

**CLEVELAND PUBLIC LIBRARY**

**Board Meeting**

June 19, 2018

**RESOLUTION TO UPDATE 2017 RATES AND AUTHORIZE ANNUAL EXPENDITURE FOR 2018 FOR MAINTENANCE ON THE MULTIFUNCTION DEVICES WITH XEROX CORPORATION**

WHEREAS, On December 15, 2011, the Board of Trustees of the Cleveland Public Library authorized the Library to enter into a Service Agreement with Xerox Corporation for the print charges, the consumable supplies and all parts, labor, and travel for emergency service, at an estimated annual cost not to exceed \$30,000, to support the 50 multi-function devices purchased at that time in the Branches and Main Library Departments; and

WHEREAS, The maintenance agreement with Xerox expired on May 1, 2017, and the Library has obtained maintenance from Xerox for the multi-function devices on a month-to-month basis since then while researching options and other vendors to provide maintenance services; and

WHEREAS, On May 18, 2017, this Board authorized an annual expenditure for the period ending December 31, 2017 not-to-exceed \$67,000 for maintenance of the Library's 50 multi-function devices which was based on per-print charges of \$0.012 per black and white print and \$0.08 per color print; and

WHEREAS, In June 2017, Xerox increased the rates charged to the Library to \$0.0132 per black and white print and \$0.0881 per color print. This increased rate has not caused the Library to exceed the expenditure authorized by this Board on May 18, 2017 for the period ending December 31, 2017, and the Library estimates that the total expenditure for the period beginning January 1, 2018 and terminating June 30, 2018 will not exceed \$50,000; and

WHEREAS, The Library intends to negotiate with Xerox to reduce the current rates to those approved by this Board in 2017, but requests this Board's approval to pay Xerox at the new rates should negotiations prove unsuccessful in order to continue maintenance services during negotiations; now therefore be it

## **EXHIBIT 5**

RESOLVED, That the Board of Trustees approves Xerox's increased maintenance charge of \$.0132 per print for black and white print and \$.0881 per print for color print effective June of 2017, should the Library be unsuccessful at negotiating a return to the rates approved by this Board in 2017; and be it further

RESOLVED, That the Board of Trustees authorizes the 2018 annual expenditure in an amount not-to-exceed \$50,000 for maintenance by Xerox Corporation on the Library's 50 multi-function devices during the period beginning January 1, 2018 and terminating June 30, 2018, with the expenditure being charged to the General Fund Account 1xxx0053-53350 (Machine Maintenance), where xxx=the location, except for the Ohio Library for the Blind and Physically Disabled (OLBPD) being charged to the OLBPD Fund Account 25170703-53350 (Machine Maintenance). The Executive Director, CEO, or his designee, is hereby authorized to negotiate and execute such agreements and documents as may be necessary to effectuate these maintenance expenditures, subject to approval of the Chief Legal Officer.