

CLEVELAND PUBLIC LIBRARY

Board Meeting

April 19, 2016

**RESOLUTION TO ENTER INTO AN AGREEMENT WITH BIBLIOTHECA, LLC FOR
THE PURCHASE OF 3M™ SELF-CHECK™ SYSTEMS**

WHEREAS, As part of Cleveland Public Library's strategic priority to *Innovate for Efficient and Sustainable Operations*, while improving productivity and enhancing customer service, the Library's Information Technology department is requesting approval to provide three self-check-out machines, two at the Main Library and one at a Branch; and

WHEREAS, The IT department sought two proposals from Bibliotheca, LLC ("Bibliotheca"); one that offers three tabletop center mount systems totaling \$39,390, and one that offers one tabletop center mount system and two systems that install in a desk, which requires cutting holes, totaling \$36,186. Both proposals include one year of annual support and maintenance, on-site installation and/or training and shipping. The IT department is waiting on the recommendation of the Construction Manager and Administration for the best option, but desires to move forward to remain on schedule with the Main Library Phase 2 Project; and

WHEREAS, The Library uses 3M™ Tattle-Tape™ strips for security in its library materials, and Bibliotheca maintains patents and patents pending protecting several portions of the system technologies, including the ability to detect and process materials protected by Tattle-Tape strips. Therefore, Bibliotheca is the logical source for a self-check-out solution that will have to demagnetize the strips in library materials; now therefore be it

RESOLVED That the Board of Trustees authorizes the Executive Director, CEO or his designee, to enter into a purchase agreement with Bibliotheca, LLC for either (3) 3M™ SelfCheck™ Systems Model 6422, including annual support and maintenance, on-site installation and/or training and shipping for a total cost of \$39,390 or (1) 3M™ SelfCheck™ Systems Model 6422 and (2) 3M™ SelfCheck™ Systems Model 6420, including annual support and maintenance, on-site installation and/or training and shipping for a total cost of \$36,186, with the expenditure being charged to the General Fund Accounts 13010055-55530/53360 Computer Hardware/Computer Maintenance. The purchase agreement shall be subject to the approval of the Chief Legal Officer.

Customer Official System Quote



Quote Number: QUO-31773-K8T5, Rev: 0

Quote Date: April 07, 2016

Name: Doug Potts

Email: d.potts@bibliotheca.com

Telephone: 877-207-3127 ext. 126

Quote To

Cleveland Public Library (OH)

Larry Finnegan

325 Superior Avenue,

Cleveland, OH 44114

United States of America

larry.finnegan@cpl.org

(216) 623-2827

Quote Details:

Cleveland PL-Selfchecks, 3 Table Top

Quote expires sixty (60) days from Quote Date above.

Includes onsite installation of 1 Selfcheck and Phone support for the other units installed by library

Item ID	Item Type	Quantity	Sale Price	Sub Total
SHP000001-000-US	Shipping, Handling, and Administration	3	\$450.000	\$1,350.00
SVC000001-000-US	On-Site Installation and/or Training (per training site)	3	\$333.000	\$999.00
SUP000002-000-US	Annual Support and Maintenance	3	\$1,971.000	\$5,913.00
SCK334000-000-US	SelfCheck™ System Color Choice (Cabinet Base)	3	\$1.000	\$3.00
SCK334001-000-US	SelfCheck™ System Color Choice (System Top)	3	\$1.000	\$3.00
SCK318005-000-US	3M™ SelfCheck™ System Model 6422 (V2) Tabletop Center Mount	3	\$10,374.000	\$31,122.00
Total (Less Sales Tax):				\$39,390.00

Grand Total:	\$39,390.000
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Additional Details

All prices including Service and Maintenance do not include any applicable sales tax. If tax exempt, please provide Tax Exempt Certificate.

Terms are NET 30 Days from Date of Invoice. Invoice is generated at the time of Shipment.

A copy of Tax Exemption Certificate is required with purchase order for all tax exempt customers.

Quotations are good for 60 days. All dates are based on ship dates. Order must ship within the 60 day window.

After 60 days, quotation expires. Contact Bibliotheca for a New Quotation.

Manager Approval: _____

Submit Purchase Order by fax to 1-877-689-2269 or by email to orders-us@bibliotheca.com.

Accepted By: _____

Accepted Date: _____

Customer Purchase Order Number: _____

Bibliotheca, LLC

3169 Holcomb Bridge Road, NW, Suite 200,
Norcross, GA 30071, USA

Phone No - 1-800 328 0067

Fax No - 1-877 689 2269

www.bibliotheca.com

Customer Official System Quote



Quote Number: QUO-30715-P7X2, Rev: 2

Quote Date: April 06, 2016

Name: Doug Potts

Email: d.potts@bibliotheca.com

Telephone: 877-207-3127 ext. 126

Quote To

Cleveland Public Library (OH)

Larry Finnegan

325 Superior Avenue,

Cleveland, OH 44114

United States of America

larry.finnegan@cpl.org

216-623-2811

Quote Details:

Cleveland PL-SelfChecks

Quote expires sixty (60) days from Quote Date above.

Includes onsite installation of 1 Table Top and 1 Parts Only, Phone support for the other unit installed by library

Item ID	Item Type	Quantity	Sale Price	Sub Total
SCK318005-000-US	3M™ SelfCheck™ System Model 6422 (V2) Tabletop Center Mount	1	\$10,374.000	\$10,374.00
SCK317002-000-US	3M™ SelfCheck™ System Model 6420 (V2) Parts Only Center Mount	2	\$8,774.000	\$17,548.00
SCK334001-000-US	SelfCheck™ System Color Choice (System Top) Included in cost of selfcheck	1	\$1.000	\$1.00
SCK334000-000-US	SelfCheck™ System Color Choice (Cabinet Base) Included in cost of selfcheck	1	\$1.000	\$1.00
SUP000002-000-US	Annual Support and Maintenance	3	\$1,971.000	\$5,913.00
SVC000001-000-US	On-Site Installation and/or Training (per training site)	3	\$333.000	\$999.00
SHP000001-000-US	Shipping, Handling, and Administration	3	\$450.000	\$1,350.00
Total (Less Sales Tax):				\$36,186.00

Grand Total:	\$36,186.000
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