

CLEVELAND PUBLIC LIBRARY

Finance Committee

September 19, 2023

RESOLUTION AUTHORIZING AMENDMENT TO AGREEMENT WITH UBIQUITOUS DESIGN, LTD. FOR ARCHITECTURAL DESIGN SERVICES IN CONNECTION WITH THE RELOCATION OF THE LOUIS STOKES WING STAFF BREAKROOM

WHEREAS, On September 13, 2022, this Board authorized the Cleveland Public Library to enter into an Agreement with Ubiquitous Design, Ltd. for professional design services regarding the relocation of the Louis Stokes Wing staff breakroom in an amount not-to-exceed \$47,500; and

WHEREAS, Based upon recent meetings among the Executive Director, CEO, Main users' group, and union representatives, the Library Administration desires to ask Ubiquitous to modify its current design proposal in order to improve accessibility and pedestrian traffic flow, as well as to enhance the design of the catering/teaching kitchen in the staff breakroom; and

WHEREAS, Ubiquitous has issued a revised proposal incorporating the Library's requested modifications to the staff breakroom project and the revised proposal results in an additional service fee in the amount of \$19,950; and

WHEREAS, The Library Administration recommends that this Board authorize the Library to enter into an amendment to the agreement with Ubiquitous Design, Ltd. for the above-described services for an additional fee not-to-exceed \$19,950, thus increasing the total contract cost to an amount not-to-exceed \$67,450; now therefore be it

RESOLVED, The Board of Library Trustees accepts the recommendation of the Library Administration and authorizes the Executive Director, CEO or his designee, to negotiate and execute an amendment to the agreement with Ubiquitous Design, Ltd., upon such terms and conditions as are approved by the Library's Director of Legal Affairs, increasing Ubiquitous Design, Ltd.'s compensation by \$19,950 for a total contract amount not-to-exceed \$67,450, which total expenditure shall be charged to the Building and Repair Fund Account 40190105-55300-19901 (Construction/Improvements).

MEMORANDUM



To: John Lang, Chief Operating Officer
Cleveland Public Library

From: W. Daniel Bickerstaff, II AIA, NOMA, NCARB
Ubiquitous Design, LTD Architects

Date: 7 September 2023

Re: Additional Services Request (ASR 1)

CPL has requested that the design team revise the construction documents pursuant to internal reviews and programmatic reconfigurations. The construction documents, at the time of the request of relocating components of the New Staff Breakroom, were 75% complete.

Presently, we have to revise:

- 1.0 Architectural CD documents
- 2.0 Mechanical CD documents (plumbing and HVAC/Catering Kitchen Exhaust)
- 3.0 Electrical CD documents

New

- 4.0 Structural CD documents
- 5.0 New Separate Catering Kitchen Entrance

We must also execute additional field investigation specifically regarding the New Entrance into the catering kitchen and relative structural augmentation of the existing display case

Maximum total hours for the above mentioned effort shall be: 105 hours at @190.00

c.: file

UBIQUITOUS DESIGN, LTD

3443 LEE ROAD SHAKER HEIGHTS, OHIO 44120 216.752.4444 P 216.752.5011 F ARCATEK@UDLTD.COM

Kobus Engineering
 1298 East 346th
 Eastlake, Ohio 44095
 (440) 487-8644

ASR No. 23909-01

ASR

Customer

Name Ubiquitous Design, LTD.
 Address 3443 Lee Rd
 City Shaker Heights State Oh ZIP 44120
 Phone (216)752-4444

Date 9/9/2023
 Order No. _____
 Rep _____
 FOB _____

Qty	Description	Unit Price	TOTAL
	MP Engineering Services Project: Cleveland Public Library Main Branch		
	New Staff Breakroom 40 Hrs @ \$190.00	\$7,600.00	
	Total Additional Services Fee	\$7,600.00	
		SubTotal	\$7,600.00
		Taxes State	
		TOTAL	\$7,600.00