

**CLEVELAND PUBLIC LIBRARY**

**Finance Committee**

September 17, 2024

**RESOLUTION TO AUTHORIZE AGREEMENT FOR EASTMAN READING GARDEN  
LIGHTING PROJECT**

WHEREAS, On April 18, 2024, the Board of Library Trustees authorized the Executive Director, CEO or his designee to proceed with the soliciting of competitive bids for the purchase and installation or installation alone of lighting equipment specified by Ron Friedman Lighting Design for the Eastman Reading Garden Lighting Project (the "Lighting Project"); and

WHEREAS, The Library published a notice to bidders in *The Plain Dealer* on August 10, 2024 and August 24, 2024 seeking bids from contractors to procure, install, and program materials to implement the Lighting Project, and on 12:00 noon on Tuesday, September 10, 2024, the Library received one sealed bid from Penn-Ohio Electric in the amount of \$687,930; and

WHEREAS, The Library Administration reviewed Penn-Ohio Electric's bid and determined that it was the lowest responsible bid as required by Ohio Revised Code Section 3375.41 and that the bid was in compliance with Ohio Revised Code Section 153.12 as it did not exceed 120% of the estimated total project cost of \$692,000; now therefore be it

RESOLVED, That the Board of Library Trustees hereby adopts the determination of the Library Administration that the bid submitted by Penn-Ohio Electric is the lowest responsible bid and authorizes the Executive Director, CEO or his designee to enter into an agreement with Penn-Ohio Electric, subject to the approval of the Director of Legal Affairs, for the Lighting Project for a total cost of \$687,930, with the expenditure being charged to the Building and Repair Fund 401 using project code 17901; and be it further

RESOLVED, That the Executive Director, CEO or his designee is authorized to establish a project contingency fund for the Lighting Project in the amount of \$69,000 (representing approximately 10% of the contract amount), with the expenditure being charged to the Building and Repair Fund 401 using project code 17901, and to make expenditures and to pay the costs resulting from changes and additions to the Lighting Project which may be made in the future by the Library. The Library shall report monthly to the Board on expenditures from the Lighting Project contingency fund.