

CLEVELAND PUBLIC LIBRARY

Board Meeting
February 18, 2016

**RESOLUTION TO AMEND AGREEMENT WITH BARRIE PROJECTS, LLC FOR
DESIGN OF BRETT HALL EXHIBIT SPACE**

WHEREAS, The Board of Trustees of the Cleveland Public Library has determined that Brett Hall should be transformed into a state-of-the-art exhibit and gallery space as a part of the Main Phase 2 Construction Project; and

WHEREAS, In order to design a destination exhibit and gallery space, the Library Administration sought out the expertise of consultants Dennis and Kathy Barrie. The Barries are world-renowned unique museum and cultural planners, who provide specialized services to a wide range of institutions, visitor centers, and visitor destinations. Projects that the Barries have worked on include the Mob Museum in Las Vegas, the Spy Museum in Washington D.C., the Maltz Museum and the Rock and Roll Hall of Fame; and

WHEREAS In December of 2015, the Library entered into an agreement with Barrie Projects LLC in the amount of \$20,000 for services from January 1 through February 29, 2016. The Barrie's have met with Library staff and Bostwick Design Partnership, investigated the Library's holdings, researched exhibit infrastructure, presented options for exhibit furniture, obtained quotes, and recommended vendors; and

WHEREAS, The Library would like to amend the existing agreement and engage the Barrie's to provide further consulting services to assist the Library in acquiring and installing the exhibit furniture, and preparing for the First Folio Exhibit to be opened in early June of 2016. A more detailed description of the scope of additional work is attached to this Resolution at a cost not-to-exceed \$25,000; now therefore be it

RESOLVED, That the Board of Library Trustees authorizes the Executive Director, CEO, or his designee, to enter into an amendment to the existing agreement in the amount of \$20,000 with Barrie Projects, LLC, to provide the additional services as outlined in the proposal for services in an additional amount not-to-exceed \$25,000 (including reimbursables) for a total contract amount of \$45,000 to be charged to the Building and Repair Fund Account 40190105-55300-11901.

BarrieProjects

CLEVELAND PUBLIC LIBRARY

BRETT HALL GALLERY AND EXHIBITS PROPOSAL: Phase 2

2.16.2016

In the second phase, Barrie Projects will work with the selected design and fabrication firms to assure the proper fabrication and timely delivery of the chosen exhibit systems. Barrie Projects will also supervise the installation of those systems in Brett Hall.

Additionally, Barrie Projects will assist in the development of the first exhibition for the new Brett Hall exhibit gallery. The exhibit will focus on the Library's holdings of material related to William Shakespeare and will coincide with and compliment the traveling exhibit of the first Shakespeare folio from the Library of Congress. It is our understanding that this work needs to be completed by June 20, 2015.

Phase 2:

Scope of work: March 1, 2016 – June 20, 2016

- Manage fabrication and transport process of exhibit systems for Brett Hall
- Supervise installation of these systems in Brett Hall
- Coordinate with architects and CPL staff on placement of the systems, lighting, electrical hook-ups,
- Work with CPL staff to develop the themes and content of the first exhibit.
- Work with CPL staff to select artifacts, photos, and illustrations for the first exhibit.
- Develop standard interpretive plan: indicate optimum hierarchy and text locations (exhibit title, main message, subpanels, artifact IDs) that can be used for this exhibit and exhibits to follow.
- Work with graphic designer to develop the graphic look for the exhibit.
- Work with CPL staff on production and review of text writing, photo identification for the exhibit.
- Work with graphic designer on final review and approvals (graphic design production is not part of this proposal)
- Work with AV interactive producers as they develop concepts and programs (the AV budget is not part of this proposal)
- Manage the installation of exhibit furniture and wall systems for the gallery.
- Work with CPL staff on case layouts and installation of other exhibit materials.

Proposed Schedule

Ongoing meetings with architects and CPL Staff	3.1.16
Work with graphic artist to finalize template and other graphics	4.1.16
Review text writing by CPL staff; graphics into production	4.15.16
Supervise the delivery and installation of exhibit furniture needed by:	6.1.16
Installation of graphics and other exhibit elements	6.6.16
First exhibit opens:	6.20.16

Compensation for Phase 2

Barrie Projects will be paid \$25,000 for the scope of work described above.

Payment schedule will correspond to the CPL's contractual format

If this proposal meets with the approval of the Cleveland Public Library, please sign below and return one copy to Barrie Projects.

We look forward to working with you on this important project.

For Cleveland Public Library

_____ Signature

_____ Name _____ Date

For Barrie Projects

_____ Signature

_____ Name _____ Date