

CLEVELAND PUBLIC LIBRARY

Community Services Committee

February 19, 2019

AMENDMENT TO FINES AND FEES SCHEDULE

- WHEREAS, The State Auditor requires that the fines and fees assessed by Cleveland Public Library be approved by the Board of Library Trustees; and
- WHEREAS, The Fines and Fees Schedule (“Schedule”) is revised and updated, as needed, to align with the Library’s vision, mission, values, and strategic priorities; and
- WHEREAS, If Cleveland Public Library is to actualize its mission as the center of learning for a diverse and inclusive community, the Library must commit to advancing social equity by designing a more just library system; and
- WHEREAS, The hallmark of a just library system is one that identifies barriers to access and strives to reduce them; and
- WHEREAS, This library system has long recognized that overdue fines hurt the community’s most vulnerable populations and create barriers to learning which led to the ban on overdue fines on children’s materials and the subsequent ban on overdue fines for seniors, homebound patrons, and disabled patrons, decades before other large library systems even considered such policy changes; and
- WHEREAS, Public services staff who witness the disproportionate impact of overdue fines on adults with low incomes are asking for a policy revision so as to level opportunity for this last remaining group of patrons; and
- WHEREAS, Rather than imposing fines for overdue circulating items, the Library will defer to its existing procedure of blocking the accounts of patrons who have materials overdue by a designated number of days, as set by the Leadership Team; now therefore be it
- RESOLVED, That the Board of Library Trustees approves the revised Fines and Fees Schedule, as attached, to be effective July 27, 2019, and celebrated at the CPL150 Street Festival.

CLEVELAND PUBLIC LIBRARY

FINES AND FEES SCHEDULE: PART A

OVERDUE FINES

ADULT MATERIALS

Circulating Items	\$0.00 per day/item
Reference Item	\$1.00 per day/item
Interlibrary Loan Material	\$3.00 per day/item

NO OVERDUE FINES are charged for:

- Children's materials
- Young Adult materials
- Materials at University/College Libraries

NO OVERDUE FINES are charged to the following patrons:

- CPL-GB (age 60 and over)
- CPL-DISABLD
- CPL-HOMBD

BILL THRESHOLD	\$25.00
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MATERIAL RECOVERY REFERRAL

Fee for account referral to collection agency.....	\$15.00
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REPLACEMENT PRICES

Borrower pays list price for material as shown online. If database shows no list price, patron is charged as follows:

Hardcover Book.....	\$26.00
Adult Paperback Book	\$16.00
Children's Paperback Book.....	\$5.00
Audiobook	\$50.00
Blu-Ray	\$25.00
Comic Book	\$3.50
Compact Disc	\$14.00
DVD	\$15.00
DVD Set	\$60.00
Interlibrary Loan Material	Value of item
Magazine.....	\$6.00
Pamphlet.....	\$2.00
Reference Material	Value of item
Mobile Hotspot Device.....	\$75.00
Mobile Hotspot Case	\$15.00
Mobile Hotspot Cable	\$6.50
Self-Playing Device	\$80.00
Misc. uncataloged material	\$5.00/item

LOST OR STOLEN LIBRARY CARD	\$1.00
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DAMAGE FINES

Major	Replacement price
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LOAN FEES CHARGED TO LIBRARIES

Ohio Libraries.....	No charge
Out-of-State Libraries	\$10.00 per item
Foreign Libraries	\$20.00 per item

DUPLICATION FEES

Scans (1-30 images)	minimum \$15.00/item
Paper (1-30 images)	minimum \$30.00/item

Additional fees may be charged. See Fines and Fees Schedule; Part B for list of fees for scans and printouts made by staff.

FEES CHARGED TO INDIVIDUAL BORROWERS

Borrowing.....	No charge
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LOST ITEMS

Replacement price	Value of item
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SELF-SERVICE COPY/PRINTING

8½" x 11" and 8½" x 14" B&W	\$0.10 per page
11" x 17" B&W.....	\$0.20 per page
8½" x 11" and 8½" x 14" Color.....	\$0.25 per page
11" x 17" Color	\$0.50 per page

Copies from Microform Reader/Printer:

8½" x 11" and 11" x 17" B&W.....	\$0.10 per page
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Use of one's own paper Charge based on paper size

FAXING

Self-service faxing from multifunction device	\$0.10 per page
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SCANNING

Self-service scanning on MFD sent to email address ..	\$0.10 per page
Self-service scanning on KIC Scanner in CDPL	No charge
Self-service scanning to one's own device	No charge

PHOTOGRAPHING/TAPING/FILMING ON LIBRARY PROPERTY

Wedding photography	\$100.00
Commercial filming	Charge quoted upon request

MISCELLANEOUS

Tote Bags (non-complimentary)	\$0.10 per bag
Earbuds	\$1.00/pair
Flash drive	\$7.00/each

SALES TAX

Ohio sales tax is included in fees charged for self-service copying, printing, scanning, and faxing from library multifunction devices, and for miscellaneous items such as passport photos.

INTERLIBRARY LOAN