

CLEVELAND PUBLIC LIBRARY

Finance Committee

February 14, 2023

RESOLUTION AUTHORIZING PURCHASE OF FURNITURE FOR IT OFFICES

WHEREAS, The Library has been working on the renovation of the IT Department offices in the lower level of the Louis Stokes Wing; and

WHEREAS, As part of this project, the Library Administration needs to purchase office furniture for the Library IT team members who will be working in the four renovated IT Department offices and eight cubicles; and

WHEREAS, The Library sought cost proposals from various vendors and received the following quotes for the purchase of the furniture:

Vendor:	Bid:
Inspire Workplace Interiors	\$49,370.41
Ohio Furniture Warehouse	\$49,525.00
Ohio Desk	\$49,820.33
Contract Source Inc.	\$56,697.84

; and

WHEREAS, Inspire Workplace Interiors was found to be the lowest in cost and is a vendor with which the Library has worked satisfactorily on previous occasions to supply furniture to other projects; and

WHEREAS, Inspire Workplace Interiors has proposed to supply the furniture for the IT Department office spaces at a cost not to exceed \$49,370.41 and the Library desires to enter into a purchase agreement with Inspire Workplace Interiors for the furniture; now therefore be it

RESOLVED, That the Board of Trustees of the Cleveland Public Library hereby authorizes the Executive Director, CEO, or his designee, to enter into an agreement with National Electro-Coatings, Inc. d/b/a Inspire Workplace Interiors for the purchase and delivery of furniture for the IT Department offices for a total contract price not to exceed \$49,370.41, subject to the approval of the Director of Legal Affairs, with the expenditure being charged to the General Fund Account 13010055-55510 (Furniture).