

CLEVELAND PUBLIC LIBRARY

Special Board Meeting

August 23, 2012

RESOLUTION AUTHORIZING AGREEMENT WITH SPECTRUM ENERGY CONCEPTS, INC. AND AUTHORIZING COMPETITIVE BIDDING FOR THE HEAT CONVERSION CONSTRUCTION PROJECT AT THE MAIN LIBRARY

WHEREAS, On September 15, 2011, the Cleveland Public Library Board of Trustees (the "Library") authorized the Director to enter into an agreement with Spectrum Energy Concepts Inc. ("Spectrum") in an amount not-to-exceed \$11,200, to prepare bid specifications and packages in order to implement a demand control ventilation and electric heating to steam heating conversion for the Main Library and Louis Stokes Building; and

WHEREAS, The Director entered into an agreement with Spectrum for these services on December 19, 2011 ("Agreement"); and

WHEREAS, On January 19, 2012, the Library authorized the Director to amend the Agreement to require Spectrum to provide lighting retrofit and rebate analysis for an additional amount not-to-exceed \$2,500; and

WHEREAS, In April 2012, the Finance Committee considered a Resolution authorizing an agreement with Spectrum Energy Concepts Inc.(Spectrum) for construction representative services for the steam heat conversion construction project in the Main Building, and authorizing competitive bidding for the project; and

WHEREAS, The Committee decided to table the resolution until such time as it could determine whether any asbestos abatement would be necessary in order to construct the steam heat conversion portion of the project; and

WHEREAS, The Library obtained a report from the EA Group and has determined that the project can be designed to avoid disturbing areas that contain small amounts of asbestos. Therefore, it is now necessary to engage an engineer to assist with finalizing the specifications, assisting with the competitive bidding process and to oversee the construction of the demand control ventilation and steam heat conversion project; and

WHEREAS, Spectrum has submitted a proposal whereby it will provide assistance in bid analysis and contract awards, review contractor submittals and drawings for compliance with bid specifications, hold construction meetings and supervise construction for an amount not to exceed \$24,960; now therefore be it

RESOLVED, That the Executive Director or his designee is hereby authorized to enter into an agreement between the Library and Spectrum for services described in this Resolution in an amount not-to-exceed \$24,960 to be charged to the Building & Repair Fund Account No. 40190105-55300-12901, which contract shall be approved by the Library's Chief Legal Officer; and be it further

RESOLVED, That the Executive Director or his designee is further authorized to proceed with the soliciting of competitive bids for the demand control ventilation, electric heating to steam heating conversion construction project for the Main Library.