

CLEVELAND PUBLIC LIBRARY

Finance Committee

January 17, 2023

RESOLUTION TO AUTHORIZE PAYMENT OF FEES TO THE CLEVNET SPECIAL REVENUE FUND COVERING THE PERIOD JANUARY 1, 2023 THROUGH DECEMBER 31, 2023

- WHEREAS, During CLEVNET's strategic planning process, the CLEVNET Directors' Panel asked Cleveland Public Library to investigate ways to move CLEVNET revenue out of the General Fund to improve how the financial information is captured; and
- WHEREAS, On October 16, 2014, the Board of Trustees of the Cleveland Public Library authorized the Chief Financial Officer to take the necessary steps to create a CLEVNET Special Revenue Fund. As of January 1, 2015, the CLEVNET Special Revenue Fund (#231) was created; and
- WHEREAS, Upon implementation of the Government Finance Officers Association's ("GFOA") updated pricing model in 2019, one of the recommendations made was to allocate direct and indirect costs over 12 months and make year-end adjustments based on the actual expenditures. The first 12 months of direct and indirect costs within a calendar year was December 31, 2020; and
- WHEREAS, On October 24, 2022, the CLEVNET Executive Panel discussed the unencumbered balance of the CLEVNET Special Revenue Fund and all agreed that a third of the balance is to be reserved for unforeseen future expenses; a third for the network; and a third to be applied to the overhead costs reimbursed to the Cleveland Public Library; and
- WHEREAS, On October 28, 2022, the 2023 CLEVNET Fees were presented at the CLEVNET Directors' Meeting. The Cleveland Public Library's initial total annual contract cost was \$1,543,571.79 which included Ohio Library for the Blind and Print Disabled, from January 1, 2023 through December 31, 2023; and
- WHEREAS, Upon closing December 2022, the 2023 CLEVNET Fees were updated to reflect a reduction of one-third of the CLEVNET Special Revenue's unencumbered balance. The Cleveland Public Library's updated total annual contract cost is \$1,447,192.86 which includes Ohio Library for the Blind and Print Disabled, from January 1, 2023 through December 31, 2023; now therefore be it
- RESOLVED, That the Board of Trustees authorizes the payment of \$1,447,192.86 to the CLEVNET Special Revenue Fund effective January 1, 2023, with the expenditure being charged to General Fund account 13010053-53900 (Other Purchased Services).

2023 CONTRACT COSTS (SHARED COSTS)	
Personnel	1,890,262.26
Hardware/Software	261,516.04
Maintenance	1,692,000.00
Electronic Database Access	1,000,000.00
<u>Other</u>	<u>258,700.00</u>
Subtotal Direct Shared Costs	5,102,478.30
Administration	284,349.34
Buildings	0.00
Security	0.00
<u>Motor Vehicles</u>	<u>0.00</u>
Subtotal Overhead Costs	284,349.34
Less 1/3 of 12/31/22 Unencumbered Balance	(336,347.62)
Total Shared Contract Costs	5,050,480.02
Pricing Measurements	
Total Inventory (25%)	1,262,620.01
Active Users (25%)	1,262,620.01
Square Footage (25%)	1,262,620.01
Total Circulation (25%)	1,262,620.01
	5,050,480.02

Costs Effective January - December 2023

Contract Library	2023	Monthly	
	Total Cost	Jan 23-Dec 23	
Andover	15,468.51	1,289.04	0.31%
Barberton	55,593.27	4,632.77	1.10%
Bellevue	30,020.79	2,501.73	0.59%
Birchard	77,269.99	6,439.17	1.53%
Bristol	18,277.41	1,523.12	0.36%
Burton	35,686.13	2,973.84	0.71%
Cleveland Heights	236,392.40	19,699.37	4.68%
Clyde	19,843.75	1,653.65	0.39%
Conneaut	22,145.04	1,845.42	0.44%
East Cleveland	33,976.19	2,831.35	0.67%
Elyria	129,224.11	10,768.68	2.56%
Euclid	103,379.13	8,614.93	2.05%
Fairport	11,781.07	981.76	0.23%
Geauga	323,922.19	26,993.52	6.41%
Girard	25,649.17	2,137.43	0.51%
Harbor-Topky	18,038.71	1,503.23	0.36%
Henderson	24,130.11	2,010.84	0.48%
Hubbard	30,415.99	2,534.67	0.60%
Hudson	134,751.76	11,229.31	2.67%
Huron	39,937.94	3,328.16	0.79%
Kingsville	16,538.05	1,378.17	0.33%
Kinsman	21,617.38	1,801.45	0.43%
Kirtland	25,455.30	2,121.28	0.50%
Lorain	256,622.86	21,385.24	5.08%
Madison	59,809.15	4,984.10	1.18%
McKinley	36,904.98	3,075.42	0.73%

Costs Effective January - December 2023

	2023	Monthly	
Contract Library	Total Cost	Jan 23-Dec 23	
Medina	350,991.78	29,249.31	6.95%
Mentor	162,329.15	13,527.43	3.21%
Milan	30,590.51	2,549.21	0.61%
Morley	74,960.87	6,246.74	1.48%
Newton Falls	21,584.73	1,798.73	0.43%
Norwalk	26,266.14	2,188.85	0.52%
Orrville	56,980.93	4,748.41	1.13%
Peninsula	18,314.44	1,526.20	0.36%
Perry	29,220.39	2,435.03	0.58%
Ritter	49,812.56	4,151.05	0.99%
Rock Creek	7,366.82	613.90	0.15%
Rocky River	104,086.17	8,673.85	2.06%
Sandusky	81,101.35	6,758.45	1.61%
Shaker Heights	122,417.79	10,201.48	2.42%
Stow-Munroe Falls	90,457.00	7,538.08	1.79%
Twinsburg	129,917.37	10,826.45	2.57%
Wayne County	234,173.52	19,514.46	4.64%
Wickliffe	43,791.23	3,649.27	0.87%
Willoughby Eastlake	144,503.34	12,041.95	2.86%
Cleveland Law Library	21,569.67	1,797.47	0.43%
Cleveland Public Library	1,447,192.86	120,599.41	28.65%
Total	5,050,480.02	420,873.34	100.00%