

CLEVELAND PUBLIC LIBRARY

Finance Committee
December 19, 2017

RESOLUTION TO ACCEPT THE STATE LIBRARY OF OHIO LSTA COMPETITIVE GRANT TO CREATE A NEW BOOK BOX TO INCREASE THE OUTREACH AND VISIBILITY OF CLEVELAND PUBLIC LIBRARY IN THE COMMUNITY

WHEREAS, The State Library of Ohio administers the LSTA (Library Services and Technology Act) program, funded through the independent federal agency IMLS (Institute of Museum and Library Services) and offers annual granting opportunities; and

WHEREAS, The Cleveland Public Library applied for a grant within the Outreach and Partnerships category: to assist libraries in providing new and innovative ways of providing services to users and potential users and in reaching individuals at a range of locations and through a variety of methods; and

WHEREAS, The LSTA agreed to grant the Library \$50,000 to build a new Book Box, to be stationed at the Edgewater Live Summer Concert Series, with a goal to increase visibility and awareness of the Library while offering families convenient access to their favorite library materials; now therefore be it

RESOLVED, That the Board of Trustees of the Cleveland Public Library, pursuant to the authority set forth in R.C. §3375.40(K), hereby accepts a grant from the State Library of Ohio, in the amount of \$50,000 for the grant period January 1 through December 31, 2018; and be it further

RESOLVED, That the Executive Director, CEO, or his designee, is authorized to enter into and execute such agreements and instruments as may be necessary or appropriate, including those in excess of \$25,000.00, to effectuate the terms and conditions of the Grant and this Resolution, which agreements and instruments shall be subject to the approval of the Library's Chief Legal Officer.



November 27, 2017

John Skrtic
Director of Public Services
Cleveland Public Library
325 Superior Ave.
Cleveland, Ohio 44114

Dear Mr. Skrtic,

The LSTA Review Committees have reviewed the LSTA Competitive Grant Proposal. I am pleased to inform you that the Committee has recommended funding your proposal at the requested amount of \$50,000.

The State Library of Ohio Board has the final authority for making grant awards. Your proposal will be presented at the December 12, 2017 Board meeting for funding. This meeting will be held at the State Library of Ohio. Your presence or that of someone closely associated with the proposal is required at the Board meeting to give a brief (3-5 minute) overview of the project. The Board meeting will begin at 10:00 a.m. Please contact the LSTA offices via lsta@library.ohio.gov or 800-686-1532 to indicate who will be attending the meeting.

Once the State Library Board acts upon the proposals, you will receive a contract, and other various documents requiring signatures, via email which will outline all requirements associated with the project. Your project will not begin until January 1, 2018. **Please remember you cannot encumber any funds, local or federal, associated with the project until after the start of the grant.** Within the first month of the project, I will be contacting you about reporting procedures. All reporting materials can be found on the State Library of Ohio's website via: <http://library.ohio.gov/lpd/full-grant-report-manual>. Feel free to return all documents to me via email at cboyden@library.ohio.gov.

Per IMLS requirements, the State Library must have your **DUNS** number in order to receive funds from IMLS for your library. Please email your **DUNS** number to me at cboyden@library.ohio.gov prior to the State Library Board meeting.

If you have any questions, please contact me via 800-686-1532, 614-644-6863 or cboyden@library.ohio.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "Cindy Boyden".

Cindy Boyden
LSTA Coordinator

Cc: Carrie Krenicky
Project # VIII-1-18