

CLEVELAND PUBLIC LIBRARY

Finance Committee

June 15, 2010

RESOLUTION REGARDING SPORTS RESEARCH CENTER

- WHEREAS, The Social Sciences Department of the Main Library has one of the most extensive collections of any library in the United States of baseball-related monographs, periodicals, annuals, clippings, scrapbooks, oral history tapes, and photographs, including the Charles W. Mears Collection and the Eugene C. Murdock Collection; and
- WHEREAS, The Library wishes to promote this distinguished collection as well as materials it has collected on other sports in a space dedicated to Sports Research on the fifth floor of the Louis Stokes Wing; and
- WHEREAS, RGI International, a local firm that designs and fabricates interactive displays and museum exhibits for clients such as the Great Lakes Science Center and NASA Glenn Research Center, has designed a permanent environment for the Sports Research Center that meets the Library's requirements and expectations, as detailed in the attached scope of work; now therefore be it
- RESOLVED, That the Board of Library Trustees accept the proposal from RGI International to create a permanent environment for the Sports Research Center with the \$36,212.00 expenditure being charged to Building and Repair Fund #40195605-55510-10956 Furniture/Furnishings and #40195605-55530-10956 Computer Hardware/Software.



RGI International 34999 Mills Rd. North Ridgeville, OH 44039
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CPL Sports Research Center Scope of Work

June 10, 2010

Objective

The objective of this project is to implement the improvements for the Sports Research Center.

Scope of Work

Based on our conversations and our initial design intent package, we understand you require the following items for this project:

- Design, develop, and produce two **elevator signs**. These signs will be constructed of a single layer of printed sintra and will be anchored directly to the wall in the library. These two signs will cost \$575.00.
- Design, develop, fabricate, and produce **column wrap signage**. This signage will be installed on an existing column outside the Sports Research Center. This signage will cost \$3,355.00.
- Design, develop, and fabricate a **locker shadow box** to be located outside the Sports Research Center. This shadow box will cost \$3,123.00.
- Design, develop, produce, and fabricate **exterior windows signage** located outside the Sports Research Center. This signage will cost \$1,984.00.
- Design, develop, and produce a **locker graphic** to be located on the end of existing lockers outside the Sports Research Center. This graphic will cost \$189.00.
- Design, develop, produce, and fabricate a **theater wall** to be located inside the Sports Research Center. This includes a 37" LCD monitor. This theater wall will cost \$3,480.00.
- Design, develop, produce, and install **window films** on twenty (20) interior windows and six (6) exterior windows at the Sports Research Center. The window film for the interior windows will be 3.4 mil matte white vinyl with a low-tack removable acrylic adhesive. The film to be used for the exterior windows is a 3.1 mil gloss clear vinyl with a 5-year outdoor rating. These films will cost \$4,450.00.
- Perform graphic design and development for **imagery** to be used for the above items. The content for these images will be provided by CPL. This graphic design will cost \$3,400.00.

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- Design, develop, and produce three (3) **iPad based kiosks**. These kiosks will be iPad based and will include a supporting structure based on the concept created in the design intent package. The cost of each kiosk includes one set of printed graphics, but does not include development of any content, either printed or electronic. These kiosks will cost \$2,720.00 each for a total cost of \$8,160.00 for three.
- Develop a custom **iPad application** to allow the interaction of library patrons with the collections in the Sports Research Center. This application will cost \$5,000.00.
- **Deliver and install** the above items using dedicated truck. This work will cost \$2,496.00.

Project Timeline

RGI will provide the above services to allow the improvements to the Sports Research Center to occur on a mutually agreed timeline.

Project cost: \$ 36,212.00. We require a deposit of \$18,000.00 to begin this project.

Disclaimer on Timeline

Timeline may change as the process evolves and requests for changes and revisions from the client are proposed. The responsibility of maintaining and following the proposed timelines lies both with RGI and the Cleveland Public Library.

Client Responsibilities

- The appointment of one representative with full authority to provide or obtain any necessary information and approvals that may be required by RGI. This representative shall be responsible for coordination of the decision-making process with parties other than RGI. This representative is **Tena Wilson, Cleveland Public Library**.
- The appointment of one representative with full authority to provide or obtain any necessary graphic content that may be required by RGI, including photos, written content, video content, and other content as needed.
This representative is **Mark Moore, Cleveland Public Library**.
- Timely provision of information requested by RGI such as message copy for graphics.
- Timely communication of design, administrative or operational decisions if they affect the design of the space.
- Establishment of specific invoicing procedures for RGI which will satisfy all parties concerned and expedite payment of invoices.

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