

DIRECTOR'S REPORT

May 16, 2023

Strategic Plan

Our Mission:

We are "The People's University," the center of learning for a diverse and inclusive community.

Our Strategic Priorities:

1. Form communities of learning
2. Fight community deficits
3. Ready for the future: CPL 150
4. Cultivate a global perspective
5. Innovate for efficient and sustainable operations

PUBLIC SERVICES

PROGRAMS, SERVICES, AND EXHIBITS

Cleveland READS

Main Library staff hosted a Cleveland READS sign up table on St. Patrick's Day in the lobby of LSW, assisted with the Cleveland READS Ride & Read event on April 12, and assisted with the Cleveland READS Company Challenge breakfast event on April 19. In addition, Local and Global History Librarian Mark Tidrick appeared on Fox 8 New Day Cleveland to promote the Cleveland READS Ride & Read event.

Progress with Chess

Fine Arts and Special Collections Manager Heather Shannon hosted the annual Progress with Chess tournament in coordination with the Progress with Chess Organization on April 5. Over 200 CMSD students were in attendance. Many thanks to staff across CPL for their assistance in making this event a success!

Get Graphic! Graphic Novel Discussion

Sr. Literature Department Librarian Nick Durda hosted a discussion of *Keeping Two* by Jordan Crane at Bookhouse Brewing on April 6.

Ohio Center for the Book

The Ohio Center for the Book hosted an event with poet/spoken word artist/motivational speaker Cardell Belfoure (aka Mighty

Roc) on April 8. Sixteen attendees participated in the event with Mr. Belfoure sharing his poetry and life experiences.

Chinese Language and Yoga Instruction

International Department Sr. Subject Librarian Caroline Han hosted Chinese Language Learning and Yoga instruction programs during the month of April. A total of 41 patrons attended the events.

Music at Main

The Fine Arts Department hosted Music at Main on April 15 featuring New Soft Shoe, a Gram Parsons cover band. Seventy-five people were in attendance.

Genealogy Programs and Services

Twenty-five patrons attended the Center for Local and Global History's monthly Genealogy Clinic on April 11. Librarian Terry Metter coordinated the program and provided technical assistance to patrons and volunteers from the African American Genealogical Society of Cleveland. Mr. Metter also hosted a Genealogy program at the South Brooklyn Branch on April 22.

Youth Services Programs

Youth Services staff members, including Children's Librarians Eric Hanshaw and Maria Lopez, continued providing Story Times at St. Augustine Child Enrichment Center for infant, toddler, and preschool classes, with an average attendance of 35 children and educators per visit.

Exhibits and Displays

Center for Local and Global History Photograph Collection Librarian Brian Meggitt created and installed a small new exhibit *You Are Here: The Northwest Corner of Superior Avenue and East 6th Street* (1896-present).

The Youth Services staff members created attractive displays in the library, *National Poetry Month*, *Choose Your Own Adventure*, *Spring/Easter* display.

Youth Services Senior Subject Department Librarian Lan Gao and Children's Librarian Eric Hanshaw organized a research visit from Beaumont Academy on March 23, attended by 12 students. Literature and Ohio Center for the Book Manager Donald Boozer gave a presentation on using the library for research.

Senior Subject Department Librarian Lan Gao and Children's Librarian, Eric Hanshaw conducted a library tour for the Chinese

Seniors Support Group run by Asian Services in Action (ASIA) on April 7, with a total attendance of 20 people. Staff members from CDPL, Special Collections, and International Languages presented highlighted collections.

The Youth Services Department staff members continued hosting Story Times and other program events during the month of April.

Classroom and Student Visits

The Special Collections Department hosted the John Marshall Chess Team to celebrate their trip to nationals on April 13. The celebration included chess problems for the team to solve obtained from materials from CPL's archives.

The Lending Department assisted OPS in registering 20 third grade CMSD students with library cards during their visit to the Main Library on April 3.

Several Center for Local and Global History staff members assisted a professor and her student with the student's research project. Sr. Map Librarian Lisa Sanchez and Public Service Associate Aimee LePelley pulled items that could be used to teach science, community history, and aeronautic history. Public Services Associate Kristen Galewood pulled photos on historic aviation.

CPL Tours

Tour Groups	# of Groups	# of Participants
General Tour Groups	13	52
Youth Services Tour Groups	5	138
Total	18	190

Visitors receiving unscheduled tours.

- Librarians from Stow Public Library
- Visitors from Turkey
- Visitors (2) from Western Michigan
- Visitors (2) from Allen County (Indiana) Public Library
- Visitors (2) from California
- Visitors (3) from Grand Rapids, Michigan
- Visitors (3) from the United Cerebral Palsy Organization
- Visitors (2) from Michigan and North Carolina
- Visitors (2) from North Carolina
- Visitors (2) from Jordan and Houston, TX

- Visitors (2) from Buffalo, NY & Erie, PA
- Visitors (8) from Avon-on-the-Lake (Seniors)

Photo Shoot Groups	# of Participants	Donations Accepted
11	98	\$755

Books by Mail Programs

Words on Wheels: The Shelf Department sent 16 packages including 22 items to Cleveland Public Library patrons through the Words on Wheels program as of April 15, 2023. Nine patrons have used the service as of the same date.

Homebound: In March 2023, Homebound Services sent 137 packages to 130 patrons. Year-to-date, Literature staff has sent out 439 packages to homebound patrons.

OUTREACH

Fine Arts Department staff arranged two music performances and hosted crafts at the West Park and MLK Branches for the Senior Showcases. In addition, the staff Organized and attended a baseball opening-day event at the Union Club in collaboration with Special Collections staff on April 7.

April marked the one-year anniversary of the launch of *Page Count*, The Ohio Center for the Book (OCFTB) podcast hosted by OCFTB Fellow Laura Maylene Walter. Before posting an announcement of our "April hiatus" to celebrate our first season, *Page Count* posted a book launch day interview with author Allegra Hyde on her new story collection, *The Last Catastrophe*; as well as a mini "bonus episode" celebrating the return of the in-person Ohioana Book Festival. *Page Count* is available at the Ohio Center for the Book website or wherever you subscribe to podcasts.

International Languages staff continues to promote newly arriving materials by sending notices to patrons on the department's listserv. In addition, International Languages staff responded to four agency Long Loan requests and selected, boxed and shipped a total of 395 items: CPL-MEMNOT (160); CPL-WESTP (45); HU-MAIN (160) & TW-MAIN (30).

Social Science Library Assistant Pete Elwell and Special Collections Librarian Raymond Rosman presented historical archive material from the Sports Research Center at the Cleveland Guardians' opening day program at the Union Club

sponsored by Dinsmore Law firm. In addition, Mr. Elwell gave several tours of the Sports Research Center to students and out of town visitors.

Center for Local and Global History Manager Olivia Hoge attended the Ohio History Day competition at Ohio Wesleyan University as a judge for junior group documentaries on April 22.

Center for Local and Global History Library Assistant Adam Jaenke and Manager Olivia Hoge joined the Fine Arts staff at Lincoln West for a program on creating cyanotypes with the photography students on April 26.

CPL Videographer Catherine Young recorded a *Book Drops* episode on March 16 with Literature and Ohio Center for the Book Manager Don Boozer and Hough Branch Public Services Associate Mike Deneen on baseball history, nationally and in Cleveland, with a selection of nonfiction and fiction titles. The Sports Research Center was also featured. The episode was recorded to coincide with the Opening Day of the baseball season on March 30.

COLLECTION MANAGEMENT

Youth Services staff members are weeding Board Book and LC sections to create more space for new books and to improve room for families and visitors.

Shelf Department pages have been shelving and shifting in Youth Services, Fine Arts, Science, and Social Sciences stack collections.

Shelf Manager Demba Diawara is monitoring the move of the library collection on the 7th floor for the conversion to a high-density mobile storage through a coordination with Corrigan Moving System.

During the month of February, Literature department staff weeded 1,042 items from the collection and added 414 items. Year-to-date, Literature staff have added 1,333 items and de-selected 1,846.

Literature and Ohio Center for the Book Librarian Tim Phillips selected two telescopes of *Star Wars* materials from the collection to send to Rockport Branch for an upcoming "May the Fourth" display at the branch.

International Department Librarian Victoria Kabo completed 15 Linear Feet of Polish language Bibliographic Review and Public Services Associate Lisa Held completed 21 Linear Feet of Arabic language Bibliographic Review.

Special Collections staff began processing the David DeLucia chess archives and prepared for and moved ceramics from the Archives to Special Collections.

Center for Local and Global History Sr. Librarian Lisa Sanchez, working with Cataloger Barbara Satow to add 40 maps to the catalog.

Center for Local and Global History Librarian Mark Tidrick selected photographs from the Old Brooklyn and Forest Hills neighborhoods to add to the Digital Gallery.

Center for Local and Global History Library Assistant Kristin Galewood inventoried 1,900 photos in the Cleveland City Hall Collection. In addition she scanned and inventoried institutional information for 26 Cleveland City Directories from 1861 to 1887.

Center for Local and Global History Photography Librarian Brian Meggitt sorted and arranged items from the East Side Daily News. Mr. Meggitt pre-processed 389 photographs, weeded 203 items, and set aside 18 items for the History Department.

MAIN LIBRARY RESEARCH HIGHLIGHTS

- An Ursuline student visited CPL Main to do research on Sara Brooks and *You May Plow Here: The Narrative of Sara Brooks* as well as the Great Migration. The student spent time with CLGH Manager Olivia Hoge to discuss research strategies and resources and was given a tour of Main Library by Literature and Ohio Center for the Book Manager Don Boozer. The student's follow-up email expressed her appreciation for the visit: "*I just wanted to say thank you so much for the tour yesterday of CPL and for having me in general. I've never wanted to live in a public space more, lol. Another thank you to Olivia for providing materials to help my research. I think I checked out like seven or so books.*"

- A LibChat patron asked for verification on the specific dates and what theater the Broadway show *Show Boat* was performed in Cleveland in February 1930. The patron's great-uncle, Thomas Gunn, was a member of the cast and the "family story" was the patron's father (born February 16, 1930) was named after Thomas because of *Show Boat* being in town. Mr. Boozer was able to provide several Plain Dealer articles *and* a scan of the full February 10, 1930, program from the Ohio Theater from the Literature department's theater program archive. The patron responded *"This is wonderful! I expected you might find a newspaper ad for the show but to have the program! I look forward to looking over the program in detail to better understand the context of the show's week-long run in Cleveland. I will not hesitate to contact you again with any further research questions. Thank you again...and thanks to the Cleveland Public Library for providing this valuable research service."*
- A LibChat patron this month asked for verification (and reviews) of the performances of five New York Metropolitan Opera performances in Cleveland from 1964 to 1969. Literature and Ohio Center for the Book Manager Don Boozer was able to substantiate the dates and shared *Plain Dealer* reviews of each one.
- Using materials from Special Collections & online collections at the Smithsonian, Special Collections staff assisted a patron researching West African epic poems & visual culture.
- A patron was interested in learning about Canadian Expeditionary Force recruiting in Cleveland in 1918. Center for Local and Global History Librarian Terry Metter used Plain Dealer Historical and maps from the Map Collection to determine the name of the organization responsible for recruiting, names of leading people within the organization, and the location of its offices.
- Center for Local and Global History Public Services Associate Aimee LePelley assisted a patron with information

and articles on Harry Houdini's multiple appearances in Cleveland from 1900-1925.

- Center for Local and Global History Sr. Librarian Lisa Sanchez collected historical atlas plates depicting St. Stanislaus Church. The church is celebrating 150 years and a representative is creating a display to honor St. Stanislaus' history.
- Center for Local and Global History Photograph Librarian Brian Meggitt assisted a researcher with finding images related to the settlements on Irishtown Bend, the development of Pearl/West 25th Street (1850-1959), and the Majestic Theater (later Franklin Theater). In addition, Mr. Meggitt assisted two researchers visiting from Michigan with finding photographs of Hulett ore unloaders in Cleveland, Ashtabula, and Conneaut, Ohio.
- Center for Local and Global History Library Assistant Kristen Galewood confirmed the operational years of several Cleveland area businesses using the Criss Cross directories for a patron.
- Center for Local and Global History Librarian Terry Metter used the Call & Post Database, Plain Dealer Historical, and the Jet Magazine & Ebony Magazine collections on Google Books to find articles about groundbreaking African American hospital administrator William H. Andrews.
- Business, Economics, and Labor Public Services Associate Alicia Woodman assisted a patron with research on the Cleveland Company American Tank and Fabricating Co. with information found in the Cleveland Corporation File.
- Business, Economics, and Labor Librarian Zachary Hay assisted a patron looking for the Cleveland advertising firm Foster & Davies with scans from the Cleveland Corporation File microfilm. Cleveland Public Library is the only library with this collection.
- Center for Local and Global History Librarian Terry Metter received a call from a patron who was inquiring about newspapers articles about a fire that had destroyed his

family's home when he was a child. The patron was unsure when the fire took place and did not know many details about the incident. Mr. Metter used city directories to determine the approximate date of the fire and used Plain Dealer Historical to determine the exact date. Mr. Metter then found stories from the Cleveland News, Cleveland Press, and Plain Dealer for the patron.

- A patron contacted the Center for Local and Global History Department with a question about a fragment of newsprint they had found in their father's scrapbooks. The patron was unsure of the date or the publication and was hoping to find that information. Center for Local and Global History Librarian Terry Metter used the Plain Dealer Historical Database and the Plain Dealer on microfilm to provide the patron with full page scans of the article.
- Center for Local and Global History Librarian Mr. Metter used microfilm editions of Cleveland Topics, The Cleveland News, and Cleveland Times & Commercial to assist a professor of musicology with research on composer Ernest Bloch, who was the first Musical Director of the Cleveland Institute of Music.
- Center for Local and Global History staff members pulled maps, photographs, and newspaper articles for patrons researching the history of the Cuyahoga Metropolitan Housing Authority (originally established as the Cleveland Metropolitan Housing Authority in 1933).

STAFF DEVELOPMENT

Sr. Director of Public Services Robin Wood co-facilitated a De-Escalation staff training class on April 20. This class was primarily for new staff members.

Youth Services Manager, Annisha Jeffries conducted the monthly Youth Services meeting on April 19 via Teams to discuss the Summer Lit League, and Cleveland READS updates.

Literature Department Sr. Librarian Mr. Durda participated in a session of the NEO-RLS Leadership Academy at Cuyahoga Falls Public Library including two learning breakout sessions on "peer-to-peer coaching" and "culture by design" on March 30.

The International Department is hosting adult volunteer, Peg Whalen who volunteers at CPL each Monday from 10:00 a.m. to 1:00 p.m.

International Department Public Service Associate Lisa Held attended the NEO-RLS webinar titled *Responding Effectively Takes Practice* on April 12.

Business, Economics, and Labor Librarian Susan Mullee and General Research Collections Manager Sarah Dobransky attended the online forum *Understanding & Evaluating Governmental Data (U.S. & International)*, part of the Building Capacity of Academic Librarians in Understanding Quantitative Data, Data Quality Problems, and Evaluating Data Quality program.

General Research Collections Manager Sarah Dobransky also attended the *Mental Health and Wellness: Library Workers Thriving in Uncertain Times* mini-conference from Library 2.0

Social Sciences Library Assistant Peter Elwell attended the Webjunction webinar *An Introduction to Digital Preservation*.

Social Sciences Librarian Forrest Kilb attended the Webjunction webinar, *Proactive Planning for Library Staff Transitions*.

Social Sciences Senior Librarian Mark Moore listened to the *Princeton UP Ideas* Podcast "Along Came Google: A History of Library Digitization" with Deanna Marcum and Roger Schonfeld.

Business, Economics, and Labor Librarian Susan Mullee attended a Library Journal webcast *Google Eyed: Is Google the Best Way to Find Open Access Resources?* and the CFRA Research's webinars *Dealing with Ceilings: Debts and Rates* and *What's Next for U.S. Banking and 2023 Outlook*.

Science and Technology Sr. Librarian Jim Bettinger attended the Forty Fourth Annual Seminar of the Patent and Trademark Resource Center Program (PTRCP) online from the United States Patent and Trademark Office (USPTO).

Science and Technology Librarian Jorge Arganza attended the SciStarter webinar, *SEAL (Solar Eclipse Activities for Libraries) Virtual Training: Citizen Science and Eclipse Programming*.

Lending Department Clerk Michael Earley attended the NEO-RLS webinar titled *Responding Effectively Takes Practice* on April 12.

Staff across Main Library participated in CPR/AED training on April 11.

Center for Local and Global History staff members, Mr. Tidrick Mr. Meggitt, and Mx. Sanchez, attended the Harassment Prevention training at Lake Shore on April 25.

Center for Local and Global History Librarian Mark Tidrick attended the NEO-RLS Membership Discussion: "*How to Get Involved on April 18th.*"

OTHER

Youth Services staff members continued their professional development by attending workshops and serving on various committees: Youth Services Manager Annisha Jeffries is serving on the Jane Adams Book Selection Committee, Children's Librarian Cassandra Feliciano on the Harvest for Hunger committee, Children's Librarian Maria Lopez as Co-Chair of the Latinos Juntos ERG, Senior Subject Librarian Lan Gao as Co-Chair of the Cultural Diversity ERG, Chair of the IFLA Library Services to Multicultural Populations Standing Committee and serving on the Employee Engagement Committee, Children's Librarian, Eric Hanshaw on the United Way committee, and Public Services Associate Emily Bollin on the Dublin Awards Committee.

Science and Technology Sr. Subject Librarian Jim Bettinger was elected to serve another two year term on the executive Council of the Patent and Trademark Resource Center Association (PTRCA) as Public a Library Representative.

Center for Local and Global History Librarian Mark Tidrick was acknowledged on The Society for American Baseball Research website for his help providing articles from the Cleveland Leader and Plain Dealer for an article about baseball player Napoleon "Nap" Lajoie.

Sr. Director of Public Services Robin Wood joined Chief Innovation and Technology Officer John Malcolm and new Clevnet Director Jamie Mason in visits to CPL satellite collections at Tri-C and CSU on March 30.

CLEVELAND DIGITAL PUBLIC LIBRARY

Summary

ClevDPL scanned, described, and uploaded; repaired books and flat paper; did ILL; and served patrons.

Programs & Exhibits

Staff participated in professional groups and Main Library meetings. Staff monitored environmental conditions in exhibits, updated exhibits on the touch wall in the CDPL space, and addressed physical issues in Main Library display cases.

Public Service Statistics

ClevDPL had 88 in-person visitors during April. Staff had twenty two-hour scanning appointments and hosted several planning meetings for the digital chess project. From April 1 to April 30, Google Analytics (GA) reports 9,409 sessions for 6481 users and 148,860 page-views. Search engines delivered 60% of our sessions. Searching in CONTENTdm accounted for 16% of our sessions. Referrals were 5% of our accesses. 3% of our sessions came through social media. About 15% of sessions were unassigned. 48% of our users accessed our site using desktop computers, and 52% accessed CONTENTdm through mobile devices (3% tablets and 49% mobile).

Outreach

Community partners' work in April continued. CDPL collaborated with Playhouse Square staff for a volunteer donation/scanning project. Staff worked with Shaker Area Development Corporation to scan their community newsletter *Connection*. A new project with County Archives is in negotiation. The Cleveland Orchestra scrapbook scanning project continues. ClevDPL had numerous local artists scan their works.

Collection Development

As of April 30, 1010 images were scanned, 1232 were post-processed and QA'd, and 8952 images were uploaded, many of which were included in multi-image pdfs. The web archives continue to document 44 unique Cleveland and NE Ohio organizations. Scanning highlights include continuing scanning local newspapers, uploading urban planning documents, uploading Cleveland Orchestra scrapbooks, and scanning sheet music.

ILL

Statistics from OCLC are one month behind and cover March. CDPL had 142 requests from CPL users for materials from other libraries. Response time by other libraries, averaged a 21 day

20 hour turnaround on our patron's requests for books and materials. Partner libraries made 693 requests through OCLC to borrow from CPL and made 20 requests through ALA forms. CPL staff managed a response time for books of 4 days and 14 hours. Staff again had ILL requests from incarcerated persons and general researchers using ALA forms. Staff continued to train new hires to do ILL lookups this month.

Staff Development

Two candidates were hired and continue being trained on digitization, interlibrary loan, and preservation tasks. Staff have continued training on the new off-system ILL data entry process. Staff are now using the new Google Analytics platform.

Preservation

As of April 29, preservation received 76 items and returned 52 items. Seventeen four flaps, one document case, three phase boxes, and 46 labels were prepared. Did 56 complex and 24 simple repairs on codex books. Continued working on an inventory of artwork in the library system. Working with the new Director of Arts and Culture, staff continued planning reinstall of murals at Lorain and Eastman.

Additionally, staff enhanced navigation for private art collection in CONTENTdm and updated the MStTeams art management database with new information from special collections files including artist nationality, artist names, accession information, and donor information.

Planning Activities

Staff continue to plan for art moves and storage of art. Staff are delivered programming this winter. CDPL is training new staff and planning for more programming in the fall.

OHIO LIBRARY FOR THE BLIND AND PRINT DISABLED

Activities

For April 2023, OLBDP circulated 63,993 books and magazines directly to patrons. OLBDP registered 88 new readers to the service. Approximately 708 BARD patrons among 1,365 active users downloaded 11,534 items.

OLBDP along with the Director of Financial Services worked together to determine budget allocations and finalize the SFY2024 Program Budget Request submitted annually to the State

Library of Ohio (SLO). The SLO Board will review the request for approval at their May 18 meeting.

OLBPD and CPL Financial Services submitted the State Fiscal Year 2023 Third Quarter Budget Report to SLO.

On April 20, the Ohio Braille and Talking Book Program Consumer Advisory Committee (CAC) meeting was held via Zoom. CAC members were provided a duplication-on-demand report after OLBPD completed its first full year, a relocation update, and news from the National Library Service on the next generation talking book player and smart speaker app for Amazon.

OLBPD patron applications and the active-students registration form for schools were updated and uploaded to the OLBPD web page. These documents were configured and tested for accessibility.

Purchases from requisitions entered in March for the OLBPD recording studio arrived, and installation of these items started.

OLBPD staff participated in remote programming and provided information and talks about the service during Ohio Library Council (OLC) Legislative Day on April 26 in Columbus.

The OLBPD adult book club met remotely on April 6 to discuss *The Violin Conspiracy* by Brendan Slocumb. The OLBPD School Chat met on April 20 to discuss *My Garden* by Kevin Henkes.

PUBLIC ADMINISTRATION LIBRARY

Programs/Exhibits

Popular continued to share a browsing display for our patrons. PAL City Hall lobby display featured books on gardening. Literature and Science & Technology shared items from their collections for the display. A display inside PAL highlighted National Library Week.

Collections

Patron provided assistance with improving the Digital Gallery by informing us that several slide collections placed under City

Planning belonged under the Community Development heading. The CPL Digital Library has placed slides under the correct heading.

Staff transferred 16 titles and withdrew 1 title. PAL received a complete copy of the *Manual of Rules and Regulations for the Conduct and Discipline of the Officers, Members, and Employees of the Division of Police in the Department of Public Safety 1976* from the Law Department.

Cleveland Landmarks binders are being prepared for scanning.

The titles were emailed to the Digital Library as possible additions to the Digital Gallery:

- *Community Development Planning and Action for the Hough Community: A Report* / Prepared by David M. Austin.
HN 80 .C6 A98X, 0009120614848
- *A New Day in Hough: the Hough Area 169th Year Celebration with the Honorable Councilwoman Fannie M. Lewis and Friends: All Day Saturday, May 11th, 1985, from 9 a.m. until 9 p.m.* F 499 .C66 H68 1985, 0009185488005
- *A New Day in Hough: Celebrating Growth and Progress with the Honorable Councilwoman Fannie M. Lewis and Friends: All Day Saturday, May 9th, 1987, from 6 a.m. until 9 p.m.* F 499 .C66 H68 1987, 0009201266922
- *A New Day in Hough: Ward 7-- Celebration with the Honorable Councilwoman Fannie M. Lewis and friends: All Day Saturday, May 13, 1989, from 6 a.m. until 6:00 p.m.* F 499 .C66 H68 1989, 0009185535599
- *Pulaski Plaza Dedication: Program for the Dedication of Pulaski Plaza: Rededication of Pulaski Memorial Cannon / Program Coordinator City of Cleveland John Pilch.* F499.C665 P85 1968, 0009951256230
- *Report of the River and Harbor Committee on the Application of the Lake Shore & Michigan Southern Railway for Authority to Construct Three Bridges Across the Cuyahoga River.*
TG25.C64 C525 1913, 0009955279337

- *A Report on the Preliminary Plan for the Hough Community.* Cleveland, O.: City Planning Commission, 1957. HT 168 .C54 H666 1957X, 0009120610127
- *Summary of the Preliminary Plan for the Hough Community.* HT168.C54 H667 1957X, 0009132312522

The following titles have been scanned and uploaded to the Digital Gallery by the Cleveland Digital Library:

- *Federal Work Relief Projects for the City of Cleveland: Inventory.* 0009120649000
- *Report to the City Plan Commission, City of Cleveland Ohio.* 0009204353677
- *Work Accomplished on City Projects Under C.W.A. and F.W.R.: to December 31, 1934.* 0009120648986

The following titles have been sent to the CPL Digital Library for scanning:

- *Euclid Avenue Initiative: University Circle, Cleveland, Ohio / Prepared by Frederic R. Harris, Inc., Rizzo Associates, Inc., University Circle Incorporated.* 0009167774513
- *Holden Parks Trust: Master Plan, Technical Report / Prepared by William Behnke Associates, Inc.* 0009106714190
- *Second interim report: University-Euclid Urban Renewal Project Number 1 / Walker and Murray Associates Incorporated.* 0009132289647
- *Sixteen Point Program: University-Euclid Urban Renewal Project Monthly Report.* 0009111718384

Reference Questions Unique to PAL

- Glen Murray of City Hall is on the City Hall Art Committee to gather known WPA artworks within City Hall and place them in the former Building and Housing room. He stopped by to view the Municipal Art work collection.

- Staff assisted a patron with information from the St. Colman Church subject file.
- Staff assisted the Law Department with copies of ordinances.
- Staff assisted a patron with ordinances on park name changes in the 1980's.
- Staff assisted a patron in locating an article featuring photos of Marshall Drug on W.25 from 1940's.
- Staff assisted a patron seeking information about merchant credit card surcharges.
- Staff assisted the Cleveland Legal Aid Society with ordinance information.
- Staff assisted a patron with an ordinance regarding parking boats in residential areas.

Outreach

PAL welcomed a fourth-grade class from Joseph Gallagher touring City Hall with Council Representative McCormack.

PAL hosted a Luncheon Knitting Circle meeting on April 12. Donations for Warm Up Cleveland have increased this month due to kindness of circle members and their families.

ARCHIVES

Research

Geologist and former Library staff member Joseph T. Hannibal visited the Library on March 31 to view the pink Tennessee Tavernelle limestone wainscoting in what was originally the Library's Newspaper Reading Room in the basement of Main Library. Dr. Hannibal used a magnifying glass to examine the fossils in the stone, including crinoids and bryozoans (two types of marine animal that were abundant when the stone was formed). He used a photo scale/focus guide to take photographs of the stone, and he used a Munsell color chart to identify the stone's predominant color, which he determined to be Pale Red 5R 6/2. The stone was quarried in the Knoxville area of eastern

Tennessee and belongs to what is known as the Holston Formation, which dates to the Ordovician Period, 450 million years ago.

Physical Space

The collection of ceramic sculptures made by artist Edris Eckhardt (1905-1998) was returned to Special Collections after a lengthy temporary stay in the Archives.

Due to competing department needs, little progress has been made on the Archives' project of providing proper housing for the archival material that has been stored haphazardly atop the archival boxes lining the shelves of the room.

Internship in the Archives

Archives intern Naomi Langer, a graduate student at Simmons University's School of Library and Information Science, has completed her review of the Cleveland Chapter of The Links, Incorporated, collection, which was formally given to the Library in June 2022. The Links, Inc., is a national organization of African American women devoted to strengthening communities through fundraising, education, advocacy, and volunteering. Ms. Langer is rehousing the material in archival containers and is finishing the finding aid for the collection; she will complete her internship in early May.

Donation Received

On April 11, the Archives was given a collection of 14 design drawings made by Cleveland artist and craftsman Carlo Maggiora during the design process of the pair of gates he constructed to secure two aisles of shelving in the John G. White Reading Room. The gates, which were completed in March 2023, are made of steel and feature straight and hand-twisted pickets; they were constructed over a period of one year due to the disruption in the global industrial supply chain following the COVID-19 pandemic. The drawings were made on drawing paper and vellum of varying sizes. Maggiora used graphite pencil, colored pencils, and ink to produce the drawings, and he annotated them by hand and with the use of stencils. The drawings also feature Maggiora's calculations, lists, and other notes.

An Internal Digitization Proposal for the drawings was submitted to the Cleveland Digital Public Library, and metadata for the collection was created. The drawings were scanned by Chatham Ewing, Digital Initiatives Strategist, and they will be made available on the Digital Gallery.

ARTS & CULTURE

Director of Arts and Culture Tiffany Graham Charkosky has been working with various CPL departments to ensure a successful and accessible opening of the 2023 See Also artwork installation. This year's project will be by Rebecca Louise Law and for the first time, is taking place inside Brett Hall instead of the Eastman Reading Garden. Over 200 volunteers have participated in community outreach events for this installation. It is set to open in June 2023 and will remain in place until May 31, 2024. Ms. Graham Charkosky has completed her visits to all open branches, continuing to meet with Managers and available staff to learn about current arts and cultural offerings and aspirations.

Towards a goal of building stronger partnerships between CPL and local arts organizations, Ms. Graham Charkosky has met with leadership from the following organizations: Cleveland Museum of Art, Assembly for the Arts, and Case Western Reserve University. Designs for Art Walls are underway at South Brooklyn Branch in partnership with MetroHealth, Harvard-Lee, and Woodland. Work continues on integrating artwork into the Facilities Master Plan. Art exhibits are in development at Garden Valley, Hough, and in the International Languages Department at Main.

Ms. Graham Charkosky and Chief of Special Projects and Collections John Skrtic will represent CPL in planning for the next iteration of the FRONT Triennial.

On April 19, 2023, the Cuyahoga Arts and Culture Board of Trustees held their board meeting in the Louis Stokes Wing. Director Felton Thomas provided welcoming remarks.

BRANCH NARRATIVES

D1 Eastman - (Closed for FMP) - Librarian Feliciano assisted Outreach and Programming Services with the annual CMSD Progress with Chess Tournament and Girl Power. She also presented three pre-k classroom Story Times at Wilbur Wright Elementary.

D1 Rockport - Public Services Associate Berzonsky hosted creativity hour for adults to write poetry with word blocks and blacking out printed text. Library Assistant Petrucz challenged and taught numerous teenagers during the monthly Chess Club. Great Lakes Science Center's STEM programming provided youth with learning about dissecting owl pellets, circuitry, engineering, and electricity.

D1 Best Buy Teen Tech Center (BBTTC) - Members celebrated Earth Day by building planter boxes using a Glowforge. Staff started a weekly Intro to Dungeons & Dragons club. As part of the C2C Pathways' Cyber Seniors program, members assisted senior citizens with technology questions. C2C Aoorinator Szymanski and Assistant Coordinator Smith attended Best Buy Teen Tech Center's Connection Summit in Minneapolis.

D1 Walz (Closed for FMP) - Library Assistant Mudgett-Price assisted with financial literacy and paint and chat programs.

D1 West Park - The AARP Tax Aide program completed 148 appointments. Poetry month was celebrated with an interactive blackout poetry display. We hosted our first A Poem for Cleveland Program, a Spring STEAM challenge, and an Earth Day Clay Impressions series. The branch also hosted *Writers Unplugged*, a conversation between Lori Rader-Day and Ann Cleeves.

D2 Brooklyn (Closed for FMP) - Library Assistant Kolonick accepted the position for Brooklyn Public Services Associate.

D2 Carnegie West - The second six-week hands-on art series for adults, Collage Creativity with Art House Inc., was booked with a waiting list. The grant-funded Zero to Three: Read to Me Playdates continue to draw a sell-out group of parents, caregivers, and children. FamilySpace has repeat patrons every week. Manager Guinther attended Ohio City Inc.'s annual meeting and the Public Library Safety Summit in Columbus, OH.

D2 Fulton - The branch supported the Community Forward Clark-Fulton Learning Lab who hosted the John Marshall School of Business and Civic Leadership and Garrett Morgan School of Leadership &

Innovation for Business & Entrepreneurship field trips throughout the month. Librarian Austin, Public Services Associate Simone, and Manager Barrett assisted in the Girl Power event at Main Library. Austin visited Navidad Pagan school and read *Spring Stinks* by Ryan T. Higgins. Simone visited Daisy Daycare and read books about Earth Day.

D2 Jefferson - Public Services Generalist Lee led an acrylic painting class that focused on the work of Wassily Kandinsky. Public Services Associate Konkoly led the Think & Drink Book Club, discussing *In the Weeds: Around the World and Behind the Scenes with Anthony Bourdain* by Tom Vitale. Jefferson hosted their first yarn swap. The branch continued with weekly visits of eight groups from Tremont Montessori who heard stories, borrowed books, and used library resources to complete class projects.

D2 South - South was the location for the Cleveland Air Quality display this month. Manager Declet and Librarian Moncayo assisted with Progress with Chess. Declet assisted with Ride & Read at the West Park RTA station. Moncayo assisted at Girl Power. South celebrated Earth Day by planting seedlings. Declet and Moncayo attended the Virginia Hamilton Conference.

D2 South Brooklyn - Youth staff conducted five Story Time visits to different schools and daycares. South Brooklyn had 10 participants join the egg hunt and Story Time. The six-week Ballet Basics series ended, and the branch consistently had 13 to 15 registered participants. Library Assistant Cruz and participants created visual poetry projects in celebration of National Poetry Month, and Librarian Rivera created an in-person virtual trip around the world in celebration of Earth Day. Rivera also attended the Virginia Hamilton Conference.

D3 Garden Valley - Clerk Frye created seasonal displays, and she and Library Assistant Burks designed the children's bulletin board. Frye facilitated a book club/movie club. Burks hosted the Beepalooza, featuring a spelling bee and a local beekeeper. Librarian Csia attended the Labor Management Committee meeting.

D3 Hough - Architects from Bialosky hosted a youth sketch program. Two toddler classes from Treasured Moments Daycare visited for Easter stories, colored eggs, and Cleveland READS prizes. Ms. Carrie from Art Therapy Studio taught 12 students about affirmations and made treasure boxes.

D3 Martin L. King, Jr. - Manager Hunter attended CPR/AED training, the Public Library Safety Summit at Columbus

Metropolitan Library, and the virtual Mental Health and Wellness Seminar hosted by Library 2.0. Hunter attended a Facilities Master Plan meeting to discuss the new Martin Luther King, Jr. building and learn additional information about the connected apartments and parking garage. The branch celebrated Jackie Robinson Day by watching the movie 42. The next day a discussion was held about the racial tension shown in 42 and how kids should have handled it back then. There were twenty youth in attendance.

D3 Sterling - Public Services Associate Gee assisted with Girl Power and Progress with Chess. Gee presented a MakerLab Paracord program. Public Services Associate Harper participated in the Ride & Read at the Windermere RTA station. Kulture Kids presented a performance of Water Cycle: Mission is Possible and the final session of children's drumming. Councilman Richard Starr and the Mayor's Office of Capital Projects held a community meeting about the Central Recreation Center. Manager Rudzinski judged the City Club's 2023 Hope and Stanley Adelstein Essay Contest. Rudzinski attended the annual State of the City Address at East Tech High School.

D3 Woodland (closed for FMP) - Librarian Smith reconnected with St. Adalbert Catholic School and facilitated two outreach events for first graders. Clerk Muhammad attended the Public Services Training Steering Committee meeting. Clerk Brent led the Seed Library initiative. The staff visited the Woodland Branch construction site for a tour with CPL's Facility Master Plan team.

D4 East 131st Street - Staff held an Open Mic Night for National Poetry Month, and Ready Jet Go, an introduction to jet propulsion for children. Youth participated in several Express Yourself workshops. Librarian Minter held a name-that-candy activity. E131 hosted author Ethan Avery to discuss his work, Sword & Sorcery: Frostfire.

D4 Fleet - Cuyahoga Earned Income Tax Credit Coalition Tax Preparation volunteers assisted over 200 people. Adult programs featured a mindfulness activity, where 25 patrons decorated a ceramic flowerpot and planted an herb seed, while sipping tea and listening to jazz.

D4 Harvard-Lee - Public Services Generalist Draheim created a 3D monster mouth for the Harvest for Hunger barrel. Draheim and Manager Schmidt engaged five patrons for an intergenerational Paracord bracelets MakerLab. Staff distributed 10 spring Take n'

Make crafts. Manager Schmidt held a book club, sharing Cleveland Restoration Society's project, Lee-Harvard: The Suburb in the City. Manager Schmidt assisted at Girl Power. Library Assistant Brown completed a NEO-RLS workshop on attentional fitness. Alycia Woodman started as Youth Librarian.

D4 Mount Pleasant - Manager Boyce participated in the celebration of the Robotics program finale by joining AJ Rickoff students on a field trip to Main, where students learned about programming using Python.

D4 Rice - Librarian Johnson hosted youth programs including make-your-own bird feeder. Public Services Associate Bolton conducted DIY lava lamps, sharing with children about chemical reactions and creating their own take-home lava lamps. Staff held the 4th Family Literacy Night with high attendance.

D4 Union - Librarian Steward conducted spring and Easter-themed Story Times at Miles Park, Nathan Hale, and Woodland Hills E Prep. Library Assistant Johnson held two virtual Story Times with Step Forward Early Childhood Center and a Story Time at Miles Elementary. Johnson held a networking workshop with faith-based youth leaders. Youth staff led a story & play activity with Kings Corner Daycare, as well as an Easter egg hunt with spring crafts, an Earth Day mosaics craft, punch and paint, and a Drop Everything and Read literacy activity. The March Madness literacy celebration for Cleveland READS was also attended by over 50 patrons.

D5 Addison - Public Services Generalist Smith continued weekly visits to Eliza Bryant Village. Librarian Malinoski conducted Story Times at Daniel E. Morgan, Wade Park, and Superior Academy. Staff hosted Coffee with Cops in collaboration with Famicos Foundation, Councilwoman Howse (Ward 7) and Neighborhood Works. Manager Means attended Councilwoman Howse's presentation of the Ward 7 Strategic Plan.

D5 Collinwood - Library Assistant Jefferson delivered a poetry program and Story Times during spring break. Assistant Manager Houghton assisted at Progress with Chess. Manager Peak attended the Ohio Library Council Advocacy Day.

D5 Glenville - Librarian Smith helped at Progress with Chess, and Girl Power. Glenville hosted Fix-it CLE, with the Cuyahoga County Solid Waste District and Case Western Reserve University. Smith's Maker Monday programs included kite and slime making, and Wonder Wednesdays included nature cyanotypes and gardening.

Local playwright and avid birder Mike Geither did a bird-watching lecture. Director of the Akron Field Station, Dr. Lara Roketenets, led a talk on Nature Exploration. Glenville hosted a reception with Fab-house for their community art installation.

D5 Langston Hughes - Librarian Busta-Peck presented the books *Hot Dog* by Doug Salati, and *Green Piano* by Roberta Flack at Willson Elementary School. Busta-Peck displayed a 4,000-piece Lego build of the Hulk buster. Library Assistant English conducted Story Time at Early Steam Academy. Programs included Painting the Spring Landscape, and the Whitehouse Band performance for Jazz Appreciation Month.

D5 Memorial-Nottingham - Librarian Tully, and Public Services Generalist Fillinger assisted with Progress with Chess, and Ride & Read at the Windermere station. The Seed Library was utilized by over 150 patrons. Manager Moncrief Robinson attended the Ward 8 Club meeting. Fillinger attended the Waterloo Merchants Meeting. Tully and Library Assistant Benton presented Open Mic: Your Time to Shine, and Art in Poetry. Cleveland Heights Poet Laureate Ray McNiece hosted the Poem for Cleveland workshop. The Legal Aid Clinic assisted over 60 patrons. Tully and Moncrief Robinson worked with Leslie Conwell of MyCom in presenting a human trafficking program. Tully enrolled 26 students for Cleveland READS. The Me and Them Band, led by Kamal Aboul also performed.

DIVERSITY, EQUITY AND INCLUSION

During the month of April, the Director of Diversity, Equity and Inclusion (DEI) Ashley Boyd has engaged in and/or championed the following, as CPL strives toward operating with excellence:

- Created language for CPL's Intranet to update DEI section to keep staff informed about Diversity, Equity, Inclusion, Accessibility and Belonging initiatives supported both internally and externally at CPL.
- Meeting with N.M. to discuss updating intranet (DEI section)
- Meeting w/HR to discuss DEI Coordinator position (A. J. & L. S.)
- Worked on Intranet content for DEI page.

- Discussion with M.G./HR - employee appreciation & engagement, DEI, staff development & training
- Discussion with T.P./Marketing and Communication - Director's communication concerning Drag Story, Time and CPL's commitment to Inclusion.
- Brief mtg with L.S./HR to discuss DEI Coordinator position.
- Meeting w/Director and T.P. to discuss CPL's Inclusion efforts and future programming.
- Created draft proposal content for CPL's Intranet/DEI page.
- Initial ELT meeting with - J. S./Special Projects and H.P./Public Services
- Review of SEIU 1199 contract
- Began to review CPL Policy/Handbook
- Meeting with Director to discuss HR policy audits from DEI perspective.
- Meeting with L. S./HR to discuss how to best execute HR policy updates in tandem.
- Follow up with T.P./Marketing and Communication regarding Intranet updates - DEI information and potential new site location.
- Follow up with N. M./Marketing and Communication with content for Intranet - DEI
- Follow up with C. J./HR Local 860 grievance A. G.
- Began review of HR policy documents w/DEI recommendations, as needed.
- Branch visits (accessibility concerns & follow-up)
 - Carnegie-West Branch learned about children's program and story time. Observed broken elevator - phone conversation with O. R./Operations and requested immediate follow up.

- o Jefferson - broken lock on bathroom door/inoperative automatic door system for both bathroom doors since October 2022.
 - o South Branch visit/observation (Cleveland Reads program) school children arrived to spin the wheel for Cleveland Reads
 - o Fulton Branch - Learned about Jumpstart program and CPL's partnership w/Cleveland Foodbank.
- Follow up email to O.R./Operations department re: branch repairs in terms of accessibility for patrons.
- Hispanic Heritage Month discussion with J. D./Branch Manager at South Branch
- Assisted w/Girl Power! Event
- Planning - DEI strategy (transgender restroom usage - all branches/question has been raised from CPL employee).
- Planning - DEI strategy (resource from Director Felton "Excellence in DEAI")
- Resource review - Excellence in DEAI (American Alliance of Museums)
- Final review of CPL's Harassment training (management & non-management trainings)
- Preparation for April 2023 Townhall
- Review of J. L./Operations department info related to branches and restrooms.
- Follow up with ERGs in preparation for Townhall next Thursday, April 28th.
- Women's ERG - confirmation and preparation for Board meeting (Menstrual Equity).
- DEI Coordinator discussion - L. S.
- Townhall discussion - L. S.

- Religious accommodation discussion - L. S./HR
- Team meeting - B. S., S. B., L. S., and D. J. re: religious accommodations
- Attended Youth Services monthly meeting (formally introduced to team a welcomed).
- Meeting with S. F./HR -applicant interview process.
- Update- DEI Coordinator position description/forwarded to L. S. & A. J.
- Completed Power Point (ERGS) for April 2023 Townhall meeting.
- H. S./Outreach and Programming - Juneteenth invoice discussion and approval
- Planning-Pride Month (June)
- HR position pay grade review process (A. J. & L. S.)
- ERG planning
 - Rainbow Readers
 - Latinos Juntos
- Attended De-escalation training (Lakeshore)
- Follow up:
 - Oliver Reyes/Operations
 - Capital projects - E. H. & K. S. (Operations
 - Branches & branch managers (M. Dalby, S. Capuozzo, Angela, F. Lykins...etc.)
 - ERGs- Townhall next Thursday, April 27, 2023
 - Rainbow Readers - Pride Month planning
 - Scheduled meeting w/ potential presenter for all staff lunch & learn from LGBTQ Center of Greater Cleveland
 - Follow up w/Tom Gagnon - Author -George Johnson "All Boys Aren't Blue" for Pride Month

- o Latinos Juntos ERG - \$500 sponsorship for Cinco de Mayo Gala approval
- HR policy review
- Planning - Pride Month: discussed terms for booking Author George M. Johnson w/agent
- Branch updates:
 - o Jefferson - bathroom lock fixed, sensors for bathroom door ordered.
 - o Carnegie-West - elevator repaired.
- Sexual Harassment training (Lakeshore facility)
- Fulton Branch visit - meeting w/Cleveland Cavaliers DEI Team
- Supplier Diversity- provided web design resources (based on supplier diversity guidelines) for T. P./Marketing and Communications
- Follow up with J. M./IT - upset patron (computer accommodation concern)
- Planning meeting: Pride Lunch & Learn discussion with Lizzie from LGBTQ Community Center, Adam T. and Steve C.
- Planning and exploration: CPL's DEI initiatives and execution (follow up with E. M. and H. P.)
- Follow up meeting with T. M./External Relations to discuss Cavs DEI visit at Fulton Branch. Information was shared about the overall visit and what the Cavs group was seeking to obtain more information about during their visit.
 - o Looking to support Cleveland areas heavily populated by the Hispanic community.
 - o Looking to provide access and exposure to technology/resources to marginalized groups (I.e.: Hispanic and African American communities).

- o Interested in supporting/funding projects technology like Tech Central and Verizon Program at Fulton Branch.
 - o I shared recommendations with T. M. about potential grant opportunities based on the conversations had with the Cavs DEI Team and their Mission, particularly in the future as we look to support "The People's University" (I.e.: technology, coursework and education for all ages free of charge).
- Facilitated Townhall meeting.
- Meeting with E. M./Outreach and Programming
 - o Planning - Pride Month: Author George M. Johnson
- Planning - CPL's DEI initiatives and execution (follow up needed with J. M./IT and M. Y./Marketing and Communications)
- Attended Black ERG meeting.
 - o Juneteenth planning: Heather from Freedom Fest
- Greater Cleveland Partnership employee registration through CPL (received formal invite)
 - o (I believe this invitation was initiated by our Finance department C. H. as I have been working on identifying MBE, WBE...etc. As part of CPL's supplier diversity guidelines.)
- Meeting - Staff appreciation and engagement committee (Lakeshore facility)
- Planning - proposed guidelines for staff (how to address transgendered patrons who need directives about restroom usage).
 - o This is not a current issue but has been brought to my attention by an employee and his proposed actions, if

placed in that situation were wrong and could lead to further concerns.

- Follow up email to H.P./Public Services inquiring about staffing process for upcoming ERG events, particularly for those staff that cannot flex their time, what is the approval process/criteria and
 - Meeting with H.P./Public Services to discuss staffing process and approval for upcoming events.

EXTERNAL RELATIONS & DEVELOPMENT AND FOUNDATION

EXTERNAL RELATIONS & ADVOCACY UPDATES:

- *Goal: Increase Elected Officials and Key External Stakeholders' Awareness and Understanding of CPL's Community Impact*
 - **Elected Official Engagement**
 - Facilities Master Plan (FMP) Branch Updates
 - Continued to apprise local legislators of FMP updates for the branch(es) in their jurisdiction.
 - Councilwoman Jasmin Santana attended Girl Power! event and lead two breakout sessions focusing on menstrual equity.
 - **External Stakeholder Engagement**
 - FMP Branch Updates
 - Continued to apprise community development corporations (CDC's) of FMP updates for the branch(es) in their jurisdiction.
 - **Advocacy Efforts**
 - Participated in Ohio Library Council's Legislative Day in downtown Columbus on April 26th.
 - Keynote from Ohio Governor Mike DeWine and First Lady Fran DeWine.
 - Met with all Ohio Senators and Ohio House of Representatives within the Library's footprint and more advocating for Ohio public libraries and the Public Library Fund (PLF)
 - Senator Kent Smith, Ohio Senate, District 21

- Senator Nickie J. Antonio, Ohio Senate, District 23
- Senator Matt Dolan, Ohio Senate, District 24
- Representative Michael J. Skindell, Ohio House of Representatives, District 13
- Representative Sean P. Brennan, Ohio House of Representatives, District 14
- Representative Richard Dell'Aquila, Ohio House of Representatives, District 15
- Representative Darnell T. Brewer, Ohio House of Representatives, District 18
- Representative Terrence Upchurch, Ohio House of Representatives, District 20
- Representative Elliot Forhan, Ohio House of Representatives, District 21
- Representative Juanita O. Brent Ohio House of Representatives, District 22
- Representative Tom Patton, Ohio House of Representatives, District 17
- Representative Bride Rose Sweeney, Ohio House of Representatives, District 16
- **Additional**
 - Attended Ride and Read event along with Mayor Justin Bibb providing free books to commuters.
 - Assisted and attended the Tri-C event, A Discussion with Tri-C's Past Presidents, hosted at the Library.
 - Attended the 2023 State of the City featuring Mayor Justin M. Bibb.
 - Attended Literacy Cooperative's Read Across America Celebration featuring keynote speaker First Lady Fran DeWine.

CPL DEVELOPMENT UPDATES:

- **Goal:** *Align fundraising to support CPL strategic plan*
 - Fundraising

- Submitted application to the Dollar General Literacy Foundation in support of Cleveland READS.

CPL FOUNDATION UPDATES:

- **Goal: Reach Financial Targets**
 - Continued to advance the Foundation's 2023 financial targets.
 - Library Giving Day - April 4th
 - Raised over \$7,000 to help the CPL Foundation support the mission and strategic priorities of the Library.
- **Cleveland READS**
 - Continued efforts for Cleveland READS, City-Wide Reading Campaign initiatives to reach the goal of one million books and/or minutes.
 - Met with prospective funders to share opportunities for partnership.
 - Secured additional financial support
 - Connie Hill-Johnson, Cleveland READS Co-Chair attended Girl Power! event and provided the welcome and shared Cleveland READS with the young girls
 - Company Challenge Breakfast
 - Cleveland READS Company Challenge is an opportunity for companies to demonstrate their support for reading literacy and the Cleveland READS campaign by supporting financially by becoming a sponsor, signing up for the challenge on Beanstack, and/or promoting the campaign.
 - Hosted a breakfast with over 75 in attendance
 - The program featured keynote speaker Eric Gordon, Cleveland Metropolitan School District and a panel discussion with Blaine Griffin, Cleveland City Council President; Donna Flynt, Parker Hannifin Corp. and Hal Martin, Federal Reserve Bank of Cleveland; with discussion moderated by LaRese Purnell, CLE Consulting

ADDITIONAL DEPARTMENT EFFORTS:

- Staff participated in webinars including:
 - Preparing for Legislative Day

- Library Support Network - Planned Giving: the Secret to Long-term Stability

COLLECTION & TECHNICAL SERVICES

Director of Collection and Technical Services Sandy Jelar Elwell and Collection and Acquisitions Manager Olivia Morales met with OverDrive Account Manager Todd Warhola, Digital Content Librarian Claire Weibel, and Product Support Specialist Matt Jurns to learn about the tools and reports available in OverDrive Marketplace.

During High Demand Librarian Dale Dickerson's leave of absence, his responsibilities were temporarily redistributed to the Acquisitions and Catalog Departments. Ms. Jelar Elwell and Ms. Morales met with staff from the Acquisitions Department to discuss and redistribute some of Mr. Dickerson's responsibilities. Technical Services Librarian Lisa Kowalczyk had been assisting Mr. Dickerson with the task of assigning categories and applying labels to picture books but Collection Management Librarian Laura Mommers is now assisting with this task because of the additional workload in the Acquisitions Department.

Collection and Technical Services staff attended the monthly CPL All-Staff Town Hall meeting and Harassment Prevention and Civility training.

Acquisitions: The Acquisitions Department ordered 3,258 titles and 3,649 items (including periodical subscriptions and serial standing orders); received 11,666 items, 874 periodicals, and 176 serials; added 493 periodical items, 47 serial items, 73 paperbacks, and 422 comics; and processed 1,355 invoices.

Acquisitions Coordinator Alicia Naab worked with the staff in the department to adjust workflows to incorporate the High Demand Department responsibilities that were redistributed to the Acquisitions Department. These responsibilities included handling the ordering, receiving, and processing of invoices for High Demand, Lucky Day (LD), and Opening Day Collection (ODC) materials.

Ms. Naab worked with Technical Services Librarian Lisa Kowalczyk to learn the procedure for ordering standards materials from Information Handling Services (IHS) for the Main Library. Ms.

Kowalczyk is currently solely responsible for ordering these items but will be retiring in June.

Catalog: Staff cataloged 3,564 titles, including 148 original records and 40 upgrades, created 175 Library of Congress call numbers, added 3,406 items, completed 241 bibliographic quality control transactions, and transferred 133 titles or call numbers for Cleveland Public Library. The Department also added 3,888 titles, made 397 corrections, and performed 257 transfers for CLEVNET member libraries. Librarians handled 124 email and phone requests from Library staff and 226 requests from CLEVNET.

Catalog Librarian Perry Huang, Technical Services Librarians Yeshen Dugarova-Montgomery, Michael Gabe, Celia Halkovich, Amei Hu, and Barbara Satow, and Technical Services Associate Dwayne Jones assisted with the cataloging responsibilities for the High Demand Department materials that had been redistributed to the Catalog Department. Mr. Gabe assisted Technical Services Librarian Erin Valentine with some Slavic language cataloging requests and overlays for CLEVNET.

Ms. Valentine completed replacing Brodart brief records added to the local catalog for CLEVNET orders with full OCLC records, if available, including overlaying 1,056 records and merging 104 duplicate records. Ms. Valentine worked with a CLEVNET library to correct their procedure for entering the ISBN in the online Catalog Request Form. Ms. Valentine used reports to identify CLEVNET member libraries' records not included in the daily Physical Items Report. Ms. Valentine met with Catalog Manager Andrea Johnson and Fine Arts and Special Collections Manager Dr. Heather Shannon to discuss Ms. Valentine's return to campus and the resumption of the Embedded Catalog Librarian Project in Special Collections.

Mr. Huang and Ms. Satow attended CPR/AED training.

Collection Management: Collection Management selected 2,279 titles and 5,262 items in April and spent slightly over \$124,505 on physical materials.

Collection and Acquisitions Manager Olivia Morales attended Ingram webinars on "Grids 101" and "The Changing Landscape of Book Discoverability: How Publishers can Run Successful Digital Ads + TikTok Strategies that Work."

High Demand: The High Demand Department ordered 810 titles and items; received 6,065 items; added 5,629 items; and processed 598 invoices.

Materials Processing: The Materials Processing Technicians processed 12,485 items for the month.

Shelf/Shipping: The staff of the Lake Shore Shelf/Shipping Department sent 11 items to the Main Library for requests and 42 items to fill holds. The Main Library received 123 telescopes, the Branches received 156 telescopes, CLEVNET received 38 telescopes, CSU, CWRU, and Tri-C each received 2 telescopes. A total of 323 telescopes were shipped out. The Technicians sent out 568 items of foreign material and in total 9,501 new items were sent to the Acquisitions and High Demand Departments.

OUTREACH & PROGRAMMING SERVICES

OUTREACH

In celebration of Drop Everything and Read Day along with author Beverly Cleary's birthday, Cleveland Public Library, The Greater Cleveland Regional Transit Authority and the Cleveland Kids Book Bank organized the Cleveland READS Ride and Read event on April 12th, 2023. The event took place at three GCRTA Stations: Tower City, Windermere and West Park where everyone collectively gave away 2,900 books and registered 89 readers for the Cleveland READS Challenge.

Cleveland READS End of April Metrics:

Books Read: 139,205; Minutes Read: 2,871,534; Readers: 15,243; Books Distributed: 139,205.

In celebration of exceeding the million minutes goal, Cleveland READS has increased the minutes' goal of the reading challenge to 10 million minutes.

YOUTH

STEM Robotics CEAP Grant Program at LSW

The Cleveland Public Library and Cleveland Metropolitan School District collaborated on a grant-funded STEM program thanks to the Director of Education, Charles Byrd. Each week in April, two schools visited the Cleveland Public Library, Andrew J. Rickoff, and Mary B. Martin, to build robots and an interactive Robotic Building Block System. Scholars were introduced to two new coding systems: JavaScript & Python.

0-3: Read to Me

0 to 3: Read to Me is an engaging program for families with children ages 0 to 36 months. Families and youth library staff read engaging books and sing lively songs with plenty of time for playing and talking! Siblings are welcome to join. In April, Playdate programs were conducted at Carnegie and Rice Branches, led by Ms. Sandy Nosse.-- 34 people attended. Playdates are also being offered at Jefferson and West Park, facilitated by branch staff.

FamilySpace

FamilySpace continues at Hough Campus and Carnegie West Branch. Families that expressed interest in the Family Advisory Committee at both locations were surveyed to determine a monthly meeting day and time. The target date for the first meeting is June--Carnegie West attendance: 68. Hough Campus: 64. Additional summer programs are forthcoming with input from the Family Advisory Committee.

Girl Power

Girl Power is a local initiative created by Cleveland Public Library, empowering youth to step up as leaders today to help make way for a brighter future. Due to the program's high demand, close to 500 Northeast Ohio students and attendees participated in the 2023 Girl Power conference featuring New York Times Best-Selling author Nic Stone. All participants received a copy of her latest release, Chaos Theory. Thanks to several community organizations and partners, participants were introduced to soft life skills, engaged with peers, and received free t-shirts and a catered meal--Thank you to PNC for their generous Girl Power sponsorship.

ADULT

LegalWorks

LegalWorks, a non-profit organization that provides a wide range of legal services to youth and adults in need, is available at three Cleveland Public Library branches: Mt. Pleasant, Glenville, and Fulton Branch. LegalWorks offers various services, including advice and counseling, community education, and advocacy. Through this program, experienced attorneys and legal professionals assist patrons with wills, record sealing, child support, driver's license reinstatements, etc. LegalWorks will expand to the Woodland Campus summer of 2023.

Legal Aid

Legal Aid offers monthly free advice clinics and referrals at rotating Cleveland Public Library locations. Volunteer attorneys

and Legal Aid staff assist patrons with money, housing, family, employment, etc. Memorial Nottingham Branch hosted the Legal Aid Advice Clinic for the month of April—Memorial Nottingham attendance: 65.

Legal Aid has assisted over 200 patrons since January 2023. The next clinic is Saturday, May 13th, at the West Park Campus at 10:00 AM.

Writer's Unplugged

Writer's Unplugged, a new virtual and in-person platform for readers to connect with writers, hosted three authors this month. On April 18th, Ms. Jumba was in conversation with author Nancy Pearl. On April 24th, TPU staff hosted the Writers Unplugged LIVE at the West Park campus with Lori Rader-Day and Ann Cleaves, where eighty-seven readers attended the program.

MARKETING & COMMUNICATIONS

EXECUTIVE SUMMARY

April showers didn't slow the Library down at all this past month. Cleveland READS promotion was in full force across the city. On April 12, Library staff and partners from the GCRTA and Kids Book Bank staffed 3 RTA locations: Tower City, West Park, and Windermere to hand out books to riders and get them signed up for the challenge. On the same day, Dr. Shenise Johnson Thomas held a Corporate Challenge Breakfast to introduce sponsorship opportunities to local organizations. Three Writers Unplugged author conversations took place throughout the month encouraging people to read books from those authors and get involved with the challenge. Authors included Alka Joshi (April 11) and Nancy Pearl (April 19), both virtual discussions, and an in-person discussion with Lori Rader-Day and Ann Cleaves (April 24) that packed the West Park Campus full. Attendees were given Cleveland READS sign-up information and were able to purchase copies of the authors' books from Mac's Backs for signing.

On April 13, Main Library was packed for Girl Power where students visited for a day of empowerment and a keynote speech from YA Author Nic Stone. All girls were given copies of Stone's latest book and encouraged to log it for Cleveland READS.

The Facilities Master Plan continues to stay in the news and excite residents who are eagerly awaiting openings for the next round of branches.

Our marketing efforts included media releases, social media and digital (cpl.org, Off the Shelf, community calendars), and printed materials.

Library Programs & Services

Objective: *Remain relevant by promoting programs and services to help Greater Clevelanders thrive.*

FACILITIES MASTER PLAN: Work on reimagined branches continues. Patrons enjoy being back at the new West Park Campus, which is featured in Properties Magazine. Planning is taking place for Lorain Ribbon Cutting, scheduled for Saturday, June 17.

MEDIA COVERAGE:

<http://digital.propertiesmag.com/publication/?i=783159&p=9&pn=>
<https://neo-trans.blog/2023/04/14/library-lofts-on-time-despite-appearances/>
[https://www.freshwatercleveland.com/features/The fate of Euclid Beach Motor Home Park 042623.aspx](https://www.freshwatercleveland.com/features/The_fate_of_Euclid_Beach_Motor_Home_Park_042623.aspx)

GIRL POWER: Over 400 girls attended Girl Power at Main Library on Thursday, April 13 for a day of empowerment and learning life skills needed to become community leaders and readers. The keynote speaker was Nic Stone, author of *Dear Martin* and *Odd One Out*. Attendees received signed copies.

MEDIA COVERAGE:

<https://app.criticalmention.com/app/#clip/view/4ab21e73-1a42-4844-8b91-b9ffaf5f62?token=a023e675-6af3-4ae4-9131-6ae2e407b7d1>

CLEVELAND READS: Library staff and partners continue to promote the yearlong reading challenge on the news and at various community events across the city. The 1-million-minute goal was surpassed in April. Dr. Shenise Johnson-Thomas hosted a Corporate Challenge Breakfast on Wednesday, April 12 to introduce sponsorship opportunities to local companies and organizations looking to help promote the challenge.

MEDIA COVERAGE:

<https://fox8.com/video/new-day-cleveland-cleveland-public-library/8553805/>
<https://www.clevescene.com/news/bibb-leans-into-public-safety-jobs-and-housing-in-second-state-of-the-city-address-41827614>
<https://www.theclevelandobserver.com/cleveland-reads-one-million-books/?cn-reloaded=1&cn-reloaded=1>

Cleveland READS corporate challenge interview:

<https://youtu.be/uPMd00ZRjKA>

RIDE & READ: On April 12 from 3:00 p.m. to 6:00 p.m. Cleveland Public Library staff and Cleveland READS partners from RTA and Kids Book Bank were at RTA stations in Tower City, West Park, and Windermere handing out free books and signing riders up for the challenge. Around 2000 books were handed out to those passing through the stations.

MEDIA COVERAGE:

<https://spectrumnews1.com/oh/columbus/news/2023/04/12/cleveland-reads-and-the-rta-partner-for-the-ride-and-read>

WRITERS UNPLUGGED: During the month of April, 3 Writers Unplugged conversations were held. The author discussion series is a companion program to Cleveland READS. Authors were Alka Joshi (April 11), Nancy Pearl (April 18), and Lori Rader-Day and Ann Cleaves (April 24 - in-person at West Park)

Listen to conversations here:

<https://clevelandreads.com/events/writers-unplugged/>

MANDEL OPERA & HUMANITIES FESTIVAL: Cleveland Public Library joined on as a partner for the Jack, Joseph, and Morton Mandel Opera & Humanities Festival. On Friday, May 19 a free event will take place at Main Library. The American Dream: Superheroes In Poetry, will be a youth poetry reading featuring works of Langston Hughes and Julia De Burgos, hosted by Dr. Raquel Ortiz. The festival is encouraging everyone to read *The Warmth of Other Suns* by Isabel Wilkerson and log their reading in the Cleveland READS challenge.

MEDIA COVERAGE:

<https://www.broadwayworld.com/bwwopera/article/Programming-Added-to-Jack-Joseph-and-Morton-Mandel-Opera-Humanities-Festival-20230425>

<https://www.freshwatercleveland.com/street-level/Humanities-Festival-031223.aspx>

<https://www.cleveland.com/entertainment/2023/04/cleveland-orchestra-brings-to-life-ellis-island-the-dream-of-america.html>

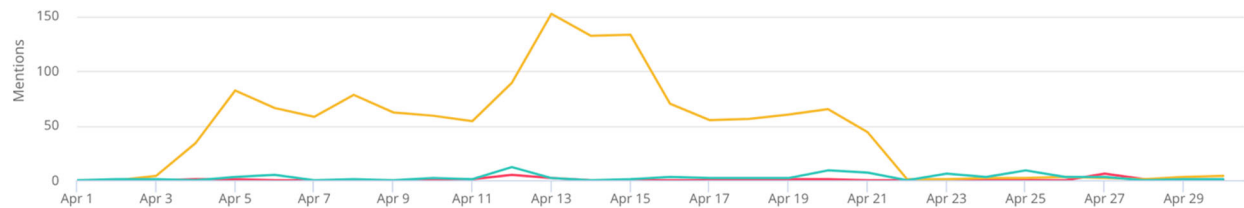
NEWS 5 TV SPOTS: As part of a paid campaign, the library had short interviews that were aired on News 5. Topics focused on Cleveland READS and included: How to Find the Right Book!; Audiobooks Count too!; and Graphic Novels

MEDIA COVERAGE:

<https://www.news5cleveland.com/cpl>

PUBLIC RELATIONS OVERVIEW

Cleveland Public Library garnered 1,471 mentions for the month of April reaching more than 6 million via national and local TV news, radio, and online and print.



Mentions 1,471

Audience 6,464,875

Publicity \$78,182
























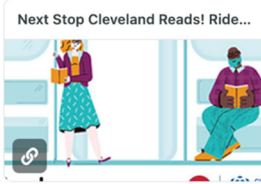
SOCIAL MEDIA SUMMARY

Broadcasts: Marketing continues to explore streaming opportunities, conversations, and content that promote learning and timely topics. Popular examples include:

- **Book Drops (recommended reading by CPL)**
- **Board Meeting:** The board meeting was recorded and livestreamed on Facebook for public to view
- **Page Count:** Podcast series belonging to Ohio Center for the Book
- **Writers Unplugged:** Authors in conversation

Other digital content included storytime videos, footage for news spots, livestream for Writers Unplugged, Board Meeting, and the Book Drops series, photography and videography for Ride & Read, interviews and photoshoots for Cleveland READS promotional, etc. Throwback posts documenting CPL's rich history continue to be popular. Other content that performed well included announcement of Lizzo concert tickets available for the Cleveland READS midpoint event, announcement of new board member Melanie Shakarian, and behind the scenes of Girl Power at Main Library.

Most Popular Posts by Platform:

<p> clevelandpubliclibrary Thu 4/13/2023 11:00 am EDT</p> <p>#TBT Today, we visit the Clark-Fulton neighborhood in 1944 for a street view of the King's Brewery, Inc. building. Th...</p>  <p>Total Engagements 88</p>	<p> clevelandpubliclibrary Sat 4/22/2023 10:15 am EDT</p> <p>How are you celebrating Earth Day? In partnership with @clevelandseedbank, the Library has several Seed Library...</p>  <p>Total Engagements 80</p>	<p> clevelandpubliclibrary Thu 4/6/2023 11:00 am EDT</p> <p>#TBT You might know Ernie Anderson (seen here in 1965) for his long career as a voiceover artist for TV shows like...</p>  <p>Total Engagements 79</p>	<p> clevelandpubliclibrary Thu 4/20/2023 11:00 am EDT</p> <p>#TBT April is National Poetry Month! If you look closely at this 1966 photo of The Book Mark bookstore, you will see...</p>  <p>Total Engagements 55</p>
<p> @Cleveland_PL Thu 4/20/2023 7:25 pm EDT</p> <p>Join CPL PLAY, your Library's games culture event where you can explore gaming at your own pace, and win...</p>  <p>Total Engagements 118</p>	<p> @Cleveland_PL Thu 4/13/2023 10:36 am EDT</p> <p>Let's hear it for the girls! Girl Power is now underway at Main Library. Nearly 500 students are here to learn, explore...</p>  <p>Total Engagements 110</p>	<p> @Cleveland_PL Mon 4/24/2023 7:15 pm EDT</p> <p>So excited to kick off tonight's @ClevelandReads Writers Unplugged discussion with THE @AnnCleeves an...</p>  <p>Total Engagements 84</p>	<p> @Cleveland_PL Fri 4/28/2023 11:02 am EDT</p> <p>The @ClevelandReads Summer Celebration is the same day as the Lizzo concert? Then it's about damn time to...</p>  <p>Total Engagements 83</p>
<p> Cleveland Public Library Tue 4/18/2023 1:19 pm EDT</p> <p>We're proud to welcome Melanie A. Shakarian, Esq. to the Cleveland Public Library Board of Trustees!</p>  <p>Total Engagements 598</p>	<p> Cleveland Public Library Mon 4/17/2023 9:01 am EDT</p> <p>Join award-winning authors Lori Rader-Day and Ann Cleeves in conversation as they discuss their journeys of writing...</p>  <p>Total Engagements 481</p>	<p> Cleveland Public Library Wed 4/12/2023 3:25 pm EDT</p> <p>Ride the rails with @cleveland_reads! CPL, @kidsbookbank, and @greaterclevelandtransit have all...</p>  <p>Total Engagements 183</p>	<p> Cleveland Public Library Mon 4/3/2023 5:00 am EDT</p> <p>Next stop Cleveland Reads! Cleveland Public Library, the Greater Cleveland Regional Transit Authority (GCRTA), an...</p>  <p>Total Engagements 166</p>

PROPERTY MANAGEMENT

Carpenters/Painters

- LSW- replaced missing floor tiles on 10th floor.
- Filled potholes at the Union and Fleet branch.

- Picked up all winter custodial equipment and distributed lawnmowers, leaf blowers and weed trimmers to branches.
- Jefferson- hauled away contractor debris from back of branch.
- Woodland- installed cores throughout branch.
- Assisted manager of People's university with the moving of books from Lakeshore garage to the Re-Imagined branch storage.

Maintenance Mechanics

- Continuing P.M.'s on branch air handlers.
- Condenser coils cleaned on Glenville's rooftop units.
- Ionization completed at Union and Sterling branches.
- Lakeshore chiller reassembled and chilled water system filled and placed into operation.
- Replaced chilled water valves on Lakeshore air handler's 3 and 4 and placed in operation.
- Lakeshore air handler unit 8 chilled water coil leaks repaired.
- Repairs made Lorain branch air handling units.
- Finish display lighting upgrades in Main building.
- Continuing LED lighting upgrades in Main.
- Made repairs to leak in heat loop at Union branch.
- Working with FMP group on issues with new branches.
- Replaced reheat valve in Main VAV for loading dock security office.

SAFETY & PROTECTIVE SERVICES

Safety Services

4-1-23: EMS/CPD called out to Hough for a female patron with a medical emergency. EMS#41 transported her to UH (SIR23-0322.

4-3-23: Shots were fired in connection with a vehicle theft at Addison branch. Preliminary investigation reveals at approximately 2pm, unknown persons in a brown vehicle were in the process of absconding with an employee's white Kia. The employee happened to go out and witness the theft in progress. As he approached the suspects they sped away with the car. As they fled shots were fired. No injury has been reported by any of the employees at Addison and the involved employee declined medical attention. CPD has been notified and is on scene as well as SPS/Royce. The police investigation is on-going.

4-7-23: Patron on Main 4 experienced a medical emergency. EMS was notified and responded.

4-11-23: LSW Patron complained of injury on the property. EMS notified. Due to elevator malfunction Carnegie West patron needed assistance with wheelchair access fire department notified (SIR 23-0353).

4-12-23: Collinwood-based on external call to CPD they entered branch due to reports of a missing juvenile being on the premises. CPD reunited all responsible parties (SIR 23-0358).

4-12-23: C. West-police called for patron experiencing mental health crisis. Patron was transported to Lutheran hospital. (SIR 23-0357).

4-14-23: Sterling branch. Controlled access got underway around 11-1130a while police searched for a suspect in the apartments behind the branch. External report indicates an arrest was made associated with a felonious assault against a police officer who was investigating Kia thefts.

4-15-23: Downtown 21 people for photoshoots

4-22-23: First responders to Fleet (SIR 23-0384) & Fulton for medical emergencies. Fulton patron revived after NARCAN administration.

4-24-23: First responders to MLK regarding threats (outside the branch).

4-26-23: Union. Suspect in accident fled inside Union branch to hide from Law Enforcement. Staff assisted in showing officers where suspect was hiding.

4-27-23: First responders to Lorain Branch for fire alarm

4-28-23: Rockport-Juvenile patron experienced a medical emergency and was transported to Fairview for further evaluation. Parent on scene (SIR 23-0401).

4-28-23: Union-female patron involved in unrelated accident fled inside the library to hide from police. Police made entry in branch and were assisted by staff to locate the patron who hid inside a closet. Patron was arrested and transported away from branch. Normal operations continued.

4-29-23: MLK-branch placed on controlled entry after staff heard anonymous gunfire in the area. Branch continued operations with controlled entry.

PROTECTIVE SERVICES
Activity

Month	Total Dispatch Activity	Total Alarms	Branch Incidents	Downtown Campus Incidents	Incident Reports Gen.	CPL access activities
April 2023	1359	18	73	15	91	79
March 2023	1613	27	72	31	152	47
Feb 2023	1908	26	89	12	107	65
Jan 2023	1485	23	27	15	114	63
December 2022	1393	18	20	20	76	39
November 2022	1332	19	65	10	96	42
October 2022	1490	24	41	9	120	33
September 2022	1406	14	38	34	86	62
August 2022	1639	6	33	30	80	61
July 2022	1613	9	44	37	103	28
June 2022	1752	19	60	17	75	45
May 2022	2046	19	90	9	109	35
April 2022	2129	23	29	32	143	49

Special Attention, Special Events, and Significant Incidents

4-5-23: Progress with Chess
 4-8-23: Main photo shoots 14 people from 11a-5p
 4-18-23: Lane Workshop 30 guest
 4-19-23: Cleveland Reads breakfast.
 4-22-23: Radio One Housing Event (300 guest expected)
 4-22-23: Photo shoots at Main (32 people between 2p-430p)
 4-24-23: Fright Tech Pictures
 4-26-23: C. West Photo shoot c/w Cleveland Reads
 4-27-23: LSW-2 Cleveland Leadership Center program
 4-28-23: WEWS at Mt Pleasant

Protective and Fire Systems

4-7-23: Memorial Nottingham-Property Management/IPS have been working all week to rectify front door issues.
 4-11-23: KONE working on LSW elevators.
 4-12-23: SA Communal notified to service South.
 4-13-23: Glenville power outage
 4-21-23: 29 Steering lock devices disseminated to Kia owners at CPL.
 4-26-23: Westpark Fire panel service required-Guardian notified
 4-28-23: Unnecessary alarm at Jefferson

Administration

4-3-23: Met with HR regarding termination of SPS officer.
 4-12-23: New hires starting orientation.

4-13-23: Addison: meet with staff to debrief car theft incident from 4-3-23.

4-20-23: Met with school staff at Broadway Academy at Willow. They signed on to Cleveland Reads. Marquez gave a presentation to the staff.

4-27- & 28-23: Attended Security Conference in Columbus

INFORMATION TECHNOLOGY & CLEVNET

- Jamie Mason, Jim Benson, and Caitlin Ryan attended the virtual COSUGI (Customers of SirsiDynix Users Group) Conference April 25-27, 2023.
- Jamie Mason, Brian Leszcz, Andy Busch, and Jesse Scaggs, attended virtual planning meetings with Logicalis on April 5, 7, 13, 14, 21, and 26 to plan the Microsoft Office365 Tenant Migration.
- CLEVNET PC Tech SIG (Special Interest Group) met in person on April 21 at the newly renovated Shaker Heights Public Library. It was nice to get together in person again and well attended by members.
- CLEVNET Directors Quarterly meeting also met in person on April 28, 2023 at the newly renovated Elyria Public Library, Central Branch. It was also well attended.

Team Activities:

SOFTWARE

- CLEVNET Library Systems and Applications staff continued to monitor the issue of electronic resources temporarily disappearing from the Online Public Catalog ("Enterprise") on occasion. They are continuing to work with SirsiDynix Support for solutions.
 - A ticket was submitted to SirsiDynix to upgrade Enterprise from version 5.1.1 to 5.2.1.2. The Test server will be upgraded first and then the Production server will be upgraded after testing is complete.
- Jamie Mason and CLEVNET Library Systems and Applications staff met with representatives from SirsiDynix on April 19

and April 27 to discuss issues with Enterprise and to discuss the Hold Map.

SOLUTIONS

- Continued meeting with Logicalis to identify issues and plan for Office365 tenant migration.
- We worked with Brian Leszcz on transitioning projects. Brian's last day was April 28, 2023.
- Continued working on transitioning away from LastPass to Bitwarden. Bitwarden is a secure password generator and storage utility.

HARDWARE

- Kinsman Free Public Library:
 - Laptop setup to allow remote work for their fiscal officer, using specialized VPN configuration by the network.
- Andover Public Library:
 - Deployed ten laptops for public use.
 - Mentor Public Library:
 - Completed deployment of their Domain Controller.
- Milan Public Library:
 - PC Deployments.

NETWORK

- Network staff worked on network refresh/upgrades for the following member libraries:
 - Huron, Willoughby Hills, and Conneaut.
- Configure and install network equipment at Heights Libraries Noble Branch temporary location.
- Installed new network equipment at CPL Lorain Campus and Eastman Campus.
- Ported Andover's phone numbers to CLEVNET VoIP.
- Migrated JAMF server to JAMF Cloud solution.

- o The following Libraries had their bandwidth upgraded by Oplin: BURTON PUBLIC LIBRARY, HARBOR TOPKY MEMORIAL LIBRARY, WICKLIFFE PUBLIC LIBRARY, BRISTOL PUBLIC LIBRARY, MILAN PUBLIC LIBRARY, NEWTON FALLS PUBLIC LIBRARY, CLYDE PUBLIC LIBRARY, BELLEVUE PUBLIC LIBRARY, CONNEAUT PUBLIC LIBRARY, FAIRPORT PUBLIC LIBRARY, BIRCHARD PUBLIC LIBRARY - SANDUSKY CO, NORWALK PUBLIC LIBRARY, HENDERSON MEMORIAL PUBLIC LIBRARY, RITTER PUBLIC LIBRARY, KINGSVILLE PUBLIC LIBRARY, PENINSULA LIBRARY, MADISON PUBLIC LIBRARY, MENTOR PUBLIC LIBRARY, PERRY PUBLIC LIBRARY, and TWINSBURG PUBLIC LIBRARY

Executive Panel Updates:

- Panel met April 10 and 24. The panel finished revising and editing the job description for CLEVNET Senior Director of IT and has forward that on to CPL HR for final comments and changes. Discussions occurred between Panel and CPL HR on the grade of the new position. Panel also set the agenda for the Quarterly Directors meeting that was held April 28, 2023.