

**CLEVELAND PUBLIC LIBRARY**

**Special Board Meeting**  
August 23, 2012

**RESOLUTION AUTHORIZING PURCHASE OF LIBRARY BAGS**

WHEREAS, The Cleveland Public Library maintains inventory and supplies the Library's bags to patrons based on an estimated usage of 20,000 per month. The Library's stockroom currently has approximately 11,000 bags on hand and the lead time to receive the inventory is four to six weeks; and

WHEREAS, The Cleveland Public Library Management evaluated and reviewed options and wishes to further assist with sustaining operations and change the Library's bags to be formulated for biodegradability; and

WHEREAS, The Library's Purchasing Department has sought pricing proposals for biodegradable library bags from three (3) vendors; and

WHEREAS, The Library Management recommends the purchase of the Library's bags from S & S Incorporated; now therefore be it

RESOLVED, That the Board of Trustees of the Cleveland Public Library authorizes the Executive Director to enter into a purchase agreement, subject to the Chief Legal Officer's approval, to purchase 175,000 Foldover Die Cut Double Wall Handle Bags, at a cost of \$149.60 per 1,000, for a total cost not to exceed \$26,180.00 with the expenditure being charged to General Fund Account 11130052-52900.