

CLEVELAND PUBLIC LIBRARY

Finance Committee

February 19, 2019

RESOLUTION TO APPROVE THE USE OF LOCKWOOD THOMPSON ENDOWMENT FUNDS FOR INTERNATIONAL TRAVEL

WHEREAS, The terms and conditions of the Lockwood Thompson Endowment provide that the income be used for “the purchase of books or periodicals in the field of Fine Arts, or to defray expenses of employees of the Library while attending conventions deemed by the Director and the Board of Trustees of the Library to be beneficial to the Library’s aims and purposes”; and

WHEREAS, The Library Director supports and approves the request for time and expenses from Lan Gao, senior subject department librarian of the Youth Services department, to attend the International Federation of Library Associations and Institutions (“IFLA”) World Library and Information Congress Annual Conference to be held in Athens, Greece, August 22 through August 30, 2019. Lan Gao serves on IFLA’s standing committee as the Information Coordinator and reports back to the American Library Association; and

WHEREAS, The Library Director also supports and approves the request for time and expenses from Jeremiah Swetel, Chief Operations Officer, to attend the Next Library 2019 Conference to be held in Arhaus, Denmark, May 30 through June 7, 2019, as the Library is currently engaged in the facilities master planning process and this event is an international gathering of forward-thinking library professionals, innovators and decision-makers who are pushing boundaries and making changes that support learning in the 21st century; and

WHEREAS, The total conference estimated costs to be incurred by Lan Gao and Jeremiah Swetel total \$3,297 and \$4,360 respectively, which includes air and ground transportation, lodging, meals and registration; and

WHEREAS, The Library Director deems this travel request beneficial to the Library’s aims and purposes and the Board of Library Trustees has approved the appropriation measure for the Thompson permanent fund (510), which includes this travel expense; now therefore be it

RESOLVED, The Board of Library Trustees authorize the Fiscal Officer to use Lockwood Thompson Endowment funds to defray the costs in the amount not to exceed \$3,297, incurred by Lan Gao for the IFLA World Library and Information Congress Annual Conference and \$4,360, incurred by Jeremiah Swetel for the Next Library 2019 Conference, charged to account 51015103-53100 (Travel) deemed beneficial to the Library’s aims and purposes.