

CLEVELAND PUBLIC LIBRARY

Finance Committee

November 15, 2022

**RESOLUTION TO AUTHORIZE AGREEMENT WITH GFOA FOR ERP PLANNING
AND ADVISORY SERVICES**

WHEREAS, Cleveland Public Library is using the Tyler MUNIS Enterprise Resource Planning (“ERP”) System implemented in 2006 and in 2009 to manage finance/administrative functions for the Library; and

WHEREAS, Although the Library continues to expand the functionality of the ERP system by implementing modules to improve efficiency, since the Tyler MUNIS ERP System was originally implemented, evolution in the market has led to new features the Library is not taking advantage of, and the Library wishes to investigate and assess options to ensure the Library is incorporating “best practices” for improvement in efficiency and effectiveness; and

WHEREAS, Government Finance Officers Association (“GFOA”) is a non-profit national association founded in 1906 with over 22,500 members who look to GFOA as the gold standard for identifying, developing, and communicating leading practices in government management. As a non-profit organization, GFOA’s mission is to promote excellence in state and local government financial management; and

WHEREAS, GFOA’s Research and Consulting Center (“RCC”) is nationally recognized for its comprehensive analytical and advisory services as well as for research on issues specific to state and local governments’ financial, human resource, procurement, payroll and operational management; and

WHEREAS, Cleveland Public Library believes that the infrequent nature of systems procurement of this magnitude and the rapid pace of change in the technology market place require the type of expertise that GFOA’s RCC can provide to enhance the best decisions for Cleveland Public Library’s needs; and

EXHIBIT 4

WHEREAS, GFOA presented a proposal to the Library to provide ERP advisory and planning services organized into four tasks/deliverables including conducting the needs assessment (and process review), identifying and evaluating options, and preparing a project plan for going forward for a total fixed fee of \$85,000; now therefore be it

RESOLVED, That the Board of Trustees authorizes the Executive Director, CEO or his designee, to execute all documents necessary to enter into an agreement with GFOA for ERP Planning and Advisory Services to assess the current situation, make recommendations on moving forward, and help the Library develop a plan for overall readiness related to the future ERP system, subject to the approval of the Director of Legal Affairs, at a cost not-to-exceed \$85,000, with the expenditure being charged to the General Fund Account 11100053-53710 (Professional Services).