

CLEVELAND PUBLIC LIBRARY

Finance Committee

April 17, 2012

RESOLUTION AUTHORIZING AGREEMENT WITH SPECTRUM ENERGY CONCEPTS, INC. FOR CONSTRUCTION REPRESENTATIVE SERVICES FOR THE HEAT CONVERSION AND LIGHTING RETROFIT CONSTRUCTION PROJECT AND AUTHORIZING COMPETITIVE BIDDING

WHEREAS, On September 15, 2011, the Cleveland Public Library Board of Trustees (the "Library") authorized the Director to enter into an agreement with Spectrum Energy Concepts Inc. ("Spectrum") in an amount not-to-exceed \$11,200, to prepare bid specifications and packages in order to implement a demand control ventilation and electric heating to steam heating conversion for the Main Library and Louis Stokes building; and

WHEREAS, The Director entered into an agreement with Spectrum for these services on December 19, 2011 ("Agreement"); and

WHEREAS, On January 19, 2012, the Library authorized the Director to amend the Agreement to require Spectrum to provide lighting retrofit and rebate analysis for an additional amount not-to-exceed \$2,500; and

WHEREAS, Spectrum has completed the bid specifications and packages and the lighting retrofit and rebate analysis. The Library has determined that it is now necessary to engage an engineer to assist it with the competitive bidding process and to oversee the construction of the heating conversion and lighting retrofit projects; and

WHEREAS, Spectrum has submitted a proposal, a copy of which is attached to this Resolution, whereby it will provide assistance in bid analysis and contract awards, review contractor submittals and drawings for compliance with bid specifications, hold construction meetings and supervise construction for an amount not to exceed \$24,960; now therefore be it

RESOLVED, That the Director or his designee is hereby authorized to enter into an agreement between the Library and Spectrum for construction representative services for an amount not-to-exceed \$24,960 to be charged to Building & Repair Fund Account No. 40121005-55300-10210, which contract shall be prepared by the Library's Chief Legal Officer; and be it further

RESOLVED, That the Director is further authorized to proceed with the soliciting of competitive bids for the demand control ventilation, electric heating to steam heating conversion, and lighting retrofit construction projects for the Main Library and Louis Stokes Building.