

**CLEVELAND PUBLIC LIBRARY**

**Finance Committee**

November 19, 2019

**RESOLUTION TO ACCEPT BEST BUY TEEN TECH CENTER GRANT FOR  
ROCKPORT TEEN TECH CENTER**

WHEREAS, On September 21, 2017, the Board of Library Trustees accepted a grant from Best Buy in an amount up to \$180,000 to open a Best Buy Teen Tech Center at the Rockport branch; and

WHEREAS, The Best Buy Teen Tech Center at the Rockport branch opened on November 14, 2018 and offers teens a place where they can develop critical skills through hands-on activities exploring their interests in programming, filmmaking, music production and design; and

WHEREAS, On November 15, 2019, The Clubhouse Network, the nonprofit organization that in partnership with Best Buy develops, supports, and provides programming for the Teen Tech Centers, awarded the Library a \$12,500 grant to support the Best Buy Teen Tech Center at the Rockport branch and to extend the Library's membership in The Clubhouse Network through January 31, 2020; and

WHEREAS, The Cleveland Public Library is grateful for The Clubhouse Network's continued support in making the Best Buy Teen Tech Center at the Rockport branch a success; now therefore be it

RESOLVED, That Cleveland Public Library Board of Trustees, pursuant to the authority set forth in R.C. §3375.40(K), hereby accepts a grant from The Clubhouse Network in an amount of \$12,500 to be deposited in the 257-Tech Centers Fund Account: 257046-46100; and be it further

RESOLVED, That the Executive Director, CEO, or his designee, is authorized to enter into and execute such agreements and instruments as approved by the Library's Chief Legal Officer that are necessary or appropriate to effectuate the terms and conditions of the Grant and this Resolution.



theclubhousenetwork.org

November 15, 2019

Felton Thomas, Jr  
Executive Director / CEO  
Cleveland Public Library  
325 Superior Avenue  
Cleveland, OH 44114

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Andrea Wood  
*Best Buy*

Gail Breslow, ex-officio  
*The Clubhouse Network*

Dear Felton:

We are pleased to offer this licensing agreement as official confirmation the Best Buy Teen Tech Center @ the Rockport Branch has been approved for continued membership in The Clubhouse Network. You will receive this license and grant pursuant to the terms and conditions of a Grant/License Agreement between you and The Clubhouse Network, which is enclosed (the "Grant/ License Agreement"). If you are in agreement with the Grant/ License Agreement, please sign a copy and return it to The Clubhouse Network's attention via email, fax or postal service, and print a copy for your records. The term of the Grant/ License Agreement is from November 1, 2019 to January 31, 2020, at which point it will be renewed for 12 months in accordance with the grant/license period for all of the Best Buy Teen Tech Centers.

The first 80% of the program grant ("Grant") will be mailed to your attention upon The Clubhouse Network's receipt of the signed Grant/ License Agreement. The remaining 20% will be sent within four weeks of The Clubhouse Network's receipt of your program's year-end report.

Best Buy and The Clubhouse Network are delighted to continue working with you and your team to enable teens from your community to develop confidence in themselves and gain valuable skills through the use of technology at the Best Buy Teen Tech Center.

As you know, there are many benefits that will come from your participation in The Clubhouse Network in the coming year. These include:

**The Clubhouse Learning Model**

- *Access to a learning model*, created, tested, and refined over the past 25 years based upon research conducted at the MIT Media Laboratory and The Clubhouse Network in Boston.
- *Research and Development*– Application of new technologies, new programming, and innovative ideas for Clubhouse implementation from the "flagship" Clubhouse, from community-based Clubhouse and Teen Tech Center sites, as well as from the MIT Media Lab, incorporated and developed as Clubhouses and Teen Tech Centers evolve.

## Connection and Collaboration with a Global Community

- *Global/National Resource Leveraging* – Identifying Network-wide or region-specific resources and opportunities, such as in-kind donations of software, discounted equipment, or supplies, funding earmarked for initiatives and collaborations with global organizations with complementary missions.
- *Tools for Communication and Collaboration* – The Clubhouse Intranet and social networking site (the Clubhouse Village), Listservs.
- *Licensing* – Quality assurance to ensure the strength of the Network and integrity of the Clubhouse learning approach and to enable licensees to benefit from the affiliation.
- *Use/protection of The Clubhouse name* - Each Clubhouse and Best Buy Teen Tech Center will have access to The Clubhouse Network name. Sites will be able to attach the name of their sponsor(s) or “host organizations,” such as The Procter & Gamble Clubhouse of Cincinnati, or The Clubhouse at the Yawkey Boys and Girls Club. All sites include language that they are “members of The Clubhouse Network.” The Clubhouse name and logo are trademark-protected.
- *Teen Summit for youth (funding permitted)*- Occurring once every 2 years (2014, 2016, 2018...) in Boston, each Clubhouse is eligible to send up to 3 members (ages 14-18), plus a staff chaperone, to this global summit. Teens work in groups on projects related to skills that they learn and enjoy in their own Clubhouses, and have an opportunity to become connected to other members from many countries and cultures, building global awareness and understanding.

## Professional Development Opportunities

- *Clubhouse start-up orientation and support*, including a week-long initial orientation session, start-up support from your geographic liaison and our entire staff, start-up materials and resources.
- *Ongoing Clubhouse-related professional development*, including technical and youth development training materials and resources, support from your geographic liaison, and professional development events and workshops.
- *Worldwide Annual Conference (3 days plus optional post-conference technical workshops of 1-2 days)* - Occurring each spring in a different host city each year, the Annual Conference is a required professional development opportunity for all Clubhouse Coordinators for staff to learn about new technology, share best practices and network with other Clubhouses.(CBO representatives are also encouraged to attend.)
- *Regional Meetings* - Occurring in the fall of alternating years with the Teen Summit (2011, 2013, 2015...), Clubhouse Coordinators are required to attend the meeting in their region. Meetings include technical software training, discussions and sharing of best practices, learning new skills, and Network news and announcements.

## Access to Resources and Ongoing Support

- *Monthly Regional Meetings (1 hour)* - Occurring once each month (by phone, Skype, or other online medium), at a time agreed upon by the Clubhouse

Coordinators in the region, these meetings address timely issues that concern Clubhouses, as well as sharing recent news.

- *Mentoring resources* – materials for recruiting, training, and supporting mentors, such as the Mentor Toolkit, the Mentor Handbook, and the on-line Mentor Connector.
- *Youth Development Resources* – including Clubhouse-to-College/Clubhouse-to-Career (C2C), inclusiveness and family engagement resources, best practices, and materials
- *Sustainability and marketing/PR resources*– resources/materials for fund-raising and sustainability; materials to assist with marketing the Clubhouse locally and network-wide, and direct fund-raising assistance (as resources permit).
- *Evaluation and assessment* – data collection, tools for evaluation and assessment, process for sharing information, aggregated analysis and interpretation of Clubhouse data Network-wide.
- *Geographic Liaison Support* – support via in-person visits, phone, online chats, and/or email on the application of the Learning Model, best practices, needs assessments.

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Of course, the biggest benefit to your participation in The Clubhouse Network as a Best Buy Teen Tech Center is the opportunity for hundreds more young people from underserved communities to gain access to technological tools and resources they otherwise would not have, and to enable them to gain valuable skills through the use of technology. On behalf of The Clubhouse Network staff, thank you for your commitment to the goals of the program.

Please let me know if you have any questions. I can be reached at (617) 318-3470, or by e-mail at [gbreslow@theclubhousenetwork.org](mailto:gbreslow@theclubhousenetwork.org).

Sincerely,



Gail Breslow  
Executive Director  
The Clubhouse Network



**The Clubhouse Network  
Grant / License Agreement**

**Grantee / Licensee:** Cleveland Public Library  
325 Superior Avenue  
Cleveland, OH 44114

**Project Director:** Felton Thomas, Jr,

**Project Name:** The Best Buy Teen Tech Center @ Rockport Branch

**Purpose:** Support and sustain a Best Buy Teen Tech Center

**Amount of Grant:** \$12,500 (Pro-rated for 3 months to line up with annual February 1 – January 31 granting period)

**Period of License:** November 1, 2019 - January 31, 2020

**Payment Schedule:** \$10,000 (80% of total) upon receipt of signed contracts  
\$2,500 (remaining 20%) upon receipt of year-end report

**The Clubhouse Network  
Contact:** Gail Breslow  
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Roxbury, MA 02119  
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[gbreslow@theclubhousnetwork.org](mailto:gbreslow@theclubhousnetwork.org)