

CLEVELAND PUBLIC LIBRARY

Finance Committee

June 17, 2014

**RESOLUTION TO PURCHASE FILTERS FOR MAIN AND AND LOUIS
STOKES WING BUILDINGS HVAC EQUIPMENT FROM KETCHUM &
WALTON CO.**

WHEREAS, To continue with the maintenance of the Library's HVAC Equipment, Property Management is requesting approval to replace the prefilters, secondary filters and final carbon filters in the air handling units in the Main and Louis Stokes Wings buildings in order to preserve the quality of air for the protection of the patrons, staff and the library materials; and

WHEREAS, The Property Management department requested quotes from (3) vendors and received the following:

First Filter	\$111,163.46
Ketchum & Walton Co.	\$130,325.48
Air Rite Service Supply	\$131,336.21

WHEREAS, All vendors were asked to match a provided list of filters and specifications; the quote received from First Filter did not meet the specifications; and

WHEREAS, Property Management recommends the purchase of the filters from Ketchum & Walton Co., as they are the lowest quote meeting the specifications and they have supplied the filters since the Louis Stokes Wing opened; now therefore be it

RESOLVED, That the Board of Trustees authorizes the Executive Director, CEO, or his designee, to enter into a purchase agreement, subject to the Chief Legal Officer's approval, to purchase prefilters, secondary filters and final carbon filters from Ketchum & Walton Co, for a total cost not to exceed \$130,325.48 with the expenditure being charged to the General fund account 12100052-52230 (Maintenance Supplies).