

DIRECTOR'S REPORT

February 18, 2016

FORMING COMMUNITIES OF LEARNING

On January 15th at the Carnegie West Branch, the library hosted its second Creative Mornings program. Philip Meters, an author, poet and professor of English at John Carroll University spoke on the philosophy of language and poetry to an audience of 100+ people. His poems and translations have garnered a Lannan fellowship, two NEAs, five Ohio Arts Council Grants, the Hunt Prize for Excellence in Journalism, Arts & Letters, and the Beatrice Hawley Award, two Arab American Book Awards, the Watson Fellowship, the Creative Workforce Fellowship, the Cleveland Arts Prize and a PEN/Heim Translation Fund grant.

Youth Services staff members conducted multiple preschool and toddler story times throughout the month of January including a tour and story time for 160 K-2 grade students from University of Cleveland Preparatory School on January 14th, a story time, and a tour for 65 K-2 grade students from Lake Erie Preparatory School on Thursday, January 28th and a tour with students from Pearl Road Head Start on January 20th. In addition, Youth Services staff members conducted Wee Read and Play and Super Sleuths Story times on Tuesdays and Wednesdays, a Tiny Hand Prints program on January 16th and a "Dream Book Project." ArtLab program.

Fighting Community Deficits

On January 23rd the Carnegie West Branch hosted Legal Aid @ the Library. Fifteen volunteer attorneys participated in the clinic. The firms represented in the volunteer group were: Hahn Loeser; Kadish, Hinkel & Weibel; DDR Corp., Cleveland Housing Court, Dunson Law LLC, Schneider Smeltz; Eaton Corp., and Ogletree Deakins. It was reported that patrons travelled to the Carnegie West branch from the East 105th street neighborhood, Lyndhurst, Mentor and Willowick. Some were referred by the housing courts but most learned of the event by visiting the Legal Aid website event calendar.

In January the Library began the implantation of its offsite family literacy initiative at two NEON Health center locations: Hough and South East. Children's Librarians from Main and neighborhood branches visit both locations on a weekly basis to

promote early childhood literacy and library resources available to adults.

The Science and Technology Department donated five shopping bags of homemade items for Warm Up Cleveland. Most items were donated by patrons who picked up donated yarn and returned hats, gloves, and scarves.

Cultivating a Global Perspective

Rev. Dr, Jawanza Colvin served as the keynote speaker for the MLK event. Colvin spoke on the importance of viewing Dr. Martin Luther King, Jr. quotes not in isolation but within the context of the speech from which it came. Performances were presented by CMSD's All-City Drumline, the Distinguished Gentlemen of the Spoken Word, Authorine McKnight and the Joshua Trio. This year's Drum Major for Change awardee was former CPL board member Venerine Branham. The Drum Major for Change award has is meant to honor people who selflessly commit the life's work in service of others.

Special Collections staff teamed up with scholar Dr. Regennia Williams, Cleveland State University's Center for Excellence and Innovation in Education and the Spiritual Gifts Choir to host this two day interactive workshop on January 22 - 23rd

Exhibits

Main library staff members created a number of informative, educational and interesting displays during the month of January. The Center for Local and Global History Librarian Terry Metter created a book display promoting reading as a New Year's resolution; the Martin Luther King; Jr. Memorial Holiday; Genealogy as part of National Hobby Month; and the life of Alexander Hamilton, in connection with the Broadway musical Hamilton. Library Assistant Danilo Milich created a display for Valentine's Day centered on "historic couples". Government Documents Senior Clerk Erick Walker prepared an exhibit for the upcoming celebration on African-American legislators and politicians. Social Science Library Assistant Lakeisha Winstead prepared an exhibit on "Inventions Used in Everyday Life" invented by African-Americans in celebration of the upcoming African-American History Month. Social Science Library Assistant

Lakeisha Winstead and Social Science Librarian Tracey Overbey prepared a Dr. Martin Luther King display commemorating his life with books and pictures and staff in Fine Arts hosted an exhibit

of materials about David Bowie who passed away on January 20th.

Research That's Possible Only at Main Library

* A professor from an out-of-state university used the Map Collection to continue his research on population movements in the Hough neighborhood over a hundred year time period.

* Staff helped the research librarian for the Lion's Club find photographs and newspapers articles on the Lion's Club International Convention in Cleveland in 1943.

* Staff assisted Fox Sports with finding photographs of Martin Luther King Jr. for one of their program specials.

* Local researcher requested all 6 volumes of Houses & Cottages (1891).

* Information request for blueprints of the Cleveland Coast Guard station.

* Chess writer for Chess Notes needed scans from the book Four Leaved Shamrock, a Dutch chess magazine (Tijdschrift van den Koninklijken), a page from the American Chess Journal (1880) and a 1931 chess problem from the Australasian Chess Review.

* An Italian chess historian requested scans of Victorian chess players: Joseph Calvi, Ignazio Grimshaw, Heydebrand un der Lasa, Max Lange, Joseph Plachutta, Adolf Anderssen, Serafini Dubois, Ernst Falkbeer, Fraser Ernst, George Henry Mackenzie, Anton Novotny.

* Architectural design student from Harvard wanted to find architectural drawings for a project. With the assistance of Archivist Ann Marie Weiland, staff found drawings from the original Broadway Branch, documents and photos.

* Sheet music request from New Jersey for the Manhattan Polka (1884).

* Writer for The Baum Bugle, Magazine of the International Wizard of Oz Club requested scanned images for an article from the set of Theatrical Drawings of W.W. Denslow (1880s

- * Staff assisted a local researcher studying buildings in Cleveland from the turn of the 19th century using the journal Ohio Architect Engineer and Builder (1917).
- * Assisted Local architect looking for drawings and photographs of the Bradley Building on West 6th.
- * A writer for Wheel Times (a trade catalog for Trucking) had a 3-part article published about the White Motor Company, an automobile, truck and bus manufacturer in Cleveland from 1900-1980. He was grateful for the assistance he had here doing his research during the summer, that he sent copies of the magazine for the Library collection and acknowledged CPL in the article.
- * Staff assisted a Ph.D. Candidate from the University of Iowa on a citation for her dissertation from a rare book on the artist Chagall.
- * Patron request from Austria to identify a portfolio from the 1930 set of interior decoration drawings entitled Burgerliche Wohnraume, CPL is the only holding library collection noted in WorldCat.
- * Patron from Germany requested scans from 2 books about a German artist, Ludwig Blume-Siebert (1853-1928).
- * Research assistance for a professor of Art History at a local university analyzing the influence of the artist Matisse on the work of Robert Motherwell.
- * The Getty Research Institute requested scans of the Main Library competition drawings by Walker & Weeks (1917) for a publication.
- * The Manager of Parks & Recreation for the City of Cleveland asked for assistance to identify and inventory artwork owned by the city.
- * Ph.D. student from the University of Michigan credited Special Collections for assistance with his publication entitled Reconsidering Russia and the Former Soviet Union (2016).
- * An email was received from a patron hoping to find material on his father Harvey Korman and his appearances with the Kenley Players. Literature Department Library Jean Collins was able to locate two Plain Dealer reviews of the two 1970s plays Harvey Korman appeared in with the Kenley Players, as well as one

Souvenir Program for the 1976 production of *Send Me No Flowers*, starring Harvey Korman and Vicki Lawrence.

* A patron phoned Science and Technology and informed the staff that he had found an old postcard with the date "March 1913" with a street in Cleveland showing a car that was covered with snow. The patron wondered what the exact day in March was. With the help of Government Documents' daily weather reports for the Cleveland area and the online Plain Dealer weather reports, Science and Technology Librarian Rose Mary Hoge discovered that on March 21, 1913, there was a snow storm in Cleveland.

* A patron asked for the book *Dangers of Diesel: A Report Documenting the Health Benefits of Cleaning Up Diesel Vehicles* by Angie Farleigh and Leah Kaplan. Cleveland Public Library's Science and Technology is the only library in WorldCat listing ownership.

* A patron emailed a request for the name and location of a bridge in a 1946 painting by Raphael Gleitzman. Science & Technology staff provided the answer via *Bridges of Metropolitan Cleveland*.

* A patron phoned a request for a Kitchen-Aid mixer repair manual from the early 1950s. Science & Technology had several sources to assist the patron.

Strategic Plan

Our Mission:

We are "The People's University," the center of learning for a diverse and inclusive community.

Our Strategic Priorities:

1. Form communities of learning
2. Fight community deficits
3. Ready for the future: CPL 150
4. Cultivate a global perspective
5. Innovate for efficient and sustainable operations

Meetings and Activities

- I hosted our Rev. Dr. MLK, Jr. program.
- I attended the ALA Midwinter meeting in Boston.

- I attended a Metro libraries Government Relations meeting in Columbus.
- I provided remarks at the Community Financial Center's Award Ceremony.

CLEVNET

CPL has over 11,000 followers on Twitter and the Facebook page currently has nearly 8,000 fans.

GRANTS & DEVELOPMENT

Cleveland Foundation Summer Intern Host Site

CPL was selected to host a 2016 Cleveland Foundation Summer Intern to develop the Cleveland Digital Public Library's oral history program. This was a competitive application process; CPL was selected as one of 20 sites out of 70 that applied. This program provides a college student or recent graduate an opportunity to work in a Cleveland-area non-profit organization or governmental agency during the summer months. This person will be a full-time temporary employee of the Library

Chatham Ewing has been designated as the mentor for CPL's intern. This person (to be selected by an interview process in March) will be with the Library from June 1 through August 12. Our goal is for them to assist in developing a branch library and neighborhood oral history program, starting with four pre-selected CPL branches. We anticipate using the intern's time to learn more about the kinds of stories that have meaning for our workers, retirees, friends and patrons. The Center for Local and Global History will work closely on this project too.

ALA Video

ALA has hired a local firm, GW Creative, to film a promotional video of CCPL and CPL. The themes are library excellence and library transformation. I am working with GW Creative to schedule times and locations for the CPL interviews which will include staff and pre-selected patrons. Dates for filming have not been identified but they are looking at the end of February.

Right now we are reaching out to identify patrons and CPL employees to be interviewed. So far two patrons have been identified, only one of which is confirmed. The confirmed patron is a student intern/volunteer/patron at the Ohio Library for the Blind and Physically Disabled (from their Mayfield schools partnership). One block of filming will include an interview with her and Will Reed,

recording the OLBPD as a location. The next patron identified (participation not yet confirmed) is John Fuduric of The Cleveland Brewery, who made the tap handles for his bar using TechCentral's 3D printer. We would like for his interview to be at his bar and are working to confirm this. TechCentral has been identified as another shooting location and Suzi Perez has been identified as a staff member to be interviewed (specifically because she worked with Mr. Fuduric). They will also likely use the African American History Month programs for b-roll shooting.

Will Eisner Graphic Novel Growth Grant

These grants are awarded to one organization annually to expand an existing program series based on comics and graphic novels. The award includes \$1,000 for the program, \$1,000 to travel to ALA Annual Conference to accept the award and \$2,000 to purchase graphic novel collections. An additional collection on Graphic Novels is provided too. We submitted a request for the Literature Dep't/Ohio Center for the Book's Women Warriors Symposium, highlighting the Get Graphic book club and speaker series that have been ongoing for the past three years.

Participated in Strategic Plan Subcommittee for Cultivating Global Perspectives.

Friends of CPL

Submitted year-end reports on CPL 2015 spending of Friends gift funds.

Letters of Support

- Submitted to the Legal Aid Society of Cleveland for their request to the McGregor Foundation.
- Submitted to the Chicago Public Library to be part of an Advisory Committee for their Librarians for Lifelong Learning (L3) Project, in collaboration with the Museum of Science and Industry and Peer 2 Peer University.

PUBLIC SERVICES

Programs, Services & Exhibits

In the month of January the Library hosted approximately 239 programs ranging from poetry workshops to patent searching classes and college readiness programs. The Outreach &

Programming department was directly involved in supporting 236 of these programs.

The two highlights of the month of January were the 31st annual Martin Luther King Jr. celebration and the Creative Mornings event at the Carnegie West branch.

Rev. Dr, Jawanza Colvin served as the keynote speaker for the MLK event. Colvin spoke on the importance of viewing Dr. Martin Luther King, Jr. quotes not in isolation but within the context of the speech from which it came. Performances were presented by CMSD's All-City Drumline, the Distinguished Gentlemen of the Spoken Word, Authorine McKnight and the Joshua Trio. This year's Drum Major for Change awardee was former CPL board member Venerine Branham. The Drum Major for Change award has is meant to honor people who selflessly commit the life's work in service of others.

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The OPS department encumbered \$36,625.77 in support of 2016 programming and took in \$2,000 for the rental of our facilities

PARTNERSHIPS

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neighborhood branches visit both locations on a weekly basis to promote early childhood literacy and library resources available to adults.

MOBILE SERVICES

Mobile Services worked out the logistics of using one vehicle to provide both the Senior Lobby Stops and the On the Road to Reading programs starting in the month of February. The schedule for the six participating senior stops had to be adjusted due to the demands of the OTRR schedule.

On the Road to Reading staff created announcement cards that will be utilized by Children Librarians and Library Assistants at NEON Medical Sites. The OTRR team will send out updated cards as monthly services and programs change on the CPL calendar. The cards also contain information about CPL departments and branches.

MEETING ROOMS

The total number of requests for Main Library in the month of January was 224 with an estimated total attendance of 3,764. The Lake Shore Facility meeting rooms were reserved 23 times. There were 315 requests for branch meeting rooms during the month with an estimated total attendance of 4,197.

STAFF

Assistant Director of Outreach & Programming Services, Aaron B. Mason attended the first annual Maker Fair Producer's Summit in San Francisco, California. The Summit included over 100 producers from 10 countries. The two-day summit included workshops, on safety, curatorial best practices, sales, marketing, and outreach to educators and institutions of learning.

Mobile Services Manager, Mrs. Rhonda Pai attended the American Library Association's Mid-Winter conference in Boston. She was part of a committee that works to promote outreach with in the youth librarianship field. She was assigned to write a blog post in June 2016 for the American Library Services to Children (ALSC) Blog.

From Jubilees to Jazz: Black Sacred Music, at Home and Abroad

Special Collections staff teamed up with scholar Dr. Regennia Williams, Cleveland State University's Center for Excellence and Innovation in Education and the *Spiritual Gifts* Choir to host this two day interactive workshop on January 22 - 23rd

Tax Form Program

Business, Economics, and Labor Department Librarian Susan Mullee coordinated CPL's tax form procurement for library patrons. Ms. Mullee shared pertinent information with branches, main library and successfully negotiated the complex process with the various governmental bodies responsible.

Warm Up Cleveland

The Science and Technology Department donated five shopping bags of homemade items for Warm Up Cleveland. Most items were donated by patrons who picked up donated yarn and returned hats, gloves, and scarves.

Main Library Book Clubs

Library Assistant Adam Jaenke hosted a Brown Bag Book Club event in the CLGH on January 25th featuring the book *Lost In America: A Dead-End Journey* by Colby Buzzell.

Youth Services Programming

Youth Services staff members conducted multiple preschool and toddler story times throughout the month of January including a tour and story time for 160 K-2 grade students from University of Cleveland Preparatory School on January 14th, a story time, and a tour for 65 K-2 grade students from Lake Erie Preparatory School on Thursday, January 28th and a tour with students from Pearl Road Head Start on January 20th. In addition, Youth Services staff members conducted Wee Read and Play and Super Sleuths Story times on Tuesdays and Wednesdays, a Tiny Hand Prints program on January 16th and a "Dream Book Project." ArtLab program.

Music at Main

NEO Dixie Jazz Band performed January 9th to an audience of 51. The band was led by Tom Lempner, a saxophone teacher from Cleveland State University.

Main Library Blog Posts

During the month of January staff in Fine Arts & Special Collections made three Blog Posts featuring: *The Howell & Thomas Architectural Drawings*, *The Derrydale Press* and *Federal Art in Cleveland*.

Foreign Literature Programs

During the month of January, Foreign Literature staff members planned and conducted a total of four programs serving Russian, Chinese and Spanish speaking populations. This month's highlight

included two off-site ESOL lessons for seniors at Goodrich-Gannett Community and a bilingual story time program.

Main Library Tours and School Visits

Main Library staff members provided tours throughout the month of January. Groups visiting included: Students from Cleveland State University, members of the Lakewood Historical Society, 160 students from University Cleveland Preparatory School and 75 students from Lake Erie Prep School.

Exhibits and Displays

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Main Library Outreach

Science and Technology Senior Librarian Jim Bettinger presented on the Patent and Trademark Resource Center (PTRC) at Cleveland Public Library to the CLEVNET Directors Meeting on January 30th. Mr. Bettinger provided information on intellectual property rights, the patent and trademark resource center program, and what the PTRC can do for CLEVNET patrons and librarians. General Research Collections Manager Don Boozer also attended the meeting and introduced Mr. Bettinger to the directors.

Youth Services Librarian Lan Gao offered story times at Metro Health Broadway Health Center and Fed Kids on January 29th. Youth Services Manager Annisha Jeffries continued to partner and promote the library and services through weekly story times at Rainbow Babies and Children's Hospital's Centering Pregnancy program.

Collection Development Highlights

Government Documents Supervisor Sarah Dobransky has been making plans to prepare for a visit from the Government Publishing Office. Ms. Dobransky met with Senior Catalog Librarian Michael Monaco to further discuss the process behind getting all of the government documents' bibliographic and authority records into Sirsi. Ms. Dobransky is in the process of creating instructions for Government Documents staff to evaluate newer items (i.e., current five years), to barcode them, and to make location change decisions (e.g., to send to braille materials to The Library for the Blind and Physically Disabled, to keep as reference, to start to circulate, or to keep in storage).

Social Science Library Assistant Pete Elwell and Social Science Senior Librarian Mark Moore accepted a donation of historical records from the Cleveland Football Officials Association (CFOA) for the Sports Research Center. Cleveland Digital Library Strategist Chatham Ewing is advising on how best to proceed with the digitization of these materials. As part of the partnership with CFOA, their Hall of Fame plaque will also now be displayed in the Sports Research Center except when being used at the association's annual induction ceremony.

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Staff Development

Assistant Director of Public Services Robin Wood attended the American Library Association's Midwinter Conference to participate in committee meetings and activities. Ms. Wood is a current member of ALA's Training, Orientation and Leadership Development (TOLD) Committee.

General Research Collections Manager Don Boozer participated in the American Library Association Midwinter Meeting in Boston. Mr. Boozer shared a 3-page summary of activities and resources with his staff.

Subject Department Children's Librarian, Maria Estrella attended the American Library Association's Midwinter Conference and was congratulated for her participation on the Pura Belpré Award committee. The award is named after Pura Belpré, the first Latina librarian at the New York Public Library. The Pura Belpré Award, established in 1996, is presented annually to a Latino/Latina writer and illustrator whose work best portrays, affirms, and celebrates the Latino cultural experience in an outstanding work of literature for children and youth.

Youth Services Manager Annisha Jeffries conducted the monthly system wide Youth Services Meeting on January, 20th. Youth Services staff had training by a representative from the book vendor Ingram Content on using the revised book ordering website and a representative from the Cleveland Metropolitan School District Executive Director School Choice and Enrollment, Kevin Alin talked about the upcoming School Quality Fair in March 2016.

Fine Arts & Special Collections Manager Pam Eyerdam coordinated a Docent Tour session on January 14th to train staff as Library Tour Guides.

Special Collections staff members Bill Chase and Stacie Brisker attended a presentation at Case Western Reserve Library on January 20th about the *Medieval Manuscripts of Otto Ege*.

Government Documents Library Assistant Mona Brown and Government Documents Supervisor Sarah Dobransky attended the Government Publishing Office webinar "Health Fraud from an FDA Perspective."

Branches

Addison Branch - Branch Manager, Magnolia Peters attend *Care Works* and *AED/CRP* training at Lakeshore. *Braxton* continues to provide FREE 3rd Grade Reading Guarantee tutoring. Cleveland Food Bank: provided their monthly Food Stamp Sign-up in addition to the "Free Fresh Produce" giveaway initiative. State Rep, Stephanie D. Howse: Monthly "Meet and Greet" have reconvened for the New Year. Branch Manager, Magnolia Peters continues to provide literature drops at area community centers. Youth Librarian, Heidi Landskroener continued her off-site story times and provides emails concerning the Early Literacy calendar, branch program guide, and other items of interest to local teachers. LA (Youth), Ron Clark resumed his off-site story time.

Collinwood - During the month of January, the Collinwood Branch restarted the Kids' Café after school snack program and free produce distribution. The installation of charging station for cell phones was well received by our patrons. City and state tax forms were received and displayed. Children's Librarian, Erica Marks attended ALA Midwinter conference in Boston and two Cultivate a Global Perspective subcommittee meetings. Youth made "Dream Boards" in honor of Dr. Martin Luther King, Jr. Day on Thursday, January 14th. The branch hosted two youth focused meetings on Saturday the 16th which included our returning Youth Leadership forum for East Clark students and a local Girl Scouts group.

East 131st - Librarian Assistant, Rosa Simone will attend an informational session for a new partnership with the South East NEON Health Center on January 27th. The branch staff welcomed former substitute, Andrew Udofia, as the new computer emphasis assistant. Branch Manager, Ginaya Willoughby attended meetings for BUCS partnership, Neighborhood Leadership Institute Advocacy Day training event, CPL150 Subcommittee, and has also registered for continuing education for AED training, FMLA updates, Express to Impress (NEO-RLS).

Eastman - Ken Knape has signed up to take training in CPR in a class on January 28th at lakeshore. Children's Librarian Rebecca Price-Donahue had the training at lakeshore on January 7th. Clerk Betsy Serrano held a couponing class on January 7th. The class was about learning how to get coupons, find sales, how to organize yourself, and start saving.

Garden Valley - Branch programs included "The Ebony Unsung Heroes," "Can Hip Hop (Music) Be Positive," and Kid's Café. Rena Baker and Pasha Moncrief promoted resources at Rainbow Terrace's First Annual Empowerment Workshop and Resource Fair. Ms. Zunt and Karen R. Long of the Anisfield-Wolf Book Awards gave a presentation on "The Best Books of 2015" for the historic City Club of Cleveland. Magazines were weeded, materials ordered, and CPL's Employment Resources were requested. Cal Zunt began as Assistant Branch Manager and LaToya Barnes, as Library Assistant Computer.

The Harvard-Lee Branch - Mrs. Parks, along with Sherrill Marino and Luigi Russo, met with John Skrtic to discuss items related to Clerk Training 2016 on January 5, 2016. Also, Mrs. Parks attended the Subcommittee meeting for the Innovative and Sustainable Operations on January 5, 2016. This meeting was facilitated by Sherrill Marino and Cindy Lombardo.

Hough Branch would like to highlight the following: Library Assistant Joanna Rivera conducted a "Boxing with the Classics" program which highlighted boxers born in January, such as Muhammad Ali. Participants watched film on boxers and were able to research other boxers using the internet.

Jefferson - It is truly amazing to see a new program grow and be successful. The Cartoon & Anime Club has gone through a number of changes in order to attract a bigger audience and it has been successful. Beginning with only two or three kids that were interested in Sonic the group has grown to 15 participants.

Lorain - The Lorain Branch created new programs to offer, including Wii/Computer Gaming and new MakerLabs for paper quilling, seed-starting, and loom-knitting. The Branch is also working to engage more of the Hispanic community by meeting with Hispanic leaders, creating surveys, and promoting CPL via conversations, La Placida Festival, and *La Voz del Nordeste di Ohio*. Story times continued to be presented at 3 nearby schools/daycare providers to more than 200 kids. The Lorain Branch also sent its first book, DVD, and CD purchases for 2015.

Martin Luther King Jr. - Toni Parker (Branch Manager) attended the Joint Manager's Meeting and received FMLA training; District Manager's Meeting; Two Sub Committee meetings for Fighting Community Deficits; Gave the welcome to the 31st annual Dr. Martin Luther King Jr. Commemorative Program; Secured artwork for the annual African-American Art Exhibit through Sankofa Fine Arts Plus and local Artists; and conducted interviews for the position of LA Computer Emphasis.

Rice Manager - Youth programs at Rice included story times, school class visits 4 days a week; the Kids' Café, the Kid's Knitting Club, Friday Chess Club, Monday Word Bingo, Friday Movies, and weekend video games. For adults, there was the Vaccine Information Session, the Books At Work Community Book Discussion, Knitting Group, Poetic Power, Think Tank, yoga, meditation, and MetroHealth smoking cessation classes.

Rockport - On Wednesday January 6th Branch Manager Katie Ringenbach attended Council Member Brian Kazy's State of the Ward; at this meeting Kazy announced his plan to hold open office hours at Rockport in 2016. The inaugural meeting of the Rockport Chess club took place after school on Thursday January 7th and will continue twice a month through the end of the school year. OSU Extension Cuyahoga County SNAP-ED began a new

program to teach the Department of Agriculture's My Plate healthy food choices program on Monday January 11th. Full-time clerk Nakia Williams started at Rockport on Monday January 11th.

South Brooklyn continued its great service with no opportunity to slow down. The ACT prep program, entitled impACT the 216! restarted its Winter Session. In partnership with the Greater Cleveland Food Bank, the branch received free produce once a week to give to patrons and free lunches for the students participating in impACT the 216! Various staff put up displays: the adult side had Downton Abbey (books, DVDs & other British television shows) and New Year Resolution books; the children side had new YA books, classic YA books, Start A New Manga Series, National Geographic Kids nonfiction, and children's books of gods/goddesses. Tammy Houghton began Super Sleuth Readers for ages 3-5, and attended the YS meeting. Adult Library Assistant, Anna Kaufman Ford had her monthly Book Discussion: *I am Pilgrim* by Terry Hayes.

Walz Branch has resumed meal service, tutoring, class visits, and produce giveaways after the winter break. The children have done a variety of programs from hanging their Wish on our Martin Luther King wish tree to getting a little magic tutorial with Ms. Jeannie and Ms. Kathy pulling out their best magic tricks (all learned from library books!). Our nursing home residents borrowed one of the kid's crafts and created Popsicle stick snowmen to decorate their rooms.

West Park - West Park continues to have a successful ongoing sewing club program collaboration with the Bellaire-Puritas Development Corp. Groups of children (5-10 each session) have come in to learn basic sewing skills and have made scarves, stockings, and more. This collaboration stems from LA YA Jeanna Sauls' monthly meetings with the MyCom group. The new carpeting installed at the end of 2015 has been well received by patrons and staff. Staff member Phil Creter is participating in the Innovate for Efficient and Sustainable Operations subcommittee. With the concluding statistics report from last year, West Park was found to be number one in highest circulation among branches for every month of 2015.

Cleveland Digital Public Library

Learning Commons

Cleveland Digital Public Library currently regularly hosts Tech Central's computer classes and International Services (ESL) classes, and hosted a Proquest Webinar training session January

12, three Government Documents database workshops January 12, 19 and 26, part of the Jubilee to Jazz Workshops January 23, the County Greenprint training January 26, and CPL Fit yoga January 27 and 29.

Videography and Photography

Library Assistant Catherine Young produced the video "Drum Majors for Change 2016" which includes video from various board members and was uploaded to the vimeo account. Ms. Young also did a series of before and after photographs for the Preservation Department.

Scanning Assistance

Cleveland Digital Public Library staff assisted over 17 reservations and drop in sessions of two hours (or more) in length. There was scanning of both large personal and library collections in the Digital Hub. Patrons used the Epson 11000XL flatbed, ATIZ book scanner, and I2S oversized flatbed scanner to accomplish their projects for personal and publication use.

Public Services Statistics

Between January 1 and January 30 the Cleveland Digital Public Library had 663 visitors and 87 KIC Scanner sessions resulting in 2,430 images/4,960.9 MB. The Digital Gallery had 6,755 sessions by 5,109 users resulting in 33,948 page views.

Outreach

Collinwood High School

Rachel Senese, Digital Public Library Coordinator, and Gloria Massey, Preservation Technician, are working with the Collinwood High School Librarian to teach and aid in the digitization of Collinwood High School's archives.

Collection Development

Cleveland Digital Public Library staff has scanned 86 items, post processed 179 items, and uploading 92 items containing 447 files into the Digital Gallery. Notable items include: Cleveland Meeting of the Religious Society of Friends records, Hopkins Plat Book of Cuyahoga County V. 3 1920, a selection of Special Collections chess books, a selection of James H. Donahey cartoons, Cleveland City Directories, a selection of John G. White's Diary and Views of Fishing Trips, and photographs from the Chess Portraits Collection.

Preservation

The preservation staff has completed 67 (61 complex, 6 simple) book treatments, 45 enclosures, printed 36 labels, and performed

complex treatments to 2 drawings and simple treatments to 1 drawing.

Cleveland Digital Public Library staff has started to install and train staff members in the Maps Department, Photographs Departments, and the Public Administration Library on how to use the ContentDM Project Client. Staff members in these departments and branch will be able to upload digital content and associated metadata into select collections within the Digital Gallery. ClevDPL staff will review the digital images for quality and metadata for compliance with DPLA and Dublin Core metadata standards before approving the image.

Planning Activities

Golden Thread Image Analysis

Cleveland Digital Public Library staff will be analyzing how images taken on the I2S, ATIZ, Epson, KIC, and MFD scanners adhere to federal guidelines. Staff will also use the data collected to determine what can be done to minimize negative environmental impacts (light pollution) and change settings within the equipment and software.

DPLA Ohio

The Cleveland Digital Public Library is part of an LSTA Planning grant to develop a plan for Ohio Cultural heritage institutions to participate in the Digital Public Library of America through an Ohio service hub. Dr. Ewing serves on the steering committee and as the co-chair of the Legal Agreements working group. Ms. Senese serves on the Advocacy working group and Metadata Archivist Raymond Rozman serves on the Tactical Strategy for Technical Infrastructure working group.

Stacks Maintenance

Planning for environmental monitoring and internal pest management of the stacks within Main, Louis Stokes, and Lake Shore remains a planning priority. Dr. Ewing has met with Tim Murdock to initiate the process of installing newly obtained PEM-2 portable environmental monitors throughout Main, LSW, and Lakeshore stacks.

Fee for Service

Planning for establishing fee for service standard contracts and marketing has moved to the pilot stage. Dr. Ewing is working with legal to strike a contract with Medina Public Library that will enable ClevDPL to present a working model of fee for service digitization to ClevNet directors and beyond.

OHIO LIBRARY FOR THE BLIND AND PHYSICALLY DISABLED

For January 2016, OLBDP circulated 45,554 books and magazines directly to patrons. OLBDP registered 131 new readers to the service. The January BARD statistics were not available at the time this report was due.

OLBDP Manager Will Reed attended the 2016 ALA Midwinter Conference as a member of the working team of the ALA-ASCLA Revision to the Standards and Guidelines of Service for the Library of Congress Network of Libraries for the Blind and Physically Handicapped. This first series of meetings involved a formal review of the current 2011 Standards among both the advisory and working teams. The working team made up of two regional librarians (Ohio and Washington), as well as a Project Director, and a NLS advisor, is charged with revising the Standards and Guidelines. The advisory team, made up of consumer representatives from the American Council of the Blind and the National Federation of the Blind, as well as COSLA and NLS, review the revision drafts and offer feedback to the working team. A final draft of the Standards is by the end of 2017.

OLBDP has scheduled its keynote speakers as part of our 2016 Family Fun and Learning Day on Wednesday, July 13th. OLBDP is pleased to welcome co-anchor of Fox 8 News in the Morning host Wayne Dawson. He is a member of the Broadcasters Hall of Fame. In 2014, he was inducted into the NATAS Silver Circle and also received the Chuck Heaton Award for the Cleveland Press Club. OLBDP is also pleased to welcome Pam Davenport, who is a network consultant for the National Library Service. NLS network consultants are assigned special liaison responsibilities to individual network libraries to facilitate communication in both directions, to ensure transmittal of ideas and program from one library to another, and to monitor effective use of NLS resources at each site. She oversees consultant services for the Midlands Region that includes Ohio.

OLBDP Librarian Michelle Makkos and OLBDP Library Assistant Ken Redd provided information and talks about the service at the Brunswick Senior Expo on January 18th.

The OLBDP adult book club met on January 8th to discuss "Go Set a Watchman" by Harper Lee.

TechCentral

TechCentral staff worked on a large number of program development projects during the month of January, utilizing time

generated from a reduced set of computer classes in order to complete a number of outstanding or highly requested projects.

Library Assistant, Computer Emphasis, Matt Sucre and Library Assistant, Computer Emphasis, Carlos Piepenburg worked on developing an updated Resume Writing class, utilizing a much more hands-on approach to the class than has been done previously.

Library Assistant, Computer Emphasis, Paolo Balboa and Library Assistant, Computer Emphasis, Melissa Canan began developing a hands-on eMedia and eReader class that will focus on questions about patron-owned devices.

Two new MakerLabs based on littleBits electronics kits were developed by Library Assistant, Computer Emphasis, Cortney Gatewood, and Library Assistant, Computer Emphasis, Suzi Perez. One MakerLab will involve building a music synthesizer, and the other will be a free-form Lab utilizing the kits.

An *Introduction to 3D Design using Tinkercad* course, highly requested by patrons, was developed by Library Assistant, Computer Emphasis, Yehia (Jon) Alhibshi-Devore, Library Assistant, Computer Emphasis, Deman Deng, and Library Assistant, Computer Emphasis, Lawrence Clark-Bey.

Library Assistant, Computer Emphasis, Jorge Arganza and Library Assistant, Computer Emphasis, Denise Williams-Riseng partnered to develop two new MakerLab programs based on Makey Makey electronics circuit boards. The two programs will allow participants to create a Giant Floor Piano as well as a Drum Set using household items.

Cell Phone Charging Stations

Ten new cell phone charging stations were installed in the following branches: Brooklyn, Collinwood, E. 131st St., Fulton, Glenville, Jefferson, Martin L. King Jr., Memorial-Nottingham, Union, and Woodland.

TechCentral Manager, CJ Lynce, visited all sites after installation to resolve some issues with the new units, including charging cord and battery replacement. In total, twenty branches, in addition to TechCentral, Main Library, have cell phone charging stations installed.

Professional Development and Meetings

Library Assistant, Computer Emphasis, Deman Deng and Library Assistant, Computer Emphasis, Cortney Gatewood provided peer training on the MakerSpace Vinyl Cutter and Heat Press for all TechCentral Staff.

Library Assistant, Computer Emphasis, Suzi Perez and Library Assistant, Computer Emphasis, Melissa Canan provided peer training for all TechCentral staff on the new MakerSpace M2 3D Printer and associated software.

All TechCentral staff received training on basic maintenance and cleaning of the MakerSpace Laser Engraver. The training was led by Library Assistant, Computer Emphasis, Matt Sucre and TechCentral Coordinator, Forrest Lykins.

Library Assistant, Computer Emphasis, Jorge Arganza, and Library Assistant, Computer Emphasis, Corina Mesenger attended the NEO-RLS Webinar *Gadgets and Gizmos for Teens* on January 20.

Mr. Lynce attended a meeting of the Northeast Ohio STEM Ecosystem at the Great Lakes Science Center on January 27.

Ms. Perez attended several meetings of the *Form Communities of Learning* Strategic Planning subcommittee in January.

Community Engagement: Visits and Outreach

TechCentral Coordinator, Forrest Lykins, hosted a tour of the MakerSpace for nine staff members from Cuyahoga County Public Library on January 4.

Mr. Lykins lead a tour of TechCentral and the MakerSpace for six people from a local creative studio on January 6.

TechCentral Manager, CJ Lynce, Library Assistant, Computer Emphasis, Deman Deng, and Mr. Lykins assisted a group of eight staff members from an area community action agency in the MakerSpace on January 14.

Computer Classes, MakerLabs, and One-on-One Sessions

TechCentral offered a reduced set of computer classes in January, due to a history of low turnout during the month. In the past three years, uncertainty of weather has resulted in low registration and for classes, however, this year's mild January proved just the opposite, with attendance numbers per class higher than normal.

The following are the statistics for Computer Class and MakerLab programs for January 2016:

	Branches	Main	Total
Number of Computer Classes	17	10	27
Attendance in Computer Classes	60	55	115
Cancelled Computer Classes (in-advance, no registrations)	2	0	2
No-Show Computer Classes	0	0	0
Cancelled Computer Classes Due to Weather	0	0	0

	Branches	Main	Total
Number of MakerLabs	1	0	1
Attendance at MakerLabs	15	0	15
Cancelled MakerLabs (in-advance, no registrations)	0	0	0
No-Show MakerLabs	0	0	0
Cancelled MakerLabs Due to Weather	0	0	0

TECHNICAL SERVICES

Director of Technical Services Patricia Lowrey attended several meetings and the manager's training session in preparation for the CareWorks FMLA service Ms. Lowrey served on the implementation team for the service which starts February 1. Technical Services Managers met with the Information Technology Software group on January 8 to discuss a number of projects and issues. Ms. Lowrey worked with the Technical Services Managers to develop their 2016 Operational Plan. The plan focuses on improved handling of items with holds and DVDs but it also contains individualized goals that were developed by each Manager.

Ms. Lowrey attended the Martin Luther King, Jr. Program on January 18. Ms. Lowrey and the Technical Services Managers all took the AED Training offered at the Lake Shore Facility. Ms. Lowrey participated in the day-long StrengthsFinder training with Kristie Frieden on January 26.

Collection Management: Collection Management selected 1,640 titles, 11,500 copies, and spent \$229,979 in January. 66 telescopes of materials were relocated.

Laura Mommers continued to cover for the absence of Children's and Young Adult selector Bonnie Bolton in both selection and in the processing of Branch discretionary selections. Ms. Mommers worked with Midwest Library Services to provide a brochure of media items that support African-American History Month. Collection Manager Pamela Matthews placed several orders of books to support the Library's African-American Month programming.

Ms. Matthews visited the Harvard-Lee Branch, and she and Technical Assistant Eric Hanshaw attended the United Way/Community Shares Committee meeting. Ms. Matthews also attended a committee meeting of the Ohio Library Council Technical Services Committee to finalize Spring 2016 programming. Ms. Matthews virtually attended Infopeople's webinar "Aspen Institute's Rising to the Challenge: Re-envisioning Public Libraries".

High Demand: The High Demand staff ordered 1,210 titles and 10,214 items. They added 564 titles and 8,647 items. In addition, they processed 172 items for other departments.

Carole Brachna, Manager, attended the Care Works training session to learn about the new way FMLA will be managed. She also took part in the AED/CPR training and worked on creating the 2016 operational plan, along with the other technical services staff. Mya Warner, Technical Services Senior Clerk, also took part in the AED/CPR training. Dale Dickerson, High Demand Librarian, attended a Catalog Department meeting.

New ordering distributions were implemented so as to reflect branch circulation patterns. This required some setup on the vendor websites. The High Demand staff met briefly January 27 to discuss a change in workflow.

Materials Processing: The Associates cataloged 573 new titles for the Cleveland Public Library and added 1,983 records for the CLEVNET libraries. The Associates and Sr. Clerks added 2,171 items. The Technicians worked on 14,176 items.

Shirley Jones learned to cover the Foreign Literature magazines. Sabrina Rosario-Laureano learned to scan materials for holds. Michael Reynolds and Elizabeth Hegstrom reorganized the non-book cases in the Materials Processing storage rooms in the basement of the Lake Shore Facility. Vivian Grayson and Ms. Jones sorted and organized the DVD cases that are kept in the department so

the different sizes are more easily found. Marisol Adorno-Cruz and Ms. Hegstrom attended AED training. The Rice Local Author Collection received three new titles.

Ms. Hegstrom met with the Associates and Senior Clerks to discuss a few cataloging changes and what workflow changes will be made for the 2016 Operational Plan. The Technicians also met with Ms. Hegstrom and they discussed some changes in general procedures along with specific changes for the 2016 Operational Plan including no longer wrapping the music CDs in paper bags before putting them in the telescopes to send out to the various locations.

Acquisitions: Acquisitions staff began placing orders on January 12th after the editing and entering of the 2016 fiscal year budget numbers in Sirsi was completed.

Staff from the Acquisitions Department completed the property stamping of the 6,314 photographs for the Center for Local and Global History. Sandy Jelar Elwell, Acquisitions Manager, met with Patricia Lowrey, Technical Services Director, and other Technical Services Managers to discuss the implementation of new Branch ordering distributions that had been revised by Collection Management for 2016. Alicia Naab, Acquisitions Coordinator, worked with Carole Brachna, High Demand Manager, to edit the ordering templates in the vendor websites to reflect these new Branch ordering distributions.

Ms. Jelar Elwell was selected to serve on the Innovate for Efficient and Sustainable Operations Strategic Plan Subcommittee lead by Deputy Director Cindy Lombardo. The Subcommittee met several times during the month.

Ms. Jelar Elwell met with Ms. Lowrey and other Technical Services Managers to discuss the 2016 Operational Plan for Technical Services and also attended the FMLA Training session for CPL Supervisors, Managers and Directors at the Lake Shore Facility. Ms. Jelar Elwell and Nathaniel Infante, Technical Services Associate, attended the AED/CPR Training at the Lake Shore facility. Ms. Naab met with the NOTSL planning committee at the Cuyahoga County Public Library Administration building to organize the Spring meeting for 2016.

The Acquisitions Department ordered a total of 4,226 titles and 5,850 items (including periodical subscriptions and serial standing orders); received 6,516 items, 1,203 periodicals, and 420 serials; added 261 periodical items, 252 serial items, 56

paperbacks, and 2,004 comics; and processed a total of 981 invoices.

Shelf/Shipping: On January 7th, Darryl Pless and Shelf/Shipping Supervisor Stephen Wohl attended CPR and AED training. Mr. Wohl worked with the Page New Hire Committee in conducting interviews for the 30 candidates who passed their assessment; seventeen were hired to fill open positions throughout the CPL system. Mr. Wohl joined the CPL-150 strategic plan subcommittee. The subcommittee met on January 14th and 27th.

Amber Alexander completed her assignment as a temporary Receiving and Distribution Technician and returned to her regular position at the Walz branch.

The Lake Shore Shelf/Shipping department began receiving and distributing various federal and municipal tax forms to the branches.

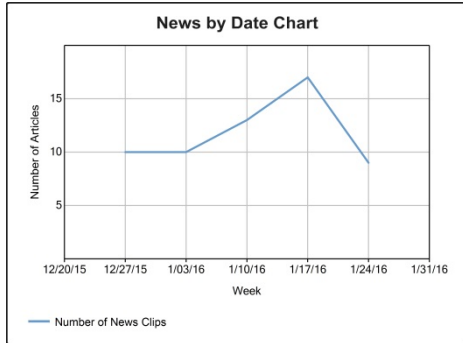
The staff of the Lake Shore Shelf/Shipping Department sent 30 items to the Main Library for requests and 108 items to fill holds. Main Library received 311 telescopes, the Branches received 722 telescopes, CLEVNET received 81 telescopes, CASE received 7 telescopes CSU received 7 telescopes and Tri-C received 5 telescopes. A total of 1,126 telescopes were shipped out. The Technicians sent out 49 items of foreign material and in total 11,936 new items were sent to the Acquisitions and High Demand Departments.

Catalog: Catalog Manager Andrea Johnson updated the schedule for reviewing finished book trucks. Librarian Michael Gabe checked his first truck. He also learned how to complete OCLC batch processing in order to correct several hundred Russian records with Cyrillic characters displaying incorrectly. Staff cataloged 3,483 titles and added 2,384 items for Cleveland Public Library, including 454 titles in 14 foreign languages.

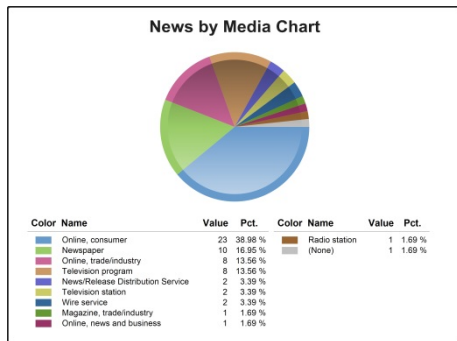
Librarian Celia Halkovich began peer review of original and upgraded bibliographic records completed by Librarian Barbara Satow. Librarian Amei Hu started creating original cataloging for foreign DVDs in Asian languages. Senior Librarian Dawn Grattino created original catalog records for two titles by Cleveland poet/printmaker Michael Gill: Common household rhymes for the modern child and two editions of A pocket full of change.

Mr. Gabe and Ms. Johnson attended CPR and AED training. Senior Librarian Michael Monaco met with Government Documents Supervisor Sarah Dobransky. He also met with the CPL150 Team via Skype, and attended a meeting of the Ohio Library Council Technical Services Division Action Council. Mr. Monaco and Ms. Satow participated in the second Human Library event.

MARKETING & COMMUNICATIONS



Media coverage for the month of January included 60 print and online publications as well as TV and radio. The full report, available in the Marketing Department, shows ad values of \$78,632.09. In January, the online media outlets that featured CPL events and programs received 27,586,253 unique visitors. Most activity centered on the MLK Day Commemorative Program, MakerSpaces and legal aid being available in the library. Online consumer accounted for most, but less than half of the media articles with newspaper being second.



Ads to promote the 31st Martin Luther King, Jr. Commemorative Program were placed in *La Prensa*, *Profile News Ohio*, *Campus Observer*, *Call & Post*, *Lotus*, *Ohio Life* and *Real Deal Press*. In addition radio spots ran on Radio One 93.1 FM.

Search Engine Marketing with cleveland.com resulted in the CPL ad being viewed 8,631 times on average per week, with an average of 1,127 clicks to the website per week resulting in a 13% click-through rate for the month. This is the highest weekly click through rate since using Search Engine Marketing. *Public library + Cleveland* was the most clicked-through phrase.

January-SOCIAL MEDIA

Twitter followers are up from 9,936 in 2015 to 11,658 currently. Facebook fans are up from 7,177 in 2015 to 7,820 currently. There are 874 followers on Pinterest.

The top 5 most clicked on links from BOTH Facebook & Twitter:

1. Jan 12th: Space is limited, so register today for @cm_cle this Friday featuring Philip Metres at the Carnegie West Branch: <http://ow.ly/WYgj1> (Link to Creative Mornings)
2. Jan 31st: Celebrate 75 years of Wonder Women with Wonder Women a Graphic Novel Book Club, 1st + 3rd Thursdays of the month. <http://ow.ly/XJ8Wy> (Link Wonder Woman page)
3. Jan 11th: Head to @happydog58 tomorrow for @TheCityClub's discussion: Best Books of 2015. More info here: <http://ow.ly/WVcEm> (Link to City Club event)
4. Jan 19th: Did you know the Cleveland Public Library offers a wide range of FREE online courses? Learn more and enroll today: <http://ow.ly/XhfQW> (Link to Gale courses)
5. Jan 23rd: Apply for a library ecard online and get access to our digital materials. #books #music <http://ow.ly/XrjgA> (link CPL ecard page)

Top 5 most engaging posts on Facebook (includes likes, comments, etc.):

1. January 30th: Warm Up Cleveland
2. January 19th: From Jubilees to Jazz workshop
3. January 5th: Wonder Woman 75th anniversary
4. January 9th: Dixieland Jazz at the Main Library
5. January 28th: SOLE Thursdays

GRAPHICS

Graphics staff designed, printed, and distributed 152 items in January in addition to graphics for ads; the library website; social media; 5 staff newsletters; CPL Fit newsletter; African American History Month collateral and *Black Women in Congress*, *African American Inventions Used in Everyday Society*, and MLK Day African American Art exhibits; PAL Municipal Collection of Cleveland Art exhibit; revised Borrowing Policy brochure; bookmarks for the Cleveland Playhouse productions of *Luna*

Gale and *The Two Gentleman of Verona*; UpNext monthly program guide and MyBranch branch activity fliers.

PROPERTY MANAGEMENT

The Property Management office completed numerous branch inspections and continues to monitor utility bills. We are meeting weekly on the progress of Phase II for Main and LSW.

Maintenance Mechanics continue to maintain the buildings for the safety and comfort of patrons and staff. Lamps and ballast were replaced at Brooklyn, Glenville, MLK, Mt. Pleasant and Rockport. A new air dryer was installed in the boiler room at east 131. The controls for the air handling unit for the second floor multi-purpose room HVAC system was upgraded at Eastman. The control actuator for heat pump #4 was replaced at Langston Hughes. The new cooling tower was installed at Lakeshore. New exit signs were installed at Lorain. A bad domestic hot water tank was removed from LSW and a new one is on order. Air balancing was completed in Shelf department and the Digital Hub at Main. LED lighting was installed in the display case outside of room 90 in Main. A temporary electric heater was installed in the Shelf department in Main.

The Carpenters and Painters installed charging stations at Brooklyn, Collinwood, East 131, Fulton, Glenville, Jefferson, Lakeshore, MLK, Union and Woodland. Sliding partitions were installed at Collinwood. A new slat wall was installed in Main lending. Doors were repaired at Langston Hughes and South Brooklyn. Broken floor tiles were repaired in the children area at Temp. South. Tax shelving was relocated at East 131. Several door locks were repaired in LSW and a new access panel was made and installed in Tech Central.

The Garage is working on servicing snow blowers and salt spreaders for the branches.

SAFETY & PROTECTIVE SERVICES

SAFETY SERVICES

- Officers Green and Thompson have been promoted to full time officers.
- SPS will be meeting with the mother of a problem juvenile female patron at Hough branch today. The daughter has been expelled for fights inside Hough and striking the SPS officer posted there.
- SPS will be staffing Mount Pleasant until G4S hires a second guard for the branch. SPS will post an officer there from 10am until 3pm.
- SPS will also staff East 131 temporarily until the newly part time officers are trained and the new officer allocated for E. 131 is available to be posted there permanently.
- Commander of Cleveland Police Department's Fourth District is unaware of any new gang activity or threats of gang warfare being eminent. He has asked that I pass along any credible information.

PROTECTIVE SERVICES

Activity

Month	Total Dispatch Activities	Ave per day	Total Alarms	Branch Emergencies	Branch Visits	Downtown Campus Incidents	Incident Reports Gen.	CPL access activities
Jan 2016	4613	177	133	54	637	152	126	63
Dec 2015	4351	189	113	39	627	154	60	37
Nov 2015	4252	185	136	127	754	129	78	58
Oct 2015	5810	215	167	51	682	167	67	47
Sept 2015	5520	221	101	40	675	157	56	56
Aug 2015	6132	236	112	46	850	146	76	68
July 2015	7336	282	122	55	1006	144	87	73
June 2015	6992	280	140	42	592	170	55	58
May 2015	6010	240	140	37	390	250	52	55
April 2015	5818	223	154	39	219	294	50	64
Mar 2015	5363	206	169	32	195	278	65	73
Feb 2015	4538	206	183	18	209	178	43	45
Jan 2015	5123	205	190	35	179	220	78	45

Special Attention, Special Events, and Significant Incidents

- A male patron was found on the rest room floor on LSW 3 by SPS on 1/6. The male was complaining of severe abdominal cramps and EMS arrived and transported the male for further evaluation.
- A juvenile female patron was expelled for threatening to fight another juvenile female at Hough branch on 1/6. When the victim left the library the expelled female approached her and started punching the victim. SPS tried to bring the victim back into the library and the aggressor followed punching him and throwing several chairs over once inside.
- A group of disruptive juveniles were asked to leave Mt. Pleasant 1/7/16. On their way out one of the males went behind the circulation desk.
- The G4S guard at Lorain branch observed what he believed was a prostitute working the street outside of Lorain branch. The female after getting dropped off by vehicles would go into the branch and monopolize the rest room. She was advised to stop monopolizing the rest rooms.
- A staff member helping a female patron at Walz branch observed several images of child pornography on the patron's phone. SPS notified CPD's Sex Crime Unit.
- An unknown person or persons kicked the glass in the front door at E. 131 branch causing it to break.
- Staff at Carnegie West observed a male urinating on the building. SPS expelled the male for the rest of the day and the male became verbally abusive and was subsequently expelled for three days.
- Juvenile males were expelled from Rice branch on 1/14 for fighting.
- Staff member Desma Cooley was transported to the hospital for a possible concussion after hitting her head at Fleet branch on 1/16.
- A 25yr old female entered Hough branch on 1/20 and assaulted a 16yr old female. SPS and staff broke the fight up and expelled the 25yr old and the juvenile refused medical treatment and left the property.

Protective and Fire Systems

- Cameras are operational at Lake Shore and Memorial Nottingham.
- The old DVR from Lake Shore was brought to LSW to replace one of the unserviceable DVR in communications.
- Faulty smoke detector replaced at Carnegie West.

- Annual fire system inspections are underway; being performed by ABCO.

Contract Security

- G4S will post two guards at Mount Pleasant in an effort to relieve branch staff concerns. The
- A meeting has been requested between the G4S account manager and regional manager and CPL.
- Hough G4S officer resigned for health reasons.
- The current 20yr old G4S guard at Mount Pleasant will be with an more effective guard.
- Contract security has been working the overtime at branches while electricians are pushing wire and connecting cameras.

Administration

- I have started the Onboarding process with Sherrill Marino and the two new Lt's are ready to begin their Onboarding as well.
- This Friday all SPS officers will have completed their AED/First Aid training.
- SPS will purchase a few Keurig's and place them at branches as part of a pilot program aimed at offering CPD officers free coffee if they come inside the branch.
- I will be attending the Area Law Enforcement breakfast 2/19 at Fairhill partners.
- I'm 95% certain I have the identity of the male that has been leaving the Deputy Director long, incoherent, rambling, and accusatory messages. I will make contact with the male and advise him of telecommunications harassment.

INFORMATION TECHNOLOGY & CLEVNET

CLEVNET Quarterly Meeting

The CLEVNET Directors held their first quarterly meeting of 2016 on Friday, January 29, 2016, at Medina County District Library's Brunswick Library. Virginia Sharp March, Chair of the CLEVNET Directors' Panel and Director of Perry Public Library, announced that Lorena Williams, Director of Hubbard Public Library, would be replacing Patrick Finan as an Eastern Communities Representative on the Directors' Panel. Director Finan is retiring at the end of February after nearly thirty-nine years of working in libraries in Ohio, the last eighteen of which he has served as Director of McKinley Memorial Library in Niles,

Ohio. Director Sharp March congratulated Mr. Finan and thanked him for his work on the Directors' Panel, noting his contribution to the establishment of the CLEVNET Special Revenue Fund.

Congratulations were also extended to Holly Lynn on her appointment as the new director of Ritter Public Library in Vermilion. Ms. Lynn had been director of Burton Public Library, a CLEVNET-member library in Geauga County, for the past 11 years. The group welcomed Michelle Alleman who is replacing Mr. Finan at McKinley Memorial, and Rochelle Baker, the interim director at Burton.

Tim Diamond, Chief Knowledge Officer and CPL's liaison to CLEVNET, provided an update on CLEVNET's strategic plan with a focus on governance. The Pricing Model Review Group had received only one response to the RFP that was issued in fall of 2015 for a consultant to assist the group in the design of a new pricing model. The group released a second RFP on January 28, 2016, with the hope of receiving a better response. The deadline for firms to respond is February 26, 2016.

In the spirit of greater fiscal transparency called for in CLEVNET's strategic plan, Carrie Krenicky, Chief Financial Officer at CPL, has been posting a monthly Year-to-Date Budget Report on the CLEVNET member site since October 2015. The Directors expressed their appreciation for Ms. Krenicky's commitment to making the strategic plan a reality.

Mr. Diamond shared that there had been a discussion at the last Directors' Panel meeting in December 2015, regarding the timetable for the Bylaws Ad Hoc Committee and what should happen if a library approaches CLEVNET for membership before the bylaws are revised. While the decision to bring a new library system into CLEVNET currently rests with CPL's Board alone, the Panel would like the opportunity to weigh in on the question early in the process. The capacity for expansion was a concern raised during CLEVNET's strategic planning process. The directors present for the quarterly meeting agreed to this course of action.

Mr. Diamond also shared that the Panel members continue to have concerns about staffing in IT/CLEVNET and the ability to retain and attract talent. The Panel asked for an annual meeting of the Directors' Panel Chair and CPL's Director to discuss CLEVNET's strategic priorities, staffing being one of them. Mr.

Diamond informed the group that the meeting has been scheduled for April 1, 2016.

Hilary Prisbylla, Director of CLEVNET, reported on the progress her team has made on their operational goals. Members of her team continue to work on the configuration process for the new Enterprise public catalog. Part of the process involves a series of teleconferences with the SirsiDynix SureStart consultant to review settings and ask questions. The project is still on schedule for the June/July 2016 launch date.

Ms. Prisbylla's team has also started creating reports and configuring settings on the Analytics Station product from SirsiDynix. It is a statistical analysis and reporting tool that will replace the existing Directors Station product. Four training sessions have been scheduled for the end of February/early March 2016 for all CLEVNET libraries.

Ms. Prisbylla updated the group on the other key projects and initiatives underway:

- MobileCirc
- 3.5 Cash Management
- Bluecloud Visibility
- OverDrive Statistics
- Zinio

Larry Finnegan, Director of IT, provided a status report on the many projects his team is working on, including:

- VoIP
- Wireless
- UPS
- After Hours On Call Procedures
- WiFi Stats
- Microsoft Volume Licenses
- Email Archiving and Encryption

Mr. Diamond discussed CPL's efforts to obtain cyber liability insurance that would cover, among other things, CLEVNET's shared patron database.

Jim Bettinger, Senior Librarian in CPL's Science & Technology Department, gave a 20-minute presentation on CPL's Patent & Trademark Resource Center. Mr. Bettinger invited all the CLEVNET libraries to make use of this valuable regional resource.

Kacie Armstrong, Director of Euclid Public Library, spoke about Library Card Sign-Up Month in September 2016 and how the nine libraries in Cuyahoga County intend to cooperate on a joint campaign. One component of the campaign will be fine amnesty for juveniles. Ms. Armstrong made a plea to the CLEVNET libraries outside of Cuyahoga County to consider forgiving fees owed by juveniles in Cuyahoga County during the amnesty period. The directors of the libraries outside of Cuyahoga County said they needed to see the data before they could agree to take the matter to their respective boards. Mr. Diamond asked if the matter could be revisited at the next quarterly meeting in April after the directors had a chance to examine the data. Ms. Armstrong said that would be fine and Ms. Prisbylla said her team would run the needed reports.

Reports from the various special interest groups followed, including Public Relations & Marketing. To promote CLEVNET's research databases, the PR SIG came up with the idea of printing the message on drink coasters, instead of the usual library bookmarks. The pilot project will highlight *HeritageQuest* and *Consumer Reports*. It will be up to the individual library systems to determine where their share of the coasters will be distributed. Cleveland Heights-University Heights Public Library intends to get them into every bar and restaurant in the Heights.

The next CLEVNET quarterly meeting will be held Friday, April 29, 2016, at 9:30am at Elyria Public Library's West River Branch.