

**CLEVELAND PUBLIC LIBRARY  
MONTHLY FINANCIAL STATEMENT OF FISCAL OFFICER TO BOARD OF LIBRARY TRUSTEES  
FOR THE PERIOD JANUARY 1 – JANUARY 31, 2012**

*Paula Kenick*

**FISCAL OFFICER, BOARD OF LIBRARY TRUSTEES**

**Cleveland Public Library**  
**Revenues, Expenditures and Changes in Fund Balance**  
**For the Period Ending January 31, 2012**

	<u>General Fund</u>	<u>Special Revenue</u>	<u>Capital Projects</u>	<u>Permanent</u>	<u>Agency</u>	<u>Total</u>
41 Taxes	2,248,000.00	0.00	0.00	0.00	\$ 0.00	2,248,000.00
42 Intergovernmental	1,699,143.59	137,187.68	0.00	0.00	\$ 0.00	1,836,331.27
43 Fines & Fees	29,482.47	0.00	0.00	0.00	\$ 0.00	29,482.47
44 Investment Earnings	18,062.80	3,502.17	0.00	5,034.32	\$ 0.00	26,599.29
45 Charges for Services	170,803.40	0.00	0.00	0.00	\$ 0.00	170,803.40
46 Contributions & Donations	0.00	163,842.23	0.00	0.00	\$ 0.00	163,842.23
48 Miscellaneous Revenue	67,350.55	0.00	0.00	0.00	\$ 0.00	67,350.55
<b>Total Revenues</b>	<b>\$ 4,232,842.81</b>	<b>\$ 304,532.08</b>	<b>\$ 0.00</b>	<b>\$ 5,034.32</b>	<b>\$ 0.00</b>	<b>\$ 4,542,409.21</b>
51 Salaries/Benefits	2,967,625.10	97,200.01	0.00	0.00	\$ 0.00	3,064,825.11
52 Supplies	9,304.39	1,230.04	0.00	0.00	\$ 0.00	10,534.43
53 Purchased/Contracted Services	680,817.02	83,906.92	0.00	0.00	\$ 0.00	764,723.94
54 Library Materials	358,012.76	1,080.00	0.00	1,720.18	\$ 0.00	360,812.94
55 Capital Outlay	48,214.15	0.00	0.00	0.00	\$ 0.00	48,214.15
57 Miscellaneous Expenses	15,990.39	14,423.76	0.00	0.00	\$ 754.84	31,168.99
<b>Total Expenditures</b>	<b>\$ 4,079,963.81</b>	<b>\$ 197,840.73</b>	<b>\$ 0.00</b>	<b>\$ 1,720.18</b>	<b>\$ 754.84</b>	<b>\$ 4,280,279.56</b>
<b>Revenue Over/(Under) Expenditures</b>	<b>\$ 152,879.00</b>	<b>\$ 106,691.35</b>	<b>\$ 0.00</b>	<b>\$ 3,314.14</b>	<b>\$(754.84)</b>	<b>\$ 262,129.65</b>
91 Sale of Capital Assets	0.00	0.00	0.00	0.00	\$ 0.00	0.00
98 Advances	0.00	0.00	0.00	0.00	\$ 0.00	0.00
99 Transfers	(10,000,000.00)	0.00	10,000,000.00	0.00	\$ 0.00	0.00
<b>Total Other Sources / Uses</b>	<b>\$(10,000,000.00)</b>	<b>\$ 0.00</b>	<b>\$ 10,000,000.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>
<b>Revenue &amp; Other Sources Over/(Under) Expenditures &amp; Other Uses</b>	<b>\$(9,847,121.00)</b>	<b>\$ 106,691.35</b>	<b>\$ 10,000,000.00</b>	<b>\$ 3,314.14</b>	<b>\$(754.84)</b>	<b>\$ 262,129.65</b>
<b>Beginning Year Cash Balance</b>	<b>\$ 35,166,664.70</b>	<b>\$ 11,718,581.30</b>	<b>\$ 9,794,080.29</b>	<b>\$ 2,673,907.22</b>	<b>\$ 8,431.04</b>	<b>\$ 59,361,664.55</b>
<b>Current Cash Balance</b>	<b>\$ 25,565,089.99</b>	<b>\$ 11,825,272.65</b>	<b>\$ 19,794,080.29</b>	<b>\$ 2,677,221.36</b>	<b>\$ 7,676.20</b>	<b>\$ 59,869,340.49</b>

**Cleveland Public Library**  
**Certified Revenue, Appropriations and Balances**  
**General Fund**  
**For the period Ending January 31, 2012**

	<u>Certified Revenue (1)</u>	<u>Income To Date</u>	<u>Balance</u>	<u>Percent To Date</u>	<u>Percent Prior Year</u>
PLF State Income Tax	19,837,771	1,699,144	18,138,628	9%	22%
General Property Tax	25,407,318	2,248,000	23,159,318	9%	7%
Rollback, Homestead, CAT	5,000,000	0	5,000,000	0%	0%
Federal Grants	0	0	0	0%	0%
State Aid	0	0	0	0%	31%
Fines & Fees	300,000	29,482	270,518	10%	11%
Investment Earnings	425,000	18,063	406,937	4%	3%
Services to Others-Clevnet	2,493,252	170,803	2,322,449	7%	9%
Miscellaneous	706,577	67,351	639,226	10%	1%
<b>Totals</b>	<b>\$ 54,169,919</b>	<b>\$ 4,232,843</b>	<b>\$ 49,937,076</b>	<b>8%</b>	<b>13%</b>

	<u>Appropriation(2)</u>	<u>Expended/ Encumbered</u>	<u>Balance</u>	<u>Percent To Date (3)</u>	<u>Percent Prior Year</u>
Salaries/Benefits	35,445,913	3,217,782	32,228,132	9%	8%
Supplies	1,093,672	306,573	787,099	28%	35%
Purchased Services	11,260,724	5,138,808	6,121,916	46%	69%
Library Materials	12,266,927	3,230,588	9,036,340	26%	24%
Capital Outlay	329,827	109,561	220,266	33%	29%
Other	87,264	52,700	34,565	60%	51%
Subtotal	<b>\$ 60,484,328</b>	<b>\$ 12,056,011</b>	<b>\$ 48,428,317</b>	<b>20%</b>	<b>24%</b>
Advances/Transfers	10,000,000	10,000,000	0	100%	0%
<b>Totals</b>	<b>\$ 70,484,328</b>	<b>\$ 22,056,011</b>	<b>\$ 48,428,317</b>	<b>31%</b>	<b>24%</b>

Note (1): Certificate from Cuyahoga County Budget Commission dated January 11, 2012.

Note (2): Amended Appropriation of \$64,169,919 plus carried forward encumbrance of \$6,314,409.

Note (3): Subtotal includes 20% expended and 11% encumbered.

Cleveland Public Library  
Appropriation, Expenditures and Balances  
General Fund  
For the Period Ending January 31, 2012

		Current Year Appropriation	Total Appropriated Funds	Current Year Expenditures	Encumbered and Unpaid	Unencumbered Balance
51110	Professional Salaries	11,296,187.81	11,730,114.67	840,924.20	0.00	10,889,190.47
51120	Clerical Salaries	9,638,564.73	10,013,784.91	708,960.76	0.00	9,304,824.15
51130	Non-Clerical Salaries	354,550.82	403,880.99	95,464.55	0.00	308,416.44
51140	Buildings Salaries	3,708,667.56	3,858,989.63	274,286.41	0.00	3,584,703.22
51150	Other Salaries	1,130,370.78	1,177,772.47	80,605.89	0.00	1,097,166.58
51180	Severance Pay	0.00	366,811.61	366,811.61	0.00	0.00
51190	Non-Base Pay	0.00	4,478.72	14,728.82	0.00	(10,250.10)
51400	OPERS	3,692,829.90	3,841,959.70	283,562.08	0.00	3,558,397.62
51610	Health Insurance	3,302,962.48	3,449,403.47	270,488.20	0.00	3,178,915.27
51620	Life Insurance	11,842.56	12,834.24	965.28	0.00	11,868.96
51630	Workers Compensation	0.00	200,000.00	0.00	200,000.00	0.00
51640	Unemployment Compensation	31,836.51	49,026.85	5,266.79	43,760.06	0.00
51650	Medicare - ER	316,339.64	330,459.46	25,560.51	0.00	304,898.95
51900	Other Benefits	0.00	6,396.49	0.00	6,396.49	0.00
	<b>Salaries/Benefits</b>	<b>\$33,484,152.79</b>	<b>\$ 35,445,913.21</b>	<b>\$ 2,967,625.10</b>	<b>\$ 250,156.55</b>	<b>\$ 32,228,131.56</b>
52110	Office Supplies	48,324.90	50,175.48	577.19	4,445.50	45,152.79
52120	Stationery	73,700.00	109,116.10	0.00	37,429.35	71,686.75
52130	Duplication Supplies	56,300.00	56,525.95	0.00	9,682.27	46,843.68
52140	Hand Tools	100.00	141.27	0.00	41.27	100.00
52150	Book Repair Supplies	82,800.00	86,377.39	0.00	10,968.54	75,408.85
52210	Janitorial Supplies	87,800.00	89,940.02	467.84	17,447.45	72,024.73
52220	Electrical Supplies	57,500.00	58,658.85	1,805.19	23,640.78	33,212.88
52230	Maintenance Supplies	147,400.00	160,245.21	2,159.56	78,604.85	79,480.80
52240	Uniforms	9,400.00	9,701.58	301.58	459.92	8,940.08

Cleveland Public Library  
Appropriation, Expenditures and Balances  
General Fund  
For the Period Ending January 31, 2012

		Current Year Appropriation	Total Appropriated Funds	Current Year Expenditures	Encumbered and Unpaid	Unencumbered Balance
52300	Motor Vehicle Supplies	81,600.00	94,327.79	656.96	90,250.83	3,420.00
52900	Other Supplies	371,949.32	378,462.69	3,336.07	24,297.92	350,828.70
	<b>Supplies</b>	<b>\$1,016,874.22</b>	<b>\$ 1,093,672.33</b>	<b>\$ 9,304.39</b>	<b>\$ 297,268.68</b>	<b>\$ 787,099.26</b>
53100	Travel/Meetings	100,000.00	108,564.00	1,076.23	57,487.77	50,000.00
53210	Telecommunications	500,687.68	550,509.81	7,917.59	536,144.30	6,447.92
53230	Postage/Freight	123,800.00	147,706.35	4,533.88	114,614.44	28,558.03
53240	PR/Other Communications	193,500.00	218,450.50	1,487.00	40,808.75	176,154.75
53310	Building Repairs	190,000.00	195,603.50	3,274.00	15,689.50	176,640.00
53320	Machine Repairs	41,000.00	42,540.25	1,555.25	13,450.00	27,535.00
53340	Building Maintenance	174,600.00	194,453.25	819.98	25,057.27	168,576.00
53350	Machine Maintenance	219,272.06	297,654.31	142.43	79,981.36	217,530.52
53360	Computer Maintenance	947,126.00	948,643.36	290,728.67	272,726.57	385,188.12
53370	Motor Vehicle Repairs	42,000.00	44,049.10	2,676.25	11,372.85	30,000.00
53380	Contract Security	995,688.00	1,041,534.21	37,297.98	7,754.25	996,481.98
53390	Landscaping	27,000.00	29,931.50	2,175.00	23,756.50	4,000.00
53400	Insurance	440,900.00	440,900.00	0.00	0.00	440,900.00
53510	Rent/Leases	80,900.00	99,276.18	11,978.66	83,797.52	3,500.00
53520	Equipment Rental	93,017.14	136,262.11	16,860.92	36,779.25	82,621.94
53610	Electricity	2,008,900.02	2,291,167.54	128,406.37	2,151,011.15	11,750.02
53620	Gas	257,500.00	318,474.41	20,986.33	297,488.08	0.00
53630	Chilled Water	883,500.10	924,801.02	41,300.92	0.00	883,500.10
53640	Water/Sewer	87,295.03	141,122.82	3,437.28	145,485.51	(7,799.97)
53710	Professional Services	1,569,212.41	1,877,382.09	104,055.78	340,094.93	1,433,231.38
53720	Auditors Fees	732,000.00	793,092.97	0.00	61,092.97	732,000.00

Cleveland Public Library  
Appropriation, Expenditures and Balances  
General Fund  
For the Period Ending January 31, 2012

		Current Year Appropriation	Total Appropriated Funds	Current Year Expenditures	Encumbered and Unpaid	Unencumbered Balance
53800	Library Material Control	279,500.00	416,340.61	0.00	141,240.61	275,100.00
53900	Other Purchased Services	0.00	2,263.75	106.50	2,157.25	0.00
	<b>Purchased/Contracted Services</b>	<b>\$9,987,398.44</b>	<b>\$ 11,260,723.64</b>	<b>\$ 680,817.02</b>	<b>\$ 4,457,990.83</b>	<b>\$ 6,121,915.79</b>
54110	Books	2,906,000.00	3,746,672.54	197,549.77	829,274.05	2,719,848.72
54120	Continuations	514,000.00	967,682.73	6,013.89	481,491.84	480,177.00
54210	Periodicals	1,105,000.00	1,834,712.58	4,948.81	752,893.61	1,076,870.16
54220	Microforms	205,000.00	225,950.65	0.00	21,671.84	204,278.81
54310	Video Media	1,459,999.99	1,528,637.31	33,962.94	112,950.29	1,381,724.08
54320	Audio Media - Spoken	208,000.00	240,157.63	5,221.71	36,449.93	198,485.99
54325	Audio Media - Music	566,000.01	663,685.36	23,429.06	107,856.49	532,399.81
54350	Computer Media	225,500.00	240,418.51	0.00	14,905.51	225,513.00
54500	Database Services	950,766.85	1,425,001.60	86,836.32	370,126.91	968,038.37
54530	eMedia	1,052,000.00	1,052,000.00	0.00	0.00	1,052,000.00
54600	Interlibrary Loan	0.00	859.33	0.00	859.33	0.00
54710	Bookbinding	29,000.00	56,490.76	0.00	27,490.76	29,000.00
54720	Preservation Services	60,000.00	134,962.23	30.48	74,931.75	60,000.00
54730	Preservation Boxing	8,000.00	9,940.85	0.00	1,940.85	8,000.00
54790	Preservation Reformatting	100,000.00	139,755.10	19.78	39,731.65	100,003.67
	<b>Library Materials</b>	<b>\$9,389,266.85</b>	<b>\$ 12,266,927.18</b>	<b>\$ 358,012.76</b>	<b>\$ 2,872,574.81</b>	<b>\$ 9,036,339.61</b>
55510	Furniture	129,000.00	150,227.38	4,050.00	17,177.38	129,000.00
55520	Equipment	91,266.25	135,790.32	28,244.32	16,279.75	91,266.25
55530	Computer Hardware/Software	0.00	43,809.14	15,919.83	27,889.33	(0.02)
	<b>Capital Outlay</b>	<b>\$220,266.25</b>	<b>\$ 329,826.84</b>	<b>\$ 48,214.15</b>	<b>\$ 61,346.46</b>	<b>\$ 220,266.23</b>

Cleveland Public Library  
 Appropriation, Expenditures and Balances  
 General Fund  
 For the Period Ending January 31, 2012

	Current Year Appropriation	Total Appropriated Funds	Current Year Expenditures	Encumbered and Unpaid	Unencumbered Balance
57100 Memberships	54,460.00	54,460.00	15,100.00	9,200.00	30,160.00
57200 Taxes	500.00	859.06	138.44	300.00	420.62
57500 Refunds/Reimbursements	17,000.00	31,945.31	751.95	27,209.47	3,983.89
<b>Miscellaneous Expenses</b>	<b>\$71,960.00</b>	<b>\$ 87,264.37</b>	<b>\$ 15,990.39</b>	<b>\$ 36,709.47</b>	<b>\$ 34,564.51</b>
<b>Advances</b>	<b>\$0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>
59900 Transfers Out	0.00	10,000,000.00	10,000,000.00	0.00	0.00
<b>Transfers</b>	<b>\$0.00</b>	<b>\$ 10,000,000.00</b>	<b>\$ 10,000,000.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>
<b>TOTAL</b>	<b><u>\$54,169,918.55</u></b>	<b><u>\$ 70,484,327.57</u></b>	<b><u>\$ 14,079,963.81</u></b>	<b><u>\$ 7,976,046.80</u></b>	<b><u>\$ 48,428,316.96</u></b>

Cleveland Public Library  
 Revenue, Expenditures and Changes in Fund Balances  
 For the Period Ending January 31, 2012

	Beginning Year Balance	Year to Date Receipts	Year to Date Expenditures	Year to Date Encumbrances	Unencumbered Balance
101 General Fund	35,166,664.70	4,232,842.81	14,079,963.81	7,976,046.80	17,343,496.90
<b>Total General Fund</b>	<b>\$ 35,166,664.70</b>	<b>\$ 4,232,842.81</b>	<b>\$ 14,079,963.81</b>	<b>\$ 7,976,046.80</b>	<b>\$ 17,343,496.90</b>
201 Anderson	201,289.06	0.00	0.00	0.00	201,289.06
202 Endowment for the Blind	1,611,009.14	0.00	0.00	11,500.00	1,599,509.14
203 Founders	4,495,884.53	0.00	159.27	45,536.40	4,450,188.86
204 Kaiser	42,737.60	0.00	0.00	0.00	42,737.60
205 Kralej	147,618.65	0.00	0.00	0.00	147,618.65
206 Library	165,217.27	1,842.23	0.00	0.00	167,059.50
207 Pepke	92,820.86	0.00	0.00	0.00	92,820.86
208 Wickwire	1,052,526.56	3,502.17	495.00	0.00	1,055,533.73
209 Wittke	63,041.28	0.00	0.00	0.00	63,041.28
210 Young	2,915,857.05	0.00	0.00	0.00	2,915,857.05
225 Friends	5,690.49	0.00	1,289.39	4,460.45	(59.35)
226 Judd	7,784.12	0.00	9,791.93	60,562.94	(62,570.75)
228 Lockwood Thompson Memorial	400,544.73	0.00	1,080.00	264,682.90	134,781.83
229 Ohio Center for the Book	58.00	0.00	0.00	0.00	58.00
230 Schweinfurth	45,609.07	0.00	0.00	23,405.00	22,204.07
242 Cleveland NCA Kiosk	9,673.78	0.00	0.00	0.00	9,673.78
243 Gates Foundation	57,867.98	0.00	0.00	0.00	57,867.98
244 Harvard CS Kiosk Project	7,333.38	0.00	0.00	0.00	7,333.38
251 OLBPD-Library for the Blind	10,108.00	125,683.00	92,200.26	9,429.52	34,161.22
252 LSTA-Know It Now	266,747.87	11,504.68	92,824.88	163,804.71	21,622.96
254 MyCom	72,377.13	0.00	0.00	222,847.76	(150,470.63)
255 PNC-Grow Up Great	46,784.75	0.00	0.00	0.00	46,784.75
256 Learning Centers	0.00	162,000.00	0.00	0.00	162,000.00
<b>Total Special Revenue Funds</b>	<b>\$ 11,718,581.30</b>	<b>\$ 304,532.08</b>	<b>\$ 197,840.73</b>	<b>\$ 806,229.68</b>	<b>\$ 11,019,042.97</b>
401 Building & Repair	9,794,080.29	10,000,000.00	0.00	1,072,558.89	18,721,521.40



**Cleveland Public Library**  
**Revenue, Expenditures and Changes in Fund Balances**  
**For the Period Ending January 31, 2012**

	<u>Beginning Year Balance</u>	<u>Year to Date Receipts</u>	<u>Year to Date Expenditures</u>	<u>Year to Date Encumbrances</u>	<u>Unencumbered Balance</u>
<b>Total Capital Project Funds</b>	<b>\$ 9,794,080.29</b>	<b>\$ 10,000,000.00</b>	<b>\$ 0.00</b>	<b>\$ 1,072,558.89</b>	<b>\$ 18,721,521.40</b>
501 Abel	170,820.28	0.00	0.00	0.00	170,820.28
502 Ambler	1,637.27	0.00	0.00	0.00	1,637.27
503 Beard	111,925.14	791.83	0.00	1,813.00	110,903.97
504 Klein	3,879.68	0.00	0.00	0.00	3,879.68
505 Malon/Schroeder	217,903.54	0.00	0.00	0.00	217,903.54
506 McDonald	133,815.54	0.00	0.00	0.00	133,815.54
507 Ratner	65,522.18	0.00	0.00	0.00	65,522.18
508 Root	28,221.12	0.00	0.00	0.00	28,221.12
509 Sugarman	173,406.28	(36.78)	0.00	0.00	173,369.50
510 Thompson	120,259.47	0.00	0.00	0.00	120,259.47
511 Weidenthal	4,822.62	0.00	0.00	0.00	4,822.62
512 White	1,641,694.10	4,279.27	1,720.18	2,539.16	1,641,714.03
<b>Total Permanent Funds</b>	<b>\$ 2,673,907.22</b>	<b>\$ 5,034.32</b>	<b>\$ 1,720.18</b>	<b>\$ 4,352.16</b>	<b>\$ 2,672,869.20</b>
901 Unclaimed Funds	8,431.04	0.00	754.84	0.00	7,676.20
<b>Others</b>	<b>\$ 8,431.04</b>	<b>\$ 0.00</b>	<b>\$ 754.84</b>	<b>\$ 0.00</b>	<b>\$ 7,676.20</b>
<b>Total All Funds</b>	<b>\$ 59,361,664.55</b>	<b>\$ 14,542,409.21</b>	<b>\$ 14,280,279.56</b>	<b>\$ 9,859,187.53</b>	<b>\$ 49,764,606.67</b>

Cleveland Public Library  
 Depository Balance Detail  
 For the Period Ending January 31, 2012

<b>Balance of All Funds</b>	<b>\$ 59,869,340.49</b>
Chase-Checking	7,924.24
PNC-Checking	0.00
KeyBank-Concentration Acct	0.00
KeyBank-Checking (ZBA)	2,382,549.91
KeyBank-MC/VISA	14,135.98
Fifth Third - Checking	472,993.81
Petty Cash	330.00
Change Fund	5,420.00
KeyBank-Payroll Account (ZBA)	173.52
KeyBank-Savings Bond Acct	0.00
<b>Cash in Library Treasury</b>	<b>\$ 2,883,527.46</b>
PNC - Money Market	10,015.68
PNC - Investments	33,219,397.50
PNC/Allegiant Money Market	1,111,374.92
KeyBank - Victory Fund	0.00
STAR OHIO Investment	9,671,489.31
<b>Investments</b>	<b>\$ 44,012,277.41</b>
PNC Endowment Acct	12,973,535.62
<b>Endowment Account</b>	<b>\$ 12,973,535.62</b>
<b>Cash in Banks and On Hand</b>	<b>\$ 59,869,340.49</b>