

CLEVELAND PUBLIC LIBRARY

Board Meeting
June 16, 2016

AMENDMENT TO FINES AND FEES SCHEDULE

- WHEREAS, The State Auditor requires that the fines and fees assessed by Cleveland Public Library be approved by the Board of Library Trustees; and
- WHEREAS, The Fines and Fees Schedule is revised and updated, as needed, to provide greater clarity and definition to library operations and services; and
- WHEREAS, The recent renovation at Main Library has resulted in a number of desirable spaces that may be used for public and private uses and fees must be established or adjusted to allow for their use; and
- WHEREAS, Given the increase in demand for the use of Library's spaces it is necessary to provide fee information in the most usable format for the public and staff by creating Part C of the Fines and Fees Schedule that concerns facility use; and
- WHEREAS, The Library's increasing popularity with commercial photographers and filmmakers calls for an adjustment in the fees charged for using Library property and interrupting routine library service; therefore now be it
- RESOLVED, That the Board of Library Trustees approves the revised Fines and Fees Schedule, as attached, to be effective June 17, 2016.

CLEVELAND PUBLIC LIBRARY

FINES AND FEES SCHEDULE: PART A

OVERDUE FINES

ADULT MATERIALS	
Circulating Items.....	\$0.10 per day/item
<i>Except:</i>	
No Hold or New DVD	\$1.00 per day/item
Reference Items	\$1.00 per day/item
MYCLOUD EQUIPMENT	\$1.00 per hour/item
TECH TOYBOX EQUIPMENT	\$3.00 per day/item
CHILDREN'S MATERIALS	No overdue fines
YOUNG ADULT MATERIALS	No overdue fines
MATERIALS @UNIVERSITY/COLLEGE LIBRARIES	No overdue fines
PATRONS WITH PROFILE CPL-GB (age 60 & over)	No overdue fines
PATRONS WITH PROFILE CPL-DISABLD	No overdue fines
PATRONS WITH PROFILE CPL-HOMBD	No overdue fines
OVERDUE FINE LIMITS	
Circulating Items.....	\$3.00/item
MyCloud Equipment	\$10.00/item
Tech Toybox.....	\$15.00/item
 BILL THRESHOLD	\$25.00

REPLACEMENT PRICES

Borrower pays list price for material as shown online. If database shows no list price, patron is charged as follows:

Hardcover Book.....	\$23.00
Adult Paperback Book.....	\$14.50
Children's Paperback Book	\$5.00
Audiobook	\$50.00
Comic Book	\$3.50
Compact Disc	\$17.00
DVD	\$25.00
DVD Set	\$60.00
Interlibrary Loan Material.....	\$100.00
LeapFrog Equipment.....	\$65.00
Magazine	\$6.00
Pamphlet	\$2.00
Reference Material	Value of item
Self-Playing Device	\$80.00
Software/CD-ROM	\$40.00
Misc. uncataloged material.....	\$1.00/item
 LOST OR STOLEN LIBRARY CARD	\$1.00

DAMAGE FINES

Major	Replacement price
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INTERLIBRARY LOAN FEES

FEES CHARGED TO LIBRARIES	
Ohio Libraries	No charge
Out-of-State Libraries	\$10.00 per item
Foreign Libraries	\$20.00 per item
FEES CHARGED TO LIBRARIES FOR PHOTOCOPIES	
1- 50 pages	\$15.00
FEES CHARGED TO INDIVIDUAL BORROWERS	
Borrowing	No charge
Photocopies (1-50 pages)	\$5.00 per item
LOST ITEMS	
Processing fee.....	\$25.00 per item
Replacement price	Value of item

MATERIAL RECOVERY REFERRAL FEES

FEE FOR ACCOUNT REFERRAL	\$15.00
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SALES TAX

Ohio sales tax is included in fees charged for self-service copying,

printing, scanning, and faxing from library multifunction devices.

COPY AND PRINTING FEES

Copies from Computer Printers:	
8½" x 11" and 8½" x 14" B&W	\$0.10 per page
11" x 17" B&W	\$0.20 per page
8½" x 11" and 8½" x 14" Color	\$0.25 per page
11" x 17" Color.....	\$0.50 per page
Copies from Microform Reader/Printer:	
8½" x 11" and 11" x 17" B&W	\$0.10 per page
Photocopies:	
8½" x 11" and 8½" x 14" B&W	\$0.10 per page
11" x 17" B&W	\$0.20 per page
8½" x 11" and 8½" x 14" Color	\$0.25 per page
11" x 17" Color.....	\$0.50 per page
Use of one's own paper	Charge based on paper size

FAXING FEES

Self-service faxing from multifunction device	\$0.10 per page
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SCANNING FEES

Self-service scanning sent to email address	\$0.10 per page
Self-service scanning to one's own device	No charge

FEES FOR PHOTOGRAPHING/TAPING/FILMING ON LIBRARY PROPERTY

Wedding photography	\$100.00
Commercial filming	Charge quoted upon request

MISCELLANEOUS

Tote Bags (non-complimentary)	\$0.10 per bag
Earbuds	\$1.00/pair
Flash drive	\$7.00/each

CLEVELAND PUBLIC LIBRARY

FINES AND FEES SCHEDULE: PART C

MEETING ROOM/AUDITORIUM/FACILITY FEES

	During Library Hours	Before Library Hours	After Library Hours
MAIN LIBRARY			
Auditorium	\$500 per four hours plus staff costs	\$500 plus staff costs	\$2,500 plus staff costs
Indoor Reading Garden	\$2,500	\$250 plus staff costs	\$2,500 plus staff costs
Eastman Reading Garden	Available only when Library is closed	Not available	\$2,500 plus staff costs
Conference Rooms A, C, D, E	No charge	Staff costs for single room	Staff costs for single room
Conference Room B	No charge	Staff costs for single room	Staff costs for single room
Louis Stokes Legacy Conference Room	No charge	\$100 plus staff costs	\$100/hour plus staff costs
Louis Stokes Wing Lower Level and Upper Lobbies	Available only when Library is closed	Staff costs	\$2,500 plus staff costs
Learning Commons (includes Conference Rooms A,B,C,D)	\$2,500 plus staff costs	\$100/hour plus staff costs	\$2,500 plus staff costs
Cleveland Digital Public Library	No charge	\$100/hour plus staff costs	\$100/hour plus staff costs
Louis Stokes Wing 10th Floor Lobby	Available only when Library is closed	Not available	\$100/hour plus staff costs
Multiple room booking fee	\$100	\$100	\$100
If food served	\$50	Included in room charges	Included in room charges
BRANCHES			
Branch Meeting Rooms	No charge	Staff costs	Staff costs
If food served	Staff costs	Included in room charges	Included in room charges