

**CLEVELAND PUBLIC LIBRARY**

**Finance Committee**

December 14, 2021

**RESOLUTION AUTHORIZING AMENDMENT TO AGREEMENT WITH UNIQUE  
MANAGEMENT SERVICES, INC. FOR MATERIAL AND CASH RECOVERY  
SERVICES**

WHEREAS, From 2011 through 2019, the Cleveland Public Library Board of Trustees has annually authorized the Cleveland Public Library (“Library”) to enter into agreements with Unique Management Services, Inc. (“Unique”) for services related to the recovery of overdue fines and materials; and

WHEREAS, On December 19, 2019, this Board authorized the Library to enter into an agreement with Unique for material and cash recovery services from January 1, 2020 through December 31, 2020 with a budget neutral guarantee, at the cost of \$7.95 per account referred, in an amount not-to-exceed \$55,000, from fees recovered plus amounts waived; and

WHEREAS, Due to the COVID-19 pandemic, the Library Administration made the determination not to refer accounts to Unique, and no accounts have been referred to Unique for recovery since March 2020, and \$44,474.20 remains from the \$55,000 authorized by this Board; and

WHEREAS, On December 17, 2020, this Board authorized the Library to enter into an amendment with Unique to extend the term of the 2020 agreement through December 31, 2021; and

WHEREAS, The Library Administration desires to further amend the agreement with Unique to allow for accounts to be referred for recovery in 2022 if and when the Library Administration determines that it is appropriate to resume material and cash recovery services with Unique; now therefore be it

RESOLVED, That the Board of Library Trustees authorizes the Executive Director, CEO or his designee, to enter into an amendment to the current agreement between the Cleveland Public Library and Unique Management Services, Inc. for material and cash recovery services from January 1, 2022 through December 31, 2022, incorporating a budget neutral guarantee, at the cost of \$7.95 per account referred, in an amount not-to-exceed \$ 44,474.20, from fees recovered plus amounts waived, which expenditure shall be charged to General Fund Account 11100053-53710 (Professional Services), and which agreement shall be subject to review and approval of the Director of Legal Affairs.