

CLEVELAND PUBLIC LIBRARY

Finance Committee

December 14, 2021

RESOLUTION TO ENTER INTO AN AGREEMENT FOR BRANCH SECURITY AND NIGHT ALARM SERVICES

WHEREAS, The Cleveland Public Library is committed to providing a safe and secure environment for its employees and patrons alike; and

WHEREAS, The Library engages the services of private security contractors to furnish security guards at its branches and to respond to alarms outside of the Library's normal operating hours; and

WHEREAS, In order to ensure that the Library will continue to receive quality security services at a competitive price, the Library engaged in a formal Request for Proposal (RFP) process seeking proposals to provide branch security guards and night alarm response services; and

WHEREAS, The Library received four (4) proposals in response to the RFP. The lowest priced vendor with regard to branch security services was Royce Security Services, LLC in the amount of \$2,385,546.54 for a three (3) year period, and the highest priced vendor was R-CAP Security, LLC in the amount of \$2,829,528 for a three (3) year period; and

WHEREAS, The lowest priced vendor with regard to night alarm response services was Royce Security Services, LLC in the amount of \$10,800 plus \$52.00 per alarm over a three (3) year period, and the highest priced vendor was R-CAP Security, LLC in the amount of \$19,200 plus \$80 per alarm over the first two years and \$100 per alarm for the third year. A summary of all the proposals for contract security services as well as night alarm response services is attached to this Resolution; and

WHEREAS, After careful review by the RFP selection committee, Royce Security Services, LLC was selected as the most qualified vendor based on their submitted proposal, ability to meet the needs of the Library, competitive pricing, and satisfactory past performance; now therefore be it

RESOLVED, That this Board authorizes the Executive Director, CEO or his designee to negotiate and execute a contract with Royce Security Services, LLC for branch security and night alarm services effective January 1, 2022 through

December 31, 2022 at a total cost for the 12-month period of \$788,530.08 for branch security guards and \$3,600.00 plus \$52.00 per alarm for night alarm services, with an option to continue for two additional one-year renewal periods for a total cost over three (3) years of \$2,385,546.54 for branch security services and \$10,800.00 plus \$52 per alarm for night alarm services, to be charged to the General Fund Account No. 12930053-53380, which contract shall be subject to approval of the Director of Legal Affairs.

BRANCH SECURITY GUARD AND NIGHT ALARM RESPONSE SERVICES - BID RESULTS			

COMPANY	DATE RCVD	TIME RCVD	TOTAL 3-YEAR BID BRANCH SECURITY GUARD	POINTS FOR COMPLIANCE OF CHECKLIST REQUIREMENTS (MAX POINTS = 21)
R-CAP Security, LLC	11/19/2021	1:30 p.m.	\$2,829,528.00	12.5
Royce Security Services, LLC	11/19/2021	2:28 p.m.	\$2,385,546.54	21
Securitas Security Services USA, Inc.	11/19/2021	8:53 a.m.	\$2,608,540.74*	20
SafeChoice, LLC	11/19/2021	3:35 p.m.	\$2,523,026.52	19.5
			*Excludes Holiday Surcharge	

COMPANY	DATE RCVD	TIME RCVD	TOTAL 3-YEAR BID NIGHT ALARM BASED ON 2020/2021 ALARM RESPONSES PER MONTH	POINTS FOR COMPLIANCE OF CHECKLIST REQUIREMENTS (MAX POINTS = 21)
R-CAP Security, LLC	11/19/2021	1:30 p.m.	\$45,600	12.5
Royce Security Services, LLC	11/19/2021	2:28 p.m.	\$26,400	21
SafeChoice, LLC	11/19/2021	3:35 p.m.	\$42,600	19.5

Alarm Responses Monthly Rates

COMPANY	Rates	Year 1	Year 2	Year 3
Royce Security Services, LLC	Base Fee Per Month:	\$300.00	\$300.00	\$300.00
	Per Alarm Fee:	\$52.00	\$52.00	\$52.00
SafeChoice, LLC	Base Fee Per Month:	\$500.00	\$500.00	\$500.00
	Per Alarm Fee:	\$82.00	\$82.00	\$82.00
R-CAP Security, LLC	Base Fee Per Month:	\$500.00	\$500.00	\$600.00
	Per Alarm Fee:	\$80.00	\$80.00	\$100.00