

**CLEVELAND PUBLIC LIBRARY**

**Finance Committee**

February 18, 2020

**RESOLUTION AUTHORIZING AGREEMENT WITH EASE@WORK EAP, LLC  
FOR EMPLOYEE ASSISTANCE SERVICE PROGRAM**

WHEREAS, In February 2018, the Executive Director of the Cleveland Public Library entered into an agreement (“Agreement”) with The Centers for Families and Children for its Employee Assistance Program known as “ease@work” for a two-year period beginning on March 1, 2018. The “ease@work” program provides a variety of services aimed at improving employee wellness including, but not limited to, counseling, wellness coaching, and referrals to community resources; and

WHEREAS, AllOne Health Resources, Inc. acquired “ease@work” from The Centers for Families and Children in 2019 and created Ease@Work EAP, LLC as its subsidiary for operating its employee assistance program; and

WHEREAS, The Library sought proposals for employee assistance program services from three vendors and received responses from IMPACT Solutions, Ease@Work EAP, LLC and Assist NOW (Recovery Resources) based on 700 employees and 29 locations as follows:

IMPACT Solutions	\$13,860/year
Ease@Work EAP, LLC	\$14,000/year
Assist NOW (Recovery Resources)	\$17,500/year

WHEREAS The Library Administration desires to continue providing the services of an employee assistance program through Ease@Work EAP, LLC to its employees for an additional three year period following the expiration of the current agreement on February 28, 2020; and

WHEREAS, The total base cost of the Agreement is \$42,000 which is payable in annual installments of up to \$14,000. The annual cost is based on a rate of \$20 per employee for up to 700 employees; and

WHEREAS, The Library Administration hereby requests that the Board of Library Trustees authorize the Agreement with Ease@Work EAP, LLC and authorize the expenditure by Cleveland Public Library of funds in an

**EXHIBIT 12**

amount up to \$42,000 toward the “ease@work” program; now therefore be it

RESOLVED, That the Board of Library Trustees hereby and approves the agreement entered into with Ease@Work EAP, LLC in an amount up to \$42,000 for the “ease@work” program for the period beginning on February 29, 2020 and expiring on February 28, 2023, allocated to object code 51900 (Salaries/Benefits – Other Benefits) based on employee’s organizational code, which agreement shall be subject to the review and approval of the Chief Legal Officer.