

CLEVELAND PUBLIC LIBRARY

Board Meeting

September 20, 2018

AMENDMENT TO FINES AND FEES SCHEDULE

WHEREAS, The State Auditor requires that the fines and fees assessed by Cleveland Public Library be approved by the Board of Library Trustees; and

WHEREAS, The Fines and Fees Schedule (“Schedule”) is revised and updated, as needed from time to time, to provide greater clarity and definition to library operations and services; and

WHEREAS, The introduction of the internet hotspot lending program requires adding additional fees to Part A of the Schedule; now therefore be it

RESOLVED, That the Board of Library Trustees approves the revised Fines and Fees Schedule, as attached, to be effective October 1, 2018.

CLEVELAND PUBLIC LIBRARY

FINES AND FEES SCHEDULE: PART A

OVERDUE FINES

ADULT MATERIALS	
Circulating Items	\$0.10 per day/item
Reference Item	\$1.00 per day/item
Interlibrary Loan Material	\$3.00 per day/item

NO OVERDUE FINES are charged for:
 Children's materials
 Young Adult materials
 Materials at University/College Libraries

NO OVERDUE FINES are charged to the following patrons:
 CPL-GB (age 60 and over)
 CPL-DISABLD
 CPL-HOMBD

OVERDUE FINE LIMIT	\$3.00/item
BILL THRESHOLD	\$25.00

MATERIAL RECOVERY REFERRAL

Fee for account referral to collection agency	\$15.00
---	---------

REPLACEMENT PRICES

Borrower pays list price for material as shown online. If database shows no list price, patron is charged as follows:

Hardcover Book	\$26.00
Adult Paperback Book	\$16.00
Children's Paperback Book	\$5.00
Audiobook	\$50.00
Blu-Ray	\$25.00
Comic Book	\$3.50
Compact Disc	\$14.00
DVD	\$15.00
DVD Set	\$60.00
Interlibrary Loan Material	Value of item
Magazine	\$6.00
Pamphlet	\$2.00
Reference Material	Value of item
Mobile Hotspot Device	\$75.00
Mobile Hotspot Case	\$15.00
Mobile Hotspot Cable	\$6.50
Self-Playing Device	\$80.00
Misc. uncataloged material	\$5.00/item

LOST OR STOLEN LIBRARY CARD	\$1.00
-----------------------------------	--------

DAMAGE FINES

Major	Replacement price
-------------	-------------------

PASSPORT APPLICATION FEES

Application Processing fee	\$35.00
Passport photo fee	\$10.00

INTERLIBRARY LOAN

LOAN FEES CHARGED TO LIBRARIES

Ohio Libraries	No charge
Out-of-State Libraries	\$10.00 per item
Foreign Libraries	\$20.00 per item

DUPLICATION FEES

Scans (1-30 images)	minimum \$15.00/item
Paper (1-30 images)	minimum \$30.00/item

Additional fees may be charged. See Fines and Fees Schedule; Part B for list of fees for scans and printouts made by staff.

FEES CHARGED TO INDIVIDUAL BORROWERS

Borrowing	No charge
LOST ITEMS	
Replacement price	Value of item

SELF-SERVICE COPY/PRINTING

8½" x 11" and 8½" x 14" B&W	\$0.10 per page
11" x 17" B&W	\$0.20 per page
8½" x 11" and 8½" x 14" Color	\$0.25 per page
11" x 17" Color	\$0.50 per page

Copies from Microform Reader/Printer:

8½" x 11" and 11" x 17" B&W	\$0.10 per page
-----------------------------------	-----------------

Use of one's own paper Charge based on paper size

FAXING

Self-service faxing from multifunction device	\$0.10 per page
---	-----------------

SCANNING

Self-service scanning on MFD sent to email address ..	\$0.10 per page
Self-service scanning on KIC Scanner in CDPL	No charge
Self-service scanning to one's own device	No charge

PHOTOGRAPHING/TAPING/FILMING ON LIBRARY PROPERTY

Wedding photography	\$100.00
Commercial filming	Charge quoted upon request

MISCELLANEOUS

Tote Bags (non-complimentary)	\$0.10 per bag
Earbuds	\$1.00/pair
Flash drive	\$7.00/each

SALES TAX

Ohio sales tax is included in fees charged for self-service copying, printing, scanning, and faxing from library multifunction devices, and for miscellaneous items such as passport photos.