WHEREAS, Ohio Revised Code Section 5705.28 requires the Board of Library Trustees to submit its Tax Budget for Fiscal Year 2021 to the Board of the Cleveland Metropolitan School District on or before June 1, 2020; and

WHEREAS, Ohio Revised Code Section 5705.30 requires the Board of the Cleveland Metropolitan School District to adopt and submit the Library’s Year 2021 Tax Budget to the County Fiscal Officer on or before July 20, 2020; and

WHEREAS, Ohio Revised Code Section 5705.281 permits the County Budget Commission to waive the filing of tax budgets provided Alternate Tax Budget Information forms are filed; and

WHEREAS, The Cuyahoga County Budget Commission has requested use of Alternate Tax Budget Information forms; and

WHEREAS, The financial needs of Cleveland Public Library from Tax Sources for Fiscal Year 2021 have been determined to be at least $63,700,000; now therefore be it

RESOLVED, That the Year 2021 Tax Budget and Alternate Tax Budget Information Forms for Cleveland Public Library be presented to the Board of the Cleveland Metropolitan School District and the Cuyahoga County Budget Commission as required by Ohio Revised Code.
Annually, the Cleveland Public Library submits the Alternate Tax Budget Information Forms as requested by the Cuyahoga County Budget Commission. These forms must be approved by the Board of Trustees on or before June 1 each year to allow for sufficient time to have it placed on Cleveland Metropolitan School District’s Board agenda prior to the July 20, 2020 deadline for submission to the Cuyahoga County Budget Commission. The Tax Budget (sometimes referred to as the “request” or “needs” budget) documents the Library’s need to receive revenue from tax sources, i.e. the Public Library Fund and the Library’s general property tax levies, to cover the estimated expenditures for the budget year.

The Library uses a simplified approach for development of its 2021 Tax Budget as reflected in the use of the Alternate Tax Budget Information Forms. In lieu of having administrators develop a “wish list” budget that must be revisited and revised later in the year, we have set the 2021 expenses to $58,589,701 based on current projections, with minimal program-by-program analysis in order to meet the current estimated revenue along with the planned issuance of debt. In the fall, there will be more information regarding funding and better estimates for CPL’s year-end fund balances, and the entire administrative team will participate in the detailed development of the 2021 Appropriation Measure.
Revenue Assumptions (General Fund)

- Amount requested from property tax levies is estimated at $40,700,000, which exceeds anticipated actual collections. The full collection rate (100%) of the 1 mill, the 2008 5.8 mill and the 2018 2.0 mill continuing levies based on collection year 2021 assessed values is estimated at $40,777,602 and we are currently certified at 86.27%. Applying this rate brings the estimated amount down to $35,178,837.

- Amount requested from PLF is $23,000,000. 2020 PLF is certified for $23,533,473 as of this date. It is currently unknown how the COVID-19 pandemic will affect the PLF this year and in 2021. 2021 is estimating that the percentage remains at 1.7% of the total General Revenue Fund and assumes no decline or growth.

The total estimated tax calculations are $58,178,837.
($35,178,837 + $23,000,000)

The total 2021 Tax Budget request is $63,700,000.
($40,700,000 + $23,000,000)

- Estimated other revenues for 2021 from earned interest, fines and fees, etc., are estimated to be $1,545,830.

- Estimated beginning unencumbered balance from the General fund is $24,777,221.

- The overall estimated revenue calculations total $59,724,667 ($58,178,837 + $1,545,830).

- The total General Fund 2021 Tax Budget Request is $65,245,830 ($63,700,000 + $1,545,830), plus the estimated beginning unencumbered fund balance of $24,777,221 totals $90,023,051 of resources available for expenditures.

Cleveland Public Library’s currently projected 2021 program of library service needs could exceed anticipated revenues. It is consistent with past practice and expected to request funds in excess of probable collections.

The Resolution for the Year 2021 Tax Budget Request is being distributed with the packet of materials for the May 21, 2020 Board Meeting.
ALTERNATIVE TAX BUDGET INFORMATION

Political Subdivision/Taxing Unit:  Cleveland Public Library
For the Fiscal Year Commencing:  January 1, 2021
Fiscal Officer Signature:  Carrie Krenicky           Date:  May 21, 2020

COUNTY OF CUYAHOGA

Background
Substitute House Bill No. 129 (HB129) effective June 3, 2002, was enacted by the 124th General Assembly in part to allow a county budget commission to waive the requirement that a taxing authority adopt a tax budget for a political subdivision or other taxing unit, pursuant to Ohio Revised Code (ORC) Section 5705.281.

Ohio Revised Code Section 5705.281
Under the amended version of this section pursuant to HB 129, a county budget commission, by an affirmative vote of a majority of the commission, including an affirmative vote by the county auditor, may waive the tax budget for any subdivision or other taxing unit. However, the commission may require the taxing authority to provide any information needed by the commission to perform its duties, including the division of the tax rates as provided under ORC Section 5705.04.

County Budget Commission Duties
The county budget commission must still certify tax rates to each subdivision or other taxing unit, by March 1 for school districts and by September 1 for all other taxing authorities under ORC Section 5705.35, even when a tax budget is waived. Also, the commission is still required to issue an official certificate of estimated resources under ORC Section 5705.35 and amended official certificates of estimated resources under ORC Section 5705.36.

Therefore, when a budget commission is setting tax rates based on a taxing unit's need, for purposes of ORC Sections 5705.32, 5705.34, and 5705.341, its determination must be based on that other information the commission asked the taxing authority to provide under ORC Section 5705.281, when the tax budget was waived. Also, an official certificate must be based on that other information the commission asked the taxing authority to provide.

County Budget Commission Action
On October 11, 2002, during the Cuyahoga County Budget Commission meeting, the commission with an affirmative vote of all members waived the requirement for taxing authorities of subdivisions or other taxing units (including Schools) to adopt a tax budget as provided under ORC Section 5705.281, but shall require the filing of this Alternative Tax Budget Information document on an annual basis.

Alternative Tax Budget Information Filing Deadline
For all political subdivisions excluding school districts, the fiscal officer must file one copy of this document with the County Fiscal Officer on or before July 20th. For school districts the fiscal officer must file one copy of this document with the County Fiscal Officer on or before January 20th.
### DIVISION OF TAXES LEVIED

(Levies Inside & Outside 10 Mill Limitation, Inclusive Of Debt Levies)
(List All Levies Of The Taxing Authority)

Cleveland Public Library
Tax Budget 2021

<table>
<thead>
<tr>
<th>Fund</th>
<th>Purpose</th>
<th>Authorized By Voters On MM/DD/YY</th>
<th>Levy Type</th>
<th>Number Of Years Levy To Run</th>
<th>Tax Year Begins/Ends</th>
<th>Collection Year Begins/Ends</th>
<th>Maximum Rate Authorized</th>
<th>$ AMOUNT Requested Of Budget Commission</th>
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<tbody>
<tr>
<td>General Fund</td>
<td>Current Expenses</td>
<td>11/5/1985</td>
<td>Replacement</td>
<td>Continuous</td>
<td>1985-</td>
<td>1986-</td>
<td>1.00</td>
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<td>General Fund</td>
<td>Current Expenses</td>
<td>11/7/2017</td>
<td>Renewal with an Increase</td>
<td>Continuous</td>
<td>2018-</td>
<td>2019-</td>
<td>7.80</td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td><strong>$40,700,000.00</strong></td>
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</table>

Revised 3-2004
### STATEMENT OF FUND ACTIVITY

(List All Funds Individually)

<table>
<thead>
<tr>
<th>Fund</th>
<th>Beginning</th>
<th>II</th>
<th>III</th>
<th>IV</th>
<th>V</th>
<th>VI</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>Estimated</td>
<td>Property Taxes and</td>
<td>Other Sources</td>
<td>Resources</td>
<td>Expenditures &amp;</td>
<td>Estimated</td>
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<tr>
<td></td>
<td>Unencumbered</td>
<td>Local Government Revenue (PLF)</td>
<td>Receipts</td>
<td>Available for</td>
<td>Encumbrances</td>
<td>Unencumbered</td>
</tr>
<tr>
<td></td>
<td>Fund Balance</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Balance</td>
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<tr>
<td>General Fund</td>
<td>24,777,221.00</td>
<td>63,700,000.00</td>
<td>1,545,830.00</td>
<td>90,023,051.00</td>
<td>58,589,701.00</td>
<td>31,433,350.00</td>
</tr>
<tr>
<td>Special Revenue Funds</td>
<td>18,026,922.00</td>
<td>0.00</td>
<td>8,500,000.00</td>
<td>26,526,922.00</td>
<td>8,500,000.00</td>
<td>18,026,922.00</td>
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<tr>
<td>Debt Service Fund</td>
<td>704,003.00</td>
<td>2,589,701.00</td>
<td>3,293,704.00</td>
<td>3,293,704.00</td>
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<tr>
<td>Capital Projects Fund</td>
<td>37,839,739.00</td>
<td>0.00</td>
<td>500,000.00</td>
<td>38,339,739.00</td>
<td>15,000,000.00</td>
<td>23,339,739.00</td>
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<td>Permanent Funds</td>
<td>4,058,077.00</td>
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<td>300,000.00</td>
<td>4,358,077.00</td>
<td>150,000.00</td>
<td>4,208,077.00</td>
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</tbody>
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Revised 3-2004
## Proposed 2021 Tax Budget With Historical Perspective

Prepared By: Carrie Krenicky

### General Fund

<table>
<thead>
<tr>
<th></th>
<th>2019</th>
<th>2020</th>
<th>2021 Proposed</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Beginning Unencumbered Balance</strong></td>
<td>$11,042,191</td>
<td>$16,754,162</td>
<td>$24,777,221</td>
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<tr>
<td><strong>Property Taxes (includes Rollbacks)</strong></td>
<td>$40,650,000</td>
<td>$38,446,791</td>
<td>$40,700,000</td>
</tr>
<tr>
<td><strong>Public Library Fund (PLF)</strong></td>
<td>$21,500,000</td>
<td>$23,303,557</td>
<td>$23,000,000</td>
</tr>
<tr>
<td><strong>Other Sources</strong></td>
<td>$1,430,610</td>
<td>$2,023,905</td>
<td>$1,545,830</td>
</tr>
<tr>
<td><strong>Total Current Revenue</strong></td>
<td>$63,580,610</td>
<td>$63,774,252</td>
<td>$65,245,830</td>
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<tr>
<td><strong>Total Revenue With Beg Balance</strong></td>
<td>$74,622,801</td>
<td>$80,453,414</td>
<td>$90,023,051</td>
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<tr>
<td><strong>Expenses &amp; Encumbrances</strong></td>
<td>$(64,000,000)</td>
<td>$(56,108,707)</td>
<td>$(58,589,701)</td>
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<tr>
<td><strong>Ending Unencumbered Balance</strong></td>
<td>$10,622,801</td>
<td>$24,344,707</td>
<td>$31,433,350</td>
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### Special Revenue Funds

<table>
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<tr>
<th></th>
<th>2019</th>
<th>2020</th>
<th>2021 Proposed</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Beginning Unencumbered Balance</strong></td>
<td>$15,000,000</td>
<td>$17,560,018</td>
<td>$18,026,922</td>
</tr>
<tr>
<td><strong>Total Current Revenue</strong></td>
<td>$8,500,000</td>
<td>$10,091,899</td>
<td>$8,500,000</td>
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<tr>
<td><strong>Total Revenue With Beg Balance</strong></td>
<td>$23,500,000</td>
<td>$27,651,917</td>
<td>$26,526,922</td>
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<tr>
<td><strong>Expenses &amp; Encumbrances</strong></td>
<td>$(8,500,000)</td>
<td>$(24,230,722)</td>
<td>$(8,500,000)</td>
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<tr>
<td><strong>Ending Unencumbered Balance</strong></td>
<td>$15,000,000</td>
<td>$3,421,195</td>
<td>$18,026,922</td>
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</table>

### Debt Service Fund

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<tr>
<th></th>
<th>2019</th>
<th>2020</th>
<th>2021 Proposed</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Beginning Unencumbered Balance</strong></td>
<td>$ -</td>
<td>$ -</td>
<td>$704,003</td>
</tr>
<tr>
<td><strong>Total Current Revenue</strong></td>
<td>$0</td>
<td>$8,654,744</td>
<td>$2,589,701</td>
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<tr>
<td><strong>Total Revenue With Beg Balance</strong></td>
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<td>$8,654,744</td>
<td>$3,293,704</td>
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<tr>
<td><strong>Expenses &amp; Encumbrances</strong></td>
<td>$0</td>
<td>$(5,767,702)</td>
<td>$(3,293,704)</td>
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<tr>
<td><strong>Ending Unencumbered Balance</strong></td>
<td>$ -</td>
<td>$2,887,042</td>
<td>$690,926</td>
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</tbody>
</table>
Proposed 2021 Tax Budget With Historical Perspective

<table>
<thead>
<tr>
<th></th>
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<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Capital Projects Fund</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Beginning Unencumbered Balance</td>
<td>$430,802</td>
<td>$2,607,170</td>
<td>$2,607,170</td>
<td>$434,131</td>
<td>$60,986,663</td>
<td>$37,839,739</td>
</tr>
<tr>
<td>Other Sources</td>
<td>10,000,000</td>
<td>62,549,915</td>
<td>62,551,986</td>
<td>500,000</td>
<td>0</td>
<td>500,000</td>
</tr>
<tr>
<td>Total Current Revenue</td>
<td>10,000,000</td>
<td>62,549,915</td>
<td>62,551,986</td>
<td>500,000</td>
<td>0</td>
<td>500,000</td>
</tr>
<tr>
<td>Total Revenue With Beg Balance</td>
<td>10,430,802</td>
<td>65,157,085</td>
<td>65,159,155</td>
<td>934,131</td>
<td>60,986,663</td>
<td>38,339,739</td>
</tr>
<tr>
<td>Expenses &amp; Encumbrances</td>
<td>(10,430,802)</td>
<td>(9,447,350)</td>
<td>(4,172,492)</td>
<td>(934,131)</td>
<td>(8,146,924)</td>
<td>(15,000,000)</td>
</tr>
<tr>
<td><strong>Ending Unencumbered Balance</strong></td>
<td>$ -</td>
<td>$55,709,734</td>
<td>$60,986,663</td>
<td>$ -</td>
<td>$52,839,739</td>
<td>$23,339,739</td>
</tr>
</tbody>
</table>

| **Permanent Funds** |            |             |                     |                 |                     |                 |
| Beginning Unencumbered Balance | $3,000,000 | $3,371,202  | $4,155,519          | $3,000,000      | $3,694,193          | $4,058,077      |
| Other Sources       | 340,000    | 473,180     | 499,518             | 300,000         | 466,084             | 300,000         |
| Total Current Revenue| 340,000    | 473,180     | 499,518             | 300,000         | 466,084             | 300,000         |
| Total Revenue With Beg Balance | 3,340,000 | 3,844,382   | 4,655,037           | 3,300,000       | 4,160,278           | 4,358,077       |
| Expenses & Encumbrances | (3,340,000) | (3,607,552) | (176,527)           | (3,300,000)     | (102,201)           | (150,000)       |
| **Ending Unencumbered Balance** | $ -         | $236,830    | $4,478,510          | $ -             | $4,058,076.60       | $4,208,077      |

| **Agency Funds** |            |             |                     |                 |                     |                 |
| Beginning Unencumbered Balance | $ -         | $12,095     | $12,095             | $ -             | $13,203            | $ -             |
| Other Sources       | 0           | 0           | 88,408              | 0               | 0                   | 0               |
| Total Current Revenue| 0           | 0           | 88,408              | 0               | 0                   | 0               |
| Total Revenue With Beg Balance | 0           | 12,095     | 100,503             | 0               | 13,203              | 0               |
| Expenses & Encumbrances | 0           | (12,095)   | (87,300)            | 0               | (13,203)            | 0               |
| **Ending Unencumbered Balance** | $ -         | $ -         | $13,203             | $ -             | $ -                 | $ -             |
## Proposed 2021 Tax Budget With Historical Perspective

<table>
<thead>
<tr>
<th></th>
<th></th>
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<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Beginning Unencumbered Balance</strong></td>
<td>$ 29,472,993</td>
<td>$ 40,304,646</td>
<td>$ 41,088,963</td>
<td>$ 40,362,324</td>
<td>$ 112,474,802</td>
<td>$ 85,405,962</td>
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<td></td>
</tr>
<tr>
<td>Property Taxes</td>
<td>40,650,000</td>
<td>38,446,791</td>
<td>38,446,791</td>
<td>41,000,000</td>
<td>35,178,839</td>
<td>40,700,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Public Library Fund (formerly LLGSF)</td>
<td>21,500,000</td>
<td>23,303,557</td>
<td>23,303,557</td>
<td>22,400,000</td>
<td>23,533,473</td>
<td>23,000,000</td>
<td></td>
<td></td>
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<tr>
<td>Other Sources</td>
<td>20,270,610</td>
<td>83,793,644</td>
<td>84,476,205</td>
<td>10,846,511</td>
<td>12,297,982</td>
<td>13,435,531</td>
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</tr>
<tr>
<td><strong>Total Current Revenue</strong></td>
<td>82,420,610</td>
<td>145,543,991</td>
<td>146,226,552</td>
<td>74,246,511</td>
<td>71,010,294</td>
<td>77,135,531</td>
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<td></td>
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<tr>
<td>Ret Adv/Advances Out</td>
<td>85,009</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Revenue With Beg Balance</strong></td>
<td>111,893,603</td>
<td>185,848,637</td>
<td>187,315,515</td>
<td>114,608,835</td>
<td>183,570,105</td>
<td>162,541,493</td>
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<td></td>
</tr>
<tr>
<td>Expenses &amp; Encumbrances</td>
<td>(86,270,802)</td>
<td>(99,174,128)</td>
<td>(74,056,396)</td>
<td>(72,034,131)</td>
<td>(83,092,211)</td>
<td>(82,239,701)</td>
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<tr>
<td><strong>Ending Unencumbered Balance</strong></td>
<td>$ 25,622,801</td>
<td>$ 86,674,509</td>
<td>$ 113,259,119</td>
<td>$ 42,574,705</td>
<td>$ 100,477,893</td>
<td>$ 80,301,792</td>
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</tr>
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</table>

(1) The 2020 Actual Budget is current as of the March 11, 2020 Certificate of Estimated Resources and April 16, 2020 Board-approved Third Amendment to the Annual 2020 Appropriation.

(2) Based on Collection Year 2020 effective rates & 100% collection rate of the 1.0 mill, 5.8 mill and 2.0 mill continuing levies as of the 1/01/20 Cuyahoga County Budget Commission's Schedule A with no increase to the assessed values.

(3) PLF has been estimated, based on the State's budget bill (HB 166) which temporarily increased this percentage to 1.7% of the total General Revenue Fund for FY 2020 and FY 2021 with no decline/growth.

(4) The proposed 2021 Tax Budget Expenditures/Encumbrances is based on 2021 projected expenditures estimated during the COVID-19 pandemic which includes 2020 expenditures reduced by $5.5m. Estimating $55.5m appropriation for 2021 plus $500,000 being transferred to 401 and the transfer for debt service payment.
## Revenue Sources Detail

**For The**

**Proposed 2021 Tax Budget**

**For Board Presentation May 21, 2020**

<table>
<thead>
<tr>
<th></th>
<th>2019</th>
<th>2020</th>
<th>2021 Proposed</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Ending Budget</td>
<td>Actual Revenue</td>
<td>Current Budget</td>
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<tr>
<td>Property Tax</td>
<td>$35,858,652</td>
<td>$35,858,652</td>
<td>$35,858,652</td>
</tr>
<tr>
<td>PLF (Public Library Fund)</td>
<td>$23,303,557</td>
<td>$23,303,557</td>
<td>23,533,473</td>
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<tr>
<td>Rollbacks</td>
<td>$2,588,139</td>
<td>$2,588,139</td>
<td>$2,588,139</td>
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<tr>
<td><strong>Total Property Tax &amp; Rollbacks</strong></td>
<td>$38,446,791</td>
<td>$38,446,791</td>
<td>$35,178,839</td>
</tr>
</tbody>
</table>

**Total Tax Budget Request Per Board Resolution** 63,700,000

### Other Sources

<table>
<thead>
<tr>
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<th>2019</th>
<th>2020</th>
<th>2021 Proposed</th>
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</thead>
<tbody>
<tr>
<td>Fines</td>
<td>24,600</td>
<td>25,209</td>
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<tr>
<td>Fees</td>
<td>31,000</td>
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<tr>
<td>Lost Books</td>
<td>45,000</td>
<td>47,973</td>
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<tr>
<td>Products</td>
<td>14,000</td>
<td>15,356</td>
<td>14,000</td>
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<tr>
<td>Passport Fee</td>
<td>7,110</td>
<td>7,705</td>
<td>8,800</td>
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<tr>
<td>Photo Passport Fee</td>
<td>1,650</td>
<td>1,740</td>
<td>1,900</td>
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<tr>
<td>Sales Tax</td>
<td>12,800</td>
<td>12,758</td>
<td>12,800</td>
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<tr>
<td>Copiers</td>
<td>160,000</td>
<td>164,225</td>
<td>160,000</td>
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<tr>
<td>Dup Services</td>
<td>6,080</td>
<td>6,164</td>
<td>6,080</td>
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<tr>
<td>Investment Income</td>
<td>657,000</td>
<td>702,323</td>
<td>646,348</td>
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<tr>
<td>Restricted Gifts</td>
<td>35,000</td>
<td>36,883</td>
<td>38,000</td>
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<tr>
<td>Unrestricted Gifts</td>
<td>1,712</td>
<td>1,712</td>
<td>1,400</td>
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<tr>
<td>Sales of Surplus Property</td>
<td>8,052</td>
<td>8,057</td>
<td>0</td>
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<tr>
<td>Meeting Rooms</td>
<td>38,000</td>
<td>38,167</td>
<td>38,000</td>
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<tr>
<td>Rebates Earned</td>
<td>0</td>
<td>9</td>
<td>9</td>
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<tr>
<td>Refunds/Reimbursements</td>
<td>955,601</td>
<td>1,091,633</td>
<td>750,000</td>
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<tr>
<td>Miscellaneous</td>
<td>26,300</td>
<td>27,838</td>
<td>26,300</td>
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<tr>
<td>Return of Advances</td>
<td>255,015</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Subtotal Other</strong></td>
<td>2,023,905</td>
<td>2,475,983</td>
<td>1,741,628</td>
</tr>
<tr>
<td><strong>Total Other Sources (TPP Tax &amp; Other)</strong></td>
<td>2,023,905</td>
<td>2,475,983</td>
<td>1,741,628</td>
</tr>
</tbody>
</table>

**Total All Sources** $63,774,252 $64,226,330 $60,453,940 $65,245,830

<table>
<thead>
<tr>
<th></th>
<th>2020</th>
<th>2021 Proposed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beginning Unencumbered Balance</td>
<td>$16,499,147</td>
<td>$16,499,147</td>
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<tr>
<td>Ret Adv/Advances Out</td>
<td>$180,015</td>
<td>$ (85,009)</td>
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<tr>
<td><strong>Total Available Revenue</strong></td>
<td>$80,453,414</td>
<td>$80,725,477</td>
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