

**CLEVELAND PUBLIC LIBRARY**

**Community Services Committee**

November 19, 2019

**AMENDMENT TO FINES AND FEES SCHEDULE**

WHEREAS, The State Auditor requires that the fines and fees assessed by Cleveland Public Library be approved by the Board of Library Trustees; and

WHEREAS, The Fines and Fees Schedule (“Schedule”) is revised and updated, as needed; and

WHEREAS, The Best Buy Teen Tech Center at Rockport Branch provides its members the opportunity to spend their after-school hours producing songs, constructing 3D models, making their own animations and videos, building websites, and much more; and

WHEREAS, Membership to the Center is free to youth (ages 10 to 17) and members do not pay to use the resources of the Center for the projects they are working on; however, members occasionally need to use the printer for homework or personal use and the Library would like to provide members with a limited number of free prints each day; and

WHEREAS, The Library would like to extend this courtesy to the members of future teen tech centers that it hopes to open in other locations; now therefore be it

RESOLVED, That the Board of Library Trustees approves the revised Fines and Fees Schedule, as attached, to be effective December 1, 2019.

# CLEVELAND PUBLIC LIBRARY

## FINES AND FEES SCHEDULE: PART A

### OVERDUE FINES

ADULT MATERIALS	
Circulating Items .....	\$0.00 per day/item
Reference Item .....	\$1.00 per day/item
Interlibrary Loan Material .....	\$3.00 per day/item

NO OVERDUE FINES are charged for:  
 Children's materials  
 Young Adult materials  
 Materials at University/College Libraries

NO OVERDUE FINES are charged to the following patrons:  
 CPL-GB (age 60 and over)  
 CPL-DISABLD  
 CPL-HOMBD

BILL THRESHOLD ..... \$25.00

### MATERIAL RECOVERY REFERRAL

Fee for account referral to collection agency..... \$15.00

### REPLACEMENT PRICES

Borrower pays list price for material as shown online. If database shows no list price, patron is charged as follows:

Hardcover Book .....	\$26.00
Adult Paperback Book .....	\$16.00
Children's Paperback Book .....	\$5.00
Audiobook .....	\$50.00
Blu-Ray .....	\$25.00
Comic Book .....	\$3.50
Compact Disc .....	\$14.00
DVD .....	\$15.00
DVD Set .....	\$60.00
Interlibrary Loan Material .....	Value of item
Magazine .....	\$6.00
Pamphlet .....	\$2.00
Reference Material .....	Value of item
Mobile Hotspot Device .....	\$75.00
Mobile Hotspot Case .....	\$15.00
Mobile Hotspot Cable .....	\$6.50
Self-Playing Device .....	\$80.00
Misc. uncataloged material .....	\$5.00/item

LOST OR STOLEN LIBRARY CARD ..... \$1.00

### DAMAGE FINES

Major ..... Replacement price

### PASSPORT APPLICATION FEES

Application Processing fee .....	\$35.00
Passport photo fee .....	\$10.00

### INTERLIBRARY LOAN

#### LOAN FEES CHARGED TO LIBRARIES

Ohio Libraries .....	No charge
Out-of-State Libraries .....	\$10.00 per item
Foreign Libraries .....	\$20.00 per item

#### DUPLICATION FEES

Scans (1-30 images) .....	minimum \$15.00/item
Paper (1-30 images) .....	minimum \$30.00/item

*Additional fees may be charged. See Fines and Fees Schedule; Part B for list of fees for scans and printouts made by staff.*

#### FEES CHARGED TO INDIVIDUAL BORROWERS

Borrowing .....	No charge
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#### LOST ITEMS

Replacement price .....	Value of item
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### SELF-SERVICE COPY/PRINTING

8½" x 11" and 8½" x 14" B&W .....	\$0.10 per page
11" x 17" B&W .....	\$0.20 per page
8½" x 11" and 8½" x 14" Color .....	\$0.25 per page
11" x 17" Color .....	\$0.50 per page

#### Copies from Microform Reader/Printer:

8½" x 11" and 11" x 17" B&W .....	\$0.10 per page
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Use of one's own paper ..... Charge based on paper size

Members of the Best Buy Teen Tech Center receive a \$0.50 credit for printing per day.

### FAXING

Self-service faxing from multifunction device ..... No charge

### SCANNING

Self-service scanning on MFD sent to email address .....	No charge
Self-service scanning on KIC Scanner in CDPL .....	No charge
Self-service scanning to one's own device .....	No charge

### PHOTOGRAPHING/TAPING/FILMING ON LIBRARY PROPERTY

Wedding photography .....	\$100.00
Commercial filming .....	Charge quoted upon request

### MISCELLANEOUS

Tote Bags (non-complimentary) .....	\$0.10 per bag
Earbuds .....	\$1.00/pair
Flash drive .....	\$7.00/each

### SALES TAX

Ohio sales tax is included in fees charged for self-service copying, printing, scanning, and faxing from library multifunction devices, and for miscellaneous items such as passport photos.