

DIRECTOR'S REPORT

December 19, 2019

Strategic Plan

Our Mission:

We are "The People's University," the center of learning for a diverse and inclusive community.

Our Strategic Priorities:

1. Form communities of learning
2. Fight community deficits
3. Ready for the future: CPL 150
4. Cultivate a global perspective
5. Innovate for efficient and sustainable operations

PUBLIC SERVICES

Programs and Services

Center for Local and Global History Programming

Paleolithic archaeologist Dr. Roy Larick presented a program on *Early 1900's City Parks: Artifacts of Cleveland's Buried Streams* on November 2nd. On November 9th CLGH hosted the *Genealogy and Family History Research Clinic*. Director of Public Services John Skrtic hosted local author Laura DeMarco for her program *Mark Twain's America* in the Center for Local & Global History on November 9th. Library Assistant Danilo Milich invited local author Alan F. Dutka to do a presentation on his book, *Misfortune on Cleveland's Millionaires' Row* on November 16th.

Map Collection Librarian Thomas Edwards hosted the Ciao Cleveland genealogy group in CLGH. Mr. Edwards had done a presentation on CPL's genealogy resources for this group earlier in the year. As a result of his visit, the group decided to host their November meeting at the Library and explore its resources.

Library Assistant Subject Department Lisa Sanchez selected photographs for the department's weekly TBT feature. Some of the images included Euclid Ave. and East 17th St. in Playhouse Square, Glenn Rowell, and Buffalo Bill Cody. Mx. Sanchez selected images to be featured on CPL's Instagram promoting the Cleveland 20/20

Project. Some of the subjects for November included the Flats, the Clark-Fulton neighborhood, and the Ohio City neighborhood.

Fine Arts and Special Collections

SAGES program from CWRU held a workshop on November 2nd in Special Collections for 17 guests using the *Anisfield Wolf Collection*. Special Collections Librarian Stacie Brisker presented to 25 teachers from Bard High school on using primary resources. Special Collections hosted a book talk by author Lauren Pacini about the *Cleveland Soldiers' & Sailors' Monument*. There were 19 guests. Special Collections staff assisted Manager Pam Eyerdam with setting up displays in the Reading Room for the Foundation Gala.

Government Documents

To honor our veterans and celebrate National Native American Heritage month, Government Documents Library Assistant Alea Lytle created a tabletop display featuring resources from the United States Department of Veterans Affairs, the Cuyahoga County Veterans Service Commission, and the Ohio Department of Veterans Services. Ms. Lytle also created a shelf top display with materials from the United States Department of the Interior, focusing on collections about and marketed to Native American communities.

The Government Documents Department was incredibly busy with in-depth reference questions this month. Ms. Dobransky worked on the majority of them. One, a question for former Head of Main Library Joan Clark, was for highly specific Census tables that included Excel spreadsheets with additional calculations. Another included Works Project Administration information for a political science professor at John Carroll University. A GIS researcher has been working with Ms. Dobransky on a project involving Federal Bureau of Investigation (FBI) statistics from the 1950's through present day for specific crimes in Cleveland.

Ms. Dobransky provided eleven Pocket Constitutions to Global Cleveland to each receive a signature from Mr. Khizr Khan, author of *This Is Our Constitution* and speaker at September's Constitution Day held at the Library and presented by Global Cleveland.

Music at Main

Cleveland Orchestra cellist Brian Thornton performed with piano accompaniment to 78 people in attendance. He played a selection of classical music featuring the music by composer Haydn.

International Languages Programming

Senior Subject Librarian Caroline Han hosted/organized 23 programs both in house and offsite to promote Chinese language and cultural understanding. Subject Librarian Victoria Kabo hosted two Russian language programs, one at Main and another at Memorial-Nottingham Branch, which attracted a combined 25 attendees. The department hosted an opening for its newest art exhibit "From Vladivostok to Cleveland" on November 15th which was attended by 15 visitors and an equal number of staff. Staff sponsored 26 programs which recorded 164 attendees.

Literature/Ohio Center for the Book (OCFTB)

Literature/OCFTB Manager Don Boozer gave a 1/2-hour introduction to Main Library's collections and services to teachers from Bard High School Early College Cleveland who were attending an in-service day at Cleveland Public Library on November 5th. Later in the day, Mr. Boozer welcomed several English teachers to the Literature department and provided them with a tour and discussed possible future collaborations.

Literature/OCFTB Librarian Evone Jeffries hosted a workshop for NaNoWriMo with Youngstown-area author Nancy Christie titled "From Writer to Author" on November 23rd. The nine attendees enjoyed an informative presentation by Ms. Christie.

Knitting at PAL

Two knitting meetings were held at the branch. This month several new members attended and were excited to learn to knit. Many of the regular members of the group offered tips on how to get started.

Science & Technology

Science and Technology Senior Librarian Jim Bettinger held 3 individual sessions of intellectual property information for entrepreneurs.

TechCentral

Cleveland Mini Maker Faire

TechCentral participated in the 2019 Cleveland Maker Faire on November 2nd at the Great Lakes Science Center. This marked the first year at a new location in partnership with the Great Lakes Science Center. Among the activities offered to attendees were Virtual Reality Station, Laser Engraved Keychains and Button Making.

CDPL

Cleveland Digital Public Library hosted classes during November. On November 5th, ClevDPL hosted an all-day in-service learning day for teachers from Bard High School Early College. On November 12th, volunteers from ClevDPL led activities at the Black, White, and Red. Working with CPL FIT, ClevDPL hosted Yoga and Core Strengthening three times a week. Weekly Yoga and Core Strengthening offerings are regularly attended by over 35 attendees per week, and 100 during the course of a month. About half of attendees are from downtown offices and half from library participants in our FIT program.

OLBPD

OLBPD circulated 34,708 books and magazines directly to patrons. OLBPD registered 110 new readers to the service. Approximately 662 BARD patrons among 1,322 active users downloaded 11,395 items.

On November 4th, OLBPD Manager Will Reed met with CPL Marketing team members Kelly Woodard, Akilah Porter, and Development Coordinator Kellie Mayle from the External Relations and Development Office. They were provided a tour of OLBPD, and met to discuss marketing and promotion activities at OLBPD.

Mr. Reed met with staff members from the Massillon Public Library on November 14th, visiting the Lakeshore Facility as part of a CPL tour. Guests were given a tour of OLBPD, a demonstration of the adaptive computers, and occasion to discuss library access and programming for patrons with disabilities.

OLBPD scheduled its Family Fun and Learning Day 2020 event on July 14th at the Lakeshore Facility. This will also coincide with our 2020 NLS consultant's visit taking place that same week, July 14-16th.

The National Library Service (NLS) signed a contract with the Australia-based company RealSam, to conduct proof-of-concept testing of a voice-activated digital device for testing with focus groups. NLS will then use the results as part of their plans to incorporate voice-activation in their next-generation talking book player. This testing is one of the first major steps in what will be an in-depth and thorough look at the needs of patrons, and the ability of new technology to fulfill those needs.

OLBPD staff provided information and talks about the service at the CMSD Librarian Professional Development on November 5th; and the CCPL Brook Park Branch Visit on November 18th.

Main Library Tours and School Visits

Photograph Collection Librarian Brian Meggitt hosted 60 students and eight adults from the St. Raphael School on November 20th. The tour group was led by Christine Feczkanin from Youth Services. Mr. Meggitt gave the students a brief overview of the Collection and how it works, followed by showing them various photographic examples of the city and of different types of visual resources, including stereographs, panoramic photographs, postcards and posters.

Tours included students from Waverly Elementary (30), Communion of Saints Elementary (22), St. Raphael (33) and guest from Bloomington, NJ (4), The Partners in Community Forestry viewing the Audubon prints (2), and Progressive Insurance (12).

The Youth Services Department hosted over 160 students and educators from Wynford High School, Waverly, Charles Dickens, Marion Seltzer, and Roxboro Middle School (CH-UH City School District) to tour the Main Library and see a special live performance on November 8th. Mr. Brian Hull of BriAnimations Living Entertainment brought us Kaytek the Wizard, a multi-media puppet performance play based on the book by Janusz Korczak. Besides school groups, a homeschooling group and a few puppetry enthusiasts were also part of the audience for this performance on November 8th. Mr. Hull and his troupe performed Kaytek again for patrons and families on November 9th with about 40 people attending.

On November 18th, the Youth Services Department hosted over 150 students and educators from Bryden Elementary (Beachwood City Schools), Nathan Hale, and Everlasting Baptist Church Daycare for tours of the Main Campus and a live puppet performance by Nancy

Sander of Puppets with Pizazz. The students visited many parts of the library including Lending, TechCentral, and the World of Puppets exhibit.

The Youth Services Department hosted 120 students from Communion of Saints Catholic School and Saint Raphael School for tours of the Main Campus on November 20th. St. Raphael School visited the library in partnership with the Money Museum at the Federal Reserve Bank. The students visited many parts of the library including the 10th floor overlook, Photograph Collection, TechCentral, and the World of Puppets exhibit.

Main Library Book Clubs

On November 1st, Public Administration Library Assistant David Furies held a book discussion in collaboration with the Cleveland Law Library Association and author Harold R. Rauzi. The book discussed with the author and 26 attendees was, *Coal Mines on The Prairie: The Life of an American Community*.

The OLBDP adult book club met on November 7th to discuss *An Old Fashioned Thanksgiving* by Louisa May Alcott.

Award Winning Book Club

On November 5th, Literature/OCFTB Library Assistant Michael Haverman hosted the *Award-Winning Book Club* with his three attendees discussing the book *An American Marriage* by Tayari Jones.

Get Graphic!

On November 7th, Literature/OCFTB Library Assistant Nick Durda, along with former OCFTB Scholar-in-Residence Valentino Zullo, hosted the bi-weekly *Get Graphic! Book Club* with a discussion of *Illegal* by Eoin Colfer and Andrew Donkin with six patrons taking part.

On November 21st, Mr. Durda and Mr. Zullo hosted the bi-weekly *Get Graphic! Book Club* with a discussion of *The Strange* by Jérôme Ruillier with eight patrons taking part.

Literacy Friday Frolic

On November 22nd, Literature/OCFTB Librarian Timothy Phillips hosted the OCFTB's *Literacy Friday Frolic* book/film presentation

and discussion on Elmore Leonard's novel *Hombre* and the 1967 film based on it starring Shaker-Heights-born Paul Newman.

Coffee and Comics

On November 9th, Mr. Durda and Mr. Zullo hosted *Coffee and Comics* at Rising Star Roastery in Ohio City. Local comics creator Ted Sikora ran a comics-making workshop with sixteen attendees. On November 23rd, Mr. Durda and Mr. Zullo hosted *Coffee and Comics* at Rising Star Roastery in Ohio City. Comics creator Jeremy Stoll (from the Columbus, Ohio, area) ran a comics-making workshop with twenty attendees.

Main Library Outreach

Special Collections Librarian Stacie Brisker visited the Alpha Housing Estate to interview and record residents for the oral history project.

Fine Arts & Special Collections Manager Pam Eyerdam met with Literature Manager Don Boozer and members from the local chapter of the *Jane Austen Society* to plan possible sessions, visits and displays for the annual conference to be held in October 2020.

On November 23rd, Science and Technology Senior Librarian Jim Bettinger and Government Documents Supervisor Sarah Dobransky taught the final class in the "Turning Your Art into a Business" series at the Rice Branch. Mr. Bettinger led the first hour of the class in a presentation on trademarks, The United States Patent and Trademark Office manual of goods and services, and how to understand the trademark application process. Ms. Dobransky finished up the final hour with an in-depth look at copyright, fair use, and the handling of copyright infringement cases by the federal courts..

One attendee from the recent event "Intellectual Property Day at Cleveland Public Library", an attorney at Walter Haverfield, contacted Ms. Dobransky about an internal marketing piece that he was writing for his supervisor. He was very impressed with both the database services offered through the Patent and Trademark Resource Center (PTRC) at the Library and the expertise of the staff (Ms. Dobransky and Mr. Bettinger). He asked Ms. Dobransky to send him an explanation on the training process involved in the PTRC (Mr. Bettinger's fellowship at the United States Patent and Trademark Office (USPTO), annual week-long training in Alexandria, VA, and in-library training from the USPTO staff). He also asked Ms. Dobransky to send him a few sentences on what

benefits a potential law firm client may receive from visiting the Library.

Staff was busy filling Long Loan requests for seven CPL/CLEVNET agencies. A total of 2,705 items were selected, processed and shipped to fill outstanding requests. To promote new materials, encourage greater use of library resources and increase awareness of CPL sponsored events, staff forwarded ten distinct emails/mailings to 1,625 patrons affiliated with department's mailing lists and listserv databases. These messages contained booklists of newly arrived materials, notices of upcoming library closings and related CPL news

Zoya Trofimova opened her exhibit "From Vladivostok to Cleveland" in department's gallery space on November 15th. This exhibit will run through the end of April 2020.

Literature/Ohio Center for the Book (OCFTB) Librarian Evone Jeffries and Manager Don Boozer shared hosting duties for "Write-In" events for National Novel Writing Month (NaNoWriMo) at Cleveland Public Library's Walz Branch. Attendees, including the NaNoWriMo Municipal Liaison, were enthusiastic about their writing projects and NaNoWriMo itself.

Homebound Services, primarily coordinated by Literature/OCFTB Librarian Timothy Phillips with assistance from Library Assistant Michael Haverman, sent out 140 packages via UPS to fulfill 129 patron requests.

Manager Don Boozer met with staff from Stan Hywet Hall & Gardens to hand over around two dozen items from the Mike Curtis Superman Collection for use in the holiday decorations at the Akron-area mansion. The items will be on display in the Superman-themed Music Room at the mansion throughout the holiday season.

Lending Manager Stephen Wohl and Subject Department Clerk Michael Earley, attended a passport acceptance event at Case Western Reserve University (CWRU) in conjunction with International Education Week. Mr. Wohl and Mr. Earley processed 3-New Passport Applications on-site and provided dozens of other students with information about the Passport process and guided others on how to submit their passport renewals. CWRU provided 29-free/complimentary photographs for all students and community members who were seeking a photograph for a Passport (new or renewal), or for their Optional Practical Training (OPT) applications, used by international students attending the university. CWRU and the attendees were very thankful and

grateful to have two of our acceptance agents attend the event---we discussed holding a similar "Passport day" at next year's International Education Week event!

Forrest Kilb is engaged in creating content for his ILEAD project's new website, including web-based tools to train librarians in advanced community engagement utilizing Asset-Based Community Development (see previous reports) and its applications for more effective librarianship

Library Assistants Computer Emphasis Kalie Boshara and Matt Sucre provided Laser Engraver demonstrations for the Seniors at CMHA Riverview on November 7th.

TechCentral Manager Suzi Perez hosted an Hour of Code at St. Marks Catholic School in West Park on for their Math & Science Night. Three sessions of students and parents learned the basics of block coding.

Cleveland Public Library Youth Services and Federal Reserve Bank of Cleveland Collaboration Initiatives:

Senior Librarian Lan Gao attended the Danny Dollar Academy Educator Professional Development at Federal Reserve Bank of Cleveland. This program is based on children's book *Danny Dollar Millionaire Extraordinaire: Lemonade Escapade* by Ty Allan Jackson. The students learn about Finance, Entrepreneurship, as well as Economics through this multi-week program. Lan promoted CPL resources and services such as Main Library field trips, puppet shows, Educator's Card, ConnectED Card, and YRead? Book Set to attending educators.

Main Library Displays

Library Assistant Subject Department Adam Jaenke traveled to E.131, West Park, South Brooklyn, Langston Hughes, and Garden Valley to create displays for the My Cleveland 20/20 photography classes which took place in July. The displays consist of photographs from instant film that children and their parents took of the branch, staff, and patrons.

CLGH received a series of posters on World War I from the Smithsonian Institute Traveling Exhibition Institute. Eight posters provided by the Smithsonian were displayed along with books on World War I from History and Literature.

The Literature department provided a number of fiction books on World War I to both the South Brooklyn Branch and the Center for Local and Global History for exhibits from the Smithsonian Institution on that conflict.

Videography and Photography

Before November, ClevDPL has finished loading all of the videos from Sports Research Center, Cleveland Restoration Society, the Andrew Venable Oral History Project, Cleveland Growing Strong, and Library Institutional Oral History interviews onto Internet Archive and YouTube and, working with CPL's Internet Team, has also embedded them in ContentDM records in the Digital Gallery with transcripts derived from YouTube closed captioning. We have converted Sports Research Center interviews that were done using audio only recordings to video formats with slideshows so that they too can be loaded onto YouTube and close captioned.

Collection Development

Mr. Edwards had eighty-five maps added to the catalog.

Mr. Meggitt continued a review of 2,000 CONTENTdm records of items from the Cleveland Picture Collection, in an effort to bring consistency and accuracy to the descriptive metadata in the Digital Gallery. He completed 150 record revisions/corrections in November, along with creating a few new CONTENTdm records. Mr. Meggitt continued the item-level inventory of the Cleveland City Hall Collection. During the month he added unique identifying numbers, re-housed items, and created initial metadata for over 2,200 photographs, bringing the total to 28,277.

Mr. Milich scanned twenty-three items from the City of Cleveland Park Plan collection and uploaded fifty-one to ContentDM.

Special Collections Librarian Ray Rozman amended the *Louis Penfield House Collection* finding aid in OhioLINK. He also checked in 22 chess periodicals.

A 1714 book was found in Special Collections that was on the wrong bibliographic record. Staff found the correct OCLC record for *Der röm. Kay auch zu Hungarn und Böheimb & königlichen Majestät Ferdinandi des Andern & verneüerte landes-Ordnung deroselben Erbkönigreichs*. This is a book about law in early 18th century Bohemia that was part of John G. White's collection.

A trade catalog featuring Grueby tiles was found. This is in particular interest for the Library since some of the older

branches have Grueby tiles installed such as the Carnegie West branch around the fireplace.

A collection profile was created for the poster called *Onward Cleveland Onward* for the 1909 Cleveland Industrial Exposition. The profile includes information about the architect J. Milton Dyer (1870-1957) who designed 2 buildings for the Exposition that were once located at Lakeside and East 6th Street.

Fine Arts & Special Collections Manager Pam Eyerdam and CDPL Coordinator Rachel Senese were doing research on the Lewis Chess pieces that John G. White commissioned. Ms. Senese found a letter dated September 27, 1912 which states that Mr. White ordered the set to be made by the British Museum.

Ms. Eyerdam met with the Schweinfurth Committee on Nov. 8th. The Committee selected trade catalogs; books from vendor Chiam Kline of the 1936 edition of the Olympic Village construction and 1999 edition of Le Corbusier's *Wohnhauser*. Also ordered from vendor Charles Wood Antiquarian an 1885 *Treatise on the Artistic Use of Colors in Ornamentation of Buildings*, 1885 edition of *Projet d'une Tour en Fer* and an 1869 edition of *Rural Architecture* by George Woodward.

Mr. Kilb is systematically reviewing the High School Yearbooks Collection and has begun reorganizing, including many volumes which have never been sent to preservation. He is correcting a number of errors in the collection's Master List. In addition, Kilb has processed a number of yearbooks and related Cleveland area school miscellanea added to our collections by donation.

Gifts:

The Photograph Collection received a donation of an additional 1,700 postcards of Ohio from R. Michael Laurer. Mr. Laurer donated 5,750 postcards of Cleveland and Ohio in September 2019.

5 books on chess were donated by a patron from Buenos Aires. The Ministry of Foreign Affairs and Trade from Budapest donated a copy of *With the Eyes of Others: Hungarian Artists of the 60s and 70s*.

Mr. Moore met with Don Weisheit in Parma to evaluate and accept a gift to the library of 5 banker boxes of books and media guides about Cleveland sporting teams. Mr. Moore has sorted through the material and begun sending some of the exotic items out to be cataloged.

Research that's Possible Only at Main Library

- CLGH staff assisted a documentarian and researcher with finding and obtaining images of John Patterson Green for use in an upcoming film. Green, a prominent African American attorney and politician in Cleveland, is often referred to as the "Father of Labor Day" for sponsoring a bill recognizing Labor Day in the Ohio legislature.
- CLGH staff assisted a researcher with locating and obtaining historical images of the garment industry in Cleveland, specifically Cleveland Worsted Mills, the Kaynee Company, and Lion Knitting Mills.
- CLGH staff found a series of letters published over a span of months in the 1867 Cleveland Herald that detailed a female traveler's experiences in the Middle East.
- CLGH staff assisted a researcher find materials and articles on prominent Clevelanders, Kay Murphy Halle and J Milton Dyer. Staff contacted Literature and Fine Arts to see if they had any materials to share with the patron.
- Patron requests for the following art materials: collectible Blue Ridge china, sketching birds, graffiti art, public art, information on Cleveland Civil War architect Levi Scofield (who designed the Soldiers' & Sailors' Monument).
- Patron requests for the following music materials: research on music pioneer Roy Harris, biography on Nina Simone, biographies on rappers, information on garage bands, how to create a music production studio, letters by Beethoven, introduction to the keyboard, background on the musical called *Grease*.
- Patron requests for the following music scores: Classical guitar music, riffs by Bernstein, music by Bob Marley, Handel's piece for Fleming, Haydn String quartet music, 1923 piano vocals from *Song of the Mounties* from *Rose Marie*, Ernest Bloch's *Suite Modele for flute and piano*, 1923 Pietro Yon's *Mass of the Shepherds*.
- Local auction house needed access the catalog raisonnées of the artist Marc Chagall's artwork.
- Two researchers requested materials on the silk trade route using the John G. White collection.
- Patron requested a scan from the June 30, 1930 issue of Cleveland Marshall High School paper entitled *The Interpreter* that featured a relative.

- Chess researcher used 3 archival boxes from the *Claude Bloodgood Chess Collection*.
- Chess researcher requested a scan of German chess player Adolf Anderssen (1818-79) for a blog. It turns out that the portrait was actually of Paul Lipke (1870-1955) so the finding aid was corrected.
- Patron request for cat illustrations from Japanese mythology.
- Patron inquired about the multilayer paper used in one of the editions of the *Rubaiyat* that is on display in the John G. White corridor.
- Professor requested a supply of the Schweinfurth brochures for students studying architecture.
- Patron request for scans of the *Cleveland Herald* from the 1860s and were directed to CLGH for the microfilm.
- Patron request for any letters, diaries or journals pertaining to the Holy Land in Jerusalem. Staff sent her 5 titles from the John G. White collection.
- Student from Kenyon College studying American History requested to view a copy of *Charlotta Bass' Memoir* (1960). Miss Bass was an African American author who wrote about race relations. She was directed to contact CLGH to obtain the copy.
- Dean of Eugene Lang College of Liberal Arts at the New School in NYC came to Special Collections to speak with Special Collections librarian Stacie Brisker about the Charles Chesnutt collection. The Dean is the creator of the *Charles Chesnutt Digital Archive*.
- Researcher used 11 boxes from the Clarence Mack archive. Mack (188-1982) was an architect in Cleveland who built mansions in Lakewood and Shaker Hts.
- Researcher requested information about Haydn Hall at CWRU that was designed by Charles Schweinfurth.
- Student from the Cleveland Museum of Art Teen program inquired if the Library had an archive or artwork created by students from Fairmount Junior High School in 1919-1920. Staff found a newsletter that was digitized, and 2 books created by the 8th grade class.
- Librarian from Lakewood Public Library inquired about the 1930 Hangar Club that was once open in Beechwood, Ohio. It was designed by Abram Garfield (son of President Garfield

who was an architect). It was funded by Dudley S. Blossom of the Blossom Music Pavilion family.

- Patron from Nebraska called Special Collections inquiring if she had a first edition of Dickens a *Christmas Carol*. We told her that library staff were not certified appraisers but read her the description of the first edition. She may have a copy and was advised to work with a certified appraiser in her region.
- This month, a patron called the Literature department asking about the first performance in Cleveland of Puccini's opera *Manon Lescaut*. The patron had information from a small advertisement from April 2, 1898, from the library's *Historical Plain Dealer* database and was asking staff to verify the performance using the department's Euclid Avenue Opera House programs from 1875-1922. **Cleveland Public Library is the ONLY INSTITUTION IN THE WORLD TO OWN THESE PROGRAMS!** Upon examining the original programs, Literature/OCFTB Manager Don Boozer found that there was a discrepancy between the advertisement and the programs. The programs from April 4, 5, 6, and 9, 1898 (Mon., Tues., Wed., Sat.) for performances of the Baggetto Italian Grand Opera Co. listed a performance of *Manon Lescaut* on Friday which would have been 4/8/1898. However, the **actual program from Friday, April 8**, in the library's collection, replaced *Manon Lescaut* with *La Traviata* in the repertoire. *Manon Lescaut* may have been "scheduled" to be performed, but, at the last minute, they possibly decided to perform *La Traviata* on Friday. There could be no way of knowing for certain whether *Manon Lescaut* was actually performed or not on Friday, April 8, 1898. It was determined that, if the Euclid Avenue Opera House performance was problematic from a verification standpoint, it appeared that the earliest performance in Cleveland of *Manon Lescaut* would be at the **Duchess theater, Dec. 7, 8, 9, 1914**, as indicated in a large advertisement in the *Plain Dealer* from Dec. 6, 1914.
- A Literature patron placed a hold on *Genesis* (1943) by Delmore Schwartz this month. Cleveland Public Library is the only library IN OHIO to own this volume which is only owned by a handful of academic libraries in the state.
- Ms. Jeffries assisted a patron in getting the full script of William Branch's short play "A Medal for Willie." After searching, Ms. Jeffries was able to find the text in *Black*

Drama Anthology, edited by Woodie King and Ron Milner
(Columbia University Press, 1972).

Staff Development

Ms. Eyerdam attended the NOTSL workshop on cataloging realia at the CCPL Public Library in Parma on Nov. 4th. There was a discussion about how different libraries cataloged multi-media. CPL staff suggested using the OhioLINK EAD finding aid tool as well. She also attended the Cleveland Archival Roundtable meeting at the Lakewood Historical Society on Nov. 13th and the HR Forum at Lake Shore on Nov. 20th.

Fine Arts Librarian Bruce Biddle attended the NEO-RLS workshop on *Facilitation* at Twinsburg Library on November 19th. This allowed him to learn several valuable skills regarding leading group discussions and increasing participation.

Ms. Dobransky attended the Fall meeting for the Northern Ohio Technical Services Librarians (NOTSL) group. The focus was on cataloging regalia. Many government documents fall into that category, including puzzles, board games, and paper glasses (e.g. eclipse glasses from NASA).

Manager Don Boozer presented *An Open Book: Online Privacy, Internet Security, and You* at the Northeast Ohio Regional Library System's Staff Day event held in Twinsburg. The program was attended by 27 staff members from libraries around Northeast Ohio. Attendees described the event to Mr. Boozer as "informative and entertaining," and one director asked for additional handouts to provide to her staff. Manager Don Boozer presented two sessions of *Moving Forward Through The Fog: Navigating the Internet in a Post-Truth Era* at the joint staff development day sponsored by three CLEVNET libraries: Morley Library (Painesville), Perry Public Library, and Madison Public Library.

Mr. Kilb attended the final of three ILEAD mini conferences in Mohican this year, including a number of workshops and lectures on librarianship and project management. His team has completed its goal, with the aid of a grant of \$3000 from the State Library of Ohio, to create web-based tools to train librarians in advanced community engagement utilizing Asset-Based Community Development (see previous reports) and its applications for more effective librarianship.

TechCentral Manager Suzi Perez and Library Assistant Computer Emphasis Cortney Gatewood attended a meeting with Graphics regarding TechCentral Digital Literacy Signage on November 19th. TechCentral Social Media Team met with Marketing & Web Manager Michael Young to discuss Social Media content and scheduling. Library Assistant Computer Emphasis Cortney Gatewood attended Gaming & Esports Meetings.

Library Assistant Christine Feczkanin recently graduated from Kent State University with a master's in library and Information Sciences.

Senior Librarian Lan Gao attended Northeast Ohio Regional Library System (NEO-RLS) Annual Membership Meeting. During the meeting, Lan, among others, were recognized for supporting NEO-RLS during the past year. Lan is a member of the Youth Services Advisory Group, helping design Youth Continual Education workshops and events for NEO-RLS. Leaders from various Ohio library organizations along with Stephanie York, from Hennes Communications, talked to the audience during the meeting.

Senior Librarian Lan Gao, Chair of IFLA Library Services to Multicultural Populations, is leading the Standing Committee to carry out multiple IFLA actions and projects for the next two years.

Children's Librarian Eric Hanshaw presented a Dungeons and Dragons program for Teens called Afternoon Adventures. There were 13 attendees across all the programs. Mr. Hanshaw led a conference call for the American Library Association Rainbow Round Table Stonewall Israel Fishman Non-Fiction Award Committee.

BRANCHES

During the month of November, the Public Services Branches maintained their commitment to provide effective service through programming and community outreach. Our Lorain Branch was the recipient of the Karcher Cultural Scholarship resulting in the exterior of the Carnegie building being cleaned and beautifully restored. Also, courtesy of the Ratner family, our Sterling Branch received a generous donation of hats, gloves, winter coats, and socks for our youth patrons; as well as a television and gaming system for our youth to enjoy.

Additional branch highlights are as follows:

District One

Eastman - The Multilingual Welcome Center of the Cleveland Public School system held a meeting at the Eastman Branch for new families who have moved to the Cleveland area. About thirty patrons attended the meeting to hear what the Eastman Branch has to offer. Many of the patrons were of Arab descent and were interested to learn that Eastman Branch has an English as a Second Language class that is offered two times a week.

Lorain - Youth programs presented at the Lorain Branch in November 2019 included weekly Origami Hour, a weekly K'Nex Rollercoaster MakerLab, Thanksgiving Bingo, a Thanksgiving Thumbprint Turkey Craft, and Get Your Game On. A short story book club was held every other Saturday for adults. Children's Librarian Adela Santana and Branch Manager Crystal Tancak represented CPL at Project Red Cord's Night Out. Ms. Tancak also attended the West Side Collaborative meeting. Mrs. Santana attended the Kids and YA Book Buzz with Penguin Random House and the Unified Desk-Customer Service at Its Best webinars. Branch Clerk Vaughn McCarter attended the Day for Circ Staff: It's All about Myers Briggs and Working as a Team training. Library Assistant Youth Emphasis Todd Fagan attended the Children, Families, Staff: Sharing Early Literacy training. Lorain served as a polling location at the beginning of the month. Lorain also won the Karcher Cultural Scholarship resulting in the exterior of the building being cleaned mid-month.

Rockport - This November, Rockport Branch has been in a transitional phase, with the loss of two staff members and the acquisition of James Talley as our new Clerk. We celebrated International Game Week November 4th through 8th with board games, card games, and Wii-U gaming. Our young engineers enjoyed a construction MakerLab and Construction Club this month. Friends from our local branch of US Bank educated our senior patrons on how to avoid fraud risks like scam emails and insecure passwords. The **Best Buy Teen Tech Center** had approximately 425 visitors this month. Our members created Makey Makey polling stations and put their projects to work in the public on two days this month. Over 60 3D print projects were completed this month! Using the vinyl cutter and some good old-fashioned craftiness, we celebrated Veteran's Day by making cards to distribute to troops for the library's Adopt a Soldier program. We also celebrated our 1-year anniversary with an open house celebration! For Thanksgiving, we held another open house to encourage people to draw and help create a display wall of what we are thankful for.

Walz - Walz Branch continues to maintain its Saturday Morning Book/ Movie and Doughnut club. November's book/movie was "A Dog's Purpose" with about half the participants reading the book and half watching the movie. The children's tutoring sessions, lunches and craft programs continue. Walz Branch's long time clerk, James Talley has transferred to Rockport. His presence will be sorely missed.

West Park - The West Park Branch was active with programs this month; dinosaurs were the theme for the month! We started the month with a "Day of the Dead" craft and the movie "Coco" to wrap up our Hispanic Heritage Month programming. LACE, Katie Power along with our Art Therapy instructor, Sarah, held two DIY Dino Terrarium programs. The kids and adults enjoyed making beautiful mini terrariums that they could take home. The Ohio State University Extension Office offered the last two, of four, Nutrition Education programs during our Kids' Cafe. Children's Librarian Libby McCuan and LACE Katie Power presented Dino Excavation where the after school kids had a chance to be real paleontologists and dig up dinosaurs! LAYE Jeanna Sauls led a series of craft projects throughout the month, including the very popular edible cornucopias! The first two Community Input Sessions with Vocon, the architect for our remodel, were held this month. The Dinovember wall display, created by LACE Katie Power featured pictures of dinosaurs behaving badly. It was a hit with many patrons! Art Therapy continues to be very popular with our youth. Our Therapy Dog, Huck, returned this month after being on a mission for the month of October. The kids were happy to see him back and enjoyed being able to read to him again. We weeded approximately 450 non-circulating items from the branch this month. Dinovember was an extremely active month! Our planning team is doing an excellent job planning and executing programs. Our entire staff does a terrific job promoting the programs with our patrons!

District Two

Brooklyn - Brooklyn Branch continued to maintain class visits from Denison school continued by preschoolers, who enjoyed a story time and 'bear in a cave' craft using a brown paper bag. Afterschool kids enjoyed WII gaming on Thursdays along with special arts and craft activities, which included Maker lab programming. The branch continued to enjoy the informal partnership with a CMSD Denison school teacher providing afterschool tutoring once a week focusing on sixth through eighth grade. Ward 14 Councilwoman Jazmin Santana, met COO Jeremiah

Swetel, Chief of External Relations and Development Shenise Johnson-Thomas, and Branch Manager Ron Roberts to hear about the Facilities Master Plan for Brooklyn and Fulton Branch. During this meeting, Councilperson Santana shared information on developments in Clark-Fulton and with Metrohealth that might present opportunities for CPL collaboration.

Carnegie West - Plain Dealer sports columnist and award winning journalist Terry Pluto brought his popular 'Terry Pluto's Talkin' Sports' program to the branch, in which almost sixty people enjoyed his Cleveland sports theories and critiques and a lively Q & A exchange. The program had a hot dog buffet, a large display of Cleveland sports and Pluto's books, and a bulletin board with photos and pennants from the Browns, Cavaliers, and Indians were also featured for the evening. Afterwards, Branch Manager Angela Guinther secured items from Mr. Pluto, the Browns and Cavaliers, the Friends gift shop and Great Lakes Brewing Company for a raffle. Ohio City resident and architectural historian Tim Barrett presented 'Building Ohio City Throughout the Centuries' to a standing-room-only crowd on November 2, 2019. Mobile makerlabs from TechCentral have been a keen focus of interest Tuesdays after school: pencils have been engraved with Instagram handles, 3D name plates were made using Tinkercad, and CPL 150 tags were engraved with names of parents, pets and friends.

Fulton - Fulton Branch had a variety of organizations utilize the meeting room: Aspire (ESOL and Citizenship classes), Census 2020 (recruiter), Greater Cleveland Food Bank (Healthy Foods Workshop), CWRU (Mean Green Science Machine), and a Walgreens Job fair. Children Librarian Beverly Austin provided in house story times to Salvation Army, and outreached to the following locations: St. Rocco, Garden Christian Academy, Kids of the Future, Clark Elementary, Thomas Jefferson Newcomers, and Lincoln.

Jefferson - During November, Jefferson Branch saw an increase in youth attendance, as is evidenced in the daily Kids Café meals being increased to forty. In honor of Día de los Muertos, youngsters decorated sugar skulls while talking about loved ones with joy. LAYE Alex Story has resumed the Teen Club, building on principles from the Teen Empowerment and Leadership Training

session he attended earlier in the Fall at Main Library. In honor of Veteran's Day, youth made cards to include in packages to be sent to deployed service members. Staff generously donated enough toiletries, games, food, and books to fill over 4 telescopes for the annual Adopt a Soldier campaign. A turkey was decorated with hand-shaped feathers representing the things for which our patrons are thankful for. In addition to class visits to and from Tremont Montessori, the management team from the school has been regularly using the Meeting Room at the branch. Plans for branch renovations as part of the Capital Improvement Project have proceeded; architects met with staff to gather their input and two community engagement sessions have been scheduled for next month. The branch applied for and received a grant from MyCom, which is intended to be used for African American History Month programming in partnership with Merrick House.

South - A new addition to the maker tools was received this month: a new laser engraver. The Youth Staff has jumped to the task and been busy learning how to work the new equipment at the Branch. Children Librarian Jennifer Moncayo attended the Youth Services meeting this month at the Rock and Roll Hall of Fame to learn more about Rock Hall education. The Branch will be hosting the Jolly Storytime Trolley, of which tickets have sold out, and Youth Staff are working on a variety of activities for the patrons to participate in. The Branch has been very busy with class visits at the Branch and going to outreach visits to the schools. The class visits provides students a chance to sign up for library cards, check out books, and receive a tour of the historic South Branch.

South Brooklyn - The Branch had numerous organizations utilize the meeting room and branch space: Fruitful in a Desert Place Ministry, Old Brooklyn Knitting Club, Metro Hospital, Census 2020, TechCentral, Old Brooklyn CDC, MYCOM. The Branch's Coffee Cart (staffed by Recovery Resources) continued to serve hot and cold refreshments. LACE Abigail Larion attended Day for Circ Staff: It's All About Myers Briggs and Working as a Team. Children Librarian Ronald Palka-Roman, provided Thanksgiving craft at Loving Cups Daycare. LAYE Raymond Cruz hosted numerous Gamer's Guild (video game club) to 50 youth, and a Charles Mooney monthly field trip to the branch; offered a writing contest for NaNoWriMo, and *MIB International* movie and a craft; provided

outreach to William Rainey Harper, Horizon Education Center, and Loving Cups Academy; District Manager Luigi Russo participated in the following: Ward 13 Democratic Club, MYCOM meeting, and Recovery Resources Coffee Cart Meeting.

District Three

Garden Valley - For November 2019, the Garden Valley Branch continued to provide and promote the Cleveland Public Library to the Central-Kinsman Neighborhood patrons. Ms. Brooks and Ms. McConnell presented the Magic Inflating Turkeys Science Experiment program, where children learned how to make their own inflatable Turkeys utilizing balloons, vinegar and baking soda. Mr. Burks conducted the Sports Review program where young men, ages 13 and up, were given a platform to discuss their perspectives freely. Ms. Csia also attended the NEO-RLS Back to the Book training that focused on "Diversity in Readers' Advisory." In addition, Ms. Woodman created a front display titled "ABC's of Horror", and a children's display titled "Fall into a Good Book" along the computer lab window. On behalf of the Garden Valley Branch, Mr. Smith attended the MyCom meeting for the Central-Kinsman community.

Hough - Children's Librarian Manisha Spivey attended a family literacy night at Daniel E. Morgan to represent the library and promote literacy. Ms. Spivey has also re-started a weekly teen club to interact with the teen patrons at the branch, and held a fun Thanksgiving craft program for the children. LAYE Romael Young held a Lava Lamp Experiment program with the youth where they learned about water and made their own lava lamp. New LACE Hannah Kohr is settling into her new location, and attended the the Great Lakes Conference on Refugee Resilience and integration. A Cleveland Clinic Employment workshop was held, which resulted in a branch patron securing a job interview with the Cleveland Clinic. Branch Manager Lexy Kmiecik attended the local daycare Lexington-Bell's annual Books and Breakfast fundraiser and enjoyed engaging with local community stakeholders and members. Ms. Kmiecik has also been busy on the Bookends Committee, where the Tech@Work Module is currently being developed. She has also been involved in re-vamping the Customer Service curriculum and also taught an Operations 101 class.

Martin Luther King - Radio One, The Centers for Families and Children and El Barrio hosted a career fair, which included

companies included DeVry University, Cleveland Christian Home, Evergreen packaging, Janitorial Services Inc. NACA (Neighborhood Assistance Corporation of America) held its bi-monthly homeownership assistance workshop for interested home buyers. Computer classes were held for patrons needing instruction on Microsoft Word. Voting was held at the branch for various levies and local officials. Cleveland Institute of Music student, Sarah Miller performed a cello concert for patrons. College Now/Impact 216 wrapped up its fall session of ACT/SAT preparation for teen patrons. Children Librarian Angela Margerum attended the Parent Advisory Committee at Cleveland School of Arts to promote programs and services. Line dance instruction with LAYE Eric Eubanks continued in promoting health and wellness among participants. Interim Branch Manager Shanell Jones conducted the monthly book club with Fenway Manor residents; *An American Marriage* by Tayari Jones was discussed.

Sterling - Youth staff, Charles Bailey and Sonja McCord, continued to outreach to area pre-schools, and attended the YS meeting at the Rock and Roll Hall of Fame and Museum. The yoga and music therapy programming presented by the Center for Arts-Inspired Learning, and Art Therapy Studio sessions continued to be available to patrons. Vernice Jackson from Women in History, presented a characterization of Harriet Tubman. The Octavofest in Promise student art exhibit was on display at the Branch. A friend of Sterling donated a flat-screen TV and games for the branch.

Woodland - Youth staff facilitated the Dear Veteran program, in which, children learned about Veterans Day through the following activities: scrambled words on a magnetic board, creation of inspirational word dog tags, wrote Veterans Day cards for soldiers, and listened to patriotic music. Children Librarian Ms. Drake El received a certificate of completion and participation in Intro to INFOhio IPartner class. The Branch was utilized as a neutral meeting space for various caseworkers (social service, job-related, mental health, etc.) to meet their patrons as well as to conduct family visits and family observations.

District Four

East 131st Street - The East 131st Street Branch kicked off the month with a movie day for children who completed thirty minutes of daily reading for the month of October. Approximately twenty-five children attended the event. Ms. Marquez met with Tahia Herd and Eleanor Dees from the First Street Coalition regarding collaboration to offer literacy through arts program for the East 131st Street youth. Publishing books created by the youth was a main focus and a list of potential grants were reviewed and selected for application. Ms. Marquez participated in the Process Improvement Focus Group. Along with MyCom Coordinators Lisa Mack and Brenda Pryor, Ms. Marquez and Ms. Carraway met to plan a book club partnership among the youth of East 131st Street Branch and Mayfield and Warrensville Heights Public Libraries. Both groups of youth will read the same books and meet to discuss the books as well as attend field trips together.

Every Thursday in November, Carla Carraway, LACE, assisted the "Volunteens" with their Corlett Book Club reading the book *Dear Martin* by Nic Stone. Fifteen youth participated in the book discussion. Karie Felder, Branch Clerk, facilitated the Newspaper Fashion - Vision Journaling youth program throughout the month of November. Ms. Felder also facilitated a MakerLab: Make a Drum Machine for all ages. Cathy Jennings, Branch Clerk, facilitated an early reader's book club with ages 5-6 years old.

Fleet - The month of November featured Community Partnerships at the Fleet Branch. Foundation Grace Ministries sponsored a Thanksgiving Basket Giveaway. Fleet Branch participated in promoting this program to its patrons. In addition, this organization also hosted a coat drive for needy girls as a part of their Diamonds in the Rough mentoring program. Branch Manager, Magnolia Peters purchased two coats for this worthy initiative. The Master Plan Meeting was conducted for Fleet with state representative Stephanie Howse as a guest of honor. Phase two of Fleets Fresh Eyes initiative is now in progress for the Work Room and Circulation Desk. District Clerk, Heather Hardy transferred to the Lending Department. We wish her well in this new endeavor.

Harvard Lee - In November, Branch Manager Kristen Schmidt and Youth Librarian Olivia Morales conducted a slime making program for children. Ms. Schmidt cohosted the Adult Book Club meeting (*The Bluest Eye* by Toni Morrison) with Oak Street Health's Athena Nimmer. Ms. Schmidt started a partnership with Recovery Resources to receive outreach representatives from Safe on the Scene. The

Branch hosted our monthly health screening table with Metro Health physicians and NEOMED/CSU students via the Partnership for Urban Health. Ms. Schmidt agreed to partner with MyCom via Lisa Mack to increase opportunities for development to our neighborhood's teens. Branch Clerk, Bianca Jackson attended the Bookends Mental Health Awareness and Bullying Prevention workshop. Branch Clerk Rhonda Henderson created a Buy One Get One promotion for the Foundation Book Sale truck this month, to sell more quickly our weeded materials. The 3M materials security gate was removed from the entrance due to being in disrepair. Since the glass block walls and counters were removed this summer as well, the branch entrance is much more open, and patrons compliment this change regularly.

Mount Pleasant - MTP spent the month with the community's youth. Children's Librarian Mark Tidrick met with a new teacher/caregiver at Murtis Taylor. Beginning in December, the teacher will be bring her classes to the library twice a month for story times and crafts. Mr. Tidrick and the teacher will collaborate on themes that coincide with what the children are learning in their after school program. Children's Librarian Mr. Tidrick in collaboration with Pastor of the United Methodist Church will speak about the library's programs and services. The following programs were held at MTP in November: Campfire Ghost Tales. Eight Children listened to a ghost story from a 1970s Halloween record, then they listened to librarians read scary tales and finally the kids composed and told their own stories. The Haunted Library. Five Adults and twenty children enjoyed the haunted library, which was basically free form Halloween party with candy, games, and music. Peter and the Wolf. Guest presenter Kathleen Johnson (a former music teacher) discussed Peter and the Wolf. She talked about the story and the instruments used to portray the characters. Eight children attended.

Rice - In celebration of National Novel Writing Month, Rice Branch held a Name Your Novel program which invited children to create their very own story books, complete with illustrations. Paint Party where youth received their own canvas and came together to create unique art. Weekly STEM fun with Great Lakes Science Center where children enjoy mixing science, fun and learning with programs from the Great Lakes Science Center. Adult and youth Knitting Club—held every Thursday. In addition Rice had various pop up crafts to engage the youth such as, Video game Monday, make your own fan, witches from Popsicle sticks and construction paper and decorated your own pumpkins. Youth Librarian Whitney Johnson represented the Rice Library at Harvey

Rice's Literacy night. Rice completed the month weeding the collection to get it ready for all of the new materials coming in 2020.

Union - For the month of November, Youth staff Tamara Steward and Valerie Johnson continues outreach services and story times to neighborhood schools and daycares. Afterschool youth enjoyed Maker lab: Make a Tough Wallet Out of a Mail Envelope. Youth also participated in a Thanksgiving Shake and No Bake Holiday Treat Cooking class. Youth staff assisted with greeting parents and students during Miles Elementary Early Childhood Literacy Night. Ms. Williams and Ms. Johnson facilitated the second in class session of True2U mentor program at their assigned schools. Ward 6 Councilman Griffin and the Union community were presented with the overall facilities master plan and specifically the details of the Union Branch plan.

District Five

Addison - Addison started its FIRST LEGO Robotics League on Tuesday, November 12, 2019. We were able to borrow 3 LEGO robotics systems and 3 laptops with robot coding software on them from Tech Central. The LEGO robotics systems we purchased with the MyCom grant money has arrived. Tonya Briggs is currently seeking grant funding for 2 laptops to download the robot coding software on for the League. Addison hosted St. Francis School's orchestra on Tuesday, November 19, 2019. The orchestra played for Ministerial Head Start's preschoolers and St. Francis School parents (around 43 attendees).

Collinwood - On November 4, 2019, the branch hosted another visit from the Greater Cleveland Food Bank and its management team who asked us to share our "Kid's Café" meal service procedures with Claire Babineaux-Fonteno, the new CEO of Feeding America along with CPL Executive Director, Felton Thomas. Mrs. Peak welcomed the group and shared some of the best practices that she along with her staff have established in record keeping, organizing and preparation for daily meal sharing with children. In other news, Branch LA-CEs reports that computer usage is still high and there are overwhelming requests for "Hot spots". Minor repairs were done to keep equipment working properly. LA-CE, Zainab Kazeem has tendered her resignation effective November 29th to take another position outside of CPL. Ms. Jefferson attended a special workshop "Active Learning and Cooperative Learning in Youth Space" held at the Greater Cleveland Urban League.

Glenville - This month the Chess Club continues with a minimum of ten participants each Saturday. TechCentral has been to the Branch and created buttons, tags, and pencils. Computer classes here for this month has had successful enrollment. The Senior Forum book club met and discussed "A Man Called Evo" by Fredrik Backman.

Langston Hughes - After school tutoring from America Reads continues to be provided for youth. Additional programs that were offered for the month of November are as follows: Langston Hughes Chess Club, African American Artists in Cleveland, and Drawing the City. The branch received three new replacement PCs, one for the circulation desk and the other two are for the public. The CPL MY CLEVELAND, 2020 Student Photographers Display has been installed in the branch with the help of Adam Jaenke. Branch Manager, Mr. Bradford, has been asked to participate on two CPL committees chaired by Dr. Sadie Winlock: Library orientation for Vendors/Partners and Yearlong Music Appreciation Program. Construction work by the Northeast Ohio Regional Sewer District, has now expanded to the rear of the branch including the southwest corner with the installation of new sewer lines. The Cleveland Electrical Illuminating Company, CEI, has relocated a light pole partially illuminating the southwest corner of the branch.

Memorial Nottingham - Memorial Nottingham branch hosted the quarterly District 4 Youth Professionals meeting. Manager, Pasha Moncrief Robinson facilitated the meeting where youth professionals discussed programming and best practices. After the meeting, Ms. Rivera and Library Assistant, Marvin Benton gave youth professionals a tour of the newly designed youth area. A Turkey Thanksgiving Treats program was held on November 19, 2019 where participants were able to make their own turkeys out of Rice Krispie treats and other delicious goodies. New Vox books and Wonderbooks books were placed into the collection. Displays were made to showcase these books. Memorial-Nottingham branch ended the month with Black Friday sale on the materials on Cleveland Public Foundation Book Cart.

OUTREACH & PROGRAMMING SERVICES

SUMMARY

In the month of November the Library hosted approximately 310 programs ranging from author talks to STEM programming. The Library offered 108 preschool story times to children throughout the city in addition to food service at all 28 locations. Educational services such as GED and ESOL, SAT and ACT preparation, and citizenship classes were held at 8 branch locations and Main Library while K-12 after-school homework help was offered at 14 branch locations.

In the month of November \$37,527.37 was encumbered in support of library programming and services. The majority of November expenses were dedicated to the production of the Library's annual Maker Faire event held in November and programs occurring in the first quarter of 2020.

EARLY CHILDHOOD

On the Road to Reading continues to serve twenty four classrooms with weekly story time and book deliveries. On average the OTRR program circulated 50 book kits to the story time classrooms and an additional 40 book kits to non-story time early childhood classrooms, totaling 90 OTRR Book Kits, with approximate circulation 2,040.

YOUTH

The Library's annual all-ages maker program, Maker Faire Cleveland was held on Saturday, November 2nd from 10-4pm at the Great Lake Science Center (GLSC). Because of the rising popularity of the event and increase in exhibitor participation, the event was given the designation of Maker Faire. To accommodate a larger audience the decision was made to relocate the event to a larger venue. A total of 229 exhibitors/vendors participated in the Faire with 4,250 people attendance.

Express Yourself! Youth Art Workshops continue at East 131, Hough, Sterling, and West Park branches. Workshops are offered two days a week at each of the participating locations. In each session, participants learn to develop their art skills using different media - drawing, painting, and sculpting - for self-expression. Licensed art therapists facilitate workshops. Between the four branches, art therapists have interacted with roughly

300 youth. Art Therapy is scheduled to conclude in December; tentatively scheduled to resume in January.

CSU Viking Corps and America Reads Tutoring services are offered at Addison, Collinwood, East 131, Fleet, Fulton, Garden Valley, Glenville, Hough, Langston Hughes, Rice, Rockport, Sterling, Walz and Woodland Branches. Assistance is offered in the subjects of include math, science, history, and language arts, Monday through Thursday, 3-6 p.m. America Reads tutoring is scheduled to continue until December 2019. Tutoring services are also offered at Addison, Union, Woodland and Hough Branches by way of Braxton Education Consulting. These services are also scheduled to conclude December 2019.

The Cleveland Public Library participated in the annual Winterfest celebration on Saturday, November 30, 2019. The library's schedule of events included a toy train depot, live reindeer, ice sculpting, crafts, cookies and hot cider, the Northeast Ohio Tuba-Euphonium Ensemble, and the World of Puppetry exhibit. The day concluded with a special puppet performance from Mallory Lewis, daughter of famous puppeteer Sherry Lewis, as she performed A Lamb Chop Celebration. CPL Play the Library's monthly gaming event was held in the Learning Commons of the Louis Stokes Wing; it's estimated that 450 people of all-ages were in attendance.

ADULT

On Saturday, November 2 the Memorial-Nottingham Branch hosted Legal Aid @ the Library. Thirteen attorneys from Jones Day, 12 non-attorney volunteers from CWRU and CSU, and 2 Legal Aid staff assisted 29 families at the November clinic.

On Tuesday, November 5 at the Rice Branch the library welcomed author Margalit Fox author of *Conan Doyle for Defense: The True Story of a Sensational British Murder, a Quest for Justice, and the World's Most Famous Detective Writer*. The event was part of Mandel JCC Cleveland Jewish Book Festival that is held every year in the month of November.

In partnership with Literary Cleveland, fiction and essay writing workshops were held at two branch locations. The workshops held at the Addison and Carnegie West included one-on-one instruction and peer review of new works.

On November 5, the sixth installment of *Turning Your Art into a Business* workshop series was held at the Rice branch. The

workshops target creative artists in fashion, fine arts, and music. Each workshop features professionals in these fields that provide working artists with relevant information on the legal and business aspects of their respective creative disciplines.

FACILITY USE

In the month of November the Learning Commons meeting rooms were reserved 138 times with an Outreach & Programming Services staff completed a total of 65 requests for audio-visual support: 39 Main Library, 26 Branches and Lakeshore.

EXTERNAL RELATIONS & DEVELOPMENT AND FOUNDATION

EXTERNAL RELATIONS & ADVOCACY UPDATES:

- **Goal:** *Increase Elected Officials and Key Stakeholders' Awareness and Understanding of CPL's Community Impact*
 - Senate Resolution
 - Senators Nickie Antonio, Matt Dolan, John Eklund, and Sandra Williams presented in November Cleveland Public Library a senate resolution for its 150th anniversary. Director Thomas and Chief of External Relations & Development Shenise Johnson Thomas accepted the resolution for the organization.

CPL FOUNDATION UPDATES:

- **Goal:** *Reach Annual Financial Targets*
 - Hosted the CPL150 Black, White & REaD Anniversary Affair on November 16th
 - Over 400 guests and six nationally recognized authors were in attendance
 - Authors included Dan Chaon, Raquel Eatmon, Paula McLain, Philip Metres, D.M. Pulley, and Loung Ung
 - Raised more than \$7,000 during the evening; funds will be used to transport students to CPL programming
 - Honored two longtime and dedicated CPL supporters—Library board trustee Thomas

Corrigan and Library Foundation board member Robert (Bob) Pincus. These individuals received the inaugural 2019 William Howard Brett Award and the 2019 Robert Pincus Outstanding Service Award respectively

- Cleveland State University Link Scholars served as volunteers for the evening
- Below is the list of final anniversary affair sponsors
 - AT&T
 - Benesch, Friedlander, Coplan & Aronoff LLP
 - Margaret W. Wong & Associates
 - Overdrive
 - PNC
 - Siemens
 - Sisters of Charity Foundation of Cleveland
 - Third Federal
 - Cleveland Airport System
 - Cleveland Neighborhood Progress
 - Cuyahoga Community College
 - Cuyahoga Community College Foundation
 - Cleveland Metropolitan Housing Authority
 - Diane Downing
 - GE Lighting
 - John Rowland
 - Key Bank
 - Regency Construction
 - Tracey McGurk & Samantha Joseph
 - Turner Construction
 - Legal Aid Society of Cleveland
 - Bob Pincus
 - Ciuni & Panichi
 - Cleveland Metropolitan School District
 - Felton Thomas
 - Greater Cleveland Foodbank
 - Kevin & Nicole O'Sullivan
 - Regency Technologies

- Robyn Gordon & Teleange' Thomas
- Squire Patton Boggs
- Tana & Greg Peckham
- United Black Fund
- Western Reserve Historical Society
- The Davey Tree Expert Co.
- Lillian Emmons
- WKYC
- Aaron O'Brien
- Deb Hermann
- Event Source
- Fifth Third
- ideastream
- Medical Mutual

COLLECTION & TECHNICAL SERVICES

Massillon Public Library Director Sherie Brown and staff from the Massillon Public Library Outreach & Homebound Services Department visited the Lake Shore facility to participate in a tour of Collection Services and the Ohio Library for the Blind and Physically Disabled (OLPBD).

Director of Collection Services Jean Duncan McFarren attended an Executive Leadership Team strategic planning session, a Central Distribution Facility design kickoff meeting, and a meeting with the Architectural Team regarding a new service model at Jefferson Branch. Ms. McFarren continued to serve on the Management Negotiation Team and attended the webinar "Radically Rethinking Technical Services" presented by Ingram and Library Journal.

Collection Services staff added 236 books and 180 DVDs for the Lucky Day Collection at Main Library.

Acquisitions: The Acquisitions Department ordered 5,664 titles and 13,068 items (including periodical subscriptions and serial standing orders); received 12,258 items, 1,305 periodicals, and 115 serials; added 670 periodical items, 27 serial items, 352 paperbacks, and 727 comics; and processed 1,256 invoices and 180 gift items.

Acquisitions Coordinator Alicia Naab assisted in resolving an issue with the workflow and handling of juvenile paperbacks by the Acquisitions Department that had resulted from recently implemented changes. Ms. Naab communicated with Assistant Director of Collection and Technical Services and Acquisitions and High Demand Manager Sandy Jelar Elwell to identify an issue with the temporary purchase order number generation allowing duplicate purchase orders to be created in Microsoft Excel and prevent any future occurrences. Ms. Naab organized the end of the year selection lists from the Main Library in accordance with the November 29th deadline for submitting selections and the corresponding free balances available for each of the Departments.

Ms. Naab worked with Fine Arts & Special Collections Manager Pam Eyerdam and the rare book vendor Ursus Books to resolve a problem with a unique book scroll that was received with some undisclosed damage. The material was returned to the vendor and the funds were returned to the Department's free balance as per Ms. Eyerdam.

Acquisitions Librarian Leslie Pultorak continued to assist with the unpacking and verifying of foreign language materials for the Lake Shore Shelf/Shipping Department. Technical Services Associate Anarie Lanton and Technical Services Senior Clerk Paula Stout assisted with the unpacking and receiving of new materials in the Lake Shore Shelf/Shipping Department when needed.

Catalog: Librarians cataloged 2,404 titles and added 3,032 items for Cleveland Public Library, and added 303 titles for CLEVNET member libraries.

Catalog Manager Andrea Johnson began working with CLEVNET/IT to develop a report that will identify vendor records added to the local catalog for CLEVNET Member Libraries. Technical Services Librarian Erin Valentine began evaluating and responding to draft emails created by Technical Services Associates.

Technical Services Librarian Yeshen Dugarova-Montgomery attended the Library/Information Sciences sessions of the 51st Annual Convention of the Association for Slavic, East European and Eurasian Studies (ASEEES). The cataloging panel dealt with Slavic subject cataloging such as subject-analysis decisions made by practicing catalogers in the representation of the geographic, national and identity-oriented content of Polish, Russian, Czech, and Southern Slavic-language (Serbian, Croatian, Bosnian, and Macedonian) materials. The other panels Ms. Dugarova-Montgomery

attended dealt with different Slavic-language repositories and collections in the United States, Canada, Europe, and Russia; the needs of library users; and the efforts of the Slavic-language libraries to increase the visibility of their collections and services.

Ms. Johnson, Ms. Valentine, and Technical Services Librarian Barbara Satow attended the Northern Ohio Technical Services Librarians (NOTSL) Fall Meeting entitled "Wrangling Realia and Other Random Resources." Ms. Satow and Ms. Valentine served on a panel about cataloging non-traditional resources. Ms. Johnson and Ms. Valentine also attended a NOTSL Board planning meeting. Ms. Satow also participated in a conference call with the Ohio Library Council Technical Services Action Council to finalize the selection of programs and scheduling of sessions for their 2020 retreat. Technical Services Librarian Michael Gabe attended the Book Ends Mental Health Awareness and Bullying Prevention training.

Collection Management: Although the fiscal year was winding down, Collection Management selected 951 titles and 9,014 copies and spent \$167,013 in November.

Collections Manager Pam Matthews met with representatives from Blackstone Audio, a company which provides audiobooks in physical format. Ms. Matthews also participated in a conference call with the other members of the Ohio Library Council Technical Services committee to plan for the upcoming Technical Services Retreat.

Collection Management Librarian Laura Mommers attended two webinars this month: "Reading Graphic: Graphic Novels for Fall & Beyond" and "Reaching New Heights: Winter/Spring Titles for Young Readers."

High Demand: The High Demand Department ordered 1,030 titles and 9,728 items; received and added 7,885 items; processed 431 invoices, and added 866 records for the CLEVNET libraries.

Materials Processing: Technical Services Associates cataloged 400 new titles for the Cleveland Public Library and added 329 records for the CLEVNET libraries. Technical Services Associates and Senior Clerks added 2,689 items. The Materials Processing Technicians processed 13,205 items for the month.

Shelf/Shipping: The staff of the Lake Shore Shelf/Shipping Department sent 36 items to the Main Library for requests and 86 items to fill holds. Main Library received 163 telescopes, the

Branches received 264 telescopes, CLEVNET received 77 telescopes, CWRU received 1 telescope, CSU received 2 telescopes, and Tri-C received 1 telescope. A total of 77 telescopes were shipped out. The Technicians and Collections Service staff sent out 294 items of foreign material and in total 11,511 new items were sent to the Acquisitions and High Demand Departments.

MARKETING & COMMUNICATIONS

MEDIA RELATIONS HIGHLIGHTS

Four major events were the focus of media relations efforts in November:

1. The Black, White and REAd 150th Anniversary Affair
2. Maker Faire
3. WinterFest
4. Karcher Lorain Branch Preservation project

We had news coverage in print publications and on television. Other media mentions were related to an author visit by Laura DeMarco, Hough Reads, and Cleveland 20/20 Exhibition. According to Meltwater, which tracks our marketing communications, Cleveland Public Library had 80 news mentions in November.

MAKER FAIRE was held on Saturday, November 2 at the Great Lakes Science Center. We had news articles and two live television interviews promoting the event. Three major television stations (WKYC, FOX 8 & WOIO) covered the event.

- FOX 8: Kickin' it with Kenny - <https://www.youtube.com/watch?v=kOc05Ihbrys>
- WKYC: Saturday Morning News - <https://www.wkyc.com/article/entertainment/7th-annual-maker-faire-bring-hundreds-to-great-lakes-science-center/95-b9f8b050-4e40-473c-8ce7-1de82164ba54>
- WKYC: 7 p.m. Front Row - <http://www.1clickdaily.com/girls-in-stem-maker-fair-helps-engage-young-girls-in-engineering-1573465802.7178>
- Cleveland.com - <https://www.cleveland.com/metro/2019/10/cleveland-public-library-hosts-annual-maker-faire.html> and <https://www.cleveland.com/entertainment/2019/10/ghanaiian-immigrant-bringing-flavor-of-home-to-cleveland-public-library-maker-faire.html>

- Northeast Ohio Parent - https://www.northeastohioparent.com/event/maker-faire-cleveland/?mc_cid=659f417645&mc_eid=5c3ea501e3
- Cool Cleveland - <https://coolcleveland.com/2019/10/maker-faire-offers-more-bang-and-burn-at-great-lakes-science-center/>
- Cleveland Magazine - <https://clevelandmagazine.com/things-to-do/articles/5-things-to-do-this-weekend-in-cleveland-nov.-1-3>

WINTERFEST was held on Saturday, November 30th at the Main Library and Louis Stoke Wings. *Northeast Ohio Parent Magazine* mentioned the event in its newsletter.

Northeast Ohio Parent Magazine - https://www.northeastohioparent.com/things-to-do/cleveland-public-library-welcomes-lamb-chop-at-winterfest/?mc_cid=2b1a7395d2&mc_eid=5c3ea501e3

KARCHER visited the historic Lorain Branch on Tuesday, November 12 to preserve the building's rich history and renew its façade. 2 television stations and a Hispanic publication covered the project.

- ideastream - <https://www.youtube.com/watch?v=BBShaeeygzk&feature=youtu.be>
- WKYC - <https://www.wkyc.com/article/opinion/columnists/leon-bibb/cleveland-library-branch-joins-in-special-way-with-mt-rushmore-statue-of-liberty-and-other-iconic-tourist-attractions/95-cb06d228-c74d-44df-8a4e-a187300ca81c>
- La Prensa - <http://www.laprensatoledo.com/Stories/2019/110819/carnegie.htm>

OTHER

CLEVELAND 20/20: CANVAS published a profile piece on one of the photographers participating in our upcoming exhibition, Cleveland 20/20: A Photographic Exploration of Cleveland.

<http://canvascle.com/photographer-ruddy-roye-turns-his-lens-on-the-city-and-its-residents-for-cleveland-20-20/>

LAURA DeMARCO held a book signing on Saturday, November 9th at the Main Library for her new book, Mark Twain's America. Two newspapers covered the event:

- Cleveland Scene - https://www.clevescene.com/scene-and-heard/archives/2019/10/24/plain-dealer-reporter-laura-demarcos-new-book-examines-how-mark-twains-america-has-changed?fbclid=IwAR0_NMj3kQ7HzXP74CiA7Ho6W-AhQOHVB_Q937dwq_xdAivCwqeIpd_IQf0
- Cleveland.com - <https://www.cleveland.com/arts/2019/11/mark-twains-america-takes-reader-on-lively-journey-through-the-writers-life.html>

HOUGH READS: Plain Dealer Reporter Sharon Broussard covered the HOUGH READS program at the Hough Branch as part of its Cleveland City Champions series. Cleveland.com - <https://www.cleveland.com/news/2019/11/rhonda-crowder-and-hough-reads-battle-widespread-illiteracy-cleveland-champions.html>

SOCIAL MEDIA HIGHLIGHTS

Engagement Metrics	Totals	% Change
Total Engagements	16,144	↗ 85.3%
Twitter Engagements	3,335	↗ 139%
Facebook Engagements	11,054	↗ 81.7%
Instagram Engagements	1,319	↗ 8.2%
LinkedIn Engagements	436	↗ 2,465%

Engagement 2.3K engagements <small>↗416 from 1.9K</small>	Fans 14K fans <small>↗961 from 13K</small>	Engagement 1.3K engagements <small>↗729 from 528</small>	Followers 3.2K followers <small>↗1.5K from 1.7K</small>
Followers 2.3K followers <small>↗2.3K from 0</small>	Engagement 223 engagements <small>↗220 from 3</small>	Followers 17K followers <small>↗1.4K from 16K</small>	Engagement 956 engagements <small>↗388 from 568</small>

FACEBOOK

- Congratulations to our Executive Director, CEO, Felton Thomas, Jr., for being named 2019 Community Leader of the Year by [Cleveland Magazine!](#)

TWITTER

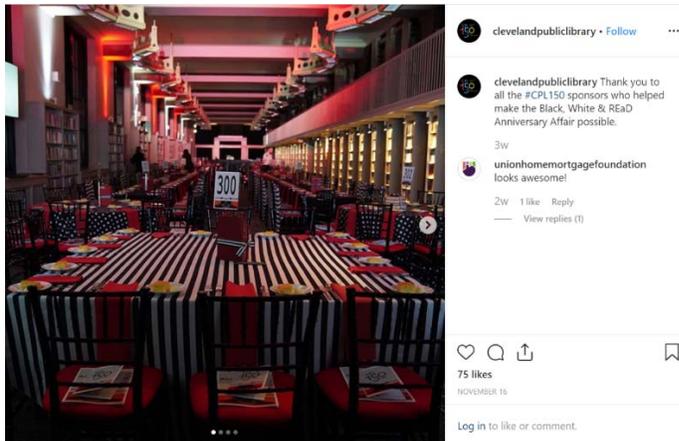
- Top Tweet: 100 years ago we lost Charles F. Schweinfurth, a Cleveland architectural legend. It's an honor to be the home of one of the great architecture collections in any public library. https://twitter.com/Cleveland_PL/status/1192815291228659714
- Top mention (WEWS Reporter/Anchor Homa Bash): celebrating 150 incredible years with @Cleveland_PL Cleveland Public Library – such a jewel in our city 🏠
#CPL150 <https://twitter.com/HomaBashWEWS/status/1195886572052324352>

INSTAGRAM

Send me a sign. This photo was taken by photographer Shelly Duncan (@shelly.creative) on Lorain Ave. and Randall Rd. in the Ohio City neighborhood.



Thank you to all the #CPL150 sponsors who helped make the BLACK, WHITE & REAd Anniversary Affair, and this evening, possible!



GRAPHICS HIGHLIGHTS

The graphics team created materials and design for the following programs and projects in November: BLACK, WHITE, and REaD Anniversary Affair, Maker Faire, Winterfest, Cleveland 20/20 Photographic Exhibition, and MLK2020 Event, "Let Freedom Ring."

PROPERTY MANAGEMENT

Painters

- M.L.K- painted gallery and hung artwork.
- LSW- painted 8th floor new office.

Carpenters

- Jefferson- rebuilt little library
- Lorain- removed iron fence from around exterior of branch.
- Walz- patched parking lot.
- Collinwood- patched and painted ceiling font entrance.

MAINTENANCE MECHANICS

- LSW/Main - worked with S.A. Comunale on quarterly fire protection service and inspection.
- P.M. on HVAC equipment.
- Continued with cabling runs for security camera project.
- Re-lamping and ballast replacement on public areas in Main.
- Continued with network drops/ CAT6 cable pulls to Siemens panels for Desigo/software upgrade.

- Continued with power, lighting and HVAC work on LSW 8th floor/ Legal office.
- CPL 150 Gala support, furniture relocation, cabling/power/lighting, setup/teardown.
- Branches - P.M. on HVAC equipment.
- Emergency service calls/Hippo work orders.

SAFETY & PROTECTIVE SERVICES

Safety Services

- SPS reached out to CPD's Third District Commander after a large fight involving known teen and young adult gang members. CPD responded with gang unit officer support for the next few days.
- SPS management attended an OLR Library and Security Safety Conference at the Double Tree in Independence, Ohio.
- SPS Supervisors serviced SPS vehicles to address low tire pressure issues and other minor issues to ensure they are serviceable.

PROTECTIVE SERVICES

Activity

Month	Total Dispatch Activity	Total Alarms	Branch Incidents	Downtown Campus Incidents	Incident Reports Gen.	CPL access activities
Nov 2019	1842	25	54	52	295	59
Oct 2019	2039	20	64	53	345	42
Sept 2019	1792	19	62	24	243	52
Aug 2019	1854	13	46	26	147	272
July 2019	1916	25	64	20	186	96
June 2019	1939	23	53	24	147	35
May 2019	1958	24	58	38	116	65
April 2019	1970	22	48	46	90	47
March 2019	126	42	45	79	168	75
Feb 2019	2249	53	117	32	153	178
Jan 2019	2830	36	46	41	84	56
Dec 2018	3166	45	95	90	78	51
Nov 2018	3669	42	51	41	76	51

Special Attention, Special Events, and Significant Incidents

- SPS filled the following overtime requests: LSW HON Furniture meeting, Engage Cleveland LSW meeting 11/6-11/7, Community Discussion at MLK, Brett Hall early start 11/8, CPL 150th Anniversary, East 131 Lead Poisoning program, UBF Board Meeting, Ghost Light Loadout, Winter Fest, Fire watch Harvard Lee & Jefferson, meeting the SPS three car minimum and vacation/sick call offs.
- Video requests fulfilled for Cleveland Police Department.
- SPS participated in CPL ERC training, expulsion subcommittee meetings, CPL 150 Planning Anniversary, and United Way committee.
- Rockport's stolen tablet was recovered. The suspected juvenile's parent located and returned the tablet.

Protective and Fire Systems

- Fire and burglar system troubles were addressed at Harvard Lee, Jefferson, and LSW.
- Fourth quarter fire drills completed at branches.
- LSW exterior ADA paddle problems were addressed by SILCO Inc.
- Firewatch at Harvard Lee and Jefferson for two days until issues were resolved.

Contract Security

- SPS met with Royce management to address attendance issues and anticipated scheduling concerns.
- The South branch guard was removed from the CPL account and additional training was given to a Royce guard at Sterling.

Administration

- SPS met with the Public Services Asst. Director to ensure compliance with the after school lunch program at all CPL locations.
- 2019 SPS officer evaluations completed.
- SPS management with CPL administrators began contract talks with Local 860.
- SPS Supervisors and Manager are scheduled to attend the November Ohio Library Council Security meeting.

INFORMATION TECHNOLOGY & CLEVNET

There were no CLEVNET meetings in November. The next Executive Panel meeting will be held on December 4, 2019, at Rocky River

Public Library. At that meeting, Panel members will consider a proposal from CLEVNET Director Hilary Prisbylla to transfer the responsibility for the management of CLEVNET's e-media collection from CPL's Technical Services Department to OverDrive, the company that provides the digital collection and the reading platform for CLEVNET member libraries.

The plan is to have OverDrive spend \$100,000 each quarter in 2020 on the shared CLEVNET collection, as budgeted. The bulk of the purchases will go toward Holds and Recommendations. As a starting point, OverDrive will use a holds ratio of ten to one; this ratio can be adjusted as needed. A title will be purchased once it has five patron recommendations. Expired titles with no holds will be weeded from the collection; OverDrive will provide the list of titles so they can be removed from the ILS. At the end of each month, titles that are expired and have one to two holds will be weeded and the holds removed. Once a quarter, OverDrive will remove any active holds older than two years on expired titles. Those titles will then be weeded. Once a quarter, they will provide a performance analysis report to show growth. The service will be provided at no additional cost to the CLEVNET member libraries. With this new arrangement, CPL can focus on the development of its own digital collection with OverDrive as an Advantage member. If managed properly, CPL patrons should enjoy shorter waiting lists for popular titles. The Advantage account will also allow CPL staff to curate a custom collection of titles developed specifically for our community.

On the Network/Telecommunications side of IT/CLEVNET, numerous projects were completed throughout the 12-county service area in November. Most notably for CPL, staff imaged and replaced all 20 desktop computers in the training room at the Lake Shore Facility.