

CLEVELAND PUBLIC LIBRARY
Minutes of the Special Board Meeting
August 18, 2017
Trustees Room Louis Stokes Wing
11:00 A.M.

Present: Ms. Butts, Mr. Corrigan, Ms. Rodriguez,
Mr. Hairston, Mr. Parker

Absent: Mr. Seifullah, Ms. Washington

Ms. Rodriguez called the meeting to order at 11:12 a.m.

Prior to the Special Board Meeting and for informational purposes only, Tracy Martin, Grants & Development Coordinator, announced that the Library received a grant from Best Buy in the amount of \$180,000 to open the Rockport Branch Teen Technology Center. This grant will support the hiring of a Teen Tech Coordinator, purchase furniture and equipment for the space that will promote a makerspace environment at the Rockport Branch.

Ms. Martin stated that Rockport Branch was selected for its large teen population and for meeting the space requirements for the room.

Ms. Martin stated that additional details will be provided at the Regular Board Meeting in September.

Ms. Rodriguez thanked Ms. Martin for her efforts to identify funding opportunities that will help the Library increase their services to the communities that they serve.

Director Thomas extended congratulations to Ms. Martin, Amiya Hutson, Rockport Branch Manager, Denise Crudup, Special Assistant to the Director for Education and Learning and others who assisted in writing this grant.

In response to Director Thomas' inquiry, Ms. Martin stated that there were currently six cities who have received this grant. This spring, six additional cities were recipients and will open six more centers.

Resolution to Provide Amnesty for Fines and Fees to Youth Ages Seventeen and Under During September 2017 for Library Card Sign-Up

Mr. Corrigan asked for clarification, because of the Library's relationship with Unique Management Services, on whether patrons who have abused the system would be granted amnesty.

Director Thomas stated that there will be some young patrons, through no fault of their own, who have incurred large fines because their cards were abused by their parents or caregivers.

Mr. Corrigan stressed that this amnesty program be focused on youth and youth materials.

Jim Benson, Library Systems and Applications Analyst in IT/CLEVNET, stated that fines and referrals fees were waived last year for some patrons who were in collections. Most fees have been under \$100. In fact, 86% of the patrons who received amnesty for their bills last fall at CPL had \$100 or less waived. The median amount waived was \$28.19.

Mr. Corrigan stated that he wanted to be clear that policies were in place so that we are not forgiving thieves.

Director Thomas stated that a number of library systems have indicated that their amnesty policies have specifically excluded patrons who are known abusers of the system.

Ms. Rodriguez noted that Lakewood Public Library was not noted among the participant list.

Director Thomas stated that the list reflected in this resolution denotes CLEVNET partner libraries only.

Timothy Diamond, Chief Knowledge Officer, stated that although Lakewood Public Library and the two other independent suburban systems that are not CLEVNET members (Westlake and Cuyahoga County) are participating in the amnesty program, their patron records are not in the CLEVNET database. As a result, we are unable to forgive fines for those patrons; hence, they are not listed in the resolution.

RESOLUTION
TO PROVIDE
AMNESTY FOR
FINES AND
FEES TO
YOUTH AGES
SEVENTEEN
AND UNDER
DURING
SEPTEMBER
2017 FOR
LIBRARY CARD
SIGN-UP
Approved

Mr. Corrigan moved to amend the resolution to include "Rocky River Public Library" as a CLEVNET partner library participating in the amnesty program. Mr. Hairston seconded the motion, which passed unanimously by roll call vote.

Mr. Corrigan moved approval of the following resolution as amended. Mr. Hairston seconded the motion, which passed unanimously by roll call vote.

WHEREAS, The public libraries in Cuyahoga County offered a county-wide amnesty program for youth in 2016 during National Library Card Signup Month in September; and

WHEREAS, These same public libraries in Cuyahoga County, including our CLEVNET partners Cleveland Heights-University Heights Public Library, East Cleveland Public Library, Euclid Public Library, Rocky River Public Library, and Shaker Heights Public Library, have decided to join together once again to offer the amnesty program for the month of September 2017 to all youth ages seventeen and under, thereby ensuring that they have the greatest access to the resources and information provided by public libraries; and

WHEREAS, To provide the maximum benefit to all youth across the County, it was decided that youth visiting one of the participating public libraries in Cuyahoga County will have all fines and fees forgiven, including any fines and fees for lost materials owned by CLEVNET partners, and that any fees related to obtaining a replacement card will be waived; and

WHEREAS, In the interest of gaining a deeper understanding of family engagement, public libraries in Cuyahoga County will conduct a survey to measure the value that parents and caregivers place on their children having a library card and have agreed to incentivize participation; now therefore be it

RESOLVED, That during September 2017 the Library will waive the \$1.00 replacement fee for a library card; and be it further

RESOLVED, That during September 2017 the Library will offer a comprehensive amnesty program to youth ages

seventeen and under and will forgive all fines for overdue items and charges for lost items owned by any

CLEVNET library and will waive referral fees paid by Cleveland Public Library to Unique Management Services, Inc., as detailed in procedures to be distributed to staff; and be it further

RESOLVED, That during September 2017 the Library will provide an incentive for parents and caregivers to participate in research that will benefit libraries throughout Cuyahoga County as detailed in procedures to be distributed to staff.

Resolution Approving Change Order #001 for the West Park Branch Wall Repair Project

(See page 923)

Ms. Rodriguez moved approval of the following resolution. Mr. Hairston seconded the motion, which passed unanimously by roll call vote.

WHEREAS, On June 30, 2017, the Executive Director, CEO of the Cleveland Public Library, entered into a contract with Mid State Restoration, Inc. ("Mid State") in the amount of \$24,500.00, for the demolition and repair of a masonry wall that had collapsed at the West Park Branch of the Library; and

WHEREAS, After demolishing the wall, Mid State discovered that the concrete block back up wall which provided support for the walkway into the Branch, was seriously deteriorated and undermined; and

WHEREAS, Mid State has proposed to replace the back up wall and fill the void with rebar and concrete at the cost of \$2,360.00, increasing the cost of the contract with Mid State to \$26,860.00; and

WHEREAS, The Board of Library Trustees can, in its discretion, approve written change orders and subsequently amend the contract sum; now therefore be it

RESOLVED, That change order #001 is hereby approved with a net total increase not to exceed \$2,360.00 to the contract with Mid State Restoration, Inc., changing the total contract amount to **\$26,860.00**. The change order

RESOLUTION
APPROVING
CHANGE
ORDER #001
FOR THE WEST
PARK BRANCH
WALL REPAIR
PROJECT
Approved

shall be charged to General Fund Account No.17970053-53310 (Building Repairs); be it further

RESOLVED, That the Capital Projects Manager is hereby authorized to execute the change order on behalf of the Library.

Mr. Corrigan asked when the work on the wall would be completed.

Eric Herman, Capital Projects Manager, stated that completion is expected within the next 2-3 weeks.

Mr. Herman showed the Board photographs of the wall and railing and explained in detail the work that was required and gave an update on current status of the work.

Ms. Rodriguez thanked Mr. Herman for his update.

Director Thomas informed the Board that The People's University t-shirts were available and announced that today is Trustee Butts' birthday.

Ms. Rodriguez adjourned the Special Board Meeting at 11:45 a.m.

Maritza Rodriguez
President

Thomas D. Corrigan
Secretary

MID STATE RESTORATION, INC.

2521 MONROE AVENUE
CLEVELAND, OHIO 44113-4121

www.midstaterestoration.com

PHONE - (216) 771-2112 FAX - (216) 771-0508

August 16, 2017

Cleveland Public Library
325 Superior Avenue
Cleveland, OH 44114
Attn: Eric Herman

RE: West Park Library- Additional Masonry Work Required -Revised

Dear Eric,

In the process of demolition of the brick masonry wall it was discovered that the concrete block back up wall was also severely deteriorated. We have removed the areas of unstable back up to a sound base. We propose the following additional work to repair the concrete block back up masonry wall.

SCOPE OF WORK:

1. Clean rubble from cores of block masonry back up wall at locations of intended reinforcement.
2. Drill into footer a minimum 6 inch depth and grout #4 rebar vertically every 2' o.c.
3. Rebuild block masonry back up and fully grout cells containing rebar.
4. Install ODOT 613 Type 2 flowable fill at voids between block masonry wall and fill below concrete deck slab.

Provide all labor, materials, and equipment necessary to perform the additional work for the total sum of \$2,360.00

If there are any questions or concerns please call at your earliest convenience to discuss.

Sincerely,

Jim /ds

JAMES L. HAYES, PRESIDENT
jhayes@midstaterestoration.com
MID STATE RESTORATION, INC.