

DIRECTOR'S REPORT

June 13, 2017

CELEBRATING A GLOBAL PERSPECTIVE

Music at Main

The Cleveland Chinese Chamber Music Ensemble performed in celebration of Asian and Pacific Islander Heritage Month instrumental pieces and poetic songs from the Tang, Song, and Ming dynasties.

FIGHTING COMMUNITY DEFICITS

On May 13th the Woodland Branch hosted Legal Aid @ the Library. Fourteen attorneys from Boyd Watterson Asset Management, Cleveland-Marshall College of Law, Cuyahoga County Department of Law, Cuyahoga County Prosecutor's Office, Dunson Law, Geico, Great Lakes Cheese, Hux Law Firm, Jackson Law, Miller-Curry Law Office, and Schneider Smeltz Spieth Bell volunteered their time as a part of the clinic. A Legal Aid attorney, assistant and nine students from Case Western University, Cleveland State of Marshal School of Law also were a part of the event. Thirty-four families met with an attorney throughout the day.

FORMING COMMUNITIES OF LEARNING

On May 5th approximately 360 students, grades 1-4, from Village E Prep & Village Prep, Cliffs Campus were given the opportunity to see the *Superman: From Cleveland to Krypton* exhibit before its official opening date on May 6th. The students were given guided tours of the exhibit by Youth Services staff after which they participated in extension activities. The following day marked the official opening of the exhibit in Brett Hall and the exhibit cases on the second and third floors of Main Library. Over 4,000 people visited the exhibit and participated in various superman themed activities and performances in both Main library and the Louis Stokes wing.

While each floor of main library participated in the event there were standout activities that deserve special mention. RGI Creative, a longstanding partner and vendor of the library donated an interactive photo booth for opening day. The booth enabled patrons to take photographs that were superimposed over images from the library's photograph collection. For the opening the North Coast Wind Quintet arranged and performed music from

the various Superman movies and television series' that have been produced over the years. A panel discussion entitled *Creating, Collecting and Consuming Superman* held in the Louis Stokes Wing auditorium explored various topics related to the creation of the first superhero, Superman, in Cleveland; collecting the Man of Steel's comics and memorabilia; and the marketing of this iconic champion of Truth, Justice, and the American Way through film, television, and popular culture production. The discussion moderated by Valentino Zullo featured panelists Mike Curtis, Eisner Awards winning Dick Tracy author, collector, and donor; Brad Ricca, author of *Super Boys: The Amazing Adventures of Jerry Siegel and Joe Shuster--the Creators of Superman*; Mike Olszewski, President of the Siegel and Shuster Society of Cleveland; Mike Sangiancomo, author of award-winning *Tales of the Starlight Drive-In* and *Phantom Jack* and comics reporter for the Cleveland Plain Dealer; and Dennis Barrie of Barrie Projects: moderated by Ohio Center for the Book, Get Graphic Guest Reader, Valentino Zullo

Letters about Literature: 2017

The Ohio Center for the Book hosted the annual Letters about Literature ceremony in the Louis Stokes Wing Auditorium on May 13th. The Center for the Book in the Library of Congress in partnership with and in cooperation with affiliate state centers for the book, invited readers in grades 4 through 12 to enter Letters About Literature, a national reading-writing contest.

Exhibits and Displays

***Superman: From Cleveland to Krypton* an Exhibit - Opening Weekend**

The exhibit *Superman: From Cleveland to Krypton* opened on May 6th. The exhibit includes three floors of materials in the Main Library including memorabilia, art and artifacts from the *Mike Curtis Collection of Superman Memorabilia* and other prominent collectors. A special student sneak peek was held on May 5th. Hundreds of students from local schools toured the exhibit led by staff from the Youth Services Department. Later that evening a special Friends of Cleveland Public Library preview night was held featuring refreshments and a presentation by Brad Ricca, author of *Super Boys: The Amazing Adventures of Jerry Siegel and Joe Shuster--the Creators of Superman*. The May 6th opening day activities included a ribbon cutting ceremony, informational panel discussion, Superman themed musical performance, Superman movie screening, a superhero carnival spanning 4 floors at Main Library, superhero crafts, a free

comic book give away and a special visit by Superman and Supergirl.

Collection Development Highlights

Gift Donations:

- A chess researcher from Rochester, MN donated his collection of materials relating to chess player Hugh Myers, including a signed, limited-run chess biography and some correspondence.
- A German chess author, Hr. Friedrich-Karl Hebeker donated a copy of his new book, *Vom Rhein nach São Paulo* to the collection.
- The family of Cleveland artist Moses Pearl donated the painting, *Relaxation on the Mall* to the Library on May 18th. Administration approved to have the painting installed on the north wall of Special Collections. The image of the painting is of one of the panels in the mall fountain.

Research that's Possible Only at Main Library

- Staff assisted a researcher by checking 1909 Cleveland newspapers for Marx Brothers advertisements. The patron was trying to confirm if the Marx Brothers and their show had appeared in Cleveland since they had toured the surrounding areas.
- Staff assisted a researcher with finding images of her great-grandfather Charles Edward Motley, head of the Cleveland Life-Saving Service in the 1890s to 1900s.
- Staff assisted a researcher with locating images of the *Spirit of Cleveland* bomber aircraft.
- Staff assisted with a research request for information about regional artist Dexter Davis.
- A chess writer from Europe requested a scan from the periodical *The Chess Player's Magazine*.
- A chess researcher from Cambridge University visited CPL to see our copy of the *Oculus Pastoralis*, a 14th century political treatise bound with some chess material.
- Staff assisted a researcher who requested information about ghosts from the occult collection in Special Collections.
- Staff assisted a patron with a request for issues of *Chess Life* from 1932-2010.

- A geologist from the Natural History Museum requested details on the materials used on the interior of the Indianapolis War Memorial designed by Walker & Weeks.
- Social Sciences staff assisted a patron with an extensive search through nursing home reviews.
- Social Sciences staff located a class photo in a Lakewood High School yearbook from 1927 that contained a patron's relative; a missing piece in her genealogy research.
- Social Sciences staff assisted a local author using the Cleveland Public Library's collection of school desegregation articles for their research.
- Social Sciences staff assisted a researcher from San Francisco by locating and scanning a rare item on economic trends available only in the CPL Social Science collection.
- A firm in Maryland requested information from Science and Technology regarding the National Machine Tool Builders' Exposition held in Cleveland in 1929. Cleveland Public Library is the only library in the world to own a directory for the exposition.

Strategic Plan

Our Mission:

We are "The People's University," the center of learning for a diverse and inclusive community.

Our Strategic Priorities:

1. Form communities of learning
2. Fight community deficits
3. Ready for the future: CPL 150
4. Cultivate a global perspective
5. Innovate for efficient and sustainable operations

CLEVNET

CPL has over 12,000 followers on Twitter and the Facebook page currently has over 8,000 fans.

GRANTS & DEVELOPMENT

PLA Inclusive Internship Initiative - created announcement and application, helped schedule interviews for potential interns.

Vibrant City Impact Award from Cleveland Neighborhood Progress.- helped create announcement, press release, guest list and talking points for CPL to accept this award.

Best Buy Teen Tech Center - Began conversations to apply for this grant opportunity to bring a Teen Tech Center to CPL

Puppet Theater - Began assembling grant request pieces for support of a new puppet theater program at CPL

Bruening Foundation - Met to discuss CPL's role in early childhood development in the City.

Letters of Support:

Digital C - to support their request for a biennial budget appropriation for the Digital OnRamp program.

Free Library of Philadelphia - to partner with the Free Library of Philadelphia's IMLS Continuing Education Project Grant to teach public library professionals the community engagement skills needed to convene, create, plan, implement, and evaluate new public programming.

PUBLIC SERVICES

In the month of May the Library hosted approximately 243 programs ranging the opening of the *Superman: From Cleveland to Krypton* exhibit to personal essay writing workshops. Also during the month the Library offered 140 pre-school story times to children, school outreach in support of the 2017 Summer Reading Club and off-site programming to seniors. Education services such as GED and ESOL classes, after-school tutoring, and ACT preparation classes were held at 14 branch locations and Main Library.

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MOBILE SERVICES

The On the Road to Reading program closed out its spring session. A new partnership with Cleveland Kids Book Bank allowed for the children at each of the spring 2017 sites to participate in an Adopt a Book program. The children each received two books to take home and share with their families.

Senior programming this month by Kelli Newsom was focused on sensory awareness activities. Including the sense of taste, which allowed for residents to choose between apple and sweet potato pie and share a memory with the group about a time they remember eating that type of pie. The activities also included a large portion where residents would name that tune, which had people up on their feet dancing or singing along. Homebound Services Senior Clerk, Patricia McCoy, attended Senior Day at the Cleveland Public Auditorium. She joined the staff from Library for the Blind and Physically Disabled to help explain and promote the Homebound Services to the larger senior community of Cleveland.

The Mobile Services garden was tilled on May 23rd. Ed Gemerchak, director of Y-Haven and eight of their residents joined Mobile Service staff members, Patricia Fullmer, Pat McCoy and Rhonda Pai to help weed and plant starter plants. A schedule has been set for every Tuesday and Friday from 3:30 to 4:45 for the Y-Haven men to come and help in the garden. Ms. Pai also gave Ed Gemerchak a key that the men could use on Saturdays to come to the garden and water the plants from the rain barrel.

STAFF

On May 8th, Sandra Nosse, Children's Librarian, Grade H, was promoted to the position of Family Engagement Specialist, Grade I.

Brain Strazek, Branch Clerk, (PFT-Fulton), Grade B-3, was the successful candidate for the Audio Visual & Event Planning Specialist in the Outreach & Programming department. His official start date is June 11, 2017.

On May 24th Nichole Shabazz resigned from her position as Youth Outreach & Programming Coordinator, Grade J.

Traci James, a part-time Library Assistant, Youth Emphasis, Grade F in the Mobile Services department also tendered her resignation in the month of May.

Superman: From Cleveland to Krypton an Exhibit - Opening Weekend

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Creating, Collecting & Consuming Superman

The Literature Department and Ohio Center for the Book staff hosted a panel discussion *Creating, Collecting & Consuming Superman* moderated by Ohio Center for the Book Get Graphic Guest Reader, Valentino Zullo. Featured speakers included Mike Curtis, Eisner Awards winning *Dick Tracy* author, collector, and donor; Brad Ricca, author of *Super Boys: The Amazing Adventures of Jerry Siegel and Joe Shuster--the Creators of Superman*; Mike Olszewski, President of the Siegel and Shuster Society of Cleveland; and Mike Sangiancomo, author of award-winning *Tales of the Starlight Drive-In and Phantom Jack* and comics reporter for the *Cleveland Plain Dealer*; Samantha Baskind, Professor of Art History at Cleveland State University; and Dennis Barrie of Barrie Projects.

Free Comic Book Day

The Literature Department and Ohio Center for the Book sponsored *Free Comic Book Day* at five CPL Branches and at Main Library on May 6th. Patrons at each location enjoyed 200 free comic books, a superhero standee, assorted crafts and coloring sheets, and a Superman cake.

Senior Day

Lakeisha Winstead from Social Science, Pat McCoy from Mobile Services, Marina Marquez and Denise Crudup from the Office of Education and Learning, and Elaine Herroon from PAL assisted at the CPL Senior Day table on May 24th.

Sports Icon Interviews

Social Science Library Assistant Pete Elwell coordinated the Sports Icon Interview with Dan Coughlin and former Cleveland Browns player Dick Schafrath on May 2nd.

Building a Small Business Seminars

Business, Economics, and Labor staff hosted two additional seminars in the series *Building a Small Business*. *Entrepreneurship 101* was held on May 5th and *The Art of Marketing* was held on May 19th. Senior Librarian Sandy Witmer hosted the May 5th seminar and General Research Collections Manager Don Boozer hosted the May 19th seminar.

Shipwrecks of the Great Lakes

Map Collection Senior Librarian Tom Edwards hosted a program on *Shipwrecks of the Great Lakes* on May 13th. Carrie Sowden, Archaeological Director at the National Great Lakes Museum, led the program which covered her archaeological expeditions throughout most of the Great Lakes.

Youth Services Programming

Youth Services staff hosted Super Sleuth Readers Story Times for the Cleveland College Preparatory 1st Grade Class and Smarty Pants Daycare and continued hosting story times on Tuesdays and Wednesdays in May.

Letters about Literature: 2017

The Ohio Center for the Book hosted the annual Letters about Literature ceremony in the Louis Stokes Wing Auditorium on May 13th. The Center for the Book in the Library of Congress in partnership with and in cooperation with affiliate state centers for the book, invited readers in grades 4 through 12 to enter Letters About Literature, a national reading-writing contest.

Literary Frolic Fridays

Literature Department Librarian Tim Phillips hosted two Literary Frolic Fridays during the month of May. The first was on Bernard Cornwell's *Sharpe's Waterloo* on May 12th and Suzanne Collins' *The Hunger Games* on May 26th.

Music at Main

The Cleveland Chinese Chamber Music Ensemble performed in celebration of Asian and Pacific Islander Heritage Month instrumental pieces and poetic songs from the Tang, Song, and Ming dynasties.

Main Library Blogs

Fine Arts Library Assistant Mark Fox Morgan posted a collection highlights blog about H.J. Ward's Superman painting which is part of the Superman exhibit. Ward was a pulp fiction illustrator of the 1940s and his painting was rediscovered at Lehman College in 2010.

Main Library Book Clubs

Throughout the month of May, Main Library staff members hosted several book clubs. Literature Department Library Assistant Michael Haverman led a discussion on *The Underground Railroad: a Novel* by Colson Whitehead and Senior Subject Librarian Jean Collins discussed *The Amazing Adventures of Kavalier & Clay* by Michael Chabon. Social Sciences Library Assistant Lakeisha Winstead and Librarian Helena Travka hosted Ron English who led a lively discussion of Terry Pluto's *Comeback: LeBron and the Cavaliers*. Subject Department Manager Olivia Hoge discussed *The Huntress: The Adventures, Escapades, and Triumphs of Alicia Patterson* by Alice Arlen and Michael Arlen. The Graphic Novel Book Club with Guest Reader Valentino Zullo hosted two book discussions in May: *Daredevil. Book 1: The Man Without Fear* by Brian Michael Bendis; and *The Last Man. Book One* by Brian K. Vaughan.

Main Library Tours and School Visits

Throughout the month of May main library staff members conducted tours for the following groups and organizations: 30 members of the New Westsiders Group, visitors from the U.S. Committee for Refugees and Immigrants, students from Lakeland Community College, students from Emerson Elementary School in Lakewood,

students from Lakewood Catholic Academy, a group of 11th graders from Maple Hts. High School, and on May 13th a group from Catholic Charities Disability Services received a special VIP tour of the *Superman* exhibit.

Main Library Outreach

International Languages staff planned, organized, and conducted programs serving local Russian and Chinese speaking communities. Senior Subject Librarian Caroline Han hosted conducted one off-site ESOL lesson for seniors at Goodrich-Gannett Community and Subject Librarian Victoria Kabo focused efforts on serving children interested in preserving their Russian language skills with three programs at Memorial-Nottingham Branch.

The Literature Department and Ohio Center for the Book partnered with Global Cleveland to film interviews at the Cleveland Asian Festival looking for responses to questions about Superman and immigration on May 20th. CPL Staff members Amy Dawson, Michael Haverman, Catherine Young and Sarah Dobransky collaborated on this project.

The Youth Services Department staff hosted story time at Metro Health Reach Out and Read and at KinderCare on Mondays and Thursdays.

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Special Collections Librarian Ray Rozman updated the collection profile about master bookbinders Jan & Jarmila Sobota and also began indexing the *Howell and Thomas Architectural Drawings* by address.

Fine Arts and Special Collections Department Manager Pam Eyerdam hosted the May 12th quarterly Schweinfurth Committee meeting.

Under the direction of Popular Materials Manager Sarah Flinn, the microfilm shifting project continues to move forward. The second mezzanine films are being interfiled in the basement storage area.

The Center for Local and Global History Department staff have been working on several collection development projects: Library Assistant Adam Jaenke continued processing unprocessed Board of Zoning Appeals photographs for the City Hall Collection and continued digitizing the Cleveland Picture Collection photos (CP0) for the Digital Gallery. Library Assistant Danilo Milich continued his work with the park plans. Maps Librarian Tom Edwards continued to add geographic data to the 1978 aerial set completing volumes 15-16 which were uploaded to the Digital Gallery. In addition, he also added three historical maps of Cleveland to the Digital Gallery. Library Assistant Lisa Sanchez added more than 800 item descriptions to the Photograph Collection's Unique Item ID project. Photograph Collection Librarian Brian Meggitt continued work on the Charles S. Hackett Collection of images of Cleveland from the 1950s. In addition Mr. Meggitt continued re-housing items from the Subject Cleveland Collection in polyester or polypropylene enclosures.

Social Sciences Librarian Helena Travka finished the reference and law book shifts on the fifth floor of the Louis Stokes Wing. The quick reference shelving was replaced by the yearbook and Cleveland school desegregation filing cabinets which will be both more secure and more readily-accessible with this change.

Social Sciences received the archival collection of the *Dames of Malta, Sunshine Brotherhood, Cleveland, Ohio* records for the years 1915-1993.

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Staff Development

Assistant Director of Public Services Robin Wood attended the NEO-RLS Directors Retreat on May 24th and 25th.

Fine Arts Librarian Andy Kaplan made a site visit to the Rock and Roll Hall of Fame Library and Archives and was given a tour of the facility by Andy Leach, Senior Director of Library and Archives on May 9th.

Literature Department and Ohio Center for the Book Manager Amy Dawson attended the 2017 Center for the Book Idea Exchange at the Library of Congress on May 1st and 2nd.

Subject Department Librarian Evone Jeffries listened to archived *Booklist* webinar *Creativity and Library Leadership: Moving the Next Gen Library Forward*.

Public Administration Library's Library Assistant David Furies participated in several webinars during the month of May including: *Everything You Need to Know About Microfiche* and *Picturing the Big Shop: A look behind the scenes of GPO's new photograph book*.

Youth Services Library Assistant Christine Feczkanin attended the Northeast Ohio Regional Library System workshop *Engaging Special Needs Youth: Social, Sensory, Art and Literature Engagement for All* at the Stow-Munroe Falls Public Library May 11th.

Stephen Wohl attended the CLEVNET Circulation SIG Meeting at the Wayne County Public Library on May 3rd.

The WOW Committee hosted a pizza party for the Lending Department in recognition of Mr. Reginald Rudolph being selected as the 2017 WOW! *Empowerment Award* winner.

Lending staff members Angela Harris-Scott and Tracy Isaac attended *Read Squared* training to learn about the Read Squared website and how to register patrons for the Summer Reading Club.

Throughout the month of May Lending Clerk Tracy Isaac attended 8-webinars on the following topics: *Countdown to Summer; Basics of Personal Digital File, Hot YA Reads in Summer 2017; Tailoring Immigrant Services; Ready to Read! Board Books; Independents Day for Crime; Social Media What's Next? Listen Up! New Audio books for Summer and Beyond;*

On May 1st, Science and Technology Senior Librarian and current U.S. Patent and Trademark Office Fellow Jim Bettinger trained staff at Main Library on highlights of the Patent and Trademark Resource Center Seminar which took place in Alexandria, VA. Both Mr. Bettinger and Government Documents Supervisor Sarah Dobransky presented morning and afternoon sessions on new mapping applications for patent research, complications in trademark issues, and other topics. In addition, Mr. Bettinger attended a Cleveland Intellectual Property Law Association meeting on May 2nd.

General Research Collections Manager Don Boozer held a follow-up session to last month's *Working with Wikipedia* presentation. Staff from eight departments attended the May 11th session to learn about contributing content to Wikipedia and to share what edits they have been making.

Social Sciences Clerk Lakitha Tolbert, Social Sciences Librarian Helena Travka, and Business, Economics and Labor Senior Librarian Sandra Witmer attended a NEO-RLS workshop entitled *Critical Conversations: Social Issues Explored* on May 4th. At the direction of General Research Collections Manager Don Boozer, the three attendees presented what they learned to some of their staff colleagues on May 16th.

Government Documents Supervisor Sarah Dobransky participated in the spring 2017 Ohio Government Documents Round Table (GODORT) meeting at the State Library of Ohio in Columbus. Ms. Dobransky was elected as the Program Chair/President-elect for 2017-18 and will serve as Ohio GODORT President for 2018-19.

On May 17th, General Research Collections Manager Don Boozer attended the first Northeast Ohio Digital Interest Group meeting, held in the Cleveland Digital Public Library. The recently-launched Wikipedia project dovetails with the concerns of this revitalized group.

Social Sciences Library Assistant Pete Elwell attended a NEO-RLS webinar on Electronic Records Management on May 3rd.

Other Library News

Materials Handling Manger Daniel Oreskovic hired 17 new Pages for Main Library.

The Interlibrary Loan and Photoduplication office was moved from Science and Technology to the Cleveland Digital Public Library coordinated by Digital Library Strategist Chatham Ewing, Coordinator Rachel Senese, and General Research Collections Manager Don Boozer

A practicum student from Kent State University School of Library and Information Science began working with General Research Collections Manager Don Boozer and his staff on May 17th. Ms. Hannah Eaton will be working through mid-July and will be involved primarily in projects in Social Sciences.

Shelf Division helped sort through *Stuff the Bus* donations at Mobile. Assistant Shelf Manager Cynthia Coccaro helped lead this effort.

Branches

District 1

EASTMAN

On May 11th Branch Manager Ken Knape attended the Westown Community Development Corporation Annual Meeting where he was introduced to the gathering by Board Member President Patrick Colvin as the new board member. Guest speaker at the event was Captain Jr. Fritsch, Corps Officer & Pastor of The Salvation Army Cleveland West Park.

Library Assistant Youth Nancy Smith held a Meet a Minion program on May 11th. About 50 adult patrons and kids participated in making a minion plastic egg craft, took pictures with Bob, and made a delicious twinkie minion snack. Children's Librarian Cassandra Feliciano held a mother/daughter (iced) tea party in honor of Mother's Day. 15 patrons attended and created doilie fans and paper tissue flowers. They also enjoyed some hot tea, iced tea, mini cupcakes, and cookies.

LORAIN

The most exciting program this month was Lorain Branch's Free Comic Book Day celebration on May 6! Library Assistant-Computer Emphasis Alea Lytle spearheaded the planning and decorating, with assistance from Library Assistant-Youth Todd Fagan and Page Michael Patton. A total of 55 patrons painted 3-D figurines; learned how to create their own costumes and makeup; received 4 free comic books, Green Lantern rings, and raffle prizes; and enjoyed decorations, cake, and juice. The Art Therapy Studio concluded their Express Yourself Art Workshops for youth with an Exhibit Opening Reception on May 2. Several other special programs were a Cinco de Mayo celebration on May 5, a visit from Ronald McDonald on May 16, and End of School Fun on May 26. On May 12, Branch Manager Shayna Muckerheide presented two programs, "Diverse Customer Service Without the Drama" and "Welcome to the Library Jungle" at OLC's Northwest Chapter Conference on behalf of the Intellectual Freedom Committee.

ROCKPORT

May was a busy month at Rockport. We welcomed Emily Crompton to the ROC family as the Children's Librarian. Rockport is now fully staffed! The Syndicate for the New Arts held weekly programming focusing on music and how it is made and recorded.

Rockport patrons of all ages had fun with musical Conduction, Contact Microphones and Acoustic Music. ROC's Chess and Construction clubs met once each. Healthy meals, courtesy of the Cleveland Food Bank, were served for Kids Café. Staff was trained by the CFB for the upcoming Summer Lunch Program. America Reads Tutoring, courtesy of Cleveland State continued with multiple youth taking advantage of the service daily. ROC ended the academic year with a week of "End of School" Party's to celebrate the end of the traditional school year and the beginning of CPL's 2017 Summer Reading Club.

WALZ

Most of Walz May efforts was spent in trying to get the word out on the Summer Reading Club before school ended. We took the Lorax to 4 CMSD schools, 1 parochial school, 1 charter school and a quick visit to South Branch culminating in a grand SRC Kickoff Party for the community at the branch. Besides the Lorax the kids enjoyed live music from Curtis Mayfield a Walz patron, Recycled fans from Upcycle, Balloon Creations, and planting in recycled newspaper pots---OH yeah Pizza, Lemonade and Cookies. A grand if slightly messy time was had by all.

Two adult programs are planned for early June. Our Community Meeting on the future of Walz Branch on June 6 and a three part workshop conducted by Edwins Leadership and restaurant Institute about the problems of re-entry to be held June 13,20 & 27th.

WEST PARK

During the month of May children enjoyed storytimes, celebrations for Cinco de Mayo and Mother's Day, planting of flowers, and meetings of Fashion Club at the West Park Branch. Vicki Beggiani and Jeanna Sauls also presented storytimes to Newton D. Baker and Valley View Boys Leadership Elementary Schools as well as Watch Us Grow Daycare. Kent State's Cleveland Urban Design Collaborative hosted their second public meeting for West Park's Community Vision Plan. Michael Dalby and Crystal Tancak attended the year-end meeting for the Lakewood Area Collaborative to share summer programming with other organizations and Dalby attended Active Shooter Response Training as well.

District 3

GARDEN VALLEY

The Children's staff of the Garden Valley Branch attended Anton Grdnia Elementary School's Partner Appreciation Luncheon this month. Staff promoted the upcoming Summer Reading Club and

presented a preview of summer programming. The Assistant Manager gave a presentation to 50 cadets of the Cleveland Police Department. The presentation was part of their formal cadet training to familiarize them with the neighborhoods in the City of Cleveland, and its many community resources. Clerk, Marla McConnell created a CPL-specific display to promote our programs and services. LACE staff used signage to further promote job and career resources at the branch.

HOUGH

Youth Services staff attended career day at Mary B. Martin School and held short story times as well as answering questions. A youth services staff member also attended the MLK High School Community Fair to hand out information about the library and its offerings. The branch held a "May the Fourth" be with you Star Wars day full of activities, including light saber pool noodles! Also held at the branch was Karaoke week, which the children loved. Artavia Sanders from the process improvement committee stopped by to learn how staff is entering library cards applications and will provide feedback in the future.

MLK

The highlight of the month was free comic book day! Tons of free comics were available to the public, while watching a Batman movie with an amazing Superman cake. The patrons loved it and had a great time talking about their favorite comics. Youth Services staff did their monthly PNC story time visit as well as the Justice Center visit. LA-YE Mr. Roberts continues to be part of the SRC action team, and is gearing up for the programs launch. The books for the monthly book club were: Shake Down, by C.J. Hudson and Forbidden, by Beverly Jenkins. The senior movie was Hidden Figures. Impact 216 finished up their ACT tutoring services with a small celebration of their hard work. Also three graduates from the NIA young ladies mentoring program had a small gathering talking about their future college plans.

STERLING

Lesley Cawley, KPMG, and Gretchen Faro, CPL Friends, visited the Sterling Branch to renew support for summer reading through the KPMG Family for Literacy. KPMG volunteers will offer individual reading sessions with the children, provide gift books to all participants and host a summer carnival. With materials provided by Art Books Cleveland artists and Promise Neighborhood the children will create artistic representations of their summer reading which will be displayed during Octavofest.

WOODLAND

The Legal Aid Clinic served 34 families, who met with 14 attorneys and 9 law student clerks from CWRU and CSU John Marshall College of Law. Ms. Muhammad attended NEO workshop: *Critical Conversation: Social Issues* on May 4, 2017. Gardening Time! Program - LA-CE, Jon Lee, helped young patrons learn how to recycle using milk cartons as flower pots, and then how to plant and care for their new seeds. He checked out seeds from Garden Valley's Seed Library. Tech Central has been visiting every Wednesday, bringing new MakerLab exhibitions, creating various things for patrons. Library Assistant- Youth Emphasis Whitney Johnson continues to participate in the SRC action committee. Children's Librarian, Ayesha Drake El attended the Sister of Charity information session for *The Innovation Mission, Poverty Project*.

District 4

EAST 131ST ST

On May 1, 2017, Rosa Simone attended the Mt Pleasant MyCom meeting. Each organization in attendance shared information about upcoming events and activities. On May 5, 2017, LA Youth Rosa Simone presented a Cinco de Mayo program to the youth. They learned simple facts about the history and origin of Cinco de Mayo. Festive music played while they made maracas and enjoyed a taste of traditional food. On May 9, 2017, during Kids Café program, author Anece Rochell shared her book *Beautiful Me* with our youth. Afterwards Ms. Rochell and the children had a lively group discussion. The students were able to ask questions or make comments about the story. On May 24, 2017, Marcie Williams attended the Neighborhood Up Network Night for the Buckeye/Shaker neighborhoods which was held at the Rice Branch. Ms. Williams assisted with greeting and signing-in guest before participating in the group activities. The evening's flow consisted of information sharing, problem solving and encouragement. On May 20, 2017, Ms. Williams attended the 1st Annual Charles Dicken's Elementary School Talent Show. Some of East 131st Street after school students showcased their singing, dancing and rapping talents for family and friends.

FLEET

Fleet hosted The Syndicate program for all ages to learn art and music. Fleet Branch partnered with Walter Morris of Community Financial Centers (CFC) to inform patrons of the free financial education they can receive from CFC. Representatives from Ohio Means Jobs and Cuyahoga Community College assisted patrons with resumes, job searching, and financial aid. Tracie Forfia was

selected to the Summer Reading Club Action Committee. Felicia File is Fleet's new Wellness Ambassador. Anna Fullmer created two displays entitled Move in May to promote physical fitness and May is Bike Month promoting various bikes and bike paths.

HARVARD - LEE

On May 5, 2017, the HL youth team attended the Family Informational event for Adelai Stevens school. Additionally, Mr. Kevin Moore attended and maintained a table at the Family Fun Night hosted by the Louis Stokes Day Care. Mr. Moore registered students for the SRC.

In honor of Mother's Day, the Harvard-Lee Branch held a Pre-Mother's Day lunch for ladies in the community on May 6, 2017. Patrons enjoyed food, fun and fellowship in addition to music, roses and give-a-ways. It is a privilege to serve and honor our patrons on such a joyous occasion.

Mrs. Parks met with Aaron Mason and Anne Kowal-Smith book discussion with the community and ten Police Officers.

On May 9, 2017, Mrs. Parks attended a Diversity Center meeting at Tri-C's Metro Campus (CPL Satellite location) with District Managers, Aaron Mason and Sherri Jones.

Mrs. Parks held a ***District Four Managers Meeting*** on May 10, 2017 with HR Representative, Dawntae Jackson as guest speaker. Ms. Jackson focused on the upcoming HR 101 training, HR survey, worker's compensation, the importance of attending mandatory training, and the interviewing process. Additionally, Ms. Jackson answered any other questions managers needed addressed. Property Management visited our location to scrape and paint our outside staffing door that leads to our staff workroom. Additionally, our Carpenters will replace the concrete (sidewalk) that leads to the staff workroom door.

Mr. Kevin Moore visited seven of our schools within our area to sign-up students for SRC before school closes. The established connections made with our principals afforded us branch this opportunity.

MOUNT PLEASANT

Mrs. Scurka attended the monthly MyCom meeting at the Mt. Pleasant Development Corp. and was invited to the Annual Larchmere Porch Fest on Saturday, June 17, 2017. Mrs. Scurka also talked to the "*Roving Band of Police Officers*" who come

through the neighborhood now once a week to meet and greet the business owners and workers in the area.

Mrs. Scurka met with Ann Kowal-Smith to set the date for the Books@Works event to be held at MTP.

The Mt. Pleasant Branch hosted a Star Wars Mania workshop, Free Comic Book Day, book reading and craft with Author Anece Rochelle, an end of school picnic, and a Mother's Day Bouquet.

Also, the Youth Services Staff visited the local day cares and schools to sign them up for the Summer Reading Club and the Connect Ed Card.

RICE

Our programs of Yoga, Qigong, Origami, Knitting, Children's knitting, and Meditation have continued with a consistent weekly turnout in May. ImpACT 216 had its last day on May 12, 2017 ending the first year of the program at Rice branch successfully. The after school snack program fed over 50 children everyday for the month. Tech Central hosted a Genealogy class on May 20, 2017. Literary Cleveland held two of its "We Are Where We Live" writing workshops.

A variety of new community sponsored programs were piloted this month included Sign Language, Let's Get Thrifty, Outdoor Club, New Moms Knitting, and Line Dance. Staff also began a chair exercise day on Wednesday mornings lead by health ambassador Eric Eubanks.

At the monthly Network Night on May 17 Eric Eubanks introduced the evening to an audience of over 75. Youth Services staff hosted new biweekly classroom visits from Harvey Rice Elementary and HBCU Prep. New staff member Audrey Sumser began her position as the Children's Librarian on May 1, 2017.

UNION

During the month of May, Union Branch received six visits from E-Prep Kindergartners and 1st graders. Between Ms. Marks (Branch Manager), Mr. Parker (LAYE) and Mrs. McKnight (LACE), stories, apps and fun songs were shared with 150 students. Additionally, Mr. Parker continued his weekly CEOGC and Oakfield storytime visits. *Read to the Beat* kicked off at Union Branch on Tuesday, May 2, 2017. Thanks to Mr. Parker and Outreach and Programming, Northeast Ohio's Holly Clinger hosted a Traveling Tech Lab program on Tuesday, May 9, 2017; students participated. In honor of Mother's Day, Mrs. McKnight hosted "I love you, with cherries on top!" on Thursday, May 11th; 20

students participated. Tutoring and Kid's Café continues to provide after-school meals and homework help to Union students. Lastly, this month, Union Branch staff began promoting Summer Reading Club, 2017.

District 5

ADDISON

We are in the process of filling many staff vacancies; two LACE and one Branch Clerk. In preparation for SRC, Youth Service staff are making literature drops at area schools. Attendance for **Ohio Means Jobs** has increased at the branch due to the closing of their downtown office last week.

COLLINWOOD

Our LACE staff remains on top of troubleshooting computer issues reporting that 35% of patrons needed help with web navigation, 23% with printing and job search, while others needed assistance with pay station assistance. Youth Services staff completed seven class visits and "CMA in your Neighborhood," sponsored by **Cleveland Museum of Art**. Outreach activities had LA Kiaira Jefferson attending "Movie Night" at **Collinwood Village Academy**, while Children's Librarian, Adam Tully attended "Art Walk" and family night at **Hannah Gibbons**. Plans are in the work for Kindergarten and SRC sign-ups. So far, 375 children have been registered with ConnectED cards. Manager, Caroline Peak will receive "Senior of the Year Award" on May 24, at City Hall. "Diabetes Education" class was held on Thursday mornings.

GLENVILLE

The Senior Forum Book Club met and received "*Murder with Fried Chicken and Waffles*" by A. L. Herbert. Manager, Sharon Jefferson attended the manager's meeting, and an online class "Electronic Record Management," through **NEO-RLS**. Ms. Jefferson also attended **Citizen Leadership Academy's** end of the year program, which included seven students in a guitar group.

LANGSTON HUGHES

We celebrated Star Wars "May the 4th Be With You" day with crafts and a discussion of favorite *Star Wars* movies. Free Comic Book Day was celebrated on May 6, featuring movies from the Marvel Cinematic Universe and the DC Cinematic Universe; participants enjoyed cake and popcorn. Children ages 3-5 participated in reading stories with Super Sleuth Readers! on Wednesdays. **Cleveland Museum of Art's** "CMA in your Neighborhood" presented "Textiles" on May 9 and 11. Microsoft Excel Basics

computer workshops were offered every Tuesday throughout the month. Our **America Reads** tutoring program ended on May 11.

MEMORIAL NOTTINGHAM

The branch hosted the **2017 Congressional Art Show** on May 6. The show drew 125 people to the Lakeshore Facility and the branch. We hosted TechCentral on the same day with a "Computer Coding Class" for seven participants. The Foreign Literature Department brought 25 people in for their Russian Programs. The "Chess Club," facilitated by Lenard Pelts, consistently sees 6 or more players every Saturday. **Braxton Tutoring** continues to tutor Monday through Thursday. Children's Librarian, Libby Hampton attended a Literacy Workshop on May 17 at **Memorial School** where she distributed branch literature. Vision impaired students from **CMSD Sunbeam School** visited the branch on May 9; Libby Hampton presented a program on publishing. **St. John Nottingham** continues to visit the branch weekly. Story times were delivered to **Ohio Perry** and **Jubilee Academy**.

Cleveland Digital Public Library

Programs, Services & Exhibits

Learning Commons

Cleveland Digital Public Library regularly hosts classes. During May, we regularly hosted CPL Fit Yoga, Meditation Mondays, and CPL Chess Club. The unit is in the process of developing new curricular offerings that are derived from the digital gallery, developed with departments and branches at CPL, and coordinated with external partners. Programs will include classes on digitization and video, classes on the use of Google and Google apps, and, possibly, some classes on using digital coaching tools. Our Digital Hub area has been equipped with laptops that have may be reserved for use by the public (and have been used), and we will continue to offer 3D scanning as a service using a new HP Sprout Scanner.

Programs

We held four meetings of the CPL Chess Club with a total of 13 attendees. Coordinating with CPL FIT, we host Yoga and Meditation offerings MWF at 1:00 and have 11 or more regular attenders, about a third of whom are from downtown offices. On May 17th we had the inaugural meeting of the North East Ohio Digital Interest Group with 31 attendees. During May we had a Saturday morning offering of "Art of the Book" programming which drew attendance.

Exhibits

The Superman exhibit was installed and opened on May 5 in Brett Hall. ClevDPL assisted with install of Superman exhibits including providing support for the registration of incoming items, support configuring the three multimedia displays in Brett Hall, support preparing media content, media conservation, and environmental monitoring.

Magic Box

Cleveland Digital Public Library has placed the Magic Box exhibit case on display in Brett Hall. We have developed digital content for the Magic Box related to the upcoming Superman exhibit, including a video done by and for children, a video on the significance of Action #1, and a facsimile of Action #1 that customers can flip through.

Digital Exhibition Tools

After consideration, ClevDPL has decided **not** to use augmented reality and/or QR codes for the upcoming Superman exhibit. Multimedia will be provided through the Magic Box and more traditional means.

Videography and Photography

ClevDPL has continued collaborating with Sports Research Center by creating interview videos. After working to update rights clearances on forms, these videos are being loaded onto Internet Archive, and Sports Research Center staff are in the process of providing time-indexed tables of contents to enhance the ContentDM records pointing to the interviews.

During May ClevDPL produced the following multimedia: Adding Credits To CSU (Editing), W.O.W. Party (Photos), Superman Pop-Up Book (Video), Kids Visit Exhibit (Photos), Kids Visit Exhibit (Video), Superman Opening (Video), Book Binding (Video), Book Binding (Photos), Scanning A Newspaper (Video), *Superman Is An Immigrant (later in May).

Scanning Assistance

Cleveland Digital Public Library staff assisted 6 reservations and drop in sessions of two hours (or more) in length. There was scanning of both large personal and library collections in the Digital Hub. Patrons used the Epson 11000XL flatbed, ATIZ book scanner, and I2S oversized flatbed scanner to accomplish their projects for personal and publication use.

Public Services Statistics

Patron Visits: Between May 1st and May 20th the Cleveland Digital Public Library had 404 patron interactions. There were 66 KIC Scanner sessions resulting in 2,861 images/7,126.9.3MB or somewhat more than 7 GB of scan volume.

Digital Gallery: For the partial month reported from May 1, 2017-May 20, 2017, Google Analytics (GA) reports 2823 sessions for 2169 users and 14,381 page views. Per **GA**, our user base skews toward males, our users are 54% Male and 46% female. Per **GA**, our age breakdown skews towards youth. The age numbers are: 18-24 is 27.50%, 25-34 is 33.50%, 35-44 is 15.50%, 45-54 is 12.50%, 55-64 is 5.50%, and over 65 is 5.50%. Per **GA**, the bulk of our users have English set as their language preference; however, we have numbers of Spanish, French, Italian, German, and Chinese speaking users. Additionally, **GA** user statistics related to location indicate that we have users from the US, United Kingdom, Canada, Italy, Saudi Arabia, Spain, France, Australia, the Netherlands, and Germany. Finally, **GA** shows that we have a diverse group of pages that deliver users to CPL's ContentDM. Organic Search channels 43.29% of our accesses, and Google accounts for 38% of those. Direct access through CDM search accounts for 37.58% of our accesses. Referrals through other website are about 24% of our access volume (referrals from, at 5%, Wikipedia are up a few percent, but referrals from our library website have nearly vanished - it is possible that the redesign has eliminated a point of access by removing a main page link to the digital gallery). During this month, social media accounted for 6% of our accesses (of that Facebook accounts for nearly 2/3 and Twitter the remaining 1/3). Also interesting is that nearly a third of our sessions in May occurred on Mobile devices (more than half of these on iPhones and iPads). We are speaking with our vendor, OCLC, about use of responsive design for ContentDM.

Outreach

Cleveland Digital Public Library is now officially a successful partner on an IMLS grant working with the Internet Archives ArchiveIT project to document local web-content and local digital resources. ClevDPL has continued to communicate with Duraspace staff about a hosted Hyku project and will be completing an MOU for that project in early summer. Staff has completed demonstration projects with Euclid Library, the Ukrainian Museum and Archives, Shaker Heights Public Library, Cleveland Orchestra and the South Brooklyn Historical Society. In addition, we facilitated discussions about exhibit multimedia with Cleveland Orchestra and the Federal Reserve Bank.

ClevDPL staff went to a meeting at JFK High School led by the Cleveland Restoration Society, Councilman Pruitt, and several school principals. ClevDPL participated in a teacher development workshop on May 13th.

ClevDPL staff went to a meeting at Karamu House regarding re-establishing a partnership for collections management, arrangement, description, preservation, display, and programming on May 16th.

Cleveland Digital Public Library, collaborating with Matt Augustine at Euclid Public, has held the first NEO_DIG (Northeast Ohio Digitization Interest Group) meeting here at Cleveland Digital Public Library in the Learning Commons of ClevDPL at Main Library on May 17, 2017.

Twitter continues to be a successful tool for promoting the Digital Gallery. ClevDPL did 27 tweets, and has 26 new followers for a total of 381. Our top Tweet was Today in CleHistory: League Park opened for its first game with the Cleveland Spiders in 1891.

Collection Development

Library Staff Does Digitization

Cleveland Digital Public Library staff has scanned 146 items (3,473 files), 92 items (2,312 files), did post-metadata for 171 items, and uploaded 138 items (276 files) into the Digital Gallery.

Move of ILL/Assistance with ILL

The Inter-Library Loan Department and Photoduplication unit were physically moved and integrated into Cleveland Digital Public Library on May 15th. The departments will be finishing the move over to ClevDPL during the rest of May, but as of now ILL and Photo Duplication staff report to ClevDPL. Workflows, addresses, delivery, and all necessary departmental functions have been adjusted, and some remaining tweaks need to be made to complete the move. ClevDPL staff will be supporting ILL and taking over Photoduplication Departmental requests.

Issues and Concerns

The preservation staff is working with buildings to obtain a small compressor for the spray booth. Director of Property Management Timothy Murdock said that they will need to run a 3/8" (air) line to the vicinity of the booth.

A panic button has not been installed on the ClevDPL reference desk.

The library disaster plan should be updated and revised.

The library facilities report currently in development for displays in Brett Hall will need input from Legal, SPS, OPS, Property Management, and Library Administration before it is complete.

Preservation

Preservation staff did the following:

Paper treatments: 1 item (1 simple)

Book treatments: 44 items (5 simple, 39 complex)

Enclosures: 10

Labels printed: 24

Books received: 37

Books returned: 36

Preservation staff is completing disassembly and repair on the American edition of Boydell's Shakespeare Gallery.

Disaster Response

In early March, mold was identified on the upper mezzanine of the 5th floor stacks on the fifth floor of Main Building. ClevDPL notified Property Management, and we suspect that the mold issue emerged from a project to replace a water tank in the attic. We are moving to address the issue this month after having received confirmation from Property Management that we are able to address the issue.

Environmental Monitoring

Working with buildings including Property Management Supervisor Tim Murdock and Oliver Reyes, Dr. Ewing continues to monitor from 22 placements around Main and LSW using PEM II environmental monitoring devices. We have added an additional five placements at the Lakeshore Facility and have begun monitoring all five of them. We are also monitoring the collections processing room at Lakeshore. We are regularly collecting and uploading data into E-Climate Notebook for sharing and analysis. We have now licensed an additional 10 slots in E-Climate Notebook and have placed them in galleries to gather and share information from exhibit areas monitored by our portable monitors (Artens, Hobos, and PEMIIs)

Stacks and Collections

ClevDPL is studying potential stack options for storing oversized maps identified last month. Currently, the best option

would be to place appropriate storage racks on the seventh floor of the Lewis Stokes Wing in stack areas currently used for general storage.

Facility Report

ClevDPL has begun drafting an American Museum Association facility report for Cleveland Public Library. We are currently working with several units in the library to get the report completed. We have a sketch of our facilities conditions that we have labeled a 'facilities brief' to use as a stop-gap until we have been able to monitor and record conditions for the requisite year.

Exhibits Monitoring and Install

ClevDPL has been using Arten devices to monitor light, temperature and humidity levels in Brett Hall, and the John G. White Gallery where materials that might need to be monitored have been installed. These readings are being recorded and maintained for future reference. Brett Hall is also being monitored with a PEM II device which will be concealed within the exhibit hall. Much of the Shakespeare exhibit was de-installed in January in order to make space in Brett Hall for an event. The Shakespeare exhibit was reinstalled soon after. As of now, all Shakespeare exhibits in Brett Halls were de-installed during the last week of May.

Superman Exhibits

ClevDPL was involved in repairing, prepping, and preparing items for display for the May 6 Superman opening. ClevDPL is coordinating with the Intermuseum Conservation Association to overseeing boxing of selected items from the collections. The department has been taking part in the planning discussions regarding the exhibit being curated by the library. Currently ClevDPL is serving as the library registrar for exhibit items loaned to the library from external sources, however we are not the initial point of entry for materials into the library and we should be.

Metadata Revision

ClevDPL staff members are part of the way through the process of implementing our plan for revising and updating records from the Digital Gallery to make our metadata ready for inclusion in DPLA. We continue to revise metadata in preparation for DPLA.

The hire of the new metadata Archivist, Amia Wheatley, means more time-on-task for metadata. Because the project is time-sensitive, Wheatley will be assisting with coordination, and the

department is moving forward with vendors to do portions of our metadata revision. We have submitted the requisitions for the metadata update work and are awaiting approval to move forward.

Planning Activities

Inter-Library Loan/Photoduplication Integration

ClevDPL staff have been working with the library's process improvement group to integrate the Inter-Library Loan and Photoduplication units into ClevDPL. ClevDPL is working with Special Collections to resolve space-allocation concerns. We have developed a plan that will make use of a newly designated area in stacks storage for collections processing. The initial steps in this planning process are complete.

DPLA Ohio

Cleveland Digital Public Library continues to strongly participate in the development of the Ohio DPLA. We continue to upgrade our metadata for submission to the DPLA. In preparation for DPLA, we completed an analysis and prioritization of records to upgrade and make ready to contribute to DPLA. We are well on our way in the revision and update process involved in making our metadata ready for DPLA.

Internet Archive

ClevDPL had exploratory discussions with the Internet Archive about what it would take to work more closely with them, perhaps as a Satellite Hub.

Schools Engagement

ClevDPL is still planning a workshop for 10 Shaker teachers this summer involving teachers obtaining CEU's for curating digitization and developing curricula. We are also working with Hathaway Brown on a similar project.

Digital Storage

The department continues to work to develop library wide management of, and long-term storage for, high resolution digital files. The content on Lakeshore08 has been backed up on DuraCloud and ClevDPL is currently vetting and sourcing cost-effective approaches for doing long term back of digital resources. Negotiations regarding renewing our contract for digital back-up with DuraCloud concluded in January, and a contract was finalized on April 28.

TechCentral

Super Saturday Events 5/6

TechCentral staff participated in the Superman Exhibit opening on Saturday, May 6, as part of the Superhero Carnival games. TechCentral designed and built a superhero/villain bean-bag toss game using equipment and materials from the TechCentral MakerSpace. Additionally, TechCentral staff made buttons featuring the TechCentral bird Mascot, T.C., in a superhero cape to give away as part of the game.

Mobile MakerSpace Showcase

TechCentral staff have showcased the TechCentral Mobile MakerSpace at the Carnegie West and Woodland Branches throughout the Month of May, including the Mobile 3D printer, Laser Engraver, and 3D printing pens. Once each week, at each branch, TechCentral brought a new combination of mobile equipment for demonstration for patrons, as well as allowing them to interact and create items using the makerspace techniques.

Staffing Changes

Interviews for the new positions of Computer and Equipment Technician were held on May 11th.

Library Assistant, Computer Emphasis, Lawrence Clark-Bey resigned his position, effective immediately, on May 17th.

TechCentral Manager, CJ Lynce, assisted with interviews for the Outreach and Programming Services position of Audio Visual and Event Planning Specialist on May 24th.

Community Engagement: Visits and Outreach

Library Assistants, Computer Emphasis, Paolo Balboa and Karen Kelly Grasso attended the Arts for All Festival at the Berea Fairgrounds on May 4. This is the fourth year that TechCentral has partnered with NASA in exhibiting at the event focuses for students with developmental disabilities and special needs throughout Cuyahoga County.

TechCentral Coordinator, Forrest Lykins, attended a special hearing on Digital Inclusion at Cleveland City Hall on May 10.

TechCentral Manager, CJ Lynce, along with Assistant Director of Public Services, Outreach and Programming, Aaron Mason and Library Assistants, Computer Emphasis, Paolo Balboa and Julie Gabb visited the Rising Star Roasters main rotary on May 31st as part of discussions on a possible upcoming program.

Professional Development and Meetings

TechCentral Manager, CJ Lynce, attended two meetings regarding the Xerox MFD Contract renewal on May 2nd and 4th.

Library Assistant, Computer Emphasis, Paolo Balboa, attended a video conference regarding the Mozilla Web Literacy Leaders program on May 8th.

Mr. Lynce along with TechCentral Coordinator, Forrest Lykins, and Mr. Balboa met with Special Assistant to the Director for Education and Learning, Denise Crudup, and Education and Learning Project Coordinator, Marina Marquez on May 11th to discuss ways of incorporating Mozilla Web Literacy topics as part of The People's University.

Mr. Lynce and Mr. Balboa attended a web conference on May 16 regarding the Mozilla Web Literacy Pilot program.

Mr. Lynce met with Assistant Director of Public Services, Outreach and Programming, Aaron Mason, and Library Assistant, Deborah Hajzak on May 17th to discuss the 2017 Cleveland Mini Maker Faire website.

OLBPD

For May 2017, OLBPD circulated 41,157 books and magazines directly to patrons. OLBPD registered 101 new readers to the service. The May BARD statistics were not available at the time this report was due.

The Board of the State Library of Ohio met on May 18th. As part of their meeting, the Board approved funding for OLBPD in State Fiscal Year 2018. OLBPD will receive \$234,000 in LSTA funding, as well as \$1,274,194 in state subsidies.

OLBPD Manager Will Reed attended the National Library Service (NLS) 2016 Network Library of the Year awards ceremony in Washington, DC on May 19th. The ceremony was hosted by NLS in the Whittall Pavilion of the historic Thomas Jefferson Building of the Library of Congress. Mr. Reed was a member of the selection

committee, and represented the Midlands region of NLS network libraries. The Washington Talking Book & Braille Library (WTBBL) of Seattle was named the Network Library of the Year for 2016—the second time in eight years WTBBL has received the honor.

OLBPD routinely evaluates patron satisfaction every three years with respect to the library services that it offers and provides in accordance with the Standards and Guidelines of Service as part of the National Library Service network of the libraries. In years past, OLBPD has randomly mailed survey forms that were included with our newsletter to gauge satisfaction. This year, OLBPD has again been evaluating patron satisfaction. However, in lieu of a survey form, OLBPD has been conducting patron interviews, and speaking directly with readers about our library services. Interviews have been and will continue to be conducted by telephone with OLBPD staff. Our goal is to have meaningful conversations and dialogue with our consumers, and collect feedback from patrons on ways to help improve services in the near future. Interviews will continue throughout the spring and summer.

OLBPD Librarian Michelle Makkos and OLBPD Library Assistant Ken Redd provided information and talks about the service at the Avon Vision Fair on May 5th; National Federation of the Blind at Kent State University on May 6th; Mother Theresa Commons Low Vision on May 16th; Nigerian Health Fair on May 20th; Westlake Health & Safety Fair on May 20th; Mt. Alverna Village Health Fair on May 21st; and City of Cleveland Senior Day on May 24th.

LEARNING AND EDUCATION

Pre4CLE

Denise Crudup met with Katie Kelly, the Executive Director of Pre4CLE to discuss how CPL could support Pre4CLE's efforts to provide access to high quality, accessible pre-K education in Cleveland.

District Meeting Work Session

Denise Crudup met with Madeline Corchado, John Skrtic, and Sherrill Marino regarding scheduling district meetings to discuss *The People's University*.

Cleveland City Council Joint Committee Hearing

Denise Crudup, Marina Marquez, and Forrest Lykins attended the Joint Committee hearing regarding where Cleveland and its

residents stand in terms of digital inclusion. Digital inclusion broadly means access to affordable internet access.

Inspire Family Day at the Cleveland Museum of Natural History

In partnership with the Cleveland Metropolitan School District (CMSD) and the Museum of Natural History (CMNH), Marina Marquez participated in the *Inspire: Reach Every Child* program. Through this program, every second grade student visits the CMNH for a full day of experiential learning. Designed in collaboration between Museum educators and CMSD staff, *Inspire* is integrated into CMSD's science curriculum and meets Ohio's Academic Content Standards in science. The Cleveland Public Library table was able to provide SRC information, library card sign up, books available for checking out, a water demonstration, and helping teach the 450 CMSD second graders who attended our table about Newton's Third Law of physics by using the rocket straw propulsion activity. After the students tested their rocket straws, they were given the opportunity to select a free book from the Kids Book Bank to take home.

Lee-Harvard Common Heritage Project

At the invitation of Dr. Chatham Ewing, Denise Crudup and Marina Marquez attended Cleveland Restoration Society's planning meeting. Ward 1 is working with the Cleveland Restoration Society to document the history of the area called the Lee-Harvard Common Heritage Project. In addition to working with the residents, the Harvard Community Services Center expressed interest to include their summer camps in the research and work to conduct a local history project. We discussed how CPL's staff and resources are available to be integrating aspects of *Surrogate Suburbs: Black Upward Mobility and Neighborhood Change in Cleveland, 1900-1980* into JFK Eagle Academy and PACT's course curriculum. Marina Marquez created a sample lesson plan (with integrated assessments and rubrics), aligned to Ohio's history and language arts learning standards.

Cleveland Museum of Art Collaboration

Denise Crudup and Marina Marquez met with Dale Hilton, CMA's Director of Adult and Distance Learning, to discuss "co-developing" a digital photography learning pathway for TPU|CMA.

Denise Crudup, Chatham Ewing, and Marina Marquez participated in a phone conference with CMA's Department of Adult and Distance Learning: Dale Hilton, Karen Levinsky, and Ariel Levine to

continue the discussion co-developing digital photography learning pathway for seniors.

Youth Services

Marina Marquez assisted Youth Services with a library tour of 76 second graders from Lakewood's Emerson Elementary School. The theme of the school's curriculum was Cleveland's architectural treasures.

Cuyahoga Community College

Denise Crudup met with Tri-C's Dr. Andrew Cox (Director, Access and Community Engagement), Kristin Broka (Community Relations & Marketing Manager), and Timothy Dorsey (College Success Program) regarding Tri-C's "Connector" training. The "Tri-C Connector" would serve as a liaison to connect CPL patrons to Tri-C's academic advisors. As a follow-up to that initial meeting, Denise Crudup spent the afternoon with Sherri Jones on Tri-C's Metro Campus getting a tour and to discuss other possible collaborative efforts between CPL and Tri-C.

Denise Crudup participated in a conference call with Pasha Moncrief-Robinson, Tri-C's Dr. Andrew Cox, Tri-C Workforce, Community and Economic Development (WCED) Division's Rena Mason, Shirley Stineman, and Latina Johnson regarding scheduling a WCED recruiter in the Addison and Fleet branches on the opposite days that OMJ is scheduled in those branches.

Connect Your Community

Denise Crudup met with Bill Callahan, Director of Connect Your Community regarding how CPL can complement the digital equity and inclusion efforts in Cleveland.

Understanding Cleveland's Literacy Landscape

Denise Crudup met with Bob Paponetti, Executive Director of The Literacy Cooperative regarding how his organization can support CPL's efforts to enhance and expand upon the literacy-based programming currently offered in our branches.

The People's University Development Process Update

TechCentral Mozilla Badging

The Office of Education and Learning (Denise Crudup & Marina Marquez) and TechCentral (C.J. Lynce and Paolo Balboa) met to discuss Mozilla Badging and curriculum design.

Learning Land Lab - Carnegie West

In an effort to develop TPU Learning Pathways that are relevant and directly connected to the communities of the City of Cleveland, Marina Marquez gathered community input and data that supports the Carnegie West Branches priority to design a natural habitat curriculum for an outdoor classroom surrounding the branch. Angela Guinther and Helen Zaluckyj invested in butterfly bushes and milkweed seeds to begin a pollinator garden and started the process to obtain a Monarch Way Station certification.

The People's University Patron Survey

- Attended Senior Day - 13 patrons completed survey
- Attended Inspire Family day at the Cleveland Museum of Natural History - 8 patrons completed survey

Pathways/projects driven by Branch/Main Managers priorities

Branch/Department	Manager(s)	Priorities	Actions/Connections
Carnegie West	Angela Guinther	Turn city property surrounding branch into an educational learning land lab	Purchased pollinator plants to begin garden, started application for Monarch Way Station, began research and planning for using and developing a land lab, generated a list of local partners
Cleveland Digital Public Library	Chatham Ewing	Community outreach and developing partnerships	Assisted with Lee-Harvard Common Heritage Project planning, created lesson plan for JFK E ³ agle Academy and PACT's course curriculum
CLGH/Map Collection/Photo Collection	Olivia Hoge	Highlight photograph collection	Incorporate Jasper Wood collection into digital photography pathway

Mobile Services	Rhonda Pai	Family engagement & early childhood programming	OEL met with Bruening Foundation regarding 0-3 programming
		Urban garden	Began research and planning for using and developing a land lab
Rockport	Amiya Hutson	Expand and redesign teen center	Applied for the Best Buy Teen Tech Center grant

Ohio Means Jobs

- The OMJ Bolivar office is moving to the Brookpark/Parma location temporarily for about 6-8 months. An increase in patron participation in OMJ services at the Addison and Fleet branches are expected. All inquiries regarding OMJ will be directed to Mrs. Hughley for any and all information.
- Due to the potential increase in patron participation a cordless phone has been ordered to replace the broken phone at the Addison Branch.
- Additional seating has been requested for patrons waiting for OMJ services.

CPL|OMJ Collaboration May 2017 Statistics

Due to lack of staff, statistics regarding participation in OMJ services have not been recorded for the month of May

Book Box

- Worked with Joyce Dodrill, Chief Legal Officer, on the agreement process and submitted documents to the City of Cleveland for a permit. The book box will be located at Wade Oval from June 14th to August 30th.
- Designed summer programming based on SRC's **X**S.T.R.E.A.M. Theme, aligned to Ohio's learning standards.
- Coordinated staffing the book box.
- Worked with Olivia Hoge to set up the Book Box as a borrowing agency in Workflows.
- Generated materials list to be requested from departments.
- Reserved vehicle for transport of materials between Main and Book Box.
- Requested furniture for book box: two wooden chairs, one wooden table, and one plastic table.

Professional Development

- Denise Crudup and Marina Marquez attended The Aspen Institute's National Commission on Social, Emotional, and Academic Development field hearings.
- Along with Outreach and Programming Services staff, Denise Crudup and Marina Marquez completed the Workplace DiSC Assessment and Understanding Work Style Differences with DiSC Part 3: Teambuilding workshop.
- Marina Marquez completed training for the Summer Reading Club

Miscellaneous

- Denise Crudup joined Aaron Mason to greet Sandy Knox, Mobile Services' new Family Engagement Specialist. They had a general conversation regarding On the Road to Reading.
- Denise Crudup joined Aaron Mason in a meeting with Amy Rosenbluth and Ashlie Dyer from Lake Erie Ink to discuss potential project-based creative writing programming for youth.
- Denise Crudup and Marina Marquez joined Director Thomas and Tracey Martin in a meeting with Albert Ratner, Sari Feldman and other Cuyahoga County Public Library staff.
- Denise Crudup had a phone call with Helen Williams of the Cleveland Foundation to continue their discussion how CPL's programming can best support Cleveland's educational ecosystem.
- Marina Marquez attended the CPL-FIT Committee Meetings (biweekly).
- Marina Marquez participated in the Diversity Walk.

TECHNICAL SERVICES

Acting Director of Technical Services and Acquisitions Manager Sandy Jelar Elwell attended the opening of the Superman Exhibit at the Main Library on May 6th. Ms. Jelar Elwell attended several Process Improvement Committee meetings of the Library Card Application Process team and visited the Eastman and West Park Branches to interview staff and document the workflow for processing library card applications within each of those Branches.

Materials Processing Manager Elizabeth Hegstrom returned briefly from a leave of absence on May 15th and then resumed her leave

of absence on May 16th. Ms. Jelar Elwell, High Demand Manager Carole Brachna, and Catalog Manager Andrea Johnson collectively continued to assume responsibility for handling Ms. Hegstrom's duties during her absence.

Acquisitions: The Acquisitions Department ordered a total of 7,407 titles and 10,496 items (including periodical subscriptions and serial standing orders); received 12,013 items, 1,613 periodicals, and 841 serials; added 784 periodical items, 184 serial items, 324 paperbacks, and 1,031 comics; and processed a total of 1,979 invoices.

Acquisitions Librarian Leslie Pultorak returned from a leave of absence on May 8th. The Librarians in the Department continued to assume responsibility for handling Ms. Pultorak's duties until she returned from her leave.

Catalog: Catalog Department staff added 2,703 titles and 3,267 items for the Cleveland Public Library, including 454 books in 18 different languages.

Erin Valentine joined the Department as a Technical Services Librarian on May 15th. Senior Catalog Librarian Regina Houseman began training Ms. Valentine. Catalog Manager Andrea Johnson revised the Department's rotation for handling requests to CPL.Newcat (from CLEVNET staff) and to CPL.Cat, and incorporated them with the weekly schedule for high priority material.

Librarian Perry Huang began creating records based on CLEVNET work forms. Librarian Barbara Satow created her first serial records under Ms. Houseman's direction. Librarians Michael Gabe and Celia Halkovich created original collection level records for the first time. Ms. Halkovich began adding MARC holdings to serial records after an introduction from Ms. Houseman.

Collection Management: Collection Management selected 1,480 titles, 12,005 copies, and spent \$198,789 in May. 62 telescopes of materials were relocated.

Department staff continued to select and process Branch discretionary selections for Children's and Young Adult materials and select eBooks, Large Print, and Spanish titles, covering the duties of the retired Children's and Youth Selector and Technical Services Director.

Technical Services Assistant Eric Hanshaw attended the CPL United Way/Community Shares Committee meeting and began its

Krispy Kreme Donuts Fundraiser. Mr. Hanshaw also attended a webinar on upcoming Young Adult books and revised the instructions for Collection Management and Branch staff on using the book vendor Ingram's iPage website to select books.

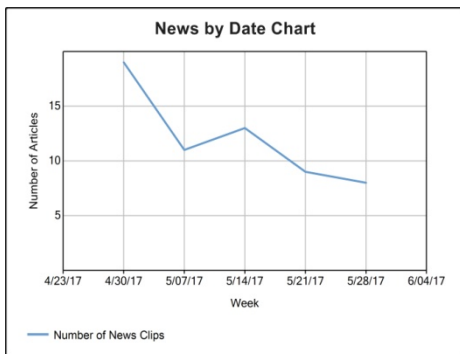
High Demand: The High Demand staff ordered 1,375 titles and 12,000 items, received and added 1,122 titles and 12,067 items, and processed 507 invoices worth \$144,435.71.

High Demand Manager Carole Brachna continued to check approximately three trucks of materials a day in the absence of Materials Processing Manager Elizabeth Hegstrom. High Demand Librarian Dale Dickerson helped to troubleshoot problems and bibliographic records for over 100 DVDs for Materials Processing staff. Technical Services Associates Rosalyn Easley and Summer Salem each processed over 60 DVDs and Technical Services Senior Clerk Mya Warner created the labels and added many of the items.

Materials Processing: The Associates cataloged 757 new titles for the Cleveland Public Library and added 1,190 records for the CLEVNET libraries. The Associates and Sr. Clerks added 4,146 items. The Technicians worked on 22,095 items.

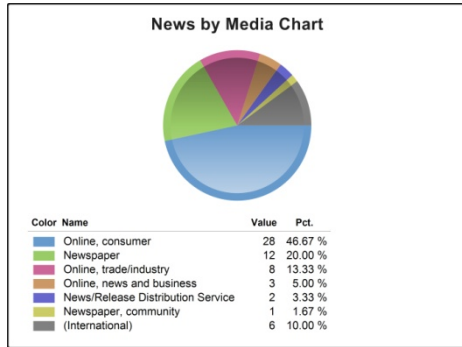
Shelf/Shipping: The staff of the Lake Shore Shelf/Shipping Department sent 106 items to the Main Library for requests and 97 items to fill holds. Main Library received 313 telescopes, the Branches received 755 telescopes, CLEVNET received 94 telescopes, CASE received 4 telescopes, CSU received 4 telescopes, and Tri-C received 1 telescope. A total of 1,166 telescopes were shipped out. The Technicians sent out 359 items of Foreign material and in total 15,931 new items were sent to the Acquisitions and High Demand Departments.

MARKETING & COMMUNICATIONS



Media coverage for the month of May included 65 print and online publications as well as TV and radio. The full report, available in the Marketing Department, shows ad values of \$94,674.96. In May, the online media outlets that featured CPL events and programs received 113,449,632 unique visitors. Much of the media attention focused on the current Superman exhibit

and CPL's book spine "smack talk" on social media with other public libraries with teams in the NBA playoffs. Online Consumer accounted for most of the media articles.



Search Engine Marketing with cleveland.com resulted in the CPL ad being viewed 962 times on average per day, with an average of 135 clicks to the website per day resulting in a 14.07% click-through rate for the month. Nearly one-fourth of the click-through's were from the keywords

public+libraries. No special ads were run on cleveland.com.

Facebook

	2017	2016	YoY	MoM
Net Page Likes	141	101	40%	86%
Avg Post Reach	3,959	1,201	230%	68%
Avg Total Reach	6,461	3,566	81%	76%
Average engagement	123	46	167%	102%
Reactions	97	34	185%	111%
Comments	6	2	200%	100%
Shares	20	10	100%	67%

Twitter

	2017	2016	YoY
Top Tweet			
(Impressions)	9,196	5,032	83%
Top Mention			
(Engagements)	1,180	1,068	10%
Top Media Tweet			
(Impressions)	8,373	2,681	212%
Summary			
Tweets	77	92	-16%
New Followers	156	NA	NA

Graphics

Graphics staff filled the regular requisitions for design, printing, and distribution, in addition to designing graphics for ads; the library website; digital signage; social media; staff newsletters; *Off the Shelf* e-newsletter; *UpNext* monthly program guide and MyBranch branch activity fliers; and weekly posting to website home page. Special, labor-intensive projects

included the Annual Report, Summer Reading Club, the Superman exhibit, and the annual Congressional Art Show at Memorial-Nottingham Branch.

PROPERTY MANAGEMENT

Painters

- Jefferson- painted parking lot lines and parking lot entrance gate poles.
- Harvard-Lee- resurfaced rotted part of door jamb and painted door.
- Eastman- removed rain guard cover to book drop, patched holes and painted book drop.
- Garden Valley- painted front door entrance, lunchroom, computer room, public restrooms and staff restroom.
- Main- skim coated deteriorated walls on 5th floor
- LSW- painted two whiteboards.

Carpenters

- Westpark- braced and plywood front wall by book drop, installed soap dispenser in staffroom, repaired lock on men's restroom door and installed new handicap signs in parking lot.
- LSW- leveled patio stone in Eastman Reading Garden, hand whiteboard on 6th floor, installed three units of shelving on 3rd and 4th floors, removed shelving on 5th floor and replaced with file cabinets, installed three units of shelving on 7th floor and also hang Superman banner, patched drywall on 5th floor public men's restroom and installed ceramic tile, installed new mortise lock to room 1048.
- Main- repaired men's restroom door on lower level, replaced twelve ceiling tiles in Literature dept., repaired latch to workroom door in Fine Arts, switched location of magazine shelving in Youth Services and reinstalled elevator sign at top of ramp.
- Carnegie West- made new computer top for community room, trimmed and stained it.
- Woodland- repaired bathroom latch to women's restroom, re-keyed lock to small meeting room.
- Mobile Services- built double sided shelving unit to be used as room divider.
- Rice- repaired lock to front door.
- Lakeshore- restored two wooden benches to garden.

- Rockport- cut hole in countertop for book drop.
- Jefferson- cut and removed parking lot gate.
- Garden Valley- removed front gate and stored in basement of Woodland.
- Collinwood- mounted bracket and installed flat screen T.V.
- E.131- mounted bracket and installed flat screen T.V
- Langston-Hughes- mounted bracket and installed flat screen T.V.
- Walz- cleaned out lunchroom for linoleum floor to be installed, built drywall for teen room.
- Brooklyn- cut hole in brick for A/C unit.

Mechanic

- Serviced vehicle #21 brakes and air filter.
- Serviced vehicle #11.
- Repaired Fulton branch lawn mower.
- Took vehicles #1, 21, 24 and 27 in for service.
- Repaired Mt.Pleasant's two wheeler.

Maintenance Mechanics

- Lorain - replaced bad smoke detector in staff lunch room.
- Langston Hughes - replaced belts and filters, reset heat pumps.
- Lakeshore - replaced supply fan motor on air handler #1.
- LSW/Main - pre, secondary, and carbon filter delivery for both downtown buildings / moved and sorted into mechanical rooms.
- Main - reconfigured power for new Brett Hall exhibit.
- Collinwood - repaired door alarm.
- LSW - replaced bad GFI's around the Eastman Garden.
- Fleet - replaced existing emergency and exit lights with LED fixtures.
- Brooklyn - installed new HVAC system/ heat pump in employee lounge.
- LSW - removed x-mas lights from trees and fencing around Eastman Garden.
- Union - repaired heating coil leak on main HVAC unit.
- Main - corrected relief valve piping on domestic hot water tanks in the penthouse mechanical room.

- Main - worked with IPS on installing two cameras in Brett Hall for the Superman exhibit.
- Westpark - repaired heating valve actuator for circulation desk reheat coil.
- Carnegie West- repaired meeting room lights.
- Main - replaced stairwell lighting by Brett Hall w/ LED fixtures.
- Brooklyn - repaired and reconnected outside air dampers on main ac unit.
- Union - re-configured old compressor control circuit, removed old timers and time delays, installed new relays and low limit averaging safety control.
- LSW - cleaned Eastman Garden fountain surface, strainers and filters, filled system for season opening.
- Main - started fan coil PM's on the 4th floor.
- Union - replaced bad control transformer on meeting room ac.
- LSW - changed pre, secondary and carbon filters for AHU's 1 & 2.
- Eastman - repaired ac, changed belts and filters on main and meeting room units.
- LSW - tagged/labeled floor, wall and pillar outlets for OPS on the 2nd floor.
- Lakeshore - replaced broken cooling tower fill valve for main chiller system.
- Mt. Pleasant - replaced existing emergency and exit lights with LED fixtures.
- Sterling - rented man lift and replaced 2 parking lot lights on high wall with LED fixtures.
- Union - replaced sheaves on supply fan to increase velocity/air flow on main ac unit, cleaned condenser coil.
- Jefferson - cleaned condenser and evaporator coils on ac unit, re-piped condensate drain line, started repairing leaks on condenser.
- Hough - repaired branch HVAC system.
- Lakeshore - replaced/reconfigured water lines for icemaker on new refrigerator and insta-hot unit in employee lounge.
- Lakeshore - repaired drinking fountain in Mem Nott.

- Lorain - replaced bad idler pulley and condenser fan relay, cleaned condenser and evaporator coils on ac unit.
- Jefferson - replaced bad condenser fan motor on RTU.
- Westpark - cleaned condenser coils on north and south RTU's.
- LSW - installed/mounted new co2 fire extinguishers in marked locations on the 1st floor and lower level (Tech Central, Automation).
- Union - repaired hot water tank.
- Woodland - replaced bad outlet by smart table.
- Lakeshore - replaced bad condenser fan motor and cleaned condenser coil on electrical room ac unit.
- Fleet - cleaned evaporator coils on HVAC units, changed belts and filters.
- Walz - cleaned condenser and evaporator coils, checked/calibrated DX staging controls.
- Lakeshore - replaced bad TEC on meeting room #4 vav box.
- Addison - cleaned evaporator coils on ac units, changed belts and filters.

SAFETY & PROTECTIVE SERVICES

SAFETY SERVICES

- SPS provided surveillance video footage to Cleveland Police, Garfield Hts Police, and Oakwood Village Police. CPD was for a robbery near South branch and the suspect ran down the alley. Garfield PD was for a murder in Garfield and the victim's vehicle was found across the street from Mt. Pleasant. Oakwood PD was for a missing teen that was last seen at CPL Main bldg. and Tower City.
- Policy and training packet for video retrieval and ID card making were developed and distributed to all SPS officers.

PROTECTIVE SERVICES

Activity

Month	Total Dispatch Activities	Ave per day	Total Alarms	Branch Emergencies	Branch Visits	Downtown Campus Incidents	Incident Reports Gen.	CPL access activities
May 2017	3772	145	85	70	600	83	89	51
April 2017	3609	144	73	63	646	120	57	47
March 2017	4084	151	102	85	728	174	68	48
Feb 2017	3574	155	65	109	586	164	80	40
Jan 2017	2920	127	44	112	470	115	80	93
Dec 2016	3087	123	34	108	372	160	68	29
Nov 2016	3404	155	52	113	568	116	74	40
Oct 2016	4127	165	73	118	707	148	81	49
Sept 2016	4074	163	76	136	604	119	69	63
Aug 2016	4866	175	98	170	784	132	70	117
July 2016	4141	155	87	77	697	105	75	46
June 2016	4307	163	82	50	652	120	70	76
May 2016	4694	196	59	143	713	124	90	68

Special Attention, Special Events, and Significant Incidents

- 5/1, staff at Lorain branch advised that a patron was returning items with bedbugs. Staff discarded each item and advised property management. SPS officers contacted the patron and "tactfully" notified her that we cannot accept items in that condition.
- 5/4, the tech central SPS Officer noticed a male who was previously expelled. The onsite officer requested assistance because the patron became belligerent and threatened physical harm. Once outside this patron became more of a threat spitting and threatening officers with a metal pole. CPD was advised and the patron was arrested. Patron was expelled for an additional 30 days.
- 5/9, at South branch staff reported hearing gun shots fired from nearby; staff examined the front area and didn't see anything. Approximately twenty minutes later a US Bank employee advised that there was a robbery in the alley way near the branch.
- 5/12, staff at Eastman branch reported that a suspicious vehicle was sitting in the parking lot since the branch opened. A male patron and his son were in the parking lot soliciting for change. They asked an Arabic male in the suspicious car for change and the man suggested something involving his son for money. The father reported the license plate to staff and then left the property.

- 5/15, at Lorain branch female patron was in the bathroom for ten minutes before branch staff went in to check her. The female left shortly thereafter and the custodian went in to check on the stall which had a foul odor and blood in the toilet and all around the interior stall walls. The restroom was disinfected and closed.
- 5/19, SPS was dispatched to Collinwood branch for a fight in progress. Multiple juveniles were in a fight in front of the branch. CPD reported that one female (grandmother) was being arrested on disorderly conduct and inciting a riot. EMS arrived and transported a female victim to U.H. Rainbows for treatment due to a nose injury she sustained.
- 5/22, a male juvenile walked into Lorain branch and stated other kids were bullying him and he wanted to kill himself. Staff called CPD and SPS. SPS arrived and talked with the male who said that after the talk, he felt better and just wanted to hang out with his friends. CPD did not respond.
- 5/22, tech central staff reported that a male patron was requesting help at the computer, when TC staff Courtney Gatewood attempted to help, the male stated "Go sit your ass down," and also made a comment about "eating between her legs." The patron was removed from Tech Central by SPS.
- 5/24, staff at Fleet reported a known problem patron came into the branch when it opened and began asking for help. When staff approached him the male had his pants down to the floor and his genitals were exposed. Staff told the male that he had to leave immediately and they also called CPD and SPS. The male left by the time both agencies arrived.
- 5/31, the Lake Shore Royce guard left the property to go cash her paycheck. The SPS Officer told her she was not to leave and that he was getting off duty at 1730hrs. The Royce guard left anyway, so I had her removed from the CPL account.

Protective and Fire Systems

- Harvard Lee doesn't have operational book detectors. I will meet with Tim Murdoch to find out past practices.
- Two bad smoke detectors were found in the basement of Woodland.
- The SPS communications office has new CO2 fire extinguishers. The old extinguishers weren't for electrical components.

Contract Security

- Multiple Royce officers have been either re-assigned or removed from the CPL account.

Administration

- SPS part time officer interviews are coming up June 9th. SPS part time and full time officer ranks will be one hundred percent staffed if four candidates are hired.
- I found a company that has ID card supplies at a lower price than we currently pay.

INFORMATION TECHNOLOGY & CLEVNET

On Tuesday, May 30, 2017, Rocky River Public Library reopened after the holiday weekend as a CLEVNET library. The staff and patrons did not experience a single moment of interrupted service. The migration could not have gone more smoothly. This was not due to luck or good fortune; it was due entirely to the planning, coordination and execution of the project. CLEVNET Director Hilary Prisbylla and her staff of four librarians painstakingly prepared for this day, working on every last detail to make it a success.

- 122,116 bibliographic records were matched against CLEVNET's system; of those records, only 14,218 were newly created in the system (13%)—the rest matched against existing bibliographic records.
- 164,056 items created.
- 32,067 patron records created.
- 25,856 charges created.
- 96,214 bills created.
- 1,759 holds created.

Technical services work at Rocky River Public Library was halted on Thursday, May 25th and their bibliographic data was loaded into the CLEVNET database on Friday, May 26th and indexed after 9pm to prevent interference with the operations of other CLEVNET

libraries. Rocky River Public Library continued to check out, place holds, and perform other circulation functions on their system until closing on Saturday, May 27th for the holiday weekend. This data was extracted and loaded into CLEVNET Sunday, May 28th through Monday May 29th.

James Benson, John Pas, Robert Bobik, and Ms. Prisbylla arrived early on Tuesday morning to assist staff with setting up receipt printers, answer questions, and deal with any migration issues throughout the day. Although there were a few data mapping/configuration issues, the system was up and running normally.

The Technical Services Manager at Rocky River had nothing but praise for the CLEVNET staff: "Huge thank you to the four of you...maybe there are others but you're the ones whose names keep popping up on the help desk calls. I estimate we've opened like maybe 50 calls since go-live, and you've all been so great at keeping on top of things and helping us put out all these little fires (and some big ones too, lol). I'm sure you're sick of seeing my name pop up in the queue, but in the meantime, again, just know that we're all very satisfied with the level of support you're giving us. This is a huge change for so many of us now that it's reality and it helps to know we've got such a responsive support group helping us through."

CLEVNET Projects

- Planning continues to move CLEVNET data center to the SOCC (State of Ohio Computer Center).
- Network equipment upgrades at Shaker Heights Main and Bertram Woods branch, Lorain, Wayne Main, Willoughby and Willowick libraries.
- Renumbered Huron IP's to a new range and upgraded Wireless Access Points.
- Converted Fairport Harbor to CLEVNET VoIP.
- The Windows "Automatic Updates" flaw has been resolved for CPL Staff and Public PCs.

The next quarterly of the CLEVNET Directors will be held on Friday, July 28, 2017, at a location to be determined by the Chair of the Directors Panel.