present

Although our hours open are much lower and we still have several branches closed for FMP work, our average monthly visits are up 31% since January 2021. This is great news, particularly since several of our west side branches will be reopening throughout the summer months and our Woodland Campus is also scheduled to reopen this year. Our Eastman, Lorain, and West Park have historically been some of our busiest branches, so it will be a big boost to the numbers when they are all open again.

It must be noted that the West Park Campus numbers are not included in this total as the people-counting equipment has not been calibrated yet. Once this is installed, there will be an additional bump in our numbers.

### Circulation

Circulation has rebounded and levelled off, with an overall drop of about 35%.

Notably, the percentage of digital materials has shown sizable growth, going from just 10% in 2018 up to 48% of our total circulation currently. I would like to add that at nearly 3 million items, the CPL and CLEVNET

consortium has one of the largest digital collections in the country.

#### Circulation 2021-Present

While our overall circulation is down, we've shown a 46% improvement since January 2021, circulating over a million items just since the beginning of this year. In 2023, we will easily beat our totals for the last three years.

#### Computer Use

In addition to the days that the library was closed, we also had occupancy and time limits until November of 2022. This severely impacted our computer usage.

#### Computer Use 2021-Present

But we have shown steady gains, with usage up 52% since January 2021.

#### WiFi Use

The State Library of Ohio changed the way that wifi use was calculated in 2019, so we are not able to get a reliable comparison for years prior to 2020. It's like comparing apples and oranges. However, since April of 2020, wifi use is up 168%.

#### Programming

While overall programming is down, the overall total for 2022 was 68% of our pre-pandemic numbers. Since 2020, we've increased our programming by 90%.

Discussion continued about programming and attendance, Director Thomas noted that we provide more programming than most libraries across the country. There are some large libraries that are still not doing any programming at all. As we are rebounding from COVID, they do not want to put their staff in harm's way.

Ms. Mocsiran suggested that this report may be provided to the Board on a quarterly basis.

Director Thomas and Mr. Parker thanked Ms. Mocsiran for her report.

Building Status Update

John Lang, Chief Operating Officer, stated that dates for these branch openings are being finalized: Lorain (June); Woodland (July); Eastman (August); Brooklyn (September); Rockport and MLK projects will be scheduled in 2024.

Mr. Lang gave an update on the Walz Branch project stating that after demolition of the old Walz Branch occurred, our project partner Northwest Neighborhoods Community Development Corporation (NNCDC) was unable to proceed with construction due to a funding gap. The project has been on hold since that time. This month, NNCCDC indicated that they have received \$2 million in American Rescue Plan Act (ARPA) funding for the project from Cuyahoga County and that they have a similar request with Cleveland City Council which they expect to be acted on by June. If NNCCDC is successful and receives their gap financing then the project will be re-advertised for construction bidding a GMP could be brought to Board in late 2023.

In response to Mr. Corrigan's inquiry, Mr. Lang confirmed that our construction manager will be Gilbane.

Ms. Shakarian asked if the Board was in a position to write letters of support regarding the proposal to City Council.

In response, Mr. Lang stated that CPL has already provided a letter of support for Northwest Neighborhoods CDC and that Councilwoman Spencer has been an advocate for the project on City Council.

As he continued, Mr. Lang reported that we are in the process of preparing the Eastman Reading Garden for opening this spring and regular landscaping will happen next month. We are considering some long-term street scaping and improvements.

Finally, Mr. Lang addressed a concern regarding the upkeep of the old Hough Branch property and stated that Property Management crews are onsite weekly to monitor and eliminate any garbage or trash that may be on the property. There appears to have been some dumping on the adjacent vacant shopping plaza. Although there may

have been a complaint about the Library not maintaining the property, which is not the case.

Ms. Rodriguez confirmed that a public comment was brought to the Board's attention. For the record, Ms. Rodriguez thanked Mr. Lang for addressing the complaint and explaining that the dumping was not on Library property.

Director Thomas suggested that Mr. Lang contact Councilwoman Howse to inform her of the situation so that someone can communicate with the owners of the property so that they can clean it up.

Mr. Parker thanked Mr. Lang for his update.

**ADVOCACY  
TASKFORCE  
UPDATE**  
Presented

Advocacy Taskforce Update

Dr. Shenise Johnson Thomas, Chief of External Relations & Development, reported that we received word from the Ohio Library Council (OLC) that the Ohio House Finance Committee has accepted a substitute version of the state budget, House Bill (HB) 33. This version did keep the PLF at 1.70% however floor amendments have not been put forth.

OLC is urging the House Finance Committee and the Senate to hold public libraries harmless from any proposed reductions to the PLF caused by the tax reform changes and asking the House to set the PLF percentage at 1.76% to offset the reduction if there are any in state income taxes contained in Sub. HB 33.

Dr. Johnson Thomas announced that the Library will be participating in OLC Legislative Day at the Statehouse on April 26, 2023, advocating for the PLF and to mitigate any implications resulting from tax reforms.

**FOUNDATION  
UPDATE**  
Presented

Foundation Update

Dr. Shenise Johnson Thomas, Chief of External Relations & Development, reminded the Board of the Cleveland READS Company Challenge Kick-Off Breakfast to be held on April 19, 2023, on the 2<sup>nd</sup> floor of the Louis Stokes Wing. This event is to galvanize support from corporations and organizations to become sponsors of the Cleveland READS Campaign. We have a goal to raise \$500,000 and up to \$250,000 will go directly to the Library in support of



successfully executing this campaign. We have a fundraising event in October also part of the sponsorship package. The theme of this event is **The Economic Benefits of a Literate Workforce.**

The program will consist of Director Thomas who will serve as our MC. Remarks from Cleveland READS Co-Chairs Connie Hill-Johnson and Tom Dewey; keynote by Eric Gordon, CMSD Superintendent; LaRese Purnell, CPLF Vice President, will moderate a panel that includes Council President Blaine Griffin, Donna Flynt, Parker Hannifin Corp., and Hal Martin, Federal Reserve Bank of Cleveland.

Mr. Parker thanked Dr. Johnson Thomas for her updates.

#### Diversity, Equity & Inclusion Update

Ashley Boyd, Director of Diversity, Equity and Inclusion, stated that she has assumed oversight of the Library's six Employee Resource Groups.

Ms. Boyd reported upcoming activities with some ERG's. In May, the Cultural Diversity ERG will have a presence at the Cleveland Asian Festival. In June, the Rainbow Readers ERG will support Pride in the CLE and the Black ERG will celebrate Juneteenth in a collaborative effort with the Downtown Cleveland Alliance annual Freedom Fest event.

Ms. Boyd stated that she has worked with the Human Resources Department and a third party to produce a sexual harassment training for all Library employees that consists of two different components: one for management and the other for non-management employees.

In closing, Ms. Boyd stated that she had the opportunity to visit several westside branches including Carnegie West, South, Fulton and Jefferson and had introductory meetings with staff and management to share ideas, discuss challenges, etc.

Mr. Corrigan asked Ms. Boyd to share information about her background.

In response, Ms. Boyd stated that for the past 18 years, she was employed at the Cuyahoga County Board of Developmental Disabilities where she served in

**DIVERSITY,  
EQUITY &  
INCLUSION  
UPDATE**  
Presented

several capacities including Diversity, Equity & Inclusion Administrator and Communication & Inclusion Supervisor.

Several Trustees expressed their pleasure in having Ms. Boyd as a member of the CPL team.

Ms. Rodriguez thanked Mr. Parker for his report.

### **OLD BUSINESS**

There were no items of Old Business to be discussed.

### **NEW BUSINESS**

Ms. Rodriguez introduced the following items of New Business.

#### **Resolution to Support the Women's ERG Menstrual Equity Initiative**

(See pages 652-654)

Ms. Rodriguez moved approval of the following resolution. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote.

WHEREAS, The Cleveland Public Library Women's Employee Resource Group (ERG) exists to cultivate an inclusive environment that supports and encourages women and persons identifying as women to advance their skills and leadership potential through connection, mentorship, collaboration, education, and discussion; and

WHEREAS, The Women's ERG seeks to obtain the Board of Library Trustees' support of its menstrual equity initiative that addresses menstrual equity issues through advocacy, education, and access to menstrual products for those in need; and

WHEREAS, The Cleveland Public Library recognizes that diversity, equity and inclusion are mutually reinforcing and must be woven through the Library's vision, mission, values, strategic priorities, goals, and objectives and wishes to adopt a statement in support of the Women's

**RESOLUTION  
TO SUPPORT  
THE WOMEN'S  
ERG  
MENSTRUAL  
EQUITY  
INITIATIVE**  
Approved

ERG menstrual equity initiative; now therefore be it RESOLVED, That the Board of Library Trustees expresses its support of the Women's Employee Resource Group menstrual equity initiative.

#### **PRESIDENT'S REPORT**

Ms. Rodriguez deferred her President's Report at this time.

#### **PUBLIC COMMENT**

Ms. Rodriguez acknowledged a public comment from Mrs. Naomi Gibbs who expressed concern about the old Hough Branch property becoming a dumping ground for trash and stated that this was issue addressed during the Building Status Update as presented by John Lang, Chief Operations Officer.

#### **DIRECTOR'S REPORT**

Before presenting his report, Director Thomas gave an overview of the Ride & Read event held on April 12, 2023, at Tower City, Windermere, and West Park stations. Over 3,000 books were distributed. Mayor Bibb and India Birdsong Terry, GCRTA General Manager stopped and joined the event as well. Director Thomas thanked Tana Peckham, Chief Strategy Officer, and all Library staff for their hard work on this event.

As he continued, Director Thomas saluted Erica Marks, Senior Director of Outreach and Programming Services, for a very successful Girl Power event held on April 13, 2023, which happened to be a few days after the passing of her grandfather. Director Thomas expressed his sincerest appreciation to Ms. Marks for her dedication to her work even during this difficult time.

#### **Strategic Plan**

##### **Our Mission:**

We are "The People's University," the center of learning for a diverse and inclusive community.

**PRESIDENT'S  
REPORT**

Deferred

**PUBLIC  
COMMENT**

Acknowledged

**DIRECTOR'S  
REPORT**

Presented

**Our Strategic Priorities:**

1. Form communities of learning
2. Fight community deficits
3. Ready for the future: CPL 150
4. Cultivate a global perspective
5. Innovate for efficient and sustainable operations

**PUBLIC SERVICES****MAIN LIBRARY****PROGRAMS, SERVICES, AND EXHIBITS****Cleveland READS**

Staff across Main Library continue to promote Cleveland READS by creating book displays and inviting patrons to participate on a regular basis. In addition, Sr. Director of Public Services Robin Wood and Lending Department Manager Steve Wohl coordinated a Cleveland READS information and registration table for Main Library on Friday, March 17. In addition, Ms. Wood identified staff volunteers for the Ride & Read event at Tower City on April 12.

**Music at Main**

The Fine Arts Department hosted Baroque music group Les Delice on March 4. The group performed in Brett Hall to an audience of 91 patrons.

Special Collections staff hosted a Pop-Up Performance with Cleveland-based Nigerian artist CHIMI. Thirty-two patrons were in attendance.

**Get Graphic! Graphic Novel Discussion**

Sr. Literature Department Librarian Nick Durda hosted a discussion of *Acting Class* by Nick Drnaso at the Get Graphic! Graphic Novel Book Club on March 2.

**Chinese Language and Yoga Instruction**

International Department Sr. Subject Librarian Caroline Han, hosted a Chinese Language Learning and Yoga instruction program. Eleven patrons attended the event.

**Genealogy Programs and Services**

The Center for Local & Global History hosted a Genealogy program on March 18.

**Youth Services Programs**

The Youth Services Department staff members continued hosting Story Times and other program events during the month of March.

On March 17, they hosted a St. Patrick's Day Pre-Parade Celebration Program. The program included crafts and activities, walk-around Dinosaur baby puppets, balloon twisting, free giveaways, and live Irish music! Nearly 170 patrons visited the department for the event.

**Patron Services****Seed Library**

The Science and Technology Department opened the Seed Library on the first day of spring, March 20, 2023. Science and Technology Public Services Associate Karen Cerney has taken point on this and will work with the Seed Bank on maintaining the box this year.

**Covid Test Distribution**

Lending Department staff continued to distribute a limited supply of free BiNaxNow at-home COVID tests to patrons via the Drive-Up Window.

**Passport Services**

Lending Department staff continued to serve as Passport Acceptance Agents. Staff review and process new Passport applications, including providing Passport photograph services.

**LibChat On-Line Reference**

Main Library Public Service staff continue to respond and resolve patron inquiries via the online chat system, LibChat.

**Tax Forms**

Business Economic and Labor Librarian Susan Mullee coordinated the ordering and distribution of Federal and State of Ohio Tax forms as well as Federal Instruction Booklets for CPL Departments and all Branches.

**Tour Groups**

<b>Tour Groups</b>	<b># of Groups</b>	<b># of Participants</b>
General Tour Groups	4	33
Youth Services Tour Groups	4	236
<b>Total</b>	<b>8</b>	<b>239</b>

**Scheduled Public Tour Groups:**

Barberton Middle School (two groups)  
 Open Door Academy  
 Menlo Park Academy

\*One of the students from Menlo Park Academy was a second-place winner in the regional History Day event this year. He used the library's database for his project about railroads in Cleveland.

Fine Arts and Special Collections staff taught a Tri-CLE Leadership seminar to six students from the college's Mandel Scholars program. The seminar was titled "Photography, Archives, & Authority: Edward S. Curtis's The North American Indian," and was praised for modeling and cultivating "intellectual virtues" espoused by the college.

**Unscheduled Tours:**

Two visitors from Dearborn, Michigan received a mini tour of the Main building.

Four visitors from Buffalo, NY received a mini tour of the Main Building.

<b>Photo Shoot Groups</b>	<b># of Participants</b>	<b>Donations Accepted</b>
10	86	\$500.00

**Books by Mail Programs**

**Words on Wheels:** The Shelf Department sent 14 packages including 16 items to Cleveland Public Library patrons through the Words on Wheels program as of March 15, 2023.

**Homebound:** In February 2023, Homebound Services sent 108 packages to 95 patrons. Year-to-date, Literature staff has sent out 318 packages to 283 patrons requests.

**OUTREACH**

Center for Local and Global History Department Manager Olivia Hoge along with Librarian Terry Metter served as Region 3 History Day judges at the Western Reserve Historical Society on March 4. Mr. Metter judged senior exhibits and Ms. Hoge judged junior documentaries.

Lending and Circulation Manager Stephen Wohl and Lending Supervisor Karie Felder met representatives from Breakthrough Schools on March 15 to discuss the most efficient way to register the 3,000+ Breakthrough School students (Grades K-8) for Cleveland Public Library cards.

Lending Department Clerk Lamar Edmondson joined the CPL Drill Cart Team and marched in the 2023 St. Patrick's Day Parade in Downtown Cleveland.

Youth Services Department staff hosted Story Times at St. Augustine and CMSD. The programs and activities included "*Stay In and Paint! Afternoon Adventures*", and Saturday's "*Imagination Station*."

Fine Arts and Special Collections Staff assisted with planning music performance and art activities for the March 23 Senior Showcase events at West Park and MLK. In addition staff presented special collections materials to students visiting from the Menlo Park Academy on March 13.

Business, Economics and Labor (BEL) Senior Subject Librarian Sandra Witmer and General Research Collections Manager Sarah Dobransky gave an online presentation for Cleveland SCORE (Service Corps of Retired Executives) focusing on Cleveland Public Library's databases for small business research. The audience was a combination of SCORE mentors and the public who are interested in starting a small business. In addition, BEL Department Librarian Zachary Hay provided staff at the West Park Branch with a list of titles for their summer program on financial literacy, entrepreneurship, and starting a business for young adults.

The Science and Technology Department sent houseplant and propagation books to the Jefferson Branch for their Plant Swap program.

Library Assistant Todd Fagan currently assigned to the Main Library Literature Department visited Stockyard Elementary, speaking to 183 students in nine classes on February 22.

CLGH Manager Olivia Hoge and Literature Department Manager Don Boozer staffed an information table at the Cleveland Charge game at the Wolstein Center on February 25. The theme of the night was Superman, and the table featured artifacts from the Superman collection in Literature/Ohio Center for the Book as well as information about Cleveland READS. Attendees enjoyed talking about Superman, comics, and reading.

CPL Videographer Catherine Young recorded a *Book Drops* episode on March 16 with Mr. Boozer and Hough Branch Public Services Associate Mike Deneen on baseball history, nationally and in Cleveland, with a selection of nonfiction and fiction titles. The Sports Research Center was also featured. The episode was recorded to coincide with the Opening Day of the baseball season on March 30.

On March 15, the Ohio Center for the Book sent out its first quarterly newsletter via email featuring upcoming programs, Ohio literary events, seasonal Ohio author birthdays, and more. A reader responded by email to say: "Oh thank you, thank you!! I have been dreaming of a state-wide literary publication. This is marvelous. Your fan, Karen".

*Page Count*, The Ohio Center for the Book (OCFB) podcast hosted by OCFB Fellow Laura Maylene Walter, posted an episode featuring Prince Shaker on February 28 discussing his debut memoir. On March 14, an episode of poetry critiques was published Ms. Walter in conversation with *Mid-American Review* Editor-in-Chief Abigail Cloud and Poetry Editor Megan Borocki. *Page Count* is available at the Ohio Center for the Book website or wherever you subscribe to podcasts.

The International Department staff continue to promote newly arriving materials by forwarding eight emails to 1,521 patrons on the department's listserv database. In addition, International staff responded to six agency Long Loan requests and selected, boxed and shipped a total of 4,753 items: CH-MAIN (868); CH-UNHTS (620); HU-MAIN (1910); ME-MAIN (230); SH-MAIN (920) & WE-E (205).



International Languages Manager Milos Markovic welcomed 20 members of United Hungarian Societies of Cleveland to CPL Main on March 15. Visitors were honoring 200 years anniversary of the birth of national poet, Sandor Petofi, with a formal wreath laying ceremony. Petofi's bust is permanently displayed on 3<sup>rd</sup> floor of Main Library.

### **COLLECTION MANAGEMENT**

CLGH Public Services Associate Kristin Galewood inventoried 700 photos in the Cleveland City Hall Collection large format photographs, Librarian Mark Tidrick inventoried 100 photos in the Cleveland City Hall Collection, and Library Assistant Adam Jaenke began documenting Main Library for the Neighborhood Photographic Survey. Sr. Map Collection Librarian Lisa Sanchez and Manager Olivia Hoge deaccessioned 1,118 superseded topographic maps of Canada to Natural Resources Canada and Photograph Collection Librarian Brian Meggitt organized roughly 2,000 photographs from the East Side Daily News acquisition, in preparation for processing.

Special Collections Staff began an assessment of the department's archival holdings.

Business, Economics, and Labor Librarian Susan Mullee created a Cleveland Public Transit Ephemera Collection with the assistance of Technical Services Librarian Michael Gabe.

Literature Department Staff weeded 410 items from the collection and added 524 items during the month of February. Weeding numbers were down due to the departure of Librarian Evone Jeffries. Her expertise in de-selection will be missed until a replacement for the vacancy can be found.

Shelf Manager Demba Diawara is monitoring the move of the library collection on the 7<sup>th</sup> floor, to make way for the conversion to a high-density mobile storage system.

Assistant Shelf Manager Bianca Jackson led a team of Pages for a shifting project in Special Collections. Shelf Department Pages have been shelving and shifting in Youth Services, Fine Arts, Science, and Social Sciences stack collection.

International Languages staff withdrew 348 items from the collection. A total of 74 items were moved to the Stack collection and 186 new items were received into the department from Tech Services. The department ordered 527 new items for a total expenditure of \$13,126 for the month.

#### **MAIN LIBRARY RESEARCH HIGHLIGHTS**

- Lakeview Cemetery contacted the Center for Local and Global History (CLGH) with a question about a memorial to unidentified victims of the Collinwood School Fire at Lakeview Cemetery. CLGH Librarian Terry Metter used microfilm editions of the *Cleveland News, Press, Leader, and Plain Dealer* to provide numerous articles to the patron.
- CLGH Librarian Terry Metter assisted a patron to find a *Plain Dealer* article he appeared in as a child. The patron and a friend skipped school to attend the 1987 St. Patrick's Day Parade and were quoted in the paper. They provided fake names to the reporter to avoid detection by school officials and their parents.
- CLGH Public Service Associate Aimee LePelley assisted a patron in locating an image of her grandfather who was murdered in the 1940s from a *Plain Dealer* article. It was an unprocessed photo that is now added into the Portrait Collection.
- CLGH staff assisted a stand-up comedian and New York native locate information including photographs, newspaper articles, and family history on her mother, her family, and her neighborhood. The patron will be using the information during her stand-up routine.
- CLGH Photograph Librarian Brian Meggitt assisted a patron with finding and obtaining images of streetcars on their way to Garfield Park.
- CLGH Manager Olivia Hoge assisted a patron with finding Sheron Road in Rocky River. This road only

existed for a short time from the mid-1950s until the construction of Interstate 90.

- CLGH Sr. Map Librarian Lisa Sanchez and Manager Oliva Hoge assisted a patron with information on a footbridge near Sloane Ave in Lakewood, which goes over the railroad tracks and between houses. The bridge is no longer in operation.
- Business, Economics, and Labor Department Librarian Susan Mullee researched typing and shorthand standards in the early 1930s for a patron, consulting *A Shorthand Exhibit and a Summary Statement of a New Method of Writing*. Cleveland Public Library is the only library that owns this title.
- The Business, Economics, and Labor Department received a request for *The Pennsylvania news: Central Region of the Pennsylvania Railroad, Pittsburgh, Pa.* Cleveland Public Library is the only library that owns this title.
- Science and Technology Department Senior Librarian Jim Bettinger provided scans from Maintenance of Aircraft Tubing Systems by Parker Appliance Company, (1943) for a project from a Washington state-based aircraft manufacturer. Cleveland Public Library is one of only four libraries with this item.

#### **STAFF DEVELOPMENT**

Ohio Center for the Book Fellow Laura Walter co-presented a webinar with Maryland Center coordinator Aditya Desai on creating and running a podcast on February 17.

Youth Services Department Librarian Cassandra Feliciano attended a *Warming Up to Summer* webinar presented by NEO-RLS and *Flirting VS Sexual Harassment* webinar presented by Cleveland Rape Crisis Center Director of Education and Outreach Arnetta Matthews, MA, LPCC, OCPSA.

Youth Services Department Librarian Eric Hanshaw attended the *Best Foot Forward Conference* in Powell,

Ohio in February. This conference was organized by the Ohio Afterschool Network.

Center for Local and Global History Public Service Associates Kristen Galewood and Aimee Lepelley attended the *RootsTec 2023* virtual conference on March 2 and 3.

Center for Local and Global History Sr. Maps Librarian Lisa Sanchez attended the *Women in GIS Luncheon* on March 10. In addition, Ms. Sanchez attended the ACRL 2023 Conference in Pittsburgh, PA March 15 - 18.

Special Collections staff attended *Terms of Art: Design, Description & Discovery in Cataloging*, a virtual symposium presented by the Hood Museum at Dartmouth College, with particular focus on the sessions "Reparative Archival Description at Rauner Library", "The Spectacle of Bodily Difference in Georgian England: A case study in describing visual and textual representations of bodily differences in historic printed materials", "Case Study: Leveraging the Authority of Labels to Align Design with Diverse Audiences", and the "Case Study: Assessing the Application of a Locally-Developed Controlled Vocabulary".

Fine Arts Music Librarian Andy Kaplan virtually attended the 2023 Music Library Association/Theater Library Association conference March 2 - March 3.

Business, Economics, and Labor staff members Sandy Witmer, Zac Hay, and Susan Mullee participated in the webinar *Investing in the Digital Age: Resources for Patrons* by the U.S. Securities and Exchange Commission.

Business, Economics, and Labor Librarian Susan Mullee attended a Federal Depository Library Program webinar, *Prices and Wages by Decade: An Overview*. She also attended the Gale webinar, *Build Your Own Escape Room Using Gale*.

Business, Economics, and Labor Public Service Associate Alycia Woodman viewed the Niche Academy webinar *Level Up Your Book Display*.

Social Sciences Librarian Forrest Kilb attended the WebJunction webinar *Creating a Restorative Library Culture*.

Social Sciences Librarian Helena Travka attended the Sourcebooks webinar *Spring 2023 Adult Preview*, and the Booklist webinar *Spring Book Club Picks*.

Literature Department Public Services Associate Alison Guerin attended a NEO-RLS webinar, *Social Media Success is Possible! How to Transcend Tricky Algorithms and Handle Trolls*.

Sr. Literature Department Librarian Nick Durda and Public Services Associate Alison Guerin participated in a meeting of the CPL International Dublin Award Committee.

Shelf Department Assistant Manager Cynthia Coccaro attended a NEO-RLS webinar titled *Responding to Uncomfortable Situations in the Workplace*.

Public Service Associate Lisa Held attended the NEO-RLS webinar titled *Library Outreach* on 3/14/2023.

#### **OTHER**

Center for Local and Global History Manager Olivia Hoge and Librarian Mark Tidrick toured Zygote Press with Literature and Ohio Center for the Book Manager Don Boozer and Senior Librarian Nick Durda. The meeting and tour had the intention of fostering collaboration between Zygote Press and CPL.

On March 13, Literature and Ohio Center for the Book Manager, Don Boozer recorded a WEWS Newschannel 5 Commercial on the importance of book clubs in relation to Cleveland READS:

<https://www.news5cleveland.com/lifestyle/cleveland-public-library/cleveland-public-library-book-clubs>

Shelf Assistant Manager Bianca Jackson directed our Y.O.U. staff to sort and ship Cleveland READS prizes to departments and branches.

## CLEVELAND DIGITAL PUBLIC LIBRARY

### **Summary**

ClevDPL scanned, described, and uploaded; repaired books and flat paper; did ILL; and served patrons.

### **Programs & Exhibits**

Staff participated in professional groups and Main Library meetings. The department monitored environmental conditions in exhibits, updated exhibits on the touch wall in our space, and addressed physical issues in Main Library display cases.

### **Public Service Statistics**

ClevDPL had 84 in-person visitors during March. We had 14 two-hour scanning appointments. From March 1 to March 29, Google Analytics (GA) reports 9,104 sessions for 6453 users and 135, 484 page-views. Search engines delivered 60% of our sessions. Searching in CONTENTdm accounted for 19% of our sessions. Referrals were 5% of our accesses. 3% of our sessions came through social media. 52% of our users accessed our site using desktop computers, and 48% accessed CONTENTdm through mobile devices (4% tablets and 44% mobile).

### **Outreach**

Community partners' work in March continued. The department collaborated with Playhouse Square staff for a volunteer donation/scanning project. Worked with Shaker Area Development Corporation to scan their community newsletter *Connection*. The Cleveland Orchestra scrapbook scanning project continues. ClevDPL had numerous local artists scan their works.

### **Collection Development**

As of March 29, 1815 images were scanned, 2189 were post-processed and QA'd, and 162 images were uploaded, many of which were included in multi-image pdfs. The web archives continue to document 44 unique Cleveland and NE Ohio organizations. Scanning highlights include continuing scanning local newspapers, uploading urban planning documents, and scanning sheet music.

### **ILL**

Statistics from OCLC are one month behind and cover February. We had 69 requests from CPL users for materials from other libraries. Response time by other libraries, averaged an 11 day 19-hour turnaround on our

patron's requests for books and materials. Partner libraries made 702 requests through OCLC to borrow from CPL and made 15 requests through ALA forms. CPL staff managed a response time for books of four days and eight hours. ClevDPL again had ILL requests from incarcerated persons and general researchers using ALA forms. Staff trained new hires to do ILL lookups this month.

### **Staff Development**

Two candidates were hired and are now being trained on digitization, interlibrary loan, and preservation tasks. Staff have continued training on the new off-system ILL data entry process. Staff are now using the new Google Analytics platform.

### **Preservation**

As of March 29, preservation received 64 items and returned 37 items. Six labels were prepared, and staff did 22 complex and 14 simple repairs on codex books. The department continued working on an inventory of artwork in the library system. Working with new arts director, staff continued planning reinstall of murals at Lorain and Eastman. Staff also enhanced navigation for private art collection in CONTENTdm.

### **Planning Activities**

The department continues to plan for art moves and storage of art. Staff are delivered programming this winter, and are training new staff and planning for more programming in the fall.

## **OHIO LIBRARY FOR THE BLIND AND PRINT DISABLED**

### **Activities**

For March 2023, circulation statistics were not ready in time to submit when this report was due.

Requisitions were entered into Munis to purchase equipment and software to be used with the OLBPD recording booth. Once installed and set up is completed, OLBPD will continue to train with National Library Service (NLS) studio staff on the production of audio reading materials that meet quality assurance standards. Ideally, the summer edition of the patron newsletter could be the first OLBPD studio production.

OLBPD is working on plans for a pilot project in collaboration with Jackie Conner, retired Director of

the NLS Multi-State Centers East, to expand outreach and promotion of OLBPD services in the greater Cincinnati area. Ms. Conner would like to partner OLBPD with Clovernook Center for the Blind and Visually Impaired in a cooperative campaign to introduce potential new readers to OLBPD services.

OLBPD staff participated in remote programming and provided information and talks about the service during the Cuyahoga County Public Library North Olmsted Branch staff training on March 8; Westlake High School Wellness program on March 21; CPL Senior Showcase at MLK on March 23; and the Foundation Fighting Blindness tour of OLBPD on March 25.

The OLBPD adult book club met remotely on March 9 to discuss *The Nightingale* by Kristin Hannah.

#### **Staff Development**

The OLBPD Coordinator participated in KLAS Administrator training. This comprehensive four session training hosted by KLAS provided a task and module oriented tour on their automated integrated library system.

Non-Bargaining Union staff and Page evaluations were prepared and administered.

### **PUBLIC ADMINISTRATION LIBRARY**

#### **Programs/Exhibits**

Popular continues to share items for display outside of PAL.

PAL celebrated Women's History Month with a display of our books in the City Hall Lobby.

#### **Collections**

PAL transferred 7 titles and withdrew 1 title. The department is waiting to transfer the *Ohio Monthly Record* packed telescopes.

PAL received the title *We are Buckeye: Buckeye Neighborhood Plan* from Burten, Bell, Carr Development, Inc. PAL ordered the title *MetroHealth 185 Years of Hope, Health, and Humanity* 0009955281754, in the Acknowledgements section, appreciation was given to Cleveland Public Library's Science & Technology, Social Science and Public Administration Library.



The following titles were emailed to the Digital Library and have been added to the Digital Gallery:

- *Do You Know What Has Been Done for You Under the Manager Plan / Progressive Government Committee.* 0009947694924
- *Progress Toward Metropolitan Government in Cleveland.* 0000167603869, borrowed from Social Science Department due to better pages and margins, was scanned with approval.
- *Re-Use of Excess Retail Sites for Low-Density Housing: An Economic & Design Feasibility Analysis,* HD 7304.C6 R487 1989. 0009947684297
- *[Records Associated with Cleveland Neighborhood Revitalization and Urban Renewal Projects].* HT177.C6 R33 1989. 0009945431626
- *Village Green Concept for West 159-West Park-Tuttle Avenue.* NA9127.C6 V55 1979. 0009947526837

Other titles sent for review include:

- *Architectural Control / Prepared by Allen Fonoroff.* Cleveland (Ohio). City Planning Commission. 726.09 C59A6. 0009132322505  
*Cleveland Landmarks Commission Ohio City, Franklin Circle Historic District Preservation,* F499.C66 A235 1974, 0009947541141, and  
*Planning Report / Prepared by Little Italy Development Corporation.* HT168.C54 L554 1969X. 0009120610135

Cleveland Landmarks binders years 2013 and 2015 going forward are being prepared for scanning by Cleveland Landmarks.

With Catalog's assistance, links have been added and removed from several of PAL titles.

#### **Reference Questions Unique to PAL**

- Staff provided patron with information on George Kessler, Science Department assisted with scanning from title: Culbertson, Kurt, *George Edward*

*Kessler: Landscape Architect of the American Renaissance.* In *Midwestern Landscape Architecture*, ed. William H. Tishler. Urbana and Chicago: University of Illinois Press, 2000.

- Staff provided patron with scholarship information.
- Staff provided information for ordinance 345.04 for years 1994 and 1976.
- Staff provided information on Charter section 167 Public Improvements. The section is mentioned in Ordinance 298-2023 of City Record March 10, 2023 and has been referred.
- Staff assisted a patron with the appeal process for a City of Cleveland Housing violation notice.
- Staff provided patrons with ordinances addressing placement of mobile homes on residential property, as well as mobile home park ordinances.
- Staff provided patron with information about Issue 24 and the resulting changes to Cleveland City Charter.
- Staff provided patron with link to Hopkins Plat Book, City of Cleveland 1932, from Digital Gallery to assist with her research of historical Short Vincent.
- Staff provided patron with a copy of the 1929 Zoning Proposal for City of Cleveland, which was found in PAL Subject File.

### **Outreach**

PAL held a Lunchtime Knitting Circle March 8. Dates were scheduled for review on the calendar for approval for September 13, October 11, November 8 and December 13.

With the assistance of the Cleveland Foundation and the Gift shop, Cleveland Public Library will provide a raffle prize for Senior Day.

Senior Day handouts from the Department of Aging and Lead Dust Wipe Inspection handouts from Building and Housing were sent to Marketing for distribution.

### **Staff**

Dave Furies participated in an Overdrive Marketplace webinar.

**Issues/Concerns**

Changing of the lights and cleaning of the ceiling is underway. The room grows brighter as the work progresses. The cleaning was finished on March 16, extra light bulbs have been left behind in the space above should there be a need to change the light fixture in the future. If the ceiling requires cleaning in the future, we were informed to contact Tom Nagel for assistance.

**ARCHIVES****Research**

In response to two research requests on the Library's former Broadway Branch building, material on the building was gathered and digitized. The Broadway Branch building, which opened to the public in 1906 and closed in 1987, is located at the intersection of Broadway Avenue and East 55<sup>th</sup> Street in the Slavic Village neighborhood. Designed by Cleveland architect Charles Morris (1869-1930), it is one of the Library's 15 branches built with funds from industrialist and philanthropist Andrew Carnegie (1835-1919). Twenty-three architectural drawings and 27 photographs were scanned; a collection of material about the branch already available on the Digital Gallery was created.

**Physical Space**

Due to competing department needs, minimal progress has been made on the Archives' year-long project of providing proper housing for the archival material that has been stored haphazardly atop the archival boxes lining the shelves of the room.

**Internship in the Archives**

Archives intern Naomi Langer, a graduate student at Simmons University's School of Library and Information Science, has nearly completed her review of a collection of approximately nine linear feet of archival material from the Cleveland Chapter of the Links, Incorporated, a volunteer service organization of women of African descent. Ms. Langer is developing a simple yet well-planned series list that will inform the intellectual arrangement of the collection, providing guidance to future researchers. The excellent notes she has been taking during her review will form the foundation for a thorough finding aid, which she will create next month.

### **Special Events**

Last year, the Archives was contacted by a group of women who graduated from Villa Angela Academy in the late 1960s and early 1970s, who were conducting research on their alma mater in preparation for a new history center devoted to the school that they were creating. In May 2022, seven Villa Angela alumnae visited several departments at the Library - including the Center for Local and Global History, Cleveland Digital Public Library, Map Collection, Photograph Collection, Social Sciences, and Special Collections - to view resources staff had pulled on the school, a Catholic girls' school that opened in 1878 and was located on what is today the Library's Lake Shore Facility campus until it merged with St. Joseph High School in 1989. On Saturday, February 18, 2023, the grand opening of the Villa Angela Heritage Center was held, and Archivist Melissa Carr was one of over 200 attendees. On permanent display are photographs, yearbooks, school uniforms, and more - including material from the collections of the Cleveland Public Library - that tell the vibrant history of the school and its students and faculty.

### **ARTS AND CULTURE**

Director of Arts and Culture Tiffany Graham Charkosky joined CPL on February 13, 2023. She has met with internal departments (Strategy Office, Marketing, Finance, Archives, Special Projects, External Relations and Development, Ohio Center for the Book, Fine Arts & Special Collections, and Capital Projects) to align the future work of this department with CPL's broader goals and existing programs.

Ms. Graham Charkosky has visited the following branches: Memorial Nottingham, Collinwood, Carnegie West, South, Mount Pleasant, Rice, Martin Luther King, Jr., Jefferson, Fleet, Glenville, Rockport, South Brooklyn, Fulton, Hough, Addison, and East 131, Garden Valley, and Langston Hughes. At each branch, she has met with Managers and available staff to learn about current arts and cultural offerings and aspirations.

Towards a goal of building stronger partnerships between CPL and local arts organizations, Ms. Graham Charkosky has met with leadership from the following organizations: FRONT International, LAND studio, MOCA

Cleveland, the City of Cleveland, Destination Cleveland, Literary Cleveland, and MetroHealth.

In February, Ms. Graham Charkosky was interviewed, along with Chief of Collections and Special Projects John Skrtic, by Michael Gill for the summer 2023 issue of CAN Journal.

Ms. Graham Charkosky has been working with the staff from LAND studio to coordinate the 2023 See Also installation by Rebecca Louise Law, which will open in Brett Hall in June and remain on display for one year. She has met with Director of Marketing Kelly Woodard and Director of Digital Content Michael Young to plan for communications and promotions leading up to the event. CPL Videographer Catherine Young recorded a volunteer workshop held at the Riverview Community Center with Artist Rebecca Louise Law in March and will continue collecting footage to create a short video documenting the project installation.

Ms. Graham Charkosky is working with FRONT International, LAND studio, and Managers Marina Marquez and Marcie Goodman to ensure that artwork designed by students who participate in the Volunteens program at the East 131<sup>st</sup> Branch is completed and installed at the Hough Branch.

Ms. Graham Charkosky has collaborated with Chief of External Relations and Development Shenise Johnson Thomas and Director of Development Tracy Martin on a proposal to the Art for Justice Fund that would result in a series of artist commissions that elevate the systemic challenges of mass incarceration. She has also met regularly with staff from the Capital Projects department to ensure alignment between the Facilities Master Plan and visual arts opportunities at each branch. This work will be ongoing.

### **BRANCH NARRATIVES**

**D1 Eastman** - (Closed for FMP) - Librarian Feliciano and members of the Harvest for Hunger Committee attended a kickoff at the Greater Cleveland Food Bank. MS. Feliciano held two Story Times at Wilbur Wright Elementary for three Pre-K classes, and hosted a table at the Fan Expo to promote Cleveland READS.

**D1 Rockport** - Librarian Proctor promoted Cleveland READS to three classrooms at Artemus Ward. Library assistant Petrucz presented STEM programs on rockets, figures, and cars and facilitated chess games with the kids. Ms. Proctor solidified a partnership with Great Lakes Science Center for an eight-week STEM program, which led to an Ice Cream Science program.

**D1 Best Buy Teen Tech Center** - We hosted two opens houses, featuring LEGO challenges and a pottery day. Manager Pappenhagen attended two outreach sessions with New Tech West and Riverside. Career Pathways concluded its technical skills training for the second cycle with Cyber Seniors, and the youth started volunteer sessions with seniors. Engineer for the Week began in partnership with Meta for the upcoming spring season.

**D1 Walz** (Closed for FMP) - Clerk Frye facilitated the Walz Book and Movie Club and discussed the Memoirs of a Geisha.

**D1 West Park** - The Senior Showcase connected seniors with many neighborhood and citywide resources while providing lunch, chair yoga, and live music. Librarian McCuan attended an afterschool program at Riverside Park, providing crafts and signing children up for Cleveland READS. We held Women's History Monday trivia and STEM programs and free take-home Story Time kits. Manager Lykins began an outreach book club at Franciscan Village and attended NEO-RLS Leadership Academy.

**D2 Brooklyn** (Closed for FMP)

**D2 Carnegie West** - Young Scholars Academy and FamilySpace drew several participants per session. Poem for Cleveland workshop with Ray McNiece attracted 14 poets. Kentucky Gardens, a massive community garden in Ohio City, held a meeting for over 40 future gardeners. Librarian Zaluckyj held STEM workshops for six classes from Urban Community School.

**D2 Fulton** - We hosted the Family Bombazo event in collaboration with MyCom, MetroWest, the Hispanic Police Officer Association and the Cleveland Puerto Rican Parade and Festival, and had 75 attendees. We hosted the Cleveland Film Festival for attendees to screen film trailers from this year's upcoming festival. Manager

Barrett and Library Assistant Sommer assisted at West Park for the Senior Showcase.

**D2 Jefferson** - W. Dennis Keating presented a talk on his book, *Cleveland and the Civil War*. We hosted a Legal Aid Society clinic. Public Services Generalist Lee led an acrylic painting session. Public Services Generalist Horton facilitated a plant swap. Manager Capuozzo's book club discussed *Lost & Found* by Kathryn Schulz. Librarian Grasso contributed an article to Northeast Ohio Parent Magazine's Reading Room. Ms. Grasso and Library Assistant Story provided outreach Story Times for eight classes.

**D2 South Brooklyn** - A weekly Ballet Basics series by North Pointe Ballet was full with 15 students. Our first Mini-Con, with activities including a t-shirt press, costume design, and slime making, had over 100 attendees. We hosted a Sparkles of Joy Story Time for the Greenawalt family. Manager Tancak was promoted to East Regional Director.

**D2 South** - The branch celebrated Read Across America Day with a Dr. Seuss-themed Story Time and craft at Buhner Elementary, with over 50 students. Library Assistant Lefkowitz and Public Services Generalist Maldonado shared books and the Cleveland READS challenge with 20 families. Several classes visited from CMSD and Horizon Learning Center. We hosted a Junk Journaling program for all ages.

**D3 Garden Valley** - Our youth team conducted Story Times at I Learn N Play Enrichment Center, Rainbow Terrace, King Kennedy, and Anton Grdina Elementary. Librarian Csia facilitated the Play with a Robot program and the Garage Band program. Library Assistant Burks conducted a Valentine's Day gift program and the Rhythm for your Body program. We hosted a virtual Read-a-Thon promoting the Cleveland READS initiative.

**D3 Hough** - The Midtown Community meeting was held at Hough, where Manager Williams shared library programming. The Disabilities ERG hosted beginner's yoga by the Mat Project. Families were treated to a Story Time about kindness and caring before meeting Jungle Terry and his exotic animal friends. The Famicos Foundation, Council Woman Stephanie Howse, and Neighbor Works partnered with us to host Coffee with Cops, for

the community to engage in conversation about safety concerns.

**D3 Martin L. King, Jr.** - We hosted the Who am I? Women's History Month Trivia Edition program. OSU Seed Master Gardeners presented tips and tricks. Library Assistant Eubanks presented a Story Time with Sweet Kiddles. The branch hosted a Senior Showcase for the east region, with resources from multiple vendors, water coloring by our Fine Arts Department, and line dancing by Clerk Coleman and Mr. Eubanks. Manager Hunter restarted the monthly book club with Fenway Manor.

**D3 Sterling** - Public Services Assistant Gee held a St. Patrick's Day youth program. Public Services Assistant Turner led Friday Game Day programs. Center for Arts Inspired Learning held the Kulture Kids program on Pattin' Juba dance basics. Youth attended Express Yourself art therapy sessions. Manager Rudzinski attended the Central Promise Neighborhood Advisory Council and Marion-Sterling Partnership meetings, and First Year Cleveland about the Bold Beginning Initiative.

**D3 Woodland** (Closed for FMP) - Manager Estrella attended the Association for Library Service to Children (ALSC)'s Board meeting, the Central Promise Neighborhood Advisory Council and the Center for Community Solutions meetings; and was featured in an ALSC Blog. Librarian Smith performed Story Times at All Around Day Care and King Kennedy Day Care. Clerk Muhammad completed the Administrative Assistant Fundamentals course. Assistant Manager Smith attended the Central Collaborative Community meeting.

**D4 East 131<sup>st</sup> Street** - Librarian Minter provided craft kits for Dr. Seuss' birthday. The branch held multiple Express Yourself art workshops and a Tie Dye workshop. Ms. Minter hosted a program to decorate frames in Mardi Gras beads. We held two rounds of Gator Golf to welcome spring.

**D4 Fleet** - Patrons spun the prize wheel for Cleveland READS. Manager Peters met with CPL's new Director of Arts and Culture, Tiffany Graham Charkosky, to discuss programming. The EITC Coalition Tax Preparation program served over 200 patrons. Public Services Generalist



Spivey presented a Photo Day program, where over 50 patrons received free self and family portraits.

**D4 Harvard-Lee** - Library Assistant Moore tabled at JFK High School's Stop the Violence event, conducted a MakerLab, and registered classes at Jamison School for Cleveland READS. We were recognized as the top branch for minutes logged. For the internal steering committee, Manager Schmidt met with the Jewish Volunteer Network to pilot a volunteer partnership. Staff distributed 10 spring Take n' Makes. Representatives from Stop Cancer in its Tracks and Cleveland Water Champions discussed resources with patrons.

**D4 Mt. Pleasant** - Public Services Assistant Margo hosted a DIY Cereal Box program for youth to design and market a cereal box. Library Assistant Kolonick celebrated St. Patrick's Day with youth by making Leprechaun traps and reading *How to Trap a Leprechaun* by Sue Fliess. Cleveland READS Ambassador Mensa Bey hosted weekly poetry sessions for youth, inspired by their favorite hip-hop artists.

**D4 Rice** - In preparation for the Second Annual Youth Art Gallery, 17 youth painted canvases and completed a mobile pottery program. On Read Across America Day, we hosted Director Felton Thomas Jr for a Story Time with a pre-K class from Harvey Rice School. We used the bubble machine, and every child spun the Cleveland READS prize wheel. We hosted our third Family Literacy Night.

**D4 Union** - Librarian Steward and Library Assistant Johnson conducted visits and Story Times with daycares, Pre-K, and Kindergarten students at Miles Park, Miles, Woodland Hills E-Prep, Nathan Hale, and Step Forward. We held our March Madness Literacy Program, a reading challenge for school-aged children in conjunction with Cleveland READS. The Cleveland Kids Book Bank donated \$500 and 10 Amazon tablets. For Read Across America Day, channel 5 local news documented our program. Mrs. Steward led an art program for school-aged scholars to put their twist on a Dr. Seuss passage. E-Prep Woodland Hills 8<sup>th</sup> grade classes visited for a tour and signed up for Cleveland READS and library cards. Adult patrons learned from pastor Christopher Washburn about planning final arrangements before a loss.

**D5 Addison** - Librarian Malinoski presented Story Times at Daniel E. Morgan and Wade Park Elementary for four kindergartens classes, two 2<sup>nd</sup>-grade classes, and two 1<sup>st</sup>-grade classes, with themes of Black History and President's Day. Public Services Generalist Smith visited Eliza Bryant Village, to engage eight residents with games, music, and refreshments. Manager Means attended monthly meetings for Glenville Collaborative and MyCom Partners and tabled at E-Prep Cliffs Campus for Family Night.

**D5 Collinwood** - Weekly Story Times were conducted with Keys 4 Kids and East Clark's pre-school class, and Library Assistant Jefferson enrolled the students in Cleveland READS. We hosted For Spectrum Sake, an autism program with 12 participants, and Coffee with Cops.

**D5 Glenville** - Librarian Smith visited FDR Academy to register classes for Cleveland READS and check out materials. Manager Roth attended the FDR faculty meeting to discuss library programs and services. Ms. Smith conducted Wonder Wednesday programs, including seed starting and a Kusama-themed program. Every Thursday, educators visited from the Case Western Leonard Gelfand STEM Center for Think Like a Scientist, an after-school science fun program. Mr. Roth met with Glenville's redesign team; Bialosky architects met with staff to share designs. Representatives from Cleveland Clinic Lou Ruvo Center for Brain Health held a seminar for seniors.

**D5 Langston Hughes** - Librarian Busta-Peck presented Story Times at Wilson Elementary for two kindergarten and two 1st-grade classes. Mr. Busta-Peck worked with writer-in-residence Cynthia Larsen at Mary M. Bethune Elementary. Library Assistant English delivered Story Times to Early Steam Academy. Programs offered were Painting the Late Winter Landscape, Mix it Up!, Papercraft Alphabet Basics, and Spring into Spring with Pop-Up Books. Artwork from Glenville artists will be on display through April. Manager Bradford shared on Fox 8 News why the medical facility at East 79<sup>th</sup> and Quincy bears Langston Hughes's name.

**D5 Memorial-Nottingham** - Manager Robinson attended the Collinwood School Fire commemorative program and the East 156th Street Club meeting. The WOW Women Wednesday program series hosted by Mrs. Robinson and Ms. Childress

featured experts discussing sexual harassment, financial literacy, and sickle cell anemia. Public Services Generalist Fillinger attended the Waterloo Merchants meeting. Library Assistant Benton and Librarian Tully conducted outreach Story Times and updated children's records for Cleveland READS. Mr. Benton participated in Memorial Schools' African American Celebration, and promoted Cleveland READS and programming. Mr. Benton and Mr. Tully hosted Bored Games for the Bored, Mindfulness in Art, and a Spring Break movie matinee.

### **DIVERSITY, EQUITY AND INCLUSION**

Director of Diversity, Equity and Inclusion (DEI) Ashley Boyd has met with four of the six employee resource groups (Black ERG, Cultural Diversity, Rainbow Readers and Talk on it Tuesdays) since her start date of March 1, 2023, at Cleveland Public Library (CPL). The remaining two employee resource groups (ERGs) have meetings scheduled for this month (April 2023). Over the next three months (April - June), CPL's ERGs will participate in the Cleveland Asian Festival (May), the Freedom Fest, as a part of Cleveland's Juneteenth Celebration (June) and Pride in the CLE, in celebration of Pride Month (June). Boyd has met and continues to meet with Director of Outreach and Programing Erica Marks and her team to discuss programming throughout the year. Topics include (but are not limited to), DEI support, budget, location, demographics, event ideas, titles and subject matter.

In March, Boyd met with several CPL chief executives, including Chief Strategy Officer Tana Peckham. Together, Boyd and Peckham finalized the DEI component of CPL's Strategic Plan Narrative. Boyd and Peckham also worked together, exploring a third-party consultant's (Enlighten Solutions) work, as CPL looks to strengthen its efforts to support black women in the local community. Most recently, Boyd and Peckham worked to structure communications in support of intellectual freedom, with respect to differences in opinions and threats of violence, related to drag story time events hosted in our neighboring communities. CPL's administration recognizes the impact that these current events may have on its employees, patrons and community partners, and wants to address such events accordingly.

As a direct report to Director Felton Thomas and a steward of positive workplace culture, Boyd participated in a recent investigation of alleged sexual harassment and bullying reported by an employee in CPL's Safety and Protective Services (SPS) department. This investigation was led by Chief Talent Officer Lynn Sargi of CPL's Human Resources department. Boyd is also working with Human Resources and a third-party vendor on developing a harassment prevention curriculum and training for all staff, to be implemented over the next several months. In addition to staff development and training, Boyd now serves on a planning committee created to facilitate staff engagement and appreciation. This year, the committee hopes to plan a day that incorporates staff recognition, DEI and staff development opportunities that are inspiring and engaging, with an introduction to a non-violence approach to conflict resolution, and staff incentives for participation. During the month of March, Boyd also began her quest to visit all CPL branches to get acquainted with CPL employees and patrons. She will continue her efforts through the month of April, as she visits any remaining CPL branches currently open to the public.

## **EXTERNAL RELATIONS & DEVELOPMENT AND FOUNDATION**

### **EXTERNAL RELATIONS & ADVOCACY UPDATES:**

- **Goal:** *Increase Elected Officials and Key External Stakeholders' Awareness and Understanding of CPL's Community Impact*
  - **Elected Official Engagement**
    - Facilities Master Plan (FMP) Branch Updates
      - Met with newly elected Councilmembers presenting an overview of the FMP
        - Danny Kelly, Cleveland City Council, Ward 11
      - Continued to apprise local legislators of FMP updates for the branch(es) in their jurisdiction.
    - Virtually met with Councilwoman Stephanie House, Cleveland City Council Ward 7, to discuss the former Hough Branch building located in Ward 7.
    - Virtually met with Councilman Michael Polensek, Cleveland City Council Ward 8,

to discuss Facilities Master Plan updates and next steps regarding Memorial Nottingham branch.

- **External Stakeholder Engagement**
  - FMP Branch Updates
    - Continued to apprise community development corporations (CDC's) of FMP updates for the branch(es) in their jurisdiction.

- **Additional External Relations & Advocacy Efforts**
  - Began coordinating efforts to prepare for Legislative Day taking place on April 26 in Columbus.

#### **CPL DEVELOPMENT UPDATES:**

- **Goal:** *Align fundraising to support CPL strategic plan*
  - Fundraising
    - Submitted final proposal to Art for Justice Fund

#### **CPL FOUNDATION UPDATES:**

- **Goal:** *Reach Financial Targets*
  - Continued to advance the Foundation's 2023 financial targets.
- **Cleveland Public Library Foundation**
  - Held quarterly Finance Committee meeting
  - Held quarterly Board meeting
  - Assisted in planning and execution of Senior Showcase
- **Cleveland READS**
  - Continued efforts for Cleveland READS, City-Wide Reading Campaign initiatives to reach the goal of one million books and/or minutes.
    - Met with prospective funders to share opportunities for partnership.
    - Participated in Dr. Yvonne Pointer's Hope Haven broadcast to share Cleveland READS.
    - Hosted Finance, Sponsorship and Incentives subcommittee meeting

**ADDITIONAL DEPARTMENT EFFORTS:**

- Staff participated in webinars including:
  - Library Support Network - Winter Series
  - Bloomerang: How To Use Online Marketing Strategies To Increase Donations

**COLLECTION & TECHNICAL SERVICES**

Director of Collection and Technical Services Sandy Jelar Elwell and Collection and Acquisitions Manager Olivia Morales met with Playaway Account Manager Donna Destefano to learn about new Playaway and Wonderbook titles and changes that have occurred because of Penguin Random House Audio acquiring Playaway Products LLC. Ms. Jelar Elwell and Technical Services Librarian Lisa Kowalczyk met with Amazon Government Advisor Jeff Kuhns and Amazon Customer Advisor Matt Pastier to review the Cleveland Public Library's account and provide an overview of the resources available from the Amazon books team. Ms. Jelar Elwell also met virtually with The Shelf Head of Growth Alberto Fabeiro to learn about *The Shelf TV* streaming service platform which includes Spanish content for both adults and children and music.

Ms. Jelar Elwell and Catalog Manager Andrea Johnson met with Manager of Fine Arts & Special Collections Heather Shannon to discuss secure storage for rare materials while they are being handled by Collection and Technical Services staff and the delivery of these materials to the Main Library to ensure that they are packaged and transported in an appropriate manner. Ms. Jelar Elwell and Ms. Johnson worked with Acquisitions Coordinator Alicia Naab and the Librarians in the Acquisitions Department to clarify the workflow and holding codes for ordering Spanish language materials for branches and adding copies for Main Library.

Ms. Jelar Elwell and Ms. Johnson attended the virtual Northeast Ohio Regional Library System (NEORLS) Technical Services and Collection Development Networking Meeting on March 16. Ms. Jelar Elwell attended Ingram's ipage Academy webinars on "Diversity Audits Made Easy" and "Forthcoming Title Selection Service."

Collection and Technical Services staff attended the monthly CPL All-Staff Town Hall meeting. Ms. Jelar Elwell and Materials Handling Supervisor James Clardy

participated in the informational meetings for staff about the new job classification for the automated material handling system (AMH) positions and other new job classifications that have been created because of the work being shifted to the AMH. The meetings were held at the Main Library and Lake Shore locations and staff from both the Main and Lake Shore Shipping Departments and Materials Processing Department were invited to attend the meeting at their respective locations.

**Acquisitions:** The Acquisitions Department ordered 5,758 titles and 9,148 items (including periodical subscriptions and serial standing orders); received 21,968 items, 965 periodicals, and 110 serials; added 331 periodical items, 46 serial items, 4 paperbacks, and 451 comics; and processed 466 invoices.

Acquisitions Coordinator Alicia Naab handled an unusual patron request when a teacher from New York called to inquire about purchasing books in the Ukrainian language for her students. Ms. Naab compiled a list of vendors the Cleveland Public Library utilizes to assist her in acquiring materials for her students. The patron found CPL's holdings in WorldCat and was pleased to find the Library willing to provide her with the information that was needed for her to move forward with purchasing these types of materials.

Technical Services Librarian Lisa Kowalczyk continued to unpack, receive, and verify invoices for Amazon orders. Amazon transitioned to Pay by Invoice with Amazon Business at the beginning of the year and now items that have taken too long to be delivered are automatically canceled and credited to CPL's account. As a result of this change, Ms. Kowalczyk must now create new orders for items that are being automatically canceled but are still available to purchase from Amazon. Ms. Kowalczyk also continued to assist with the task of assigning categories and applying labels to picture books. She added or updated categories for 486 picture books during the month of March.

**Catalog:** Staff cataloged 3,191 titles, including 181 original records and 42 upgrades, created 161 Library of Congress call numbers, added 3,636 items, completed 227 bibliographic quality control transactions, and transferred 136 titles or call numbers for Cleveland

Public Library. The Department also added 4,356 titles, made 489 corrections, and performed 224 transfers for CLEVNET member libraries. Librarians handled 108 email and phone requests from Library staff and 250 requests from CLEVNET.

Technical Services Librarian Michael Gabe continued to work on Special Collections material including an Armenian title from the 19th century. Mr. Gabe used an automatic translation of a picture to help locate a catalog record in WorldCat. Technical Services Librarian Amei Hu completed 22 French juvenile books from Bayard's "Les belles histoires" series.

In addition to some copy-cataloging, Technical Services Librarian Barbara Satow made six original map records as part of the Embedded Cataloger Project. Ms. Satow created her first original record for a score with parts, assisted by Technical Services Librarian Erin Valentine. Ms. Valentine continued to improve access to CLEVNET titles ordered from Brodart, replacing 972 brief records by importing fuller cataloging and merging 71 duplicate records. Ms. Valentine also began using SirsiDynix Symphony reports to find uncataloged records in the local catalog for potential overlay with WorldCat records. At the request of Fine Arts & Special Collections Manager Heather Shannon, Ms. Valentine moved a 1601 edition of The death of Robert, Earle of Huntington from the facsimile copy's bibliographic record to its own record, using scans to help identify the correct record to import from WorldCat.

On March 14, Ms. Hu participated in the OCLC Virtual Ask QC office hour, where the discussion focused on MARC elements related to languages and non-Latin scripts. On March 20, Ms. Hu attended the 2023 OCLC CJK Users Group meeting.

**Collection Management:** Collection Management selected 1,512 titles and 6,359 items in March and spent slightly over \$145,059 on physical materials.

Collection Management Librarian Laura Mommers attended the Random House "Children's Books Summer 2023 Preview" and the Booklist "YA Announcements" webinars.



**High Demand:** The High Demand Department ordered 665 titles and 4,751 items; received and added 5,955 items; and processed 119 invoices.

High Demand Librarian Dale Dickerson began a leave of absence on March 27.

**Materials Processing:** The Materials Processing Technicians processed 13,019 items for the month.

**Shelf/Shipping:** The staff of the Lake Shore Shelf/Shipping Department sent 40 items to the Main Library for requests and 89 items to fill holds. The Main Library received 227 telescopes, the Branches received 252 telescopes, CLEVNET received 47 telescopes, CSU, CWRU, and Tri-C each received 3 telescopes. A total of 535 telescopes were shipped out. The Technicians sent out 197 items of foreign material and in total 12,856 new items were sent to the Acquisitions and High Demand Departments.

## **OUTREACH & PROGRAMMING SERVICES**

### **OUTREACH**

In celebration of Read Across America Day on March 2nd, Cleveland READS readers who won badges in Beanstack were invited to enter their neighborhood branch to "Spin the Wheel" for a prize. In addition to celebrating Read Across America Day on March 2nd by spinning the wheel for an award, Cleveland READS also celebrated at Tower City on Saturday, March 4th, to host a table for "Once Upon a Time at Tower City", a family fun Saturday filled with shows and activities fostered around books and reading. The Cleveland READS table offered fun selfie-photo frames with Cleveland Public Library SPS Officers along with Cleveland READS registration and Imagination Library sign-up and gave away 400 books for readers to grow their home libraries.

Cleveland READS First Quarter results:

Books Read: 111,890; Minutes Read: 2,727,718; Readers: 13,705, Books Distributed: 139,756; Library Card Signups:

On March 17th, the Cleveland Public Library marched in the St. Patrick's Day parade. Outreach and Programming

staff hosted two Cleveland READS tables in the lobbies of both the Main Library and the Louis Stokes Wing. In addition to signing up for Cleveland Reads, patrons enjoyed CPL PLAY activities, face painting and balloon twisting.

On Wednesday, March 22nd, TPU staff hosted the Cleveland READS table at the Cleveland International Film Festival's Opening Night, giving away 150 books and registering 33 readers for the Cleveland READS Challenge.

On Thursday, March 23rd, TPU staff hosted the Cleveland READS table for the Senior Showcase at the Martin Luther King, Jr. Branch and the West Park Campus. Three-hundred books were distributed to the seniors, and fifty-four readers were registered for the Cleveland READS Challenge.

Thanks to Outreach and Programming Coordinator Alexander Leonard, the Cleveland Public Library was present at Fan Expo, a convention for fans of Comics, Sci-Fi, Horror, Anime, and Gaming from Friday, March 24th through Sunday, March 26th. A host of CPL volunteers and Cleveland READS Ambassadors led table activities, book distribution, gaming, and Cleveland Reads registration at Fan Expo.

Books distributed: 2,500

## **YOUTH**

The Cleveland Public Library offers art therapy and after-school tutoring programs to students in the local community. This program gives students a safe and creative outlet to express themselves through various art forms. It promotes mental health and well-being by providing a therapeutic environment where students can explore their emotions and thoughts. The art therapy program is available at four locations: Hough, West Park, East 131, and Sterling.

The CSU America Reads after-school tutoring program is available in ten branches throughout the community. The program is staffed by trained CSU tutors who assist students with their homework, offer academic support, and encourage learning in a fun and engaging way.

It is worth noting there was a slight dip in attendance for the after-school tutoring program due to spring break.

0 to 3, Read to Me Playdates were held at Carnegie West on Friday, March 17th, and Saturday, March 18th. The total attendance was 32 for both sessions.

Young Scholars Academy has two focus areas: transitional and Beginner.

Remote and in-person families are provided with books, writing materials, and an activity to support kindergarten readiness. Lessons are written based on the Ohio Department of Education Learning Standards. Healthy snacks and bottled water are provided in-person. Families are encouraged to use the Family Space after each session.

Transitional and Beginner remote offerings remain a popular option for families. All families engage in interactive remote activities with a library staff member and parent support specialist. Throughout the sessions, parents are emailed with information that supports kindergarten readiness.

Transitional remote March attendance: 67.  
Transitional in-person attendance: 57

Beginner remote March attendance: 16  
Beginner in-person: 39

FamilySpace, a neighborhood hub designed specifically for families with young children, is open at Hough Campus and Carnegie West Branch during accommodating times for each community. Family Space is a community-driven initiative providing families with the resources to raise happy, healthy children. The goal is to create a safe and accessible space where families can play, learn, and grow together. FamilySpace is funded through a generous investment from Cuyahoga County's Invest in Children and United Way of Greater Cleveland.

Carnegie West Attendance: 168  
Hough Attendance: 96

**ADULT**

LegalWorks, a non-profit organization that provides a wide range of legal services to youth and adults in need, is available at three Cleveland Public Library branches: Mt. Pleasant, Glenville, and Fulton Branch. LegalWorks offers various services, including advice and counseling, community education, and advocacy. Through this program, experienced attorneys and legal professionals assist patrons with wills, record sealing, child support, driver's license reinstatements, etc.

Number of Fulton clients: 46

Number of Mt. Pleasant clients: 53

Number of Glenville clients: 42

Legal Aid offers monthly free advice clinics and referrals at rotating Cleveland Public Library locations. Volunteer attorneys and Legal Aid staff assist patrons with money, housing, family, employment, etc. Jefferson Branch hosted the March Legal Aid Advice Clinic.

Number of clients: 105

On Tuesday, March 21st Ms. Jumba hosted the Writers Unplugged with Amy Impellizzeri, a reformed Corporate Litigator turned award-winning writer who discussed her book *Barr None*, the second in a series.

**MARKETING & COMMUNICATIONS****EXECUTIVE SUMMARY**

In March, the Library welcomed spring with programs for all. For Read Across America Day on March 2, Director Thomas went to the Rice Branch to read to pre-k students from the neighboring Harvey Rice school. The students were able to log the book as their first read for Cleveland Reads and break in the brand-new prize wheel. On March 22, Cleveland International Film Festival (CIFF) held its opening night at Playhouse Square, where the Library and Cleveland Reads were opening night partners on the film *Butterfly in the Sky*, a documentary about PBS program *Reading Rainbow*. On March 23, both West Park Campus and Martin Luther King, Jr. Branch held a Senior Day to highlight library resources, sign people up for Cleveland Reads, and give away free books.

Attendees were able to visit vendors, attend information sessions and receive free giveaways and resources for safety and health, while enjoying a free lunch. The Library welcomed Ashley Boyd to staff as the new Director of Diversity, Equity, and Inclusion.

Our marketing efforts included media releases, social media and digital (cpl.org, Off the Shelf, community calendars), and printed materials.

### **Library Programs & Services**

**Objective:** *Remain relevant by promoting programs and services to help Greater Clevelanders thrive.*

**FACILITIES MASTER PLAN:** Work on reimagined branches continues. Patrons enjoy being back at the new West Park Campus, which is featured in Properties Magazine. Planning is taking place for Lorain Ribbon Cutting.

#### **MEDIA COVERAGE:**

<http://digital.propertiesmag.com/publication/?i=783159&p=9&pn=>  
[https://www.ncnewsonline.com/news/lifestyles/new-life-for-a-sharon-landmark-gilbert-s-dedicates-its-renovated-office-building/article\\_ba2e11b7-45ba-5d9c-8c24-940a68f4d8e8.html](https://www.ncnewsonline.com/news/lifestyles/new-life-for-a-sharon-landmark-gilbert-s-dedicates-its-renovated-office-building/article_ba2e11b7-45ba-5d9c-8c24-940a68f4d8e8.html)

**CLEVELAND READS, READ ACROSS AMERICA DAY:** On Read Across America Day, Director Thomas read to pre-k students at the Rice Branch. The little readers were the first to spin the Cleveland Reads prize wheel. Planning for the midpoint event for Cleveland Reads is underway. Interviews and promotions are running across radio and all major TV news stations.

#### **MEDIA COVERAGE:**

<https://fox8.com/video/new-day-cleveland-cleveland-public-library/8437942/>  
<https://fox8.com/news/dr-seuss-day-celebrating-national-read-across-america-day/>  
<https://www.cleveland19.com/video/2023/03/08/cw43-focus-rebroadcast-cleveland-reads-goal-read-1-million-books-2023/>

**WRITERS UNPLUGGED:** A companion program to the Cleveland READS initiative, Writers Unplugged features award-winning authors in discussion with Library staff. On

Wednesday, March 15, Helaine Mario discussed her Maggie O'Shea Classical Music suspense series. On Tuesday, March 21, author Amy Impellizzeri discussed her legal drama *Riversedge Law Club Series*, the newest book being *Barr None*.

**MEDIA COVERAGE:**

<https://clevelandreads.com/events/writers-unplugged/>

**STAFF UPDATES:** Ashley Boyd joined Cleveland Public Library staff as the Director of Diversity, Equity, and Inclusion. She previously served as DEI Administrator at Cuyahoga County Board of Developmental Disabilities. Crystal Tancak, Branch Manager of South Brooklyn Branch was recognized in Old Brooklyn News. The article discussed her role as a Branch Manager and her personal connection to the neighborhood.

**MEDIA COVERAGE:**

<https://www.clevescene.com/news/cleveland-public-library-hires-first-director-of-diversity-equity-and-inclusion-41519440>  
[Spring+2023+OBN+Final+reduced.pdf \(squarespace.com\)](#)

**CLEVELAND INTERNATIONAL FILM FESTIVAL (CIFF):** On March 22, Cleveland International Film Festival (CIFF) held its opening night at Playhouse Square, where the Library and Cleveland Reads were opening night partners on the film *Butterfly in the Sky*, a documentary about PBS program *Reading Rainbow*. An outreach table signed people up for Cleveland Reads and gave away free books to attendees.

**MEDIA COVERAGE:**

<https://www.clevelandjewishnews.com/news/culture/film-festivals/cleveland-international-film-festival-set-to-open-march-22/article-fbd75dd4-cla8-11ed-b84b-2fdca1249142.html>

**SENIOR SHOWCASE:** On March 23, both West Park Campus and Martin Luther King, Jr. Branch held a Senior Day to highlight library resources, sign people up for Cleveland Reads, and give away free books. Attendees were able to visit vendors - many of whom were community partners, attend information sessions and receive free giveaways and resources for safety and health, while enjoying a free lunch. Organizing partners of the event were Medical Mutual and PNC.

**MEDIA COVERAGE:**

<https://fox8.com/on-air/new-day-cleveland/show-info-march-21-2023/>

<https://www.universitycircle.org/events/2023/03/23/cleveland-public-librarys-senior-showcase>

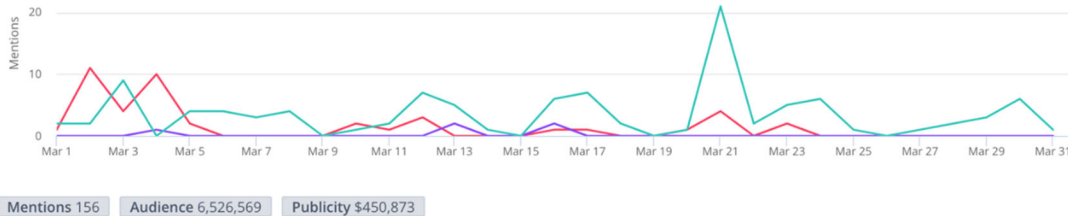
**NEWS 5 TV SPOTS:** As part of a paid campaign, the library had short interviews that were aired on News 5. Topics focused on Cleveland READS and included: How to Find the Right Book!; Audiobooks Count too!; and Graphic Novels

**MEDIA COVERAGE:**

<https://www.news5cleveland.com/cpl>

**PUBLIC RELATIONS OVERVIEW**

Cleveland Public Library garnered 156 mentions for the month of March reaching more than 6 million via national and local TV news, radio, and online and print.

**SOCIAL MEDIA SUMMARY**






















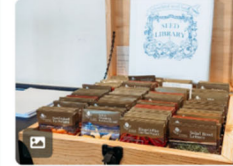


**Broadcasts:** Marketing continues to explore streaming opportunities, conversations, and content that promote learning and timely topics. Popular examples include:

- **Book Drops (recommended reading by CPL)**
- **Board Meeting:** The board meeting was recorded and livestreamed on Facebook for public to view
- **Page Count:** Podcast series belonging to Ohio Center for the Book
- **Writers Unplugged:** Authors in conversation

Other digital content included storytime videos, footage for news spots, livestream for Writers Unplugged, Board Meeting, and the Book Drops series, photography and videography for Senior Showcase and Read Across America Day. Throwback posts documenting CPL's rich history continue to be popular. Other content that performed well included announcement of seed library opening and

posts on the Cleveland READS accounts about the Film Festival, Read Across America Day, and more.

**Most Popular Posts by Platform:**

<p> <b>clevelandpubliclibrary</b> Thu 3/30/2023 11:00 am EDT</p> <p>#TBT Happy Birthday to Cleveland-born Tracy Chapman! Today's photo is dated 1988, which was the year her first, self-...</p>  <p><b>Total Engagements</b> 333 <b>Likes</b> 322</p>	<p> <b>clevelandpubliclibrary</b> Wed 3/1/2023 8:00 am EST</p> <p>Happy Birthday, Ohio! Featured is the 1939 "Ohio is the Mother of Presidents Map." This map showcases US...</p>  <p><b>Total Engagements</b> 181 <b>Likes</b> 165</p>	<p> <b>clevelandpubliclibrary</b> Thu 3/9/2023 11:00 am EST</p> <p>#TBT If you visited the Cleveland Public Library in the 1930s, you might have been given a book recommendation by ...</p>  <p><b>Total Engagements</b> 71 <b>Likes</b> 67</p>	<p> <b>clevelandpubliclibrary</b> Thu 3/16/2023 11:00 am EDT</p> <p>#TBT Today's photo is a view of 6,500 women marching in the Woman's Benefit Parade of the Cleveland Mall July, 1935...</p>  <p><b>Total Engagements</b> 59 <b>Likes</b> 59</p>
<p> <b>@Cleveland_PL</b> Thu 3/23/2023 11:42 am EDT</p> <p>Let's get it, #CLE! Check out these seniors showing off their line dance skills at the MLK Branch. Come dance with u...</p>  <p><b>Total Engagements</b> 240</p>	<p> <b>@Cleveland_PL</b> Wed 3/1/2023 8:00 am EST</p> <p>Happy Birthday, Ohio! Featured is the 1939 "Ohio is the Mother of Presidents Map." This map showcases US...</p>  <p><b>Total Engagements</b> 79</p>	<p> <b>@Cleveland_PL</b> Thu 3/16/2023 11:00 am EDT</p> <p>#TBT Today's photo is a view of 6,500 women marching in the Woman's Benefit Parade of the Cleveland Mall July, 1935...</p>  <p><b>Total Engagements</b> 61</p>	<p> <b>@Cleveland_PL</b> Thu 3/9/2023 11:00 am EST</p> <p>#TBT Andre Alice Norton in 1980. She was a Cleveland Librarian, a cat lover, &amp; a well known author of over 150 fantasy...</p>  <p><b>Total Engagements</b> 60</p>
<p> <b>Cleveland Public Library</b> Thu 3/30/2023 11:00 am EDT</p> <p>#TBT Happy Birthday to Cleveland-born Tracy Chapman! Today's photo is dated 1988, which was the year her first, self-...</p>  <p><b>Total Engagements</b> 1,012 <b>Reactions</b> 641 <b>Comments</b> 47 <b>Shares</b> 44</p>	<p> <b>Cleveland Public Library</b> Thu 3/30/2023 11:00 am EDT</p> <p>#TBT Happy Birthday to Cleveland-born Tracy Chapman! Today's photo is dated 1988, which was the year her first, self-...</p>  <p><b>Total Engagements</b> 1,008 <b>Reactions</b> 638 <b>Comments</b> 47 <b>Shares</b> 44</p>	<p> <b>Cleveland Public Library</b> Mon 3/20/2023 1:36 pm EDT</p> <p>Spring into action, the Cleveland Seed Bank #CLEseed Libraries are now open! 🌱📖: <a href="https://cpl.org/healthy-...">https://cpl.org/healthy-...</a></p>  <p><b>Total Engagements</b> 601 <b>Reactions</b> 189 <b>Comments</b> 15 <b>Shares</b> 28</p>	<p> <b>Cleveland Public Library</b> Mon 3/20/2023 1:36 pm EDT</p> <p>Spring into action, the #CLEseed Libraries are now open! 🌱📖: <a href="https://cpl.org/healthy-cleveland/the-...">https://cpl.org/healthy-cleveland/the-...</a></p>  <p><b>Total Engagements</b> 595 <b>Reactions</b> 188 <b>Comments</b> 15 <b>Shares</b> 28</p>

**PROPERTY MANAGEMENT**

Carpenters/Painters

- The carpenter shop has retro-fitted five book carts for the External Relations team, consisting of



building brand new double wide shelving on top of each existing shelf. Primed and painted all book carts, installed metal donation boxes and delivered to five CPL branches.

- E.131- major clean-up at empty lot next to the branch.
- Rice- removed metal picnic tables that were vandalized and flipped over from its cement base.

### Maintenance Mechanics

- Cleaned condenser tubes in lakeshore facility chiller.
- Upgraded LSW front entrance and east 6<sup>th</sup> street lighting to LED and started refinishing fixtures.
- Started replacing lighting in Main 2<sup>nd</sup> floor display cases.
- Continuing to upgrade Main 4<sup>th</sup> floor lighting to LED.
- Replaced fan coil unit in Main building shipping room.
- Rewired outdoor Eastman Reading Garden stairwell lighting to emergency power.
- Pulled cable for phones on 8<sup>th</sup> floor in collection vault.
- Installed power and data for monitor in SPS area in LSW.
- Continued preventative maintenance on air handling units at branches.
- Repairs made to Lakeshore stacks chiller, compressor replacement.

### **SAFETY & PROTECTIVE SERVICES**

#### **Safety Services**

3-1-23: EMS/CPD called out to Garden Valley re: Royce involved in domestic dispute. Branch precautionary lockdown until normal operations resumed. Employee was transported to police station by Royce supervisor (23-0200).

3-1-23: CPD/Mobil Crisis team notified re: LSW patron experiencing a mental health crisis. EMS transport to area hospital.

3-2-23: Related to incident off property. A postal worker sought assistance at E. 131 regarding being threatened with a firearm. CPD responded to the branch to assist. Cleveland police following up.

3-11-23: Patron at LSW required EMS.

3-13-23: Two 14-year juveniles found copulating in stairway 15. After having difficulty confirming their ID to notify parents CPD was notified to assist with locating addresses and parents (SIR 23-0233).

3-16-23: South Brooklyn-juvenile stuck in elevator. Released prior to first responder arrival (SIR 23-0266)

3-17-23: St Patrick's Day Parade.

3-17-23: Rockport patron with medical emergency. EMS responded and transported a patron to Fairview.

3-18-23: South- a patron who damaged property was subsequently detained on a warrant by CPD (SIR 23-0274)

3-18-23: Garden Valley: During a family visit a Guide Stone Social worker asked that first responders be notified re: alleged child abuse.

3-21-23: Main lending received anonymous phone threats. SPS investigated and could not corroborate/substantiate allegation have made by the source.

3-25-23: Main Literature: First responders notified re Indecent exposure by patron.

3-28-23: County Form 10.01-H issued to CPL employee at behest of CPL HR

3-30-23: Sterling EMS contacted regarding medical emergency.

3-30-23: LSW Staff member fell ill and was transported to UH by EMS

**PROTECTIVE SERVICES**  
**Activity**

Month	Total Dispatch Activity	Total Alarms	Branch Incidents	Downtown Campus Incidents	Incident Reports Gen.	CPL access activities
<b>Mar 2023</b>	1613	27	72	31	152	47
<b>Feb 2023</b>	1908	26	89	12	107	65
<b>Jan 2023</b>	1485	23	27	15	114	63
<b>Dec 2022</b>	1393	18	20	20	76	39
<b>Nov 2022</b>	1332	19	65	10	96	42
<b>Oct 2022</b>	1490	24	41	9	120	33
<b>Sept 2022</b>	1406	14	38	34	86	62
<b>Aug 2022</b>	1639	6	33	30	80	61
<b>July 2022</b>	1613	9	44	37	103	28
<b>June 2022</b>	1752	19	60	17	75	45
<b>May 2022</b>	2046	19	90	9	109	35
<b>April 2022</b>	2129	23	29	32	143	49
<b>Mar 2022</b>	1782	25	31	12	134	67

Special Attention, Special Events, and Significant Incidents

3-2-23: Media at Rice and Union Branch re: Read across America

3-4-23: Joseph Clark LSW 2-rm#B reservation

3-4-23: SPS participated in Reads Across America event at Tower City

3-4 & 3-5: Photo shoots at Downtown Campus

3-15-23: Introduced Cleveland Police Foundation artist to Mrs. Charkoski for potential collaboration.

3-16-23: Mayor visits to E. 131 branch

3-18-23: Play games culture LSW2.

3-23-23: West Park & MLK Senior Showcase

3-29-23: City Council research group LSW 2 B at 09am

Protective and Fire Systems

3-2-23: 0705am First responders were sent to Woodland branch for fire alarm. CFD determined that the zone 7 alarm was false.

3-7/9-23: SA Comunale scheduled for alarm service at Fleet. Maintenance issues continued 3-15-23.

3-25-23: Power outage at Lakeshore

Administration

3-2-23: Met with Accounting and legal re: Guardian Contract.

3-8-23: Safety collaboration with CCPL (Denise Tharp).

3-14-23: Met with law enforcement work group hosted by CMSD to collaborate with CMSD to address student safety issues.

3-15-23: Work with property mgt & IT re dispatch office upgrades

3-22-23: West Region Branch Manager meeting attended by SPS managers to discuss safety concerns.

3-27-23: SPS mgt met with Royce regarding performance metrics (e.g., night alarm response on 3-27-23, Lakeshore rounds & Sterling Guard)

3-28-23: continue to work with HR re SPS hiring.

3-29-23: Assist IT with access information to IT storage room.

3-31-23: Manager evaluations for Foster & Babbitts

#### **INFORMATION TECHNOLOGY & CLEVNET**

- Jamie Mason and various CLEVNET staff completed various Administrator Trainings with SirsiDynix. Training was virtual and interactive with a live instructor presenting. Our subscription allows us up to ten attendees per training. Training included Symphony Administration, Enterprise Administration, Blue Cloud Analytics, eResource Central, and Data Control. This was helpful training for all involved. Brian Leszcz, Andy Busch, Jesse Scaggs, Megan Trifiletti, Jim Benson, and Caitlin Ryan.
- Jamie Mason attended CPL Trainings at Lakeshore Facility on March 13 and March 14 for Customer Service and De-escalation - Session B.
- Jamie Mason, Brian Leszcz, Andy Busch, Jesse Scaggs, and Larry Finnegan attended virtual planning meetings with Logicalis on March 15, 17, 24, and 31 to plan the Microsoft Office365 Tenant Migration.
- Jamie Mason and John Malcolm had virtual meetings with Tri-C Metro Campus staff and CSU staff as an introduction and to assess their needs with the CPL satellite collections at their institutions. We determined that the hardware at each location needed an upgrade. Jamie worked with the CLEVNET staff to determine a path forward and determined that SymphonyWeb would be a better solution moving forward. SymphonyWeb is a web-based solution that would not require the use of VPN or installing

software locally. Thus, software versions and upgrades would not be an issue moving forward.

- On March 14, Jamie Mason and CLEVNET Library Systems and Applications staff, along with Darren Novak from CLEVNET Networking, attended a meeting to resolve connection issues with the remote book locker at Village Hall in Newburgh Heights. We were able to quickly determine that the problem was due to firewall settings by the Internet Service Provider for Village Hall. This is an ongoing issue.
- Jamie Mason, John Malcolm, and Robin Wood visited TriC Metro Campus, and CSU Libraries on March 30. Jamie showed the library technology contacts how to use SymphonyWeb. Jamie was assisted by Darren Novak to open the appropriate Firewall ports. Both sites were grateful and have reported that SymphonyWeb is working to their satisfaction. Jim Benson also assisted with SymphonyWeb user permission changes to allow access.
- CLEVNET staff met at Egbert Picnic Area to have cake and to wish Larry Finnegan well as he retired on March 31.

#### Team Activities:

#### SOFTWARE

- CLEVNET Library Systems and Applications staff continued to monitor the issue of electronic resources temporarily disappearing from the Online Public Catalog ("Enterprise") on occasion. They are continuing to work with SirsiDynix Support for solutions.
- CLEVNET staff worked with IT staff at OverDrive to change patron authentication for OverDrive services (our most-used electronic resource) to a much more secure method for patrons. This came with some adjustment for patrons when it was determined they could only check out and place holds on OverDrive materials using their library card number (rather than their "username"). Although we were not warned of this in advance by OverDrive IT staff, CLEVNET staff did quickly send out messaging about this limitation to CLEVNET member library staff and to patrons.

- CLEVNET Library Systems and Applications staff were able to upload over 400 invoices that had failed to load automatically since the beginning of the year for Mentor Public Library.
- CLEVNET Library Systems and Applications staff helped set up the connection to the CLEVNET database for the new CircIT Self Check Kiosk at the Jefferson Branch.
- CLEVNET Library Systems and Applications staff set up several CLEVNET member libraries that entered requests to start using the Quipu automated eCard registration service. This service is available to any CLEVNET member libraries upon request. Libraries set up in March 2023 included Elyria Public Library System, Girard Free Library, Huron Public Library, Kinsman Free Public Library, Morley Library, Perry Public Library, Stow-Munroe Falls Public Library, and Willoughby-Eastlake Public Library.
- CLEVNET Library Systems and Applications staff worked with SirsiDynix Support to fix library staff access issues in BLUEcloud Analytics after an update on March 23<sup>rd</sup>.

#### SOLUTIONS

- Continued meeting with Logicalis to identify issues and plan for Office365 tenant migration.
- Met with Threatlocker, an endpoint security provider, and planned on starting a trial to see if it can help bolster CLEVNET's internal security. This may be in addition to Coretex or a replacement.
- We worked with Larry Finnegan on transitioning projects.
- Continued working on transitioning away from LastPass to Bitwarden. Bitwarden is a secure password generator and storage utility.
- Worked with Robert Patrick and the JAMF team (JAMF manages Apple devices) to migrate to a hosted server in the cloud.
- Worked with the Cleveland Law Library to migrate their unsecure authentication to a more secure

methodology using SirsiDynix's Web Services (This has been completed).

#### HARDWARE

- Domain Controllers upgraded at Twinsburg Public and Wayne County Public Libraries.
- Demotion of Domain Controllers "wesrv1" and "wesrv12" at Willoughby-Eastlake Public Library.
- Configured Group Policy to install Papercut print queues at Huron Public Library.
- Configured and installed 2 new public and 1 staff PC at Burton Public Library.
- Installed 4 new PCs at Newton Falls Public Library, reset/repurposed old PCs.

#### NETWORK

- Installed Network equipment at CPL Lorain and Eastman branches for renovation project.
- Visited Elyria Public Library Central branch and Huron Public Library for network assessments and upgrades.
- Installed WiFi access point at Eastlake.
- Installed and configured housing court phone at CPL Mount Pleasant branch.

#### Executive Panel Updates:

- Panel met March 6, 13, 20 and 27. Panel is revising and editing the job description for CLEVNET Director of IT to make recommendations to CPL on how to move forward with the retirement of the current CLEVNET Director of IT, Larry Finnegan.

Ms. Rodriguez adjourned the Regular Board Meeting at  
1:13 p.m.

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Maritza Rodriguez  
President

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Thomas D. Corrigan  
Secretary



## GIFT REPORT FOR MARCH 2023

### LIBRARY SERVICE MATERIALS

DESCRIPTION	QUANTITY	
	Month	Year to date
Books	1,267	3,420
Periodicals	262	263
Publishers Gifts	0	1
Non-Print Materials	393	646
<b>Total Library Service Materials</b>	<b>1,922</b>	<b>4,330</b>

### TECHNOLOGY RESOURCES

Tech Gifts	0	2
<b>Total Technology Resources</b>	<b>0</b>	<b>2</b>

### MONEY GIFTS

FUND	PURPOSE	AMOUNT	
		Month	Year to date
Building & Repair Fund	Restricted	\$ 0	\$ 900,000
Library Fund	Restricted	735	1,954
Young Fund	Restricted	12,988	12,988
Founders Fund	Restricted	0	83,750
Judd Fund	Restricted	69,107	69,107
Early Literacy	Restricted	6,107	37,485
Tech Centers	Restricted	10,000	10,000
<b>Total Money Gifts</b>		<b>\$ 98,937</b>	<b>\$ 1,115,283</b>

### SUMMARY

CATEGORY	DONORS		QUANTITY	
	Month	Year to date	Month	Year to date
Library Service Materials	27	43	1,922	3,779
Technology Resources	0	0	0	0
Money Gifts	17	35	17	35
<b>TOTAL GIFTS</b>	<b>44</b>	<b>78</b>	<b>1,939</b>	<b>3,814</b>

Cleveland Public Library  
2023

April 10, 2023

Cuyahoga County Budget Commission  
Attention: Bryan Dunn  
1219 Ontario Street  
Cleveland, Ohio 44113

Dear Bryan,

Cleveland Public Library requests a Certificate of Estimated Resources as noted below for the following funds:

Fund Number	Fund Description	Actual Unencumbered Balance as of 1-Jan-23	"Taxes/PLF" from:	Requested "Taxes/PLF" to	"Other Sources" from:	Requested "Other Sources" to	Overall Increase/ (Decrease)
<b>General Fund</b>							
101	General Fund	\$ 26,231,855.40	\$ 37,673,443.00	\$ 37,673,443.00	\$ 1,762,290.00	\$ 1,762,290.00	\$ -
<b>Special Revenue Fund</b>							
201	Anderson	\$ 424,347.16			\$ -	\$ -	\$ -
202	Endowment for the Blind	\$ 3,318,363.09			\$ -	\$ -	\$ -
203	Founders	\$ 5,424,724.08			\$ 171,823.00	\$ 181,823.00	\$ 10,000.00
204	Kaiser	\$ 163,598.59			\$ -	\$ -	\$ -
205	Kraley	\$ 211,380.69			\$ -	\$ -	\$ -
206	Library	\$ 224,111.58			\$ -	\$ 5,000.00	\$ 5,000.00
207	Pepke	\$ 194,563.84			\$ -	\$ -	\$ -
208	Wickwire	\$ 1,994,711.91			\$ -	\$ -	\$ -
209	Wittke	\$ 123,811.42			\$ -	\$ -	\$ -
210	Young	\$ 6,345,312.81			\$ 60,000.00	\$ 60,000.00	\$ -
226	Judd	\$ 351,218.30			\$ 250,000.00	\$ 271,092.00	\$ 21,092.00
228	Lockwood Thompson	\$ 256,527.07			\$ 200,000.00	\$ 213,584.00	\$ 13,584.00
230	Schweinfurth	\$ 265,993.72			\$ 50,000.00	\$ 50,000.00	\$ -
231	CLEVNET	\$ 1,009,042.85			\$ 5,049,874.94	\$ 5,049,874.94	\$ -
232	Stevens Employee Engagement	\$ 257,732.90			\$ -	\$ -	\$ -
251	OLBPD	\$ 478,948.17			\$ 1,508,194.00	\$ 1,508,194.00	\$ -
254	MyCom	\$ (74,051.72)			\$ 222,209.39	\$ 222,209.39	\$ -
257	Tech Centers	\$ 73,741.41			\$ 145,000.00	\$ 145,000.00	\$ -
258	Early Literacy	\$ 67,684.03			\$ 348,557.42	\$ 348,557.42	\$ -
259	Rice Solar Panel System	\$ 596.09			\$ -	\$ -	\$ -
260	Coronavirus Relief Fund	\$ (266,379.60)			\$ 266,379.60	\$ 266,379.60	\$ -
		\$ 20,845,978.39			\$ 7,512,101.33	\$ 8,321,714.35	\$ 49,676.00
<b>Debt Service</b>							
301	Debt Service	\$ 18,931.22	\$ -	\$ -	\$ 3,282,149.90	\$ 3,282,149.90	\$ -
<b>Capital Projects Funds</b>							
401	Building and Repair	\$ 24,799,746.90			\$ 900,000.00	\$ 900,000.00	\$ -
402	Construction - Tax-Exempt	\$ 2,914,747.34			\$ 223,250.78	\$ 223,250.78	\$ -
403	Construction - Taxable	\$ 1,500,367.53			\$ 78,127.57	\$ 78,127.57	\$ -
<b>Permanent Funds</b>							
501	Abel	\$ 303,163.66			\$ -	\$ -	\$ -
502	Ambler	\$ 3,209.12			\$ -	\$ -	\$ -
503	Beard	\$ 54,829.20			\$ -	\$ -	\$ -
504	Klein	\$ 7,558.75			\$ -	\$ -	\$ -
505	Malon/Schroeder	\$ 262,358.48			\$ -	\$ -	\$ -
506	McDonald	\$ 255,305.98			\$ -	\$ -	\$ -
507	Ratner	\$ 132,374.20			\$ -	\$ -	\$ -
508	Root	\$ 53,121.80			\$ -	\$ -	\$ -
509	Sugarman	\$ 102,414.29			\$ -	\$ -	\$ -
510	Thompson	\$ 144,038.17			\$ -	\$ -	\$ -
511	Weidenthal	\$ 9,475.68			\$ -	\$ -	\$ -
512	White	\$ 2,591,148.23			\$ -	\$ -	\$ -
513	Beard Anna Young	\$ 51,740.67			\$ -	\$ -	\$ -
514	Paulson	\$ 8,990.14			\$ -	\$ -	\$ -
		\$ 1,879,728.37			\$ -	\$ -	\$ -
<b>Agency Funds</b>							
901	Unclaimed Funds	\$ 12,841.42			\$ -	\$ -	\$ -
905	CLEVNET Fines & Fees	\$ 4,439.34			\$ -	\$ -	\$ -

The reason for the increase/decrease in Estimated Resources:

An increase in Other Sources-Special Revenue of \$49,676 relating to an increase in the Founders fund for the \$10,000 gift from the CPL Foundation for Cleveland READS; an increase in the Library fund - \$5,000; an increase in the Judd fund - \$21,092; and an increase in the Lockwood Thompson fund - \$13,584.

Thank You,  
*Carrie Krenicky*  
Treasurer/CFO  
Cleveland Public Library

## AMENDMENT 5

Form Prescribed by the Bureau of Inspection and Supervision of Public Offices.  
County Auditor's Form No. 139

## AMENDED OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES

Based on 90.47% current collection of current levy for previous tax year.

Revised Code 5705.36 (Library)

Office of the Budget Commission, Cuyahoga County, Ohio.

Cleveland, Ohio

April 11, 2023

To the Board of Library Trustees of the:

Cleveland Library

The following is the amended official certificate of estimated resources for the fiscal year beginning January 1st, 2023, as revised by the Budget Commission of said County, which shall govern the total of appropriations made at any time during such fiscal year:

Fund	Unencumbered Balance	General Property Tax	P.L.F.	Other Sources	Total
General Fund	\$26,231,855.40	\$37,673,443.00	\$27,878,205.36	\$1,762,290.00	\$93,545,793.76
Special Revenue	\$20,845,978.39			\$8,321,714.35	\$29,167,692.74
Debt Service	\$18,931.22			\$3,282,149.90	\$3,301,081.12
Capital	\$29,214,861.77			\$1,201,378.35	\$30,416,240.12
Permanent	\$3,979,728.37			\$0.00	\$3,979,728.37
Agency	\$17,280.76			\$0.00	\$17,280.76
<b>Totals/Subtotals</b>	<b>\$80,308,635.91</b>	<b>\$37,673,443.00</b>	<b>\$27,878,205.36</b>	<b>\$14,567,532.60</b>	<b>\$160,427,816.87</b>

	<p><b>Budget</b></p>	
<p><b>Commission</b></p>		

**CLEVELAND PUBLIC LIBRARY  
2023 APPROPRIATION: FOURTH AMENDMENT  
APRIL 18, 2023**

**GENERAL FUND**

<b>CERTIFIED REVENUE</b>	<b>Prior Certificate (1)</b>	<b>Increase/ Decrease</b>	<b>Amended Certificate (2)</b>
Cash January 1	26,231,855.40	-	26,231,855.40
Taxes - General Property	35,173,443.00	-	35,173,443.00
Public Library Fund (PLF)	27,878,205.36	-	27,878,205.36
State Rollbacks/Homestead	2,500,000.00	-	2,500,000.00
Fines and Fees	149,570.00	-	149,570.00
Earned Interest	911,700.00	-	911,700.00
Restricted Gifts	-	-	-
Unrestricted Gifts	-	-	-
Miscellaneous	776,020.00	-	776,020.00
Return of Advances/(Advances Out)	(75,000.00)	-	(75,000.00)
<b>TOTAL RESOURCES</b>	<b>93,545,793.76</b>	<b>-</b>	<b>93,545,793.76</b> (3)

<b>APPROPRIATION</b>	<b>Original Appropriation</b>	<b>Increase/ Decrease</b>	<b>Amended Appropriation</b>
Salaries/Benefits	41,511,795.26	(120,000.00)	41,391,795.26
Supplies	783,712.00	-	783,712.00
Purchased/Contracted Services	11,208,919.27	-	11,208,919.27
Library Materials/ Information	7,175,714.00	-	7,175,714.00
Capital Outlay	1,143,633.98	120,000.00	1,263,633.98
Other Objects	170,309.96	-	170,309.96
<b>SUBTOTAL OPERATING</b>	<b>61,994,084.47</b>	<b>-</b>	<b>61,994,084.47</b>
Transfers	3,282,149.90	-	3,282,149.90
<b>TOTAL APPROPRIATION</b>	<b>65,276,234.37</b>	<b>-</b>	<b>65,276,234.37</b>

**CLEVELAND PUBLIC LIBRARY  
2023 APPROPRIATION: FOURTH AMENDMENT  
APRIL 18, 2023**

**SPECIAL REVENUE FUNDS**

CERTIFIED REVENUE	Prior Certificate (1)	Increase/ Decrease	Amended Certificate (2)
	29,118,016.74	49,676.00	29,167,692.74 (4)
APPROPRIATION	Original Appropriation	Increase/ Decrease	Amended Appropriation
Anderson	-	-	-
Endowment for the Blind	-	-	-
Founders	1,526,757.20	10,000.00	1,536,757.20
Kaiser	-	-	-
Kraley	30,000.00	-	30,000.00
Library	20,000.00	-	20,000.00
Pepke	-	-	-
Wickwire	-	-	-
Wittke	-	-	-
Young	-	-	-
Judd	601,218.30	21,092.00	622,310.30
Lockwood Thompson	456,527.07	13,584.00	470,111.07
Schweinfurth	50,000.00	-	50,000.00
CLEVNET	6,058,917.79	-	6,058,917.79
Stevens	25,000.00	-	25,000.00
LSTA-OLBPD	1,987,142.17	-	1,987,142.17
MyCom	73,157.67	-	73,157.67
Learning Centers	-	-	-
Tech Centers	218,741.41	-	218,741.41
Early Literacy	416,241.45	-	416,241.45
Rice Solar Panel System	-	-	-
Coronavirus Relief Fund	-	-	-
<b>TOTAL APPROPRIATION</b>	<b>11,463,703.06</b>	<b>44,676.00</b>	<b>11,508,379.06</b>

**CLEVELAND PUBLIC LIBRARY  
2023 APPROPRIATION: FOURTH AMENDMENT  
APRIL 18, 2023**

**DEBT SERVICE FUND**

<b>CERTIFIED REVENUE</b>	<b>Prior Certificate (1)</b>	<b>Increase/ Decrease</b>	<b>Amended Certificate (2)</b>
	3,301,081.12	-	3,301,081.12
<b>APPROPRIATION</b>	<b>Original Appropriation</b>	<b>Increase/ Decrease</b>	<b>Amended Appropriation</b>
DEBT SERVICE	3,294,959.20	-	3,294,959.20

**CAPITAL PROJECT FUNDS**

<b>CERTIFIED REVENUE</b>	<b>Prior Certificate (1)</b>	<b>Increase/ Decrease</b>	<b>Amended Certificate (2)</b>
	30,416,240.12	-	30,416,240.12 (5)
<b>APPROPRIATION</b>	<b>Original Appropriation</b>	<b>Increase/ Decrease</b>	<b>Amended Appropriation</b>
Building & Repair	1,125,115.98	-	1,125,115.98
Construction - Tax-Exempt	3,084,747.34	-	3,084,747.34
Construction - Taxable	1,179,528.29	-	1,179,528.29
<b>TOTAL APPROPRIATION</b>	<b>5,389,391.61</b>	<b>-</b>	<b>5,389,391.61</b>

**CLEVELAND PUBLIC LIBRARY  
2023 APPROPRIATION: FOURTH AMENDMENT  
APRIL 18, 2023**

**PERMANENT FUNDS**

CERTIFIED REVENUE	Prior Certificate (1)	Increase/ Decrease	Amended Certificate (2)
	3,979,728.37	-	3,979,728.37 (6)

APPROPRIATION	Original Appropriation	Increase/ Decrease	Amended Appropriation
Abel	-	-	-
Ambler	-	-	-
Beard	8,763.00	-	8,763.00
Klein	-	-	-
Malon/Schroeder	37,700.00	-	37,700.00
McDonald	9,461.00	-	9,461.00
Ratner	-	-	-
Root	-	-	-
Sugarman	5,955.00	-	5,955.00
Thompson	-	-	-
Weidenthal	-	-	-
White	50,000.00	-	50,000.00
Beard Anna Young	15,000.00	-	15,000.00
<b>TOTAL APPROPRIATION</b>	<b>126,879.00</b>	<b>-</b>	<b>126,879.00</b>

**AGENCY FUNDS**

CERTIFIED REVENUE	Prior Certificate (1)	Increase/ Decrease	Amended Certificate (2)
	17,280.76	-	17,280.76

APPROPRIATION	Original Appropriation	Increase/ Decrease	Amended Fund Balance/
Unclaimed Funds	12,841.42	-	12,841.42
CLEVNET Fines & Fees	4,439.34	-	4,439.34
<b>TOTAL APPROPRIATION</b>	<b>17,280.76</b>	<b>-</b>	<b>17,280.76</b>

**CLEVELAND PUBLIC LIBRARY  
2023 APPROPRIATION: FOURTH AMENDMENT  
APRIL 18, 2023**

---

(1) Certificate dated March 9, 2023

(2) Certificate dated April 11, 2023

(3) \$25,890,475.80 unencumbered cash carried forward plus the repayment of advances to be made from MyCom of \$75,000 and CRF of \$128,379.60 and \$138,000 less advance out to MyCom of \$75,000 plus \$67,388,938.36 certified operating revenue produces the balance available for appropriation in 2023 (plus \$11,573,079.53 12/31/22 encumbered cash).

$$(\$25,890,475.80 + \$75,000 + \$128,379.60 + \$138,000 - \$75,000 + \$67,388,938.36 = \$93,545,793.76)$$

(4) \$21,187,357.99 unencumbered cash carried forward less the repayment of advances to be made from MyCom of \$75,000 and CRF of \$128,379.60 and \$138,000 plus advance in to MyCom of \$75,000 plus \$8,246,714.35 additional revenue to receive in 2023 produces the certified revenue of \$29,167,692.74.

Non-expendable principal amounts of \$2,492,057.50 in Anderson, Founders and Wickwire Funds are included in the certified fund balances, but are not available for appropriation.

$$(\$29,167,692.74 - \$2,492,057.50 = \$26,675,635.24 \text{ available for appropriation (plus } \$1,491,217.71 \text{ 12/31/22 encumbered cash).}$$

(5) \$29,214,861.77 unencumbered cash carried forward plus additional revenue of \$1,201,378.35 produces the balance available for appropriation in 2023 (plus \$36,094,156.45 12/31/22 encumbered cash).

$$(\$29,214,861.77 + \$1,201,378.35 = \$30,416,240.12)$$

(6) \$4,912,829.15 unencumbered cash carried forward less non-expendable principal amounts of \$933,100.78 produces the balance available for appropriation in 2023 (plus \$53,117.92 12/31/22 encumbered cash).

$$(\$4,912,829.15 - \$933,100.78 = \$3,979,728.37)$$

Non-expendable principal amounts of \$933,100.78 are not included in either the certified fund balances or the appropriated amounts.



## CLEVELAND PUBLIC LIBRARY CAPITAL ASSETS POLICY

The effective date of this policy is January 1, 2022, authorized by Board approval on April 18, 2023, and represents a revision to the previously submitted policy, June 19, 2014, to include a separate Land Improvements category with a capitalization threshold and useful life consistent with the Buildings/Improvements category, and to describe the effect of the implementation of Governmental Accounting Standards Board (GASB) Statement No. 87, *Leases*. It is the fourth revision to the original submitted policy dated April 17, 2003 (1<sup>st</sup> revision May 17, 2007; 2<sup>nd</sup> revision December 15, 2011; 3<sup>rd</sup> revision June 19, 2014).

1. The Cleveland Public Library shall maintain a capital asset system, including both tangible and intangible assets. Information within the system will be sufficient to permit the following:
  - a. Preparation of the year-end financial statements in accordance with generally accepted accounting principles.
  - b. Control and accountability for identification and management of assets, both tangible and intangible.
  
2. The Chief Financial Officer is responsible for the overall management of the capital asset system. Each department or agency head is assigned responsibility for that agency's assets and for working with Financial Services to ensure control of assets and compliance with the Library's goals.
  
3. **Capital Assets** are defined as both tangible and intangible assets of the Cleveland Public Library with an estimated useful life in excess of one accounting period (one year) and an initial cost equal to or exceeding the category's capitalization threshold. Capital assets' historic cost or estimated historic cost will be carried on the balance sheet of the Library until the asset is retired.

**Controlled Assets** are defined as both tangible and intangible assets with an estimated useful life in excess of one accounting period (one year) and an initial cost of less than \$5,000.00. Controlled asset's historic cost or estimated historic cost is displayed as an expense of the Library in the year the asset is acquired. The Accounting Manager determines what assets should be controlled with the exception of the Library's collections which are controlled through the Library Automation System.

**Tangible Assets** are defined as any asset that can be seen and touched; a *hard asset* that has physical properties, such as a building or a piece of equipment.

**Intangible Assets** are defined as having *all* of the following characteristics:

- a) *Lack of physical substance*: Intangible assets are assets that do not have a physical existence. However, an intangible asset may be contained within an asset having a physical presence, such as computer software contained

on a hard drive. Intangible assets may also be associated with other assets having a physical existence.

- b) *Non-financial in nature:* Intangible assets are non-financial in nature and are not in a monetary form similar to cash or investment securities. Further, they are neither claims or a right to assets in monetary form similar to receivables, nor prepayments for goods or services.
- c) *Useful lives or benefit periods exceeding one or more years:* Intangible assets having a useful life of less than one accounting period (one year) are not subject to the provisions of GASB 51 and should not be considered capital assets for financial reporting purposes nor a controlled asset.

Intangible assets consist of three, broadly-defined types as described below:

1. *Intangible assets generally defined as "software:":* Software intangible assets include computer "programming" or "coding language" that provide the necessary instructions for the computer hardware to perform a desired task or series of tasks. Software intangible assets include purchased "off the shelf" software, including all necessary modifications, software specifically developed by an outside contractor, and software developed internally by agency personnel, or acquired through any combination of the above.
2. *Intangible assets associated with real property:* These include "land use rights," generally defined as rights that provide the right to control the use of real property or provide other benefits derived from the real property.
3. *Intangible assets that are not software or land use rights:* Other types of intangible assets are those intangible assets that are not specifically identified in #1 or #2 above. These other types of intangible assets are generally created through the development of intellectual property and include patents, copyrights, and trademarks.

The provisions of GASB 51 apply to all intangible assets possessing the above criteria except for the following:

1. Intangible assets that are acquired or created primarily for the purpose of directly obtaining income or profit (this includes intangible assets that are acquired (either purchased or internally developed) with the intent to resell),
2. Intangible assets resulting from lease transactions that are reported as intangible right-to-use lease assets per GASB Statement No. 87, *Leases*, and
3. Goodwill created through the combination of the government and another non-governmental entity.

Intangible capital assets that are subject to GASB 51 provisions must be classified as capital assets and recognized in the financial statements only if they are *identifiable*. An intangible asset is considered identifiable if either or both of the following conditions are met:

1. The asset is separable, that is, the asset is capable of being separated or divided from the government and sold, transferred, licensed, rented, or

exchanged, either individually or together with a related contract, asset or liability.

2. The asset arises from contractual or other legal rights, regardless of whether those rights are transferable or separable from the government or from other rights and obligations.

GASB Statement No. 87, *Leases*, establishes requirements for lease accounting based on the principle that leases are financings of the right to use an underlying asset. The implementation of GASB Statement No. 87, *Leases*, results in the Library having to recognize intangible-right-to-use assets in its financial statements for certain leases entered into by the Library for assets such as vehicles, buildings, and equipment. The intangible right-to-use assets are initially measured as the initial amount of the lease liability, adjusted for lease payments made at or before the lease commencement date, plus certain initial direct costs. Subsequently, these intangible right-to-use assets are amortized in a systematic and rational manner over the shorter of the lease term or the useful life of the underlying assets. The value of these intangible right-to-use assets is calculated annually during the Library's financial statement preparation in accordance with generally accepted accounting principles, and accounting for these assets, including amortization, is maintained outside of the Library's financial system.

The term **General Assets** within the context of this policy includes capital assets and controlled assets, both tangible and intangible.

4. Assets of the Cleveland Public Library are classified as follows:

Category	Threshold
a. Land	\$0
b. Land Improvements	\$100,000
c. Buildings/Improvements	\$100,000
d. Movable Assets	\$5,000
e. Construction in Progress	Major projects, not yet complete
f. Software/Other Intangibles	\$5,000

5. Assets are recorded at historic cost, or if that amount is not practicably determined, at estimated historic cost. Donated intangible assets are recorded at the estimated fair market value of the intangible asset as of the donation acceptance date.
6. **General Assets** (excluding Library Collections) - The **Purchase** of capital assets is subject to approval of the Executive Director, Deputy Director or the Chief Financial Officer. **Transfer** of assets between departments/agencies or removal of assets to storage is initiated by the agency head controlling (having custody of) the asset. **Disposal** of assets is initiated by designated staff members subject to approval of the library administration. Assets are generally disposed of by auction. If a bid for any asset is not received at auction, such assets may be disposed of by direct sale to scrap dealers or by dumping at the discretion of the Accounting Manager or other designated staff members. Specialized methods of disposal

Effective January 1, 2022 (Per Board action April 18, 2023)

apply to computer hardware that has become surplus or obsolete. Other options include trade in of assets on replacement purchases. This is determined on a case by case basis.

7. **Library Collections** are acquired, transferred and disposed according to procedures defined in the Library's *Procedures Manual*.

Governments are not required to capitalize works of art, historical treasures, and similar assets if those assets meet certain conditions. Cleveland Public Library considers its Library Collections to fall under this exception category since they are:

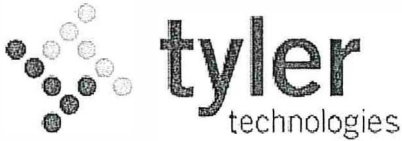
- a) Held for public exhibition, education, or research in furtherance of public service, rather than financial gain,
- b) Protected, kept unencumbered, cared for, and preserved, and
- c) With an ongoing annual budgetary commitment to acquire items to replace or enhance the collections.

The circulating library materials are not capitalized because they fail to meet the Library's useful life and/or capitalization thresholds.

8. With the implementation of GASB 34, depreciation is recorded for capital assets using straight-line depreciation over the useful life of the asset. Intangible assets are amortized over the useful life of the asset. Useful life is defined for each asset class as follows:

Category	Useful Life
a. Land	Not depreciated
b. Land Improvements	15 - 40 years
c. Buildings/Improvements	15 - 40 years
d. Movable Assets	5-25 years
e. Software/Other Intangibles	5-25 years
f. Intangible Right-to-Use Assets	Shorter of the lease term or the useful life of the underlying asset

Intangible assets that have an indefinite useful life should not be amortized. An intangible asset is considered to have an indefinite useful life if there are no legal, contractual, regulatory, technological, or other factors that limit the useful life of the asset. If changes in factors and conditions result in the useful life of an intangible asset no longer being indefinite, the asset should begin to be amortized (after being tested for impairment in accordance with GASB 42—Accounting and Financial Reporting for Impairment of Capital Assets and for Insurance Recoveries).



**Remittance:**  
 Tyler Technologies, Inc  
 (FEIN 75-2303920)  
 P.O. Box 203556  
 Dallas, TX 75320-3556

# Invoice

Invoice No	Date	Page
045-412976	04/01/2023	1 of 2

**Questions:**  
 Tyler Technologies- ERP & Schools  
 Phone: 1-800-772-2260 Press 2, then 1  
 Email: ar@tylertech.com



Bill To: CLEVELAND PUBLIC LIBRARY  
 ATTN: CARRIE KRENCIKY  
 325 SUPERIOR AVENUE  
 CLEVELAND, OH 44114

Ship To: CLEVELAND PUBLIC LIBRARY  
 ATTN: CARRIE KRENCIKY  
 325 SUPERIOR AVENUE  
 CLEVELAND, OH 44114

Cust No.-BillTo-ShipTo	Ord No	PO Number	Currency	Terms	Due Date
1618 - MAIN - MAIN	187419		USD	NET30	05/01/2023

Date	Description	Units	Rate	Extended Price
Contract No.: CLEVELAND PUBLIC LIBRARY				
	SUPPORT & UPDATE LICENSING - ACCTG/GL/BUDGET/AP	1	21,967.03	21,967.03
	Maintenance: Start: 17/May/2023, End: 16/May/2024			
	MUNIS GUI SITE LICENSE SUPPORT	1	2,700.00	2,700.00
	Maintenance: Start: 17/May/2023, End: 16/May/2024			
	SUPPORT & UPDATE LICENSING - ACCOUNTS RECEIVABLE	1	4,624.64	4,624.64
	Maintenance: Start: 17/May/2023, End: 16/May/2024			
	SUPPORT & UPDATE LICENSING - APPLICANT TRACKING	1	1,997.48	1,997.48
	Maintenance: Start: 17/May/2023, End: 16/May/2024			
	SUPPORT & UPDATE LICENSING - INTERFACE TO BMI TRACKING	1	1,597.61	1,597.61
	Maintenance: Start: 17/May/2023, End: 16/May/2024			
	SUPPORT & UPDATE LICENSING - PURCHASE ORDERS	1	5,045.05	5,045.05
	Maintenance: Start: 17/May/2023, End: 16/May/2024			
	SUPPORT & UPDATE LICENSING - GENERAL BILLING	1	2,102.10	2,102.10
	Maintenance: Start: 17/May/2023, End: 16/May/2024			
	SUPPORT & UPDATE LICENSING - HUMAN RESOURCES MANAGEMENT	1	4,176.54	4,176.54
	Maintenance: Start: 17/May/2023, End: 16/May/2024			
	SUPPORT & UPDATE LICENSING - CRYSTAL REPORTS	1	2,347.33	2,347.33
	Maintenance: Start: 17/May/2023, End: 16/May/2024			
	SUPPORT & UPDATE LICENSING - MUNIS OFFICE	1	1,681.69	1,681.69
	Maintenance: Start: 17/May/2023, End: 16/May/2024			
	SUPPORT & UPDATE LICENSING - PAYROLL	1	8,534.64	8,534.64
	Maintenance: Start: 17/May/2023, End: 16/May/2024			
	SUPPORT & UPDATE LICENSING - PROJECT ACCOUNTING	1	4,204.25	4,204.25
	Maintenance: Start: 17/May/2023, End: 16/May/2024			
	SUPPORT & UPDATE LICENSING - FIXED ASSETS	1	5,045.05	5,045.05
	Maintenance: Start: 17/May/2023, End: 16/May/2024			
	SUPPORT & UPDATE LICENSING - REQUISITIONS	1	4,204.25	4,204.25
	Maintenance: Start: 17/May/2023, End: 16/May/2024			
	SUPPORT & UPDATE LICENSING - ROLE TAILORED DASHBOARD	1	3,087.01	3,087.01
	Maintenance: Start: 17/May/2023, End: 16/May/2024			
	SUPPORT & UPDATE LICENSING - EMPLOYEE EXPENSE REIMBURSEMENT	1	1,882.35	1,882.35
	Maintenance: Start: 17/May/2023, End: 16/May/2024			
	SUPPORT & UPDATE LICENSING - INVENTORY	1	3,450.99	3,450.99
	Maintenance: Start: 17/May/2023, End: 16/May/2024			
	SUPPORT & UPDATE LICENSING - TYLER CONTENT MANAGER SE	1	5,691.16	5,691.16
	Maintenance: Start: 17/May/2023, End: 16/May/2024			



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 Tyler Technologies, Inc  
 (FEIN 75-2303920)  
 P.O. Box 203556  
 Dallas, TX 75320-3556

# Invoice

Invoice No	Date	Page
045-412976	04/01/2023	2 of 2

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Cust No.-BillTo-ShipTo	Ord No	PO Number	Currency	Terms	Due Date
1618 - MAIN - MAIN	187419		USD	NET30	05/01/2023

Date	Description	Units	Rate	Extended Price
	SUPPORT & UPDATE LICENSING - TYLER FORMS PROCESSING Maintenance: Start: 17/May/2023, End: 16/May/2024	1	4,671.35	4,671.35

2023 MAR 29 3:19 PM

**\*\*ATTENTION\*\***

Order your checks and forms from  
 Tyler Business Forms at 877-749-2090 or  
[tylerbusinessforms.com](http://tylerbusinessforms.com) to guarantee  
 100% compliance with your software.

Subtotal	89,010.52
Sales Tax	0.00
Invoice Total	89,010.52

CLEVELAND PUBLIC LIBRARY  
MONTHLY FINANCIAL STATEMENT OF FISCAL OFFICER TO BOARD OF LIBRARY TRUSTEES  
FOR THE PERIOD MARCH 1 – MARCH 31, 2023

*Carrie Henrichs*

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FISCAL OFFICER, BOARD OF LIBRARY TRUSTEES

**Cleveland Public Library**  
**Revenues, Expenditures and Changes in Fund Balance**  
**For the Period Ending March 31, 2023**

	<u>General Fund</u>	<u>Special Revenue</u>	<u>Debt Service</u>	<u>Capital Projects</u>	<u>Permanent</u>	<u>Agency</u>	<u>Total</u>
41 Taxes	21,065,404.17	0.00	0.00	0.00	0.00	0.00	21,065,404.17
42 Intergovernmental	7,027,017.31	571,492.84	0.00	0.00	0.00	0.00	7,598,510.15
43 Fines & Fees	41,488.59	0.00	0.00	0.00	0.00	0.00	41,488.59
44 Investment Earnings	318,592.34	105,029.87	4,975.09	227,869.64	10,137.90	0.00	666,604.84
45 Charges for Services	0.00	2,377,131.67	0.00	0.00	0.00	0.00	2,377,131.67
46 Contributions & Donations	0.00	215,282.82	0.00	900,000.00	0.00	0.00	1,115,282.82
48 Miscellaneous Revenue	77,084.91	0.00	0.00	0.00	0.00	26,553.54	103,638.45
<b>Total Revenues</b>	<b>\$ 28,529,587.32</b>	<b>\$ 3,268,937.20</b>	<b>\$ 4,975.09</b>	<b>\$ 1,127,869.64</b>	<b>\$ 10,137.90</b>	<b>\$ 26,553.54</b>	<b>\$ 32,968,060.69</b>
51 Salaries/Benefits	10,132,421.37	809,989.32	0.00	0.00	4,765.53	0.00	10,947,176.22
52 Supplies	164,716.21	74,155.07	0.00	5,944.15	1,045.00	0.00	245,860.43
53 Purchased/Contracted Services	3,547,522.84	1,549,884.03	0.00	2,296.33	7,268.00	0.00	5,106,971.20
54 Library Materials	1,383,850.35	347,020.13	0.00	0.00	1,765.00	0.00	1,732,635.48
55 Capital Outlay	326,063.99	259,921.60	0.00	4,354,929.73	0.00	0.00	4,940,915.32
56 Debt Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00
57 Miscellaneous Expenses	45,505.95	8,667.88	0.00	0.00	0.00	18,924.15	73,097.98
<b>Total Expenditures</b>	<b>\$ 15,600,080.71</b>	<b>\$ 3,049,638.03</b>	<b>\$ 0.00</b>	<b>\$ 4,363,170.21</b>	<b>\$ 14,843.53</b>	<b>\$ 18,924.15</b>	<b>\$ 23,046,656.63</b>
<b>Revenue Over/(Under) Expenditures</b>	<b>\$ 12,929,506.61</b>	<b>\$ 219,299.17</b>	<b>\$ 4,975.09</b>	<b>\$(3,235,300.57)</b>	<b>\$(4,705.63)</b>	<b>\$ 7,629.39</b>	<b>\$ 9,921,404.06</b>
95 Notes Issued	0.00	0.00	0.00	0.00	0.00	0.00	0.00
98 Advances	128,379.60	(128,379.60)	0.00	0.00	0.00	0.00	0.00
99 Transfers	(3,282,149.90)	0.00	3,282,149.90	0.00	0.00	0.00	0.00
<b>Total Other Sources / Uses</b>	<b>\$(3,153,770.30)</b>	<b>\$(128,379.60)</b>	<b>\$ 3,282,149.90</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>
<b>Revenue &amp; Other Sources Over/ (Under) Expenditures &amp; Other Uses</b>	<b>\$ 9,775,736.31</b>	<b>\$ 90,919.57</b>	<b>\$ 3,287,124.99</b>	<b>\$(3,235,300.57)</b>	<b>\$(4,705.63)</b>	<b>\$ 7,629.39</b>	<b>\$ 9,921,404.06</b>
<b>Beginning Year Cash Balance</b>	<b>\$ 37,463,555.33</b>	<b>\$ 22,678,575.70</b>	<b>\$ 0.00</b>	<b>\$ 65,309,018.22</b>	<b>\$ 4,965,947.07</b>	<b>\$ 17,280.76</b>	<b>\$ 130,453,308.30</b>
<b>Current Cash Balance</b>	<b>\$ 47,239,276.82</b>	<b>\$ 22,769,495.27</b>	<b>\$ 3,306,056.21</b>	<b>\$ 62,073,717.65</b>	<b>\$ 4,961,241.44</b>	<b>\$ 24,910.15</b>	<b>\$ 140,374,697.54</b>



**Cleveland Public Library  
Certified Revenue, Appropriations and Balances  
General Fund  
For the Period Ending March 31, 2023**

	<u>Certified Revenue (1)</u>	<u>Income To Date</u>	<u>Balance</u>	<u>Percent To Date</u>	<u>Percent Prior Year</u>
PLF State Income Tax	27,878,205	7,027,017	20,851,188	25%	26%
General Property Tax	35,173,443	21,065,404	14,108,039	60%	60%
Rollback, Homestead, CAT	2,500,000	0	2,500,000	0%	0%
Fines & Fees	149,570	41,489	108,081	28%	26%
Investment Earnings	911,700	318,592	593,108	35%	26%
Miscellaneous	776,020	77,085	698,935	10%	9%
Return of Advances Out	0	203,380	(203,380)		
<b>Total</b>	<b>\$ 67,388,938</b>	<b>\$ 28,732,967</b>	<b>\$ 38,655,971</b>	<b>43%</b>	<b>44%</b>

	<u>Appropriation(2)</u>	<u>Expended/ Encumbered</u>	<u>Balance</u>	<u>Percent To Date (3)</u>	<u>Percent Prior Year</u>
Salaries/Benefits	43,163,979	10,182,244	32,981,735	24%	22%
Supplies	871,927	280,681	591,247	32%	32%
Purchased Services	14,177,717	8,406,413	5,771,304	59%	61%
Library Materials	13,622,742	7,077,929	6,544,814	52%	46%
Capital Outlay	1,552,758	614,591	938,167	40%	41%
Other	178,041	76,266	101,775	43%	51%
<b>Subtotal</b>	<b>\$ 73,567,164</b>	<b>\$ 26,638,123</b>	<b>\$ 46,929,041</b>	<b>36%</b>	<b>34%</b>
Advances Out	0	75,000	(75,000)		
Transfers Out	3,282,150	3,282,150	0	100%	100%
<b>Total</b>	<b>\$ 76,849,314</b>	<b>\$ 29,995,273</b>	<b>\$ 46,854,041</b>	<b>39%</b>	<b>41%</b>

Note (1): Certificate from Cuyahoga County Budget Commission dated March 9, 2023.

Note (2): Total Amended Appropriation of \$65,276,234.37 plus carried forward encumbrance of \$11,573,079.53.

Note (3): Subtotal includes 21% expended and 15% encumbered.

**Cleveland Public Library**  
**Appropriation, Expenditures and Balances**  
**General Fund**  
**For the Period Ending March 31, 2023**

		<b>Current Year Appropriation</b>	<b>Total Appropriated Funds</b>	<b>Current Year Expenditures</b>	<b>Encumbered and Unpaid</b>	<b>Unencumbered Balance</b>
51110	Professional Salaries	13,608,298.31	14,080,768.80	3,392,920.90	0.00	10,687,847.90
51120	Clerical Salaries	10,300,354.57	10,650,010.84	2,460,944.33	0.00	8,189,066.51
51130	Non-Clerical Salaries	956,721.48	983,927.02	191,975.83	0.00	791,951.19
51140	Buildings Salaries	5,306,453.86	5,492,253.26	1,312,115.63	0.00	4,180,137.63
51150	Other Salaries	496,581.15	509,990.63	117,426.65	0.00	392,563.98
51180	Severance Pay	0.00	136,862.30	153,352.60	0.00	(16,490.30)
51190	Non-Base Pay	355,054.37	386,141.10	140,036.36	0.00	246,104.74
51400	OPERS	4,342,358.28	4,494,485.63	1,072,392.19	0.00	3,422,093.44
51610	Health Insurance	5,262,248.65	5,446,600.97	1,102,951.31	0.00	4,343,649.66
51611	Dental Insurance	216,579.66	232,855.17	48,069.47	0.00	184,785.70
51612	Vision Insurance	17,029.03	17,031.12	3,515.12	0.00	13,516.00
51620	Life Insurance	28,347.46	30,929.45	7,706.62	0.00	23,222.83
51625	Short Term Disability Insuranc	46,909.12	48,952.96	12,178.28	0.00	36,774.68
51630	Workers Compensation	82,443.87	93,890.89	7,433.98	0.00	86,456.91
51640	Unemployment Compensation	25,000.00	61,751.37	0.00	36,751.37	25,000.00
51650	Medicare - ER	420,553.67	437,408.91	106,047.19	669.35	330,692.37
51900	Other Benefits	21,861.78	35,118.47	854.91	12,401.86	21,861.70
51920	Employee Reimbursement Benefi	25,000.00	25,000.00	2,500.00	0.00	22,500.00
	<b>Salaries/Benefits</b>	<b>\$41,511,795.26</b>	<b>\$43,163,978.89</b>	<b>\$ 10,132,421.37</b>	<b>\$ 49,822.58</b>	<b>\$ 32,981,734.94</b>
52110	Office Supplies	30,545.00	31,264.54	2,675.83	2,403.77	26,184.94
52120	Stationery	35,750.00	40,026.37	8,057.54	1,617.28	30,351.55
52130	Duplication Supplies	22,500.00	24,604.76	2,145.17	5,077.32	17,382.27
52140	Hand Tools	500.00	500.00	(13.76)	79.68	434.08
52150	Book Repair Supplies	46,600.00	51,986.19	12,595.65	9,562.62	29,827.92

**Cleveland Public Library**  
**Appropriation, Expenditures and Balances**  
**General Fund**  
**For the Period Ending March 31, 2023**

		<b>Current Year Appropriation</b>	<b>Total Appropriated Funds</b>	<b>Current Year Expenditures</b>	<b>Encumbered and Unpaid</b>	<b>Unencumbered Balance</b>
52210	Janitorial Supplies	115,800.00	116,124.60	27,461.39	9,200.11	79,463.10
52220	Electrical Supplies	60,000.00	67,936.56	17,018.62	12,487.96	38,429.98
52230	Maintenance Supplies	203,000.00	221,540.20	28,516.76	47,517.23	145,506.21
52240	Uniforms	39,900.00	45,724.25	5,662.25	1,866.00	38,196.00
52300	Motor Vehicle Supplies	65,000.00	72,953.64	15,629.21	8,903.08	48,421.35
52900	Other Supplies	164,117.00	199,266.09	44,967.55	17,249.38	137,049.16
	<b>Supplies</b>	<b>\$783,712.00</b>	<b>\$871,927.20</b>	<b>\$ 164,716.21</b>	<b>\$ 115,964.43</b>	<b>\$ 591,246.56</b>
53100	Travel/Meetings	75,000.00	109,975.93	3,003.93	38,912.49	68,059.51
53210	Telecommunications	276,360.00	304,190.97	68,463.11	218,501.88	17,225.98
53230	Postage/Freight	54,100.00	63,919.18	16,710.39	47,810.40	(601.61)
53240	PR/Other Communications	218,000.00	346,595.28	69,154.56	81,533.67	195,907.05
53310	Building Repairs	575,000.00	759,964.03	120,838.55	125,930.46	513,195.02
53320	Machine Repairs	44,000.00	52,164.62	4,660.40	5,798.50	41,705.72
53340	Building Maintenance	568,075.00	853,128.24	126,912.63	272,170.76	454,044.85
53350	Machine Maintenance	156,406.42	212,774.55	21,781.15	41,425.24	149,568.16
53360	Computer Maintenance	340,732.22	400,425.41	65,327.86	30,141.23	304,956.32
53370	Motor Vehicle Repairs/Maint	27,000.00	33,658.73	9,763.46	26,781.86	(2,886.59)
53380	Contract Security	815,000.00	1,597,833.19	69,078.53	713,754.66	815,000.00
53390	Landscaping	85,000.00	89,382.00	2,250.00	4,382.00	82,750.00
53400	Insurance	562,207.00	562,207.00	4,142.00	0.00	558,065.00
53510	Rent/Leases	137,204.33	164,999.93	26,310.96	98,395.71	40,293.26
53520	Equipment Rental	31,415.72	38,237.85	3,349.17	8,638.56	26,250.12
53610	Electricity	1,501,000.00	1,655,692.29	419,480.17	1,183,462.11	52,750.01
53620	Gas	221,000.00	244,340.69	111,254.79	105,215.02	27,870.88

**Cleveland Public Library**  
**Appropriation, Expenditures and Balances**  
**General Fund**  
**For the Period Ending March 31, 2023**

		<u>Current Year Appropriation</u>	<u>Total Appropriated Funds</u>	<u>Current Year Expenditures</u>	<u>Encumbered and Unpaid</u>	<u>Unencumbered Balance</u>
53630	Chilled Water	677,821.00	818,288.64	45,765.13	772,523.51	0.00
53640	Water/Sewer	157,000.00	195,545.93	29,196.43	157,351.00	8,998.50
53710	Professional Services	1,892,715.79	2,611,670.11	220,354.08	699,102.72	1,692,213.31
53720	Auditors Fees	925,800.00	1,024,996.60	608,817.08	99,154.10	317,025.42
53730	Bank Service Charges	10,260.00	10,260.00	1,915.42	0.00	8,344.58
53800	Library Material Control	305,750.00	474,573.20	48,037.68	122,345.53	304,189.99
53900	Other Purchased Services	1,552,071.79	1,552,892.79	1,450,955.36	5,558.50	96,378.93
	<b>Purchased/Contracted Services</b>	<b>\$11,208,919.27</b>	<b>\$14,177,717.16</b>	<b>\$ 3,547,522.84</b>	<b>\$ 4,858,889.91</b>	<b>\$ 5,771,304.41</b>
54110	Books	1,976,000.00	3,721,313.14	323,604.35	1,806,552.31	1,591,156.48
54120	Continuations	341,500.00	827,452.58	102,301.98	406,002.66	319,147.94
54210	Periodicals	755,000.00	1,048,136.42	50,065.03	228,105.98	769,965.41
54220	Microforms	17,550.00	45,323.00	15,418.00	13,075.00	16,830.00
54310	Video Media	1,085,000.00	1,857,672.15	83,278.20	759,147.80	1,015,246.15
54320	Audio Media - Spoken	55,100.00	133,680.61	5,478.88	79,834.98	48,366.75
54325	Audio Media - Music	122,550.00	221,598.85	13,559.41	96,219.15	111,820.29
54500	Database Services	885,000.00	1,652,178.19	359,851.05	399,147.37	893,179.77
54530	eMedia	1,675,414.37	3,484,012.48	367,067.98	1,575,936.79	1,541,007.71
54600	Interlibrary Loan	8,138.00	8,764.16	972.38	4,153.86	3,637.92
54710	Bookbinding	30,000.00	39,890.86	4,588.30	35,302.56	0.00
54720	Preservation Services	40,650.00	63,690.08	17,818.75	15,492.00	30,379.33
54730	Preservation Boxing	8,000.00	10,342.88	2,339.04	0.00	8,003.84
54790	Preservation Reformatting	25,811.63	29,381.50	547.00	3,022.87	25,811.63
54905	Other LM-Hotspots	150,000.00	479,305.55	36,960.00	272,085.00	170,260.55
	<b>Library Materials</b>	<b>\$7,175,714.00</b>	<b>\$13,622,742.45</b>	<b>\$ 1,383,850.35</b>	<b>\$ 5,694,078.33</b>	<b>\$ 6,544,813.77</b>

Cleveland Public Library  
Appropriation, Expenditures and Balances  
General Fund  
For the Period Ending March 31, 2023

	Current Year Appropriation	Total Appropriated Funds	Current Year Expenditures	Encumbered and Unpaid	Unencumbered Balance
55510 Furniture	157,932.00	195,736.27	7,498.47	128,155.67	60,082.13
55520 Equipment	224,285.98	332,250.05	36,432.85	92,612.35	203,204.85
55530 Computer Hardware	320,200.00	577,080.94	275,658.21	67,759.19	233,663.54
55540 Software	351,216.00	351,216.00	0.00	0.00	351,216.00
55700 Motor Vehicles	90,000.00	96,474.46	6,474.46	0.00	90,000.00
<b>Capital Outlay</b>	<b>\$1,143,633.98</b>	<b>\$1,552,757.72</b>	<b>\$ 326,063.99</b>	<b>\$ 288,527.21</b>	<b>\$ 938,166.52</b>
57100 Memberships	100,109.96	101,759.96	42,609.31	16,067.65	43,083.00
57200 Taxes	7,200.00	12,484.45	1,346.12	11,138.33	0.00
57500 Refunds/Reimbursements	63,000.00	63,796.17	1,550.52	3,553.72	58,691.93
<b>Miscellaneous Expenses</b>	<b>\$170,309.96</b>	<b>\$178,040.58</b>	<b>\$ 45,505.95</b>	<b>\$ 30,759.70</b>	<b>\$ 101,774.93</b>
59810 Advances Out	0.00	0.00	75,000.00	0.00	(75,000.00)
<b>Advances</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$ 75,000.00</b>	<b>\$ 0.00</b>	<b>\$(75,000.00)</b>
59900 Transfers Out	3,282,149.90	3,282,149.90	3,282,149.90	0.00	0.00
<b>Transfers</b>	<b>\$3,282,149.90</b>	<b>\$3,282,149.90</b>	<b>\$ 3,282,149.90</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>
<b>TOTAL</b>	<b>\$65,276,234.37</b>	<b>\$76,849,313.90</b>	<b>\$ 18,957,230.61</b>	<b>\$ 11,038,042.16</b>	<b>\$ 46,854,041.13</b>

**Cleveland Public Library**  
**Revenue, Expenditures and Changes in Fund Balances**  
**For the Period Ending March 31, 2023**

	<u>Beginning Year Balance</u>	<u>Year to Date Receipts</u>	<u>Year to Date Expenditures</u>	<u>Year to Date Encumbrances</u>	<u>Unencumbered Balance</u>
101 General Fund	37,463,555.33	28,732,966.92	18,957,230.61	11,038,042.16	36,201,249.48
<b>Total General Fund</b>	<b>\$ 37,463,555.33</b>	<b>\$ 28,732,966.92</b>	<b>\$ 18,957,230.61</b>	<b>\$ 11,038,042.16</b>	<b>\$ 36,201,249.48</b>
201 Anderson	424,347.16	0.00	0.00	0.00	424,347.16
202 Endowment for the Blind	3,318,363.09	0.00	0.00	0.00	3,318,363.09
203 Founders	5,655,226.62	195,180.54	208,812.04	289,606.14	5,351,988.98
204 Kaiser/Brunckhart	163,598.59	0.00	0.00	0.00	163,598.59
205 Kralley	222,380.69	1,961.42	5,200.00	7,200.00	211,942.11
206 Library	224,135.52	1,592.76	950.00	23.94	224,754.34
207 Pepke	194,563.84	0.00	0.00	0.00	194,563.84
208 Wickwire	1,994,711.91	0.00	0.00	0.00	1,994,711.91
209 Wittke	123,811.42	0.00	0.00	0.00	123,811.42
210 Young	6,345,312.81	4,908.82	0.00	0.00	6,350,221.63
226 Judd	367,670.96	69,106.50	48,905.31	31,834.97	356,037.18
228 Lockwood Thompson Memorial	301,060.82	0.00	69,404.02	198,728.43	32,928.37
230 Schweinfurth	265,993.72	0.00	27,700.00	0.00	238,293.72
231 CLEVNET	2,015,753.58	2,377,131.67	2,305,013.31	1,412,938.75	674,933.19
232 Stevens Employee Engagement	257,732.90	0.00	0.00	0.00	257,732.90
251 OLBPD-Library for the Blind	535,899.66	377,049.00	349,609.79	17,306.64	546,032.23
254 MyCom	2,790.61	141,064.84	77,217.26	52,195.73	14,442.46
257 Tech Centers	81,293.73	10,000.00	20,358.28	3,793.33	67,142.12
258 Early Literacy	78,417.66	37,484.58	11,468.02	758.23	103,675.99
259 Rice Solar Panel System	105,510.41	78.07	0.00	104,914.32	674.16
260 Coronavirus Relief Fund	0.00	128,379.00	128,379.60	0.00	(0.60)
<b>Total Special Revenue Funds</b>	<b>\$ 22,678,575.70</b>	<b>\$ 3,343,937.20</b>	<b>\$ 3,253,017.63</b>	<b>\$ 2,119,300.48</b>	<b>\$ 20,650,194.79</b>

**Cleveland Public Library**  
**Revenue, Expenditures and Changes in Fund Balances**  
**For the Period Ending March 31, 2023**

	<u>Beginning Year Balance</u>	<u>Year to Date Receipts</u>	<u>Year to Date Expenditures</u>	<u>Year to Date Encumbrances</u>	<u>Unencumbered Balance</u>
301 Debt Service	18,931.22	3,287,124.99	0.00	0.00	3,306,056.21
<b>Total Debt Service Fund</b>	<b>\$ 18,931.22</b>	<b>\$ 3,287,124.99</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 3,306,056.21</b>
401 Building & Repair	35,338,899.37	900,000.00	888,471.63	9,730,941.24	25,619,486.50
402 Construction - Tax-Exempt	20,619,754.73	169,561.59	2,688,528.51	15,570,404.56	2,530,383.25
403 Construction - Taxable	9,350,364.12	58,308.05	786,170.07	7,112,936.36	1,509,565.74
<b>Total Capital Project Funds</b>	<b>\$ 65,309,018.22</b>	<b>\$ 1,127,869.64</b>	<b>\$ 4,363,170.21</b>	<b>\$ 32,414,282.16</b>	<b>\$ 29,659,435.49</b>
501 Abel	313,163.66	(500.24)	0.00	0.00	312,663.42
502 Ambler	3,409.12	0.00	0.00	0.00	3,409.12
503 Beard	63,715.13	941.87	1,458.00	5,372.00	57,827.00
504 Klein	8,058.75	0.00	0.00	0.00	8,058.75
505 Malon/Schroeder	373,239.27	2,806.17	9,765.53	5,500.00	360,779.91
506 McDonald	264,547.58	1,457.93	310.00	0.00	265,695.51
507 Ratner	137,374.20	0.00	0.00	0.00	137,374.20
508 Root	59,121.80	0.00	0.00	0.00	59,121.80
509 Sugarman	251,836.73	0.00	1,545.00	0.00	250,291.73
510 Thompson	187,791.92	0.00	0.00	0.00	187,791.92
511 Weidenthal	9,975.68	0.00	0.00	0.00	9,975.68
512 White	3,016,916.99	5,432.17	1,765.00	50,882.13	2,969,702.03
513 Beard Anna Young	119,021.68	0.00	0.00	0.00	119,021.68
514 Paulson	157,774.56	0.00	0.00	0.00	157,774.56
<b>Total Permanent Funds</b>	<b>\$ 4,965,947.07</b>	<b>\$ 10,137.90</b>	<b>\$ 14,843.53</b>	<b>\$ 61,754.13</b>	<b>\$ 4,899,487.31</b>
901 Unclaimed Funds	12,841.42	4,363.50	0.00	0.00	17,204.92
905 CLEVNET Fines & Fees	4,439.34	22,190.04	18,924.15	0.00	7,705.23
<b>Total Agency Funds</b>	<b>\$ 17,280.76</b>	<b>\$ 26,553.54</b>	<b>\$ 18,924.15</b>	<b>\$ 0.00</b>	<b>\$ 24,910.15</b>
<b>Total All Funds</b>	<b>\$ 130,453,308.30</b>	<b>\$ 36,528,590.19</b>	<b>\$ 26,607,186.13</b>	<b>\$ 45,633,378.93</b>	<b>\$ 94,741,333.43</b>

**Cleveland Public Library  
Year-To-Date Budget Report  
Construction - Tax-Exempt Fund 402  
For the Period Ending March 31, 2023**

	<u>Original Budget</u>	<u>Revised Budget</u>	<u>YTD Actual</u>	<u>Encumbered and Unpaid</u>	<u>Available Balance</u>
44400 Investment Earnings (Capital)	0.00	-223,250.78	-169,561.59	0.00	-53,689.19
<b>Investment Earnings</b>	<b>0.00</b>	<b>-223,250.78</b>	<b>-169,561.59</b>	<b>0.00</b>	<b>-53,689.19</b>
52900 Other Supplies	0.00	25,989.82	5,944.15	16,759.89	3,285.78
<b>Supplies</b>	<b>0.00</b>	<b>25,989.82</b>	<b>5,944.15</b>	<b>16,759.89</b>	<b>3,285.78</b>
53710 Professional Services	0.00	1,947.23	1,705.93	0.00	241.30
<b>Purchased/Contracted Services</b>	<b>0.00</b>	<b>1,947.23</b>	<b>1,705.93</b>	<b>0.00</b>	<b>241.30</b>
55100 Land	0.00	138,134.90	0.00	138,134.90	0.00
55300 Construction/Improvements	0.00	19,425,071.23	2,357,666.83	14,784,458.97	2,282,945.43
55510 Furniture	0.00	762,966.13	119,527.92	399,089.06	244,349.15
55520 Equipment	0.00	289,573.42	130,751.68	158,821.74	0.00
55530 Computer Hardware	0.00	146,072.00	72,932.00	73,140.00	0.00
<b>Capital Outlay</b>	<b>0.00</b>	<b>20,761,817.68</b>	<b>2,680,878.43</b>	<b>15,553,644.67</b>	<b>2,527,294.58</b>
<b>TOTAL Revenues</b>	<b>0.00</b>	<b>-223,250.78</b>	<b>-169,561.59</b>		<b>-53,689.19</b>
<b>TOTAL Expenditures</b>	<b>0.00</b>	<b>20,789,754.73</b>	<b>2,688,528.51</b>	<b>15,570,404.56</b>	<b>2,530,821.66</b>
			Prior Fund Balance	20,619,754.73	
			Change in Fund Balance	(2,518,966.92)	
			Current Fund Balance	18,100,787.81	



Cleveland Public Library  
Year-To-Date Budget Report  
Construction - Taxable Fund 403  
For the Period Ending March 31, 2023

	<u>Original Budget</u>	<u>Revised Budget</u>	<u>YTD Actual</u>	<u>Encumbered and Unpaid</u>	<u>Available Balance</u>
44400 Investment Earnings (Capital)	0.00	-78,127.57	-58,308.05	0.00	-19,819.52
<b>Investment Earnings</b>	<b>0.00</b>	<b>-78,127.57</b>	<b>-58,308.05</b>	<b>0.00</b>	<b>-19,819.52</b>
52900 Other Supplies	0.00	762.87	0.00	762.87	0.00
<b>Supplies</b>	<b>0.00</b>	<b>762.87</b>	<b>0.00</b>	<b>762.87</b>	<b>0.00</b>
53710 Professional Services	0.00	870.86	590.40	0.00	280.46
<b>Purchased/Contracted Services</b>	<b>0.00</b>	<b>870.86</b>	<b>590.40</b>	<b>0.00</b>	<b>280.46</b>
55300 Construction/Improvements	0.00	9,003,464.15	775,130.67	7,098,195.49	1,130,137.99
55510 Furniture	0.00	13,150.86	0.00	13,150.86	0.00
55520 Equipment	0.00	827.14	0.00	827.14	0.00
55530 Computer Hardware	0.00	10,449.00	10,449.00	0.00	0.00
<b>Capital Outlay</b>	<b>0.00</b>	<b>9,027,891.15</b>	<b>785,579.67</b>	<b>7,112,173.49</b>	<b>1,130,137.99</b>
<b>TOTAL Revenues</b>	<b>0.00</b>	<b>-78,127.57</b>	<b>-58,308.05</b>		<b>-19,819.52</b>
<b>TOTAL Expenditures</b>	<b>0.00</b>	<b>9,029,524.88</b>	<b>786,170.07</b>	<b>7,112,936.36</b>	<b>1,130,418.45</b>

Prior Fund Balance	9,350,364.12
Change in Fund Balance	(727,862.02)
Current Fund Balance	8,622,502.10

**Cleveland Public Library  
 Depository Balance Detail  
 For the Period Ending March 31, 2023**

<b>Balance of All Funds</b>	<b>\$ 140,374,697.54</b>
Huntington - Checking	73,191.59
KeyBank - Checking (ZBA)	(98,735.39)
KeyBank - FSA Account	5,206.19
Petty Cash	600.00
Change Fund	1,460.00
KeyBank-Payroll Account (ZBA)	(717.81)
<b>Cash in Library Treasury</b>	<b>\$(18,995.42)</b>
Huntington Escrow Account	105,588.48
U.S. Bank - 2019A-Money Market	2,001,142.85
U.S. Bank - 2019B-Money Market	2,522,409.62
U.S. Bank - Investments	71,125,179.62
U.S. Bank - Inv - Money Market	192,543.01
U.S. Bank - Series 2019A Notes	6,980,161.07
U.S. Bank - Series 2019B Notes	4,703,285.21
Huntington Trust -Money Market	1,173,098.58
STAR Ohio - 2019A	9,595,907.14
STAR Ohio - 2019B	1,949,996.15
STAR Ohio Investment	18,253,380.72
STAR Plus/GDIP Program	0.00
<b>Investments</b>	<b>\$ 118,602,692.45</b>
PNC- Endowment Account	21,791,000.51
<b>Endowment Account</b>	<b>\$ 21,791,000.51</b>
<b>Cash in Banks and On Hand</b>	<b>\$ 140,374,697.54</b>

*Total portfolio value*

Total portfolio value on March 31	\$26,621,207.20
Total portfolio value on January 1	26,200,381.75
Total change in value	\$420,825.45

[www.pnc.com](http://www.pnc.com)

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*Investment policy and market outlook*

**Investment objective: 60% Equity 25% Fixed 15% Alternative**

PNC Bank, National Association  
AMG Operations - Control Group  
PO BOX 91309  
Cleveland, Ohio 44101

PNC BANK NA AS AGENT UNDER  
AGREEMENT DATED 09/18/1997 FOR  
THE CLEVELAND PUBLIC LIBRARY  
ENDOWMENT FUND CONS

*About your account*

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**NOTICE OF LIMITATION OF LIABILITY - Trust Accounts**

An action for breach of trust based on matters disclosed in a trust accounting or other written reports of the trustee - such as this statement - may be subject to a statute of limitations under the laws of the state governing the trust, which limits your right to sue to a period of time, measured from the date the trust accounting, statement, or written report is sent, delivered, given, furnished or received, as listed in the following chart. For purposes of this notice, to the extent permitted by applicable law, you are deemed to act as representative of (a) all minor, unborn, unknown or unascertained members of each class of trust beneficiaries of which you are a member and all members of each class of trust beneficiaries for which you are permitted to act; (b) all potential appointees of any power of appointment you hold, and any other beneficiaries from the default of the exercise of the power; and (c) your minor and unborn descendants. In other words, to the extent allowable, you are representing all other persons who may someday have rights under the Trust. If Pennsylvania law governs the trust, you have 30 days in which to decline to act as a representative by giving written notice to PNC. If you have questions regarding your rights, please contact your attorney.

AL: 2 years from date sent	DC: 1 year from date sent	KY: 1 year from date sent	MS: 1 year from date sent	OH: 2 years from date sent	VT: 1 year from date sent
AK: 3 years from receipt	DE: 1 year from date sent	KS: 1 year from date sent	MT: 3 years from date sent	OK: 2 years from receipt	VA: 1 year from date sent
AR: 1 year from date sent	FL: 6 months from receipt	ME: 1 year from date sent	NE: 1 year from date sent	OR: 1 year from date sent	WA: 3 years from delivery
AZ: 1 year from date sent	GA: 2 years from date sent	MD: 1 year from date sent	NH: 1 year from date sent	PA: 30 months from date sent	WI: 1 year from date sent
CA: 3 years from receipt	IL: 2 years from date furnished*	MI: 1 year from date sent	NJ: 6 months from date sent	SC: 1 year from date sent	WV: 1 year from date sent
CO: 1 year from date sent	or 3 years from date furnished**	MN: 3 years from date sent	NM: 1 year from date sent	TN: 1 year from date given	WY: 2 years from receipt
CT: 1 year from date sent	IA: 1 year from receipt	MO: 1 year from date sent	ND: 1 year from date sent	UT: 6 months from date sent	

\* For a trust made irrevocable after 1/1/2020 and a trustee accepting appointment after 1/1/2020.

\*\* For a trust that became irrevocable before 1/1/2020 or a trustee that accepted appointment before 1/1/2020.

 Please visit [pnc.com/insights](https://pnc.com/insights) for PNC's latest investment perspectives.

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Please contact your PNC Institutional Asset Management investment professional; via phone or in writing if there have been any changes in your investment objectives, financial situation, risk tolerance, or specific investment restrictions on the management of your account.

Investments: Not FDIC Insured. No Bank Guarantee. May Lose Value.

This statement includes an accounting of asset holdings and transactional activity as well as additional informational schedules. It is not intended to be used for tax reporting purposes or to replace or supplement any tax information provided to you for that purpose.

Generally, if disclosure of beneficial ownership information is required by issuers of assets held in your account for proxy voting, PNC will not vote those shares if you objected to PNC providing this information. Your objection does not restrict PNC's disclosure where applicable law requires PNC to disclose such information, such as the Shareholder Rights Directives II which governs securities issued in EU regulated markets. If you have questions, please contact your PNC investment advisor.

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## Summary

### Portfolio value

Income		Principal		Total	
Income on March 31	\$498,123.04	Principal on March 31	\$26,123,084.16	Total portfolio value on March 31	\$26,621,207.20
Income on January 1	455,933.28	Principal on January 1	25,744,448.47	Total portfolio value on January 1	26,200,381.75
Change in value	\$42,189.76	Change in value	\$378,635.69	Total change in value	\$420,825.45

### Portfolio value by asset class

Income	Value Mar. 31	Value Jan. 1	Change in value	Tax cost*
Cash and cash equivalents	\$272,291.29	\$239,119.23	\$33,172.06	\$272,291.29
Fixed income	44,497.95	43,655.58	842.37	51,287.91
Equities	61,978.00	58,027.66	3,950.34	75,376.80
Alternative investments	119,355.80	115,130.81	4,224.99	127,198.71
<b>Principal</b>	<b>Value Mar. 31</b>	<b>Value Jan. 1</b>	<b>Change in value</b>	<b>Tax cost*</b>
Cash and cash equivalents	\$1,085,432.40	\$815,141.33	\$270,291.07	\$1,085,432.40
Fixed income	6,189,841.13	6,662,272.75	- 472,431.62	6,738,569.10
Equities	17,493,738.46	16,960,893.98	532,844.48	11,921,509.93
Alternative investments	1,354,072.17	1,306,140.41	47,931.76	1,452,780.75
<b>Total</b>	<b>\$26,621,207.20</b>	<b>\$26,200,381.75</b>	<b>\$420,825.45</b>	<b>\$21,724,446.89</b>

\* We use tax cost to calculate the cost of your portfolio. When this information is not available for all assets, your portfolio's tax cost may be understated. To determine if we have tax cost information for all your assets, call Ross Martin your Account Advisor.

*Summary*

*Change in account value*

	This period	From Jan. 1, 2023
Beginning account value	\$26,231,202.90	\$26,231,202.90
<b>Additions</b>		
Investment income	\$123,871.05	\$123,871.05
<b>Disbursements</b>		
Fees and charges	-\$34,455.57	-\$34,455.57
Other disbursements	-907,600.00	-907,600.00
Change in value of investments	1,239,009.97	1,239,009.97
Net accrued income	1,782.07	1,782.07
<b>Ending account value</b>	<b>\$26,653,810.42</b>	<b>\$26,653,810.42</b>

*Gain/loss summary*

	Net realized gain/loss		Net unrealized gain/loss* Since acquisition
	This period	From Jan. 1, 2023	
Fixed income	-\$79,414.81	-\$79,414.81	-\$555,517.93
Equities	38,535.41	38,535.41	5,558,829.73
Alternative inv	-	-	-106,551.49
<b>Total</b>	<b>-\$40,879.40</b>	<b>-\$40,879.40</b>	<b>\$4,896,760.31</b>

\* All unrealized gain/loss information is based on tax cost. When this information is not available for all assets, your portfolio's tax cost may be understated. To determine if we have tax cost information for all your assets, call Ross Martin your Account Advisor.

*Investment income summary*

	This period	From Jan. 1, 2023	Estimated annual income	Accrued income this period
Income-cash and cash equivalents	\$5,297.03	\$5,297.03	\$64,491.87	\$2,025.46
Interest-fixed income	63,586.49	63,586.49	209,608.86	26,212.76
Dividends-equities	54,987.53	54,987.53	277,353.01	4,365.00
Income-alternative investments	-	-	57,209.43	-
<b>Total</b>	<b>\$123,871.05</b>	<b>\$123,871.05</b>	<b>\$608,663.17</b>	<b>\$32,603.22</b>

*Accrued income summary*

Accrued income on March 31	\$32,603.22
Accrued income on January 01	30,821.15
<b>Net accrued income</b>	<b>\$1,782.07</b>



*Summary*

*Transaction summary - measured by cash balance*

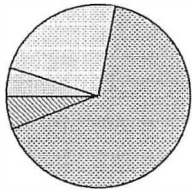
	Income		Principal	
	This period	From Jan. 1, 2023	This period	From Jan. 1, 2023
Beginning cash balance	-\$72,058.76	-\$72,058.76	\$72,058.76	\$72,058.76
<b>Additions</b>				
Investment income	\$67,627.63	\$67,627.63	\$56,243.42	\$56,243.42
Sales and maturities	261,895.88	261,895.88	2,549,686.67	2,549,686.67
<b>Disbursements</b>				
Purchases	-\$290,818.38	-\$290,818.38	-\$1,702,579.65	-\$1,702,579.65
Fees and charges	- 34,455.57	- 34,455.57	-	-
Other disbursements	-	-	- 907,600.00	- 907,600.00
<b>Ending cash balance</b>	<b>-\$67,809.20</b>	<b>-\$67,809.20</b>	<b>\$67,809.20</b>	<b>\$67,809.20</b>
Change in cash	\$4,249.56	\$4,249.56	-\$4,249.56	-\$4,249.56

*Transaction summary - measured by tax cost*

	This period	From Jan. 1, 2023
Beginning tax cost	\$22,583,510.81	\$22,583,510.81
<b>Additions</b>		
Purchases	\$1,993,398.03	\$1,993,398.03
<b>Disbursements</b>		
Sales	-\$2,852,461.95	-\$2,852,461.95
Change in cash		
<b>Ending tax cost</b>	<b>\$21,724,446.89</b>	<b>\$21,724,446.89</b>

## Analysis

### Asset allocation



	Mar. 31, 2023
Cash and cash equivalents	5.10 %
Mutual funds	5.10 %
Fixed income	23.42 %
Corporate	2.98 %
US treasury	4.88 %
Agency	1.48 %
Mutual funds	14.08 %
Equities	65.95 %
Stock	22.32 %
Etf's	30.32 %
Mutual funds	13.31 %
Alternative investments	5.54 %
Mutual funds	5.54 %

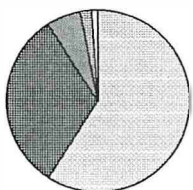
### Equity sectors

	Market value	% of equities	% of total portfolio
Industrials	\$4,69,650.00	7.90 %	1.76 %
Consumer discretionary	703,845.18	11.85 %	2.64 %
Consumer staples	364,387.16	6.13 %	1.37 %
Energy	157,624.28	2.65 %	0.59 %
Financial	936,432.24	15.76 %	3.52 %
Materials	344,712.40	5.80 %	1.30 %
Information technology	1,430,361.25	24.07 %	5.37 %
Real estate	232,720.58	3.92 %	0.88 %
Utilities	143,985.06	2.42 %	0.54 %
Health care	977,049.80	16.44 %	3.67 %
Telecommunication services	180,920.46	3.05 %	0.68 %
<b>Total</b>	<b>\$5,941,688.41</b>	<b>100.00 %</b>	<b>22.32 %</b>

Analysis

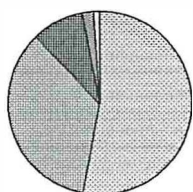
Bond analysis

Bond rating



	Market Value	% of bonds	% of total portfolio
Moody's Aaa	\$1,465,202.73	58.95 %	5.50 %
Moody's Aa2	23,199.50	0.93 %	0.09 %
Moody's Aa3	50,013.60	2.01 %	0.19 %
Moody's A1	145,885.90	5.87 %	0.55 %
Other	801,080.68	32.23 %	3.01 %

Maturity schedule



Market value (% of bonds maturing in)	% of bonds	Corporate	US treasury and agency	Municipal	Other
Less than 1 year	1.03 %	\$5,822.46 [ 22.82 %]	\$19,690.10 [ 77.18 %]	- [-]	- [-]
1 - 5 years	53.09 %	506,961.93 [ 38.42 %]	812,440.35 [ 61.58 %]	- [-]	- [-]
6 - 10 years	35.16 %	279,522.70 [ 31.99 %]	594,250.28 [ 68.01 %]	- [-]	- [-]
11 - 15 years	2.06 %	- [-]	51,236.24 [ 100.00 %]	- [-]	- [-]
16 or more years	8.67 %	- [-]	215,458.35 [ 100.00 %]	- [-]	- [-]

## Detail

### Portfolio - income

#### Cash and cash equivalents

##### Uninvested cash

Description	Market value last period	Current market value		% of total portfolio	Total tax cost Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
		Quantity	Current price per unit						
UNINVESTED CASH									
	- 67,809.200		- \$67,809.20 \$1.0000	- 0.26 %	- \$67,809.20 \$1.00				

##### Mutual funds - money market

Description	Market value last period	Current market value		% of total portfolio	Total tax cost Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
		Quantity	Current price per unit						
IAM OCIO	\$311,177.99		\$335,595.57 \$1.0000	1.27 %	\$335,595.57 \$1.00		4.76 %	\$15,940.79	\$1,013.74
IAM BANK SWEEP 21-75-073-***3885	335,595.570		\$1.0000						
IAM OCIO			4,504.92	0.02 %	4,504.92		4.75 %	213.98	36.98
IAM BANK SWEEP PNC CAPITAL ADVISORS	4,504.920		1.0000		1.00				
IAM OCIO				0.01 %					5.76
IAM BANK SWEEP ARISTOTLE CAPITAL MANAGEMENT			1.0000						
IAM OCIO				0.01 %					0.49
IAM BANK SWEEP GW&K INVESTMENT MANAGEMENT			1.0000						
<b>Total mutual funds - money market</b>			<b>\$340,100.49</b>	<b>1.28 %</b>	<b>\$340,100.49</b>		<b>4.75 %</b>	<b>\$16,154.77</b>	<b>\$1,056.97</b>
<b>Total cash and cash equivalents</b>			<b>\$272,291.29</b>	<b>1.02 %</b>	<b>\$272,291.29</b>		<b>5.93 %</b>	<b>\$16,154.77</b>	<b>\$1,056.97</b>

Detail

Fixed income

Mutual funds - fixed income

Description (Symbol)	Market value last period	Current market value		% of total portfolio	Total tax cost Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
		Quantity	Current price per unit						
DODGE & COX INCOME FUND (DODIX) FD #147 21-75-073-***3885	\$27,079.82	2,221.478	\$27,679.62 \$12.4600	0.11 %	\$32,136.86 \$14.47	- \$4,457.24	3.10 %	\$857.49	
METROPOLITAN WEST UNCONSTRAINED (MWCIX) BOND FUND CLASS I FUND #0518 21-75-073-***3885	16,575.76	1,617.147	16,818.33 10.4000	0.07 %	19,151.05 11.84	- 2,332.72	5.41 %	908.84	
<b>Total mutual funds - fixed income</b>			<b>\$44,497.95</b>	<b>0.17 %</b>	<b>\$51,287.91</b>	<b>- \$6,789.96</b>	<b>3.97 %</b>	<b>\$1,766.33</b>	
<b>Total fixed income</b>			<b>\$44,497.95</b>	<b>0.17 %</b>	<b>\$51,287.91</b>	<b>- \$6,789.96</b>	<b>3.97 %</b>	<b>\$1,766.33</b>	

Equities

Mutual funds - equity

Description (Symbol)	Market value last period	Current market value		% of total portfolio	Total tax cost Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
		Quantity	Current price per unit						
FEDERATED HERMES INTERNATIONAL (PEIRX) EQUITY FUND 21-75-073-***3885	\$45,526.92	2,163.827	\$49,010.68 \$22.6500	0.19 %	\$62,534.60 \$28.90	- \$13,523.92	0.92 %	\$450.08	
LAZARD GLOBAL LISTED (GLIFX) INFRASTRUCTURE PORTFOLIO FUND# 1243 21-75-073-***3885	12,500.74	880.334	12,967.32 14.7300	0.05 %	12,842.20 14.59	125.12	5.16 %	669.05	
<b>Total mutual funds - equity</b>			<b>\$61,978.00</b>	<b>0.23 %</b>	<b>\$75,376.80</b>	<b>- \$13,398.80</b>	<b>1.81 %</b>	<b>\$1,119.13</b>	
<b>Total equities</b>			<b>\$61,978.00</b>	<b>0.23 %</b>	<b>\$75,376.80</b>	<b>- \$13,398.80</b>	<b>1.81 %</b>	<b>\$1,119.13</b>	

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*Detail*

Alternative investments

**Mutual funds - alternative invest**

Description (Symbol)	Market value last period	Current market value		% of total portfolio	Total tax cost		Current yield	Estimated annual income	Accrued income
		Quantity	Current price per unit		Avg. tax cost per unit	Unrealized gain/loss			
GLDMN SCHS ABS RTRN TR FUND (GARUX)	\$115,130.81		\$119,355.80	0.45 %	\$127,198.71	- \$7,842.91	3.89 %	\$4,634.28	
CLASS R6 21-75-073-***3885	13,203.075		\$9.0400		\$9.63				

*Portfolio - principal*

Cash and cash equivalents

**Uninvested cash**

Description	Market value last period	Current market value		% of total portfolio	Total tax cost		Current yield	Estimated annual income	Accrued income
		Quantity	Current price per unit		Avg. tax cost per unit	Unrealized gain/loss			
UNINVESTED CASH			\$67,809.20	0.26 %	\$67,809.20				
	67,809.200		\$1.0000		\$1.00				

**Mutual funds - money market**

Description	Market value last period	Current market value		% of total portfolio	Total tax cost		Current yield	Estimated annual income	Accrued income
		Quantity	Current price per unit		Avg. tax cost per unit	Unrealized gain/loss			
IAM OCIO	\$645,548.86		\$834,197.03	3.14 %	\$834,197.03		4.76 %	\$39,624.36	\$420.42
IAM BANK SWEEP 21-75-073-***3885	834,197.030		\$1.0000		\$1.00				
IAM OCIO	7,939.74		1.0000	0.01 %					90.91
IAM BANK SWEEP PNC CAPITAL ADVISORS			1.0000						
IAM OCIO	27,770.25		98,039.45	0.37 %	98,039.45		4.75 %	4,656.87	107.66
IAM BANK SWEEP ARISTOTLE CAPITAL MANAGEMENT	98,039.450		1.0000		1.00				
IAM OCIO	28,423.47		51,132.18	0.20 %	51,132.18		4.76 %	2,428.78	223.56
IAM BANK SWEEP EDGEWOOD MGMT	51,132.180		1.0000		1.00				

Detail

**Mutual funds - money market**

Description	Market value last period	Current market value		% of total portfolio	Total tax cost		Current yield	Estimated annual income	Accrued income
		Quantity	Current price per unit		Avg tax cost per unit	Unrealized gain/loss			
IAM OCIO	33,400.25		34,254.54	0.13 %	34,254.54		4.75 %	1,627.09	125.94
IAM BANK SWEEP	34,254.540		1.0000		1.00				
GW&K INVESTMENT MANAGEMENT									
<b>Total mutual funds - money market</b>			<b>\$1,017,623.20</b>	<b>3.82 %</b>	<b>\$1,017,623.20</b>		<b>4.75 %</b>	<b>\$48,337.10</b>	<b>\$968.49</b>
<b>Total cash and cash equivalents</b>			<b>\$1,085,432.40</b>	<b>4.08 %</b>	<b>\$1,085,432.40</b>		<b>4.45 %</b>	<b>\$48,337.10</b>	<b>\$968.49</b>

**Fixed income**  
**Corporate bonds**

Description (Cusip)	Market value last period	Current market value		% of total portfolio	Total tax cost		Current yield	Estimated annual income	Accrued income
		Quantity	Current price per unit		Avg tax cost per unit	Unrealized gain/loss			
AMAZON.COM INC CALL 02/12/2031 UNSC 02.100% DUE 05/12/2031 RATING: A1 (023135BZ8) PNC CAPITAL ADVISORS	\$12,249.75	15,000	\$12,821.10 \$85.4740	0.05 %	\$14,997.30 \$99.98	- \$2,176.20	2.46 %	\$315.00	\$121.62
AMERICAN EXPRESS CREDIT SER MTN CALL 04/03/2027 03.300% DUE 05/03/2027 RATING: A2 (0258M0EL9) PNC CAPITAL ADVISORS	18,889.80	20,000	19,013.60 95.0680	0.08 %	19,754.80 98.77	- 741.20	3.48 %	660.00	271.33
AMERICAN HONDA FINANCE SER MTN UNSC 02.250% DUE 01/12/2029 RATING: A3 (02665WEB3) PNC CAPITAL ADVISORS	12,865.50	15,000	13,244.40 88.2960	0.05 %	14,966.25 99.78	- 1,721.85	2.55 %	337.50	241.88

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Detail

Fixed income  
Corporate bonds

Description (Cusip )	Market value last period	Current market value		% of total portfolio	Total tax cost Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
		Quantity	Current price per unit						
AMERIPRISE FINANCIAL INC UNSC 03.700% DUE 10/15/2024 RATING: A3 (03076CAG1) PNC CAPITAL ADVISORS	4,873.70	5,000	4,892.55 97.8510	0.02 %	5,092.05 101.84	- 199.50	3.79 %	185.00	85.31
AVALONBAY COMMUNITIES SER MTN CALL 02/15/2027 03.350% DUE 05/15/2027 RATING: A3 (05348EBA6) PNC CAPITAL ADVISORS	9,288.90	10,000	9,425.30 94.2530	0.04 %	11,197.10 111.97	- 1,771.80	3.56 %	335.00	126.56
BB&T CORPORATION SER MTN CALL 05/05/2025 03.700% DUE 06/05/2025 RATING: A3 (05531FBE2) PNC CAPITAL ADVISORS	14,583.60	15,000	14,295.30 95.3020	0.06 %	14,354.55 95.70	- 59.25	3.89 %	555.00	178.83
BANK OF AMERICA CORP SR UNSEC CALL 01/23/25 @ 100 VAR% DUE 01/23/2026 RATING: A2 (06051GGZ6) PNC CAPITAL ADVISORS	14,302.20	15,000	14,426.10 96.1740	0.06 %	15,000.00 100.00	- 573.90	3.50 %	504.90	95.37
BANK OF AMERICA CORP SER MTN CALL 06/14/2028 @ 100 VAR% DUE 06/14/2029 RATING: A2 (06051GJZ3) PNC CAPITAL ADVISORS	8,414.90	10,000	8,612.10 86.1210	0.04 %	10,085.30 100.85	- 1,473.20	2.43 %	208.70	62.03



Detail

Fixed income  
Corporate bonds

Description (Cusip )	Market value last period	Current market value		% of total portfolio	Total tax cost		Current yield	Estimated annual income	Accrued income
		Quantity	Current price per unit		Avg. tax cost per unit	Unrealized gain/loss			
BANK OF MONTREAL SER MTN SEDOL BPQ0633 ISIN US06368FAE97 01.500% DUE 01/10/2025 RATING: A2 (06368FAE9) PNC CAPITAL ADVISORS	13,991.25	14,106.60	94.0440	0.06 %	14,992.05 99.95	- 885.45	1.60 %	225.00	50.62
BANK OF MONTREAL SEDOL 2KQJ430 ISIN US06368LGV27 05.203% DUE 02/01/2028 RATING: A2 (06368LGV2) PNC CAPITAL ADVISORS	10,000	10,081.80 100.8180		0.04 %	9,999.60 100.00	82.20	5.17 %	520.30	114.18
BANK OF NOVA SCOTIA SEDOL BL53W26 ISIN US06417XAH44 03.450% DUE 04/11/2025 RATING: A2 (06417XAH4) PNC CAPITAL ADVISORS	4,811.70 5,000	4,850.15 97.0030		0.02 %	4,994.35 99.89	- 144.20	3.56 %	172.50	81.46
BANK OF NOVA SCOTIA SEDOL ISIN US06417XAN 12 04.750% DUE 02/02/2026 RATING: A2 (06417XAN 1) PNC CAPITAL ADVISORS	10,000	9,957.00 99.5700		0.04 %	9,857.30 98.57	99.70	4.78 %	475.00	77.85
BP CAP MARKETS AMERICA CALL 01/06/2030 COGT 03.633% DUE 04/06/2030 RATING: A2 (10373QBL3) PNC CAPITAL ADVISORS	9,177.40 10,000	9,490.60 94.9060		0.04 %	10,000.00 100.00	- 509.40	3.83 %	363.30	176.60

Detail

Fixed income  
Corporate bonds

Description (Cusip)	Current market value		% of total portfolio	Total tax cost		Current yield	Estimated annual income	Accrued income
	Market value last period	Current price per unit		Avg. tax cost per unit	Unrealized gain/loss			
CAMDEN PROPERTY TRUST CALL 06/15/2024 UNSC 03.500% DUE 09/15/2024 RATING: A3 (133131AV4) PNC CAPITAL ADVISORS	9,642.10	14,648.10	0.06 %	15,765.85 105.11	- 1,117.75	3.59 %	525.00	23.33
CANADIAN IMPERIAL BANK SEDOL BPZKDL1 ISIN US13607HR469 03.300% DUE 04/07/2025 RATING: A2 (13607HR46) PNC CAPITAL ADVISORS	4,797.95	4,841.45	0.02 %	4,997.30 99.95	- 155.85	3.41 %	165.00	79.75
CATERPILLAR INC CALL 06/19/2029 UNSC 02.600% DUE 09/19/2029 RATING: A2 (149123CG4) PNC CAPITAL ADVISORS	13,193.85	13,689.15	0.06 %	15,044.45 100.30	- 1,355.30	2.85 %	390.00	13.00
COMCAST CORP CALL 07/15/2028 COGT 04.150% DUE 10/15/2028 RATING: A3 (20030NCT6) PNC CAPITAL ADVISORS	9,589.50	9,892.30	0.04 %	10,784.40 107.84	- 892.10	4.20 %	415.00	191.36
CONNECTICUT LIGHT & PWR SER A CALL 12/15/2026 03.200% DUE 03/15/2027 RATING: A1 (207597EJ0) PNC CAPITAL ADVISORS	9,380.20	9,562.50	0.04 %	10,514.30 105.14	- 951.80	3.35 %	320.00	14.22

Detail

Fixed income  
Corporate bonds

Description (Cusip )	Market value last period	Current market value		% of total portfolio	Total tax cost Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
		Quantity	Current price per unit						
CONSOLIDATED EDISON CO O SER D CALL 09/01/2028 04.000% DUE 12/01/2028 RATING: BAA1 (209111FS7) PNC CAPITAL ADVISORS	14,318.55	14,650.65	97.6710	0.06 %	14,988.90 99.93	- 338.25	4.10 %	600.00	200.00
DUKE ENERGY PROGRESS LLC CALL 05/15/2031 MORT 02.000% DUE 08/15/2031 RATING: AA3 (26442UAL8) PNC CAPITAL ADVISORS	11,852.70	12,287.40	81.9160	0.05 %	14,662.30 97.75	- 2,374.90	2.45 %	300.00	38.33
EMERSON ELECTRIC CO CALL 07/15/2030 UNSC 01.950% DUE 10/15/2030 RATING: A2 (291011BN3) PNC CAPITAL ADVISORS	12,136.20	12,602.40	84.0160	0.05 %	14,123.70 94.16	- 1,521.30	2.33 %	292.50	134.87
ENERGY LOUISIANA LLC CALL 11/17/2021 MORT 00.620% DUE 11/17/2023 RATING: A2 (29364WBF4) PNC CAPITAL ADVISORS	5,776.62	5,822.46	97.0410	0.03 %	5,998.92 99.98	- 176.46	0.64 %	37.20	13.85
FLORIDA POWER & LIGHT CO CALL 11/03/2031 MORT 02.450% DUE 02/03/2032 RATING: AA2 (341081GG6) PNC CAPITAL ADVISORS	8,331.10	8,537.90	85.3790	0.04 %	10,037.40 100.37	- 1,499.50	2.87 %	245.00	39.47

Detail

Fixed income  
Corporate bonds

Description (Cusip)	Market value last period	Current market value		% of total portfolio	Total tax cost Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
		Quantity	Current price per unit						
HORMEL FOODS CORP CALL 03/11/2030 UNSC 01.800% DUE 06/11/2030 RATING: A1 (440452AF7) PNC CAPITAL ADVISORS	8,136.50	8,350.50	83.5050	0.04 %	9,972.70 99.73	- 1,622.20	2.16 %	180.00	55.00
INTEL CORP CALL 06/05/2029 UNSC 04.000% DUE 08/05/2029 RATING: A2 (458140BZ2) PNC CAPITAL ADVISORS	14,268.30 15,000	14,594.25 97.2950		0.06 %	14,962.80 99.75	- 368.55	4.12 %	600.00	93.33
INTERCONTINENTAL EXCHANGE CALL 03/01/2030 UNSC 02.100% DUE 06/15/2030 RATING: N/A (45866FAK0) PNC CAPITAL ADVISORS	8,189.20 10,000	8,481.30 84.8130		0.04 %	9,862.60 98.63	- 1,381.30	2.48 %	210.00	61.83
JPMORGAN CHASE & CO SR UNSEC VAR% DUE 12/05/2024 RATING: A1 (46647PAY2) PNC CAPITAL ADVISORS	14,776.20 15,000	14,853.75 99.0250		0.06 %	15,008.70 100.06	- 154.95	4.07 %	603.45	194.45
JP MORGAN CHASE & CO SR UNSEC CALL 04/22/30 @ 100 VAR% DUE 04/22/2031 RATING: A1 (46647PBL9) PNC CAPITAL ADVISORS	12,274.35 15,000	12,823.05 85.4870		0.05 %	15,268.70 101.79	- 2,445.65	2.96 %	378.30	167.08

Detail

Fixed income  
Corporate bonds

Description (Cusip)	Market value last period	Current market value		% of total portfolio	Total tax cost Avg tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
		Quantity	Current price per unit						
MASTERCARD INC CALL 03/01/2029 UNSC 02.950% DUE 06/01/2029 RATING: AA3 (57636QAM6) PNC CAPITAL ADVISORS	13,540.05	13,903.80	92.6920	0.06 %	14,979.30 99.86	- 1,075.50	3.19 %	442.50	147.50
MERCK & CO INC CALL 12/07/2028 UNSC 03.400% DUE 03/07/2029 RATING: A1 (58933YAX3) PNC CAPITAL ADVISORS	9,316.00	9,615.70	96.1570	0.04 %	9,943.80 99.44	- 328.10	3.54 %	340.00	22.67
MICROSOFT CORP CALL 08/03/2020 @ 100.000 UNSC 03.125% DUE 11/03/2025 RATING: AAA (594918BJ2) PNC CAPITAL ADVISORS	4,830.10	4,876.30	97.5260	0.02 %	5,194.70 103.89	- 318.40	3.21 %	156.25	64.24
MORGAN STANLEY SER GMTN CALL 1/24/28 @ 100 VAR% DUE 01/24/2029 RATING: A1 (61744YAP3) PNC CAPITAL ADVISORS	13,736.25	14,202.75	94.6850	0.06 %	14,418.90 96.13	- 216.15	3.99 %	565.80	105.30
MORGAN STANLEY SR UNSEC CALL 05/30/2024 @ 100 VAR% DUE 05/30/2025 RATING: A1 (61747YEA9) PNC CAPITAL ADVISORS	9,296.90	9,465.70	94.6570	0.04 %	9,158.50 91.59	307.20	0.84 %	79.00	26.55

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Detail

Fixed income  
Corporate bonds

Description (Cusip)	Market value last period	Current market value	% of total portfolio	Total tax cost Avg tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Quantity	Current price per unit						
PROLOGIS LP CALL 01/15/2030 UNSC 02.250% DUE 04/15/2030 RATING: A3 (74340XBM2) PNC CAPITAL ADVISORS	8,331.10 15,000	12,725.10 84.8340	0.05 %	13,924.15 92.83	- 1,199.05	2.66 %	337.50	155.63
PUBLIC STORAGE CALL 03/01/2028 UNSC 01.850% DUE 05/01/2028 RATING: A2 (74460WAD9) PNC CAPITAL ADVISORS	8,578.60 10,000	8,752.00 87.5200	0.04 %	9,992.80 99.93	- 1,240.80	2.12 %	185.00	77.08
REALTY INCOME CORP CALL 01/13/2024 UNSC 05.050% DUE 01/13/2026 RATING: A3 (756109BQ6) PNC CAPITAL ADVISORS	15,000	14,943.45 99.6230	0.06 %	14,950.20 99.67	- 6.75	5.07 %	757.50	164.12
ROYAL BANK OF CANADA SER GMTN SEDOL 2KQT645 ISIN US78016FZT47 04.875% DUE 01/12/2026 RATING: A1 (78016FZT4) PNC CAPITAL ADVISORS	10,000	10,018.80 100.1880	0.04 %	9,929.70 99.30	89.10	4.87 %	487.50	106.98
SHELL INTERNATIONAL FIN SEDOL ISIN US822582BD31 03.250% DUE 05/11/2025 RATING: AA2 (822582BD3) PNC CAPITAL ADVISORS	14,534.70 15,000	14,661.60 97.7440	0.06 %	15,868.05 105.79	- 1,206.45	3.33 %	487.50	189.58

Detail

Fixed income  
Corporate bonds

Description (Cusip)	Market value last period	Current market value		% of total portfolio	Total tax cost		Current yield	Estimated annual income	Accrued income
		Quantity	Current price per unit		Avg tax cost per unit	Unrealized gain/loss			
SIERRA PACIFIC POWER CO CALL 02/01/2026 MORT 02.600% DUE 05/01/2026 RATING: A2 (826418BM6) PNC CAPITAL ADVISORS	13,930.20	13,930.20	14,150.85	0.06 %	14,368.30	- 217.45	2.76 %	390.00	162.50
STATE STREET CORP CALL 11/04/2025 UNSC VAR% DUE 11/04/2026 RATING: A1 (857477BX0) PNC CAPITAL ADVISORS	10,236.20	10,000	101,909.00	0.04 %	100.00	190.90	5.65 %	575.10	234.83
STATE STREET CORP CALL 01/26/2025 UNSC VAR% DUE 01/26/2026 RATING: A1 (857477BZ5) PNC CAPITAL ADVISORS	10,000	10,000	99,313.00	0.04 %	100.00	- 68.70	4.90 %	485.70	87.70
TORONTO-DOMINION BANK SEDOL ISIN US89114TZL96 01.450% DUE 01/10/2025 RATING: A1 (89114TZL9) PNC CAPITAL ADVISORS	13,967.70	13,967.70	14,114.25	0.06 %	14,847.85	- 733.60	1.55 %	217.50	48.94
UNITEDHEALTH GROUP INC CALL 02/15/2030 UNSC 02.000% DUE 05/15/2030 RATING: A3 (91324PDX7) PNC CAPITAL ADVISORS	12,376.20	12,376.20	12,822.45	0.05 %	14,282.65	- 1,460.20	2.34 %	300.00	113.33

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Detail

Fixed income

Corporate bonds

Description (Cusip)	Market value last period	Current market value		% of total portfolio	Total tax cost Avg tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
		Quantity	Current price per unit						
VISA INC CALL 01/15/2030 UNSC 02.050% DUE 04/15/2030 RATING: AA3 (92826CAM4) PNC CAPITAL ADVISORS	8,450.00	8,717.40	87.1740	0.04 %	10,020.65 100.21	- 1,303.25	2.36 %	205.00	94.53
WELLS FARGO & COMPANY SER MTN CALL 06/02/2023 @ 100 VAR% DUE 06/02/2024 RATING: A1 (95000U2R3) PNC CAPITAL ADVISORS	9,838.40	9,935.60	99.3560	0.04 %	10,006.85 100.07	- 71.25	1.67 %	165.40	54.67
WESTPAC BANKING CORP SEDOL ISIN US961214FH19 05.350% DUE 10/18/2024 RATING: AA3 (961214FH1) PNC CAPITAL ADVISORS	15,131.10	15,105.00	100.7000	0.06 %	14,991.75 99.95	113.25	5.32 %	802.50	296.48
<b>Total corporate bonds</b>		<b>\$518,986.71</b>		<b>1.95 %</b>	<b>\$554,161.82</b>	<b>- \$35,175.11</b>	<b>3.30 %</b>	<b>\$17,098.40</b>	<b>\$5,156.14</b>

Treasury bonds

Description (Cusip)	Market value last period	Current market value		% of total portfolio	Total tax cost Avg tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
		Quantity	Current price per unit						
USA TREASURY NOTES 01.125% DUE 02/15/2031 RATING: AAA (91282CBL4) PNC CAPITAL ADVISORS	\$114,105.60	\$117,889.80	\$84.2070	0.45 %	\$128,708.99 \$91.94	- \$10,819.19	1.34 %	\$1,575.00	\$195.79



Detail

Treasury bonds

Description (Cusip)	Market value last period	Current market value	% of total portfolio	Total tax cost Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Quantity	Current price per unit						
USA TREASURY NOTES 01.8750% DUE 02/15/2032 RATING: AAA (91282CDY4) PNC CAPITAL ADVISORS	33,932.80 40,000	35,106.40 87.7660	0.14 %	36,706.24 91.77	- 1,599.84	2.14 %	750.00	93.23
USA TREASURY NOTES 02.375% DUE 08/15/2024 RATING: AAA (912828D56) PNC CAPITAL ADVISORS	91,659.80 60,000	58,401.60 97.3360	0.22 %	58,092.18 96.82	309.42	2.45 %	1,425.00	177.14
USA TREASURY NOTES 02.000% DUE 02/15/2025 RATING: AAA (912828J27) PNC CAPITAL ADVISORS	35,000	33,649.35 96.1410	0.13 %	33,217.19 94.91	432.16	2.09 %	700.00	87.02
USA TREASURY NOTES 02.250% DUE 11/15/2025 RATING: AAA (912828M56) PNC CAPITAL ADVISORS	217,690.40 210,000	201,492.90 95.9490	0.76 %	214,353.49 102.07	- 12,860.59	2.35 %	4,725.00	1,788.19
USA TREASURY NOTES 01.625% DUE 05/15/2026 RATING: AAA (912828R36) PNC CAPITAL ADVISORS	294,512.00 320,000	299,612.80 93.6290	1.13 %	321,995.32 100.62	- 22,382.52	1.74 %	5,200.00	1,967.96
USA TREASURY NOTES 02.500% DUE 08/15/2023 RATING: AAA (912828VS6) PNC CAPITAL ADVISORS	29,585.10 5,000	4,956.65 99.1330	0.02 %	4,969.53 99.39	- 12.88	2.53 %	125.00	15.54
USA TREASURY NOTES 02.500% DUE 05/15/2024 RATING: AAA (912828WJ5) PNC CAPITAL ADVISORS	43,678.35 20,000	19,559.40 97.7970	0.08 %	19,869.35 99.35	- 309.95	2.56 %	500.00	189.23

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Detail

Treasury bonds

Description (Cusip )	Market value last period	Current market value	% of total portfolio	Total tax cost Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Quantity	Current price per unit						
USA TREASURY NOTES 02.375% DUE 05/15/2027 RATING: AAA (912828X88) PNC CAPITAL ADVISORS	177,138.90 200,000	189,962.00 94.9810	0.72 %	200,411.15 100.21	- 10,449.15	2.51 %	4,750.00	1,797.65
USA TREASURY NOTES 01.625% DUE 08/15/2029 RATING: AAA (912828YB0) PNC CAPITAL ADVISORS	26,033.10 30,000	26,758.50 89.1950	0.11 %	27,120.70 90.40	- 362.20	1.83 %	487.50	60.60
USA TREASURY NOTES 00.625% DUE 05/15/2030 RATING: AAA (912828ZQ6) PNC CAPITAL ADVISORS	91,016.75 210,000	171,912.30 81.8630	0.65 %	174,876.56 83.28	- 2,964.26	0.77 %	1,312.50	496.72
USA TREASURY NOTES 01.500% DUE 02/15/2030 RATING: AAA (912828Z94) PNC CAPITAL ADVISORS	4,260.95 5,000	4,383.20 87.6640	0.02 %	4,367.38 87.35	15.82	1.72 %	75.00	9.32
USA TREASURY NOTES 02.875% DUE 05/15/2028 RATING: AAA (9128284N7) PNC CAPITAL ADVISORS	94,356.00 115,000	110,930.15 96.4610	0.42 %	108,000.96 93.91	2,929.19	2.99 %	3,306.25	1,251.26
USA TREASURY NOTE 02.875% DUE 08/15/2028 RATING: AAA (9128284V9) PNC CAPITAL ADVISORS	25,000	24,077.25 96.3090	0.10 %	23,977.54 95.91	99.71	2.99 %	718.75	89.35
<b>Total treasury bonds</b>		<b>\$1,298,692.30</b>	<b>4.88 %</b>	<b>\$1,356,666.58</b>	<b>- \$57,974.28</b>	<b>1.98 %</b>	<b>\$25,650.00</b>	<b>\$8,219.00</b>

Detail

Agency bonds

Description (Cusip)	Market value last period	Current market value		% of total portfolio	Total tax cost Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
		Quantity	Current price per unit						
FEDERAL HOME LOAN BANK BNDS 03.250% DUE 11/16/2028 RATING: AAA (3130AFFX0) PNC CAPITAL ADVISORS	\$9,602.60 10,000		\$9,737.10 \$97.3710	0.04 %	\$11,470.80 \$114.71	- \$1,733.70	3.34 %	\$325.00	\$121.87
FEDERAL HOME LOAN MTG CORP POOL SD8268 05.500% DUE 11/01/2052 RATING: N/A (3132DWFH1) PNC CAPITAL ADVISORS	14,829.77 14,518.460		14,664.52 101.0060	0.06 %	14,404.49 99.22	260.03	5.45 %	798.52	68.76
FEDERAL HOME LOAN MTG CORP POOL SD8279 06.000% DUE 11/01/2052 RATING: N/A (3132DWFU2) PNC CAPITAL ADVISORS	24,990.17 9,606.690		9,817.27 102.1920	0.04 %	9,674.99 100.71	142.28	5.88 %	576.40	49.63
FEDERAL HOME LOAN MTG CORP POOL QF2389 05.500% DUE 10/01/2052 RATING: N/A (3133BPUN6) PNC CAPITAL ADVISORS	14,882.94 14,470.560		14,616.13 101.0060	0.06 %	14,618.66 101.02	- 2.53	5.45 %	795.88	68.53
FEDERAL NATL MTG ASSN BNDS 02.625% DUE 09/06/2024 RATING: AAA (3135G0ZR7) PNC CAPITAL ADVISORS	9,701.50 10,000		9,762.30 97.6230	0.04 %	10,804.30 108.04	- 1,042.00	2.69 %	262.50	18.23
FEDERAL HOME LOAN MTG CORP NTS 00.250% DUE 08/24/2023 RATING: AAA (3137EAEV7) PNC CAPITAL ADVISORS	14,563.20 15,000		14,733.45 98.2230	0.06 %	14,984.70 99.90	- 251.25	0.26 %	37.50	3.85

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Detail

Agency bonds

Description (Cusip )	Current market value		% of total portfolio	Total tax cost Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Market value last period Quantity	Current price per unit						
FEDERAL NATL MTG ASSN POOL #AH3765 04.000% DUE 01/01/2041 RATING: N/A (3138A5FF4) PNC CAPITAL ADVISORS	5,215.43 5,248.280	5,136.60 97.8720	0.02 %	5,621.37 107.11	- 484.77	4.09 %	209.93	18.08
FEDERAL NATL MTG ASSN POOL AS5327 03.000% DUE 07/01/2030 RATING: N/A (3138WE4M8) PNC CAPITAL ADVISORS	16,527.45 16,590.285	15,891.17 95.7860	0.06 %	17,140.50 103.32	- 1,249.33	3.14 %	497.71	42.86
FEDERAL NATL MTG ASSN POOL AS8018 03.000% DUE 09/01/2031 RATING: N/A (3138WH4C3) PNC CAPITAL ADVISORS	12,109.54 11,910.580	11,390.80 95.6360	0.05 %	12,305.12 103.31	- 914.32	3.14 %	357.32	30.77
FEDERAL NATL MTG ASSN POOL BC4777 02.500% DUE 10/01/2031 RATING: N/A (3140F0JX3) PNC CAPITAL ADVISORS	14,737.03 15,108.078	14,224.41 94.1510	0.06 %	15,457.44 102.31	- 1,233.03	2.66 %	377.70	32.52
FEDERAL NATL MTG ASSN POOL BK0922 04.500% DUE 07/01/2048 RATING: N/A (3140HEAY8) PNC CAPITAL ADVISORS	13,683.91 13,534.746	13,463.69 99.4750	0.06 %	12,893.96 95.27	569.73	4.53 %	609.06	52.45
FEDERAL NATL MTG ASSN POOL BM4202 03.500% DUE 12/01/2029 RATING: N/A (3140J8U43) PNC CAPITAL ADVISORS	11,414.38 11,128.989	10,838.74 97.3920	0.05 %	11,598.51 104.22	- 759.77	3.60 %	389.51	33.54

Detail

Agency bonds

Description (Cusip )	Current market value		% of total portfolio	Total tax cost Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Market value last period	Current price per unit						
FEDERAL NATL MTG ASSN POOL BR2619 02.000% DUE 02/01/2051 RATING: N/A (3140L04D6) PNC CAPITAL ADVISORS	9,604.50 11,537.750	9,592.37 83.1390	0.04 %	11,956.00 103.63	- 2,363.63	2.41 %	230.76	19.87
FEDERAL NATL MTG ASSN POOL BV7928 04.500% DUE 08/01/2052 RATING: N/A (3140MMY28) PNC CAPITAL ADVISORS	18,533.51 33,016.035	32,348.12 97.9770	0.13 %	32,286.91 97.79	61.21	4.60 %	1,485.72	127.94
FEDERAL NATL MTG ASSN POOL CA5540 03.000% DUE 04/01/2050 RATING: N/A (3140QDENO) PNC CAPITAL ADVISORS	7,619.96 8,402.754	7,607.10 90.5310	0.03 %	8,965.34 106.70	- 1,358.24	3.32 %	252.08	21.71
FEDERAL NATL MTG ASSN POOL CB4847 05.500% DUE 10/01/2052 RATING: N/A (3140QQL52) PNC CAPITAL ADVISORS	19,292.25 18,869.466	19,107.22 101.2600	0.08 %	18,742.69 99.33	364.53	5.44 %	1,037.82	89.37
FEDERAL NATL MTG ASSN POOL FM6733 02.500% DUE 02/01/2035 RATING: N/A (3140XAPT3) PNC CAPITAL ADVISORS	14,770.88 15,087.950	14,227.79 94.2990	0.06 %	15,847.05 105.03	- 1,619.26	2.66 %	377.20	32.48
FEDERAL NATL MTG ASSN POOL FM8248 02.500% DUE 08/01/2051 RATING: N/A (3140XCEW4) PNC CAPITAL ADVISORS	14,051.42 15,908.690	13,925.99 87.5370	0.06 %	16,651.93 104.67	- 2,725.94	2.86 %	397.72	34.25

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Detail

Agency bonds

Description [Cusip]	Market value last period	Current market value	% of total portfolio	Total tax cost Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Quantity	Current price per unit						
FEDERAL NATL MTG ASSN POOL FM1221 03.500% DUE 07/01/2049 RATING: N/A (3140X4LB0) PNC CAPITAL ADVISORS	4,029.03 4,346.776	4,081.80 93.9040	0.02 %	4,500.96 103.55	- 419.16	3.73 %	152.14	13.10
FEDERAL NATL MTG ASSN POOL FM3522 03.000% DUE 02/01/2035 RATING: N/A (3140X64G3) PNC CAPITAL ADVISORS	9,529.76 9,440.800	9,025.12 95.5970	0.04 %	10,044.13 106.39	- 1,019.01	3.14 %	283.22	24.39
FEDERAL NATL MTG ASSN POOL FM4138 02.500% DUE 09/01/2050 RATING: N/A (3140X7542) PNC CAPITAL ADVISORS	12,745.90 14,433.154	12,639.83 87.5750	0.05 %	15,233.72 105.55	- 2,593.89	2.86 %	360.83	31.07
FEDERAL NATL MTG ASSN POOL FM5328 01.500% DUE 01/01/2031 RATING: N/A (3140X84N4) PNC CAPITAL ADVISORS	8,729.84 9,164.999	8,452.70 92.2280	0.04 %	9,403.43 102.60	- 950.73	1.63 %	137.47	11.84
FEDERAL NATL MTG ASSN POOL FM5792 01.500% DUE 12/01/2035 RATING: N/A (3140X9NJ0) PNC CAPITAL ADVISORS	15,578.78 17,270.021	15,191.06 87.9620	0.06 %	17,588.44 101.84	- 2,397.38	1.71 %	259.05	22.31
FEDERAL NATL MTG ASSN POOL #AB2077 04.000% DUE 01/01/2041 RATING: N/A (31416XJX9) PNC CAPITAL ADVISORS	21,214.76 21,464.314	21,000.26 97.8380	0.08 %	21,190.99 98.73	- 190.73	4.09 %	858.57	73.93

Detail

**Agency bonds**

Description (Cusip)	Market value last period	Current market value		% of total portfolio	Total tax cost Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
		Quantity	Current price per unit						
FEDERAL NATL MTG ASSN POOL MA2803 02.500% DUE 11/01/2031 RATING: N/A {31418CDH4} PNC CAPITAL ADVISORS	18,396.54 18,812.990	17,740.27 94.2980	0.07 %	18,916.62 100.55	- 1,176.35	2.66 %	470.32	40.50	
FEDERAL NATL MTG ASSN POOL MA3664 04.000% DUE 05/01/2049 RATING: N/A {31418DCA8} PNC CAPITAL ADVISORS	18,250.01 18,744.960	18,161.80 96.8890	0.07 %	17,128.20 91.38	1,033.60	4.13 %	749.80	64.57	
FEDERAL NATL MTG ASSN POOL MA4261 02.000% DUE 02/01/2036 RATING: N/A {31418DWX6} PNC CAPITAL ADVISORS	12,981.12 14,178.820	12,792.27 90.2210	0.05 %	14,834.57 104.63	- 2,042.30	2.22 %	283.58	24.42	
FEDERAL NATL MTG ASSN POOL MA4285 02.000% DUE 03/01/2031 RATING: N/A {31418DXP2} PNC CAPITAL ADVISORS	15,552.61 16,109.770	14,917.49 92.5990	0.06 %	16,744.10 103.94	- 1,826.61	2.16 %	322.20	27.74	
FEDERAL NATL MTG ASSN POOL MA4785 05.000% DUE 10/01/2052 RATING: N/A {31418EJ76} PNC CAPITAL ADVISORS	19,372.27 19,349.057	19,295.65 99.7240	0.08 %	18,458.70 95.40	836.95	5.02 %	967.45	83.31	
<b>Total agency bonds</b>		<b>\$394,383.02</b>	<b>1.48 %</b>	<b>\$419,468.62</b>	<b>- \$25,085.60</b>	<b>3.52 %</b>	<b>\$13,862.96</b>	<b>\$1,283.89</b>	

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Detail

**Mutual funds - fixed income**

Description (Symbol)	Current market value		% of total portfolio	Total tax cost Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Market value last period	Current price per unit						
DODGE & COX INCOME FUND (DODIX) FD #147 21-75-073-***3885	Quantity \$1,652,799.68 147,290.533	Current price per unit \$1,835,240.04 \$12.4600	6.90 %	\$2,034,289.24 \$13.81	-\$199,049.20	3.10 %	\$56,854.15	
METROPOLITAN WEST UNCONSTRAINED (MWCIX) BOND FUND CLASS I FUND #0518 21-75-073-***3885	1,322,095.47 130,914.313	1,361,508.86 10.4000	5.12 %	1,552,339.93 11.86	- 190,831.07	5.41 %	73,573.84	6,626.12
T. ROWE PRICE SHORT-TERM BOND (TBSIX) FUND INC CLASS I FUND #442 21-75-073-***3885	755,520.96 112,325.182	507,709.82 4.5200	1.91 %	542,426.73 4.83	- 34,716.91	2.44 %	12,355.77	2,026.10
T. ROWE PRICE INSTITUTIONAL (RPIFX) FLOATING RATE FUND 21-75-073-***3885	502,609.32	9.2700	0.01 %					2,573.13
<b>Total mutual funds - fixed income</b>		<b>\$3,704,458.72</b>	<b>13.92 %</b>	<b>\$4,129,055.90</b>	<b>-\$424,597.18</b>	<b>3.85 %</b>	<b>\$142,783.76</b>	<b>\$11,225.35</b>

**Asset backed**

Description (Cusip)	Current market value		% of total portfolio	Total tax cost Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Market value last period	Current price per unit						
CNH EQUIPMENT TRUST SERIES 2019 C CLASS A3 02.010% DUE 12/16/2024 RATING: AAA (12597CAC1) PNC CAPITAL ADVISORS	Quantity \$6,831.96 4,493.980	Current price per unit \$4,468.68 \$99.4370	0.02 %	\$4,493.45 \$99.99	-\$24.77	2.03 %	\$90.33	\$4.01
CNH EQUIPMENT TRUST SERIES 2022 A CLASS A3 02.830% DUE 07/15/2027 RATING: N/A (12660DAC1) PNC CAPITAL ADVISORS	14,395.35 15,000	14,506.05 96.7070	0.06 %	14,998.89 99.99	- 492.84	3.05 %	441.00	19.60



Detail

Asset backed

Description (Cusip)	Current market value		% of total portfolio	Total tax cost Avg tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Market value last period	Current price per unit						
CNH EQUIPMENT TRUST SERIES 2022 C CLASS A3 05.150% DUE 04/17/2028 RATING: AAA (12664JAC4) PNC CAPITAL ADVISORS	5,012.15 5,000	5,044.30 100.8860	0.02 %	4,999.15 99.98	45.15	5.11 %	257.50	11.44
CAPITAL ONE MULTI-ASSET EXECUT SERIES 2022 A3 CLASS A 04.950% DUE 10/15/2027 RATING: N/A (14041NGB1) PNC CAPITAL ADVISORS	10,076.30 10,000	10,103.30 101.0330	0.04 %	9,998.43 99.98	104.87	4.90 %	495.00	22.00
DISCOVER CARD EXECUTION NOTE T SERIES 2022 A2 CLASS A 03.320% DUE 05/17/2027 RATING: AAA (254683CS2) PNC CAPITAL ADVISORS	4,831.20 5,000	4,865.25 97.3050	0.02 %	4,999.59 99.99	- 134.34	3.42 %	166.00	7.38
DISCOVER CARD EXECUTION NOTE T SERIES 2022 A4 CLASS A 05.030% DUE 10/15/2027 RATING: N/A (254683CX1) PNC CAPITAL ADVISORS	5,049.60 5,000	5,064.65 101.2930	0.02 %	4,999.36 99.99	65.29	4.97 %	251.50	11.18
FORD CREDIT AUTO OWNER TRUST SERIES 2023 A CLASS A3 05.690% DUE 02/15/2028 RATING: N/A (344928AD8) (MARKET VALUE AS OF 03/29/23) PNC CAPITAL ADVISORS	25,000	24,997.39 99.9896	0.10 %	24,997.39 99.99		5.70 %	1,422.50	3.95

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Detail

Asset backed

Description (Cusip )	Current market value		% of total portfolio	Total tax cost Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Market value last period	Current price per unit						
FORD CREDIT AUTO OWNER TRUST SERIES 2022 A CLASS A3 01.290% DUE 06/15/2026 RATING: N/A {345286AC2} PNC CAPITAL ADVISORS	19,018.40 20,000	19,152.60 95.7630	0.08 %	19,997.62 99.99	- 845.02	1.35 %	258.00	11.47
FORD CREDIT AUTO OWNER TRUST SERIES 2022 C CLASS A3 04.480% DUE 12/15/2026 RATING: AAA {34535AAD2} PNC CAPITAL ADVISORS	14,868.45 15,000	14,916.00 99.4400	0.06 %	14,999.13 99.99	- 83.13	4.51 %	672.00	29.87
GM FINANCIAL SECURITIZED TERM SERIES 2022 1 CLASS A3 01.260% DUE 11/16/2026 RATING: N/A {380146AC4} PNC CAPITAL ADVISORS	23,634.50 25,000	23,753.25 95.0130	0.09 %	24,997.83 99.99	- 1,244.58	1.33 %	315.00	13.13
HONDA AUTO RECEIVABLES OWNER T SERIES 2020 3 CLASS A4 00.460% DUE 04/19/2027 RATING: N/A {43813KAD4} PNC CAPITAL ADVISORS	9,563.70 10,000	9,638.10 96.3810	0.04 %	9,997.34 99.97	- 359.24	0.48 %	46.00	1.66
HYUNDAI AUTO RECEIVABLES TRUST SERIES 2020 C CLASS A3 00.380% DUE 05/15/2025 RATING: N/A {44891RAC4} PNC CAPITAL ADVISORS	24,910.48 19,757.420	19,290.16 97.6350	0.08 %	19,752.87 99.98	- 462.71	0.39 %	75.08	3.34
HYUNDAI AUTO RECEIVABLES TRUST SERIES 2022 A CLASS A3 02.220% DUE 10/15/2026 RATING: N/A {448977AD0} PNC CAPITAL ADVISORS	14,331.15 15,000	14,420.40 96.1360	0.06 %	14,999.42 100.00	- 579.02	2.31 %	333.00	14.80

Detail

Asset backed

Description (Cusip )	Market value last period	Current market value	% of total portfolio	Total tax cost Avg tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Quantity	Current price per unit						
JOHN DEERE OWNER TRUST SERIES 2022 B CLASS A3 03.740% DUE 02/16/2027 RATING: AAA (47800AAC4) PNC CAPITAL ADVISORS	4,882.20 5,000	4,903.60 98.0720	0.02 %	4,999.52 99.99	- 95.92	3.82 %	187.00	8.31
JOHN DEERE OWNER TRUST SERIES 2022 C CLASS A3 05.090% DUE 06/15/2027 RATING: AAA (47800BAC2) PNC CAPITAL ADVISORS	10,030.90 10,000	10,081.10 100.8110	0.04 %	9,999.22 99.99	81.88	5.05 %	509.00	22.62
JOHN DEERE OWNER TRUST SERIES 2023 A CLASS A3 05.010% DUE 11/15/2027 RATING: AAA (47800CAC0) PNC CAPITAL ADVISORS	15,000	15,168.00 101.1200	0.06 %	14,997.26 99.98	170.74	4.96 %	751.50	60.54
MERCEDES-BENZ AUTO RECEIVABLES SERIES 2022 1 CLASS A3 05.210% DUE 08/16/2027 RATING: AAA (58768PAC8) PNC CAPITAL ADVISORS	10,086.10 10,000	10,101.40 101.0140	0.04 %	9,998.02 99.98	103.38	5.16 %	521.00	23.16
MERCEDES-BENZ AUTO RECEIVABLES SERIES 2023 1 CLASS A3 04.510% DUE 11/15/2027 RATING: N/A (58770AAC7) PNC CAPITAL ADVISORS	5,000	4,993.20 99.8640	0.02 %	4,999.40 99.99	- 6.20	4.52 %	225.50	10.02
NISSAN AUTO RECEIVABLES OWNER SERIES 2022 B CLASS A3 04.460% DUE 05/17/2027 RATING: AAA (65480JAC4) PNC CAPITAL ADVISORS	9,918.60 10,000	9,931.40 99.3140	0.04 %	9,997.93 99.98	- 66.53	4.50 %	446.00	19.82

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*Detail*

**Asset backed**

Description (Cusip)	Market value last period		Current market value		% of total portfolio	Total tax cost		Current yield	Estimated annual income	Accrued income
	Quantity		Current price per unit			Avg. tax cost per unit	Unrealized gain/loss			
VERIZON MASTER TRUST SERIES 2021 1 CLASS A 00.860% DUE 05/20/2027 RATING: AAA {92348KAA1} PNC CAPITAL ADVISORS	14,090.10	15,000	14,259.45	95.0630	0.06 %	14,998.90	- 739.45	0.53 %	75.00	2.29
VERIZON MASTER TRUST SERIES 2022 2 CLASS A 01.530% DUE 07/20/2028 RATING: AAA {92348KAH6} PNC CAPITAL ADVISORS	14,019.60	15,000	14,150.70	94.3380	0.06 %	14,996.47	- 845.77	1.63 %	229.50	7.01
VERIZON MASTER TRUST SERIES 2022 4 CLASS A 03.830% DUE 11/20/2028 RATING: AAA {92348KAS2} PNC CAPITAL ADVISORS	19,364.40	20,000	19,511.40	97.5570	0.08 %	19,998.99	- 487.59	3.49 %	680.00	20.78
<b>Total asset backed</b>			<b>\$273,320.38</b>		<b>1.03 %</b>	<b>\$279,216.18</b>	<b>- \$5,895.80</b>	<b>3.09 %</b>	<b>\$8,447.41</b>	<b>\$328.38</b>
<b>Total fixed income</b>			<b>\$6,189,841.13</b>		<b>23.25 %</b>	<b>\$6,738,569.10</b>	<b>- \$548,727.97</b>	<b>3.36 %</b>	<b>\$207,842.53</b>	<b>\$26,212.76</b>

**Equities**

**Stocks**

*Consumer discretionary*

Description (Symbol)	Market value last period		Current market value		% of total portfolio	Total tax cost		Current yield	Estimated annual income	Accrued income
	Quantity		Current price per unit			Avg. tax cost per unit	Unrealized gain/loss			
HELEN OF TROY LIMITED (HELE) SEDOL 2419530 ISIN BMG4388N1065 GW&K INVESTMENT MANAGEMENT	\$7,763.70	70	\$6,661.90	\$95.1700	0.03 %	\$10,442.45	- \$3,780.55			

Detail

Equities

Stocks

Consumer discretionary

Description (Symbol)	Market value last period	Current market value	% of total portfolio	Total tax cost Avg tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Quantity	Current price per unit						
AIRBNB INC-CLASS A (ABNB)		56,477.60	0.22 %	45,202.36	11,275.24			
EDGEWOOD MGMT	454	124.4000		99.57				
BOOT BARN HOLDINGS INC (BOOT)	7,815.00	11,189.44	0.05 %	6,321.04	4,868.40			
GW&K INVESTMENT MANAGEMENT	146	76.6400		43.30				
CHIPOTLE MEXICAN GRIL CL A (CMG)	95,736.81	117,872.01	0.45 %	90,991.23	26,880.78			
EDGEWOOD MGMT	69	1,708.2900		1,318.71				
CHURCHILL DOWNS INC (CHDN)	15,222.96	18,507.60	0.07 %	10,275.61	8,231.99	0.28 %	51.41	
GW&K INVESTMENT MANAGEMENT	72	257.0500		142.72				
CHUY'S HOLDINGS INC (CHUY)	5,263.80	6,668.10	0.03 %	4,388.73	2,279.37			
GW&K INVESTMENT MANAGEMENT	186	35.8500		23.60				
GRAND CANYON EDUCATION INC (LOPE)	16,799.94	18,110.10	0.07 %	17,841.39	268.71			
GW&K INVESTMENT MANAGEMENT	159	113.9000		112.21				
LENNAR CORP (LEN)	78,192.00	73,366.78	0.28 %	38,659.00	34,707.78	1.43 %	1,047.00	
CLASS A	698	105.1100		55.39				
ARISTOTLE CAPITAL MANAGEMENT								
LITHIA MTRS INC (LAD)	9,008.56	10,072.92	0.04 %	5,798.31	4,274.61	0.74 %	73.92	
CL A	44	228.9300		131.78				
GW&K INVESTMENT MANAGEMENT								
LULULEMON ATHLETICA INC (LULU)	62,153.72	84,856.27	0.32 %	74,112.06	10,744.21			
EDGEWOOD MGMT	233	364.1900		318.08				
MICHELIN (CGDE) (MGDDY)	47,420.46	51,722.10	0.20 %	64,048.76	- 12,326.66	3.09 %	1,597.75	
UNSPON ADR	3,414	15.1500		18.76				
ARISTOTLE CAPITAL MANAGEMENT								
NIKE INC (NKE)	111,744.55	106,083.60	0.40 %	79,826.32	26,257.28	1.11 %	1,176.40	294.10
CLASS B	865	122.6400		92.29				
EDGEWOOD MGMT								
OXFORD INDUSTRIES INC (OXM)	12,486.12	14,149.06	0.06 %	10,059.16	4,089.90	2.47 %	348.40	
GW&K INVESTMENT MANAGEMENT	134	105.5900		75.07				
PATRICK INDUSTRIES INC (PATK)	7,090.20	8,050.77	0.04 %	4,959.15	3,091.62	2.62 %	210.60	
GW&K INVESTMENT MANAGEMENT	117	68.8100		42.39				
REVOLVE GROUP INC (RVLV)	2,582.16	5,417.80	0.03 %	7,724.45	- 2,306.65			
GW&K INVESTMENT MANAGEMENT	206	26.3000		37.50				

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Detail

Equities

Stocks

*Consumer discretionary*

Description (Symbol)	Market value last period	Current market value	% of total portfolio	Total tax cost		Current yield	Estimated annual income	Accrued income
	Quantity	Current price per unit		Avg. tax cost per unit	Unrealized gain/loss			
SKYLINE CHAMPION CORP (SKY)	11,177.67	16,324.91	0.07 %	6,081.26	10,243.65	0.48 %	78.12	
GW&K INVESTMENT MANAGEMENT	217	75.2300		28.02				
SONY GROUP CORPORATION ADR (SONY)	58,506.76	69,528.55	0.27 %	45,200.97	24,327.58	0.43 %	296.06	
ARISTOTLE CAPITAL MANAGEMENT	767	90.6500		58.93				
TEXAS ROADHOUSE INC (TXRH)	19,736.15	23,449.02	0.09 %	11,371.93	12,077.09	2.04 %	477.40	
GW&K INVESTMENT MANAGEMENT	217	108.0600		52.41				
WOLVERINE WORLD WIDE INC (WWW)	3,421.09	5,336.65	0.03 %	9,580.42	- 4,243.77	2.35 %	125.20	31.30
GW&K INVESTMENT MANAGEMENT	313	17.0500		30.61				
<b>Total consumer discretionary</b>		<b>\$703,845.18</b>	<b>2.64 %</b>	<b>\$542,884.60</b>	<b>\$160,960.58</b>	<b>0.78 %</b>	<b>\$5,482.26</b>	<b>\$325.40</b>

*Consumer staples*

Description (Symbol)	Market value last period	Current market value	% of total portfolio	Total tax cost		Current yield	Estimated annual income	Accrued income
	Quantity	Current price per unit		Avg. tax cost per unit	Unrealized gain/loss			
CENTRAL GARDEN AND PET CO (CENTA)	\$12,494.20	\$16,292.19	0.07 %	\$11,963.54	\$4,328.65			
CL A	417	\$39.0700		\$28.69				
GW&K INVESTMENT MANAGEMENT								
COCA COLA CO (KO)	71,497.64	69,721.72	0.27 %	60,314.86	9,406.86	2.97 %	2,068.16	517.04
ARISTOTLE CAPITAL MANAGEMENT	1,124	62.0300		53.66				
CONSTELLATION BRANDS INC (STZ)	46,118.25	44,952.11	0.17 %	48,062.30	- 3,110.19	1.42 %	636.80	
CL A	199	225.8900		241.52				
ARISTOTLE CAPITAL MANAGEMENT								
LAUDER ESTEE COS INC (EL)	119,340.91	118,547.26	0.45 %	88,163.16	30,384.10	1.08 %	1,269.84	
CL A	481	246.4600		183.29				
EDGEWOOD MGMT								
PROCTER & GAMBLE CO (PG)	66,080.16	64,828.84	0.25 %	59,753.90	5,074.94	2.46 %	1,592.71	
ARISTOTLE CAPITAL MANAGEMENT	436	148.6900		137.05				
SYSCO CORP (SYY)	49,539.60	50,045.04	0.19 %	55,190.81	- 5,145.77	2.54 %	1,270.08	
ARISTOTLE CAPITAL MANAGEMENT	648	77.2300		85.17				
<b>Total consumer staples</b>		<b>\$364,387.16</b>	<b>1.37 %</b>	<b>\$323,448.57</b>	<b>\$40,938.59</b>	<b>1.88 %</b>	<b>\$6,837.59</b>	<b>\$517.04</b>

*Detail*

Description (Symbol)	Current market value		% of total portfolio	Total tax cost Avg tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Market value last period	Current price per unit						
<b>Energy</b>								
COTERRA ENERGY INC (CTRA)	\$66,117.87	\$66,037.14	0.25 %	\$47,434.19	\$18,602.95	10.19 %	\$6,727.50	
ARISTOTLE CAPITAL MANAGEMENT	2,691	\$24.5400		\$17.63				
CHAMPIONX CORPORATION (CHX)	6,145.88	5,751.56	0.03 %	4,978.90	772.66	1.26 %	72.08	
GW&K INVESTMENT MANAGEMENT	212	27.1300		23.49				
MAGNOLIA OIL & GAS CORP (MGY) CLASS A	15,828.75	14,769.00	0.06 %	8,297.29	6,471.71	1.92 %	283.50	
GW&K INVESTMENT MANAGEMENT	675	21.8800		12.29				
MATADOR RESOURCES CO (MTDR)	21,980.16	18,297.60	0.07 %	13,052.54	5,245.06	1.26 %	230.40	
GW&K INVESTMENT MANAGEMENT	384	47.6500		33.99				
PATTERSON-UTI ENERGY INC (PTEN)	5,035.16	3,498.30	0.02 %	5,280.43	- 1,782.13	2.74 %	95.68	
GW&K INVESTMENT MANAGEMENT	299	11.7000		17.66				
PHILLIPS 66 (PSX)	50,582.88	49,270.68	0.19 %	50,052.19	- 781.51	4.15 %	2,041.20	
ARISTOTLE CAPITAL MANAGEMENT	486	101.3800		102.99				
<b>Total energy</b>		<b>\$157,624.28</b>	<b>0.59 %</b>	<b>\$129,095.54</b>	<b>\$28,528.74</b>	<b>6.00 %</b>	<b>\$9,450.36</b>	

Description (Symbol)	Current market value		% of total portfolio	Total tax cost Avg tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Market value last period	Current price per unit						
<b>Financial</b>								
AMERISAFE INC (AMSF)	\$8,730.96	\$8,223.60	0.04 %	\$11,264.30	- \$3,040.70	2.78 %	\$228.48	
GW&K INVESTMENT MANAGEMENT	168	\$48.9500		\$67.05				
AMERIPRISE FINANCIAL INC (AMP)	86,560.86	85,207.00	0.33 %	40,182.38	45,024.62	1.64 %	1,390.00	
ARISTOTLE CAPITAL MANAGEMENT	278	306.5000		144.54				
AMERIS BANCORP (ABCB)	17,724.64	10,791.10	0.05 %	10,811.72	- 20.62	1.65 %	177.00	44.25
GW&K INVESTMENT MANAGEMENT	295	36.5800		36.65				
BLACKSTONE INC (BX)	39,543.27	46,818.72	0.18 %	65,425.38	- 18,606.66	3.02 %	1,409.79	
ARISTOTLE CAPITAL MANAGEMENT	533	87.8400		122.75				
BLACKSTONE INC (BX)	64,842.06	105,320.16	0.40 %	115,874.48	- 10,554.32	3.02 %	3,171.36	
EDGEWOOD MGMT	1,199	87.8400		96.64				
CAPITAL ONE FINANCIAL CORP (COF)	53,173.12	55,003.52	0.21 %	54,776.75	226.77	2.50 %	1,372.80	
ARISTOTLE CAPITAL MANAGEMENT	572	96.1600		95.76				
CATHAY GENERAL BANCORP (CATY)	15,173.88	12,841.44	0.05 %	13,171.48	- 330.04	3.94 %	505.92	
GW&K INVESTMENT MANAGEMENT	372	34.5200		35.41				

Detail

Financial Description (Symbol)	Current market value		%	Total tax cost Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Market value last period Quantity	Current price per unit						
CINCINNATI FINANCIAL CORP (CINF)	53,447.58	58,505.76	0.22 %	43,935.37	14,570.39	2.68 %	1,566.00	391.50
ARISTOTLE CAPITAL MANAGEMENT	522	112.0800		84.17				
COHEN & STEERS INC (CNS)	14,138.64	14,007.24	0.06 %	12,629.66	1,377.58	3.57 %	499.32	
GW&K INVESTMENT MANAGEMENT	219	63.9600		57.67				
COMMERCE BANCSHARES INC (CBSH)	40,842.00	35,010.00	0.14 %	31,397.80	3,612.20	1.86 %	648.00	
ARISTOTLE CAPITAL MANAGEMENT	600	58.3500		52.33				
CULLEN FROST BANKERS INC (CFR)	47,998.30	37,817.06	0.15 %	33,722.94	4,094.12	3.31 %	1,249.32	
ARISTOTLE CAPITAL MANAGEMENT	359	105.3400		93.94				
FLYWIRE CORP-VOTING (FLYW)	16,419.37	19,700.56	0.08 %	15,089.58	4,610.98			
GW&K INVESTMENT MANAGEMENT	671	29.3600		22.49				
GLACIER BANCORP INC (GBCI)	11,514.86	9,788.33	0.04 %	9,265.88	522.45	3.15 %	307.56	
GW&K INVESTMENT MANAGEMENT	233	42.0100		39.77				
HORACE MANN EDUCATORS CORP NEW (HMN)	14,910.63	13,358.52	0.06 %	16,549.04	- 3,190.52	3.95 %	526.68	
GW&K INVESTMENT MANAGEMENT	399	33.4800		41.48				
HOULIHAN LOKEY INC (HLI)	15,863.12	15,923.18	0.06 %	8,364.27	7,558.91	2.43 %	385.84	
GW&K INVESTMENT MANAGEMENT	182	87.4900		45.96				
INDEPENDENT BANK CORP MASS (INDB)	11,482.48	8,924.32	0.04 %	9,370.41	- 446.09	3.36 %	299.20	74.80
GW&K INVESTMENT MANAGEMENT	136	65.6200		68.90				
MITSUBISHI UFJ FINL GRP ADR (MUFJ)	38,365.84	36,755.28	0.14 %	29,541.40	7,213.88	2.84 %	1,041.11	
ARISTOTLE CAPITAL MANAGEMENT	5,752	6.3900		5.14				
OCEANFIRST FINANCIAL CORP (OCFC)	11,836.25	10,293.36	0.04 %	10,075.55	217.81	4.33 %	445.60	
GW&K INVESTMENT MANAGEMENT	557	18.4800		18.09				
PACIFIC PREMIER BANCORP INC (PPBI)	13,128.96	9,992.32	0.04 %	13,005.46	- 3,013.14	5.50 %	549.12	
GW&K INVESTMENT MANAGEMENT	416	24.0200		31.26				
S&P GLOBAL INC (SPGI)	96,462.72	99,293.76	0.38 %	32,763.25	66,530.51	1.05 %	1,036.80	
EDGEWOOD MGMT	288	344.7700		113.76				
SEACOAST BANKING CORP OF FLA (SBCF)	17,715.92	13,461.60	0.06 %	15,065.50	- 1,603.90	2.87 %	386.24	
GW&K INVESTMENT MANAGEMENT	568	23.7000		26.52				
STIFEL FINL CORP (SF)	14,767.61	14,949.77	0.06 %	9,368.30	5,581.47	2.44 %	364.32	
GW&K INVESTMENT MANAGEMENT	253	59.0900		37.03				
US BANCORP DEL (USB)	52,768.10	43,620.50	0.17 %	59,139.72	- 15,519.22	5.33 %	2,323.20	580.80
COM NEW	1,210	36.0500		48.88				
ARISTOTLE CAPITAL MANAGEMENT								



*Detail*

**Financial**

Description (Symbol)	Market value last period		Current market value	% of total portfolio	Total tax cost Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Quantity	price per unit	Current price per unit						
VERITEX HOLDINGS INC (VBTX)	12,439.44	5,788.42	0.03 %	9,451.33	- 3,662.91	4.39 %	253.60		
GW&K INVESTMENT MANAGEMENT	317	18.2600		29.82					
VISA INC (V)	152,080.32	165,036.72	0.62 %	82,159.40	82,877.32	0.80 %	1,317.60		
CLASS A SHARES EDGEWOOD MGMT	732	225.4600		112.24					
<b>Total financial</b>		<b>\$936,432.24</b>	<b>3.52 %</b>	<b>\$752,401.35</b>	<b>\$184,030.89</b>	<b>2.29 %</b>	<b>\$21,454.86</b>	<b>\$1,091.35</b>	

**Health care**

Description (Symbol)	Market value last period		Current market value	% of total portfolio	Total tax cost Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Quantity	price per unit	Current price per unit						
MEDTRONIC PLC (MDT)	\$43,600.92	\$45,227.82	0.17 %	\$62,249.18	- \$17,021.36	3.38 %	\$1,525.92	\$381.48	
SEDOL BTN1Y11	561	\$80.6200		\$110.96					
ISIN IE00BTN1Y115 ARISTOTLE CAPITAL MANAGEMENT									
ALCON INC (ALC)	57,170.70	58,830.36	0.23 %	47,098.07	11,732.29	0.30 %	173.47		
SEDOL BJXBP41	834	70.5400		56.47					
ISIN CH0432492467 ARISTOTLE CAPITAL MANAGEMENT									
ALIGN TECHNOLOGY INC (ALGN)	54,834.00	86,876.40	0.33 %	46,793.85	40,082.55				
EDGEWOOD MGMT	260	334.1400		179.98					
AMGEN INC (AMGN)	76,690.88	70,591.00	0.27 %	44,103.25	26,487.75	3.53 %	2,487.84		
ARISTOTLE CAPITAL MANAGEMENT	292	241.7500		151.04					
ARCUTIS BIOTHERAPEUTICS INC (ARQT)	5,949.60	5,445.00	0.03 %	10,031.05	- 4,586.05				
GW&K INVESTMENT MANAGEMENT	495	11.0000		20.27					
ATRICURE INC (ATRC)	12,160.12	11,357.30	0.05 %	7,889.82	3,467.48				
GW&K INVESTMENT MANAGEMENT	274	41.4500		28.80					
BIOCRUST PHARMACEUTICALS INC (BCRX)	5,120.08	4,962.30	0.02 %	7,949.24	- 2,986.94				
GW&K INVESTMENT MANAGEMENT	595	8.3400		13.36					
AZENTA INC (AZTA)	9,256.98	7,094.58	0.03 %	11,406.87	- 4,312.29	0.90 %	63.60		
GW&K INVESTMENT MANAGEMENT	159	44.6200		71.74					
CASTLE BIOSCIENCES INC (CSTL)	3,342.68	3,226.24	0.02 %	8,130.33	- 4,904.09				
GW&K INVESTMENT MANAGEMENT	142	22.7200		57.26					

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Detail

<b>Health care</b>		Current market value	%	Total tax cost	Current	Estimated	Accrued
Description (Symbol)	Market value last period	Current	of total	Avg. tax cost per unit	yield	annual income	income
	Quantity	price per unit	portfolio	Unrealized gain/loss			
ARTIVION INC (AORT)	5,078.28	5,488.90	0.03 %	10,100.02	- 4,611.12	50.28	
GW&K INVESTMENT MANAGEMENT	419	13.1000		24.11	0.92 %		
CRYOPORT INC (CYRX)	3,955.80	5,472.00	0.03 %	5,678.66	- 206.66		
GW&K INVESTMENT MANAGEMENT	228	24.0000		24.91			
DANAHER CORP (DHR)	81,483.94	77,376.28	0.30 %	36,484.06	40,892.22	331.56	82.89
ARISTOTLE CAPITAL MANAGEMENT	307	252.0400		118.84			
DANAHER CORP (DHR)	118,111.90	112,157.80	0.43 %	95,383.74	16,774.06	480.60	120.15
EDGEWOOD MGMT	445	252.0400		214.35	0.43 %		
GLOBUS MEDICAL INC A (GMED)	19,830.09	12,064.32	0.05 %	11,153.81	910.51		
GW&K INVESTMENT MANAGEMENT	213	56.6400		52.37			
HALOZYME THERAPEUTICS INC (HALO)	20,597.80	13,824.78	0.06 %	12,303.55	1,521.23		
GW&K INVESTMENT MANAGEMENT	362	38.1900		33.99			
HEALTHEQUITY INC (HQY)	14,300.48	15,969.12	0.06 %	14,250.13	1,718.99		
GW&K INVESTMENT MANAGEMENT	272	58.7100		52.39			
ICU MED INC (ICUI)	8,346.44	8,742.88	0.04 %	9,725.20	- 982.32		
GW&K INVESTMENT MANAGEMENT	53	164.9600		183.49			
ILLUMINA INC (ILMN)	102,717.60	101,159.25	0.38 %	136,877.52	- 35,718.27		
EDGEWOOD MGMT	435	232.5500		314.66			
INSMED INC (INSM)	5,754.24	4,910.40	0.02 %	5,466.50	- 556.10		
GW&K INVESTMENT MANAGEMENT	288	17.0500		18.98			
INTEGRA LIFESCIENCES HLDG CORP (IART)	11,886.84	12,170.92	0.05 %	13,008.67	- 837.75		
GW&K INVESTMENT MANAGEMENT	212	57.4100		61.36			
INTRA-CELLULAR THERAPIES INC (ITCI)	10,213.56	12,129.60	0.05 %	11,211.79	917.81		
GW&K INVESTMENT MANAGEMENT	224	54.1500		50.05			
INTUITIVE SURGICAL INC (ISRG)	139,043.40	122,625.60	0.47 %	91,234.59	31,391.01		
EDGEWOOD MGMT	480	255.4700		190.07			
ELI LILLY & CO (LLY)	13,806.65	56,320.88	0.22 %	56,684.52	- 363.64	741.28	
EDGEWOOD MGMT	164	343.4200		345.64	1.32 %		
MEDPACE HOLDINGS INC (MEDP)	67,235.70	12,223.25	0.05 %	7,416.74	4,806.51		
GW&K INVESTMENT MANAGEMENT	65	188.0500		114.10			
MERCK & CO INC (MRK)	606	64,472.34	0.25 %	60,948.39	3,523.95	1,769.52	442.38
ARISTOTLE CAPITAL MANAGEMENT	16,535.96	106.3900		100.58	2.75 %		
PHREESIA INC (PHR)	511	16,500.19	0.07 %	16,889.57	- 389.38		
GW&K INVESTMENT MANAGEMENT	511	32.2900		33.05			

Detail

**Health care**

Description (Symbol)	Current market value		%	Total tax cost	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Market value last period	Current						
	Quantity	price per unit	of total portfolio	Avg. tax cost per unit				
PROGYNY INC (PGNY)	8,254.75	8,511.80	0.04 %	6,961.32	1,550.48			
GW&K INVESTMENT MANAGEMENT	265	32.1200		26.27				
SUPERNUS PHARMACEUTICALS INC (SUPN)	14,731.71	14,962.99	0.06 %	10,375.58	4,587.41			
GW&K INVESTMENT MANAGEMENT	413	36.2300		25.12				
VERACYTE INC (VCYT)	6,763.05	6,355.50	0.03 %	8,202.14	- 1,846.64			
GW&K INVESTMENT MANAGEMENT	285	22.3000		28.78				
<b>Total health care</b>		<b>\$977,049.80</b>	<b>3.67 %</b>	<b>\$866,008.16</b>	<b>\$111,041.64</b>	<b>0.78 %</b>	<b>\$7,624.07</b>	<b>\$1,026.90</b>

**Industrials**

Description (Symbol)	Current market value		%	Total tax cost	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Market value last period	Current						
	Quantity	price per unit	of total portfolio	Avg. tax cost per unit				
ALAMO GROUP INC (ALG)	\$15,009.60	\$19,520.96	0.08 %	\$13,120.92	\$6,400.04	0.48 %	\$93.28	
GW&K INVESTMENT MANAGEMENT	106	\$184.1600		\$123.78				
ALLEGiant TRAVEL CO (ALGT)	4,419.35	5,978.70	0.03 %	9,972.30	- 3,993.60	3.05 %	182.00	
GW&K INVESTMENT MANAGEMENT	65	91.9800		153.42				
CBIZ INC (CBZ)		8,809.22	0.04 %	9,165.45	- 356.23			
GW&K INVESTMENT MANAGEMENT	178	49.4900		51.49				
GENERAL DYNAMICS CORP (GD)	66,989.70	61,616.70	0.24 %	49,175.19	12,441.51	2.32 %	1,425.60	
ARISTOTLE CAPITAL MANAGEMENT	270	228.2100		182.13				
HEARTLAND EXPRESS INC (HTLD)	4,141.80	4,298.40	0.02 %	5,745.63	- 1,447.23	0.51 %	21.60	5.40
GW&K INVESTMENT MANAGEMENT	270	15.9200		21.28				
HELIOS TECHNOLOGIES INC (HLIO)	9,962.52	11,968.20	0.05 %	7,432.53	4,535.67	0.56 %	65.88	
GW&K INVESTMENT MANAGEMENT	183	65.4000		40.62				
HONEYWELL INTL INC (HON)	56,789.50	50,646.80	0.20 %	41,239.20	9,407.60	2.16 %	1,091.80	
ARISTOTLE CAPITAL MANAGEMENT	265	191.1200		155.62				
ICF INTERNATIONAL INC (ICFI)	14,263.20	15,796.80	0.06 %	10,834.93	4,961.87	0.52 %	80.64	20.16
GW&K INVESTMENT MANAGEMENT	144	109.7000		75.24				
ITT INC (ITT)	10,948.50	11,650.50	0.05 %	9,386.90	2,263.60	1.35 %	156.60	39.15
GW&K INVESTMENT MANAGEMENT	135	86.3000		69.53				
OSHKOSH CORPORATION (OSK)	33,247.63	31,358.86	0.12 %	43,681.78	- 12,322.92	1.98 %	618.28	
CLASS B	377	83.1800		115.87				
ARISTOTLE CAPITAL MANAGEMENT								

*Detail*

**Industrials**

Description (Symbol)	Current market value		% of total portfolio	Total tax cost Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Market value last period	Current price per unit						
PARKER HANNIFIN CORP (PH)	70,131.00	81,002.51	0.31 %	42,920.19	38,082.32	1.59 %	1,282.12	
ARISTOTLE CAPITAL MANAGEMENT	241	336.1100		178.09				
PRIMORIS SERVICES CORP (PRIM)	11,079.70	13,661.64	0.06 %	11,616.91	2,044.73	0.98 %	132.96	33.24
GW&K INVESTMENT MANAGEMENT	554	24.6600		20.97				
RBC BEARINGS INC (RBC)	19,888.25	22,109.35	0.09 %	16,874.01	5,235.34			
GW&K INVESTMENT MANAGEMENT	95	232.7300		177.62				
SPX TECHNOLOGIES (SPXC)	22,452.30	24,138.36	0.10 %	20,888.18	3,250.18			
GW&K INVESTMENT MANAGEMENT	342	70.5800		61.08				
SHOALS TECHNOLOGIES GROUP -A (SHLS)	3,774.51	5,606.34	0.03 %	5,755.94	- 149.60			
GW&K INVESTMENT MANAGEMENT	246	22.7900		23.40				
SHYFT GROUP INC/THE (SHYF)	10,341.76	9,464.00	0.04 %	12,857.81	- 3,393.81	0.88 %	83.20	
GW&K INVESTMENT MANAGEMENT	416	22.7500		30.91				
TEREX CORP NEW (TEX)	11,662.56	13,207.74	0.05 %	12,797.62	410.12	1.25 %	163.80	
GW&K INVESTMENT MANAGEMENT	273	48.3800		46.88				
UFP INDUSTRIES INC (UFPI)	15,533.00	15,576.12	0.06 %	7,792.96	7,783.16	1.26 %	196.00	
GW&K INVESTMENT MANAGEMENT	196	79.4700		39.76				
XYLEM INC (XYL)	66,784.28	63,238.80	0.24 %	51,162.42	12,076.38	1.27 %	797.28	
ARISTOTLE CAPITAL MANAGEMENT	604	104.7000		84.71				
<b>Total industrials</b>		<b>\$469,650.00</b>	<b>1.76 %</b>	<b>\$382,420.87</b>	<b>\$87,229.13</b>	<b>1.36 %</b>	<b>\$6,391.04</b>	<b>\$97.95</b>

**Information technology**

Description (Symbol)	Current market value		% of total portfolio	Total tax cost Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Market value last period	Current price per unit						
ASML HOLDING NV-NY (ASML)	\$99,444.80	\$125,250.64	0.48 %	\$114,637.37	\$10,613.27	0.76 %	\$945.76	
SEDOL B908F01	184	\$680.7100		\$623.03				
ISIN USN070592100								
EDGEWOOD MGMT								
ADOBE INC (ADBE)	69,998.24	80,156.96	0.31 %	58,441.76	21,715.20	0.02 %	10.40	
ARISTOTLE CAPITAL MANAGEMENT	208	385.3700		280.97				
ADOBE INC (ADBE)	106,343.48	121,776.92	0.46 %	98,392.51	23,384.41	0.02 %	15.80	
EDGEWOOD MGMT	316	385.3700		311.37				

Detail

Description (Symbol)	Market value last period		Current market value	% of total portfolio	Total tax cost		Current yield	Estimated annual income	Accrued income
	Quantity	price per unit	Current		Avg tax cost per unit	Unrealized gain/loss			
<b>Information technology</b>									
ALLEGRO MICROSYSTEMS INC (ALGM)			7,870.36	0.03 %	5,401.41	2,468.95			
GW&K INVESTMENT MANAGEMENT	164		47.9900		32.94				
ANSYS INC (ANSS)	70,302.69		96,844.80	0.37 %	68,134.55	28,710.25			
ARISTOTLE CAPITAL MANAGEMENT	291		332.8000		234.14				
APPFOLIO INC - A (APPF)			10,705.28	0.05 %	11,269.74	- 564.46			
GW&K INVESTMENT MANAGEMENT	86		124.4800		131.04				
AUTODESK INC (ADSK)	60,172.14		67,027.52	0.26 %	58,994.78	8,032.74	0.03 %	19.32	
ARISTOTLE CAPITAL MANAGEMENT	322		208.1600		183.21				
DESCARTES SYS GROUP INC (DSGX)	13,999.65		16,202.61	0.07 %	8,792.79	7,409.82			
ISIN CA2499061083 SEDOL 2528834	201		80.6100		43.75				
GW&K INVESTMENT MANAGEMENT									
ENDAVA PLC- SPON ADR (DAVA)	5,737.50		6,919.54	0.03 %	7,107.88	- 188.34			
SEDOL BZ0WK66	103		67.1800		69.01				
ISIN US29260V1052									
GW&K INVESTMENT MANAGEMENT									
INTUIT SOFTWARE (INTU)	112,095.36		129,736.53	0.49 %	75,895.77	53,840.76	0.70 %	907.92	
EDGEWOOD MGMT	291		445.8300		260.81				
MACOM TECHNOLOGY SOLUTIONS (MTSI)	20,594.46		17,214.12	0.07 %	5,388.33	11,825.79			
HOLDINGS INC	243		70.8400		22.17				
GW&K INVESTMENT MANAGEMENT									
MICROSOFT CORP (MSFT)	109,837.56		96,003.90	0.37 %	45,774.31	50,229.59	0.95 %	905.76	
ARISTOTLE CAPITAL MANAGEMENT	333		288.3000		137.46				
MICROSOFT CORP (MSFT)	84,656.46		121,086.00	0.46 %	39,280.71	81,805.29	0.95 %	1,142.40	
EDGEWOOD MGMT	420		288.3000		93.53				
MICROCHIP TECHNOLOGY INC (MCHP)	78,399.00		93,498.48	0.36 %	50,612.05	42,886.43	1.71 %	1,598.11	
ARISTOTLE CAPITAL MANAGEMENT	1,116		83.7800		45.35				
NOVANTA INC (NOVT)	14,945.70		19,568.07	0.08 %	12,270.42	7,297.65			
SEDOL BD8S5H8	123		159.0900		99.76				
ISIN CA67000B1040									
GW&K INVESTMENT MANAGEMENT									
NVIDIA CORP (NVDA)	124,657.42		173,050.71	0.66 %	27,298.77	145,751.94	0.06 %	99.68	
EDGEWOOD MGMT	623		277.7700		43.82				
PAYCOR HCM INC (PYCR)	10,742.33		14,320.80	0.06 %	15,624.68	- 1,303.88			
GW&K INVESTMENT MANAGEMENT	540		26.5200		28.94				

Detail

**Information technology**

Description (Symbol)	Current market value		% of total portfolio	Total tax cost Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Market value last period	Current price per unit						
QUALCOMM (QCOM)	59,697.42	69,275.94	0.27 %	45,127.27	24,148.67	2.36 %	1,629.00	
ARISTOTLE CAPITAL MANAGEMENT	543	127.5800		83.11				
RAPID7 INC (RPD)	5,436.80	7,345.60	0.03 %	8,431.15	- 1,085.55			
GW&K INVESTMENT MANAGEMENT	160	45.9100		52.70				
SERVICE NOW INC (NOW)	100,950.20	120,827.20	0.46 %	137,400.17	- 16,572.97			
EDGEWOOD MGMT	260	464.7200		528.46				
SILICON LABORATORIES INC (SLAB)	12,210.30	15,758.10	0.06 %	10,109.49	5,648.61			
GW&K INVESTMENT MANAGEMENT	90	175.0900		112.33				
THOUGHTWORKS HOLDING INC (TWKS)	9,914.87	9,361.92	0.04 %	17,595.22	- 8,233.30			
GW&K INVESTMENT MANAGEMENT	1,272	7.3600		13.83				
VIAVI SOLUTIONS INC -W/I (VIAV)	10,247.25	10,559.25	0.04 %	12,469.67	- 1,910.42			
GW&K INVESTMENT MANAGEMENT	975	10.8300		12.79				
<b>Total information technology</b>		<b>\$1,430,361.25</b>	<b>5.37 %</b>	<b>\$934,450.80</b>	<b>\$495,910.45</b>	<b>0.51 %</b>	<b>\$7,274.15</b>	

**Materials**

Description (Symbol)	Current market value		% of total portfolio	Total tax cost Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Market value last period	Current price per unit						
AVIENT CORPORATION (AVNT)	\$16,306.08	\$19,880.28	0.08 %	\$15,052.75	\$4,827.53	2.41 %	\$478.17	\$119.54
GW&K INVESTMENT MANAGEMENT	483	\$41.1600		\$31.17				
BALCHEM CORP CL B (BCPC)	12,211.00	12,648.00	0.05 %	10,246.10	2,401.90	0.57 %	71.00	
GW&K INVESTMENT MANAGEMENT	100	126.4800		102.46				
CORTEVA INC-W/I (CTVA)	102,159.64	104,818.78	0.40 %	49,021.35	55,797.43	1.00 %	1,042.80	
ARISTOTLE CAPITAL MANAGEMENT	1,738	60.3100		28.21				
ECOLAB INC (ECL)	45,996.96	52,307.48	0.20 %	69,097.51	- 16,790.03	1.29 %	669.92	167.48
ARISTOTLE CAPITAL MANAGEMENT	316	165.5300		218.66				
MARTIN MARIETTA MATLS INC (MLM)	68,269.94	71,722.12	0.27 %	54,243.73	17,478.39	0.75 %	533.28	
ARISTOTLE CAPITAL MANAGEMENT	202	355.0600		268.53				
MINERALS TECHNOLOGIES INC (MTX)	13,054.80	12,990.30	0.05 %	12,559.73	430.57	0.34 %	43.00	
GW&K INVESTMENT MANAGEMENT	215	60.4200		58.42				

Detail

**Materials**

Description (Symbol)	Market value last period		Current market value	% of total portfolio	Total tax cost		Current yield	Estimated annual income	Accrued income
	Quantity	Price per unit	Current price per unit		Avg. tax cost per unit	Unrealized gain/loss			
RPM INTERNATIONAL INC (RPM)	65,388.95		58,538.04	0.22 %	52,296.31	6,241.73	1.93 %	1,127.28	
ARISTOTLE CAPITAL MANAGEMENT	671		87,2400		77.94				
SILGAN HLDGS INC (SLGN)	11,404.80		11,807.40	0.05 %	7,437.29	4,370.11	1.35 %	158.40	
GW&K INVESTMENT MANAGEMENT	220		53,6700		33.81				
<b>Total materials</b>			<b>\$344,712.40</b>	<b>1.30 %</b>	<b>\$269,954.77</b>	<b>\$74,757.63</b>	<b>1.20 %</b>	<b>\$4,123.85</b>	<b>\$287.02</b>

**Real estate**

Description (Symbol)	Market value last period		Current market value	% of total portfolio	Total tax cost		Current yield	Estimated annual income	Accrued income
	Quantity	Price per unit	Current price per unit		Avg. tax cost per unit	Unrealized gain/loss			
AGREE RLTY CORP (ADC) REIT	\$12,554.61		\$12,143.97	0.05 %	\$11,659.94	\$484.03	4.20 %	\$509.76	\$42.48
GW&K INVESTMENT MANAGEMENT	177		\$68,6100		\$65.88				
AMERICAN TOWER CORP (AMT)	82,837.26		89,705.26	0.34 %	97,945.39	- 8,240.13	2.95 %	2,642.78	
EDGEWOOD MGMT	439		204,3400		223.11				
CROWN CASTLE INC (CCI)	52,221.40		51,528.40	0.20 %	62,272.96	- 10,744.56	4.68 %	2,410.10	
ARISTOTLE CAPITAL MANAGEMENT	385		133,8400		161.75				
EQUITY LIFESTYLE PROPERTIES (ELS) REIT	38,630.80		40,143.74	0.16 %	39,732.47	411.27	2.67 %	1,070.42	267.61
ARISTOTLE CAPITAL MANAGEMENT	598		67,1300		66.44				
NATIONAL HEALTH INVS INC (NHI)	7,989.66		7,891.74	0.03 %	11,667.29	- 3,775.55	6.98 %	550.80	137.70
GW&K INVESTMENT MANAGEMENT	153		51,5800		76.26				
RYMAN HOSPITALITY PPTYS INC (RHP)	11,858.10		13,010.85	0.05 %	12,099.98	910.87	1.64 %	212.72	108.75
GW&K INVESTMENT MANAGEMENT	145		89,7300		83.45				
STAG INDUSTRIES INC (STAG)	17,479.71		18,296.62	0.07 %	15,906.98	2,389.64	4.35 %	795.27	
GW&K INVESTMENT MANAGEMENT	541		33,8200		29.40				
<b>Total real estate</b>			<b>\$232,720.58</b>	<b>0.87 %</b>	<b>\$251,285.01</b>	<b>- \$18,564.43</b>	<b>3.52 %</b>	<b>\$8,191.85</b>	<b>\$556.54</b>

Detail

**Telecommunication services**

Description (Symbol)	Current market value		% of total portfolio	Total tax cost Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Market value last period	Current						
	Quantity	price per unit						
MATCH GROUP INC (MTCH)	\$51,032.70	\$47,219.70	0.18 %	\$164,521.64	- \$117,301.94			
EDGEWOOD MGMT	1,230	\$38.3900		\$133.76				
NETFLIX INC (NFLX)	114,118.56	133,700.76	0.51 %	130,953.14	2,747.62			
EDGEWOOD MGMT	387	345.4800		338.38				
<b>Total telecommunication services</b>		<b>\$180,920.46</b>	<b>0.68 %</b>	<b>\$295,474.78</b>	<b>- \$114,554.32</b>			

**Utilities**

Description (Symbol)	Current market value		% of total portfolio	Total tax cost Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Market value last period	Current						
	Quantity	price per unit						
ATMOS ENERGY CORP (ATO)	\$56,035.00	\$56,180.00	0.22 %	\$56,953.15	- \$773.15	2.64 %	\$1,480.00	
ARISTOTLE CAPITAL MANAGEMENT	500	\$112.3600		\$113.91				
IDACORP INC (IDA)	12,510.60	12,566.28	0.05 %	12,473.10	93.18	2.92 %	366.56	
GW&K INVESTMENT MANAGEMENT	116	108.3300		107.53				
NORTHWESTERN CORPORATION (NWE)	15,606.42	15,217.18	0.06 %	18,057.50	- 2,840.32	4.43 %	673.28	
GW&K INVESTMENT MANAGEMENT	263	57.8600		68.66				
XCEL ENERGY INC (XEL)	62,397.90	60,021.60	0.23 %	62,531.22	- 2,509.62	3.09 %	1,851.20	462.80
ARISTOTLE CAPITAL MANAGEMENT	890	67.4400		70.26				
<b>Total utilities</b>		<b>\$143,985.06</b>	<b>0.54 %</b>	<b>\$150,014.97</b>	<b>- \$6,029.91</b>	<b>3.04 %</b>	<b>\$4,371.04</b>	<b>\$462.80</b>
<b>Total stocks</b>		<b>\$5,941,688.41</b>	<b>22.32 %</b>	<b>\$4,897,439.42</b>	<b>\$1,044,248.99</b>	<b>1.37 %</b>	<b>\$81,201.07</b>	<b>\$4,365.00</b>

**Etf - equity**

Description (Symbol)	Current market value		% of total portfolio	Total tax cost Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Market value last period	Current						
	Quantity	price per unit						
ISHARES CORE S&P 500 (IVV)	\$4,626,272.61	\$4,949,814.28	18.60 %	\$2,664,070.06	\$2,285,744.22	1.60 %	\$78,988.96	
ETF 21-75-073-***3885	12,041	\$411.0800		\$221.25				
ISHARES RUSSELL MID-CAP (IWR)	2,053,447.80	2,128,644.48	8.00 %	889,569.11	1,239,075.37	1.60 %	33,914.62	
ETF 21-75-073-***3885	30,444	69.9200		29.22				



Detail

**Etf - equity**

Description (Symbol)	Market value last period		Current market value	% of total portfolio	Total tax cost Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Quantity		Current price per unit						
VANGUARD FTSE ALL WORLD EX-US (VEU) INDEX FUND ETF 21-75-073-***3885	254,259.94		271,146.37	1.02 %	252,637.22 49.82	18,509.15	2.95 %	7,976.68	
VANGUARD SMALL CAP (VB) ETF 21-75-073-***3885	801,886.26		720,896.68	2.71 %	512,339.01 134.72	208,557.67	1.59 %	11,447.03	
<b>Total etf - equity</b>			<b>\$8,070,501.81</b>	<b>30.32 %</b>	<b>\$4,318,615.40</b>	<b>\$3,751,886.41</b>	<b>1.64 %</b>	<b>\$132,327.29</b>	

**Mutual funds - equity**

Description (Symbol)	Market value last period		Current market value	% of total portfolio	Total tax cost Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
	Quantity		Current price per unit						
FEDERATED HERMES INTERNATIONAL (PEIRX) EQUITY FUND 21-75-073-***3885	\$1,848,646.55		\$1,831,463.94	6.88 %	\$977,446.59 \$12.09	\$854,017.35	0.92 %	\$16,818.74	
SEAFARER OVERSEAS GROWTH & (SIGIX) INCOME INSTL CLASS FD # 11602 21-75-073-***3885	1,106,348.37		1,150,251.09	4.33 %	1,217,288.54 12.48	- 67,037.45	1.75 %	20,097.69	
LAZARD GLOBAL LISTED (GLIFX) INFRASTRUCTURE PORTFOLIO FUND# 1243 21-75-073-***3885	478,147.53		499,833.21	1.88 %	510,719.98 15.05	- 10,886.77	5.16 %	25,789.09	
<b>Total mutual funds - equity</b>			<b>\$3,481,548.24</b>	<b>13.08 %</b>	<b>\$2,705,455.11</b>	<b>\$776,093.13</b>	<b>1.80 %</b>	<b>\$62,705.52</b>	

<b>Total equities</b>			<b>\$17,493,738.46</b>	<b>65.71 %</b>	<b>\$11,921,509.93</b>	<b>\$5,572,228.53</b>	<b>1.58 %</b>	<b>\$276,233.88</b>	<b>\$4,365.00</b>
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*Detail*

Alternative investments  
Mutual funds - alternative invest

Description (Symbol)	Market value last period	Current market value		% of total portfolio	Total tax cost		Current yield	Estimated annual income	Accrued income
		Quantity	Current price per unit		Avg. tax cost per unit	Unrealized gain/loss			
GLDMN SCHS ABS RTRN TR FUND (GARUX) CLASS R6 21-75-073-***3885	\$1,306,140.41	149,786.744	\$1,354,072.17 \$9.0400	5.09 %	\$1,452,780.75 \$9.70	- \$98,708.58	3.89 %	\$52,575.15	
<b>Total portfolio</b>			<b>\$26,621,207.20</b>	<b>100.00 %</b>	<b>\$21,724,446.89</b>	<b>\$4,896,760.31</b>	<b>2.29 %</b>	<b>\$608,663.17</b>	<b>\$32,603.22</b>

CLEVELAND PUBLIC LIBRARY

Board Meeting

REPORT ON INVESTMENTS - MARCH 2023

1. INTERIM DEPOSITS

In accordance with Ohio Revised Code Section 135.14, funds that become available periodically throughout the fiscal year are invested in short-term investments known as interim deposits. The investments are in securities that provide the highest interest rate consistent with the highest degree of safety. Other balances are invested in US Treasury issues, agency issues, municipal bonds, commercial paper, and negotiable certificates of deposit as managed by Meeder Investment Management, STAR Ohio, Government Insured Deposit Program (replaced the STAR Plus program), and a federal money market fund.

Following is a description of interim deposit earnings for the period March 1, 2023 through March 31, 2023.

Investment Period	No. of Days	Amount	Bank	Interest Rate	Investment Income	Investment Form
<b>OPERATING FUND:</b>						
03/01/23 - 03/31/23	31	Various	STAR Ohio	Various	77,583.11	Investment Pool
03/01/23 - 03/31/23	31	Various	Government Insured Deposit Program	Various	0.00	Bank Deposit Program
03/01/23 - 03/31/23	31	Various	U.S. Bank	Various	1,129.65	Sweep Money Market
09/08/22 - 03/08/23	182	500,000	Federal Home Loan Bank	2.375%	5,937.50	Federal Agency
09/21/22 - 03/13/23	174	850,000	Federal Home Loan Bank	3.250%	13,198.61	Federal Agency
09/15/22 - 03/15/23	182	1,000,000	Federal Farm Credit Bank	3.375%	16,875.00	Federal Agency
09/17/22 - 03/17/23	182	450,000	Federal Home Loan Bank	0.800%	1,800.00	Federal Agency
09/23/22 - 03/23/23	182	810,000	Federal Home Loan Bank	0.390%	1,579.50	Federal Agency
09/23/22 - 03/23/23	182	900,000	Federal Home Loan Mortgage Corp.	0.375%	1,687.50	Federal Agency
09/24/22 - 03/24/23	182	1,000,000	Federal Farm Credit Bank	0.360%	1,800.00	Federal Agency
09/24/22 - 03/24/23	182	1,000,000	Federal Home Loan Mortgage Corp.	0.400%	2,000.00	Federal Agency
12/27/22 - 03/27/23	91	750,000	Federal Home Loan Bank	0.400%	937.50	Federal Agency
09/29/22 - 03/29/23	182	1,000,000	Federal Home Loan Mortgage Corp.	0.350%	1,750.00	Federal Agency
09/30/22 - 03/30/23	182	500,000	Federal Home Loan Bank	1.000%	2,500.00	Federal Agency
09/30/22 - 03/30/23	182	600,000	Federal Home Loan Bank	0.300%	3,300.00	Federal Agency
02/01/23 - 03/01/23	29	100,000	Live Oak Banking Co.	1.800%	138.08	Negotiable CD
09/09/22 - 03/09/23	182	247,000	American Express National Bank	2.000%	2,449.70	Negotiable CD
09/09/22 - 03/09/23	182	245,000	Toyota Financial Savings Bank	3.600%	4,373.75	Negotiable CD
02/11/23 - 03/11/23	29	249,000	First Internet Bank of Indiana	0.850%	162.36	Negotiable CD
02/13/23 - 03/13/23	29	249,000	Enerbank USA	1.800%	343.82	Negotiable CD
09/14/22 - 03/14/23	182	249,000	Bank Hapoalim BM NY	0.300%	370.43	Negotiable CD

Investment Period	No. of Days	Amount	Bank	Interest Rate	Investment Income	Investment Form
02/15/23 - 03/15/23	29	249,000	Ponce Bank	3.500%	668.55	Negotiable CD
02/18/23 - 03/18/23	29	225,000	Wells Fargo Bank NA	1.950%	336.58	Negotiable CD
02/26/23 - 03/26/23	29	249,000	Axos Bank	1.650%	315.17	Negotiable CD
02/27/23 - 03/27/23	29	249,000	Comenity Capital Bank	2.500%	477.53	Negotiable CD
02/28/23 - 03/30/23	31	249,000	Nicolet National Bank	1.150%	243.20	Negotiable CD
02/28/23 - 03/30/23	31	245,000	Partners Bank	0.350%	70.48	Negotiable CD
02/28/23 - 03/30/23	31	249,000	Celtic Bank	1.850%	378.62	Negotiable CD
09/30/22 - 03/02/23	154	1,000,000	United States Treasury Note	0.250%	(25,511.68)	Treasury Security
11/15/22 - 03/06/23	112	680,000	United States Treasury Note	0.250%	(18,045.92)	Treasury Security
09/30/22 - 03/31/23	183	465,000	United States Treasury Note	0.250%	581.25	Treasury Security
09/30/22 - 03/31/23	183	1,530,000	United States Treasury Note	1.500%	13,273.05	Treasury Security
09/30/22 - 03/31/23	183	1,250,000	United States Treasury Note	0.750%	4,687.50	Treasury Security
09/30/22 - 03/31/23	183	500,000	United States Treasury Note	0.875%	2,187.50	Treasury Security
09/30/22 - 03/31/23	183	455,000	United States Treasury Note	2.500%	5,687.50	Treasury Security

Earned Interest March 2023 \$ 125,265.84  
 Earned Interest Year To Date \$ 318,592.34

**SERIES 2019A TAX-EXEMPT NOTES:**

03/01/23 - 03/31/23	31	Various	STAR Ohio	Various	38,031.74	Investment Pool
03/01/23 - 03/31/23	31	Various	U.S. Bank	Various	6,019.86	Sweep Money Market
09/30/22 - 03/31/23	183	2,000,000	United States Treasury Note	0.125%	1,875.00	Treasury Security

Earned Interest March 2023 \$ 45,926.60  
 Earned Interest Year To Date \$ 169,561.59

**SERIES 2019B TAXABLE NOTES:**

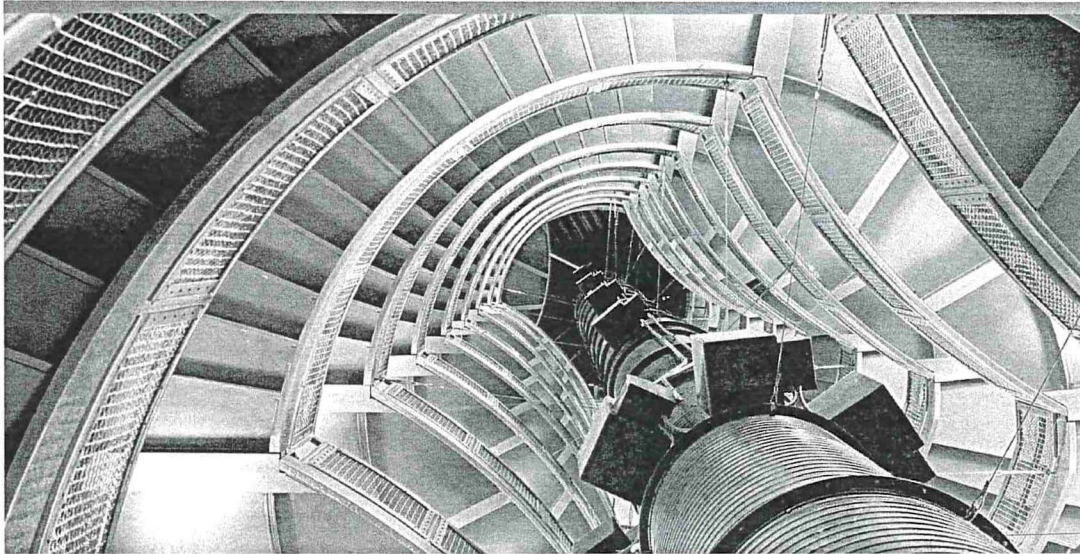
03/01/23 - 03/31/23	31	Various	STAR Ohio	Various	8,076.82	Investment Pool
03/01/23 - 03/31/23	31	Various	U.S. Bank	Various	13.39	Sweep Money Market
09/20/22 - 03/20/23	182	1,500,000	Farmer Mac	0.850%	6,375.00	Federal Agency
09/30/22 - 03/31/23	183	1,000,000	United States Treasury Note	1.500%	12,578.12	Treasury Security
09/30/22 - 03/31/23	183	1,250,000	United States Treasury Note	1.375%	8,593.75	Treasury Security

Earned Interest March 2023 \$ 35,637.08  
 Earned Interest Year To Date \$ 58,308.05

<u>Investment Period</u>	<u>No. of Days</u>	<u>Amount</u>	<u>Bank</u>	<u>Interest Rate</u>	<u>Investment Income</u>	<u>Investment Form</u>
<b>NOTE RETIREMENT FUND:</b>						
03/01/23 - 03/31/23	31	Various	Huntington National Bank	Various	2,548.10	Sweep Money Market
				Earned Interest March 2023	\$ 2,548.10	
				Earned Interest Year To Date	\$ 4,975.09	
<b>ESCROW ACCOUNT:</b>						
03/01/23 - 03/31/23	31	Various	Huntington National Bank	Various	26.90	Money Market
				Earned Interest March 2023	\$ 26.90	
				Earned Interest Year To Date	\$ 78.07	
				<b>Earned Interest March 2023--All Funds</b>	<b>\$ 209,404.52</b>	
				<b>Earned Interest Year To Date--All Funds</b>	<b>\$ 551,515.14</b>	



**MEEDER**  
PUBLIC FUNDS



## **Cleveland Public Library Operating Account**

Monthly Investment Report  
March 31, 2023

### **Your Investment Representative:**

Jim McCourt  
(614) 923-1151  
jmccourt@meederinvestment.com

For questions about your account please contact your investment representative or contact [publicfundsoperations@meederinvestment.com](mailto:publicfundsoperations@meederinvestment.com)  
**Dublin, Ohio | Lansing, Michigan | Long Beach, California | Austin, Texas | 866-633-3371 | [www.meederpublicfunds.com](http://www.meederpublicfunds.com)**

Cleveland Public Library Operating Account

**PORTFOLIO SUMMARY**

As of March 31, 2023



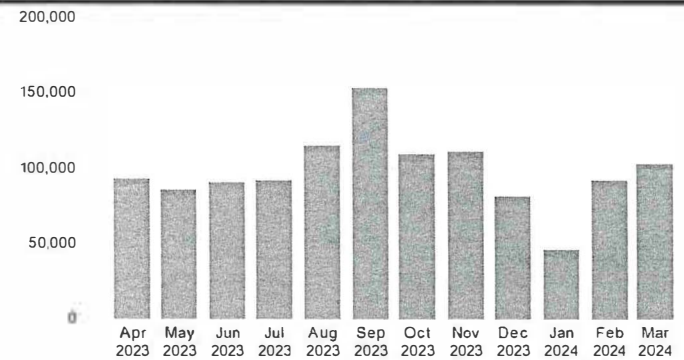
**MONTHLY RECONCILIATION**

<b>Beginning Book Value</b>	<b>67,262,355.74</b>
Contributions	4,000,000.00
Withdrawals	
Prior Month Custodian Fees	(532.72)
Realized Gains/Losses	(43,331.63)
Purchased Interest	(27,477.83)
Gross Interest Earnings	91,628.26
<b>Ending Book Value</b>	<b>71,282,641.82</b>

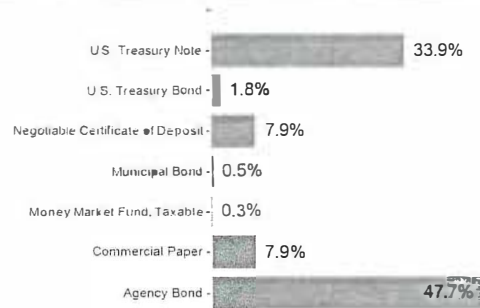
**PORTFOLIO CHARACTERISTICS**

Portfolio Yield to Maturity	2.16%
Portfolio Effective Duration	2.24 yrs
Weighted Average Maturity	2.38 yrs

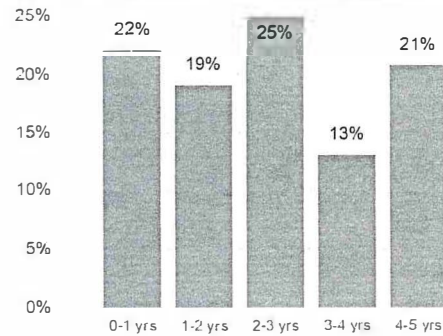
**PROJECTED MONTHLY INCOME SCHEDULE**



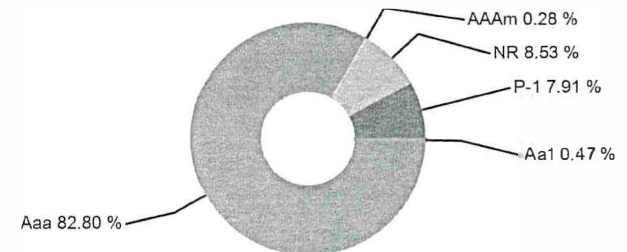
**SECTOR ALLOCATION**



**MATURITY DISTRIBUTION**



**CREDIT QUALITY**



Cleveland Public Library Operating Account

**PROJECTED INCOME SCHEDULE**

As of March 31, 2023



CUSIP	SECURITY DESCRIPTION	Apr 2023	May 2023	Jun 2023	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024
02589ABQ4	American Express National Bank 2.000% 03/09/2027						2,490						2,463
05465DAK4	Axos Bank 1.650% 03/26/2024	349	338	349	338	349	349	338	349	338	349	349	762
06251A2E9	Bank Hapoalim B.M. 0.300% 09/14/2023						875						
13607FU79	Canadian Imperial Holdings Inc. 07/07/2023				42,267								
14042RLP4	Capital One, National Association 2.650% 05/22/2024		3,233						3,286				
14042TAP2	Capital One Bank (Usa), National Association 2.650% 05/22/2024		3,233						3,286				
15118RRH2	Celtic Bank Corporation 1.850% 08/30/2024	391	379	391	379	391	391	379	391	379	391	379	379
20033AZ58	Comenity Capital Bank 2.500% 06/27/2024	529	512	529	512	529	529	512	529	512	529	529	495
29278TLF5	EnerBank USA 1.800% 09/13/2023	381	368	381	368	381	630						
3130A3VC5	FHLB 2.250% 12/08/2023			11,250						8,880			
3130AB3H7	FHLB 2.375% 03/08/2024						5,938						6,172
3130AFBC0	FHLB 3.250% 09/13/2024						13,813						13,813
3130AJLH0	FHLB 0.920% 05/19/2026		3,335						3,335				
3130AK6G6	FHLB 0.390% 09/23/2024						1,580						1,580
3130AKVV5	FHLB 0.500% 02/18/2026					2,500					2,500		
3130ALZ23	FHLB 0.800% 04/28/2025	1,100						1,100					
3130AMNX6	FHLB 1.020% 06/10/2026			3,494						3,494			
3130ANAV2	FHLB 0.550% 01/28/2025				1,045						1,045		
3130ANVB3	FHLB 0.800% 09/17/2025						1,800						1,800
3130ANYN4	FHLB 1.000% 09/30/2026						2,500						2,500
3130ANZ60	FHLB 0.600% 06/27/2025			1,125			1,125			1,313			1,500
3130AP3C7	FHLB 1.100% 09/30/2026						3,300						3,300

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**PROJECTED INCOME SCHEDULE**

As of March 31, 2023



CUSIP	SECURITY DESCRIPTION	Apr 2023	May 2023	Jun 2023	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024
3130APFS9	FHLB 1.050% 10/28/2026	3,596						3,596					
3130APW43	FHLB 1.500% 12/02/2026			3,750						3,750			
3130AQPR8	FHLB 1.300% 02/18/2027					5,200						5,200	
3130ATUS4	FHLB 4.250% 12/10/2027			30,218						25,181			
3133EK6J0	FFCB 1.625% 11/08/2024		4,063						4,063				
3133ELH80	FFCB 0.680% 06/10/2025			2,550						2,550			
3133ELY32	FFCB 0.550% 07/22/2026				2,338						2,338		
3133EMBD3	FFCB 0.360% 09/24/2024						1,800						1,800
3133EMNG3	FFCB 0.230% 01/19/2024				661						345		
3133EMQX3	FFCB 0.590% 02/17/2026					1,475						1,475	
3133EMWV0	FFCB 0.350% 04/22/2024	2,625						2,625					
3133EMXS6	FFCB 0.720% 04/28/2025	6,300						6,300					
3133EMZW5	FFCB 0.730% 05/19/2025		1,150						1,150				
3133EN3H1	FFCB 4.000% 11/29/2027		18,000						18,000				
3133EN5N6	FFCB 4.000% 01/06/2028				6,800						6,800		
3133ENG87	FFCB 2.920% 08/17/2027					9,198						9,198	
3133ENJ84	FFCB 3.375% 08/26/2024					12,656						12,656	
3133ENL99	FFCB 3.375% 09/15/2027						16,875						16,875
3133ENTK6	FFCB 2.51% 04/01/25	6,275						6,275					
3133ENV9	FFCB 2.875% 04/26/2027	4,313						4,313					
3133EPCX1	FFCB 4.375% 03/10/2028						21,875						21,875
3134GV7E2	FMCC 0.500% 01/27/2025				1,250						1,250		
3134GW4B9	FMCC 0.500% 10/29/2025	1,250						1,250					
3134GW4C7	FMCC 0.800% 10/27/2026	2,120						2,120					
3134GWUS3	FMCC 0.400% 09/24/2024						2,000						2,000

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Cleveland Public Library Operating Account

**PROJECTED INCOME SCHEDULE**

As of March 31, 2023

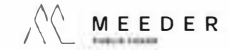


CUSIP	SECURITY DESCRIPTION	Apr 2023	May 2023	Jun 2023	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024
3134GWXC5	FMCC 0.350% 03/29/2024						1,750						2,250
3134GWZG4	FMCC 0.600% 10/20/2025	1,950						1,950					
3134GWZV1	FMCC 0.650% 10/22/2025	1,333						1,333					
3134GXAY0	FMCC 0.300% 11/13/2023		750						1,125				
3134GXFV1	FMCC 0.625% 12/17/2025			1,563						1,563			
3135G05S8	FNMA 0.500% 08/14/2025					1,250						1,250	
3135GA2Z3	FNMA 0.560% 11/17/2025		1,470						1,470				
3136G45C3	FNMA 0.540% 10/27/2025	1,350						1,350					
3136G4J95	FNMA 0.550% 08/25/2025					1,375						1,375	
3137EAES4	FMCC 0.250% 06/26/2023			1,060									
3137EAEV7	FMCC 0.250% 08/24/2023					1,135							
3137EAEX3	FMCC 0.375% 09/23/2025						1,688						1,688
31422XBN1	AGM 0.690% 02/25/2026					1,725						1,725	
32056GDH0	First Internet Bancorp 0.850% 05/13/2024	180	174	180	174	180	180	174	180	174	180	180	168
38149MAZ6	Goldman Sachs Bank USA Holdings LLC 2.700% 06/05/2024			3,312						3,330			
44329ME33	HSBC Bank USA, National Association 1.300% 05/07/2025		1,599						1,625				
538036HC1	Live Oak Banking Company 1.800% 12/11/2023	153	148	153	148	153	153	148	153	497			
61760AE88	Morgan Stanley Private Bank, National Association 2.700% 06/06/2024			3,312						3,330			
62479MRL9	MUFG Bank, Ltd. 04/20/2023	18,412											
62479MVR1	MUFG Bank, Ltd. 08/25/2023					19,169							
62479MWF6	MUFG Bank, Ltd. 09/15/2023						33,961						

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**PROJECTED INCOME SCHEDULE**

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CUSIP	SECURITY DESCRIPTION	Apr 2023	May 2023	Jun 2023	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024
62479MWK5	MUFG Bank, Ltd. 09/19/2023						18,600						
63873KX28	Natixis 10/02/2023							30,975					
63873KYN1	Natixis 11/22/2023								25,924				
654062JR0	Nicolet National Bank 1.150% 03/28/2024	235	243	235	243	243	235	243	235	243	243	228	3,955
6775228B3	Ohio, State of 0.350% 05/01/2023		569										
70212VAA6	Partners Bank 0.350% 06/30/2023	73	70	624									
732329BD8	Ponce Bank 3.500% 09/15/2027	740	716	740	716	740	740	716	740	716	740	740	692
75472RAD3	Raymond James Bank, National Association 1.950% 08/23/2023					2,882							
7954502H7	Sallie Mae Bank 2.800% 04/17/2024	1,536						1,544					
856285SN2	State Bank of India 1.900% 01/22/2025				2,347						2,347		
87165E2M8	Synchrony Bank 1.250% 04/24/2025	1,546						1,554					
87270LDK6	TIAA, FSB 0.200% 02/12/2024					247						998	
88413QCN6	Third Federal Savings and Loan Association of Cleveland 0.750% 05/21/2024		926						941				
89235MPB1	Toyota Financial Savings Bank 3.600% 09/09/2027						4,446						4,398
9128282R0	UST 2.250% 08/15/2027					12,038						12,038	
9128283P3	UST 2.250% 12/31/2024			5,625						5,625			
9128283Z1	UST 2.750% 02/28/2025					7,700						7,700	
912828U24	UST 2.000% 11/15/2026		7,950						7,950				
912828X88	UST 2.375% 05/15/2027		11,400						11,400				
912828Z78	UST 1.500% 01/31/2027				1,838						1,838		
912828ZH6	UST 0.250% 04/15/2023	2,422											

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**PROJECTED INCOME SCHEDULE**

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CUSIP	SECURITY DESCRIPTION	Apr 2023	May 2023	Jun 2023	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024
912828ZT0	UST 0.250% 05/31/2025		2,188						2,188				
91282CAM3	UST 0.250% 09/30/2025						581						581
91282CAP6	UST 0.125% 10/15/2023	625						7,266					
91282CAT8	UST 0.250% 10/31/2025	938						938					
91282CAZ4	UST 0.375% 11/30/2025		1,406						1,406				
91282CBC4	UST 0.375% 12/31/2025			1,406						1,406			
91282CBH3	UST 0.375% 01/31/2026				2,344						2,344		
91282CBQ3	UST 0.500% 02/28/2026					1,875						1,875	
91282CBT7	UST 0.750% 03/31/2026						4,688						4,688
91282CCJ8	UST 0.875% 06/30/2026			2,188						2,188			
91282CCL3	UST 0.375% 07/15/2024				938						938		
91282CCN9	UST 0.125% 07/31/2023				2,482								
91282CCT6	UST 0.375% 08/15/2024					938						938	
91282CCW9	UST 0.750% 08/31/2026						1,875					1,875	
91282CCZ2	UST 0.875% 09/30/2026						2,188						2,188
91282CDB4	UST 0.625% 10/15/2024	1,563						1,563					
91282CEF4	UST 2.500% 03/31/2027						5,688						5,688
91282CEN7	UST 2.750% 04/30/2027	10,588						10,588					
91282CET4	UST 2.625% 05/31/2027		10,631						10,631				
91282CEW7	UST 3.250% 06/30/2027			16,510						16,510			
91282CFA4	UST 3.000% 07/31/2024				11,250						11,250		
91282CFB2	UST 2.750% 07/31/2027				13,750						13,750		
91282CFH9	UST 3.125% 08/31/2027					14,844						14,844	
91282CFU0	UST 4.125% 10/31/2027	20,625						20,625					
91282CFX4	UST 4.500% 11/30/2024		11,250						11,250				

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Cleveland Public Library Operating Account

**PROJECTED INCOME SCHEDULE**

As of March 31, 2023



CUSIP	SECURITY DESCRIPTION	Apr 2023	May 2023	Jun 2023	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024
91282CGP0	UST 4.000% 02/29/2028					14,500						14,500	
949763M78	Wells Fargo Bank, National Association 1.950% 10/18/2024	373	361	373	361	373	373	361	373	361	373	373	349
<b>TOTAL</b>		<b>93,867</b>	<b>86,460</b>	<b>91,315</b>	<b>92,546</b>	<b>115,920</b>	<b>153,137</b>	<b>110,133</b>	<b>111,980</b>	<b>82,338</b>	<b>47,047</b>	<b>92,922</b>	<b>103,956</b>

Cleveland Public Library Operating Account

**POSITION STATEMENT**

As of March 31, 2023



CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
<b>Cash and Cash Equivalents</b>											
31846V567	First American Funds, Inc.	3/31/2023 3/31/2023	\$192,543.01	\$192,543.01	\$192,543.01	4.61%	0.003 0.003	\$1.00 \$192,543.01	\$0.00	0.22%	AAAm
STAROHIO	STAR Ohio XX688	3/31/2023 3/31/2023	\$18,253,380.72	\$18,253,380.72	\$18,253,380.72	5.02%	0.003 0.003	\$1.00 \$18,253,380.72	\$0.00	21.00%	AAAm
<b>SubTotal</b>			<b>\$18,445,923.73</b>	<b>\$18,445,923.73</b>	<b>\$18,445,923.73</b>	<b>5.02%</b>		<b>\$18,445,923.73</b>	<b>\$0.00</b>	<b>21.22%</b>	
<b>Agency Bond</b>											
3137EAES4	FMCC 0.250% 06/26/2023	8/26/2020 8/28/2020	\$500,000.00	\$499,565.00	\$499,565.00	0.28%	0.238 0.235	\$98.94 \$494,705.00	(\$4,860.00)	0.57%	Aaa AA+
3137EAEV7	FMCC 0.250% 08/24/2023	8/19/2020 8/21/2020	\$500,000.00	\$499,490.00	\$499,490.00	0.28%	0.400 0.392	\$98.20 \$490,975.00	(\$8,515.00)	0.56%	Aaa AA+
3134GXAY0	FMCC 0.300% 11/13/2023	11/12/2020 11/13/2020	\$500,000.00	\$499,625.00	\$499,625.00	0.33%	0.622 0.608	\$97.17 \$485,855.00	(\$13,770.00)	0.56%	Aaa AA+
3130A3VC5	FHLB 2.250% 12/08/2023	3/24/2022 3/25/2022	\$1,000,000.00	\$1,002,370.00	\$1,002,370.00	2.11%	0.690 0.671	\$98.31 \$983,060.00	(\$19,310.00)	1.13%	Aaa AA+
3133EMNG3	FFCB 0.230% 01/19/2024	2/18/2021 2/19/2021	\$575,000.00	\$575,316.25	\$575,316.25	0.21%	0.805 0.787	\$96.36 \$554,047.00	(\$21,269.25)	0.64%	Aaa AA+
3130AB3H7	FHLB 2.375% 03/08/2024	4/25/2019 4/29/2019	\$500,000.00	\$499,765.00	\$499,765.00	2.38%	0.940 0.914	\$97.91 \$489,565.00	(\$10,200.00)	0.56%	Aaa AA+
3134GWXC5	FMCC 0.350% 03/29/2024	10/21/2020 10/23/2020	\$1,000,000.00	\$999,500.00	\$999,500.00	0.36%	0.997 0.975	\$95.71 \$957,090.00	(\$42,410.00)	1.10%	Aaa AA+
3133EMWV0	FFCB 0.350% 04/22/2024	4/26/2021 4/27/2021	\$1,500,000.00	\$1,500,000.00	\$1,500,000.00	0.35%	1.063 1.038	\$95.69 \$1,435,305.00	(\$64,695.00)	1.65%	Aaa AA+
3133ENJ84	FFCB 3.375% 08/26/2024	9/15/2022 9/16/2022	\$750,000.00	\$742,252.50	\$742,252.50	3.93%	1.408 1.355	\$98.68 \$740,070.00	(\$2,182.50)	0.85%	Aaa AA+
3130AFBC0	FHLB 3.250% 09/13/2024	9/20/2022 9/21/2022	\$850,000.00	\$836,485.85	\$836,485.85	4.09%	1.458 1.403	\$98.19 \$834,623.50	(\$1,862.35)	0.96%	Aaa AA+
3130AK6G6	FHLB 0.390% 09/23/2024	9/29/2020 9/30/2020	\$810,000.00	\$809,068.50	\$809,068.50	0.42%	1.485 1.449	\$93.87 \$760,347.00	(\$48,721.50)	0.87%	Aaa AA+
3134GWUS3	FMCC 0.400% 09/24/2024	9/17/2020 9/24/2020	\$1,000,000.00	\$999,950.00	\$999,950.00	0.40%	1.488 1.452	\$94.01 \$940,060.00	(\$59,890.00)	1.08%	Aaa AA+
3133EMBD3	FFCB 0.360% 09/24/2024	9/24/2020 9/29/2020	\$1,000,000.00	\$998,750.00	\$998,750.00	0.39%	1.488 1.452	\$93.95 \$939,490.00	(\$59,260.00)	1.08%	Aaa AA+

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Cleveland Public Library Operating Account

**POSITION STATEMENT**

As of March 31, 2023



CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
3133EK6J0	FFCB 1.625% 11/08/2024	11/1/2019 11/8/2019	\$500,000.00	\$499,615.00	\$499,615.00	1.64%	1.611 1.551	\$95.42 \$477,115.00	(\$22,500.00)	0.55%	Aaa AA+
3134GV7E2	FMCC 0.500% 01/27/2025	7/8/2020 7/27/2020	\$500,000.00	\$498,600.00	\$498,600.00	0.56%	1.830 1.780	\$92.75 \$463,740.00	(\$34,860.00)	0.53%	Aaa AA+
3130ANAV2	FHLB 0.550% 01/28/2025	5/26/2022 5/27/2022	\$380,000.00	\$359,062.00	\$359,062.00	2.70%	1.833 1.785	\$93.24 \$354,315.80	(\$4,746.20)	0.41%	Aaa AA+
3133ENTK6	FFCB 2.51% 04/01/25	3/25/2022 4/1/2022	\$500,000.00	\$498,975.00	\$498,975.00	2.58%	2.005 1.898	\$95.72 \$478,600.00	(\$20,375.00)	0.55%	Aaa AA+
3130ALZ23	FHLB 0.800% 04/28/2025	4/7/2021 4/28/2021	\$275,000.00	\$275,000.00	\$275,000.00	0.80%	2.079 2.009	\$92.78 \$255,150.50	(\$19,849.50)	0.29%	Aaa AA+
3133EMXS6	FFCB 0.720% 04/28/2025	4/26/2021 4/28/2021	\$1,750,000.00	\$1,748,632.81	\$1,748,632.81	0.74%	2.079 2.012	\$92.63 \$1,620,955.00	(\$127,677.81)	1.87%	Aaa AA+
3133EMZW5	FFCB 0.730% 05/19/2025	5/25/2021 5/28/2021	\$315,000.00	\$315,000.00	\$315,000.00	0.73%	2.137 2.067	\$92.49 \$291,327.75	(\$23,672.25)	0.34%	Aaa AA+
3133ELH80	FFCB 0.680% 06/10/2025	6/24/2020 6/26/2020	\$750,000.00	\$750,000.00	\$750,000.00	0.68%	2.197 2.127	\$92.16 \$691,170.00	(\$58,830.00)	0.80%	Aaa AA+
3130ANZ60	FHLB 0.600% 06/27/2025	10/26/2021 10/27/2021	\$750,000.00	\$742,500.00	\$742,500.00	0.96%	2.244 2.164	\$92.51 \$693,787.50	(\$48,712.50)	0.80%	Aaa AA+
3135G05S8	FNMA 0.500% 08/14/2025	11/18/2022 11/21/2022	\$500,000.00	\$446,565.00	\$446,565.00	4.72%	2.375 2.307	\$91.26 \$456,310.00	\$9,745.00	0.53%	Aaa AA+
3136G4J95	FNMA 0.550% 08/25/2025	8/19/2020 8/25/2020	\$500,000.00	\$499,375.00	\$499,375.00	0.58%	2.405 2.337	\$91.28 \$456,415.00	(\$42,960.00)	0.53%	Aaa AA+
3130ANVB3	FHLB 0.800% 09/17/2025	9/1/2021 9/17/2021	\$450,000.00	\$450,000.00	\$450,000.00	0.80%	2.468 2.385	\$91.66 \$412,479.00	(\$37,521.00)	0.47%	Aaa AA+
3137EAEX3	FMCC 0.375% 09/23/2025	9/29/2021 9/30/2021	\$900,000.00	\$885,114.00	\$885,114.00	0.80%	2.485 2.424	\$91.17 \$820,566.00	(\$64,548.00)	0.94%	Aaa AA+
3134GWZG4	FMCC 0.600% 10/20/2025	10/6/2020 10/20/2020	\$650,000.00	\$650,000.00	\$650,000.00	0.60%	2.559 2.473	\$90.83 \$590,369.00	(\$59,631.00)	0.68%	Aaa AA+
3134GWZV1	FMCC 0.650% 10/22/2025	10/18/2021 10/20/2021	\$410,000.00	\$404,260.00	\$404,260.00	1.01%	2.564 2.475	\$91.23 \$374,059.40	(\$30,200.60)	0.43%	Aaa AA+
3136G45C3	FNMA 0.540% 10/27/2025	10/21/2020 10/27/2020	\$500,000.00	\$499,500.00	\$499,500.00	0.56%	2.578 2.499	\$90.77 \$453,835.00	(\$45,665.00)	0.52%	Aaa AA+
3134GW4B9	FMCC 0.500% 10/29/2025	10/9/2020 10/29/2020	\$500,000.00	\$499,000.00	\$499,000.00	0.54%	2.584 2.506	\$90.68 \$453,420.00	(\$45,580.00)	0.52%	Aaa AA+
3135GA2Z3	FNMA 0.560% 11/17/2025	11/12/2020 11/17/2020	\$525,000.00	\$523,818.75	\$523,818.75	0.61%	2.636 2.554	\$90.67 \$475,996.50	(\$47,822.25)	0.55%	Aaa AA+

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Cleveland Public Library Operating Account

**POSITION STATEMENT**

As of March 31, 2023



CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
3134GXFV1	FMCC 0.625% 12/17/2025	12/3/2020 12/17/2020	\$500,000.00	\$499,750.00	\$499,750.00	0.64%	2.718 2.625	\$90.57 \$452,850.00	(\$46,900.00)	0.52%	Aaa AA+
3133EMQX3	FFCB 0.590% 02/17/2026	2/18/2021 2/25/2021	\$500,000.00	\$498,045.00	\$498,045.00	0.67%	2.888 2.789	\$89.63 \$448,125.00	(\$49,920.00)	0.52%	Aaa AA+
3130AKVV5	FHLB 0.500% 02/18/2026	1/28/2021 2/18/2021	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	0.50%	2.890 2.798	\$89.38 \$893,780.00	(\$106,220.00)	1.03%	Aaa AA+
31422XBN1	AGM 0.690% 02/25/2026	2/18/2021 2/25/2021	\$500,000.00	\$499,850.00	\$499,850.00	0.70%	2.910 2.809	\$89.83 \$449,160.00	(\$50,690.00)	0.52%	
3130AJLH0	FHLB 0.920% 05/19/2026	10/18/2021 10/19/2021	\$725,000.00	\$718,272.00	\$718,272.00	1.13%	3.137 2.992	\$89.92 \$651,949.00	(\$66,323.00)	0.75%	Aaa AA+
3130AMNX6	FHLB 1.020% 06/10/2026	5/26/2021 6/10/2021	\$685,000.00	\$685,000.00	\$685,000.00	1.02%	3.197 3.039	\$90.27 \$618,335.80	(\$66,664.20)	0.71%	Aaa AA+
3133ELY32	FFCB 0.550% 07/22/2026	3/30/2023 3/31/2023	\$850,000.00	\$758,616.50 \$896.04	\$759,512.54	4.06%	3.312 3.213	\$89.31 \$759,126.50	\$510.00	0.87%	Aaa AA+
3130ANYN4	FHLB 1.000% 09/30/2026	9/14/2021 9/30/2021	\$500,000.00	\$500,000.00	\$500,000.00	1.00%	3.504 3.333	\$89.23 \$446,125.00	(\$53,875.00)	0.51%	Aaa AA+
3130AP3C7	FHLB 1.100% 09/30/2026	10/25/2021 10/26/2021	\$600,000.00	\$594,000.00	\$594,000.00	1.24%	3.504 3.324	\$89.58 \$537,492.00	(\$56,508.00)	0.62%	Aaa AA+
3134GW4C7	FMCC 0.800% 10/27/2026	6/16/2022 6/17/2022	\$530,000.00	\$468,138.40	\$468,138.40	3.72%	3.578 3.400	\$88.98 \$471,588.70	\$3,450.30	0.54%	Aaa AA+
3130APFS9	FHLB 1.050% 10/28/2026	10/18/2021 10/28/2021	\$685,000.00	\$679,040.50	\$679,040.50	1.23%	3.581 3.385	\$88.76 \$608,019.70	(\$71,020.80)	0.70%	Aaa AA+
3130APW43	FHLB 1.500% 12/02/2026	12/16/2021 12/20/2021	\$500,000.00	\$499,925.00	\$499,925.00	1.50%	3.677 3.391	\$90.57 \$452,845.00	(\$47,080.00)	0.52%	Aaa AA+
3130AQPR8	FHLB 1.300% 02/18/2027	3/29/2023 3/31/2023	\$800,000.00	\$743,728.00 \$1,242.22	\$744,970.22	3.24%	3.890 3.468	\$93.07 \$744,536.00	\$808.00	0.86%	Aaa AA+
3133ENVD9	FFCB 2.875% 04/26/2027	4/22/2022 4/26/2022	\$300,000.00	\$298,452.00	\$298,452.00	2.99%	4.074 3.740	\$95.77 \$287,307.00	(\$11,145.00)	0.33%	Aaa AA+
3133ENG87	FFCB 2.920% 08/17/2027	8/19/2022 8/22/2022	\$630,000.00	\$622,616.40	\$622,616.40	3.18%	4.384 4.039	\$95.65 \$602,582.40	(\$20,034.00)	0.69%	Aaa AA+
3133ENL99	FFCB 3.375% 09/15/2027	9/14/2022 9/15/2022	\$1,000,000.00	\$986,010.00	\$986,010.00	3.68%	4.463 4.083	\$97.42 \$974,210.00	(\$11,800.00)	1.12%	Aaa AA+
3133EN3H1	FFCB 4.000% 11/29/2027	11/22/2022 11/29/2022	\$900,000.00	\$896,580.00	\$896,580.00	4.08%	4.668 4.160	\$99.94 \$899,496.00	\$2,916.00	1.03%	Aaa AA+
3130ATUS4	FHLB 4.250% 12/10/2027	12/14/2022 12/16/2022	\$1,185,000.00	\$1,209,553.20 \$5,875.62	\$1,215,428.82	3.79%	4.699 4.154	\$101.13 \$1,198,390.50	(\$11,162.70)	1.38%	Aaa AA+

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CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
3133EN5N6	FFCB 4.000% 01/06/2028	1/17/2023 1/19/2023	\$340,000.00	\$344,705.60 \$491.11	\$345,196.71	3.69%	4.773 4.265	\$100.37 \$341,244.40	(\$3,461.20)	0.39%	Aaa AA+
3133EPCX1	FFCB 4.375% 03/10/2028	3/7/2023 3/10/2023	\$1,000,000.00	\$997,460.00	\$997,460.00	4.43%	4.948 4.404	\$101.76 \$1,017,550.00	\$20,090.00	1.17%	Aaa AA+
<b>SubTotal</b>			<b>\$34,870,000.00</b>	<b>\$34,506,898.26</b> <b>\$8,504.99</b>	<b>\$34,515,403.25</b>	<b>1.70%</b>		<b>\$32,779,516.95</b>	<b>(\$1,727,381.31)</b>	<b>37.72%</b>	

**Commercial Paper**

62479MRL9	MUFG Bank, Ltd. 04/20/2023	7/26/2022 7/27/2022	\$750,000.00	\$731,588.13	\$731,588.13	3.39%	0.055 0.056	\$99.73 \$747,945.00	\$16,356.87	0.86%	P-1 A-1
13607FU79	Canadian Imperial Holdings Inc. 07/07/2023	10/11/2022 10/12/2022	\$1,208,000.00	\$1,165,733.42	\$1,165,733.42	4.87%	0.268 0.264	\$98.59 \$1,190,967.20	\$25,233.78	1.37%	P-1 A-1
62479MVR1	MUFG Bank, Ltd. 08/25/2023	11/30/2022 11/30/2022	\$500,000.00	\$480,830.56	\$480,830.56	5.36%	0.403 0.394	\$97.87 \$489,365.00	\$8,534.44	0.56%	P-1 A-1
62479MWF6	MUFG Bank, Ltd. 09/15/2023	12/19/2022 12/20/2022	\$900,000.00	\$866,038.75	\$866,038.75	5.25%	0.460 0.450	\$97.56 \$878,031.00	\$11,992.25	1.01%	P-1 A-1
62479MWK5	MUFG Bank, Ltd. 09/19/2023	12/23/2022 12/23/2022	\$500,000.00	\$481,400.00	\$481,400.00	5.15%	0.471 0.461	\$97.50 \$487,505.00	\$6,105.00	0.56%	P-1 A-1
63873KX28	Natixis 10/02/2023	3/1/2023 3/2/2023	\$1,004,000.00	\$973,024.93	\$973,024.93	5.36%	0.507 0.496	\$97.31 \$976,962.28	\$3,937.35	1.12%	P-1 A-1
63873KYN1	Natixis 11/22/2023	3/3/2023 3/6/2023	\$685,000.00	\$659,076.18	\$659,076.18	5.43%	0.647 0.631	\$96.59 \$661,648.35	\$2,572.17	0.76%	P-1 A-1
<b>SubTotal</b>			<b>\$5,547,000.00</b>	<b>\$5,357,691.97</b>	<b>\$5,357,691.97</b>	<b>4.95%</b>		<b>\$5,432,423.83</b>	<b>\$74,731.86</b>	<b>6.25%</b>	

**Municipal Bond**

6775228B3	Ohio, State of 0.350% 05/01/2023	3/8/2021 3/17/2021	\$325,000.00	\$325,000.00	\$325,000.00	0.35%	0.085 0.086	\$99.66 \$323,888.50	(\$1,111.50)	0.37%	Aa1 AA+
<b>SubTotal</b>			<b>\$325,000.00</b>	<b>\$325,000.00</b>	<b>\$325,000.00</b>	<b>0.35%</b>		<b>\$323,888.50</b>	<b>(\$1,111.50)</b>	<b>0.37%</b>	

**Negotiable Certificate of Deposit**

70212VAA6	Partners Bank 0.350% 06/30/2023	6/24/2020 6/30/2020	\$245,000.00	\$244,448.75	\$244,448.75	0.43%	0.249 0.246	\$98.83 \$242,123.70	(\$2,325.05)	0.28%	
75472RAD3	Raymond James Bank, National Association 1.950% 08/23/2023	8/14/2019 8/26/2019	\$247,000.00	\$246,506.00	\$246,506.00	2.00%	0.397 0.389	\$98.76 \$243,934.73	(\$2,571.27)	0.28%	

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29278TLF5	EnerBank USA 1.800% 09/13/2023	9/5/2019 9/16/2019	\$249,000.00	\$248,751.00	\$248,751.00	1.83%	0.455 0.444	\$98.53 \$245,334.72	(\$3,416.28)	0.28%	
06251A2E9	Bank Hapoalim B.M. 0.300% 09/14/2023	9/4/2020 9/14/2020	\$249,000.00	\$248,502.00	\$248,502.00	0.37%	0.458 0.448	\$97.82 \$243,576.78	(\$4,925.22)	0.28%	
538036HC1	Live Oak Banking Company 1.800% 12/11/2023	12/6/2019 12/11/2019	\$100,000.00	\$99,700.00	\$99,700.00	1.88%	0.699 0.678	\$97.69 \$97,691.00	(\$2,009.00)	0.11%	
87270LDK6	TIAA, FSB 0.200% 02/12/2024	2/18/2021 2/22/2021	\$249,000.00	\$248,253.00	\$248,253.00	0.30%	0.871 0.850	\$95.82 \$238,596.78	(\$9,656.22)	0.27%	
05465DAK4	Axos Bank 1.650% 03/26/2024	2/27/2020 3/26/2020	\$249,000.00	\$248,564.25	\$248,564.25	1.70%	0.989 0.958	\$96.66 \$240,678.42	(\$7,885.83)	0.28%	
654062JR0	Nicolet National Bank 1.150% 03/28/2024	3/25/2020 3/31/2020	\$249,000.00	\$245,265.00	\$245,265.00	1.54%	0.995 0.965	\$96.17 \$239,453.34	(\$5,811.66)	0.28%	
7954502H7	Sallie Mae Bank 2.800% 04/17/2024	4/9/2019 4/17/2019	\$110,000.00	\$109,505.00	\$109,505.00	2.90%	1.049 1.004	\$97.67 \$107,440.30	(\$2,064.70)	0.12%	
32056GDH0	First Internet Bancorp 0.850% 05/13/2024	5/6/2020 5/11/2020	\$249,000.00	\$248,751.00	\$248,751.00	0.88%	1.121 1.088	\$95.38 \$237,506.16	(\$11,244.84)	0.27%	
88413QCN6	Third Federal Savings and Loan Association of Cleveland 0.750% 05/21/2024	5/6/2020 5/22/2020	\$249,000.00	\$248,751.00	\$248,751.00	0.78%	1.142 1.110	\$95.24 \$237,135.15	(\$11,615.85)	0.27%	
14042TAP2	Capital One Bank (Usa), National Association 2.650% 05/22/2024	5/15/2019 5/30/2019	\$246,000.00	\$244,524.00	\$244,524.00	2.78%	1.145 1.099	\$97.31 \$239,392.44	(\$5,131.56)	0.28%	
14042RLP4	Capital One, National Association 2.650% 05/22/2024	5/15/2019 5/30/2019	\$246,000.00	\$244,524.00	\$244,524.00	2.78%	1.145 1.099	\$97.31 \$239,392.44	(\$5,131.56)	0.28%	
38149MAZ6	Goldman Sachs Bank USA Holdings LLC 2.700% 06/05/2024	6/3/2019 6/5/2019	\$246,000.00	\$245,200.50	\$245,200.50	2.77%	1.184 1.136	\$97.29 \$239,328.48	(\$5,872.02)	0.28%	
61760AE88	Morgan Stanley Private Bank, National Association 2.700% 06/06/2024	6/3/2019 6/6/2019	\$246,000.00	\$245,139.00	\$245,139.00	2.78%	1.186 1.138	\$97.28 \$239,316.18	(\$5,822.82)	0.28%	

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CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
20033AZ58	Comenity Capital Bank 2.500% 06/27/2024	6/25/2019 6/27/2019	\$249,000.00	\$249,000.00	\$249,000.00	2.50%	1.244 1.196	\$96.91 \$241,293.45	(\$7,706.55)	0.28%	
15118RRH2	Celtic Bank Corporation 1.850% 08/30/2024	8/16/2019 8/30/2019	\$249,000.00	\$248,285.37	\$248,285.37	1.91%	1.419 1.367	\$95.63 \$238,128.66	(\$10,156.71)	0.27%	
949763M78	Wells Fargo Bank, National Association 1.950% 10/18/2024	10/25/2019 10/29/2019	\$225,000.00	\$224,437.50	\$224,437.50	2.00%	1.553 1.493	\$95.42 \$214,692.75	(\$9,744.75)	0.25%	
856285SN2	State Bank of India 1.900% 01/22/2025	1/8/2020 1/22/2020	\$247,000.00	\$244,777.00	\$244,777.00	2.09%	1.816 1.744	\$94.71 \$233,928.76	(\$10,848.24)	0.27%	
87165E2M8	Synchrony Bank 1.250% 04/24/2025	4/20/2020 4/24/2020	\$248,000.00	\$246,326.00	\$246,326.00	1.39%	2.068 1.986	\$92.80 \$230,131.60	(\$16,194.40)	0.26%	
44329ME33	HSBC Bank USA, National Association 1.300% 05/07/2025	4/24/2020 5/7/2020	\$248,000.00	\$247,132.00	\$247,132.00	1.37%	2.104 2.016	\$92.77 \$230,077.04	(\$17,054.96)	0.26%	
02589ABQ4	American Express National Bank 2.000% 03/09/2027	3/2/2022 3/9/2022	\$247,000.00	\$245,765.00	\$245,765.00	2.11%	3.942 3.701	\$89.75 \$221,682.50	(\$24,082.50)	0.26%	
89235MPB1	Toyota Financial Savings Bank 3.600% 09/09/2027	8/30/2022 9/9/2022	\$245,000.00	\$244,142.50	\$244,142.50	3.68%	4.447 4.027	\$94.99 \$232,713.25	(\$11,429.25)	0.27%	
732329BD8	Ponce Bank 3.500% 09/15/2027	8/30/2022 9/15/2022	\$249,000.00	\$248,626.50	\$248,626.50	3.53%	4.463 4.016	\$94.54 \$235,392.15	(\$13,234.35)	0.27%	
<b>SubTotal</b>			<b>\$5,636,000.00</b>	<b>\$5,614,876.37</b>	<b>\$5,614,876.37</b>	<b>1.90%</b>		<b>\$5,408,940.78</b>	<b>(\$205,935.59)</b>	<b>6.22%</b>	

**U.S. Treasury Bond**

91282CFA4	UST 3.000% 07/31/2024	9/15/2022 9/16/2022	\$750,000.00	\$738,017.58	\$738,017.58	3.89%	1.337 1.287	\$98.10 \$735,735.00	(\$2,282.58)	0.85%	Aaa AA+
9128283P3	UST 2.250% 12/31/2024	3/24/2022 3/25/2022	\$500,000.00	\$498,730.47	\$498,730.47	2.34%	1.756 1.687	\$96.61 \$483,045.00	(\$15,685.47)	0.56%	Aaa AA+
<b>SubTotal</b>			<b>\$1,250,000.00</b>	<b>\$1,236,748.05</b>	<b>\$1,236,748.05</b>	<b>3.28%</b>		<b>\$1,218,780.00</b>	<b>(\$17,968.05)</b>	<b>1.40%</b>	

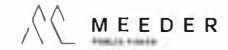
**U.S. Treasury Note**

912828ZH6	UST 0.250% 04/15/2023	10/22/2021 10/25/2021	\$1,000,000.00	\$998,828.13	\$998,828.13	0.33%	0.041 0.043	\$99.82 \$998,180.00	(\$648.13)	1.15%	Aaa AA+
91282CCN9	UST 0.125% 07/31/2023	8/18/2021 8/19/2021	\$1,025,000.00	\$1,023,158.20	\$1,023,158.20	0.22%	0.334 0.328	\$98.46 \$1,009,184.25	(\$13,973.95)	1.16%	Aaa AA+

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91282CAP6	UST 0.125% 10/15/2023	10/21/2021 10/22/2021	\$1,000,000.00	\$993,359.37	\$993,359.37	0.46%	0.542 0.532	\$97.52 \$975,230.00	(\$18,129.37)	1.12%	Aaa AA+
91282CCL3	UST 0.375% 07/15/2024	12/19/2022 12/20/2022	\$500,000.00	\$469,277.34	\$469,277.34	4.47%	1.293 1.263	\$94.88 \$474,395.00	\$5,117.66	0.55%	Aaa AA+
91282CCT6	UST 0.375% 08/15/2024	8/26/2021 8/27/2021	\$500,000.00	\$498,769.53	\$498,769.53	0.46%	1.378 1.346	\$94.60 \$472,990.00	(\$25,779.53)	0.54%	Aaa AA+
91282CDB4	UST 0.625% 10/15/2024	10/28/2021 10/29/2021	\$500,000.00	\$497,910.16	\$497,910.16	0.77%	1.545 1.504	\$94.45 \$472,265.00	(\$25,645.16)	0.54%	Aaa AA+
91282CFX4	UST 4.500% 11/30/2024	12/19/2022 12/20/2022	\$500,000.00	\$502,265.63 \$1,236.26	\$503,501.89	4.25%	1.671 1.573	\$100.29 \$501,445.00	(\$820.63)	0.58%	Aaa AA+
9128283Z1	UST 2.750% 02/28/2025	10/25/2022 10/26/2022	\$560,000.00	\$539,175.00	\$539,175.00	4.44%	1.918 1.839	\$97.40 \$545,451.20	\$6,276.20	0.63%	Aaa AA+
912828ZT0	UST 0.250% 05/31/2025	4/26/2021 4/27/2021	\$1,750,000.00	\$1,723,544.92	\$1,723,544.92	0.62%	2.170 2.119	\$92.11 \$1,611,855.00	(\$111,689.92)	1.85%	Aaa AA+
91282CAM3	UST 0.250% 09/30/2025	10/14/2021 10/15/2021	\$465,000.00	\$453,938.09	\$453,938.09	0.86%	2.504 2.445	\$91.31 \$424,586.85	(\$29,351.24)	0.49%	Aaa AA+
91282CAT8	UST 0.250% 10/31/2025	10/27/2021 10/28/2021	\$750,000.00	\$728,056.64	\$728,056.64	1.00%	2.589 2.527	\$90.95 \$682,117.50	(\$45,939.14)	0.78%	Aaa AA+
91282CAZ4	UST 0.375% 11/30/2025	10/28/2021 10/29/2021	\$750,000.00	\$729,462.89	\$729,462.89	1.06%	2.671 2.603	\$90.99 \$682,410.00	(\$47,052.89)	0.79%	Aaa AA+
91282CBC4	UST 0.375% 12/31/2025	10/28/2021 10/29/2021	\$750,000.00	\$728,613.28	\$728,613.28	1.08%	2.756 2.687	\$90.91 \$681,825.00	(\$46,788.28)	0.78%	Aaa AA+
91282CBH3	UST 0.375% 01/31/2026	4/26/2021 4/27/2021	\$1,250,000.00	\$1,225,048.83	\$1,225,048.83	0.80%	2.841 2.769	\$90.53 \$1,131,637.50	(\$93,411.33)	1.30%	Aaa AA+
91282CBQ3	UST 0.500% 02/28/2026	10/28/2021 10/29/2021	\$750,000.00	\$730,751.95	\$730,751.95	1.11%	2.918 2.840	\$90.63 \$679,717.50	(\$51,034.45)	0.78%	Aaa AA+
91282CBT7	UST 0.750% 03/31/2026	4/26/2021 4/27/2021	\$1,250,000.00	\$1,245,654.30	\$1,245,654.30	0.82%	3.003 2.903	\$91.22 \$1,140,237.50	(\$105,416.80)	1.31%	Aaa AA+
91282CCJ8	UST 0.875% 06/30/2026	10/22/2021 10/25/2021	\$500,000.00	\$493,027.34	\$493,027.34	1.18%	3.252 3.140	\$90.90 \$454,475.00	(\$38,552.34)	0.52%	Aaa AA+
91282CCW9	UST 0.750% 08/31/2026	8/26/2021 8/31/2021	\$500,000.00	\$497,734.38	\$497,734.38	0.84%	3.422 3.312	\$90.08 \$450,410.00	(\$47,324.38)	0.52%	Aaa AA+
91282CCZ2	UST 0.875% 09/30/2026	9/29/2021 9/30/2021	\$500,000.00	\$496,699.22	\$496,699.22	1.01%	3.504 3.370	\$90.28 \$451,405.00	(\$45,294.22)	0.52%	Aaa AA+
912828U24	UST 2.000% 11/15/2026	7/13/2022 7/14/2022	\$795,000.00	\$760,467.19	\$760,467.19	3.08%	3.630 3.418	\$93.77 \$745,471.50	(\$14,995.69)	0.86%	Aaa AA+

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Cleveland Public Library Operating Account

**POSITION STATEMENT**

As of March 31, 2023



CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
912828Z78	UST 1.500% 01/31/2027	5/9/2022 5/10/2022	\$245,000.00	\$229,017.58	\$229,017.58	2.99%	3.841 3.657	\$91.75 \$224,787.50	(\$4,230.08)	0.26%	Aaa AA+
91282CEF4	UST 2.500% 03/31/2027	5/31/2022 5/31/2022	\$455,000.00	\$447,979.49	\$447,979.49	2.84%	4.003 3.704	\$95.20 \$433,137.25	(\$14,842.24)	0.50%	Aaa AA+
91282CEN7	UST 2.750% 04/30/2027	4/28/2022 5/2/2022	\$245,000.00	\$243,325.20	\$243,325.20	2.90%	4.085 3.843	\$96.06 \$235,354.35	(\$7,970.85)	0.27%	Aaa AA+
91282CEN7	UST 2.750% 04/30/2027	3/9/2023 3/10/2023	\$525,000.00	\$491,777.34 \$5,184.74	\$496,962.08	4.44%	4.085 3.843	\$96.06 \$504,330.75	\$12,553.41	0.58%	Aaa AA+
912828X88	UST 2.375% 05/15/2027	7/25/2022 7/26/2022	\$960,000.00	\$936,937.50	\$936,937.50	2.91%	4.126 3.835	\$94.63 \$908,476.80	(\$28,460.70)	1.05%	Aaa AA+
91282CET4	UST 2.625% 05/31/2027	5/27/2022 5/31/2022	\$810,000.00	\$807,247.27	\$807,247.27	2.70%	4.170 3.858	\$95.55 \$773,963.10	(\$33,284.17)	0.89%	Aaa AA+
91282CEW7	UST 3.250% 06/30/2027	8/30/2022 8/31/2022	\$266,000.00	\$265,210.31	\$265,210.31	3.32%	4.252 3.893	\$97.93 \$260,493.80	(\$4,716.51)	0.30%	Aaa AA+
91282CEW7	UST 3.250% 06/30/2027	3/9/2023 3/10/2023	\$750,000.00	\$716,074.22 \$4,646.06	\$720,720.28	4.41%	4.252 3.893	\$97.93 \$734,475.00	\$18,400.78	0.85%	Aaa AA+
91282CFB2	UST 2.750% 07/31/2027	9/15/2022 9/16/2022	\$1,000,000.00	\$959,140.63	\$959,140.63	3.67%	4.337 4.013	\$95.97 \$959,650.00	\$509.37	1.10%	Aaa AA+
9128282R0	UST 2.250% 08/15/2027	1/19/2023 1/20/2023	\$770,000.00	\$729,003.52	\$729,003.52	3.52%	4.378 4.092	\$93.93 \$723,291.80	(\$5,711.72)	0.83%	Aaa AA+
9128282R0	UST 2.250% 08/15/2027	3/9/2023 3/10/2023	\$300,000.00	\$274,523.44 \$428.87	\$274,952.31	4.38%	4.378 4.092	\$93.93 \$281,802.00	\$7,278.56	0.32%	Aaa AA+
91282CFH9	UST 3.125% 08/31/2027	10/25/2022 10/26/2022	\$600,000.00	\$571,195.31	\$571,195.31	4.23%	4.422 4.068	\$97.47 \$584,814.00	\$13,618.69	0.67%	Aaa AA+
91282CFH9	UST 3.125% 08/31/2027	3/9/2023 3/10/2023	\$350,000.00	\$332,390.63 \$297.21	\$332,687.84	4.38%	4.422 4.068	\$97.47 \$341,141.50	\$8,750.87	0.39%	Aaa AA+
91282CFU0	UST 4.125% 10/31/2027	3/9/2023 3/10/2023	\$250,000.00	\$247,519.53 \$3,703.38	\$251,222.91	4.36%	4.589 4.080	\$101.58 \$253,945.00	\$6,425.47	0.29%	Aaa AA+
91282CFU0	UST 4.125% 10/31/2027	3/6/2023 3/7/2023	\$750,000.00	\$743,144.53 \$10,853.77	\$753,998.30	4.34%	4.589 4.080	\$101.58 \$761,835.00	\$18,690.47	0.88%	Aaa AA+
91282CGP0	UST 4.000% 02/29/2028	2/23/2023 3/1/2023	\$575,000.00	\$570,530.27 \$62.50	\$570,592.77	4.17%	4.921 4.417	\$101.45 \$583,308.75	\$12,778.48	0.67%	Aaa AA+
91282CGP0	UST 4.000% 02/29/2028	3/9/2023 3/10/2023	\$150,000.00	\$148,125.00 \$163.04	\$148,288.04	4.28%	4.921 4.417	\$101.45 \$152,167.50	\$4,042.50	0.18%	Aaa AA+

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**POSITION STATEMENT**

As of March 31, 2023



CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
	<b>SubTotal</b>		\$24,596,000.00	\$24,048,884.16 \$26,575.83	\$24,075,459.99	2.17%		\$23,302,262.90	(\$746,621.26)	26.81%	
	<b>Grand Total</b>		\$90,669,923.73	\$89,536,022.54 \$35,080.82	\$89,571,103.36	2.76%		\$86,911,736.69	(\$2,624,285.85)	100.00%	

**TRANSACTION STATEMENT**

As of March 31, 2023



Transaction Type	Trade Date	Settlement Date	CUSIP	Security Description	Par Value	Principal Amount	Purchased Interest	Total Cost	Yield at Cost
<b>Purchase</b>									
Purchase	2/23/2023	3/1/2023	91282CGP0	UST 4.000% 02/29/2028	575,000.00	570,530.27	62.50	570,592.77	4.17%
Purchase	3/1/2023	3/2/2023	63873KX28	Natixis 10/02/2023	1,004,000.00	973,024.93		973,024.93	5.36%
Purchase	3/3/2023	3/6/2023	63873KYN1	Natixis 11/22/2023	685,000.00	659,076.18		659,076.18	5.43%
Purchase	3/6/2023	3/7/2023	91282CFU0	UST 4.125% 10/31/2027	750,000.00	743,144.53	10,853.77	753,998.30	4.34%
Purchase	3/7/2023	3/10/2023	3133EPCX1	FFCB 4.375% 03/10/2028	1,000,000.00	997,460.00		997,460.00	4.43%
Purchase	3/9/2023	3/10/2023	91282CEW7	UST 3.250% 06/30/2027	750,000.00	716,074.22	4,646.06	720,720.28	4.41%
Purchase	3/9/2023	3/10/2023	91282CFU0	UST 4.125% 10/31/2027	250,000.00	247,519.53	3,703.38	251,222.91	4.36%
Purchase	3/9/2023	3/10/2023	9128282R0	UST 2.250% 08/15/2027	300,000.00	274,523.44	428.87	274,952.31	4.38%
Purchase	3/9/2023	3/10/2023	91282CEN7	UST 2.750% 04/30/2027	525,000.00	491,777.34	5,184.74	496,962.08	4.44%
Purchase	3/9/2023	3/10/2023	91282CFH9	UST 3.125% 08/31/2027	350,000.00	332,390.63	297.21	332,687.84	4.38%
Purchase	3/9/2023	3/10/2023	91282CGP0	UST 4.000% 02/29/2028	150,000.00	148,125.00	163.04	148,288.04	4.28%
Purchase	3/29/2023	3/31/2023	3130AQR8	FHLB 1.300% 02/18/2027	800,000.00	743,728.00	1,242.22	744,970.22	3.24%
Purchase	3/30/2023	3/31/2023	3133ELY32	FFCB 0.550% 07/22/2026	850,000.00	758,616.50	896.04	759,512.54	4.06%
<b>Total</b>					<b>7,989,000.00</b>	<b>7,655,990.57</b>	<b>27,477.83</b>	<b>7,683,468.40</b>	

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**TRANSACTION STATEMENT**

As of March 31, 2023



Transaction Type	Trade Date	Settlement Date	CUSIP	Security Description	Par Value	Principal Cost	Total Proceeds	Realized Gain/Loss
<b>Maturity</b>								
Maturity	3/31/2023	3/31/2023	912828Q29	UST 1.500% 03/31/2023	1,530,000.00	1,528,201.95	1,530,000.00	1,798.05
<b>Total</b>					<b>1,530,000.00</b>	<b>1,528,201.95</b>	<b>1,530,000.00</b>	<b>1,798.05</b>

<b>Sell</b>								
Sell	3/1/2023	3/2/2023	91282CDA6	UST 0.250% 09/30/2023	1,000,000.00	998,906.25	972,343.75	(26,562.50)
Sell	3/3/2023	3/6/2023	91282CAW1	UST 0.250% 11/15/2023	680,000.00	676,095.31	657,528.13	(18,567.18)
<b>Total</b>					<b>1,680,000.00</b>	<b>1,675,001.56</b>	<b>1,629,871.88</b>	<b>(45,129.68)</b>

Transaction Type	Payment Date	Settlement Date	CUSIP	Security Description	Interest Received
<b>Interest/Dividends</b>					
Interest/Dividends	3/1/2023	3/1/2023	538036HC1	Live Oak Banking Company 1.800% 12/11/2023	138.08
Interest/Dividends	3/1/2023	3/1/2023	31846V567	First American Funds, Inc.	1,129.65
Interest/Dividends	3/1/2023	3/2/2023	91282CDA6	Treasury, United States Department of 0.25% 09/30/2023	1,050.82
Interest/Dividends	3/3/2023	3/6/2023	91282CAW1	Treasury, United States Department of 0.25% 11/15/2023	521.27
Interest/Dividends	3/8/2023	3/8/2023	3130AB3H7	FHLB 2.375% 03/08/2024	5,937.50
Interest/Dividends	3/9/2023	3/9/2023	02589ABQ4	American Express National Bank 2.000% 03/09/2027	2,449.70
Interest/Dividends	3/9/2023	3/9/2023	89235MPB1	Toyota Financial Savings Bank 3.600% 09/09/2027	4,373.75
Interest/Dividends	3/13/2023	3/13/2023	29278TLF5	EnerBank USA 1.800% 09/13/2023	343.82
Interest/Dividends	3/13/2023	3/13/2023	3130AFBC0	FHLB 3.250% 09/13/2024	13,812.50
Interest/Dividends	3/13/2023	3/13/2023	32056GDH0	First Internet Bancorp 0.850% 05/13/2024	162.36



**TRANSACTION STATEMENT**

As of March 31, 2023



Transaction Type	Payment Date	Settlement Date	CUSIP	Security Description	Interest Received
Interest/Dividends	3/14/2023	3/14/2023	06251A2E9	Bank Hapoalim B.M. 0.300% 09/14/2023	370.43
Interest/Dividends	3/15/2023	3/15/2023	732329BD8	Ponce Bank 3.500% 09/15/2027	668.55
Interest/Dividends	3/15/2023	3/15/2023	3133ENL99	FFCB 3.375% 09/15/2027	18,875.00
Interest/Dividends	3/17/2023	3/17/2023	3130ANVB3	FHLB 0.800% 09/17/2025	1,800.00
Interest/Dividends	3/20/2023	3/20/2023	949763M78	Wells Fargo Bank, National Association 1.950% 10/18/2024	336.58
Interest/Dividends	3/23/2023	3/23/2023	3130AK6G6	FHLB 0.390% 09/23/2024	1,579.50
Interest/Dividends	3/23/2023	3/23/2023	3137EAEX3	FMCC 0.375% 09/23/2025	1,687.50
Interest/Dividends	3/24/2023	3/24/2023	3134GWUS3	FMCC 0.400% 09/24/2024	2,000.00
Interest/Dividends	3/24/2023	3/24/2023	3133EMBD3	FFCB 0.360% 09/24/2024	1,800.00
Interest/Dividends	3/27/2023	3/27/2023	20033AZ58	Comenity Capital Bank 2.500% 06/27/2024	477.53
Interest/Dividends	3/27/2023	3/27/2023	3130ANZ60	FHLB 0.600% 06/27/2025	937.50
Interest/Dividends	3/27/2023	3/27/2023	05465DAK4	Axos Bank 1.650% 03/26/2024	315.17
Interest/Dividends	3/29/2023	3/29/2023	3134GWXC5	FMCC 0.350% 03/29/2024	1,750.00
Interest/Dividends	3/30/2023	3/30/2023	15118RRH2	Celtic Bank Corporation 1.850% 08/30/2024	378.62
Interest/Dividends	3/30/2023	3/30/2023	70212VAA6	Partners Bank 0.350% 06/30/2023	70.48
Interest/Dividends	3/30/2023	3/30/2023	3130ANYN4	FHLB 1.000% 09/30/2026	2,500.00
Interest/Dividends	3/30/2023	3/30/2023	3130AP3C7	FHLB 1.100% 09/30/2026	3,300.00
Interest/Dividends	3/31/2023	3/31/2023	912828Q29	UST 1.500% 03/31/2023	11,475.00
Interest/Dividends	3/31/2023	3/31/2023	654062JR0	Nicolet National Bank 1.150% 03/28/2024	243.20

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**TRANSACTION STATEMENT**

As of March 31, 2023



Transaction Type	Payment Date	Settlement Date	CUSIP	Security Description	Interest Received
Interest/Dividends	3/31/2023	3/31/2023	91282CAM3	UST 0.250% 09/30/2025	581.25
Interest/Dividends	3/31/2023	3/31/2023	91282CBT7	UST 0.750% 03/31/2026	4,687.50
Interest/Dividends	3/31/2023	3/31/2023	91282CCZ2	UST 0.875% 09/30/2026	2,187.50
Interest/Dividends	3/31/2023	3/31/2023	91282CEF4	UST 2.500% 03/31/2027	5,687.50
<b>Total</b>					<b>91,628.26</b>

Transaction Type	Trade Date	Settlement Date	Transaction Description	Amount
<b>Contribution</b>				
Contribution	3/6/2023	3/6/2023	Cash In	4,000,000.00
<b>Total</b>				<b>4,000,000.00</b>

<b>Custodian / Fee</b>				
Custodian Fee	3/27/2023	3/27/2023	Cash Out	(532.72)
<b>Total</b>				<b>(532.72)</b>

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**STATEMENT DISCLOSURE**

As of March 31, 2023



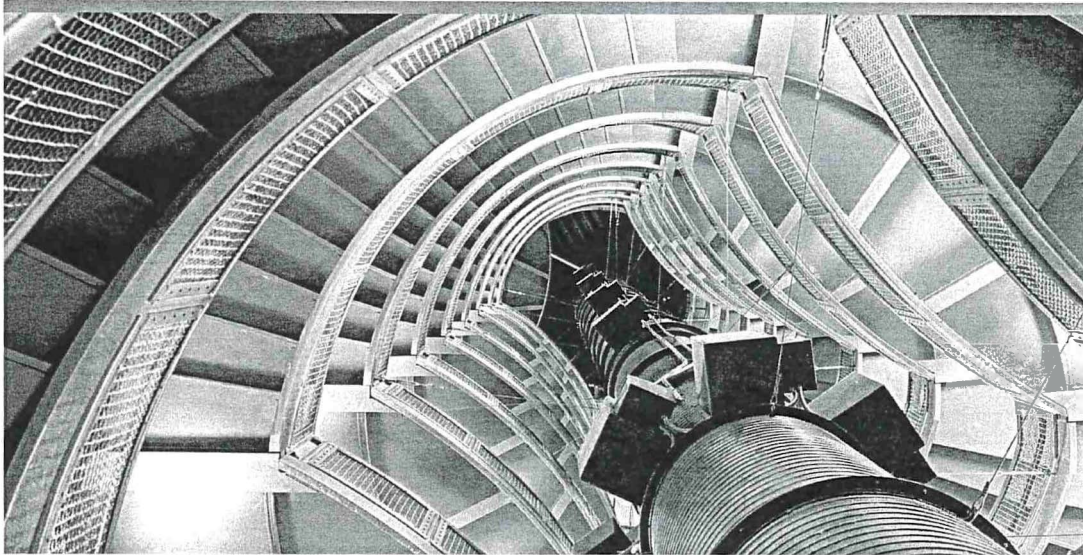
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## **Cleveland Public Library 2019A Tax-Exempt Bond Proceeds**

Monthly Investment Report  
March 31, 2023

**Your Investment Representative:**

Jim McCourt  
(614) 923-1151  
jmccourt@meederinvestment.com

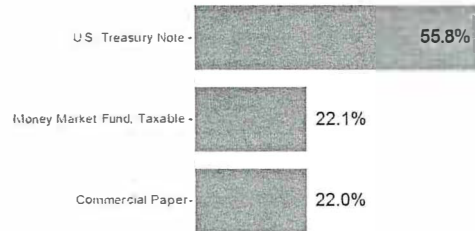
For questions about your account please contact your investment representative or contact [publicfundsoperations@meederinvestment.com](mailto:publicfundsoperations@meederinvestment.com)  
**Dublin, Ohio | Lansing, Michigan | Long Beach, California | Austin, Texas | 866-633-3371 | [www.meederpublicfunds.com](http://www.meederpublicfunds.com)**

**PORTFOLIO SUMMARY**

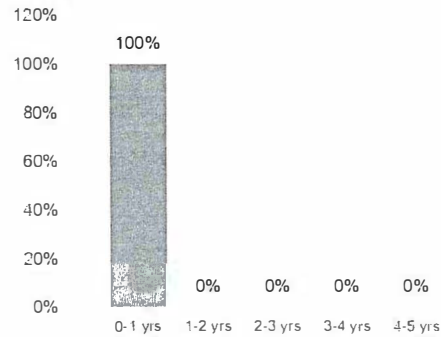
As of March 31, 2023

MONTHLY RECONCILIATION		PORTFOLIO CHARACTERISTICS		PROJECTED MONTHLY INCOME SCHEDULE											
<b>Beginning Book Value</b>	<b>12,479,412.84</b>	Portfolio Yield to Maturity	3.59%												
Contributions		Portfolio Effective Duration	0.12 yrs												
Withdrawals	(3,505,896.63)	Weighted Average Maturity	0.12 yrs												
Prior Month Custodian Fees	(107.15)														
Realized Gains/Losses	625.00														
Gross Interest Earnings	7,269.86														
<b>Ending Book Value</b>	<b>8,981,303.92</b>														

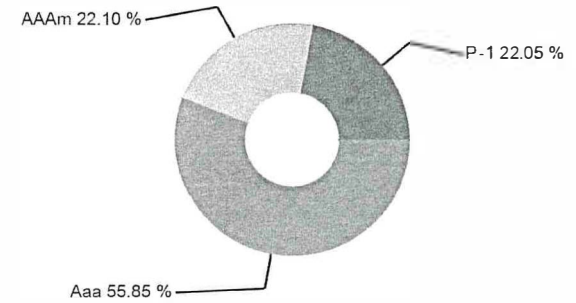
**SECTOR ALLOCATION**



**MATURITY DISTRIBUTION**



**CREDIT QUALITY**



Cleveland Public Library 2019A Tax-Exempt Bond Proceeds

**PROJECTED INCOME SCHEDULE**

As of March 31, 2023



CUSIP	SECURITY DESCRIPTION	Apr 2023	May 2023	Jun 2023	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024
8923A1RE3	Toyota Credit de Puerto Rico Corp. 04/14/2023	47,827											
912828ZU7	UST 0.250% 06/15/2023			74,715									
91282CCD1	UST 0.125% 05/31/2023		2,422										
<b>TOTAL</b>		<b>47,827</b>	<b>2,422</b>	<b>74,715</b>									

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**POSITION STATEMENT**

As of March 31, 2023



CUSIP	Security Description	Trade Date/ Maturity Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
<b>Cash and Cash Equivalents</b>											
STAROHIO	STAR Ohio XX703	3/31/2023 3/31/2023	\$9,595,907.14	\$9,595,907.14	\$9,595,907.14	5.02%	0.003 0.003	\$1.00 \$9,595,907.14	\$0.00	51.45%	AAAm
31846V567	First American Funds, Inc.	3/31/2023 3/31/2023	\$2,001,142.85	\$2,001,142.85	\$2,001,142.85	4.61%	0.003 0.003	\$1.00 \$2,001,142.85	\$0.00	10.73%	AAAm
	<b>SubTotal</b>		<b>\$11,597,049.99</b>	<b>\$11,597,049.99</b>	<b>\$11,597,049.99</b>	<b>4.95%</b>		<b>\$11,597,049.99</b>	<b>\$0.00</b>	<b>62.18%</b>	
<b>Commercial Paper</b>											
8923A1RE3	Toyota Credit de Puerto Rico Corp. 04/14/2023	9/29/2022 9/29/2022	\$2,000,000.00	\$1,952,172.78	\$1,952,172.78	4.48%	0.038 0.040	\$99.81 \$1,996,160.00	\$43,987.22	10.70%	P-1 A-1+
	<b>SubTotal</b>		<b>\$2,000,000.00</b>	<b>\$1,952,172.78</b>	<b>\$1,952,172.78</b>	<b>4.48%</b>		<b>\$1,996,160.00</b>	<b>\$43,987.22</b>	<b>10.70%</b>	
<b>U.S. Treasury Note</b>											
91282CCD1	UST 0.125% 05/31/2023	6/3/2021 6/4/2021	\$2,000,000.00	\$1,998,828.13	\$1,998,828.13	0.15%	0.167 0.166	\$99.24 \$1,984,760.00	(\$14,068.13)	10.64%	Aaa AA+
912828ZU7	UST 0.250% 06/15/2023	11/29/2022 11/30/2022	\$3,100,000.00	\$3,029,160.16	\$3,029,160.16	4.57%	0.208 0.206	\$99.08 \$3,071,387.00	\$42,226.84	16.47%	Aaa AA+
	<b>SubTotal</b>		<b>\$5,100,000.00</b>	<b>\$5,027,988.29</b>	<b>\$5,027,988.29</b>	<b>2.84%</b>		<b>\$5,056,147.00</b>	<b>\$28,158.71</b>	<b>27.11%</b>	
<b>Grand Total</b>			<b>\$18,697,049.99</b>	<b>\$18,577,211.06</b>	<b>\$18,577,211.06</b>	<b>4.33%</b>		<b>\$18,649,356.99</b>	<b>\$72,145.93</b>	<b>100.00%</b>	

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Cleveland Public Library 2019A Tax-Exempt Bond Proceeds

**TRANSACTION STATEMENT**

As of March 31, 2023



Transaction Type	Trade Date	Settlement Date	CUSIP	Security Description	Par Value	Cost	Total Proceeds	Realized Gain/Loss
<b>Maturity</b>								
Maturity	3/31/2023	3/31/2023	91282CBU4	UST 0.125% 03/31/2023	2,000,000.00	1,999,375.00	2,000,000.00	625.00
<b>Total</b>					<b>2,000,000.00</b>	<b>1,999,375.00</b>	<b>2,000,000.00</b>	<b>625.00</b>

Transaction Type	Payment Date	Settlement Date	CUSIP	Security Description	Interest Received
<b>Interest/Dividends</b>					
Interest/Dividends	3/1/2023	3/1/2023	31846V567	First American Funds, Inc.	6,019.86
Interest/Dividends	3/31/2023	3/31/2023	91282CBU4	UST 0.125% 03/31/2023	1,250.00
<b>Total</b>					<b>7,269.86</b>

Transaction Type	Trade Date	Settlement Date	Transaction Description	Amount
<b>Custodian Fee</b>				
Custodian Fee	3/27/2023	3/27/2023	Cash Out	(107.15)
<b>Total</b>				<b>(107.15)</b>

<b>Withdrawal</b>				
Withdrawal	3/6/2023	3/6/2023	Cash Out	(3,505,896.63)
<b>Total</b>				<b>(3,505,896.63)</b>



**STATEMENT DISCLOSURE**

As of March 31, 2023



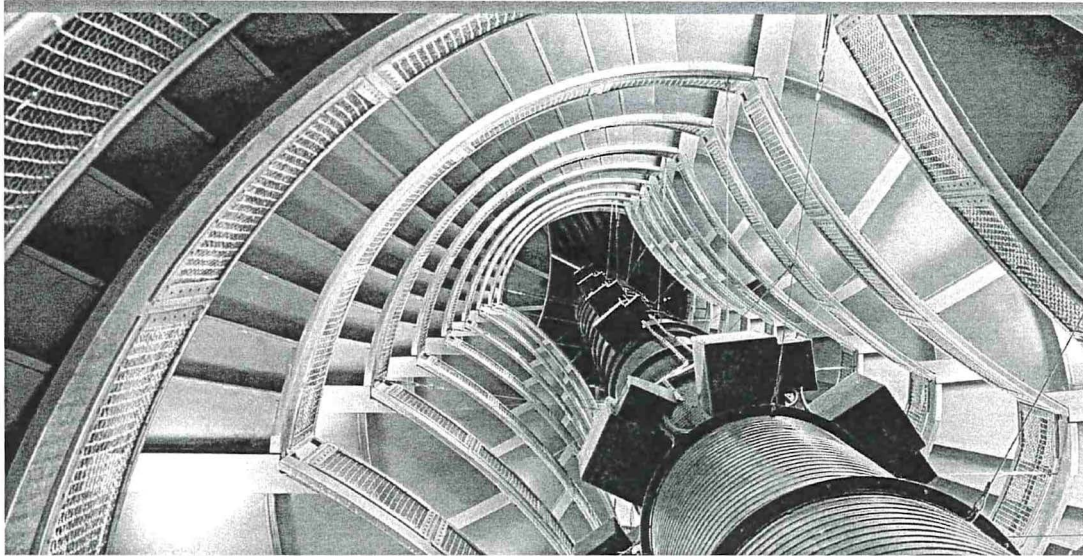
Meeder provides monthly statements for its investment management clients to provide information about the investment portfolio. The information should not be used for audit or confirmation purposes. Please review your custodial statements and report any inaccuracies or discrepancies.

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Statements may include positions from unmanaged accounts provided for reporting purposes. Unmanaged accounts are managed directly by the client and are not included in the accounts managed by the investment adviser. This information is provided as a client convenience and the investment adviser assumes no responsibility for performance of these accounts or the accuracy of the data reported.

**Investing involves risk. Past performance is no guarantee of future results. Debt and fixed income securities are subject to credit and interest rate risk. The investment return and principal value of an investment will fluctuate so that an investors shares, when redeemed, may be worth more or less than their original cost. Current performance may be lower or higher than the performance data quoted.**

Meeder Investment Management is the global brand for the Meeder group of affiliated companies. Investment advisory services are provided through Meeder Public Funds, Inc. Please contact us if you would like to receive a copy of our current ADV disclosure brochure or privacy policy.



## **Cleveland Public Library 2019B Taxable Bond Proceeds**

Monthly Investment Report  
March 31, 2023

**Your Investment Representative:**

Jim McCourt  
(614) 923-1151  
jmccourt@meederinvestment.com

For questions about your account please contact your investment representative or contact [publicfundsoperations@meederinvestment.com](mailto:publicfundsoperations@meederinvestment.com)  
**Dublin, Ohio | Lansing, Michigan | Long Beach, California | Austin, Texas | 866-633-3371 | [www.meederpublicfunds.com](http://www.meederpublicfunds.com)**

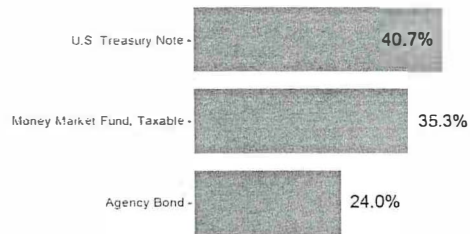
**PORTFOLIO SUMMARY**

As of March 31, 2023

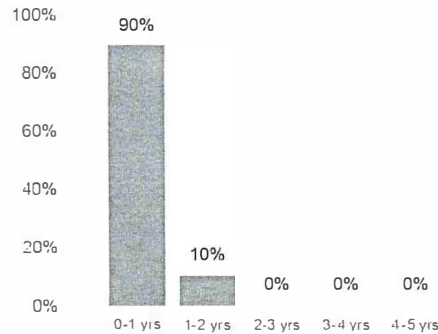


MONTHLY RECONCILIATION		PORTFOLIO CHARACTERISTICS		PROJECTED MONTHLY INCOME SCHEDULE	
<b>Beginning Book Value</b>	<b>7,205,104.53</b>	Portfolio Yield to Maturity	2.17%		
Contributions		Portfolio Effective Duration	0.35 yrs		
Withdrawals	(6,910.83)	Weighted Average Maturity	0.36 yrs		
Prior Month Custodian Fees	(59.13)				
Realized Gains/Losses	5,078.12				
Gross Interest Earnings	22,482.14				
<b>Ending Book Value</b>	<b>7,225,694.83</b>				

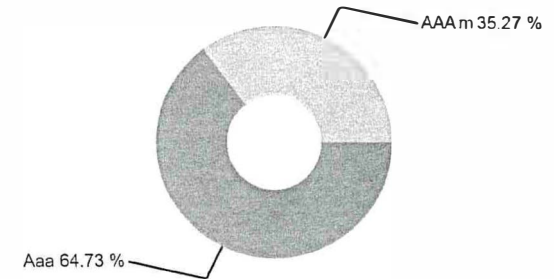
**SECTOR ALLOCATION**



**MATURITY DISTRIBUTION**



**CREDIT QUALITY**



825

Cleveland Public Library 2019B Taxable Bond Proceeds

**PROJECTED INCOME SCHEDULE**

As of March 31, 2023



CUSIP	SECURITY DESCRIPTION	Apr 2023	May 2023	Jun 2023	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024
3130AGWK7	FHLB 1.500% 08/15/2024					5,813						5,813	
3133EMBS0	FFCB 0.200% 10/02/2023	1,000						2,810					
912828T26	UST 1.375% 09/30/2023						19,971						
91282CCK5	UST 0.125% 06/30/2023			5,777									
<b>TOTAL</b>		<b>1,000</b>		<b>5,777</b>		<b>5,813</b>	<b>19,971</b>	<b>2,810</b>				<b>5,813</b>	

**POSITION STATEMENT**

As of March 31, 2023

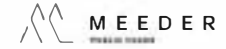


CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
<b>Cash and Cash Equivalents</b>											
STAROHIO	STAR Ohio XX702	3/31/2023 3/31/2023	\$1,949,996.15	\$1,949,996.15	\$1,949,996.15	5.02%	0.003 0.003	\$1.00 \$1,949,996.15	\$0.00	21.42%	AAAm
31846V567	First American Funds, Inc.	3/31/2023 3/31/2023	\$2,522,409.62	\$2,522,409.62	\$2,522,409.62	4.61%	0.003 0.003	\$1.00 \$2,522,409.62	\$0.00	27.71%	AAAm
	<b>SubTotal</b>		<b>\$4,472,405.77</b>	<b>\$4,472,405.77</b>	<b>\$4,472,405.77</b>	<b>4.79%</b>		<b>\$4,472,405.77</b>	<b>\$0.00</b>	<b>49.13%</b>	
<b>Agency Bond</b>											
3133EMBS0	FFCB 0.200% 10/02/2023	10/5/2020 10/6/2020	\$1,000,000.00	\$998,190.00	\$998,190.00	0.26%	0.507 0.497	\$97.70 \$976,950.00	(\$21,240.00)	10.73%	Aaa AA+
3130AGWK7	FHLB 1.500% 08/15/2024	9/26/2019 9/27/2019	\$775,000.00	\$771,187.00	\$771,187.00	1.61%	1.378 1.337	\$95.89 \$743,124.25	(\$28,062.75)	8.16%	Aaa AA+
	<b>SubTotal</b>		<b>\$1,775,000.00</b>	<b>\$1,769,377.00</b>	<b>\$1,769,377.00</b>	<b>0.84%</b>		<b>\$1,720,074.25</b>	<b>(\$49,302.75)</b>	<b>18.90%</b>	
<b>U.S. Treasury Note</b>											
91282CCK5	UST 0.125% 06/30/2023	6/24/2021 6/30/2021	\$1,700,000.00	\$1,695,285.16	\$1,695,285.16	0.26%	0.249 0.246	\$98.86 \$1,680,569.00	(\$14,716.16)	18.46%	Aaa AA+
912828T26	UST 1.375% 09/30/2023	10/25/2019 10/28/2019	\$1,250,000.00	\$1,238,623.05	\$1,238,623.05	1.62%	0.501 0.489	\$98.35 \$1,229,400.00	(\$9,223.05)	13.51%	Aaa AA+
	<b>SubTotal</b>		<b>\$2,950,000.00</b>	<b>\$2,933,908.21</b>	<b>\$2,933,908.21</b>	<b>0.83%</b>		<b>\$2,909,969.00</b>	<b>(\$23,939.21)</b>	<b>31.97%</b>	
<b>Grand Total</b>			<b>\$9,197,405.77</b>	<b>\$9,175,690.98</b>	<b>\$9,175,690.98</b>	<b>2.78%</b>		<b>\$9,102,449.02</b>	<b>(\$73,241.96)</b>	<b>100.00%</b>	

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**TRANSACTION STATEMENT**

As of March 31, 2023



Transaction Type	Trade Date	Settlement Date	CUSIP	Security Description	Interest/Dividends	Principal Cost	Total Proceeds	Gain/Loss
<b>Maturity</b>								
Maturity	3/20/2023	3/20/2023	31422BXH8	AGM 0.850% 03/20/2023	1,500,000.00	1,500,000.00	1,500,000.00	0.00
Maturity	3/31/2023	3/31/2023	912828Q29	UST 1.500% 03/31/2023	1,000,000.00	994,921.88	1,000,000.00	5,078.12
<b>Total</b>					<b>2,500,000.00</b>	<b>2,494,921.88</b>	<b>2,500,000.00</b>	<b>5,078.12</b>

Transaction Type	Payment Date	Settlement Date	CUSIP	Security Description	Interest Received
<b>Interest/Dividends</b>					
Interest/Dividends	3/1/2023	3/1/2023	31846V567	First American Funds, Inc.	13.39
Interest/Dividends	3/20/2023	3/20/2023	31422BXH8	AGM 0.850% 03/20/2023	6,375.00
Interest/Dividends	3/31/2023	3/31/2023	912828Q29	UST 1.500% 03/31/2023	7,500.00
Interest/Dividends	3/31/2023	3/31/2023	912828T26	UST 1.375% 09/30/2023	8,593.75
<b>Total</b>					<b>22,482.14</b>

0200

**TRANSACTION STATEMENT**

As of March 31, 2023



Transaction Type	Trade Date	Settlement Date	Transaction Description	Amount
<b>Custodian Fee</b>				
Custodian Fee	3/27/2023	3/27/2023	Cash Out	(59.13)
<b>Total</b>				<b>(59.13)</b>
<b>Withdrawal</b>				
Withdrawal	3/6/2023	3/6/2023	Cash Out	(6,910.83)
<b>Total</b>				<b>(6,910.83)</b>

**STATEMENT DISCLOSURE**

As of March 31, 2023



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## CLEVELAND PUBLIC LIBRARY

## REPORT C

**Board Meeting**

April 18, 2023

**REPORT ON CONFERENCE AND TRAVEL EXPENDITURES FOR MARCH 2023**

In accordance with Board Policy adopted by resolution on November 29, 1972,  
a description of Conference and Travel Expenditures is submitted.

ITEM	DATE	TRUSTEE/STAFF MEMBER	AMOUNT
Ohio Afterschool Network Best Foot Forward Conference 2023 Powell, Ohio	2/23/2023 - 2/24/2023	Charles Byrd	704.02
American Library Association LibLearnX New Orleans, Louisiana	1/26/2023 - 1/30/2023	Maria Estrella	1,641.68
InformaTech Game Developers Conference San Francisco, California	3/20/2023 - 3/24/2023	Jungu Guo	906.32
Ohio Afterschool Network Best Foot Forward Conference 2023 Powell, Ohio	2/23/2023 - 2/24/2023	Eric Hanshaw	435.30
Ohio Library Council Programming Committee Meeting Columbus, Ohio	3/9/2023	Alexandra Kmiecik	125.76
Ohio Afterschool Network Best Foot Forward Conference 2023 Powell, Ohio	2/23/2023 - 2/24/2023	Bernadette Lemak	787.39
American Library Association LibLearnX New Orleans, Louisiana	1/27/2023 - 1/30/2023	Kendra Proctor	1,527.82
Ohio Afterschool Network Best Foot Forward Conference 2023 Powell, Ohio	2/23/2023 - 2/24/2023	Joanna Rivera	784.65
Library Journal Equity-Centered Instruction: Strategies for the Library or Classroom (Virtual) Cleveland, Ohio	2/2, 2/9, 2/16/2023	Matthew Sucre	269.00
The Clubhouse Network Professional Development Immersion Week Boston, Massachusetts	2/13/2023 - 2/17/2023	Emily Szymanski	890.03
Ohio Library Council Library Trustee Workshop (Virtual) Cleveland, Ohio	3/4/2023	Trustees Rodriguez, Corrigan, Hairston, Fryer	380.00
Music OCLC Users Group Annual Meeting (Virtual) Cleveland, Ohio	2/10/2023, 2/17/2023	Erin Valentine	90.00

ITEM	DATE	TRUSTEE/STAFF MEMBER	AMOUNT
Kent State University Virginia Hamilton Conference Kent, Ohio	4/28/2023	Various	1,390.00
InformaTech Game Developers Conference San Francisco, California	3/20/2023 - 3/24/2023	Tristan Wheeler	696.65
<b>TOTAL</b>			<b>\$10,628.62</b>

**SUMMARY**

FUND	MARCH	YEAR TO DATE
General	\$1,985.76	\$3,003.93
Lockwood Thompson	7,752.83	9,404.02
Tech Centers	890.03	890.03
<b>TOTAL</b>	<b>\$10,628.62</b>	<b>\$13,297.98</b>

## Cleveland Public Library

Board Meeting  
April 18, 2023

## REPORT ON ALL VENDOR EXPENDITURES

In accordance with the Board Policy on Supplier Diversity adopted by resolution on April 15, 2021, the Fiscal Officer is hereby submitting a monthly report on all expenditures for the period:  
3/1/2023 through 3/31/2023

Cert	Vendor	City/Description	State	Check Date	Amount/Total
	A.J. GATES COMPANY	SOLON JLG LIFT SERVICE/ANNUAL INSPEC	OH	03/31/2023	532.10
					<u>\$532.10</u>
	ACTION DOOR	BROOKLYN HTS. EMERGENCY DOOR REPAIRS	OH	03/31/2023	535.00
					<u>\$535.00</u>
	ACTRACE	IRVINE	CA	03/31/2023	1,168.56
					<u>\$1,168.56</u>
	ADMANAGE LTD	CINCINNATI PRE-EMPLOYMENT BACKGROUND CHEC PRE-EMPLOYMENT BACKGROUND CHEC	OH	03/17/2023 03/31/2023	1,026.15 1,786.10
					<u>\$2,812.25</u>
	ADWANTED USA INC	PHILADELPHIA	PA	03/24/2023	5,793.00
					<u>\$5,793.00</u>
	AIRGAS GREAT LAKES	CHICAGO OXYGEN ACELYLENE TANKS FOR WEL	IL	03/17/2023	142.57
					<u>\$142.57</u>
	ALL SEASON ROOF SOLUTIONS, INC	OLMSTED FALLS RP/CW/HARLEE/JEFF LEAK REPAIRS	OH	03/17/2023	810.42
					<u>\$810.42</u>
	AMAZON	SEATTLE	WA	03/03/2023 03/10/2023 CHAIR MAT FOR PAYROLL 03/17/2023 03/24/2023 03/31/2023	1,379.82 2,882.32 4,076.95 536.94 6,187.08
					<u>\$15,063.11</u>
	AMERICAN LEGAL PUBLISHING CORPORATION	CINCINNATI	OH	03/24/2023 03/31/2023	601.64 90.00
					<u>\$691.64</u>
	AMERICAN MERCHANDISING SERVICES	CLEVELAND STOCK STOCK	OH	03/10/2023 03/31/2023	7,581.37 7,010.10

<u>Cert</u>	<u>Vendor</u>	<u>City/Description</u>	<u>State</u>	<u>Check Date</u>	<u>Amount/Total</u>
					<u>\$14,591.47</u>
	ANSWER UNITED, INC.	KALAMAZOO CALL-OFF SERVICE FOR ALL CPL S	MI	03/17/2023	1,242.98
					<u>\$1,242.98</u>
	APEX EVENT SOLUTIONS	NORTH OLMSTED MAN UP CLE CHAIR RENTALS	OH	03/17/2023	575.00
					<u>\$575.00</u>
	APLPD HOLDCO, INC. & SUBSIDIARY	BALTIMORE FMP MOVE - STORAGE PODS	MD	03/10/2023	114.99
					<u>\$114.99</u>
	ARC DOCUMENT SOLUTIONS LLC	CINCINNATI SKYSITE TECHNOLOGY FOR FMP PRO	OH	03/17/2023	250.00
					<u>\$250.00</u>
	ARIAS PREMIER LIMOUSINE SERVICE	WALTON HILLS LIMO SERVICES	OH	03/03/2023	360.00
					<u>\$360.00</u>
	ART THERAPY STUDIO	CLEVELAND ART THERAPY SERVICES FEB 1, 23	OH	03/24/2023	5,291.88
					<u>\$5,291.88</u>
	AT & T	CLEVELAND CPL MEASURED BUSINESS LINES	OH	03/03/2023	2,966.08
		POTS LINES NOT ON IP FLEX		03/03/2023	72.27
		CPL MEASURED BUSINESS LINES		03/17/2023	531.55
		ASE ETHERNET SERVICE		03/17/2023	14,045.74
		CPL MEASURED BUSINESS LINES		03/24/2023	1,309.72
		POTS LINES NOT ON IP FLEX		03/24/2023	72.27
		CPL MEASURED BUSINESS LINES		03/31/2023	1,656.36
					<u>\$20,653.99</u>
	BACKSTAGE LIBRARY WORKS	PROVO MICROFILM STORAGE	UT	03/10/2023	1,468.00
					<u>\$1,468.00</u>
	BAKER & TAYLOR BOOKS	ATLANTA	GA	03/03/2023	13,753.90
				03/10/2023	5,350.85
				03/17/2023	14,451.53
				03/24/2023	8,974.35
				03/31/2023	17,195.15
					<u>\$59,725.78</u>
	BARBERTON PUBLIC LIBRARY	BARBERTON ONLINE BILL PAYMENT DIST.	OH	03/10/2023	107.94
					<u>\$107.94</u>
	BELLEVUE PUBLIC LIBRARY	BELLEVUE ONLINE BILL PAYMENT DIST.	OH	03/10/2023	25.90
					<u>\$25.90</u>
	BERNETT PENKA RARE BOOKS LLC	BOSTON	MA	03/24/2023	29,465.00

<u>Cert</u>	<u>Vendor</u>	<u>City/Description</u>	<u>State</u>	<u>Check Date</u>	<u>Amount/Total</u>
					\$29,465.00
	BERPL INC	CINCINNATI MOBILE BOOK ORGANIZER - WEST P	OH	03/10/2023	4,088.42
					\$4,088.42
	BEST BUY TIRE & SERVICE	CLEVELAND EMERGENCY VEHICLE REPAIRS UNDE	OH	03/10/2023	686.48
		EMERGENCY VEHICLE REPAIRS UNDE		03/17/2023	204.93
		EMERGENCY VEHICLE REPAIRS UNDE		03/24/2023	279.91
		EMERGENCY VEHICLE REPAIRS UNDE		03/31/2023	612.66
					\$1,783.98
	BIALOSKY AND PARTNERS	CLEVELAND GLENVILLE BRANCH PROJECT - AR	OH	03/24/2023	31,178.75
		GLENVILLE BRANCH PROJECT - AR		03/31/2023	37,539.25
					\$68,718.00
	BIRCHARD PUBLIC LIBRARY	FREMONT ONLINE BILL PAYMENT DIST.	OH	03/10/2023	92.35
					\$92.35
	BLUUM OF MINNESOTA LLC	PHOENIX CTIMAPCT PLUS4K-86-GEN2-WALLMO	AZ	03/31/2023	23,894.00
					\$23,894.00
	BP	CHARLOTTE GAS FOR VEHICLES NH318	NC	03/17/2023	4,773.12
					\$4,773.12
	BRI PARENT, INC.	ROCHESTER FLEXIBLE SPENDING & COMMUTER A	NY	03/10/2023	1,152.50
					\$1,152.50
	BRIDGEPORT PLACE LLC	CLEVELAND GARDEN VALLEY RENT	OH	03/10/2023	6,238.79
					\$6,238.79
	BRISTOL PUBLIC LIBRARY	BRISTOLVILLE ONLINE BILL PAYMENT DIST.	OH	03/10/2023	3.70
					\$3.70
	BRODART COMPANY	WILLIAMSPORT	PA	03/03/2023	8.14
					\$8.14
	BRUMFIELD LABS, LLC	AUSTIN CROWDSOURCING COLLECTIONS TRAN	TX	03/17/2023	3,000.00
					\$3,000.00
	BSL ONE LLC	CLEVELAND 1-OF-2 RENEW MFD & PRODUCTION	OH	03/10/2023	4,880.32
		1-OF-2 RENEWAL STAND ALONE P		03/17/2023	915.19
		CPL FAXING		03/24/2023	7,813.02
					\$13,608.53
	BUCKEYE INTERNATIONAL INC.	CLEVELAND STOCK	OH	03/31/2023	2,679.72

<u>Cert</u>	<u>Vendor</u>	<u>City/Description</u>	<u>State</u>	<u>Check Date</u>	<u>Amount/Total</u>
					\$2,679.72
	BURTON PUBLIC LIBRARY	BURTON ONLINE BILL PAYMENT DIST.	OH	03/10/2023	99.17
					\$99.17
	CANON SOLUTIONS AMERICA, INC	CHICAGO COPIER MAINTENANCE, COPIES, CO	IL	03/10/2023	275.53
					\$275.53
	CAROL & JOHN'S COMIC SHOP	CLEVELAND	OH	03/24/2023	2,651.38
					\$2,651.38
	CARRIER CORPORATION	CHICAGO EMER- LAKESHORE FACILTY STACK	IL	03/03/2023	3,510.14
					\$3,510.14
	CASALINI LIBRI S.P.A.	FIESOLE		03/10/2023	148.00
					\$148.00
	CBLH DESIGN, INC.	CLEVELAND FMP - ARCHITECTURAL/ENGINEERIN	OH	03/31/2023	23,639.70
					\$23,639.70
	CDW GOVERNMENT, INC	VERNON HILLS CLEVNET- ADOBE_DC_SOFTWARE SUB CLEVNET- HARDWARE EQUIPMENT	IL	03/10/2023 03/31/2023	552.85 1,553.24
					\$2,106.09
	CENTRACOMM	FINDLAY NETWORK UPGRADE FOR HURON	OH	03/31/2023	7,773.33
					\$7,773.33
	CINTAS CORPORATION #011	STRONGSVILLE RESTOCK FIRST AID KITS SOUTH RESTOCK FIRST AID KITS	OH	03/24/2023 03/31/2023	580.00 624.03
					\$1,204.03
	CITY OF CLEV DIV OF WATER	CLEVELAND WATER E 131 ST ACCT#6165600000 WATER ADDISON ACCT#7024610000 WATER COLLINWOOD ACCT#12451000 WATER LORAIN ACCT#1547793777 WATER ROCKPORT ACCT#8622050000	OH	03/03/2023 03/10/2023 03/17/2023 03/24/2023 03/31/2023	159.15 1,610.48 934.32 140.21 305.95
					\$3,150.11
	CIVICPLUS, LLC.	MANHATTAN	KS	03/31/2023	494.30
					\$494.30
FBE	CLEVELAND FLOWER WALLS, LLC	CLEVELAND GIRL POWER - CLEVELAND FLOWER	OH	03/17/2023	612.50
					\$612.50
	CLEVELAND HEIGHTS - UNIVERSITY HEIGHTS	CLEVELAND HEIGHTS ONLINE BILL PAYMENT DIST.	OH	03/10/2023	401.66

Cert	Vendor	City/Description	State	Check Date	Amount/Total
					\$401.66
	CLEVELAND METROPARKS	CLEVELAND 50% COST OF GRAPHIC CHANGE EDG	OH	03/24/2023	298.77
					\$298.77
	CLEVELAND PUBLIC POWER	CLEVELAND ELECTRICITY HOUGH ACCT#5285936 ELECTRICITY ADDISON ACCT#68713 ELECTRICITY COLLINWOOD ACCT#71 ELECTRICITY HOUGH ACCT#5285936	OH	03/03/2023 03/10/2023 03/17/2023 03/31/2023	7,365.76 2,289.49 48,072.67 1,056.54
					\$58,784.46
	CLEVELAND THERMAL, LLC	CLEVELAND YR 3-OF-10 YR AGMT FOR CHILLED	OH	03/10/2023	15,261.76
					\$15,261.76
	CLEVELAND TRANSFORMATION ALLIANCE	CLEVELAND SCHOOL QUALITY GUIDE HONOR ROL	OH	03/03/2023	1,000.00
					\$1,000.00
	CLYDE PUBLIC LIBRARY	CLYDE ONLINE BILL PAYMENT DIST.	OH	03/10/2023	7.14
					\$7.14
	CONNEAUT PUBLIC LIBRARY	CONNEAUT ONLINE BILL PAYMENT DIST.	OH	03/10/2023	1.90
					\$1.90
	CONTRACT SOURCE, INC.	BROADVIEW HEIGHTS CHAIR FOR SPECIAL PROJECTS & C	OH	03/31/2023	1,597.20
					\$1,597.20
	CORRIGAN MOVING SYSTEM	FARMINGTON HILLS MOVING SERVICES RELATED TO HIG	MI	03/10/2023	66,321.17
					\$66,321.17
	COSGROVE JONHENRY LLC	COLUMBUS ADVOCACY SERVICES ENGAGEMENT ADVOCACY SERVICES ENGAGEMENT	OH	03/03/2023 03/17/2023	4,000.00 4,000.00
					\$8,000.00
	CRAIN COMMUNICATIONS INC	CHICAGO CRAIN'S POWER 150 1/4 PAGE AD	IL	03/10/2023 03/24/2023	3,260.00 2,550.00
					\$5,810.00
	CROWN EQUIPMENT CORPORATION	BEDFORD CROWN WALK BEHIND LIFT PLANNED	OH	03/03/2023	114.00
					\$114.00
	D&Z HOUSE OF BOOKS	CHICAGO	IL	03/31/2023	40.72
					\$40.72
	DAVEY TREE COMPANY	SOLON EMER- LAKESHORE FACILITY TREE	OH	03/17/2023	2,250.00
					\$2,250.00
	DIFRANCO PLUMBING COMPANY	CLEVELAND	OH		

Cert	Vendor	City/Description	State	Check Date	Amount/Total
		EMER- REPAIRS EASTMAN READING		03/17/2023	1,625.00
					<u>\$1,625.00</u>
	DIRECT LINE II USA, INC	BROOKLYN	NY	03/31/2023	1,238.03
					<u>\$1,238.03</u>
	DIRTY TRUTH PUBLISHING, LLC	WICKLIFFE	OH	03/03/2023	420.00
		MAN UP, CLE PRESENTER DEANTE Y			<u>\$420.00</u>
	DOMINION EAST OHIO GAS COMPANY	RICHMOND	VA	03/03/2023	9,740.96
		GAS HOUGH ACCT#9440500128428		03/10/2023	4,429.85
		GAS FLEET ACCT#4500034001378		03/17/2023	10,595.77
		GAS COLLINWOOD ACCT#5440100134		03/24/2023	1,787.65
		GAS ADDISON ACCT#9500033259589		03/31/2023	15,687.46
		GAS CARNEGIE WEST ACCT#1441200			<u>\$42,241.69</u>
	EASTON TELECOM SERVICES LLC	CLEVELAND	OH	03/03/2023	3,740.81
		YR 1 & 2 CONTRACT SIP TRUNK F		03/31/2023	3,734.29
		YR 1 & 2 CONTRACT SIP TRUNK F			<u>\$7,475.10</u>
	EBSCO SUBSCRIPTION SERVICES	DALLAS	TX	03/03/2023	304.97
				03/24/2023	361.70
					<u>\$666.67</u>
	EDWARD BANKS	CLEVELAND	OH	03/31/2023	770.00
		MAN UP CLEVELAND PRESENTER EDW			<u>\$770.00</u>
	ELYRIA PUBLIC LIBRARY	ELYRIA	OH	03/10/2023	106.85
		ONLINE BILL PAYMENT DIST.			<u>\$106.85</u>
	ENTERPRISE FLEET MANAGEMENT INC	STRONGSVILLE	OH	03/03/2023	164.50
		STAFF SPEEDING TICKET		03/10/2023	1,522.52
		YR 2 OF 5 YR VEHICLE LEASES			<u>\$1,687.02</u>
	EUCLID PUBLIC LIBRARY	EUCLID	OH	03/10/2023	106.30
		ONLINE BILL PAYMENT DIST.			<u>\$106.30</u>
	FAIRPORT HARBOR PUBLIC LIBRARY	FAIRPORT HARBOR	OH	03/10/2023	46.98
		ONLINE BILL PAYMENT DIST.			<u>\$46.98</u>
	FASTSIGNS	CLEVELAND	OH	03/03/2023	4,826.50
		70 CLEVELAND READS SELFIE FRAM			<u>\$4,826.50</u>
	FEDERAL EXPRESS CORP	PITTSBURGH	PA	03/03/2023	3.76
		FEDERAL EXPRESS CHARGES		03/24/2023	237.79
		FEDERAL EXPRESS CHARGES			<u>\$241.55</u>



Vendor	City/Description	State	Check Date	Amount/Total
FUN EXPRESS LLC	MINNEAPOLIS	MN		
	WSP SPRING PROGRAMMING MAY 202		03/03/2023	77.40
	BUNNY BANK EASTER SPRING BRANC		03/31/2023	33.94
				<u>\$111.34</u>
GALE / CENGAGE LEARNING	ATLANTA	GA	03/24/2023	14,373.24
				<u>\$14,373.24</u>
GEAUGA COUNTY PUBLIC LIBRARY	CHARDON	OH		
	ONLINE BILL PAYMENT DIST.		03/10/2023	1,218.57
				<u>\$1,218.57</u>
GEOTAB USA, INC.	LAS VEGAS	NV		
	SOURCEWELL FLEET MANAGEMENT		03/10/2023	490.62
				<u>\$490.62</u>
GILBANE BUILDING COMPANY	CLEVELAND	OH		
	FMP PHASE 1A GMP - HOUGH		03/10/2023	75,901.00
	FMP PHASE 1A GMP - WOODLAND		03/24/2023	138,115.00
	FMP PHASE 1A GMP - WEST PARK		03/31/2023	166,338.00
				<u>\$380,354.00</u>
GIRARD FREE LIBRARY	GIRARD	OH		
	ONLINE BILL PAYMENT DIST.		03/10/2023	35.60
				<u>\$35.60</u>
GRAY MEDIA GROUP	TALLAHASSEE	FL		
	WOIO CAMPAIGN - CLEVELAND READ		03/03/2023	540.00
	WOIO CAMPAIGN - CLEVELAND READ		03/03/2023	1,700.00
	WOIO CAMPAIGN - CLEVELAND READ		03/03/2023	250.00
	WOIO CAMPAIGN - CLEVELAND READ		03/24/2023	1,450.00
				<u>\$3,940.00</u>
GREATER CLEVELAND PARTNERSHIP	CLEVELAND	OH		
	2023 MEMBERSHIP SUPPORT		03/17/2023	1,470.00
				<u>\$1,470.00</u>
GUARDIAN ALARM	CHICAGO	IL		
	ALARM MONITORING		03/17/2023	2,956.65
	SOUTH BRANCH PROGRAMMED ALARM		03/24/2023	352.00
				<u>\$3,308.65</u>
HF GROUP, LLC	NORTH MANCHESTER	IN		
	DIGICOVER RECASE		03/03/2023	4,845.75
	1ST RENEWAL OF 4 - BOOK BINDIN		03/10/2023	2,236.40
				<u>\$7,082.15</u>
HOLZHEIMER BOLEK + MEEHAN ARCHITECTS LLC	CLEVELAND	OH		
	FMP PHASE 1B - LORAIN BRANCH		03/17/2023	9,361.04
				<u>\$9,361.04</u>
HONG ZENISEK	EUCLID	OH		
	WINTER 2023 PROGRAMMING WITH H		03/03/2023	800.00
				<u>\$800.00</u>
HUBBARD PUBLIC LIBRARY	HUBBARD	OH		
	ONLINE BILL PAYMENT DIST.		03/10/2023	78.58

<u>Cert</u>	<u>Vendor</u>	<u>City/Description</u>	<u>State</u>	<u>Check Date</u>	<u>Amount/Total</u>
					\$78.58
	HUDSON LIBRARY & HISTORICAL SOCIETY	HUDSON ONLINE BILL PAYMENT DIST.	OH	03/10/2023	333.76
					\$333.76
	HUNTINGTON NATIONAL BANK	PITTSBURGH MARCH P-CARD STATEMENT	PA	03/22/2023	22,193.23
					\$22,193.23
	HURON PUBLIC LIBRARY	HURON ONLINE BILL PAYMENT DIST.	OH	03/10/2023	56.99
					\$56.99
	HYATT REGENCY CLEVELAND	CLEVELAND 2023 HOTEL EXPENSES - BROOKS,	OH	03/03/2023	167.54
					\$167.54
	HZW ENVIRONMENTAL CONSULTANTS, LLC	MENTOR ENVIRONMENTAL SERVICES - MLK P	OH	03/31/2023	217.50
					\$217.50
	IMAGINOS PRODUCTIONS LLC	MEDINA MAIN - ST. PATRICK'S DAY - Y.	OH	03/24/2023	600.00
					\$600.00
	INDEPENDENCE BUSINESS SUPPLY	CLEVELAND PAPER FOR GRAPHICS DEPT	OH	03/03/2023	740.64
		STOCK		03/10/2023	326.16
		STOCK		03/17/2023	8.64
					\$1,075.44
	INGRAM LIBRARY SERVICES	ST. LOUIS	MO	03/03/2023	26,650.76
				03/10/2023	27,776.09
				03/17/2023	21,477.04
				03/24/2023	16,268.91
				03/31/2023	14,715.97
					\$106,888.77
	INTEGRATED PRECISION SYSTEMS INC (IPS)	VALLEY VIEW ACCESS CONTROL SECURITY CAMERA	OH	03/03/2023	226,797.78
		LSW 8TH FLOOR VAULT CAMERAS		03/17/2023	3,271.20
		BOSCH RPS LITE SOFTWARE REMOTE		03/24/2023	999.10
					\$231,068.08
	INTEGRUM WORLD LLC	BROOKLYN	NY	03/17/2023	191.20
				03/24/2023	569.95
				03/31/2023	1,503.90
					\$2,265.05
	ISMAK PETROLEUM CO INC	CLEVELAND	OH	03/03/2023	1,108.00
					\$1,108.00
	J & F LUXURY TRAVEL, INC	VALLEY VIEW MAN UP CLEVELAND - TRANSPORTAT	OH	03/03/2023	590.00

Cert	Vendor	City/Description	State	Check Date	Amount/Total
					<u>\$590.00</u>
	JACKSON MANUFACTURERS COMPANY INC.	ONTARIO	CA		
		LORAIN OUTDOOR BOOK RETURN-KIN		03/24/2023	7,192.00
					<u>\$7,192.00</u>
	JAMF HOLDINGS, INC. & SUBSIDIARIES	CHICAGO	IL		
		JAMF CLOUD MIGRATION AND RENEW		03/24/2023	13,554.08
					<u>\$13,554.08</u>
	JANWAY COMPANY USA, INC	COGAN STATION	PA		
		RAINBOW READERS ERG - SUPPLY O		03/03/2023	291.82
		PROMOTIONAL ITEMS - SYSTEMWIDE		03/17/2023	2,253.33
		PROMOTIONAL ITEMS - SYSTEMWIDE		03/24/2023	1,246.73
					<u>\$3,791.88</u>
	JKURTZ ARCHITECTS, LTD	CLEVELAND	OH		
		MLK BRANCH DESIGN SERVICES		03/17/2023	23,164.00
					<u>\$23,164.00</u>
	JSTOR	NEW YORK	NY		
				03/17/2023	8,393.00
					<u>\$8,393.00</u>
	JUNGU GUO	CLEVELAND	OH		
		REIMBURSEMENT RELOCATION FLIGH		03/03/2023	202.60
					<u>\$202.60</u>
	KASTNER WESTMAN & WILKINS, LLC	AKRON	OH		
		LEGAL FEES FOR WORK WITH UNION		03/03/2023	459.00
					<u>\$459.00</u>
	KELLI MCCORVEY	HUDSON	OH		
		PARENT PARTNER FEES FOR TRANSI		03/17/2023	1,050.00
		PARENT PARTNER FEES FOR TRANSI		03/31/2023	1,050.00
					<u>\$2,100.00</u>
	KENT STATE UNIVERSITY	KENT	OH		
		VIRGINIA HAMILTON CONFERENCE S		03/17/2023	1,500.00
					<u>\$1,500.00</u>
	KERI NOVEMBER	CLEVELAND	OH		
		AMERICAN SIGN LANGUAGE FEB '23		03/03/2023	200.00
					<u>\$200.00</u>
	KEYSTONE SYSTEMS INC	RALEIGH	NC		
		KLAS MAINTENANCE AGREEMENT - T		03/10/2023	7,036.95
					<u>\$7,036.95</u>
	KIERA DANYALE BROWN, THE TWISTER	BEACHWOOD	OH		
		MAIN - ST PATRICK'S DAY - Y.		03/17/2023	250.00
					<u>\$250.00</u>
	KINGSVILLE PUBLIC LIBRARY	KINGSVILLE	OH		
		ONLINE BILL PAYMENT DIST		03/10/2023	6.49
					<u>\$6.49</u>
	KINSMAN FREE PUBLIC LIBRARY	KINSMAN	OH		
		ONLINE BILL PAYMENT DIST		03/10/2023	242.75

Cert	Vendor	City/Description	State	Check Date	Amount/Total
					<u>\$242.75</u>
	KIRTLAND PUBLIC LIBRARY	KIRTLAND ONLINE BILL PAYMENT DIST.	OH	03/10/2023	42.99
					<u>\$42.99</u>
	L'NIQUE RENTAL COMPANY, INC.	VALLEY VIEW LINEN DRY CLEANING	OH	03/17/2023	185.98
		LINEN DRY CLEANING		03/31/2023	67.90
					<u>\$253.88</u>
	LAN GAO	CLEVELAND LAN GAO TUITION REIMBURSEMENT	OH	03/03/2023	1,875.00
		LAN GAO TUITION REIMBURSEMENT		03/10/2023	625.00
					<u>\$2,500.00</u>
	LEGALWORKS, INC.	CLEVELAND LEGAL WORKS - 2022 AGREEMENT S	OH	03/03/2023	2,000.00
					<u>\$2,000.00</u>
	LES DELICES	CLEVELAND MUSIC AT MAIN 4 MAR 2023 2PM F	OH	03/03/2023	2,000.00
					<u>\$2,000.00</u>
	LORAIN PUBLIC LIBRARY	LORAIN ONLINE BILL PAYMENT DIST.	OH	03/10/2023	254.75
					<u>\$254.75</u>
	LORI BOWEN AYRE	PETALUMA FMP- SUPPORT TRANSITIONING TO	CA	03/03/2023	2,625.00
					<u>\$2,625.00</u>
MBE	MADE BY GOD MEDIA, INC	LOS ANGELES MAN UP CLE - PRESENTER	CA	03/03/2023	1,638.47
					<u>\$1,638.47</u>
	MADISON PUBLIC LIBRARY	MADISON ONLINE BILL PAYMENT DIST.	OH	03/10/2023	241.27
					<u>\$241.27</u>
	MANIC PROS LTD	NORTHFIELD MAIN LIBRARY FINE ARTS MUSICAL	OH	03/31/2023	1,200.00
					<u>\$1,200.00</u>
	MATTHEW BENDER & COMPANY	CHICAGO	IL	03/17/2023	195.51
					<u>\$195.51</u>
	MCGOWAN & CO INC	FAIRVIEW PARK ADD NEW HOUGH BRANCH TO PROPER	OH	03/17/2023	4,142.00
					<u>\$4,142.00</u>
	MCKINLEY MEMORIAL LIBRARY	MILES ONLINE BILL PAYMENT DIST.	OH	03/10/2023	243.69
					<u>\$243.69</u>
	MEDINA CNTY DISTRICT LIBRARY	MEDINA ONLINE BILL PAYMENT DIST.	OH	03/10/2023	655.89
					<u>\$655.89</u>

Cert	Vendor	City/Description	State	Check Date	Amount/Total
	MENTOR PUBLIC LIBRARY	MENTOR ONLINE BILL PAYMENT DIST.	OH	03/10/2023	430.13
					<u>\$430.13</u>
	MERGENT, INC	MINNEAPOLIS	MN	03/03/2023	27,077.00
					<u>\$27,077.00</u>
	MIDWEST TAPE LLC.	HOLLAND	OH	03/03/2023	4,710.90
				03/10/2023	12,279.76
				03/17/2023	1,989.44
				03/24/2023	39,940.34
				03/31/2023	15,260.70
					<u>\$74,181.14</u>
	MILAN PUBLIC LIBRARY	MILAN ONLINE BILL PAYMENT DIST.	OH	03/10/2023	3.99
					<u>\$3.99</u>
	MILLCRAFT PAPER CO.	CLEVELAND INK FOR MIMAKI	OH	03/17/2023	750.00
					<u>\$750.00</u>
	MISCELLANEOUS VENDORS	PATRON REIMBURSEMENTS - BENDIN		03/10/2023	29.95
		CONFERENCE/TRAVEL EXPENSES		03/10/2023	1,390.00
		CONFERENCE/TRAVEL EXPENSES		03/03/2023	380.00
					<u>\$1,799.95</u>
FBE	MNJ TECHNOLOGIES DIRECT, INC	CHICAGO HP ELITEBOOK 650 G9 15.6" NOTE	IL	03/10/2023	84,505.00
		SOCC STORAGE UPGRADE		03/17/2023	161,719.65
		FMP HP ELITEBOOK 650 G9 15.6"		03/24/2023	31,500.00
					<u>\$277,724.65</u>
	MODEL UNIFORMS, LLC	TWINSBURG UNIFORM RENTAL SERVICES YR 1 O	OH	03/31/2023	1,319.36
					<u>\$1,319.36</u>
MBE	MOODY NOLAN INC	CLEVELAND PHASE 1 DESIGN CONTRACT FOR HO	OH	03/10/2023	3,637.21
					<u>\$3,637.21</u>
	MORLEY LIBRARY	PAINESVILLE ONLINE BILL PAYMENT DIST.	OH	03/10/2023	174.44
					<u>\$174.44</u>
MBE	MVC LIMITED	WESTERVILLE FMP PHASE 1B CONSTRUCTION PHOT	OH	03/17/2023	1,568.00
					<u>\$1,568.00</u>
	NAYAX	HUNT VALLEY SERVICE AGREEMENT FOR CASHLESS	MD	03/10/2023	254.40
					<u>\$254.40</u>
	NEOTHINK, LLC	WILLOUGHBY MICROSOFT OFFICE 365A5 - Addi	OH	03/03/2023	1,036.80

Cert	Vendor	City/Description	State	Check Date	Amount/Total
					<u>\$1,036.80</u>
	NETWORK DYNAMICS LLC	CLEVELAND NETWORK EQUIPMENT FOR MORLEY	OH	03/31/2023	5,719.41
					<u>\$5,719.41</u>
	NORTH AMERICAN CATHOLIC EDUCATIONAL PROGM FOI	JOHNSTON	RI	03/03/2023	36,960.00
					<u>\$36,960.00</u>
	NORTHEAST OHIO REG SEWER DISTRICT	CLEVELAND	OH		
		SEWER WEST PARK ACCT#761655000		03/03/2023	56.74
		SEWER HARVARD LEE ACCT#7378690		03/10/2023	203.08
		SEWER ADDISON ACCT#8671350002		03/17/2023	3,184.78
		SEWER EASTMAN ACCT#5881898864		03/24/2023	38.50
		SEWER FLEET ACCT#7909850001		03/31/2023	651.38
					<u>\$4,134.48</u>
	NORTHRICH COMPANY	CLEVELAND	OH		
		MAIN BUILDING FAN COIL WATER V		03/24/2023	1,063.04
					<u>\$1,063.04</u>
	NORWALK PUBLIC LIBRARY	NORWALK	OH		
		ONLINE BILL PAYMENT DIST.		03/10/2023	16.99
					<u>\$16.99</u>
	OCLC INC	CINCINNATI	OH		
				03/24/2023	34,714.49
					<u>\$34,714.49</u>
	OHIO DESK	CLEVELAND	OH		
		EQUIPMENT FOR LORAIN BRANCH		03/17/2023	2,338.11
					<u>\$2,338.11</u>
	OHIO TREASURER OF STATE	CINCINNATI	OH		
		MARCS RADIO SERVICES RENEWAL		03/24/2023	1,560.00
					<u>\$1,560.00</u>
	OHIONET	COLUMBUS	OH		
				03/03/2023	45,445.95
				03/24/2023	230,654.98
					<u>\$276,100.93</u>
	ORRVILLE PUBLIC LIBRARY	ORRVILLE	OH		
		ONLINE BILL PAYMENT DIST.		03/10/2023	195.86
					<u>\$195.86</u>
	OTTO HARRASSOWITZ	WIESBADEN			
				03/17/2023	159.16
				03/31/2023	88.74
					<u>\$247.90</u>
	OVERDRIVE INC	CLEVELAND	OH		
				03/03/2023	9,192.45
				03/10/2023	61,714.10
				03/17/2023	36,392.11
				03/24/2023	35,042.49
				03/31/2023	30,383.24

Cert	Vendor	City/Description	State	Check Date	Amount/Total
					<u>\$172,724.39</u>
	PACIFIC TELEMANAGEMENT SERVICES	PASADENA	CA		
		COIN PHONE LSW LOBBY		03/03/2023	30.00
		COIN PHONE LSW LOBBY		03/31/2023	30.00
					<u>\$60.00</u>
	PANZICA CONSTRUCTION	MAYFIELD VILLAGE	OH		
		PRECONSTRUCTION SERVICES AND G		03/10/2023	146,974.70
					<u>\$146,974.70</u>
MBE	PEAK ELECTRIC, INC	TOLEDO	OH		
		STOCK		03/03/2023	1,369.51
					<u>\$1,369.51</u>
	PENINSULA LIBRARY AND HISTORICAL SOCIETY	PENINSULA	OH		
		ONLINE BILL PAYMENT DIST.		03/10/2023	76.15
					<u>\$76.15</u>
	PERRY PUBLIC LIBRARY	PERRY	OH		
		ONLINE BILL PAYMENT DIST.		03/10/2023	62.00
					<u>\$62.00</u>
	PETER MAC EWAN	LYNDHURST	OH		
		CONSULTING SERVICES		03/10/2023	4,500.00
					<u>\$4,500.00</u>
	PITNEY BOWES INC	BOSTON	MA		
		2ND YEAR OF 60 MO LEASE MAIL M		03/17/2023	2,103.93
					<u>\$2,103.93</u>
	PLANTSCAPING, INC.	CLEVELAND	OH		
		LSW INDOOR PLANT MAINTENANCE		03/10/2023	486.00
					<u>\$486.00</u>
	PODBEAN TECH, INC.	NEW YORK	NY		
		PODBEAN PODCAST PLATFORM - ANN		03/17/2023	664.00
					<u>\$664.00</u>
	PROFESSIONAL SERVICE INDUSTRIES	CLEVELAND	OH		
		ENGINEERING SERVICES FOR FMP P		03/31/2023	25,489.64
					<u>\$25,489.64</u>
	PROFESSIONAL SPORTS PUBLICATIONS	CINCINNATI	OH		
		2023 CAVS YEARBOOK AD - 1/4 PA		03/24/2023	5,000.00
					<u>\$5,000.00</u>
	PROQUEST INFORMATION & LEARNING	CHICAGO	IL		
				03/03/2023	95,255.08
				03/24/2023	26,379.00
					<u>\$121,634.08</u>
	PS AWARDS	CLEVELAND	OH		
		2022 WOW AWARDS		03/10/2023	10.00
					<u>\$10.00</u>
MBE	RADIO ONE	ATLANTA	GA		
		RADIO ONE WZAK/WENZ CLEVELAND		03/24/2023	80.00
		RADIO ONE WZAK/WENZ CLEVELAND		03/24/2023	850.00
		RADIO ONE WZAK/WENZ CLEVELAND		03/24/2023	630.00

Cert	Vendor	City/Description	State	Check Date	Amount/Total
					<u>\$1,560.00</u>
FBE	RAQUEL ORTIZ	LORAIN ARTIST IN RESIDENCE PROGRAM	OH	03/31/2023	5,000.00
		VOID AFTER UPDATE 03/28/2023		03/24/2023	0.00
					<u>\$5,000.00</u>
FBE	REGENCY CONSTRUCTION	BROOKPARK FMP PHASE 1B GMP - EASTMAN	OH	03/10/2023	178,156.13
		FMP PHASE 1B GMP - BROOKLYN -		03/17/2023	107,762.79
		FMP PHASE 1B GMP - ROCKPORT		03/31/2023	580,244.55
					<u>\$866,163.47</u>
	REGENTS OF THE UNIVERSITY OF MINNESOTA	MINNEAPOLIS STOCK	MN	03/24/2023	4,975.00
					<u>\$4,975.00</u>
	RELIASTAR LIFE INSURANCE COMPANY	CHICAGO EMPLOYER SHARE OF MEDICARE	IL	03/17/2023	330.65
					<u>\$330.65</u>
	REPUBLIC SERVICES #224	LOUISVILLE YR 1 OF 3 AGMT FOR WASTE MGMT	KY	03/10/2023	1,512.08
					<u>\$1,512.08</u>
	RITTER PUBLIC LIBRARY	VERMILION ONLINE BILL PAYMENT DIST.	OH	03/10/2023	58.45
					<u>\$58.45</u>
	ROCKY RIVER PUBLIC LIBRARY	ROCKY RIVER ONLINE BILL PAYMENT DIST.	OH	03/10/2023	116.29
					<u>\$116.29</u>
MBE	ROLLINBUCKEYEZ LLC.	EUCLID MAN UP CLEVELAND PRESENTER ROL	OH	03/03/2023	420.00
					<u>\$420.00</u>
	RONALD GREER	CLEVELAND HTS GIRL POWER - T-SHIRT	OH	03/31/2023	4,828.75
					<u>\$4,828.75</u>
	SAFETY CONTROL TECHNOLOGY	MIDDLEBURG HEIGHTS 2023 SAFETY & HEALTH CONSULTAT	OH	03/31/2023	402.00
					<u>\$402.00</u>
	SANDUSKY LIBRARY ASSOCIATION	SANDUSKY ONLINE BILL PAYMENT DIST.	OH	03/10/2023	23.97
					<u>\$23.97</u>
FBE	SAVOIR-FAIRE COMMUNICATIONS, INC	CLEVELAND	OH	03/24/2023	249.50
					<u>\$249.50</u>
	SCRIPPS MEDIA	ATLANTA WEWS Q1 2023 GEN AWARENESS CAM	GA	03/10/2023	4,500.00
		WEWS LIBRARY SERVICES AD CAMPA		03/24/2023	1,000.00
		WEWS Q1 2023 GEN AWARENESS CAM		03/31/2023	4,500.00
					<u>\$10,000.00</u>
	SERBICA BOOKS	ORT CREDIT ONTARIO			



Cert	Vendor	City/Description	State	Check Date	Amount/Total
				03/10/2023	934.00
					<u>\$934.00</u>
	SHAKER HEIGHTS PUBLIC LIBRARY	SHAKER HTS ONLINE BILL PAYMENT DIST.	OH	03/10/2023	157.94
					<u>\$157.94</u>
	SPACESAVER STORAGE SYSTEM	FORT ATKINS LSW 7-9 HIGH-DENSITY MOBILE ST	WI	03/03/2023	124,500.00
					<u>\$124,500.00</u>
	SPRINGSHARE LLC	MIAMI SPRINGSHARE - STOW ADDITIONAL	FL	03/17/2023	101.00
					<u>\$101.00</u>
	ST. VINCENT CHARITY MEDICAL CENTER-OCC MED	CLEVELAND 2023 PRE-EMPLOYMENT TESTING	OH	03/10/2023	832.00
		2023 PRE-EMPLOYMENT TESTING		03/17/2023	336.00
					<u>\$1,168.00</u>
	STAPLES ADVANTAGE	DALLAS STOCK	TX	03/17/2023	2,049.45
					<u>\$2,049.45</u>
	STOW MUNROE FALLS PUBLIC LIBRARY	STOW ONLINE BILL PAYMENT DIST.	OH	03/10/2023	173.07
					<u>\$173.07</u>
	SUTTON INDUSTRIAL HARDWARE	CLEVELAND TRIPOD LIGHTING FOR LSW 7TH FL	OH	03/17/2023	1,309.93
					<u>\$1,309.93</u>
	T H MARTIN INC	CLEVELAND EMER - SOUTH BROOKLYN HVAC REP	OH	03/10/2023	8,865.00
		LSW AIR HANDLER UNIT #1 BEARIN		03/17/2023	8,840.00
					<u>\$17,705.00</u>
	TEAM PLASTICS, INC	CLEVELAND SMALLAND LARGE ACRYLIC MAGAZI	OH	03/17/2023	5,234.75
					<u>\$5,234.75</u>
	TERRY SULLIVAN	ASHTABULA CCBDD GRANT TWO JUNGLE TERRY P	OH	03/17/2023	650.00
					<u>\$650.00</u>
MBE	THE ALERT PIONEER PLUMBING COMPANY LLC	CLEVELAND EMER-MT. PLEASANT SINK DRAIN R	OH	03/17/2023	198.00
					<u>\$198.00</u>
	THEART OF FUN	OAKLAND SUGARMAN HONOREE ROBINSON 2022	CA	03/10/2023	500.00
					<u>\$500.00</u>
	THE FISH BUTLER AQUARIUM SERVICES	ELYRIA AQUARIUM MAINTENANCE SERVICES	OH	03/10/2023	310.00
					<u>\$310.00</u>
	THE HUMMINGBIRD PROJECT	CLEVELAND CPL-SEED BANK	OH	03/17/2023	10,000.00

Cert	Vendor	City/Description	State	Check Date	Amount/Total
					\$10,000.00
	THE ILLUMINATING CO	AKRON	OH		
		ELECTRICITY ROCKPORT acct#1100		03/03/2023	16,542.54
		ELECTRICITY FLEET ACCT#1100216		03/10/2023	2,266.05
		ELECTRICITY E131 ST ACCT#		03/17/2023	7,250.46
		ELECTRICITY FLEET ACCT#1100217		03/24/2023	45,699.24
		ELECTRICITY BROOKLYN ACCT#1100		03/31/2023	16,853.36
					\$88,611.65
	THE LAVIN AGENCY INC.	NEW YORK	NY		
		GIRL POWER- STONE		03/31/2023	5,000.00
					\$5,000.00
FBE	THE MAT PROJECT	LAKEWOOD	OH		
		MAT PROJECT-ADULT YOGA CLASS A		03/24/2023	300.00
					\$300.00
	TILLIE COLTER	SHAKER HEIGHTS	OH		
		VIOLIN PROGRAM: INSTRUCTOR FEE		03/03/2023	1,000.00
		VIOLIN PROGRAM: INSTRUCTOR FEE		03/17/2023	1,000.00
					\$2,000.00
	TOWER PRODUCTS INCORPORATED	SAUGERTIES	NY		
		AV SUPPLIES		03/31/2023	55.98
					\$55.98
	TRAINING SERVICES INTERNATIONAL	EASTLAKE	OH		
		ASBESTOS OPERATIONS & MAINTENA		03/24/2023	845.00
					\$845.00
	TREASURER OF STATE	COLUMBUS	OH		
		SALES TAX		03/15/2023	495.99
					\$495.99
	TREASURER OF STATE OF OHIO	CINCINNATI	OH		
		AUDIT LGS SERVICES FOR 2022 an		03/10/2023	42.50
					\$42.50
	TWINSBURG PUBLIC LIBRARY	TWINSBURG	OH		
		ONLINE BILL PAYMENT DIST.		03/10/2023	505.13
					\$505.13
	ULINE	WAUKEGAN	IL		
		STOCK		03/03/2023	1,030.75
		ULINE ORDER FOR GRAPHICS		03/24/2023	452.61
		STANCHION HOLDERS FOR INDOOR R		03/31/2023	571.44
					\$2,054.80
	UNIFIRST CORPORATION	DALLAS	TX		
		UNIFORM RENTAL SERVICES YR 3 O		03/03/2023	1,293.00
		UNIFORM RENTAL SERVICES YR 3 O		03/10/2023	1,733.95
		UNIFORM RENTAL SERVICES YR 3 O		03/17/2023	408.56
		UNIFORM RENTAL SERVICES YR 3 O		03/31/2023	8,921.18
					\$12,356.69
	UNIQUE MANAGEMENT SERVICES, INC.	JEFFERSONVILLE	IN		
		MATERIAL RECOVERY SERVICES		03/03/2023	2,194.20

Cert	Vendor	City/Description	State	Check Date	Amount/Total
		CLEVNET NOTICE PRINTING SERVIC		03/10/2023	9,230.15
		CPL - HOLD PICKUP NOTICE PRINT		03/24/2023	360.85
					<u>\$11,785.20</u>
	UNITED PARCEL SERVICE	CHICAGO	IL		
		ACCT 493-688 SHIPPING		03/03/2023	487.03
		ACCT# 479584- BKS BY MAIL		03/10/2023	1,367.28
		ACCT 493-688 SHIPPING		03/10/2023	563.21
		ACCT 493-688 SHIPPING		03/17/2023	673.49
		ACCT# 479584- BKS BY MAIL		03/24/2023	560.91
		ACCT 493-688 SHIPPING		03/24/2023	1,102.73
		ACCT# 479584- BKS BY MAIL		03/31/2023	1,230.77
		ACCT 493-688 SHIPPING		03/31/2023	508.74
					<u>\$6,494.16</u>
	UNIVERSITY CIRCLE INCORPORATED	CLEVELAND	OH		
		MEMBERSHIP FEE		03/10/2023	1,564.77
					<u>\$1,564.77</u>
	UNIVERSITY PRODUCTS INC	HOLYOKE	MA		
		SUPPLIES NEEDED FOR LSW ARHCIV		03/03/2023	70.00
					<u>\$70.00</u>
	US. PROTECTIONS SERVICE LLC	CLEVELAND	OH		
		NIGHT ALARM RESPONSE SERVICES		03/03/2023	11,823.16
		1-OF-2 RENEWALS BRANCH SECURIT		03/10/2023	13,918.74
		1-OF-2 RENEWALS BRANCH SECURIT		03/24/2023	14,524.09
		1-OF-2 RENEWALS BRANCH SECURIT		03/31/2023	28,304.54
					<u>\$68,570.53</u>
	V A CONKEY COMPANY	WILLOUGHBY	OH		
		EMER- REPAIR LSW LOWER LEVEL R		03/03/2023	1,330.00
					<u>\$1,330.00</u>
	VERIZON WIRELESS	NEWARK	NJ		
		CELL PHONES		03/10/2023	6,651.66
					<u>\$6,651.66</u>
ODB	VOCON PARTNERS, LLC	CLEVELAND	OH		
		PHASE 1 DESIGN CONTRACT FOR WP		03/24/2023	11,853.03
					<u>\$11,853.03</u>
	VOICENT	MOUNTAIN VIEW	CA		
		VOICENT CALL CENTER ANNUAL SUP		03/17/2023	3,270.10
					<u>\$3,270.10</u>
	W B MASON CO INC	BOSTON	MA		
		STOCK		03/10/2023	809.48
		GRAPHICS PAPER		03/17/2023	734.95
		PAPER FOR GRAPHICS		03/31/2023	340.95
					<u>\$1,885.38</u>
MBE	WAKE UP CALL MEDIA	SHAKER HTS	OH		
		PHOTO/MIDEO SERVICES CLEVELAND		03/17/2023	2,250.00
					<u>\$2,250.00</u>
	WAYNE COUNTY PUBLIC LIBRARY	WOOSTER	OH		

<u>Cert</u>	<u>Vendor</u>	<u>City/Description</u>	<u>State</u>	<u>Check Date</u>	<u>Amount/Total</u>
		ONLINE BILL PAYMENT DIST.		03/10/2023	334.37
					<u>\$334.37</u>
	WEST END LUMBER CO	CLEVELAND LANGSTON HUGHES PUBLIC MEN'S R	OH	03/17/2023	244.00
					<u>\$244.00</u>
	WEST PUBLISHING PAYMENT CENTER	CAROL STREAM	IL	03/17/2023	12,976.00
					<u>\$12,976.00</u>
	WICKLIFFE PUBLIC LIBRARY	WICKLIFFE ONLINE BILL PAYMENT DIST.	OH	03/10/2023	130.62
					<u>\$130.62</u>
	WILLIAM DENNIS KEATING	CLEVELAND HEIGHTS CIVIL WAR/CLE DISCUSSION, SPRI	OH	03/03/2023	150.00
					<u>\$150.00</u>
	WILLOUGHBY EASTLAKE PUBLIC LIBRARY	WILLOWICK ONLINE BILL PAYMENT DIST.	OH	03/10/2023	407.11
					<u>\$407.11</u>
	WINSUPPLY CLEVELAND OH	CLEVELAND LAKESHORE FACILITY AIR HANDLER	OH	03/03/2023	36.96
					<u>\$36.96</u>
	WKYC-TV, LLC	CINCINNATI WKYC 2023 CLEVELAND READS & LI	OH	03/17/2023	1,708.50
					<u>\$1,708.50</u>
MBE	WORLD JOURNAL/WORLD JOURNAL BOOKSTORE	CLEVELAND	OH	03/03/2023	398.94
					<u>\$398.94</u>
	YBP LIBRARY SERVICES	ATLANTA	GA	03/10/2023	408.84
				03/17/2023	528.02
				03/31/2023	1,617.93
					<u>\$2,554.79</u>
	YORK RISK SERVICES GROUP INC,	COLUMBUS FMLA SERVICE	OH	03/24/2023	1,856.25
					<u>\$1,856.25</u>
					<u><b>Grand Total for Checks Issued from 3/1/2023 through 3/31/2023: \$3,977,326.02</b></u>

*If known, vendors were classed:*

*DOE = Disabled-Owned Enterprise*

*FBE = Female Business Enterprise*

*LGBT = LGBTQ Business Enterprise*

*MBE = Minority Business Enterprise*

*ODB = Other Diverse Business*

*VOE = Veteran-Owned Enterprise*

## CLEVELAND PUBLIC LIBRARY

## Board Meeting

April 18, 2023

## Hough Branch

In accordance with the Board resolution adopted on July 6, 2021, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

For the Period Ending March 31, 2023

				Owner's Contingency Fund \$ 284,209.00		
Date	Vendor	PO	Description	Encumbered	Expended	GMP Increase
10/19/2021	Gilbane Building Company	210875	Change Order #001			\$ 8,223.00
12/29/2021	Gilbane Building Company	210875	Change Order #002			5,774.00
1/28/2022	Gilbane Building Company	210875	Change Order #003			44,090.00
2/23/2022	Gilbane Building Company	210875	Change Order #004			10,539.00
4/6/2022	Gilbane Building Company	210875	Change Order #005			20,220.00
11/1/2022	Gilbane Building Company	210875	Change Order #006			138,764.00
1/3/2023	Gilbane Building Company	210875	Change Order #007			56,599.00
				\$	\$	\$ 284,209.00
				<b>Owner's Contingency Fund Available Balance</b>		<b>\$0.00</b>
				<b>Hough Branch Project Budget \$ 5,850,048.00</b>		
				<b>Encumbered</b>	<b>Expended</b>	
Moody Nolan, Inc. - Architectural Design Services				\$ 17,238.66	\$ 496,251.34	
Gilbane Building Company - Construction Manager at Risk				376,569.00	4,535,846.00	
E-Rate Billed Entity Applicant Reimbursement (BEAR) payment					(79,815.85)	
Furniture, Fixtures, Equipment and Technology				6,717.31	222,740.29	
Owner Direct Costs				58,935.27	178,794.50	
Direct Expenditures paid from Contingency Fund				\$ 459,460.24	\$ 5,353,816.28	
				<b>Available Budget</b>		<b>\$ 36,771.48</b>

## Change Order Details

<b>Change Order # 001</b>		\$ 8,223.00
Owner Change Order #001 is submitted to finalize the budget for the approved ATP-001 OS-001 Bulletin 02, for the Hough Branch project. The signed ATP sheet is included in the backup for reference.		
<b>Change Order # 002</b>		\$ 5,774.00
Owner Change Order #002 is submitted to finalize the budget for the approved AT-002 OS-004 RFI-003 Grading Clarifications and AT-003 OS-005 RFI-006 & RFI-010 Pour Stopper / Bent Plate Steel Clarification, for the Hough project.		
<b>Change Order # 003</b>		\$ 44,090.00
Owner Change Order #003 is submitted to finalize the budget for the approved ATP-004R1 OS-006 RFI-007 Structural Steel for Roof Hatch, ATP-006 OS-008 Domestic Water Tie-in Location, ATP-007 OS-012 Bulletin 03 - Revisions per Cleveland Public Power, & ATP-010 OS-016 Additional 1 inch Asphalt Binder Course, for the Hough project.		
<b>Change Order # 004</b>		\$ 10,539.00
Owner Change Order #004 is submitted to finalize the budget for the following approved ATPs on the Hough Branch project:		
-ATP-008 OS-007 Legacy Electric Scope Gap from GMP		
-ATP-011 OS-011 ASI001 HSS Tube Steel		
-ATP-013 OS-018 RFI 030 Bollards for Gas Meter		
-ATP-014 OS-022 Zenith Scope Gap from GMP		
-ATP-016 OS-009 Next Generation Scope Gap from GMP		

**Change Order Details****Change Order # 005**

\$ 20,220.00

Owner Change Order #005 is submitted to finalize the budget for the following approved ATPs on the Hough Branch project

- ATP-012 OS-015 RFI-026 Cameras & WAPs in Open Ceilings
- ATP-017R1 OS-026 Bulletin 6 & RFI-045 Exterior Framing Revisions
- ATP-018 OS-013 RFI-019 Gas Meter Location
- ATP-019 OS-019 Bulletin 05 - Revisions Per Commissioning Agent Review
- ATP-020 OS-021 ASI 002 & RFI-028 Storm Line
- ATP-021 OS-023 RFI-032 Fluid Applied Vapor Barrier Substitute - DensElement
- ATP-022 OS-024 RFI-039 Overhead Storm Line Insulation
- ATP-023 OS-028 Weather Temporary Enclosure Build Out for SOD
- ATP-024 OS-039 RFI-026 Cameras & WAPs In Open Ceilings - Bliing Correction
- ATP-025 OS-034 Remediation of Concrete Slab per AE Field Report 1.15.22

**Change Order # 006**

\$ 138,764.00

Owner Change Order #006 is submitted to finalize the budget for the following approved ATPs on the Hough Branch project

- ATP-015 R1 OS-017 Bulletin 04 Remove Generator & Revised Subsequent Systems.
- ATP-026 OS-036 Bulletin 11 Structural Plate at Curtain Wall.
- ATP-027 OS-040 Missing C-Channels on Low Roof West Elevation.
- ATP-028 OS-051 RFI-064 Technology Conduits in Movable Partition Wall.
- ATP-030 OS-042 Exterior Temp Enclosure & Weather Protection.
- ATP-031 OS-046 Sound Absorbing Wall Units in Tech Room 129.
- ATP-032 OS-033 Bulletin 10 Changes to Coordinate Public Art Junction Boxes.
- ATP-033 OS-057 Interior Paint Change to Duration Interior Flat A9S Series.
- ATP-034 OS-030 R1 Bulletin 08 - Roof Gutter, Snow Guards, Storefront Head.
- ATP-035 OS-063 May 2022 Schedule Update - PVC Roofing.
- ATP-036 RFI-090 VAV Conflict with Steel Support I Beam.
- ATP-037 OS-032 Bulletin 09 - Access to Existing Utility Poles for CPP.
- ATP-039 OS-069 Bulletin 15 - Monumental Sign Power and Receptacles.
- ATP-040 RFI-089 Roof Hydrant.
- ATP-041 OS-070 BP32A Hardscape Contract Amount Increase from GMP.
- ATP-043 OS-049 Added Roof Blocking.
- ATP-045 OS-064 Bulletin 13 - Owner Directed Security and Door Hardware Changes.
- ATP-046 OS-065 Bulletin 14 - Steel Angle at Sliding Doors & Soffit in Tech Center.
- ATP-047 OS-038 RFI-049 West Elevation Lower Roof/Storefront Detail.
- ATP-048 RFI-088 Duct Conflict with Recessed Light R1.
- ATP-049 OS-052 Revised Exterior Camera Locations.
- ATP-050 OS-075 Hough Staff & Schedule Extension - 9.1.22.
- ATP-051 OS-054 Bulletin 12 AED.
- ATP-053 RFI-085 Faucet Type Selection.

**Change Order # 007**

\$ 56,599.00

Owner Change Order #007 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the backup for reference.

- ATP-044 R1 OS-072 BP32C South Parking Lot Fence
- ATP-052 OS-073 RFI-107 Fire Extinguisher Cabinet Locks
- ATP-054 R1 OS-076 Bulletin 017 New Floor Boxes at Circulation Desk
- ATP-055 OS-077 Bulletin 018 Emergency Lighting
- ATP-056 OS-078 Bulletin 019 Added Lutron Hub
- ATP-057 OS-079 RFI-127 CAT 6 Required at Doors 124B, 116 and 103A
- ATP-058 OS-074 RFI-109 Garage Opening Ceiling
- ATP-059 OS-082 Final Cleaning Contract Reconciliation
- ATP-060 OS-071 ASI-006 Hardware Modification
- ATP-062 OS-085 Marous Reconciliation
- ATP-063 OS-086 Platform Reconciliation
- ATP-064 OS-087 Additional Atwell Survey for Fencing
- ATP-065 OS-088 Hough Staff & Schedule Extension - 12.14.22

CLEVELAND PUBLIC LIBRARY

Board Meeting  
April 18, 2023

Jefferson Branch

In accordance with the Board resolution adopted on June 17, 2021, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

For the Period Ending March 31, 2023

Date	Vendor	PO	Description	Owner's Contingency Fund Encumbered	\$157,314.00 Expended	GMP Increase
9/15/2021	Gilbane Building Company	210886	Change Order # 001			\$ 642.00
12/9/2021	Gilbane Building Company	210886	Change Order # 002			7,890.00
7/6/2022	Gilbane Building Company	210886	Change Order # 003			118,005.64
8/31/2022	Gilbane Building Company	210886	Change Order # 004			3,745.00
10/13/2022	Gilbane Building Company	210886	Change Order # 005			6,751.00
10/13/2022	Gilbane Building Company	210886	Change Order # 006			439.00
1/19/2023	Gilbane Building Company	210886	Change Order # 007			2,553.00
1/19/2023	Gilbane Building Company	210886	Change Order # 008			-
				\$ -	\$ -	\$ 140,025.64
				<b>Owner's Contingency Fund Available Balance</b>		<b>\$17,288.36</b>
				<b>Jefferson Branch Renovation Project Budget</b>		<b>\$ 2,483,967.00</b>
				<b>Encumbered</b>	<b>Expended</b>	
Williams Associates Architects, LTD - Architectural Design Services				\$ 1,370.00	\$ 173,421.00	
Gilbane Building Company - Construction Manager at Risk				87,716.64	1,857,505.00	
Furniture, Fixtures, Equipment and Technology*				2,801.35	202,234.52	
Owner Direct Costs				637.24	125,449.75	
Direct Expenditures paid from Contingency Fund				-	-	
				\$ 92,525.23	\$ 2,358,610.27	
				<b>Available Budget</b>		<b>\$ 32,831.50</b>

\*\$120,619 will be paid using the Zajac Trust funds paid from the Founders fund 203

Change Order Details

**Change Order # 001** \$ 642.00

Owner Change Order #001 is submitted to finalize the budget for the approved ATP-001 OS-001 Contractor Default Insurance for Approved GMP Alternates, for the Jefferson project

**Change Order # 002** \$ 7,890.00

Owner Change Order #002 is submitted to finalize the budget for the approved ATP-003 OS-002 Bulletin 01 - Plumbing Revisions, ATP-004 OS-003 Bulletin 02 & RFI-007 ETR 4 in. Vent Stack, ATP-005 OS-006 RFI-014 Plumbing Demo Requirements at Existing Sink, ATP-006 OS-007 RFI-012 Existing Window Well Demolition, & ATP-007 OS-009 Temporary Partition at Vestibule 117B, for the Jefferson project. The signed ATP sheets have been included in the backup for reference.

Please note, the initially approved value for ATP-004 OS-003 Bulletin 02 / RFI-007 ETR 4" Vent Stack has reduced. This OCO reflects the finalized value for this scope of work.

**Change Order # 003** \$ 118,005.64

Owner Change Order #003 is submitted to finalize the budget for the following previously approved ATPs:

1) ATP-008 OS-004 Bulletin-004 R2 Existing Ductbank Relocation (Contractor Costs Only):

Provide the new electrical ductbank and demo the existing per the Bulletin-004 RI drawings dated 01.10.2022. This also includes landscape & hardscape repairs for the new electrical service & patching the existing foundation wall for the existing service.

2) ATP-009 OS-008 Bulletin-003 Floor Box Locations:

Provide revised floor box locations per the Bulletin-003RI drawings dated 12.01.21.

3) ATP-012 OS-019 OS-019 RFI-024 Door 108B Locks & Change of Specified Door:

Provide 1/2" glazing in lieu of 5/16" at door 108B to allow it to be lockable, per RFI-024 direction.

4) ATP-014 OS-022 AHU Fence Enclosure Removal & Replacement:

Remove & replace the existing AHU enclosure fencing to allow HVAC equipment to be removed and replaced.

5) ATP-015 OS-021 Bulletin-004 Schedule Extension:

This ATP includes extended staffing to 5/25/22. It also reallocates the following budgets to reduce the total cost impact of the schedule extension: \$5K of OA-005 Additional Repointing of Exterior Brick, \$5K of OA-007 Additional Demo, \$15K of Additional Repointing, \$10K of Gilbane Contingency and \$10K of COVID Contingency.

6) ATP-017 OS-013 Uneven Floor at New Passage to Work Room:

Due to the existing conditions of an uneven substrate, demo the existing concrete to allow floor prep to be installed to even out the substrate for a proper flooring installation.

**Change Order Details****Change Order # 004**

\$ 3,745.00

Owner Change Order #004 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

1) ATP-010 OS-010 Matching Trim Panel at Ends of Book Shelves R2

Per RFI-022 direction, which was finalized via an onsite meeting between CPL/GBC/Custom Fabricators, provide (2) painted, wood, tall infill cabinets at the existing to remain bookshelf ends at the north and south walls.

2) ATP-011 R4 OS-015 RFI-010 Access Panel Room 105

Provide a new 24"x24" access panel in lieu of reinstalling an existing 14"x14" access panel, to allow access to all of the existing controls per RFI-010 direction.

3) ATP-019 R2 OS-018 Bulletin-005 Finish Selections

Provide Bulletin-005 per the drawings dated 01.14.22. This includes the following:

- Carpet pattern simplification.
- Paint square foot reduction & paint type revision.

This ATP does not include costs for the wall protection; which will be submitted separately.

4) ATP-022 OS-034 Additional Masonry Repointing (Gilbert Ticket #6)

Due to existing conditions, reset (4) chimney caps & seal the top of chimney with concrete.

The masonry owner allowance was previously fully credited back in ATP-015 OS-021 Bulletin-004 Schedule Extension, so this required work is now an owner change item.

5) ATP-024 OS-037 May Schedule Update

**Change Order # 005**

\$ 6,751.00

Owner Change Order #005 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

1) ATP-038 OS-046 Roof Parapet Blocking

Provide additional parapet blocking on the roof to allow for proper flashing & roofing termination. This blocking was not captured in the roofing or general trades scope of work.

This is being funded from the General Trades phase code to net a \$0 change.

2) ATP-039 OS-065 Threshold Replacement

Replace threshold to help cover void between concrete slab and curb. This was needed due to field coordination.

This is being funded from the General Trades phase code to net a \$0 change.

3) ATP-040 OS-066 Exterior Handrails

Provide exterior hand railings per the contract drawings.

This is being applied against Gilbane contingency to net a \$0 change as this is a scope gap that was not captured in the BP05A Structural Steel base bid.

4) ATP-041 OS-067 Door 117A Auto Operator & ADA Paddles

Furnish & install (1) auto operator & (2) ADA push paddles at door 117A per the contract documents.

Please note that this includes standard ADA push paddles and not the motion wave sensors. Per discussion with CPL, the standard ADA push paddles are acceptable as a permanent installation.

This is being applied against Gilbane's COVID Contingency to net a \$0 change, as this is a scope gap that was not captured in BP08A base bid

5) ATP-044 OS-029 RFI-051 Room 113 Break Room HVAC Modifications

Per RFI-051 direction, modify the existing ductwork in Room 113 & provide supply air ductwork to this space.

6) ATP-045 OS-043 RFI-046 Existing Wall Damage Repairs

Due to existing conditions perform the following:

- a) Remove existing wallpaper & skim coat wall to allow for a suitable finish for painting.
- b) Perform repairs to the pre-existing damage on the existing walls to allow for a suitable finish.

Please note that these costs are being applied to the General Trades & Temporary Partitions phase code to net a \$0 change.



**Change Order Details**

## 7) ATP-046 OS-045 Roller Window Shades

Provide roller window shades per the contract documents.

This does not include the (4) upper shades that divide Multi-Purpose 108 from Library 102.

The current lead time on the material is 8 weeks from approval.

This is being funded from Gilbane Contingency as this item is a scope gap.

## 8) ATP-047 OS-049 Storefront &amp; Exterior Column Flashing

Provide the metal flashing on the exterior side of the 24 Hour Lobby at the north and east elevation.

This cost is being applied to the General Trades phase code to net a \$0 change, as this item is a scope gap.

## 9) ATP-048 OS-052 Repairs to Existing Ceiling for City Inspector

Per the city inspector, perform repairs to the existing ceiling on the east side of Library 102 to bring it up to code.

## 10) ATP-049 OS-059 Casework Grilles

Perform the following grille work:

a) Replace the existing grilles at the bottom of the (2) existing bookshelf surrounds in Library 102.

b) Replace the grilles behind the wood bench in Multi-Purpose 108.

c) Provide grilles at the new Children's Casework (toe kick and behind the cabinets).

This is being funded from the General Trades phase code to net a \$0 change.

## 11) ATP-050 OS-068 Floor Prep to Existing Flooring Substrates

Prep the existing to remain slabs throughout to repair the pre-existing damaged areas and provide a suitable substrate for installing the new finish floors.

Please note that this fully exhausts the \$5K Floor Prep Allowance.

## 12) ATP-051 OS-069 Existing Bathroom Wall Tile Replacement

Per CPL request, replace the existing, damaged wall tile in the existing Men's & Women's bathrooms.

## 13) ATP-052 OS-070 Recaulk Existing Windows

Due to existing conditions, recaulk the existing windows so the painting can be completed. The existing caulk was not paintable.

This is being funded from the General Trades phase code to net a \$0 change.

**Change Order # 006**

\$ 439.00

Owner Change Order #006 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

## 1) ATP-053 OS-072 RFI-081 Additional Concrete Curb at SF2

Per RFI-081 direction, pour a concrete curb at the ADA ramp to transition between grades and conceal the exposed CMU & air vapor barrier outside of the 24 Hour Lobby.

## 2) ATP-054 OS-073 Ductbank &amp; Footer Coordination

Enlarge the exterior stair concrete footer to coordinate with the as-built location of the electrical ductbank.

This is being funded from the General Trades phase code to net a \$0 change, as this relates to contractor coordination.

## 3) ATP-055 OS-071 Construction Dumpsters

Provide construction dumpsters for the project general use.

This is being charged against the Dumpsters phase code to net a \$0 change.

## 4) ATP-056 OS-078 Structural Steel Coordination

Rework the structural steel bearing plates installed by the masonry contractor to allow the structural steel members to be set properly.

This is being funded by Gilbane Contingency to net a \$0 change, as this is related to site coordination.

**Change Order Details****Change Order # 007**

\$ 2,553.00

Owner Change Order #007 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

## 1) ATP-016 OS-012 RFI-034 Door 109 Lintel Requirement

Due to the existing conditions of the terracotta wall between rooms 108 & 109, provide & install a lintel for Door 109 Storage, per RFI-034 direction.

## 2) ATP-027 OS-040 Additional Masonry Demolition (Gilbert Ticket #3)

Due to existing conditions, perform additional demolition required at door jamb to complete the opening.

Please note that this cost is being applied against the General Trades phase code to net a \$0 change.

## 3) ATP-028 OS-041 Patch Holes in Masonry (Gilbert Ticket #7)

Patch holes in the existing masonry that were created from the removal of the existing railings.

This work was not captured in Gilbert's scope of work but is required per the contract documents.

## 4) ATP-029 OS-042 Jefferson Man Gate Entrance

Provide a man gate in the site fencing on Jefferson Avenue to serve as a secondary entrance into the building, to safely allow access into the building while the concrete & structural steel for the addition are being installed.

This also includes providing a temporary cylinder to allow the front door to be used as a means of egress.

Please note that this cost is being applied against the Temporary Partitions/Safety phase code to net a \$0 change, as this item is related to Safety.

## 5) ATP-030 OS-025 Bulletin 8 Masonry Toothing Deducts

Provide the Bulletin-008 drawings dated 03.31.22. This includes providing a credit for no longer having to tooth in the masonry opening between rooms 113 & 115.

This credit is to be applied to the Gilbane Contingency where it can be reallocated as needed.

## 6) ATP-032 OS-048 Snow Plowing - 02/03/22, 02/05/22 &amp; 02/08/22

Provide snow plowing on 02/03/22, 02/05/22 & 02/08/22 to allow safe access to the site.

This cost is being applied to the General Trades phase code to net a \$0 change.

## 7) ATP-033 OS-051 Exterior Masonry Cleaning

Provide exterior masonry cleaning per the Exterior Cleaning Notes & Scope document dated 07.15.22. This consists of existing ivy removal (except for the finger roots) & power washing the exterior elevations that do not have existing paint.

## 8) ATP-034 OS-054 Skylight Putty Replacement Credit

Provide a credit to provide a wet seal at the existing skylights in lieu of replacing the skylight putty as directed per note 307 on drawing A3.1. The existing skylights are glazed with vinyl so there is no putty to be removed and replaced.

This credit is to be applied to the Gilbane Contingency where it can be reallocated as needed.

## 9) ATP-035 OS-056 Fintube Covers - RFI-028 &amp; RFI-068

Due to COVID related supply chain disruptions, material difference cost to procure Rittling fin tube covers in lieu of the specified, per RFI-068 direction.

This also includes the additional linear footage of material per RFI-028 direction.

This is being funded from the Gilbane COVID Contingency to net a \$0 change, due to this change being a result of COVID related supply chain disruptions.

## 10) ATP-036 OS-063 HVAC Existing Masonry Openings Coordination

Coordination for installation of HVAC penetrations through new & existing masonry walls, including lintel installations.

This cost is being applied to the General Trades phase code to net a \$0 change.

## 11) ATP-037 OS-064 Masonry Wall Tie-In Rework (Gilbert Ticket #1)

Rework the masonry wall tie-in as to not disturb and penetrate the existing basement foundation wall waterproofing.

This is being funded from the General Trades phase code to net a \$0 change.

## 12) ATP-042 OS-080 Jefferson Staff &amp; Schedule Extension - 09/20/22

Please reference the attached ATP-042 Narrative included in the ATP backup information.

**Change Order # 008**

\$

Owner Change Order #008 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

## 1) ATP-057 OS-074 - Rebuild of Bookshelf Surrounds

Rebuild the existing bookshelf surrounds to allow for the installation of the new casework grilles at the toe-kicks.

This is being funded from the General Trades phase code to net a \$0 change.

## 2) ATP-059 OS-081 - Flooring Touch-Ups

Provide additional floor prep around the countertop legs on the east wall of Library 102 to allow the floor to flush out around the base plates.

This is being funded from the Temporary Partitions/Safety phase code to net a \$0 change.

## 3) ATP-060 OS-082 - Additional Demolition &amp; General Labor

Provide additional demolition and general labor clean-up.

This is being funded from the General Trades & Dumpsters phase codes to net a \$0 change.

## CLEVELAND PUBLIC LIBRARY

Board Meeting  
April 18, 2023

## West Park Branch

In accordance with the Board resolution adopted on June 17, 2021, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

For the Period Ending March 31, 2023

Date	Vendor	PO	Description	Owner's Contingency Fund \$ 456,301.20		GMP Increase
				Encumbered	Expended	
4/20/2022	Gilbane Building Company	210887	Change Order #001			\$ 41,973.00
4/22/2022	Gilbane Building Company	210887	Change Order #002			146,511.00
6/15/2022	Gilbane Building Company	210887	Change Order #003			75,251.20
10/12/2022	Gilbane Building Company	210887	Change Order #004			52,200.00
10/12/2022	Gilbane Building Company	210887	Change Order #005			12,191.00
10/26/2022	Gilbane Building Company	210887	Change Order #006			28,175.00
10/12/2022	Gilbane Building Company	210887	Change Order #007			-
1/17/2023	Gilbane Building Company	210887	Change Order #008			22,138.00
1/17/2023	Gilbane Building Company	210887	Change Order #009			(12,525.00)
1/17/2023	Gilbane Building Company	210887	Change Order #010			6,860.00
				\$ -	\$ -	\$ 372,774.20
				<b>Owner's Contingency Fund Available Balance</b>		<b>\$ 83,527.00</b>

	West Park Branch Renovation Project Budget \$ 5,441,779.00	
	Encumbered	Expended
Vocon Partners, LLC - Architectural Design Services	\$ 18,552.40	\$ 383,842.60
Gilbane Building Company - Construction Manager at Risk	222,621.20	4,202,612.00
Furniture, Fixtures, Equipment and Technology	72,055.71	203,535.19
Owner Direct Costs	8,589.60	197,661.37
Direct Expenditures paid from Contingency Fund	-	-
	\$ 321,818.91	\$ 4,987,651.16
		<b>Available Budget \$ 132,308.93</b>

## Change Order Details

Change Order # 001 \$ 41,973.00

Owner Change Order #001 is submitted to finalize the budget for the approved ATP-001 05-001 Contractor Default Insurance for Approved GMP Alternates, ATP-003 05-002 RFI-012 Copper Panel Cladding at Existing Dormers, ATP-004RI 05-007 RFI-011 Drywall Fastening to Plaster Ceiling and Substrate, ATP-005 05-008 RFI-020 Wall Support & Duct Elevation, & ATP-006RI 05-009 Bond Costs for General Trades Contract Commitment, for the West Park project.

Change Order # 002 \$ 146,511.00

Owner Change Order #002 is submitted to finalize the budget for the following previously approved ATPs

ATP-002 05-005 Asbestos Certified Carpenters  
ATP-007 05-010 Finish Repairs of ETR Plaster Walls  
ATP-009 05-004 RFI-014 Bearing Plates in Terracotta Wall  
ATP-010 05-006 RFI OOB Existing Terracotta Masonry Wall Support  
ATP-011 05-012 Removal of Water on Roof  
ATP-012 05-013 RFI-024 Existing Roof Drafns Relocation  
ATP-013 05-015 RFI-017 Exterior Wall Steel Support  
ATP-014 05-016 RFI-028 Exterior Wall Sheathing Material  
ATP-015 05-021 RFI-027 Steel Support of Stair Infill  
ATP-017 05-023 RFI-043 Children's Library Rm. B10 Existing Additional Partition Removal  
ATP-018 05-024 RFI-046 Blocked Rood Drain Above Stair S01  
ATP-020 05-027 RFI-048 Door 101C Conflict with Column Enclosure

Change Order # 003 \$ 75,251.20

Owner Change Order #003 is submitted to finalize the budget for the following previously approved ATPs.

ATP-022 05-029, 036 & 037 Bulletin 01 Elevator Shaft

**Change Order Details****Change Order # 004**

\$ 52,200.00

Owner Change Order #004 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

## 1) ATP-019 OS-026 RFI-042 Parapets Deteriorated Brick Surface

The existing conditions of the deteriorated masonry parapet walls does not provide a substrate suitable for the manufacturer's warranty. To provide a substrate that is satisfactory, provide cover board per RFI-042 direction.

## 2) ATP-025 OS-030 RFI-035 RTU 54/24 Return Air

Provide sound lining on return air duct tees per RFI-035 direction.

## 3) ATP-026 OS-031 SUB-23 3000-1 Rev. 0: Air Distribution RGD's PD

Provide 72/16 grilles at return air openings into the Main Library, per the design team comments in SUB-23 3000-1 Rev. 0: Air Distribution RGD's PD.

## 4) ATP-027 OS-033 RFI-069 New Stair Support Steel Elevation Issues

Due to the existing conditions of the concrete joist system, perform modifications to the stair support steel, bearing plates & the attachment connections, per RFI-069 direction.

## 5) ATP-028 OS-034 RFI-070 Stair Infill Steel Elevation &amp; Decking Angle

Due to the existing conditions of the concrete joist system, provide a revised beam & c-channel & revise lintel & bearing plate elevations per RFI-070 direction.

## 6) ATP-029 OS-038 Plumbing Fixtures COVID Price Increases

Increase in plumbing fixtures costs from the manufacturer due to COVID-19 & supply chain issues.

**Change Order # 005**

\$ 12,191.00

Owner Change Order #005 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

## 1) ATP-040 OS-054 Jobsite Clean-Up Through 03.01.22

Provide labor for general clean-up of the jobsite. Periodic general cleaning is required to keep the jobsite safe and efficient.

Please note that this cost is being applied against the Temporary Partitions/Safety/Dumpsters phase code to net a \$0 change, as this item is related to Safety.

## 2) ATP-041 OS-057 Automatic Mechanical Remobilization Costs

Plumbing remobilization costs to finish the balance of the underground sanitary installation. These remobilization costs are required due to improper jobsite coordination with the demolition contractor.

Please note that this cost is being applied against Gilbane Contingency to net a \$0 change, as this item falls under Gilbane subcontractor coordination.

## 3) ATP-043 OS-060 Sherwin Williams Duration Paint

Provide Sherwin Williams Duration Paint per the paint schedule on drawing A050.

The MPI numbers in spec section 099123 indicate that Sherwin Williams Pro Mar and Pro Industrial are to be used. The Finish Schedule on drawing A050 calls out for Sherwin Williams Duration. Frank Novak included Sherwin Williams Pro Mar per the specifications in their base bid. Please note that this cost is being applied against Gilbane Contingency to net a \$0 change.

## 4) ATP-045 OS-058 Egress Stairs Out of Building

Build a temporary staircase to safely allow access & egress out of the building.

This cost is being applied against the Temporary Partitions/Safety/Dumpsters phase code, as this pertains to safety.

**Change Order # 006**

\$ 28,175.00

Owner Change Order #006 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

## 1) ATP-052 OS-056 Additional Wall Furring &amp; Finishing

Due to existing conditions perform the following:

- a) Demo of existing masonry to allow the drywall installation to continue & door frames to be installed in various areas.
- b) Provide additional framing, drywall & finishing that is required to provide a suitable finish substrate for painting in various areas.
- c) Build window soffit in Room 117 to provide a surface to allow the ACT ceiling to die into.
- d) Fur out wall in Room 103 to conceal piping within wall space.
- e) Repair existing conditions in Staircase 501. This includes framing, drywall & finishing.
- f) Add framing & drywall in basement bathrooms to allow for a better finish due to existing conditions.
- g) Repairs to the existing basement concrete ceilings.

Please note that these costs are being applied against the Temp Partitions/Safety/Dumpsters phase code to net a \$0 change.

## 2) ATP-053 OS-063 Struct. Steel Coord. - Infill Top of Existing W10

In order to properly support the existing roof, install CMU block on top of the existing W10 beam that is to remain. This CMU will support the roof joists that are above the beam.

Please note that this cost is being applied against Gilbane Contingency to net a \$0 change, as this item falls under site coordination.

## 3) ATP-055 OS-073 Credit for Landscaping - BP01A JWT&amp;A

Provide a credit to not perform the landscaping scope of work through BP01A General Trades. This scope was double bought and will be performed by the BP31A Sitework Contractor.

The double bought landscape scope will be transferred to Gilbane Contingency for it be reallocated as required.

## 4) ATP-056 OS-077 RFI-122 Cellular Dialer for Elevator Power Outage

Per RFI-122 direction, provide a cellular dialer to allow the elevator panel to dial out in the event of an emergency, in lieu of using building copper phone lines. Please note that this costs includes 12 months of monitoring, but after that, there will be a \$45/month charge for the service.

## 5) ATP-057 OS-080 West Park Staff &amp; Schedule Extension - 09/20/22

Please reference the attached ATP-057 Narrative included in the ATP backup information.

**Change Order Details**

## 6) ATP-058 OS-032 Floor Prep to Existing Flooring Substrates

Prep the existing to remain slabs in the basement & first floor to repair the pre-existing damaged areas and provide a suitable substrate for installing the new finish floors.

This also includes moisture mitigation in the basement to properly seal the concrete substrate to allow the new flooring to be installed.

This floor prep is in addition to the \$5K that is allocated in OA-005 Additional Floor Prep.

## 7) ATP-059 OS-071 RFI-126 Water Pressure

Per RFI-126 direction, provide a 1-1/2" pressure regulator & three valve bypass to regulate water pressure down from 100 PSIG to 70 GPM.

The current lead time on the material is (4) weeks.

## 8) ATP-060 OS-078 HVAC Testing &amp; Balancing

Perform testing & balancing. Specification 23 0300 HVAC Basic Materials & Methods section G.2 states that "The HVAC Systems Adjustment & Balance is not part of the contract and shall be provided by the Owner. This Contractor shall coordinate this work with the testing and balancing agency".

## 9) ATP-062 OS-082 RFI-113 Exterior Light Fixture Outside Entrance 121

Per RFI-113 direction, due to existing conditions, provide a ceiling mounted fixture in lieu of a wall mounted fixture.

This includes providing a temporary fixture to allow for the Final Electrical Inspection.

## 10) ATP-063 OS-083 RFI-117 Elevator Lighting

Per RFI-117 direction, provide (3) additional light fixtures at the elevator entrance to provide the required illumination per code requirements.

**Change Order # 007**

Owner Change Order #007 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

## 1) ATP-067 OS-084 Elevator Pit Ladder Modifications

Modifications to pit ladder to comply with elevator code requirements. This includes modifying the set-back from the wall, the rung spacing & the rung placement.

This is being funded from Gilbane Contingency to net a \$0 change

\$

**Change Order # 008**

Owner Change Order #008 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

## 1) ATP-030 OS-039 RFI-080 Stair S02 Glass Handrail Attachment Angle

Per RFI-080 direction, due to the existing conditions of the concrete joist system, provide an additional 5/16" bent plate & modify the bolt hole locations on (3) bent plates to allow the handrail attachment bent plates to be securely installed to the concrete structure.

## 2) ATP-031 OS-020 RFI-026 Steel Beam Elevation Under Existing Steel

Per RFI-026 direction, provide material testing for the existing steel beam to confirm that new W14x38 beam can be welded to it. Per the executed GMP, material testing is by the owner.

## 3) ATP-054 OS-070 Structural Steel Coordination

Due to existing conditions, rework the bearing plates for the steel beams to allow the installation of the new steel.

This cost is being applied against the Gilbane Contingency to net a \$0 change, as this item falls under contractor coordination.

## 4) ATP-061 OS-079 RFI-129 Strainers on Existing Boilers

Per Osborne, due to existing conditions of not having any strainers, provide strainers on the existing boilers before the pumps.

## 5) ATP-065 OS-081 Remove the Existing Vegetation from the Chimney

Remove the existing vegetation from the chimney & patch any holes in the parging at the cap.

## 6) ATP-068 OS-053 Reconciliation of OS-024 RFI-046 Blocked Roof Drain

Reconciliation to the \$4,000 plumbing budget that was authorized in OS-024 RFI-046 Blocked Roof Drain Above Stair SOI. The total cost of the actual plumbing work was \$1,698, which warrants a reconciliation of (\$2,302).

This credit will be funded to the Gilbane Contingency pool for reallocation as needed by CPL.

\$ 22,138.00

**Change Order # 009**

Owner Change Order #009 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

## 1) ATP-076 OS-099 Firestopping Existing MEP Penetrations

Due to existing conditions, perform firestopping around the existing mechanical, electrical & plumbing penetrations in the existing basement corridor.

## 2) ATP-077 OS-041 RFI-071 Existing WIO Demolition

Provide a credit to not demo the existing WIO beam that is shown on drawing 5102.

## 3) ATP-078 OS-072 Exterior Railings Credit: BP01A JWT&amp;A

Provide a credit to not perform the exterior railings scope of work. This scope was double bought from the BP31A Sitework Contractor.

## 4) ATP-079 OS-08S Flooring Coordination

Perform flooring modifications to coordinate with the MEP installation. This includes flooring replacement to allow installation of the technology floor boxes.

This is being funded from Gilbane Contingency to net a \$0 change.

## 5) ATP-080 OS-088 RFI-124 Sidewalk ADA Markings

Per RFI-124 direction, provide pavement markings at exterior concrete stair adjacent to the parking lot.

This is being funded from the Temporary Partitions/Safety phase code to net a \$0 change.

## 6) ATP-081 OS-091 Repair Existing Boilers

Perform repairs to the existing boilers to make them operational. This includes replacing air vents, relief valves & flow controls.

\$ (12,525.00)

**Change Order Details****Change Order # 010**

\$ 6,860.00

Owner Change Order #010 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the back-up for reference.

1) ATP-088 OS-112 Tackboard Trim Piece & Clear Corner Protection

Per CPL request, add comer trim pieces to the tackboard to provide a clean, finish edge & provide clear comer protectors at (14) casework comers to eliminate the 90 degree corner.

2) ATP-089 OS-114 Atwell Contract Reconciliation

Final reconciliation of Atwell contract for site surveying.

This is being funded from the Safety Phase code to net a \$0 change.

3) ATP-090 OS-103 RFI-133 RM 103 & 108 AV Locations

Per RFI-133 direction, provide data for TV monitors in Rooms 103 & 108.

4) ATP-091 OS-075 RFI-114 Counter Top Backsplash

Per RFI-114 direction, provide counter top back splashes at (2) locations to allow cabinets doors to remain inboard of counter top edge.

5) ATP-092 OS-104 RFI-134 Exterior Mechanical Demo and Infills

Per RFI-134 direction, provide removal & infill of exterior masonry at (3) mechanical penetrations in room 103.

6) ATP-093 OS-105 Novak Painting Touch-Ups

Painting touch-ups throughout the building.

This is being funded from the Temporary Partitions/Safety/Dumpsters phase code & Gilbane Contingency to net a \$0 change.

7) ATP-094 OS-087 Glass Handrail Panels Replacement

Gilbane agrees to split the cost of replacing (3) glass railing panels. One was shattered & the cause of damage could not be identified. The other two had to be re-cut due to field coordination.

This is being funded from the Gilbane Contingency as this item relates to site coordination.

8) ATP-095 OS-121 Jobsite Clean-Up Through 09.01.22

Labor to provide general clean-up.

This is being funded from the Gilbane Contingency to net a \$0 change.

9) ATP-096 OS-107 Access Panel in Room B10

Install an access panel in the south west corner of room B10 where there was one previously.

This is being funded from the Temporary Partitions/Safety phase code to net a \$0 change.

10) ATP-097 OS-122 Elevator Final Inspection Additional Work

In order to comply with the elevator inspector's requirements, modify the elevator pit ladder to extend the top rails.

This is being applied to Gilbane Contingency to net a \$0 change.

11) ATP-098 OS-115 Additional Dumpsters

Provide (9) additional dumpsters beyond what was captured in BPOIA JWTA's base bid.

This is being funded from Gilbane Contingency to net a \$0 change.

12) ATP-099 OS-106 Final Clean Touch-Ups

Perform final clean touch-ups throughout the building. This also includes performing a final clean of the existing furniture in the shelled space in the basement.

This is being funded through Temporary Partitions/Safety & Gilbane Contingency to net a \$0 change.

13) ATP-100 OS-120 Punch List Additional Carpenter Work

Perform the following additional work:

-~~Perform additional wall finishing.~~

-~~Perform additional ceiling tile replacement.~~

-~~Remove and replace the existing handrail in staircase S02 to raise the height to meet code requirements.~~

-~~Due to existing conditions, patch the existing void between the door frame & the wall.~~

This is being funded from Gilbane Contingency to net a \$0 change.

CLEVELAND PUBLIC LIBRARY

Board Meeting  
April 18, 2023

Woodland Branch

In accordance with the Board resolution adopted on July 6, 2021, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

For the Period Ending February 28, 2023

Date	Vendor	PO	Description	Owner's Contingency Fund \$ 641,693.14		GMP Increase
				Encumbered	Expended	
11/8/2021	Gilbane Building Company	210885	Change Order # 001			\$ 24,984.00
12/9/2021	Gilbane Building Company	210885	Change Order # 002			111,494.00
4/20/2022	Gilbane Building Company	210885	Change Order # 003			132,816.00
8/30/2022	Gilbane Building Company	210885	Change Order # 004			118,454.00
10/12/2022	Gilbane Building Company	210885	Change Order # 005			148,506.00
12/23/2022	Gilbane Building Company	210885	Change Order # 006			52,990.00
3/29/2023	Gilbane Building Company	210885	Change Order # 007			3,000.00
				\$ -	\$ -	\$ 592,244.00
				<b>Owner's Contingency Fund Available Balance \$</b>		<b>49,449.14</b>

	Woodland Branch Project Budget \$ 7,969,156.00	
	Encumbered	Expended
Bostwick Design Partnerhip - Architectural Design Services	\$ 28,834.66	\$ 578,008.34
Gilbane Building Company - Construction Manager at Risk	588,101.00	6,131,139.00
E-Rate Billed Entity Applicant Reimbursement (BEAR) payment		(55,142.90)
Furniture, Fixtures, and Equipment	207,249.98	10,449.00
Owner Direct Costs	114,887.02	316,180.76
Direct Expenditures paid from Contingency Fund		
	\$ 939,072.66	\$ 6,980,634.20
		<b>Available Budget \$ 49,449.14</b>

Change Order Details

<b>Change Order # 001</b>	\$ 24,984.00
Owner Change Order #001 is submitted to finalize the budget for the approved ATP-001 OS-001 Addendum 02 and ATP-007 OS-013 Discovery for Existing Conditions: Oil Water Separator, Manhole & Oil Drums, for the Woodland project. The signed ATP sheet and the email approval are included in the backup for reference.	
<b>Change Order # 002</b>	\$ 111,494.00
Owner Change Order #002 is submitted to finalize the budget for the approved ATP-004 OS-004 Bulletin 02 - Branch Perimeter Diffusers, ATP-005 OS-008 Bulletin 01A - Branch In-Floor Power Clarifications, ATP-006 OS-011 Removal of Existing Petroleum Tank & Unsuitable Leaded Soils, ATP-008R1 OS-007 Bulletin 08 - Trespa Cladding Optimization, ATP-009 OS-016 Disposal of Soils with Elevated Lead, ATP-010 OS-017 Disposal of Clean Soils, ATP-011 OS-010 Bulletin 07A Site Booster Pumps, & ATP-012 OS-015 Bulletin 07B Site Drainage Updates 9.29.21 - Material Only, for the Woodland project. The signed ATP sheets have been included in the backup for reference. Please note, the initially approved value for ATP-006 OS-011 Removal of Existing Petroleum Tank & Unsuitable Leaded Soils has reduced. This OCO reflects the finalized value for this scope of work. An updated ATP has been generated and will be distributed for the team for record.	
<b>Change Order # 003</b>	\$ 132,816.00
Owner Change Order #003 is submitted to finalize the budget for the approved ATP-013 OS-022 Bulletin 07D - Site Planting Updates, ATP-014 OS-023 Bulletin 07B, 07C, 07E - Site Drainage - Labor & Equipment, ATP-015 OS-025 Bulletin 16 Booster Pump Voltage, and ATP-016 OS-026 Bulletin 18 Electrical & Plumbing Updates, for the Woodland Branch project.	
<b>Change Order # 004</b>	\$ 118,454.00
Owner Change Order #004 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the backup for reference.	
-ATP-017 OS-034 Woodland & CDF Water Service Connection Permits	
-ATP-018 OS-027 Surveying of Aggregate Piers vs Overhead Electrical Lines	
-ATP-019 OS-029 Material Escalation Costs during Submittal Review	
-ATP-020 OS-035 RFI-025 Dual Wall Duct for Rerouted Supply	
-ATP-022 OS-037 RFI-037 Sanitary Line Tie-in at E 61st	
-ATP-023 OS-043 Moisture Resistant Drywall at Priority Walls	
-ATP-024 OS-033 Beam Penetrations for Conduit Routing	
-ATP-026 OS-031 Temporary Exterior Enclosure	
-ATP-029 OS-048 Runtal Radiation Quick Ship	

**Change Order Details****Change Order # 005**

\$ 148,506.00

Owner Change Order #005 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP coversheets have been included in the backup for reference.

- ATP-025R1 OS-045 RFI-053 Faucet Type Revision
- ATP-028 OS-047 Canopy Steel Elevation Adjustment
- ATP-031 OS-042 Bulletin 20 Branch Electrical, Technology, and Finishes Revisions
- ATP-032 OS-049 Repair of Damaged Plumbing from Lift during Break-in
- ATP-033 OS-053 Added Isolation Valves from Submittal Comments
- ATP-034 OS-044 RFI-052 Piers at Community Room 210
- ATP-035 OS-051 Bulletin 24 Woodland Branch Updates
- ATP-036 OS-054 RFI-062 DAFS Wall System & Flashing
- ATP-037 OS-056 Revised Framing at Vestibule 210
- ATP-038 OS-059 Final Cleaning Contract Award
- ATP-040 OS-067 Woodland Staff & Schedule Extension - 9.1.22
- ATP-041 OS-058 Bulletin 27 Exhaust and Valve Updates
- ATP-042 OS-069 Corner Mount Camera Powder Coating
- ATP-043 OS-063 Out of Sequence Work at Community Room 210 & Curtainwalls
- ATP-044 OS-064 Exterior Camera Rough-in Requirements & Trespa Rework
- ATP-045 OS-066 Bulletin 30A Restroom Occupied Light Fixtures
- ATP-046 OS-072 Bulletin 28 Site WAPs
- ATP-047 OS-068 Bulletin 31 Woodland Branch Wall Colors
- ATP-021R1 OS-012 Bulletin 03 Hangers and Attachments to Epic Deck

**Change Order # 006**

\$ 52,990.00

Owner Change Order #006 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP coversheets have been included in the backup for reference.

- ATP-00030R1 OS-00050 HVAC Labor Rate Increase & Material Escalation Impacts
- ATP-00038 OS-00059 Final Cleaning Contract Award (OA)
- ATP-00048 OS-00074 CDF RFI-154 Downspout Tie in to Yard Drain
- ATP-00049 OS-00075 Head & Jamb Flashing SK-06
- ATP-00050 OS-00076 Door 210.3 Center Pivot (CC)
- ATP-00051 OS-00071 RFI-093 Data Connection for Lutron Hub
- ATP-00052 OS-00070 RFI-090 Community Room Diffuser and Acoustical Panel
- ATP-00053 OS-00073 Community Room Jamb Closure Detail (CC)
- ATP-00054 OS-00079 Additional Atwell Surveying - January 2022 (OA)
- ATP-00055 OS-00080 Final Cleaning Contract Reconciliation (OA)
- ATP-00056 OS-00077 RFI-103 Data Points for BAS Panel
- ATP-00057 OS-00081 Landscaping in Newly Purchased Land
- ATP-00058 OS-00036 Additional Site Security (CC)
- ATP-00059 OS-00082 Water Fountain Access Panel (CC)
- ATP-00060 OS-00083 Structural Steel Closeout (CC)
- ATP-00061 OS-00084 Water Line Tie-in to CDF (CC)
- ATP-00062 OS-00052 Temporary Site Security Cameras (CC)
- ATP-00063 OS-00062 Interior Storefront Door Rough Opening Revisions (CC)
- ATP-00064 OS-00090 RFI-96 HVAC Clarifications - Woodland
- ATP-00065 OS-00085 Premium Time for Flooring Install (CC)
- ATP-00066 OS-00092 CDF Existing Sanitary Snaking and Video (CC)
- ATP-00067 OS-00095 Revised Window Film
- ATP-00069 OS-00098 Bulletin 33 Site Concrete and Planting Updates
- ATP-00070 OS-00099 Woodland Staff & Schedule Extension - 12.14.22 (CC)
- ATP-00071 OS-00089 Paving Mobilization and Stone (CC)

**Change Order # 007**

\$ 3,000.00

Owner Change Order #007 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP coversheets have been included in the backup for reference.

- ATP-00068 OS-00097 Soil Undercut Credit
- ATP-00072 OS-00093 Site Fence around Exterior Unit
- ATP-00073 OS-00096 CDF RFI-164 Cellular Dialer Antenna
- ATP-00074 OS-00088 Damaged Radiation Pipe from Break-in on 4.2.22 (CC)
- ATP-00075 OS-00086 Misc. Sidewalk Repairs (CC)
- ATP-00076 OS-00078 Site Repair from Dominion Gas Damages
- ATP-00077 OS-00091 CDF Existing Sanitary Line Repair (CC)
- ATP-00078 OS-00101 Misc. Drywall Touchup (CC)
- ATP-00079 OS-00102 Conduit Installation between CDF & Woodland (CC)



## CLEVELAND PUBLIC LIBRARY

## Board Meeting

April 18, 2023

## Central Distribution Facility

In accordance with the Board resolution adopted on June 17, 2021, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

For the Period Ending March 31, 2023

Date	Vendor	PO	Description	Owner's Contingency Fund \$ 705,499.00		GMP Increase
				Encumbered	Expended	
9/15/2021	Gilbane Building Company	201888	Change Order # 001			\$ 17,219.00
10/20/2021	Gilbane Building Company	201888	Change Order # 002			64,162.00
12/9/2021	Gilbane Building Company	201888	Change Order # 003			80,782.00
2/25/2022	Gilbane Building Company	201888	Change Order # 004			143,336.00
4/28/2022	Gilbane Building Company	201888	Change Order # 005			4,520.00
5/27/2022	Gilbane Building Company	201888	Change Order # 006			120,893.00
10/12/2022	Gilbane Building Company	201888	Change Order # 007			41,396.00
12/21/2022	Gilbane Building Company	201888	Change Order # 008			32,719.00
3/23/2023	Gilbane Building Company	201888	Change Order # 009			10,415.00
				\$ -	\$ -	\$ 515,442.00
				<b>Owner's Contingency Fund Available Balance</b>		<b>\$ 190,957.00</b>

	Central Distribution Facility Project Budget \$ 7,347,916.00	
	Encumbered	Expended
<b>Bostwick Design Partnerhip - Architectural Design Services</b>	\$ 28,008.70	\$ 723,601.30
<b>Gilbane Building Company - Construction Manager at Risk</b>	433,560.00	5,127,575.00
<b>Furniture, Fixtures, Equipment and Technology</b>	157,499.55	198,799.45
<b>Owner Direct Costs</b>	9,232.80	92,206.95
<b>Direct Expenditures paid from Contingency Fund</b>	-	-
	\$ 628,301.05	\$ 6,142,182.70
		<b>Available Budget \$ 577,432.25</b>

## Change Order Details

<b>Change Order # 001</b>	\$ 17,219.00
To finalize the budget for the approved ATP-001 OS-009 Marous Material Escalation Impacts - BP08C & BP09A.	
<b>Change Order # 002</b>	\$ 64,162.00
To finalize the budget for the approved ATP-002 OS-003 Car Drive-in Damage Repairs - Demolition and ATP-003 OS-001 Addendum 02, for the Central Distribution Facility project.	
<b>Change Order # 003</b>	\$ 80,782.00
To finalize the budget for the approved ATP-004R2 OS-002 Bulletin 05 - CDF Rooftop Equipment Relocation, ATP-006 OS-005 Bulletin 06 - CDF Roof Drain Relocation, ATP-007 OS-008 Bulletin 08 - Trespa Cladding Optimization, ATP-010 OS-011 Bulletin 07A - Site Booster Pumps, ATP-005 OS-012 Alternate E1 - HVAC Serving Automated Materials Handling 120, & ATP-008 OS-026 RFI-032 Existing Storm Drain Relocation, for the Central Distribution Facility project.	
<b>Change Order # 004</b>	\$ 143,336.00
Owner Change Order #004 is submitted to finalize the budget for the following approved ATPs on the Central Distribution Facility project:	
-ATP-009r2 OS-024 CDF Floor Leveling - Option 2 with Platform 3	
-ATP-012 OS-041 CMU Removal for Install of W21x44 & W25x55 Lintels	
-ATP-013 OS-010 Car Drive-in Damage Repairs - Masonry & Materials	
-ATP-014 OS-014 RFI-001 Exposed Radiation Pipe Drops	
-ATP-015 OS-022 RFI-14 & RFI-15 Infill Interior Oil Separator and Open Grated Sewer	
-ATP-017 OS-034 Bulletin 12 CDF Gas Lines	
-ATP-018 OS-044 RFI-064 Aluminum Fascia at New Canopy	
-ATP-019 OS-045 RFI-083 Cleanout in NW Area of Basement	
-ATP-020 OS-025 RFI-006 Existing Plumbing on New Exterior Facade	
-ATP-021 OS-020 Bulletin 10 CDF Sanitary Revisions and Eyewash Removal	
-ATP-022 OS-046 RFI-090 Relocate Existing Rooftop Drain Piping	
-ATP-023 OS-035 Bulletin 13 CDF Electrical Updates	
-ATP-026 OS-052 RFI-076 Fire Dampers at Existing Duct Risers	

**Change Order Details****Change Order # 005**

\$ 4,520.00

Owner Change Order #005 is submitted to finalize the budget for the following approved ATPs on the Central Distribution Facility project:

- ATP-016R1 OS-038 RFI-058 Repair Displaced Lintel
- ATP-024 OS-039 Bulletin 15 South Vestibule Canopy Lighting Revisions
- ATP-025 OS-047 Bulletin 16 Booster Pump Voltage
- ATP-027 OS-015 RFI-007 Concourse-1 114-1 North Wall Existing Piping
- ATP-028 OS-018 Install Temp Wall for Construction Office
- ATP-030 OS-051 RFI-082 Corridor 111 Piping Relocation & Chase Wall

**Change Order # 006**

\$ 120,893.00

Owner Change Order #006 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP sheets have been included in the backup for reference.

- ATP-029 OS-050 RFI-089 Beam End Detail for AHU Steel
- ATP-031 OS-017 Break in at Glass Block - 9.27.21
- ATP-032 OS-059 Temporary Exterior Door at 146.1 (CC)
- ATP-033 OS-060 RFI-087 Framing at Existing Columns (CC)
- ATP-034 OS-037 Bulletin 14 CDF Owner Revisions
- ATP-035 OS-055 Bulletin 19 Structural Updates
- ATP-036R1 OS-033 Bulletin 11 Elevator Removal
- ATP-037 OS-019 Bulletin 09 Roof Access Relocation
- ATP-038 OS-049 Perimeter Spray Foam Insulation above Glass Block
- ATP-039 OS-066 RFI-043 Soffit at Existing Windows in Phase 1
- ATP-040 OS-023 RFI-015 Infill of Exterior Oil Interceptor with LSM
- ATP-041 OS-042 RFI-065 Fascia Finish at Existing Canopy
- ATP-042 OS-070 Buyout Reconciliation from GMP
- ATP-043 OS-054 Bulletin 17 CDF Owner Revisions
- ATP-044 OS-067 Schedule Extension
- ATP-045 OS-080 RFI-131 Transfer Duct Relocation in Reception 103
- ATP-046 OS-056 RFI-063 Electrical Room 118 Size & Layout
- ATP-047 OS-068 Relocate Roof Drain Piping for Lintel at New Loading Dock (CC)
- ATP-048 OS-082 Revised Junction Box for Fiber Feed into Basement
- ATP-049 OS-078 CDF Bulletin 21 Structural, Electrical, & IT Updates

**Change Order # 007**

\$ 41,396.00

Owner Change Order #007 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP coversheets have been included in the backup for reference.

- ATP-050 OS-081 RFI-129 Faucet Type Revision
- ATP-051 OS-053 RFI-100 & RFI-101 Lintel Modification & Added Steel Plates
- ATP-053 OS-075 RFI-099 Jamb Condition at Coiling Door 121.2
- ATP-054 OS-063 RFI-074 CDF North Display Case
- ATP-055 OS-077 RFI-121 Retaining Wal Along Loading Dock Reconciliation
- ATP-056 OS-079 RFI-129 Drywall Repair in Collections Unstaging Room
- ATP-057 OS-083 Bulletin 23 CDF Civil, Electrical, & IT Updates
- ATP-058 OS-088 Bulletin 23 Painting Scope Reconciliation
- ATP-059 OS-091 Additional Atwell Surveying Services (OA)
- ATP-060 OS-092 RFI-132 Weather Barrier Removal on Exterior Face of Insulation
- ATP-061 OS-093 RFI-125 Curb to Conceal Exposed Waterproofing
- ATP-062 OS-096 Drywall Post Tops around HVAC
- ATP-063 OS-097 Atwell Surveying - December 2021
- ATP-064 OS-102 Temporary Toilets (CC)
- ATP-065 OS-087 Added Sill Flashing at Storefront from Submittal Comment
- ATP-066 OS-094 RFI-139 Deleted Wall Base in Basement
- ATP-067 OS-098 Final Cleaning Contract Award
- ATP-068 OS-099 RFI-144 Opening 146.1 Framing & Metal Panel Modifications
- ATP-069 OS-100 Revised Sill Flashing at New Curtainwall Openings (CC)
- ATP-070 OS-095 RFI-134 XPS Board at Existing Footer (CC)
- ATP-071 OS-107 CDF Staff & Schedule Extension - 9.1.22
- ATP-073 OS-113 RFI-153 Data Connection for Lutron Vive Hubs
- ATP-074 OS-111 Concrete Repair at Existing Loading Dock Drive (CC)
- ATP-075 OS-073 Petty Group Closeout (OA)

**Change Order Details****Change Order # 008**

\$ 32,719.00

Owner Change Order #008 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP coversheets have been included in the backup for reference.

ATP-00072 OS-00112 Metal Flashing Under Dumpster Wall Cap (CC)  
 ATP-00076 OS-00089 Soffit Rebuild at New Addition  
 ATP-00077 OS-00114 Head & Jamb Flashing SK-06  
 ATP-00078 OS-00117 Roof Patching at Curb and Penetrations (CC)  
 ATP-00079 OS-00116 Misc Drywall Patchwork & Touch up (OA)  
 ATP-00080 OS-00104 RFI-148 Drywall Furring for Storefront Depth at Opening 101.3  
 ATP-00081 OS-00115 Out of Sequence Drywall Work at Curtainwalls (OA)  
 ATP-00082 OS-00119 Final Cleaning Contract Reconciliation (OA)  
 ATP-00083 OS-00064 Relocate Existing VAV for Structural Steel in Corridor 111 (CC)  
 ATP-00084 OS-00106 Bulletin 29 Security Updates  
 ATP-00085 OS-00021 Additional Site Security (CC)  
 ATP-00086 OS-00118 Masonry Repair & Tuckpointing (OA)  
 ATP-00087 OS-00103 RFI-150 Removal of Fall Protection Anchor at New Addition  
 ATP-00088 OS-00120 Welding of Existing Book Drop (CC)  
 ATP-00089 OS-00123 Coordination of Deck Demo for Roof Hatch (CC)  
 ATP-00090R1 OS-00125 Window Film in CDF  
 ATP-00091 OS-00128 RFI-159 HVAC Clarifications - CDF  
 ATP-00092 OS-00129 Frank Novak Final Reconciliation (CC)  
 ATP-00093 OS-00122 RFI-165 Existing Light Pole Fixture Heads  
 ATP-00094 OS-00124 Additional Access Panels (CC)  
 ATP-00095 OS-00130 Sanitary Line Backup Cleaning (CC)  
 ATP-00096 OS-00136 Water Line Tie-in to CDF (CC)  
 ATP-00097 OS-00138 CDF Staff & Schedule Extension - 12/14/22 (CC)

**Change Order # 009**

\$ 10,415.00

Owner Change Order #009 is submitted to finalize the budget for the following previously approved ATPs. The signed ATP coversheets have been included in the backup for reference.

ATP-00106 OS-00146 Legacy Electric Final Reconciliation  
 ATP-00105 OS-00145 Marous Brothers Final Reconciliation  
 ATP-00104 OS-00131 Electrical Inspection Remedies  
 ATP-00103 OS-00144 Electrical Access Panels (CC)  
 ATP-00101 OS-00142 RFI-169 Secondary Water and Gas Meter Power Requirements  
 ATP-00100 OS-00141 Domestic Cold Water Pipe Insulation  
 ATP-00099 OS-00140 Addl Tuckpointing & Glass Blocks  
 ATP-00098 OS-00108 Countertop Repairs for Faucet Holes (CC)

## CLEVELAND PUBLIC LIBRARY

## Board Meeting

April 18, 2023

## Lorain Branch

In accordance with the Board resolution adopted on October 21, 2021, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

For the Period Ending March 31, 2023

Date	Vendor	PO	Description	Owner's Contingency Fund \$ 319,002.00		GMP Increase
				Encumbered	Expended	
3/14/2022	Regency Construction	211407	Change Order #001			\$ 2,149.74
3/28/2022	Regency Construction	211407	Change Order #002			1,183.17
5/6/2022	Regency Construction	211407	Change Order #003			13,339.09
6/24/2022	Regency Construction	211407	Change Order #004			3,381.89
8/1/2022	Regency Construction	211407	Change Order #005			14,360.41
9/12/2022	Regency Construction	211407	Change Order #006			(14,782.91)
10/24/2022	Regency Construction	211407	Change Order #007			43,785.60
11/29/2022	Regency Construction	211407	Change Order #008			6,267.40
1/27/2023	Regency Construction	211407	Change Order #009			55,899.38
3/13/2023	Regency Construction	211407	Change Order #010			100,596.50
				\$ -	\$ -	\$ 226,180.27
				<b>Owner's Contingency Fund Available Balance</b>		<b>\$ 92,821.73</b>
				<b>Lorain Branch Renovation Project Budget</b>		<b>\$ 4,020,292.80</b>
				<b>Encumbered</b>	<b>Expended</b>	
	Holzheimer Bolek + Meehan Architects LLC - Architectural Design Services			\$ 5,881.59	\$ 350,277.41	
	Regency Construction - Construction Manager at Risk			753,091.26	2,358,127.50	
	Furniture, Fixtures, Equipment and Technology			200,432.48	56,338.18	
	Owner Direct Costs			11,633.25	81,344.36	
	Direct Expenditures paid from Contingency Fund			-	-	
				\$ 971,038.58	\$ 2,846,087.45	
				<b>Available Budget</b>		<b>\$ 203,166.77</b>

## Change Order Details

<b>Change Order # 001</b>		\$ 2,149.74
Removal of Freestanding Shelving		
<b>Change Order # 002</b>		\$ 1,183.17
Light Fixture Change; Bike Rack Model Change Through Bike Cleveland		
<b>Change Order # 003</b>		\$ 13,339.09
PCO #1: For Construction Set		
PCO #7: Front Door Hardware		
PCO #8: Demolition of Unforeseen Ductwork		
PCO #12: RFI #27 Added Wall Furring		
PCO # A6.1: Undercutting Allowance Reconciliation		
<b>Change Order # 004</b>		\$ 3,381.89
PCO #10: Janitor Closet 109 Rework (RFI #17)		
PCO #11: Color Selection for Sliding Doors		
PCO #15: Additional Down Rods for Fixtures (RFI #31)		
PCO #16: TRA Changes (Toilet Paper Dispenser & Changing Station)		
PCO #18: Cast Stone Custom Color		
PCO # A15.1: Water Tap/Street Opening Fee Reconciliation		

**Change Order Details**

<b>Change Order # 005</b>	\$ 14,360.41
PCO #2.Rev I: Bulletin #I (Minus Security/Access Control)	
PCO #4: RFI #14 Structural and Layout Changes	
PCO #20: Added Studs for North Wall of RR 106 & I 07 (RFI #39)	
PCO #22: Restroom Door Control Changes (Matching Eastman)	
PCO #24: Furring West Wall of Staff Restroom I 16 (RFI #54)	
PCO #29 Rev.I: Roof Hatch Revision	
PCO #30: Added Annunciator for Fire Alarm	
<b>Change Order # 006</b>	\$ (14,782.91)
PCO #AS: I Tru-Spun Piping Allowance Credit	
PCO #19: Structural Remediation for New Masonry Openings (RFI #41 & #42)	
PCO #23: Faucet Spec Change	
PCO #26: Bulletin #2	
PCO #28: Add Cold Water to Existing Mop Sink (RFT #63)	
PCO #36: Change Door 109 to HM	
PCO #41: Bulletin #3	
PCO #48: GFCI Receptacles in Staff Break Room and Meeting Room	
<b>Change Order # 007</b>	\$ 43,785.60
PCO #14 Rev.1: Bulletin #1 & IPS Drawings Security & Access Control	
PCO #34: Credit for Mechanical Pads	
PCO #35: Credit for Bench Procurement	
PCO #40: Wall Framing & Receptacles for South Teen I I I	
PCO #42: Fire Extinguisher Credit & Cabinet Spec Change	
PCO #43: Floor Boxes Per Dimensioned Drawing	
PCO #47: Demo Fixture on Cast Stone Header	
PCO #52: Window Caulk Abatement Allowance Credit	
<b>Change Order # 008</b>	\$ 6,267.40
PCO #44: Furring TB01 for Conduit	
PCO #54: Grilles for Vented Toe Kicks	
PCO #55: Markerboard Adjustments, Concealing Mail Slot	
PCO #58: Paint Color Revisions	
PCO #59: Extension of Adult Collection 101 Countertop	
PCO #60: Landscape Revisions	
<b>Change Order # 009</b>	\$ 55,899.38
PCO #31: Interior Wet Sealing	
PCO #32: Heavy Floor Prep Allowance Overage	
PCO #38: Plaster Patching Allowance Overage	
PCO #65: Relocate Manual Transfer Switch	
<b>Change Order # 010</b>	\$ 100,596.50
PCO #57: Remove Lockdown Features & Patch Floor in Vestibule	
PCO #64: Revised Garden Fence Layout	
PCO #69: Fire Repair -Abatement & Demo	
PCO #70: Fire Repair- Roofing & Coping Replacement	
PCO #73: Fire Repair- South Door Repair	
PCO #74: Motor Starters for Hot Water Pumps	
PCO #75: Fire Repair Permit	
PCO #76: Water Meter Setup Revisions	
PCO #79: Fire Repair- Electrical	
PCO #83: Fire Repair-Additional South Coping	
PCO #88: Balance of Stone Tuckpointing Above Dentil Molding	

## CLEVELAND PUBLIC LIBRARY

## Board Meeting

April 18, 2023

## Eastman Branch

In accordance with the Board resolution adopted on December 16, 2021, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

For the Period Ending March 31, 2023

Date	Vendor	PO	Description	Owner's Contingency Fund \$ 200,486.00		GMP Increase
				Encumbered	Expended	
5/2/2022	Regency Construction	220203	Change Order #001			\$ 41,333.29
5/16/2022	Regency Construction	220203	Change Order #002			23,860.11
7/11/2022	Regency Construction	220203	Change Order #003			2,013.38
8/8/2022	Regency Construction	220203	Change Order #004			25,696.86
9/6/2022	Regency Construction	220203	Change Order #005			33,608.22
10/31/2022	Regency Construction	220203	Change Order #006			20,606.13
1/27/2023	Regency Construction	220203	Change Order #007			6,340.76
3/20/2023	Regency Construction	220203	Change Order #008			23,659.66
				\$ -	\$ -	\$ 177,118.41
						<b>Owner's Contingency Fund Available Balance \$ 23,367.59</b>
						<b>Eastman Branch Renovation Project Budget \$ 3,134,357.66</b>
				Encumbered	Expended	
	Moody Nolan Inc. - Architectural Design Services			\$ 34,464.91	\$ 200,902.75	
	Regency Construction - Construction Manager at Risk			434,551.87	2,010,570.16	
	Furniture, Fixtures, Equipment and Technology			70,995.82	12,177.25	
	Owner Direct Costs			8,363.23	98,649.65	
	Direct Expenditures paid from Contingency Fund			-	-	
				\$ 548,375.83	\$ 2,322,299.81	
						<b>Available Budget \$ 263,682.02</b>

## Change Order Details

<b>Change Order # 001</b>	\$ 41,333.29
HVAC Controls	
<b>Change Order # 002</b>	\$ 23,860.11
PCO #4: For Construction Set	
PCO#5 Rev.2: Bulletin #1	
PCO #8: Bulletin #2	
PCO # 1 8: Ground Penetrating Radar Allowance Reconciliation	
<b>Change Order # 003</b>	\$ 2,013.38
PCO #9: Transition Duct for 2nd Floor (RFI #8)	
PCO #20: Family Toilet 106 Finned Tube Demo	
PCO #24: Demo of Duct for Steel (Bulletin #2)	

**Change Order Details**

<b>Change Order # 004</b>	\$ 25,696.86
PCO #13: Bulletin #3	
PCO #15: Replacing Shutoff Valve on Cold Water Line (RFI #25)	
PCO #16: Bulletin #4	
PCO #19: Replacing Both Foggy Gallery Windows	
PCO #21: Temporary Heat Credit	
PCO #22: Faucet Spec Change	
PCO #25: Replace 5 Missing SA Grilles (RFI #45)	
PCO #26: Demo 5 Branch Ducts, Replace with Louvers (RFI #46)	
PCO #27: Replace Missing RA Grille in North Wall (RFI #47)	
PCO #30: Concrete Infill for Bulletin #2	
PCO #36: Wiremold for South Wall of Multipurpose 206 (RFI #50)	
PCO #37: Buildout for Fire Alarm Pull Box (RFI #55)	
PCO #38: Wiremold for WAP on Exterior of Gallery Wall (RFI #40)	
PCO #39: Misc. Masonry Repairs	
PCO #40: Demo & Reinstall Pipe for Bulletin #2 Steel Layout	
PCO #44: Abatement of Roof Flashing	
<b>Change Order # 005</b>	\$ 33,608.22
PCO #23: Grinding Down Concrete for Tile	
PCO #35: ADA Push Buttons and Operators	
PCO # 43: Bulletin #5	
PCO #46: Misc. Demo (RFI #23, #66, #67, #70)	
PCO #48: Reinstall and Insulate Duct Removed for Steel	
<b>Change Order # 006</b>	\$ 20,606.13
PCO #33: Fire Extinguisher & Cabinet Credit	
PCO #45: Raising Clerestory Sills Allowance Overage	
PCO #49: Credit for Exterior Display Enclosure	
PCO #51: Toilet Paper Dispenser Spec Change	
PCO #52: Bulletin #6	
PCO #55: Mechanical Room 125 Layout Adjustments	
PCO #56: Rework for Overhead Coiling Grille	
PCO #59: Replacing 2 Corroded Drains in RR 104 & 106	
<b>Change Order # 007</b>	\$ 6,340.76
PCO #61: Bulletin #9	
PCO #62: Demo Molded Drywall Under Finned Tubes	
PCO #63: Replacement of Concrete for Trip Hazards	
PCO #66: Patch Drywall Under Finned Tubes	
<b>Change Order # 008</b>	\$ 23,659.66
PCO#58: Patching Drywall in Multipurpose 205	
PCO #64: Relocate and Replace Hose Bib	
PCO #65: Metal Ceiling Coordination for People Counter	
PCO #67: Extended General Conditions	
PCO #71: Existing Boiler Circulating Pump Repair	
PCO #72: Extend Bulletin #4 Infill to CT-1 with Self-Leveling	
PCO #74: Repair for Leaking Elbow Fitting	

## CLEVELAND PUBLIC LIBRARY

## Board Meeting

April 18, 2023

## Martin Luther King, Jr. Branch

In accordance with the Board resolution adopted on February 15, 2022, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

For the Period Ending March 31, 2023

Date	Vendor	PO	Description	Owner's Contingency Fund \$ 1,016,503.00		GMP Increase
				Encumbered	Expended	
3/28/2022	Gilbane Building Company	201107	Change Order # 001			\$ 475,307.00
4/26/2022	Gilbane Building Company	201107	Change Order # 002			541,196.00
5/25/2022	Gilbane Building Company	201107	Change Order # 003			(675,389.00)
11/2/2022	Gilbane Building Company	201107	Change Order # 004			55,734.00
12/21/2022	Gilbane Building Company	201107	Change Order # 005			108,645.00
3/29/2023	Gilbane Building Company	201107	Change Order # 006			60,021.00
				\$ -	\$ -	\$ 565,514.00
				<b>Owner's Contingency Fund Available Balance</b>		<b>\$ 450,989.00</b>

New Martin Luther King, Jr. Branch Project Budget \$ 19,901,486.00

	Encumbered	Expended
JKURTZ Architects Ltd. - Architectural Design Services	\$ 248,146.85	\$ 2,370,578.68
Panzica Construction Co. - Construction Manager at Risk Furniture, Fixtures, Equipment and Technology	13,500,435.23	1,551,945.77
Owner Direct Costs	82,868.04	480,878.33
Direct Expenditures paid from Contingency Fund	-	594,677.00
Developer Shared Costs	-	-
	\$ 13,831,450.12	\$ 4,998,079.78
		<b>Available Budget \$ 1,071,956.10</b>

## Change Order Details

<b>Change Order # 001</b>	\$ 475,307.00
Cost Escalation Claim	
<b>Change Order # 002</b>	\$ 541,196.00
Exterior Glazing Detail Changes; Developer HVAC Changes - Addendum #4; Addendum #2 and #3 Cost Escalation; BASWA Acoustical Plaster; Projection Screen/Hoist; Curtain/Rigging Allowance	
<b>Change Order # 003</b>	\$ (675,389.00)

Proposed change to scope of work includes value engineering options selected during the finalization of the project design. These include changing the 6" thick site sidewalks to 4" thick. Eliminating all trap rock aggregate in the CC4 exterior sidewalks. Deleting all exterior aluminum strips embedded in concrete. The CLT monumental stair being vertically laminated, the CLT seat back being constructed segmentally with vertical grain, the canted radius contouring, and an upgraded "bomb-proof" finish, changes south table stairs to horizontal grain in lieu of vertical. Exterior metal panels are changed from a stainless steel finish to aluminum. Canopy aluminum panel will be removed and replaced with metal mesh. Deletion of mesh ceiling panels, structural framing, lighting, hangers at Alternate #11 booth areas. Revision of the elevator cabs to KONE standard in lieu of glass cab. Deleting the property line landscaping/fence. Changing all FL-3 Forbo flooring to sealed concrete. Changing the award of the electrical subcontract. The cost savings for the electrical contractor award also increases the MBE planned participation percentage for the project from 14% to 25%.

<b>Change Order # 004</b>	\$ 55,734.00
Glazed Façade Profile; Revolving Door Finish; Level 2 Concrete Sandblasting; Sidewalks Change From 4" Back to 6"	
<b>Change Order # 005</b>	\$ 108,645.00
Roof Insulation Allowance; South West Canopy Steel Modifications; All Glass Entrances Glass Type Change; Curtain Wall Shallower Section; RFI #48 - Roof Drain Changes; Floor Box Changes	
<b>Change Order # 006</b>	\$ 60,021.00
Issued For Permit and Construction Documents; RFI#24 - All Glass Threshold Issue Revised; Revolving Door ADA Bollard Alternate	



## CLEVELAND PUBLIC LIBRARY

## Board Meeting

April 18, 2023

## Brooklyn Branch

In accordance with the Board resolution adopted on May 17, 2022, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, and which are not included in the GMP, is hereby submitted:

For the Period Ending March 31, 2023

Date	Vendor	PO	Description	Owner's Contingency Fund \$ 83,959.00		GMP Increase
				Encumbered	Expended	
9/12/2022	Regency Construction	220256	Change Order #001			\$ 17,752.13
10/24/2022	Regency Construction	220256	Change Order #002			10,277.64
11/29/2022	Regency Construction	220256	Change Order #003			17,733.30
1/27/2023	Regency Construction	220256	Change Order #004			7,920.28
2/27/2023	Regency Construction	220256	Change Order #005			(4,087.36)
				\$ -	\$ -	\$ 49,595.99
				<b>Owner's Contingency Fund Available Balance</b>		<b>\$ 34,363.01</b>

	Brooklyn Branch Renovation Project Budget \$ 2,569,784.50	
	Encumbered	Expended
<b>Vocon Partners LLC - Architectural Design Services</b>	\$ 23,008.97	\$ 163,942.03
<b>Regency Construction - Construction Manager at Risk</b>	907,348.68	1,111,621.81
<b>Furniture, Fixtures, Equipment and Technology</b>		11,177.25
<b>Owner Direct Costs</b>	11,090.62	55,322.61
<b>Direct Expenditures paid from Contingency Fund</b>		
	\$ 941,448.27	\$ 1,342,063.70
		<b>Available Budget \$ 286,272.53</b>

## Change Order Details

<b>Change Order # 001</b>	\$ 17,752.13
PCO #1: Bulletin #1/Permit Set	
PCO #3: Added Stud Ceilings (RFC #2)	
PCO #4: Hardware Change for Door 113	
PCO #5: Painting New Finned Tubes	
PCO #6: Hardware Revisions per Retemed Submittal	
PCO #7: Additional Abatement in Multipurpose Areal 13	
PCO #10: Ground Penetrating Radar Allow ance Credit	
<b>Change Order # 002</b>	\$ 10,277.64
PCO #12: Structural Support for Beams	
PCO #13: Allowance Credit for HVAC Insulation	
PCO #14: CFMF for Meeting Room & Officcs	
PCO #17: Multipurpose Area 113 Sink Vent Routes	
PCO #20: Furring in Staff Break 115	
PCO #22: Furring for ADA in All Gender 110	
<b>Change Order # 003</b>	\$ 17,733.30
PCO #18: Soffit Rework Including RFI #19	
PCO #19: Extending Walls to Meet Ceiling Heights	
PCO #26: Recessed Outlets for East Wall Countertops	
PCO #27: Extend Meeting Room Wall for Data Box	
PCO #31: Replace Gate Valve	
PCO #33: Surface Mounted Changing Station	
<b>Change Order # 004</b>	\$ 7,920.28
PCO #15: Lobby Knee Wall Reframing	
PCO #30: Relocate Outlet for Monitor Build Out	
PCO #32: Millwork Revisions per Submittal	
PCO #37: Covering Power Lines	
PCO #39: Multipurpose Area 113 Wall Repairs	
PCO #42: Bulkhead and Patchwork in Janitor's Closet	
PCO #46: Frame and Hang Lobby 102 Soffit	

**Change Order Details**

**Change Order # 005**

\$ (4,087.36)

- PCO #40: Credit for Tapered Insulation
- PCO #48: Painting Exterior Railings in Lieu of Galvanizing
- PCO #50: Drywall Repair for Water Damage
- PCO #52: Replace ETR Finned Tube Covering and Backing



## CLEVELAND PUBLIC LIBRARY

## Board Meeting

April 18, 2023

**Louis Stokes Wing High Density Shelving Project**

In accordance with the Board resolution adopted on December 16, 2021, a report to the Board of Trustees on expenditures and contracts entered into, including those in excess of \$25,000, to pay the costs resulting from changes and additions to the Project which may be made in the future by the Library, is hereby submitted:

**For the Period Ending March, 2023**

Date	Vendor	PO	Description	Owner's Contingency Fund	\$ Amount
					<b>605,779.00</b>
6/23/2022	Spacersaver Storage System	220526	Change Order #003-7th floor, tube storage in elevator lobby size increased to maintain 150 tube capacity		\$ 4,170.31
10/19/2022	Spacersaver Storage System	220526	Change Order #007 - LED Lighting for LSW8		247,802.00
11/11/2022	Spacersaver Storage System	220526	Change Order #008 - 8th Floor Fire Park		16,935.00
11/29/2022	Spacersaver Storage System	220527	Change Order #009 - (6) Nantucket tray and cabinet storage units		59,072.00
12/6/2022	City of Cleveland	P-Card	Permit-Street Opening-Sidewalk Obstruction-Working in Right of Way		2,879.83
					\$ 330,859.14
				<b>Owner's Contingency Fund Available Balance</b>	<b>\$ 274,919.86</b>

High Density Mobile Shelving Project Budget				\$ 6,663,571.50	
PO 220526 - Purchase & Installation of High Density Shelving for LSW				Original as Executed*	\$5,887,015.92
*12/26/2021 Board approved amount not-to-exceed \$6,057,792.50					
Additions to the project (taken from the Owner's Contingency Fund)				\$	330,859.14
Decreases to the project					
6/23/2022	Spacersaver Storage System	220526	Change Order #002-9th floor, change from cantilever to 4-post shelving to increase weight capacity		(1,707.31)
6/23/2022	Spacersaver Storage System	220526	Change Order #004-8th floor, northernmost section/row of shelving removed to ensure no contact with wall		(3,042.47)
9/1/2022	Spacersaver Storage System	220526	Change Order #001 - Shelving deduct		(16,884.34)
9/1/2022	Spacersaver Storage System	220526	Change Order #005 - Touchscreen Deduct		(51,540.00)
9/28/2022	Spacersaver Storage System	220526	Change Order #006 - Platform Deduct for Existing Cabinets		(8,130.92)
<b>PO 220526 + P-Card purchase - Purchase &amp; Installation of High Density Shelving for LSW</b>					<b>\$6,136,570.02</b>
				<b>Available Budget</b>	<b>\$ 527,001.48</b>

CLEVELAND PUBLIC LIBRARY**Board Meeting**

April 18, 2023

**FEES PAID FOR LEGAL AND CONSULTING SERVICES FOR THE PERIOD  
JANUARY 1 THROUGH MARCH 31, 2023**

In accordance with the Board resolutions adopted on October 18, 2012, November 15, 2018 and February 18, 2021, quarterly fees paid for legal advice and services from **Ogletree** for labor and employment matters are submitted:

1st Quarter Total	\$	1,736.46
Year to Date Total	\$	<u>1,736.46</u>

In accordance with the Board resolution adopted on August 6, 2020, quarterly fees paid for legal services in connection with the Facilities Master Plan from **Bricker & Eckler LLP** are hereby submitted:

<u>PO# 200939 - LEGAL SERVICES FOR FMP - \$122,726</u>	
Fund 402 Brooklyn (725)	\$ 665.00
1st Quarter Total	\$ 665.00
Year to Date Total	\$ 665.00
PO# 200939 Total	<u>\$ 105,113.49</u>

**REPORT G**

In accordance with the Board resolution adopted on December 17, 2020, quarterly fees paid for legal services in connection with the Martin Luther King, Jr. branch relocation project from **Chilcote & Wright LLP** are hereby submitted:

1st Quarter Total	\$	2,777.50
Year to Date Total	\$	<u>2,777.50</u>

In accordance with the Board resolution adopted on March 18, 2021, quarterly fees paid for legal services in connection with labor negotiations with the Laborers International Union of North America, Local 860 and the Service Employees International Union, District 1199 from **Kastner, Westman & Wilkins, LLC (KWW)** are hereby submitted:

1st Quarter Total	\$	7,768.88
Year to Date Total	\$	<u>7,768.88</u>

In accordance with the Board resolution adopted on October 21, 2021, quarterly fees paid to provide capital projects consulting services, in particular for the Martin Luther King, Jr. and Walz branch projects from **Peter D. MacEwan, LLC** are hereby submitted:

1st Quarter Total	\$	14,125.00
Year to Date Total	\$	<u>14,125.00</u>

**EXHIBIT 8**

CLEVELAND PUBLIC LIBRARY EMPLOYMENT REPORT Period: Mar 1 - Mar 31, 2023				
Name	Title	Department/Branch	Effective Date	Compensation (hourly)
<b>New Hires</b>				
Ashley Boyd	Director of DEI	Director's Office	3/1/2023	\$ 51.28
Claire Jennings	Substitute	Public Services	3/1/2023	\$ 21.22
Joseph Hennessee	Officer	SPS	3/1/2023	\$ 18.00
Natisha Green	Custodian	Property Management	3/1/2023	\$ 17.37
Theodore Saccany	Officer	SPS	3/1/2023	\$ 18.00
Wendell Allen	Custodian	Fleet Branch	3/1/2023	\$ 17.37
<b>Resignations</b>				
Andrew Mocsiran	Branch Clerk	Brooklyn Branch	3/25/2023	
Jeremiah Uter	Page I	Shelf Dept	3/15/2023	
Caitlyn Tunney	Page I	South Brooklyn Branch	3/10/2023	
Ivy Anala	Subject Dept Clerk	Lending Dept	3/6/2023	
<b>Terminations</b>				
Marcus Reid	Creative Tech Engineer	IT-CPL	3/20/2023	
<b>Retirements</b>				
Lawrence Finnegan	Director of IT	IT/CLEVNET	3/31/2023	

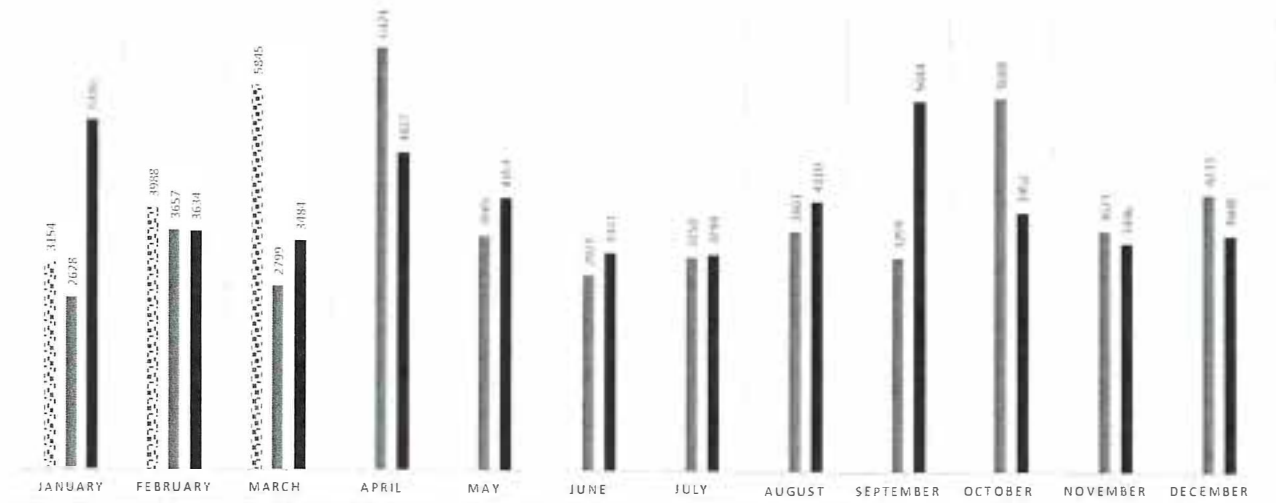
CLEVELAND PUBLIC LIBRARY  
 COMPENSATION CHANGES REPORT  
 Period: Mar 1-Mar 31, 2023

Last Name	First Name	Title	Effective Date	Compensation Rate	Previos Rate	Reason
PHILLIPS	JAMES	CUSTODIAN II	3/26/2023	34,714.42		TRANSFER
PARKER	MICHAEL	MAINTENANCE MECHANIC	3/12/2023	50,993.80	49,963.42	PROMOTION
JACKSON	ANTONIO	MAINTENANCE MECHANIC	3/12/2023	46,197.84	44,144.36	PROMOTION
OLSCHLAGER	JEANNIE	PAGE II	3/26/2023	\$15.00 hrly	\$13.52 hrly	PROMOTION
ROSE	MICHAEL	PAGE II	3/26/2023	\$15.00 hrly	\$13.52 hrly	PROMOTION
COLLINS	MICHELLE	PAGE II	3/26/2023	\$15.00 hrly	\$13.52 hrly	PROMOTION
STEGMAN	LOUIS	PAGE II	3/26/2023	\$15.00 hrly	\$13.52 hrly	PROMOTION
BINKLEY	ERIN	PAGE II	3/26/2023	\$15.00 hrly	\$13.52 hrly	PROMOTION
ZHU	AILIN	PAGE II	3/26/2023	\$15.00 hrly	\$13.52 hrly	PROMOTION
TREECE	MALIMAH	PAGE II	3/26/2023	\$15.00 hrly	\$13.52 hrly	PROMOTION
GLOVER	ELSA	PAGE II	3/26/2023	\$15.00 hrly	\$13.52 hrly	PROMOTION
PORTER	TA'SHIYAH	PAGE II	3/26/2023	\$15.00 hrly	\$13.52 hrly	PROMOTION
PEACOCK	TE'CHARA	PAGE II	3/26/2023	\$15.00 hrly	\$13.52 hrly	PROMOTION
SIMS	CRYSTAL	PAGE II	3/26/2023	\$15.00 hrly	\$13.52 hrly	PROMOTION
GIUFFRE	LAURA	PAGE II	3/26/2023	\$15.00 hrly	\$13.52 hrly	PROMOTION
CONRAD	CARLA	PUBLIC SERVICES ASSOCIATE	3/26/2023	\$ 42,790.80	\$ 30,890.60	PROMOTION
RODRIGUEZ	ANGELICA	PUBLIC SERVICES ASSOCIATE	3/26/2023	\$ 42,790.80	\$ 30,890.60	PROMOTION
TANCAK	CRYSTAL	REGIONAL DIRECTOR	3/26/2023	\$ 91,000.00	\$ 79,014.93	PROMOTION
HENDERSON	WILLIE	SUBSTITUTE	03/26/2023	31.0146	\$ 29.82	3.5% INCREASE/ADJUSTMEN
RIGA	JILL	SUBSTITUTE	03/26/2023	25.4915	\$ 24.51	3.5% INCREASE/ADJUSTMEN
MCGRADY	ANNIE	SUBSTITUTE	03/26/2023	21.216	\$ 20.40	3.5% INCREASE/ADJUSTMEN



CLEVELAND PUBLIC LIBRARY  
SICK LEAVE UTILIZATION

■ 2023 ■ 2021 ■ 2022



	<u>2021</u>	<u>2022</u>	<u>2023</u>
January	2628	3081	3154
February	3657	3634	3988
March	2799	3484	5845
April	6421	4827	
May	3565	4153	
June	2971	3321	
July	3258	3298	
August	3661	4110	
September	3259	5644	
October	5688	3952	
November	3673	3486	
December	4233	3608	
<b>Total</b>	<b>45,813</b>	<b>48,833</b>	<b>12,987</b>
<b>Average</b>	<b>3,818</b>	<b>4,069</b>	<b>1,082</b>

**\*3 pay periods**

**Notations:**

2020 April and May - Library closed due to COVID 19; June and July - Most employees worked 50% as part of SharedWork Ohio program. CARES Act provided for Emergency Paid Sick Leave and Expanded FMLA (EPSL and EFMLA).

2020 EPSL/EFMLA hours included in total hours: April - 64; May - 160; June - 463.50; July - 828; August - 1030.5; September - 1190.75; October - 2666.5; November - 2296.25; December - 1694.84

2021 EPSL/EFMLA hours included in total hours: January-1159.39; February-698.25; March-392; April 409.5; May 0

# REPORT I

2023 1st Qtr EEO Report															
FULL-TIME															
Category	Hisp_Male	Hisp_Female	White_Male	Black_Male	Asian_Male	Hawaiian_Male	Indigenous_Male	Multi_Male	White_Female	Black_Female	Asian_Female	Hawaiian_Female	Indigenous_Female	Multi_Female	Total
Officials/Admin	1	5	24	17	0	1	0	0	20	18	0	0	0	0	4
Professional	1	7	15	0	2	0	0	0	22	9	4	0	0	0	0
Technician	1	1	10	6	0	0	0	0	4	1	0	0	0	1	0
Protect/Serv	3	0	6	21	0	0	0	1	1	6	0	0	0	0	0
Para-Profession	1	2	10	16	1	0	0	1	23	11	1	0	0	0	0
Admin Support	3	4	10	16	1	0	0	1	15	32	0	0	0	0	0
Skilled Craft	2	0	4	3	0	0	0	0	2	1	0	0	0	0	1
Serv/Maint	0	2	6	31	0	0	0	0	1	4	0	0	0	0	0
	12	21	85	110	4	1	0	3	88	82	5	0	0	1	5
OTHER THAN FULL-TIME															
Category	Hisp_Male	Hisp_Female	White_Male	Black_Male	Asian_Male	Hawaiian_Male	Indigenous_Male	Multi_Male	White_Female	Black_Female	Asian_Female	Hawaiian_Female	Indigenous_Female	Multi_Female	Total
Officials/Admin	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0
Professional	0	1	1	0	0	0	0	0	3	2	0	0	0	0	0
Technician	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0
Protect/Serv	1	0	1	2	0	0	0	0	0	0	0	0	0	0	0
Para-Profession	0	2	7	7	0	0	0	1	9	4	0	0	0	0	1
Admin Support	1	5	12	9	1	0	0	1	22	23	2	0	0	0	1
Skilled Craft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Serv/Maint	0	0	0	4	0	0	0	0	0	0	0	0	0	0	0
	2	8	24	22	1	0	0	2	34	29	2	0	0	0	2
															126
															543

## Insurance Report First Quarter 2023

<b>Staff Enrollments – Heath/Dental/Vision</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>
MMO - National Network Single	238	246	244
MMO – National Network – Family	125	125	125
MMO – CleCare Network - Single	39	39	39
MMO – CleCare Network - Family	18	18	18
MMO - Cobra	1	2	1
<b>Total Medical</b>	<b>421</b>	<b>430</b>	<b>427</b>
Delta Dental – Single	272	277	275
Delta Dental – Family	170	172	167
<b>Total Dental</b>	<b>442</b>	<b>449</b>	<b>442</b>
EyeMed Vision – Employee Only	248	251	250
EyeMed Vision – Employee + Child(ren)	39	38	39
EyeMed Vision – Employee + Spouse	51	54	54
EyeMed Vision – Employee + Family	62	62	61
<b>Total Vision</b>	<b>400</b>	<b>405</b>	<b>404</b>

# Library Usage Trends

2018-2023

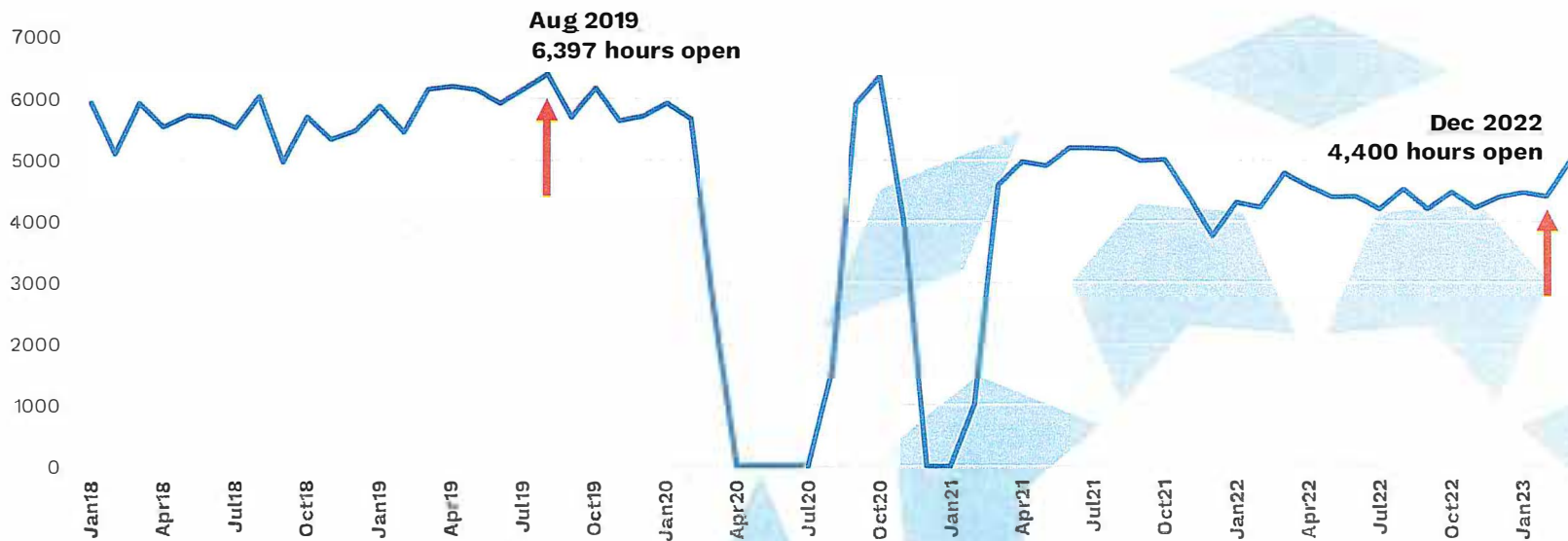
REPORT K





# Hours Open

Average monthly hours open are down over 26% since 2019.

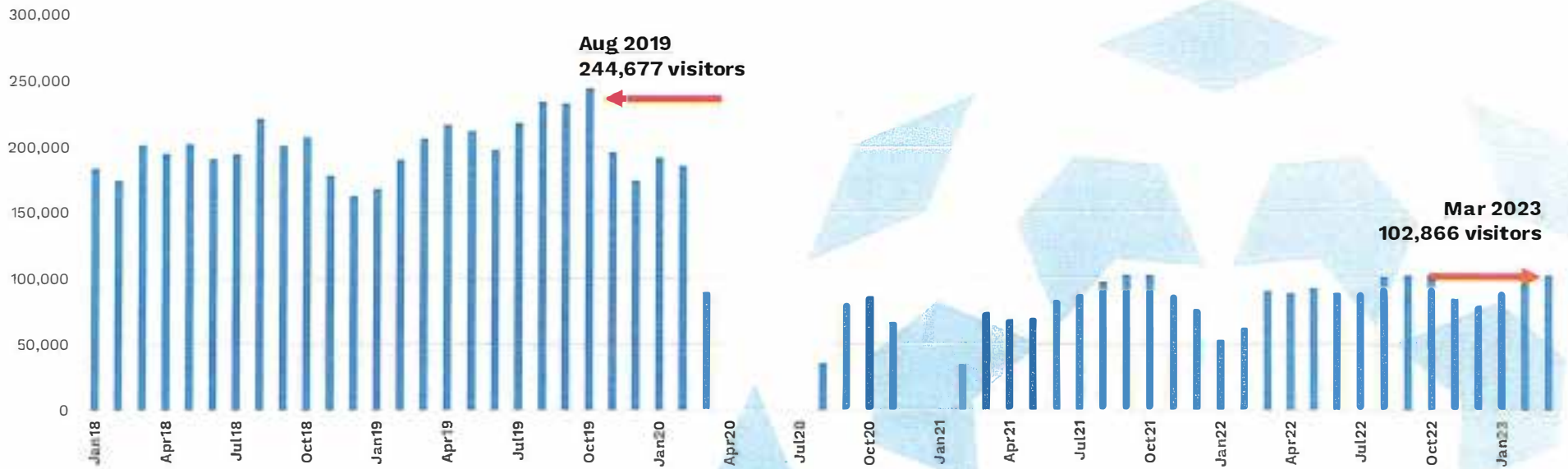


	2018	2019	2020	2021	2022	2023
<b>Yearly Hours</b>	67,002	71,518	32,109	49,223	52,758	13,903
<b>Avg. per Month</b>	5,584	5,960	2,676	4,102	4,397	4,634



# Visits

Monthly visits are averaging around 47% of our pre-pandemic numbers.

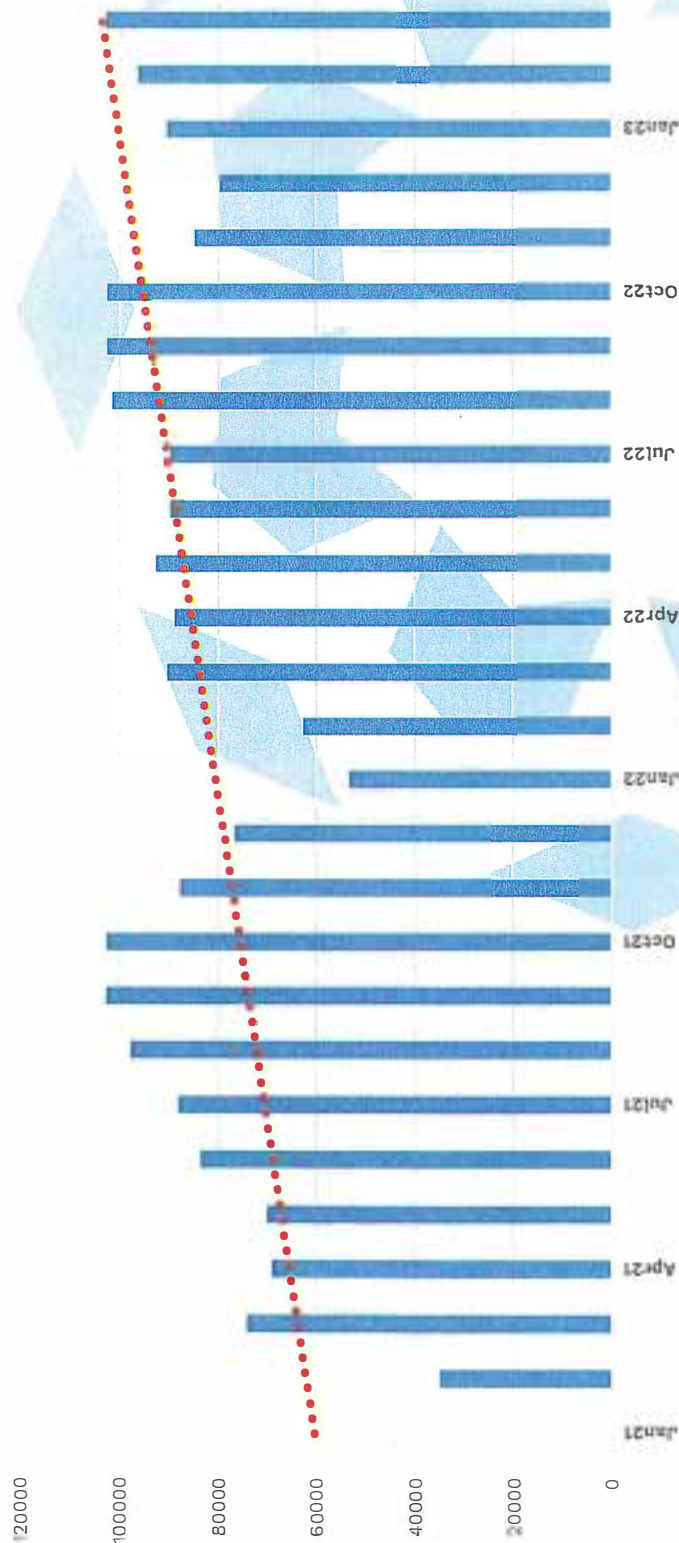


	2018	2019	2020	2021	2022	2023
<b>Visits</b>	2,312,117	2,492,213	738,161	888,417	1,039,466	289,979
<b>Avg. per month</b>	192,676	207,684	61,513	74,035	86,622	96,660



# Visits 2021-Present

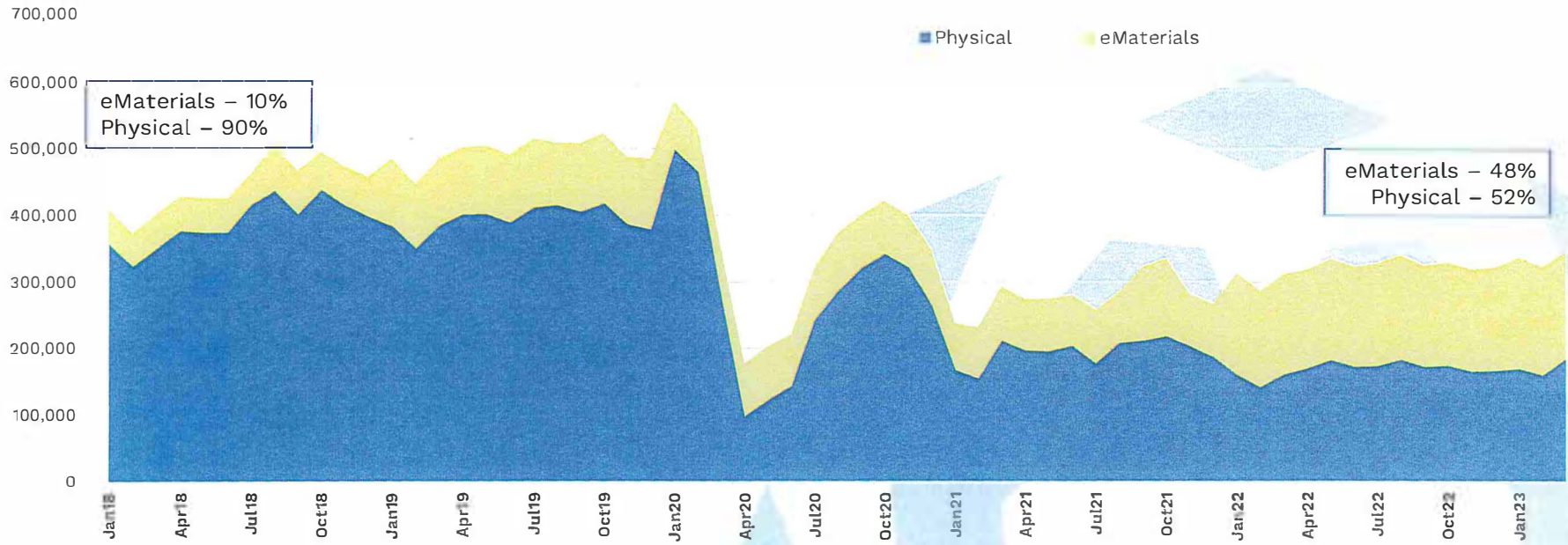
Since January 2021, visits are up 31%.





# Circulation

Average monthly circulation is at about 65% of our pre-pandemic highs.



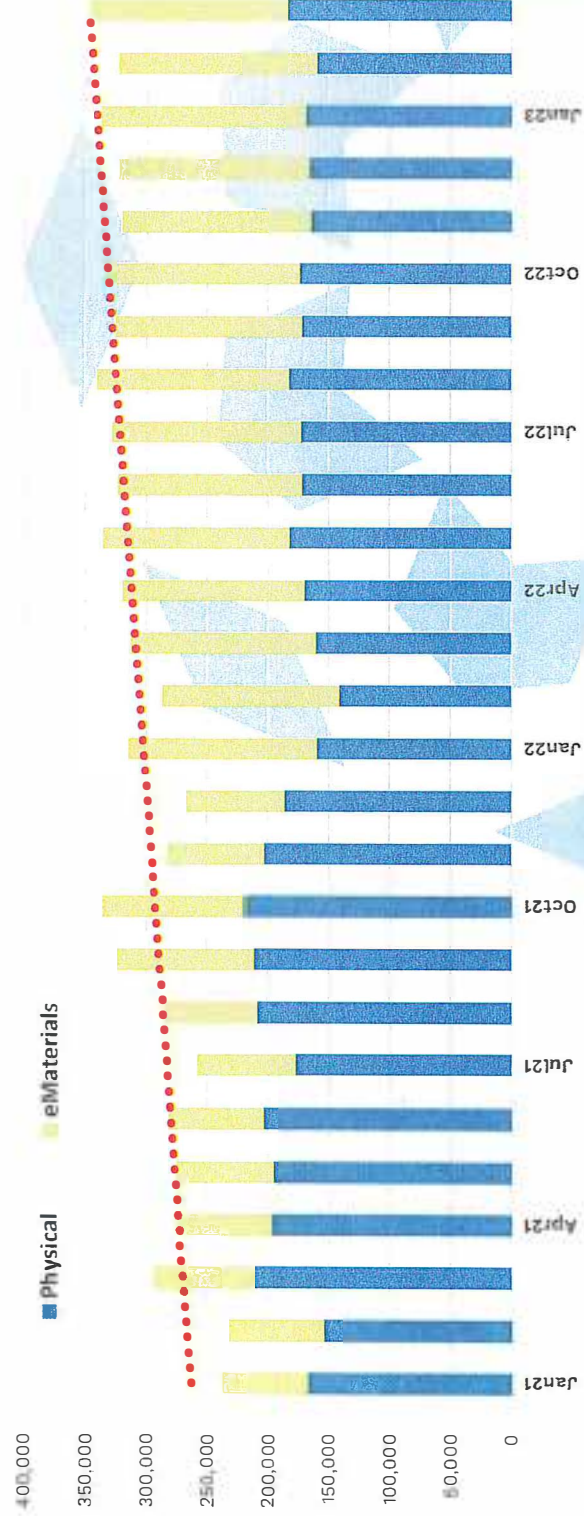
	2018	2019	2020	2021	2022	2023
<b>eMaterial</b>	685,846	1,235,571	951,303	1,029,442	1,855,269	498,191
<b>Physical</b>	4,649,813	4,716,348	3,372,012	2,329,112	2,015,459	512,074
<b>Totals</b>	<b>5,335,659</b>	<b>5,951,919</b>	<b>4,323,315</b>	<b>3,358,554</b>	<b>3,870,728</b>	<b>1,010,265</b>



# Circulation 2021-Present



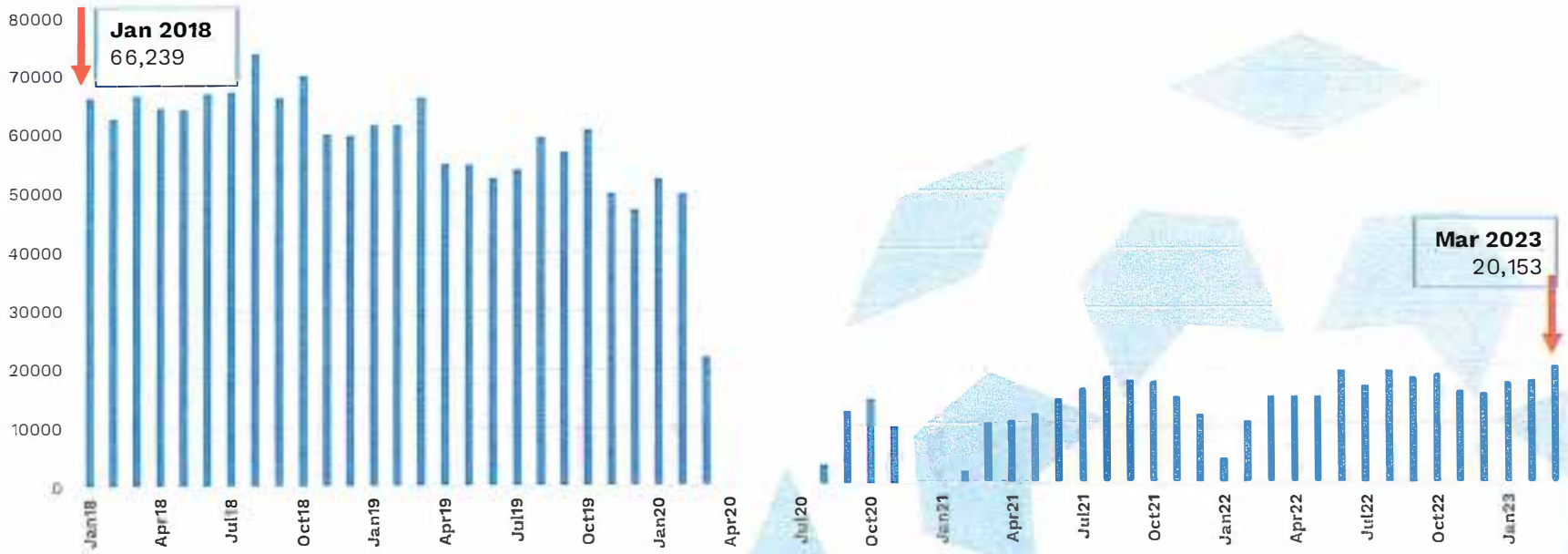
Circulation is up 46% since  
Jan 2021.





# Computer Use

Average monthly computer use is down 72% over the last 5 years.

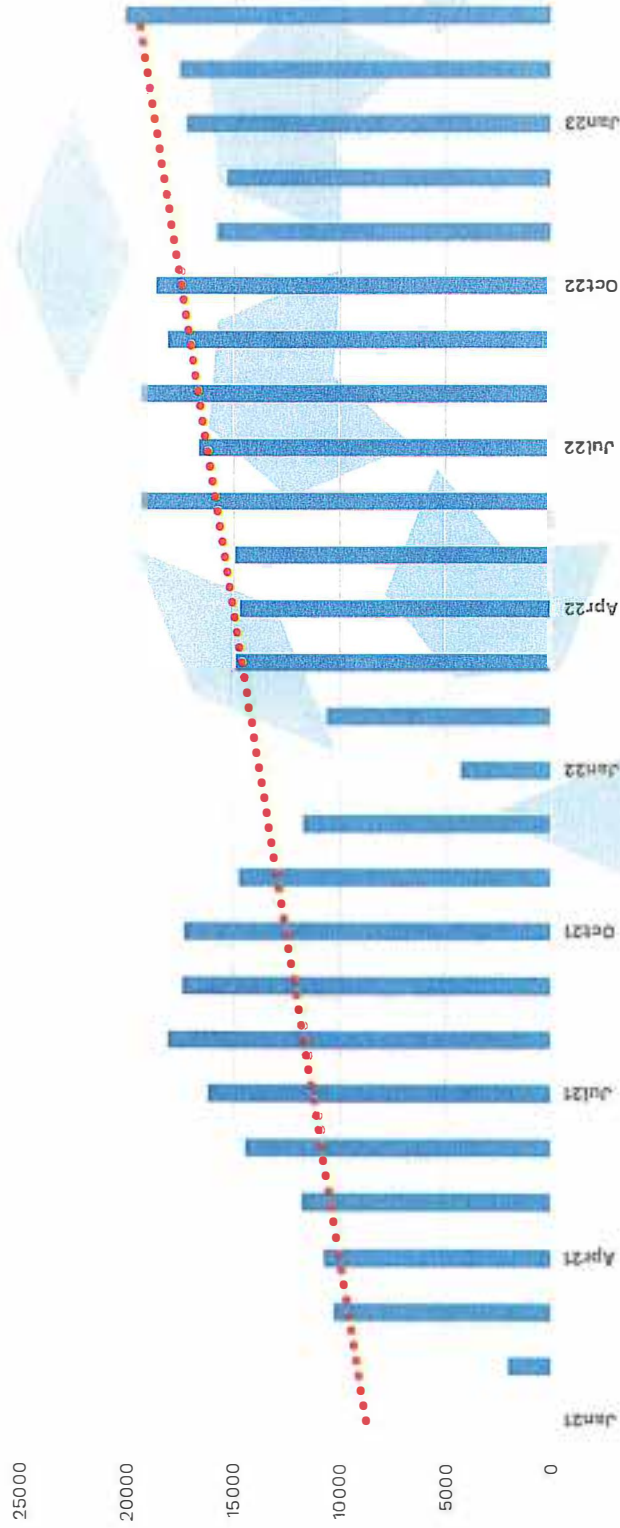


	2018	2019	2020	2021	2022	2023
<b>Computer use</b>	788,675	679,684	164,015	144,630	182,444	55,020
<b>Avg. per month</b>	65,723	56,640	13,668	12,053	15,204	18,340

# Computer Use 2021-Present



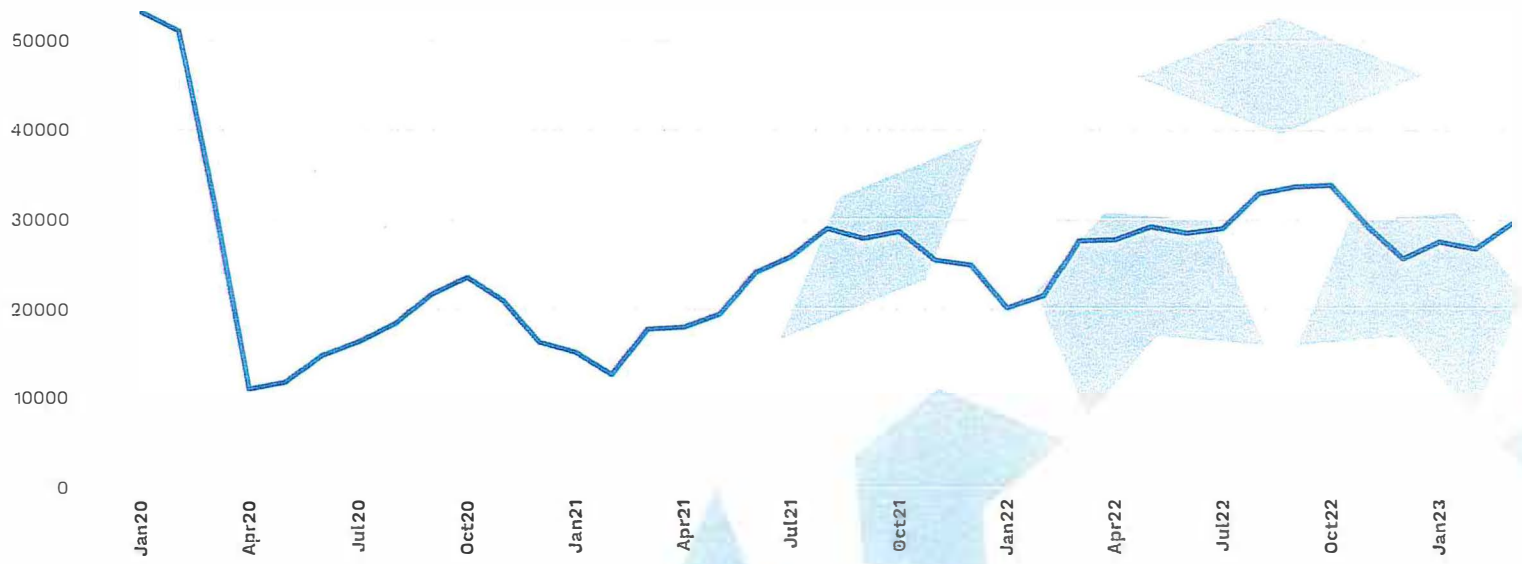
Since the 1st Qtr of 2021, computer use is up 52%.





# WiFi Use

Since the start of the pandemic, WiFi use is up 168%.

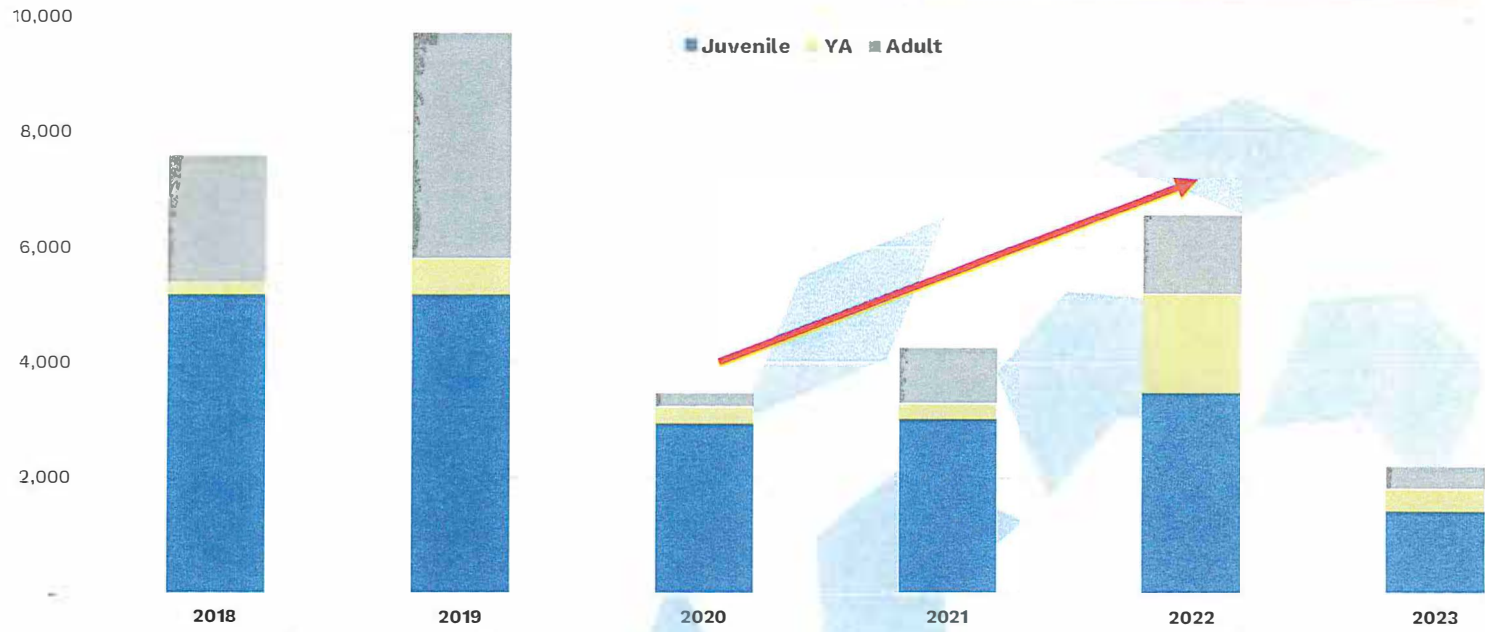


	2020	2021	2022	2023
<b>Wifi Use</b>	291,032	268,694	339,165	83,845
<b>Monthly avg.</b>	24,253	22,391	28,264	27,948



# Programming

Programming increased by 90% from 2020 to 2022.



	2018	2019	2020	2021	2022	2023
<b>Juvenile</b>	5,150	5,170	2,942	3,029	3,468	1,429
<b>YA</b>	237	640	298	279	1,733	404
<b>Adult</b>	2,197	3,900	224	953	1,376	374
<b>Totals</b>	<b>7,584</b>	<b>9,710</b>	<b>3,464</b>	<b>4,261</b>	<b>6,577</b>	<b>2,207</b>