

CLEVELAND PUBLIC LIBRARY

Board Meeting

June 19, 2018

**RESOLUTION TO ENTER INTO AGREEMENT FOR MAINTENANCE ON
MULTI-FUNCTION DEVICES, PRINTERS AND COPIERS WITH APPLIED
LASER TECHNOLOGIES**

WHEREAS, The Library's agreement with Xerox for maintenance on its 50 multi-function devices expired on May 1, 2017, and the Library has been researching alternative options and vendors to provide maintenance services to its multi-function devices, printers, and copiers; and

WHEREAS, The Library received a proposal from Applied Laser Technologies ("ALT") to provide maintenance to the Library's multi-function devices, printers, and copiers for a period of one year; and

WHEREAS, Under ALT's quote, the Library will be billed a minimum of \$3,091.28 per month. This minimum is based on ALT's billing rate of \$.0088 per black and white print and \$.0545 per color print multiplied by 80% of the Library's average monthly print volume of 175,694 black and white prints per month and 42,532 color prints per month; and

WHEREAS, Once the Library reaches the 80% threshold, ALT will begin billing the Library on a per-page basis at the rates described above. Based on the Library's print volume in 2017, the Library estimates that the maintenance agreement with ALT will cost \$45,169.66 for one year; and

WHEREAS, The Library intends for this agreement with ALT to serve as a tie-over measure to provide services to the Library's multi-function devices, printers, and copiers while the Library explores its options for securing a new print services solution; now therefore be it

RESOLVED, That the Board of Trustees authorizes the Executive Director, CEO, or his designee to execute an agreement, subject to the review and approval of the Chief Legal Officer, with Applied Laser Technologies (BSL-Applied Laser Technologies LLC) in an amount not-to-exceed \$50,000 for maintenance on the Library's multi-function devices, printers, and copiers during the period beginning July 1, 2018 and terminating June 30, 2019, with the expenditure being charged to 1xxx0053-53350 (Machine Maintenance), where xxx=the location, except for the Ohio Library for the Blind and Physically Disabled (OLBPD) being charged to the OLBPD Fund Account 25170703-53350 (Machine Maintenance).