CLEVELAND PUBLIC LIBRARY
Minutes of the Regular Board Meeting
April 17, 2014
Trustees Room Louis Stokes Wing
12:00 Noon

Present: Ms. Butts, Ms. Rodriguez, Mr. Corrigan, Mr. Hairston, Mr. Werner, Mr. Parker

Absent: Mr. Seifullah

Mr. Corrigan called the meeting to order at 12:14 p.m.

Approval of the Minutes

REGULAR BOARD MEETING and BOARD WORK SESSION OF 2/20/14; Approved

Ms. Butts moved approval of the minutes for the 3/20/14 Regular Board Meeting and Board Work Session. Mr. Werner seconded the motion, which passed unanimously by roll call vote.

COMMUNICATIONS

LTR. FROM: BERNADETTE WALSH, EXECUTIVE DIRECTOR & RANDY DAVIS, TREASURER, UPSTAGE PLAYERS; RESOLUTION FROM: STATE REPRESENTATIVE BILL PATMON Acknowledged

Director Thomas acknowledged a letters from Bernadette Walsh, Executive Director and Randy Davis, Treasurer, UpStage Players, Inc. expressing appreciation for the partnership with the Library and the use of the Lake Shore Facility auditorium for rehearsal and production space; a resolution from The Honorable Bill Patmon, Ohio State Representative, 10th District, proclaiming April 13-19, 2014 as National Library Week.

Presentation: Safety & Protective Services 2013 Incident Report Overview - *Timothy J. Goergen, Manager, Safety & Protective Services*

Before introducing Mr. Goergen, Director Thomas stated that at each Board Meeting, education presentations will be provided around the four established priorities: Safety, Technology, Education & Preservation.

Timothy Goergen, Manager, Safety & Protective Services gave a powerpoint presentation that included but was not limited to: Organization of the communications area; Dispatch Center and call triage, centralize call response, and more efficient documentation; Changes in the last two years consisting of access control system,

faster response by branch patrol, more efficient deployment of resources, staff scheduling, installation of new camera system, and better service coverage for branches; Measurements of incident reports, and activities; Branch incidents-noting branches with the highest increase and greatest decrease of incidents with monthly breakdown; Incidents categorized by type, significant events, and incident increases and trends. Finally, Mr. Goergen summarized his presentation with an overview.

Mr. Werner asked why there seemed to be a decrease in incidents during summer months.

Mr. Goergen stated that it was difficult to determine if the trend is weather related or incident related. Activities will be linked to levels of severity.

Mr. Thomas stated that by collecting data, the Knowledge Office can help determine trends.

Mr. Goergen stated that this information will assist in the deployment of resources to meet operational needs.

Mr. Goergen acknowledged the importance of treating patrons with respect while not condoning unacceptable behaviors.

Carlos Latimer, Assistant Director Public Services, Branches, stated that during the school year, conflict which may initiate in the schools can carry over into the branches.

Ms. Butts stated that information appears to be tracked and analyzed more uniformly and accurately.

In response to Ms. Butts' inquiry about specific arrests at South Branch due to drug related activity, Mr. Goergen stated that there were four arrests made.

Director Thomas stated that the library has had 669 incidents and nearly four million visits. In comparison, library incidents are minimal.

In response to Ms. Butts' inquiry about the request for protective vests for Safety & Protective Services officers, Mr. Goergen stated that discussions are being held in Local 244 negotiations.

After additional discussion, Mr. Corrigan thanked Mr. Goergen for his detailed presentation.

Various trustees acknowledged the Safety & Protective Services team and thanked them for their hard work.

FINANCE COMMITTEE REPORT

Ms. Rodriguez presented the following report.

RESOLUTION TO ACCEPT GIFTS FOR THE MONTH OF MARCH 2014
Approved

Resolution to Accept Gifts for the Month of March

(See page 407)

Ms. Rodriguez moved approval of the following resolution. Mr. Werner seconded the motion, which passed unanimously by roll call vote.

WHEREAS, The Board receives gifts of moneys and library services materials from generous citizens from time to time; and

WHEREAS, Attached to this Resolution is the Gift Report itemizing the gifts received by the Library for the month of March 2014; now therefore be it

RESOLVED, That the gifts described in the Gift Report for March of 2014 be accepted upon the conditions connected with said gifts in accordance with Section 3375.40(K) of the Ohio Revised Code.

RESOLUTION TO ACCEPT CLEVELAND FOUNDATION FOR LIBRARY LEARNING CENTERS
Approved

Resolution to Accept Cleveland Foundation Grant for Library Learning Centers

Ms. Rodriguez moved approval of the following resolution. Mr. Parker seconded the motion, which passed unanimously by roll call vote.

WHEREAS, The Cleveland Foundation, established in 1914, has a mission to enhance the lives of all residents of Greater Cleveland, now and for generations to come, by working together to address community needs through grantmaking, and provide leadership on key community issues; and

WHEREAS, Cleveland Public Library applied for a grant to expand the Learning Centers in our branches that will provide afterschool tutoring, college prep classes, and preschool music literacy classes as well as new technology in each center; and

WHEREAS, The Cleveland Foundation agreed to grant the Library $228,500 for this purpose; now therefore be it

RESOLVED, The Cleveland Public Library Board of Trustees, pursuant to the authority set forth in R.C. §3375.40(K), hereby accepts a grant from The Cleveland Foundation, in the amount of $228,500 for the grant period April 1, 2014 to March 31, 2015; and be it further

RESOLVED, That the Executive Director, CEO, or his designee, is authorized to enter into and execute such agreements and instruments as may be necessary or appropriate, including those in excess of $25,000.00, to effectuate the terms and conditions of the Grant and this Resolution, which agreements and instruments shall be subject to the approval of the Library's Chief Legal Officer.

Ms. Rodriguez stated that this item was discussed at length at Finance Committee Meeting.

THIRD AMENDMENT TO THE YEAR 2014 APPROPRIATION
Approved

Third Amendment to the Year 2014 Appropriation

(See pages 408-413)

Ms. Rodriguez moved approval of the following resolution. Mr. Werner seconded the motion, which passed unanimously by roll call vote.

WHEREAS, ***Ohio Revised Code*** Section 5705.40 provides for the amendment of an appropriation measure when necessary; and

WHEREAS, It is now deemed necessary to amend the Year 2014 Appropriation Measure to comply with the attached April 4, 2014 Amended Official Certificate of Estimated Resources received from the Cuyahoga County Budget Commission; and

WHEREAS, The aggregate of all appropriation classifications does not exceed the total amount authorized by the Cuyahoga County Budget Commission; now therefore be it

RESOLVED, That the sums indicated on the attached Third Amendment to the Year 2014 Appropriation Schedule be approved.

Ms. Rodriguez stated that this item was discussed at length at Finance Committee Meeting.

RESOLUTION TO RENEW THE MAINTENANCE AGREEMENT WITH TYLER TECHNOLOGIES, INC. FOR THE SUPPORT AND UPDATE LICENSING OF THE MUNIS ERP SYSTEM
Approved

Resolution to Renew the Maintenance Agreement with Tyler Technologies, Inc. for the Support and Update Licensing of the MUNIS ERP System

(See pages 414-416)

Ms. Rodriguez moved approval of the following resolution. Mr. Werner seconded the motion, which passed unanimously by roll call vote.

WHEREAS, In March, 2006, The Library entered into a system agreement with Tyler Technologies for maintenance of the Library's MUNIS ERP system, and continues to expand the functionality of the Library's ERP system implementing modules to improve efficiency; and

WHEREAS, The Library's ERP system includes Financials, Human Resources, Payroll and General Revenue and needs to continue support and to update licensing; and

WHEREAS, The effective date of termination of the current maintenance agreement with Tyler Technologies, Inc. for the support and to update licensing of the Library's MUNIS ERP system is May 16, 2014; now therefore be it

RESOLVED, That the Board of Trustees authorizes the Executive Director, CEO or his designee, to execute all documents necessary to renew the Maintenance Agreement with Tyler Technologies, Inc., subject to the Chief Legal Officer's approval, for the period May 17, 2014 through May 16, 2015 at a cost not to exceed $58,908.57, with the expenditure being charged to the General Fund Account 13010053-53360.

Ms. Rodriguez stated that this item was discussed at length at Finance Committee Meeting.

RESOLUTION TO ENTER INTO AN AGREEMENT WITH ADVERTISING VEHICLES, INC. FOR TAILLIGHT BUS BILLBOARDS
Approved

Resolution to Enter Into An Agreement with Advertising Vehicles, Inc. for Taillight Bus Billboards

Ms. Rodriguez moved approval of the following resolution. Mr. Werner seconded the motion, which passed unanimously by roll call vote.

WHEREAS, The Cleveland Public Library (CPL) wants to increase its awareness of virtual services available with a CPL card such as eBooks, online classes, children's eMedia and the downloadable digital magazine service; and

WHEREAS, The Library wishes to take advantage of the benefits of mass transit advertising and its depth of reach into Cleveland's neighborhoods; now therefore be it

RESOLVED, That the Board of Trustees authorizes the Executive Director, CEO or his designee, to enter into an agreement with Advertising Vehicles, Inc. for (22) Taillight Bus Billboards for a 6 month period beginning April 30, 2014 and ending October 30, 2014 for a total cost of $25,872.00, with the expenditure being charged to the General Fund Account 11610053-53240.

Ms. Rodriguez stated that this item was discussed at length at Finance Committee Meeting.

RESOLUTION AUTHORIZING RELEASE AND CONCENT TO DISTRIBUTION FROM THE TRUST OF GRACE BRODY
Approved

Resolution Authorizing Release and Consent to Distribution from the Trust of Grace Brody

(See pages 417-419)

Ms. Rodriguez moved approval of the following resolution. Mr. Hairston seconded the motion, which passed unanimously by roll call vote.

WHEREAS, In 2006, Grace F. Brody of Cleveland Heights, Ohio, executed a Restated Declaration of Trust ("Trust"), and designated the Cleveland Public Library and the Cleveland Heights-University Heights Public Library as equal remainder beneficiaries of the Trust Estate. Ms. Brody died on March 12, 2014; and

WHEREAS, The Trust designated that Ms. Brody's residence located in Cleveland Heights be made available to her son to live in upon her death, after which the residence and its contents would be distributed to the Grace F. Brody College Scholarship Fund at the Jewish Community Federation of Cleveland, now known as the Jewish Federation; and

WHEREAS, Ms. Brody's son predeceased Ms. Brody and, therefore, the gift to her son of a life estate in the residence failed. The Trust did not, however, clearly indicate whether the residence would pass to the remainder of the Trust, or be transferred to the Jewish Federation, in the event Ms. Brody's son predeceased her; and

WHEREAS, KeyBank National Association, as Trustee of the Trust, notified the Cleveland Public Library in March of this year that Ms. Brody had passed away, and that the remainder of the Trust Estate would be distributed to the Cleveland Public Library and the Cleveland Heights-University Heights Public Library in equal shares; and

WHEREAS, KeyBank also advised the Library that it intended to sell the residence and its contents, and requested that both remainder libraries waive any potential claims each might have to the proceeds of the residence or its contents upon its sale on the basis that it was Ms. Brody's intent that the residence and its proceeds should be transferred to the Jewish Foundation; and

WHEREAS, KeyBank has presented the Library with a Waiver and Release relinquishing the Library's right to any portion of the proceeds of the residence and authorizing KeyBank to distribute the proceeds to the Jewish Foundation. This Waiver and Release requires this Board's approval; now therefore be it

RESOLVED That the Board hereby approves the distribution by KeyBank of the proceeds of the residence in the Trust of Grace F. Brody to the Jewish Federation to be added to the Grace F. Brody College Scholarship Fund, and authorizes the Board President to sign the Waiver and Release attached to this Resolution. The Chief Legal Officer has reviewed and approved the legal form of the Waiver and Release.

Mr. Werner asked for clarification on this item.

Mr. Corrigan stated that Cleveland Public Library and the Cleveland Heights-University Heights Public Library are equal remainder beneficiaries of the Trust Estate. Unfortunately, the documents did not provide instructions on the distribution if Ms. Brody's son predeceased. Key Bank recommends that the original intent of the testator was for the proceeds of the residence be distributed to the Jewish Foundation.

Joyce Dodrill, Chief Legal Officer, stated that exclusive of the residence, the remainder would be around $700,000 to be divided between Cleveland Public Library and Cleveland Heights-University Heights Library.

Mr.Corrigan gave background on Ms. Brody as well as highlights of her significant contributions.

FISCAL OFFICER'S REPORT
Submitted

Fiscal Officer's Report

(See pages 420-469)

REPORT ON INVESTMENTS
Submitted

Report on Investments

(See page 470)

REPORT ON CONFER. & TRAVEL EXPENDITURES
Submitted

Report on Conference and Travel Expenditures

(See pages 471-472)

PURCHASES FROM $5,000-$25,000, 1/1/14-3/31/14
Submitted

Purchases from $5,000-$25,000 for the period 1/1/14-3/31/14

(See page 473)

PRUCHASES EXCEEDING $25,000, 1/1/14-3/31/14
Submitted

Purchases Exceeding $25,000 for the period 1/1/14-3/31/14

(See page 474)

FEE PAID FOR LEGAL ADVICE AND SERVICES TO OGLETREE
Submitted

Fee Paid for Legal Advice and Services to Ogletree

(See page 475)

HUMAN RESOURCES COMMITTEE REPORT

In Mr. Seifullah's absence, Mr. Parker presented the following report.

REGULAR EMPLOYMENT REPORT Approved

Regular Employee Report

(See pages 476-478)

Mr. Parker moved approval of the Regular Employee Report. Ms. Rodriguez seconded the motion, which passed unanimously by roll call vote.

RETIREMENT RECOGNITION CITATION Approved

Retirement Recognition Citation

Mr. Parker moved approval of the following resolution. Ms. Rodriguez seconded the motion, which passed unanimously by roll call vote.

A Citation has been issued for the following staff members on the occasion of their retirement:

Ann Palomo (24 years of service), Library Systems Application Manager, Grade K – Information Technology/Clevnet, retires 4/30/2014

Maureen T. Mullin (30 years of service, Subject Department Manager – Large, Grade L – Science & Technology, retires 4/30/2014

Be it resolved that the citation for the above staff members be presented by the Board of Trustees in appreciation of their faithful and dedicated service given to the Library by them be recorded in the minutes of this meeting, and

Be it further resolved that the citation be sent to them forthwith if they are not present at this meeting of the Board of Trustees.

Mr. Parker submitted the following reports.

REPORT ON PAID SICK TIME Submitted

Report on Paid Sick Time

(See page 479)

AFFIRMATIVE ACTION PLAN REPORT Submitted

Affirmative Action Plan Report

(See page 480)

INSURANCE SUMMARY REPORT Submitted

Insurance Summary Report

(See page 481)

COMMUNITY SERVICES

Mr. Werner submitted the following report.

MONTHLY ACTIVITY REPORT Submitted

Monthly Activity Report

(See pages 482-488)

Mr. Werner thanked Anastasia Diamond-Ortiz for providing the chart that reflects residential fixed high-speed connections per 1,000 households in Cuyahoga County.

COMPARATIVE STATEMENT OF ANNUAL STATISTICS 2013 Submitted

Comparative Statement of Annual Statistics 2013

(See pages 489-495)

BUIDLING STATUS UPDATE Presented

Building Status Update

Myron Scruggs, Director of Property Management, stated the boilers are working in the Main library and the steam conversion project continues to progress. It is anticipated that the Eastman Reading Garden be opened to the public around May 1 weather permitting.

Mr. Werner stated that the CPL150 Ad Hoc Committee, composed of Ms. Butts, Ms. Rodriguez and Mr. Seifullah, will be meeting in May. Mr. Diamond and Ms. Diamond-Ortiz have been working with Kent State University's Cleveland Urban Design Collaborative and Enlightenment Consulting Group on proposals that will be shared at the May Board Meeting.

DIRECTOR'S REPORT

DIRECTOR'S REPORT Presented

Before presenting his report, Director Thomas acknowledged Maureen Mullin, Manager, Business,

Economics and Labor Department, as the winner of the 2014 WOW! Employee Recognition Empowerment Award. Ms. Mullin exemplifies herself as a leader with an empowering attitude in developing the skills and talents of those she supervises. Because Ms. Mullin was unable to attend the Board Meeting, Director Thomas indicated that he would present the award to Ms. Mullin at her upcoming retirement celebration. Finally, Director Thomas thanked Ms. Rodriguez for representing the Library at the Cleveland Film Festival.

Monthly Statistics

Circulation for the month of March was 562,792. This is a decrease of 1% from last year's March circulation of 569,987. The bad news is that circulation activity was down because of a record breaking cold winter that has tremendously affected our attendance and thus our circulation. The good news is that we did experience an increase in eMedia numbers, and our circulation, attendance and computer sessions have bounced back from some pretty bad numbers in January and February.

The number of computer sessions for March was down from March of 2013 as well. A decline also in line with the weather issues we faced. There were 98,797 sessions this year in comparison to last year's total of 91,064. The number of hours in use for our computers actually increased slightly from 69,529 in March of 2013 to 69,551 in 2014. The addition of TechCentral and other technologies throughout the branches at the end of 2012, will lead to stable computer usage numbers in 2014.

Attendance for the month of March was 290,163. This is less than a 1% decrease from last year's attendance number of 292,420. Programs such as Writers and Readers and the Mini Maker Faire helped mitigate the activity loss due to weather.

Celebrating Cultural Diversity

For a second year in a row the Cleveland Public Library was a community sponsor for a film shown in the Cleveland International Film Festival. The year's film, *Zip & Zap and the Marble Gang* is a Spanish language film that chronicles the story of a group of preteen troublemakers who uncover a mystery deep inside the catacombs of a reformatory called the Hope Re-Education

Center. Trustee **Maritza Rodriguez** gave opening remarks at the March 27th screening of the film.

The Library began the month with its annual Lunar New Year Celebration. In the event various community groups and Chinese schools performed before an audience of 453 patrons.

On March 15, National Book Award winner Jesmyn Ward visited the Library as a part of the Writers & Readers Series. A group of approximately thirty 11th and 12th graders from Glenville High School met privately with the author for a Q&A prior to the event. The private meeting was a result of their participation in a book discussion on the *Salvage the Bones* that was coordinated by Youth Outreach & Programming Coordinator, **Nichole Shabazz**. Each Glenville student attended the program was given a free signed copy of the book.

Foreign Literature Manager **Milos Markovic** hosted the official opening of CPL's Chinese Corner on March 28th. Director Thomas, the visiting Director of the Confucius Institute at Cleveland State University, and guests participated in the official opening ceremony of this language and cultural learning center.

MAJOR PROGRAMS

On Saturday, March 29 the Cleveland Public Library (CPL) and Ingenuity Cleveland hosted the 2014 Cleveland Mini Maker Faire (CMMF). This year's fair focused on the Cleveland areas rich culture of innovation, invention, creativity, and making things. One hundred makers participated in the event (up from 50 in 2013), and approximately 4,000 people attended the event over an 8 hour period. This year's fair was made possible by generous support from Cuyahoga Arts & Culture.

Fine Arts and Special Collections Manager, **Pam Eyerdam** hosted the 13th Annual *Progress with Chess Tournament* in coordination with the Cleveland Municipal School District. Over 500 students in grades three through eight attended the tournament on March 26th and 27th. Participating students competed for scholarship money for their schools while at the same time learning good sportsmanship and developing critical thinking skills. Ms. Eyerdam was assisted by the Fine Arts and Special

Collections staff, other main library staff, branch staff, and CPL retirees who volunteered to help with the program.

EXHIBITS

Cleveland Play House/Playhouse Square Exhibits
Literature Department Senior Subject Librarian **Jean Collins** selected and displayed materials on *Clybourne Park* (Cleveland Playhouse, March 21st –April 13th) and *As You Like It* (Great Lakes Theatre, April 2014)

Great Lakes Theatre & Shakespeare Program & Exhibit
Getting a head start in March and running throughout the "Shakespeare Month" of April, the Literature Department & Ohio Center for the Book is hosting an exhibit of costumes and artifacts from Great Lakes Theater productions, as well as Shakespeare materials from CPL's collections. Senior Subject Librarian Jean Collins helped coordinate the exhibit with assistance from Chris Fornadel of Great Lakes Theatre and the CPL Graphics Department.

William Shakespeare's 450th Birthday Celebration
The opening reception for the William Shakespeare's 450th Birthday Celebration and exhibit featured Shakespeare scholar and author Diana Price. Price is the author of *Shakespeare's Unorthodox Biography: New Evidence of an Authorship Problem*. The Reception which was held on Saturday, March 22nd was sponsored by the Literature Department who coordinated the event and also provided refreshments for the thirty-five attendees.

Research That's Possible Only at Main Library

- A professor of English from the University of North Carolina at Greensboro inquired about sixteenth and seventeenth-century English attitudes toward Romania (what would then have been known as Dacia or Wallachia) and the Turks – Special Collections has an extensive collection on the Romani.
- A research request for the song by Cole Porter from the Eyman Dance Collection entitled "*Old Fashioned Garden*" was received. CPL is one of 3 public libraries to own this music score.

Strategic Plan

Our Mission:
We are “The People’s University,” the center of learning for a diverse and inclusive community.
Our Strategic Priorities:

1. Form communities of learning
2. Fight community deficits
3. Ready for the future: CPL 150
4. Cultivate a global perspective
5. Innovate for efficient and sustainable operations

Meetings and Activities

- I provided remarks for CPL’s Lunar New Year program.
- I attended the Mayor’s State of the City.
- I provided remarks at the Friend’s Legislative Breakfast.
- I attended the Public Library Association’s conference in Indianapolis.

CLEVNET
March’s total OverDrive CLEVNET eMedia collection circulation was 113,470, significantly up from last year’s total of 88,528. CPL has 8064 total followers on Twitter and the Facebook page currently has 6,347 fans.

GRANTS & DEVELOPMENT

Awarded Grants

Received notice of $228,500 award from The Cleveland Foundation in support of the Learning Centers at CPL Branches.

Submitted Grants

American Library Association (ALA) Libraries Transforming Communities Public Innovators Cohort – submitted application to receive an $8,000 grant and 18 months of team-based professional development in community engagement.

Projects in Development

- CPL and The Friends of CPL hosted elected officials and other invited outside guests for a breakfast event to discuss current events at CPL.
- Submitted Year End Report for Cleveland Foundation Lockwood Thompson Fund and Judd Fund.
- Developed Funding Plan for 2014 Literary Lots, began work on application to Better World Books Literacy and Education in Action Program (LEAP).
- Developed Funding Plan for Digital Hub.
- Worked with Friends of CPL to discuss opportunities for capacity-building grants and began work on an application to the William J. and Dorothy K. O'Neill Foundation.

Other

Letters of Support:

- For UpStage Players 20th Anniversary celebration and performance of Godspell.
- For Confucius Institute at Cleveland State University in support of their request for the Hanban performance troupe to participate in local festivities to celebrate the 2015 Chinese New Year in Cleveland

PUBLIC SERVICES

Programs, Services & Exhibits

During the month of March the Library hosted a total of 118 programs. Educational programming and services, not included in the above totals, accounted for approximately 129 adult education classes, and 882 hours of after-school tutoring; 252 hours of intensive reading instruction for grades K-3 and 630 hours of homework help for grades K-8. After-school snacks were served M-Th. at 14 branch locations.

On March 15 the Hough Branch hosted Legal Aid @ Your Library workshop where 54 patrons received legal consultations from a team of volunteer attorneys and Legal Aid staff.

Centers for Medicare & Medicaid Services (CMS) offered enrollment assistance sessions at 6 locations for 21 days in March. During the month of March the offered benefit clinics in neighborhood branches, as of March 31, benefit clinics have completed 36+ applications for food assistance and other social services. Cuyahoga County Board of Elections conducted outreach in the Louis Stokes Wing; 30 poll worker applications, 11 voter registration cards complete, 17 absentee ballots were complete during their visit. On March 18 the American Red Cross held a blood drive in the LSW Auditorium in which they exceed their goal by 1 pint.

The Library began the month with its annual Lunar New Year Celebration. In the event various community groups and Chinese schools performed before an audience of 453 patrons.

On March 15, National Book Award winner Jasmyn Ward visited the Library as a part of the Writers & Readers Series. A group of approximately 30 11th and 12th graders from Glenville High School met privately with the author for a Q&A prior to the event. The private meeting was a result of their participation in a book discussion on the *Salvage the Bones* that was coordinated by Youth Outreach & Programming Coordinator, Nichole Shabazz. Each Glenville student attended the program was given a free signed copy of the book.

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Total programming/educational services related expenditures for March totaled $ 11,602.30. As of March 31 the Library has generated $9,975.00 in income from the rental of the LSW auditorium, Lakeshore auditorium and other meeting room spaces throughout the system.

Lunar New Year
On March 1st Foreign Literature Department Manger Milos Markovic and LBPH Library Assistant Doris Yee co-hosted CPL's annual Lunar New Year Celebration in coordination with Outreach and Programming Services.

GED Classes & Learning Express Library
Business, Economic and Labor Librarian, Susan Mullee taught GED classes on March 3rd, 17th and 31st to CPL patrons. Using the research database Learning Express Library, she instructed students how to use the new High School Equivalency Center. This database features an interactive element which allows students to experience a GED test simulation.

Mini Maker Faire
Staff members from many areas of main library participated in the Mini Maker Faire coordinated by Outreach and Programming Services. Main staff members assisted with logistics, helping the vendors and program participants, and also by providing coordinating materials and displays in public areas. The Youth Services Department hosted the Maker Kids portion of the workshops which included: Replay for KidsWorkshop, Camp Toyland, STEMpowerkids, MakerGrlz, and Make a connection with the Great Lakes Science Center featuring the world famous Banana Piano.

Progress with Chess Tournament
Fine Arts and Special Collections Manager, Pam Eyerdam hosted the 13th Annual *Progress with Chess Tournament* in coordination with the Cleveland Municipal School District. Over 500 students in grades three through eight attended the tournament on March 26th and 27th. Participating students competed for scholarship money for their schools while at the same time learning good sportsmanship and developing critical thinking skills. Ms. Eyerdam was assisted by the Fine Arts and Special Collections staff, other main library staff, branch staff, and CPL retirees who volunteered to help with the program.

Music at Main
CIM Strings Quartet members Erik Theodor-Danciu, David Laikrovich, Ignacio Cuello, and Eric Graff performed selections by Robert Schumann, Tchaikovsky, Beethoven, and Gershwin on March 1st for nearly two dozen CPL patrons. Julian Muller delighted the crowd with a special performance of his own composition entitled *"Temperaments."*

Chinese Corner
Foreign Literature Manager Milos Markovic hosted the official opening of CPL's Chinese Corner on March 28th. Director Thomas, the visiting Director of the Confucius Institute at Cleveland State University, and guests participated in the official opening ceremony of this language and cultural learning center.

Genealogy and Family History Clinic
The History and Geography Department hosted a Genealogy Clinic on March 8th. These ongoing monthly clinics continue to be well attended drawing both beginner and advanced researchers.

Rewriting the Masquerade
Comic book scholar Valentino Zullo led a discussion of women's history, feminism, and the emergence of the female superhero in the 20th century in the Literature Department on March 19th as part of Nation Women's History Month.

Cleveland Play House/Playhouse Square Exhibits
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Cleveland Boxing Memories: A Conversation with Jerry Fitch
Senior Subject Librarian Mark Moore coordinated this well attended author visit to the Sports Research Center on March 27th.

MEETING ROOMS and SCHEDULING

In March a total of 349 meeting room requests were processed by the OPS department, with a total of 9,843 estimated attendees. This number includes reservations placed for meeting room space in each of the 27 branches, Main Library and Technical Services. Forty-three AV requested were filled for both Branches and Main Library.

BOOKMOBILE/ON THE ROAD TO READING

Meetings with the United States Postal Service (USPS) were held with Chief Financial Officer, Carrie Krenicky, Accounting/Purchasing Manager, Dave Swinerton, and Mobile Services Manager, Rhonda Pai to discuss new delivery options for the Homebound Program.

Outreach

March Class Visits
Youth Services staff members Maria Estrella and Kristen Schmidt coordinated the visits and tours of students from Hersey Middle School and Miles Elementary schools. Students from New Tech West High School and Cleveland Montessori also visited main library in March and Youth Services Manager, Annisha Jeffries talked with students from various Cleveland Metropolitan Schools who were participating in the City Year spelling Bee that was held in the Louis Stokes Wing on Thursday, March 6th.

Poetry Out Loud State Finals
The Ohio Center for the Book became an acknowledged partner in the statewide Poetry Out Loud Competition this year. Literature Department Manager Amy Dawson attended the competition on March 8th at the Ohio Dominican University.

Islamic Calligraphy at Cleveland Clinic
Fine Arts & Special Collections Manager Pam Eyerdam and Special Collections Librarian Stacie Brisker presented a program on CPL's collection of Islamic Calligraphy on March 5th at the Cleveland Clinic. The presentation was in conjunction with an exhibit at the Cleveland Clinic called *Three Generations* that focused on contemporary Islamic artwork.

Foreign Literature Outreach Programs
The partnership between CPL and the International Services Center resulted in four ESOL class with forty-two student attendees during the month of March.

Research That's Possible Only at Main Library

- A professor of English from the University of North Carolina at Greensboro inquired about sixteenth- and seventeenth-century English attitudes toward Romania (what would then have been known as Dacia or Wallachia) and the Turks – Special Collections has an extensive collection on the Romani.
- A research request for the song by Cole Porter from the Eyman Dance Collection entitled "*Old Fashioned garden*" was received. CPL is one of 3 public libraries to own this music score.
- A request was made for information from *Modern Opening Chess Theory as Surveyed in Busum* 1969.
- Graduate students from Kent State University along with their professor, Dr. Miriam Kahn's visited Special Collections to research the 1695 book *An Essay on the Memory of the Late Queen* (by Gilbert Burnet) and the 1698 book *A New Discovery of a Vast Country in America* (by Louis Hennipin). The class assignment was to study the physical aspects of these rare books. Special Collections works with Dr. Kahn to supplement her courses taught at Kent State.
- Retrieved articles concerning the 1928 presidential election results for the Cleveland area as

requested by a professor at South Texas College..

- A patron emailed the Microform Center asking about rum running on the Great Lakes during Prohibition.

Staff Development

Government Documents Senior Clerk Erick Walker attended the *"Violent Intruder Response Strategies"* class held at the Lakeshore facility.

AV/Lending Manager Kenyatta Abrams worked with several other staff members to develop and present Branch Clerk training during the weeks of March 24th-27th at CPL Carnegie West, CPL-Rice, CPL Eastman, and CPL-MLK branches

Literature Department Staff Members Jean Collins, Steve Capuozzo and Amy Dawson and Fine Arts & Special Collections Staff Members, Pam Eyerdam and Stacie Briskar attended a March 20th Webinar on Identification of 19th Century book bindings hosted by the Ohio Library Council.

Materials Handling Manager, Daniel Oreskovic, attended NEO-RLS workshop *A Day for Page Supervisors* on March 20th.

Social Science Subject Librarian Helena Travka attended Ohio Library Council Chapter Conference, in Kent, Ohio on March 26th.

Children's Librarian, Maria Estrella attended a panel discussion at the City Club on March 25th about how organizations PRE4CLE and Universal pre-k (UPK) are working to make high quality, universal preschool a reality in Cleveland and across Cuyahoga County.

Other Main Library News

The Schweinfurth exhibit catalog *Uncompromising Architect of Cleveland's Valiant Age* won the Ohio Museum Association's Visual Communication Award!

Science & Technology Senior Subject Department Librarian James Bettinger attended Patent and Trademark Annual Training in Alexandria, Virginia. It was from March

24th-27th, and was required by the U.S. Patent and Trademark Office because the library is a Federal Depository.

Under the direction of Manager Dan Oreskovic and Supervisor Ron Hill, the Shipping Department had another excellent month of no backlogged materials. They shipped out 2,672 boxes, bags and totes to CLEVNET libraries and 4,748 totes to CPL Branches.

BRANCHES

Addison Branch manager Magnolia Peters attended the Ward 7 Community meeting at Fatima Family Center. Information was shared regarding Free Computer Classes, Writers and Readers Series, Zinio, Kids Café and Youth Tutoring.

Collinwood Branch manager Caroline Peak hosted the Ohio Alliance of Black School Educators at the branch on March 8. Peak attended regular monthly meetings of the East Cleveland/Collinwood Collaborative 3/18; Block Club 3/19 and District Safety Meeting 3/19.

East 131st street Branch Manager Ginaya Willoughby attended the Case Western Reserve Speaker's series on March 27, "Public Libraries in the Digital Age." Cleveland Food Bank representative Nicole Niehoff visited the branch on March 20 to discuss healthy eating habits with the children

Garden Valley Branch Manager Rena Hunter reports that two book clubs have been launched with the support of branch staff: Sistuhs in Motion to Read Book Club began with *Baggage Claim by* David E. Talbert. The Rainbow Terrace Book Club began with *PHD to Ph. D* by Elaine Richardson.

Glenville Branch hosted local author Bessie Davis on March 22. Davis led a discussion on her book "*I'm Not Trying to Save all the Children, Just Yours and Mine.*"

Harvard-Lee's Learning Center, Rockin the 2-1-6 held their final program session on March 6. Thirty-six people were in attendance. Branch manager Harriette Parks presented and fielded questions during the March 11 Leadership Team meeting held at the branch.

Hough Branch hosted local author Bessie Davis to kick off Women's History Month. Tech Central staff taught youth how to make "virtual music" on hand-held computer systems as well as conducted weekly computer classes for adults. Branch manager Donna Willingham attended the community Ward 7 meeting

Martin Luther King Jr. Branch has on display (March 8 through April 26, 2014) the MLK Women's Exhibition entitled "Life Cycles of Women

Memorial Nottingham Branch hosted a meeting of the Vital Neighborhood Statistics Department on March 5. Youth Services Library Assistant Alfonzo Daniels attended a workshop given by the Lakeshore Development Corporation on how to better serve the community on March 15.

Rice Branch Manager Ali Boyd continues to represent the library at neighborhood meetings this month. The United Black Fund meeting is being held at the Rice Branch on March 26.

Union Branch manager Marcie Williams attended the Branch Manager's and East Team meeting. Ms. Williams attended the Public Library Association conference in Indianapolis, Indiana this month.

Woodland Branch staff welcomed Adela Garcia as the new Children's Librarian. Ms. Garcia has made contact with Alfred Benesch, East Tech and some local daycares.
At the Eastman Branch many patrons are taking advantage of the tax preparation for low/moderate income individuals/families that is provided by the VITA organization. This service is provided on Thursdays and Saturdays and every day there are people lined up waiting for the library to open so they can have their taxes done free of charge.

At the Fleet Branch a celebration of was conducted for Dr. Seuss's birthday, PBS presented a live character of the author on March 8 at the Branch. Seventy parents and children attended the program.

The Green Machine Science experiments continue to go extremely well at the Fulton Branch. The children were totally engaged; they planted seeds and then watched their plants grow.
The adults were able to receive information from several

information tables held through the month: TRI-C Educational Opportunity Centers, Stockyard, Brooklyn Centre, Fulton CDC and the Cleveland Foodbank.

The Jefferson Branch will unveil a Little Free Library thanks to the Ohio Center for the Book. The Little Free Library has been on display at the Jefferson Branch with information about the Little Free Library movement.

In addition to the usual youth services activities held at the Rockport Branch, staff hosted 2 scavenger hunts which were enthusiastically and well attended. Youth Services Librarian Cassandra Feliciano attended Literacy Night at Artemus Ward Elementary School where she read and sang to about 63 students. March was branch manager Katie Ringenbach’s first full month at CPL during which time she has worked with branch staff to familiarize herself with current branch practices.

The South Branch had the first of a series of a new program called Smart Art. This particular session dealt with artist Vincent Van Gogh. The participants learned about the artist and his artwork. Following this they had the opportunity to paint in the manner of the artist. The program was quite successful and enjoyed by a mixed age audience.

March began with the continuation of weeding at South Brooklyn through the juvenile fiction but more focus was shifted to the weeding of the DVDs & Blu-rays, both being done by the Branch Manager, Luigi Russo, with help of Pages Nelson Morales & Maria Medina. Also being weeded are the adult paperbacks by Adult Library Assistant Anna Kaufman Ford, and the adult Books on CD by Library Assistant Computer Emphasis (LACE) Cheryl Williamson.

The young artists at Sterling created a mural in the meeting room to celebrate the first day of Spring. March was a busy month for the 1st and 2nd graders from Marion-Sterling. The children celebrated Dr, Suess's Birthday, St. Patrick's Day, First Day of Spring, an early April Fools Day and Marvin Benton's birthday during their weekly reading visits. Tech Central held a Making Video Slideshows Maker Lab. Thanks to our America Reads/CSU tutors for continuing to provide tutoring during their Spring Break.

Walz Branch was very much a community deficit fighter during March. The branch furnished after school meals on a Monday through Friday basis, provided 2 types of tutoring on a Monday-Thursday schedule. Walz also provided GED instruction twice a week. Walz had assistors for the Affordable health care act and representatives from the Ohio Benefits bank and the Cleveland Foodbank all offering assistance to patrons.

The parking lot at West Park was beyond capacity throughout March due to Monday tax dates with the AARP tax professionals, Saturday CCA tax prep, the concluding days of our regular story time before the Summer Reading Program starts, as well as other various activities and meetings happening at the branch. Circulation continues to be steady. A major weeding project concluded recently, making the branch appear lighter and more browse-able. Branch Manager Michael Dalby led a book discussion with 15 seniors at Gunning Recreation Center.

OHIO LIBRARY FOR THE BLIND AND PHYSICALLY DISABLED

In March, OLBPD circulated 54,075 books and magazines directly to patrons. OLBPD registered 137 new readers to the service. The BARD circulation statistics were not available at the time this report was being written.

OLBPD will be part of the first group of NLS network libraries to upload locally produced audio books to the BARD service. NLS is prepared to begin receiving network-produced audio books for posting on the Braille and Audio Reading Download (BARD) website through a pilot evaluation process. Libraries who wish to submit audio books for BARD must participate in the pilot. The pilot process will be conducted in three phases: evaluation, upload, and verification. OLBPD will send “Joe Tait: It’s been a Real Ball” by Terry Pluto since this book has been produced according to the most recent NLS requirements for locally produced digital talking books. Once the book has been uploaded to BARD, it will be available to all NLS network libraries and readers across the U.S. who access BARD.

OLBPD has been working with the State Library of Ohio Talking Book Program to revise our Ohio braille and talking book service loan policy. The current loan policy is dated. Each network library is required to have a written policy regarding loan of books and

playback equipment that is approved by the library's administering agency and NLS and is provided in appropriate formats to every registered borrower. The loan policy will also be included in the revised OLBPD reader's handbook scheduled for release later this year.

OLBPD will have a service advertisement featured in the Golden Age Centers 2014 Cleveland guide. OLBPD Library Assistant Ken Redd worked with the Golden Age Centers of America who offered OLBPD a free advertisement in their annual magazine that reaches over 100,000 seniors in Cleveland and the Greater Bedford area.

OLBPD Librarian Michelle Makkos, OLBPD Senior Clerk Mark McCarter, and OLBPD Library Assistant Ken Redd provided information and talks about the service at the Murtis Taylor Low Vision Group on February 6th; Westlake Low Vision Group on February 7th; Ohio Chapter of Paralyzed Vets on February 21st; and the Medina Vets Resource Fair on February 24th.

TechCentral

MC^{2}STEM School Internship Partnership Update

CJ Lynce and Sam Tripodis held interviews for two student interns as part of the partnership with the MC^{2}STEM School and Youth Opportunities Unlimited program. Catherine Bautista and Marques Ortiz were selected as the successful candidates, and will begin their Internship on April 1. They will be interning in the MakerSpace and TechCentral between 12-20 hours per week, for 8-10 weeks.

Cleveland Mini Maker Faire 2014

The 2nd ever Cleveland Mini MakerFaire was held on April 26. As part of the event, TechCentral had a number of events throughout the day including:

- Live Green Screen Photos
- Laser Engraved Commemorative Name Plates
- Refreshed TechToyBox display, including a Gesture Based Computing display
- Making Duct-Tape Wallets MakerLab (2)
- Making 3D PaperCraft MakerLab (2)

Approximately 2000 people visited TechCentral during the Mini Maker Faire; five times that of a ‘normal’ Saturday door-count. Additionally, TechCentral provided equipment and resources for OPS and other Maker Faire participants that day.

Visits and Community Engagement

TechCentral offered a Microsoft Excel class series for 10 students from Max Hayes High School on Thursdays in March. The class was originally scheduled for the Lorain Branch, but due to a conflict in meeting rooms, the location was changed to the Carnegie West Branch.

CJ Lynce provided a tour of TechCentral and the MakerSpace for a group of local legislators and other guests on March 7.

Suzi Perez participated in CPL’s “Book Cart Drill Team” for the St. Patrick’s Day Parade on March 17.

Sam Tripodis visited Collinwood High School on March 19 and gave a presentation on TechCentral and the various services offered throughout the CPL system.

CJ Lynce attended the John Carroll University Science Olympiad on March 22, and demonstrated TechCentral’s 3D printing service for students and families participating in the event.

CJ Lynce met with Felton Thomas, Executive Director/CEO, John Skrtic, Director of Public Services, and Tara Strum, Cleveland Startup Weekend, on March 27 to discuss ways that Cleveland Public Library and TechCentral can help to support the Cleveland Startup Weekend event on April 11-13.

Meetings, Professional Development, and Outreach

CJ Lynce met with Rekiat Olayiwola, Fleet Branch Manager, and Don Shepka, Ohio Desk on March 3, to discuss possible furniture options for the TechCentral Satellite location at Fleet Branch.

CJ Lynce met with Cathy Poilpre, Assistant Marketing & Communications Administrator, and Erika McLaughlin, Strategy Design Partners, on March 3 to discuss options for supplementing the main Cleveland Public Library

twitter account with additional information from TechCentral. TechCentral staff will be maintaining a separate twitter handle, @techcentral_cpl, to tweeting information and news specific to TechCentral.

CJ Lynce met with Beth Hatch, Virtual Services Manages, and George Lenzer, IT/CLEVNET, on March 10 to discuss the timeline for Office365 rollout, as well as perceived training needs.

Sam Tripodis and Denise Williams-Riseng met with Annisha Jefferies, Manager, Youth Services, and Nichole Shabazz, Outreach and Programming, on March 18 to discuss ways of utilizing the *Internet Safety for Families* presentation developed by TechCentral. Denise Williams-Riseng will be presenting the information as part of the next Youth Services meeting.

CJ Lynce met with a number of IT/CLEVNET staff members on March 20 to discuss the requirements for an online, self-service version of the myCloud orientation.

CJ Lynce and Terry Metter presented at the Ohio Library Counsel's Northeast Chapter Conference on March 26 as panelists for a session on *Creation Spaces in Libraries*.

TechCentral Staff Changes

Traci Hlafka, former Library Assistant, Computer Emphasis, Walz Branch, transferred laterally to the position of Library Assistant, Computer Emphasis, PTR, TechCentral and began in the TechCentral department on March 10.

TECHNICAL SERVICES

Patricia Lowrey, Director of Technical Services along with Dawn Grattino, Senior Catalog Librarian and Lisa Kowalczyk, Technical Services Librarian, spent many days in contract negotiations during March. Ms. Lowrey met with Beth Hatch, the new Virtual Services Manager on March 12 and gave her a tour of the facility.
Sandy Jelar Elwell and the Acquisitions staff organized a Pizza Sale to benefit Harvest for Hunger on March 14. The pizzas were donated by Technical Services Managers and the sale raised $184. Technical Services Managers

met individually with Kristy Frieden for leadership development coaching.

High Demand: Staff cataloged 550 titles, and added 8,823 items; they ordered 984 titles and 9,994 items. Staff members were also able to process 944 items for the Acquisitions Department.
Several staff took the NEO-RLS webinar “Co-workers are Customers, Too. “ All staff participated in one-hour civility training on March 19, given by the Human Resources Department. Summer Salem, Technical Services Associate, was trained to work on the college bestsellers, in order to help the Collection Management Department. Carole Brachna, Manager, began to work with Holds Reorder List, to get popular items to patrons more quickly.

Shelf/Shipping: Darryl Pless volunteered to assist the Preservation department in making phase boxes. Stephen Wohl joined the Staff Development Day Committee and attended two meetings. Mr. Wohl attended a NEO-RLS workshop titled “A Day for Page Supervisors” which was held in Hudson. It was an opportunity for Page Supervisors across numerous library systems to get together and discuss strategies for interviewing, hiring, training and the challenges and importance of the Page role with the library.

The staff of the Lake Shore Shelf/Shipping Department sent 75 items to the Main Library for requests and 145 items to fill holds. Main Library received 594 telescopes, the Branches received 913 telescopes, CLEVENET received 142 telescopes, CASE received 20 telescopes CSU received 10 telescopes and Tri-C received 7 telescopes. A total of 1,686 telescopes were shipped out. The Technicians sent 15,903 new items to the Acquisitions and High Demand Departments.

Preservation: Preservation staff met with Corey Kern, SEIU representative to discuss the department’s move to the Main Library. Elizabeth Bardossy represented the Preservation staff at a later meeting with SEIU, Human Resources and Cleveland Public Library (CPL) administrators. Alicia Naab volunteered to act as secretary to the Staff Development Day committee and will help organize this year’s event on June 6th. Preliminary planning revolves around the theme of Diversity. Ms. Naab also worked with the committee

responsible for Harvest for Hunger and donated gift baskets to be raffled off. Ms. Massey made donations to these prize baskets as well.

Gloria Massey trained Darryl Pless from Lakeshore Shipping to make protective boxes in Preservation. Mr. Pless is now helping alleviate the backlog of materials to be boxed when his work in Shipping permits. Renee Pride prepared four Works Progress Administration (WPA) prints for an exhibit to be held at The Union Club this summer.

Howard Agriesti photographed a large map of West Boulevard Brookside Park circa 1900. While on site, Mr. Agriesti also digitized several other important art pieces, including a large and colorful print of an Audubon blue jay. The items were added to the Digital Gallery and the blue jay print is already the most viewed item in the digital art collection. A total of 354 items were added to the Digital Gallery in March bringing the collection to 46,858 items.

Catalog: Librarians began adding call numbers to more WorldCat records, rather than modifying the records only in the local database. This will reduce the number of records missing call numbers if they are replaced by the OCLC WorldShare Metadata Collection Manager MARC record delivery. Librarians cataloged 3,529 titles and added 3,495 items for Cleveland Public Library.
Dawn Grattino viewed an Ohio Library Council webinar, “There ain’t anything in this world that sells a book like a pretty cover: identifying 19th-century publishers’ bookbinding’s.” Amei Hu attended two workshops held in conjunction with the Council on East Asian Libraries (CEAL) annual meeting, one about Chinese, Japanese, and Korean (CJK) name authority headings, and one about electronic resources standards and best practices for CJK content. Staff enjoyed a Salad Lunch planned by Diana Olivares as part of the CPL FIT committee Biggest Mover East vs. West Challenge.

Collection Management: Ms. Mocsiran distributed discretionary ordering procedures to 4 newly hired or promoted Branch Managers and follow-up was conducted over the phone to answer any questions they had.

During March, Ms. Mommers ordered 262 DVD titles for the Branches and the AV Department. Ms. Mommers ordered

2,916 DVDs totaling $65,999 for the Branch collections and 606 DVDs totaling $14,585 for the Audio-Visual Department. Ms. Mommers ordered 205 CD titles for the Branches and the Popular Library. Ms. Mommers ordered 1,344 CDs totaling $16,508 for the Branch collections and 135 CDs totaling $1,780 for the Popular Library. Bonnie Bolton selected a total of 210 titles for Main Library and Branch juvenile collections this month. Ms. Bolton ordered 1,889 juvenile books totaling $22,297 for the Branch collections and 210 juvenile books totaling $2,744 for the Main Library's children's collection. Ms. Bolton also processed 72 Branch discretionary lists for young adult and juvenile titles and submitted them to Acquisitions or High Demand.

Collection Management staff processed 61 telescopes by relocating the floating materials to the branches and college collections at Case Western Reserve University (CWRU), Cleveland State University (CSU), and Cuyahoga Community College Metro Campus (CCC).

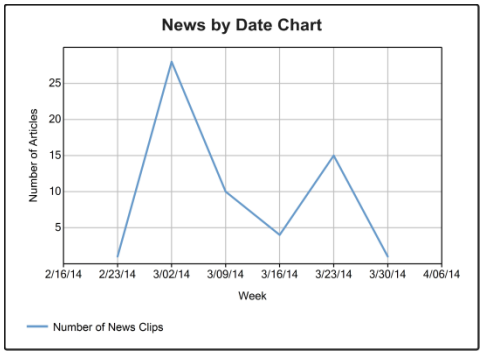
Materials Processing: The Associates cataloged 1,470 new titles for the Cleveland Public Library and added 1,710 records for the CLEVNET libraries. The Associates and Sr. Clerks added 4,914 items. The Technicians worked on 23,423 items.

Christon Hicks trained YoLanda Lawler in cataloging Books on CD and DVDs. Elizabeth Hegstrom with Andrea Johnson from the Catalog Department and Dawntae Jackson from HR interviewed candidates for the Technical Services Senior Clerk position.

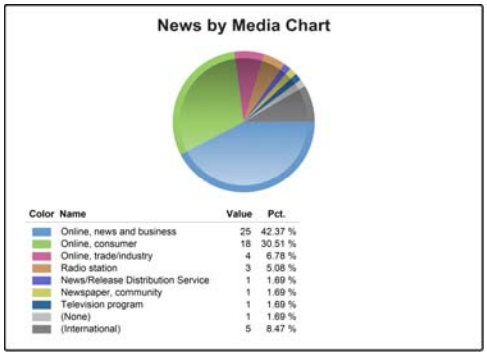
Acquisitions: Acquisitions staff met several times throughout the month to plan and coordinate Harvest for Hunger fundraisers at Lake Shore. Leslie Pultorak, Acquisitions Librarian, located a new vendor for Romanian language materials and placed a test order.

The Acquisitions Department ordered a total of 6,678 titles and 9,285 items (including periodical subscriptions and serial standing orders); received 14,114 items, 1,596 periodicals, and 325 serials; added 731 periodical items, 130 serial items, 611 paperbacks, and 1,747 comics; and processed a total of 1,790 invoices.

MARKETING & COMMUNICATIONS



Media coverage for the month of March included 60 print and online publications as well as TV and radio. The full report, available in the Marketing Department, shows ad values of $24,816.14 with a news circulation audience of 89,864 people. In March, the online print media outlets that featured CPL events and programs received 16,076,648 unique visitors.



The Library began online advertising with *Belt Magazine* linking to the CPL website and Face Book for Writers & Readers. Online ads for Jesmyn Ward and Rabbi Telushkin ran on cleveland.com and mobile site; Print ads for Jesmyn Ward appeared in *Phenomenal Women, Campus Observer, Ohio Life News* and *La Prensa;* TechCentral was promoted in the TedX Program Guide; Mini Maker Faire was promoted in *Campus Observer* and *Scene Magazine* and cleveland.com mobile; Sports Research Center in the *Indians Baseball Yearbook*; CPL ad reproduced in pocket spring sports calendars for East Tech, Collinwood, and Glenville high schools; radio spots ran on WZAK 93.1 and 90.3 WCPN for Jesmyn Ward and 90.3 WCPN and WKSU Kent for Maker Faire; Online News and Business was the media category that most featured Cleveland Public Library in March.

Cathy Poilpre worked with Falls Communications to complete 2013 Report to the Community.

Search Engine Marketing with cleveland.com resulted in the CPL ad being viewed 7,113 times on average per week, which resulted in an average of 654 clicks to website per week. *Public library* was the most clicked-through phrase.

March-SOCIAL MEDIA

The top 5 most clicked on links from BOTH Facebook & Twitter:

1. March 8th: Meet Beth, our new staff member that is sharing with you what she is reading (Read in the CLE page)
2. March 25th: "Seed Library at Cleveland Public Library branches is source of free heirloom seeds" (Link to cleveland.com article about seed library)
3. March 10th: Join us on March 19th for: "Rewriting the Masquerade: Batwoman, Feminism, and the Female Superhero" (link to event page)
4. March 18th: Congratulations to our writer-in-residence, @chefsawyer, a finalist for the 2014 James Beard Award for Best Chef: (Link to Scene Magazine article about Chef Sawyer)
5. March 15th: Do you want to learn computer skills (Link to TechCentral classes page)

Top 5 most engaging posts on Facebook (includes likes, comments, etc.):

1. March 25th: Link to cleveland.com article about the Seed Library
2. March 9th: Promotion of Spelman College Jazz Ensemble
3. March 10th: Join us on March 19th for: "Rewriting the Masquerade: Batwoman, Feminism, and the Female Superhero"
4. March 4th: In honor of Women's History Month, who are your favorite female authors?
5. March 28th: Last minute reminder for Mini Maker Faire

GRAPHICS

Graphics staff designed, printed, and distributed 184 items in March in addition to graphics for the library website, and 4 staff newsletters, UpNext monthly program guide and MyBranch fliers.

Promotional and printed pieces included: Mini Maker Fair, promotion for Rabbi Telushkin, I Feel Exhibit; Cleveland Play House bookmarks for *As You Like It,* and *Informed Consent*; branding for Summer Reading Club; wrap designs for mobile charging stations; Graphics put up an exhibit at the MLK Branch for Women’s History Month, printed the OLBPD Handbook and *Dimensions* newsletter,

and wrapped 30 barrels for Harvest for Hunger, assembled packets for Legislative Day, designed Board presentation for Enlightenment Consulting Group.

WEBWARE www.cpl.org and other CPL sites

Twitter followers are up from 5,414 in 2013 to 8,064 currently. Facebook fans are up from 5,081 in 2013 to 6,347 currently. Downloads of books in an electronic format (eBooks) were up from 88,528 in 2013 to 113,470 currently.

Library News on the cpl.org homepage featured pages built for the following news item: National Book Award Winning-Author Jesmyn Ward Coming to Cleveland Public Library; Cleveland Public Library Board of Trustees Meeting; Cleveland Public Library Welcomes Acclaimed Speaker & Author Rabbi Joseph Telushkin; and Ohio Poem in Your Pocket Day.

During the month of March, the following new events, programs, and information were promoted on pages of cpl.org: Writers & Readers--Rabbi Telushkin; Mini-Maker Faire; Ohio Poem in Your Pocket Day; Shakespeare’s 450th Birthday Celebration Events; I Feel exhibit; Brown Bag Book Club kick-off: House of Horrors; and Zinio; ArtLab.

6 Popular Topic pages were updated with new book lists in March.

The 31st “Off the Shelf” (March 2014 issue) was sent out on March 7, 2014, to a distribution list of 3934. This issue featured: Exciting Authors Coming to Cleveland Public Library: Jesmyn Ward and Rabbi Joseph Telushkin; A Musical Evening at Martin Luther King, Jr. Branch: Spelman College Jazz Ensemble Performance; Cleveland Mini Maker Faire Returns to Cleveland Public Library; Rewriting the Masquerade: Batwoman, Feminism, and the Female Superhero. The following new releases were promoted: Uganda Be Kidding Me by Chelsea Handler; The Walking Dead: the Fall of the Governor: Part Two by Robert Kirkman, Jay Bonansinga; and Success Through Stillness: Meditation Made Simple by Russell Simmons, with Chris Morrow. The following events were promoted: I Feel: Understanding Emotions Together; Celebrating William Shakespeare's 450th Birthday; Brown Bag Book Club; Seed Library: Basic Vegetable Gardening; and

Cleveland Boxing Memories: A Conversation with Jerry Fitch.

On March 4th a page was built for Read in the CLE Feature Reader Rabbi Telushkin.

On March 5th the Statistical Insight and Kompass databases' new URLs were added to the Research Databases page and also added to Squid and EZproxy.

On March 7th the Off the Shelf e-newsletter was built and sent out.

On March 7th the news story Cuyahoga County: Library Mecca - Community Discussion (C. Ellen Connelly, Felton Thomas, and Nancy Levin) was posted.

On March 17th the Marquis Whose Who database was removed from the Research Databases page.

On March 18th the Board of Trustees page was updated with new pictures.

On March 18th Flashdance: The Musical, April 1-13, 2014 was added to the Theater Popular Topic PlayhouseSquare page and Clybourne Park, March 21 - April 13, 2014 was added to the Cleveland Play House page.

On March 20th the Harvest for Hunger donation link and story were posted to Staff Center homepage.

On March 25th the OLBPD Dimensions Newsletter issue #34 was posted to the OLBPD section.

On March 27th working with the Literature Department Ohio Poem in Your Pocket Day was promoted and cpl.org/poem was set up to download this year's poems (PDF).

On March 31st the 2013 Annual Report (Interactive Version and PDF) were uploaded and linked from the Annual Reports & Strategic Plan page.

PROPERTY MANAGEMENT

The Property Management office completed numerous branch inspections and continues to monitor utility bills. We continue to meet with and monitor the work of the

contractors working on the gas conversation project for LSW and Main. We are attending weekly meetings with Bostwick Design Partnership to develop a Digital Hub at Main.

Maintenance Mechanics continue to maintain the buildings for the safety and comfort of patrons and staff. New pneumatic damper actuators were installed on all ceiling mounted (HVAC) vav boxes and the existing thermostats were all recalibrated at Glenville. A bad bearing assembly on the hot water pump was replaced at Jefferson. Several units' damper actuators were replaced, checked operation of vav boxes #19 and #20 that supply the meeting room and worked with contractor to replace a bad 6" isolation valve on the boiler at Lakeshore. A water filter was installed on the geo thermal water system at Langston Hughes. Data lines were run for two new people counters and access control at the entrance to LSW. Installed four new VFD's for the return fans for the HVAC system, replaced lamps and track lighting fixtures in the auditorium, and installed new LED recessed lights in old incandescent recessed lights fixtures at LSW. Replaced fan motor for fan cool unit, and installed temporary electric heating unit to keep the room warm during single digit weather in shelving department at Main. The roof drain was snaked out; filters and fan belts were replaced on the main HVAC unit at MLK. A new electric hand dryer was installed, all lamps and ballasts were upgraded to be more energy efficient and LED lighting was installed to replace incandescent at Rockport and Sterling.

The Carpenters and Painters installed a Little Free Library at Jefferson. Doors were repaired at Fleet, South, Woodland, Rockport, and Union. Painting continues at LSW and Main.

The Garage serviced vehicles, #4, #9, #10, #11, #17, #20, #24, and #25. Snow removal and repair of snow blowers was completed as needed.

SAFETY & PROTECTIVE SERVICES

Protective Services

Activity

Month	Total Dispatch Activit-ies	Ave per day	Total Alarms	Branch Emer-gencies	Branch Visits	Downtown Campus Incidents	Incident Reports Generated	CPL access activities
Mar 2014	5,531	213	179	36	284	201	47	70
Feb 2014	5,524	240	177	35	278	158	41	69
Jan 2014	5,426	226	199	21	260	209	45	76
Dec 2013	6,250	272	239	34	224	254	58	86
Nov 2013	6,407	267	257	44	211	229	84	425
Oct 2013	5,648	226	301	42	262	144	63	61
Sep 2013	6,371	265	270	20	251	140	36	204
Aug 2013	7,134	264	263	23	265	216	37	242
Jul 2013	6,264	241	149	21	239	167	67	198
Jun 2013	5,671	236	38	49	224	180	52	340
May 2013	5,474	211	42	25	377	257	59	N/A
Apr 2013	4,525	185	36	30	466	297	71	N/A
Mar 2013	3,791	145	25	40	564	188	52	N/A

Special Attention, Special Events, and Significant Incidents

- 03/24-27/2014 SPS De-escalation training for branch clerks
- 03/2014 Lake Shore Upstage Players
- 03/26-27/2014 Main Chess Tournament
- 03/28/2014 Rice Branch College Open House
- 03/29/2014 Main Maker Faire

Protective and Fire Systems

- The Library Board of Trustees Approved replacement of the Fire System at the Lake Shore Facility. The plans have been submitted to and approved by the city and installation is complete. Fire system was inspected and is now in service.
- The Access Control Systems at Lake Shore, Downtown, Rice and Garden Valley Branches have been completed and verified by SPS.

Contract Security

- There has been some staffing issues at the branches and continues to be addressed by G4S.

Administration

- Interviews will be conducted for Safety & Protective Services Officer positions if there are qualified candidates.

INFORMATION TECHNOLOGY & CLEVNET

Accomplishments This Period:

KnowItNow24x7 (KIN24x7):
The Statewide Coordinator presented two programs with 60+ people attending altogether at the Ohio Library Council Northeast Chapter Conference. KnowItNow24x7 promotional materials were also distributed and questions answered about the service.

Virtual Services and Web:
(See Web statistics)

Software:
(No updates related to strategic initiatives to report at this time)

Key Items in Progress This Period:

Converged Technologies and Software:
Ann Palomo will retire at the end of April 2014. Hilary Prisyblla will serve as the interim Manager while a search is conducted.

Website Stats:

CPL.ORG
Visits
236,727

Unique Visitors
181,434

Pageviews
426,350

Pages / Visit
1.80

Avg. Visit Duration
00:02:13

Bounce Rate
66.29%

% New Visits
72.02%

Cleveland Public Library - www.cpl.org	300,903	70.58%	
2.	Home	16,216	3.80%
3.	Research Databases - Cleveland Public Library	10,560	2.48%
4.	Branch Locations - Branches - Cleveland Public Library	4,583	1.07%
5.	MyTunes	4,100	0.96%
6.	Books, Movies & More - Cleveland Public Library	3,993	0.94%
7.	Locations & Hours - Cleveland Public Library	3,977	0.93%
8.	header include	3,696	0.87%
9.	My Account - Cleveland Public Library	3,507	0.82%

10.	Research & Learning - Cleveland Public Library	3,373	0.79%

CPL.BIBLIOCOMMONS.COM - this data is very relevant considering is it not just the catalog but a discovery tool. Since 60% of our traffic goes to this site.

Visits
90,367

Unique Visitors
35,974

Pageviews
808,630

Pages / Visit
8.95

Avg. Visit Duration
00:05:48

Bounce Rate
12.54%

% New Visits
30.62%

1.	(not set)	250,956	31.03%
2.	Search | Cleveland Public Library | BiblioCommons	167,388	20.70%
3.	CLEVNET	91,587	11.33%
4.	Log In | Cleveland Public Library | BiblioCommons	67,864	8.39%
5.	Active Holds | Cleveland Public Library | BiblioCommons	42,137	5.21%
6.	Checked Out | Cleveland Public Library | BiblioCommons	38,494	4.76%
7.	My CLEVNET | Cleveland Public Library | BiblioCommons	35,965	4.45%

8.	Recent Activity | Cleveland Public Library | BiblioCommons	30,592	3.78%
9.	Movies | Cleveland Public Library | BiblioCommons	3,166	0.39%
10.	Recently Returned | Cleveland Public Library | BiblioCommons	2,591	0.32%

Mr. Corrigan adjourned the meeting at 1:07 p.m.

_____
Thomas D. Corrigan
President

_____
Maritza Rodriguez
Vice President

GIFT REPORT FOR MARCH 2014

LIBRARY SERVICE MATERIALS

DESCRIPTION	QUANTITY	
	Month	Year to date
Books	1,127	1,869
Periodicals	17	17
Publishers Gifts	0	0
Non-Print Materials	102	203
TOTAL LIBRARY SERVICE MATERIALS	1,246	2,089

MONEY GIFTS

FUND	PURPOSE	AMOUNT	
		Month	Year to date
General Fund	Unrestricted	$ 121	$ 5,163
Building & Repair Fund	Restricted	0	50,000
Library Fund	Unrestricted	0	0
Library Fund	Restricted	660	1,585
Library Fund - Oral History Project	Restricted	0	0
Endowment for the Blind	Restricted	0	0
Young Fund	Restricted	12,066	12,066
Friends Fund	Restricted	0	0
Gates Fund	Restricted	0	0
Schweinfurth Fund	Restricted	0	11,888
Ohio Center fo the Book	Restricted	0	900
Judd Fund	Restricted	52,697	52,697
Lockwood Thompson Fund	Restricted	0	0
PNC - Grow up Great	Restricted	0	0
MetLife - Fit for Life	Restricted	0	0
Learning Centers	Restricted	0	0
Founders Fund	Unrestricted	0	0
Founders Fund	Restricted	0	0
TOTAL MONEY GIFTS		$ 65,544	$ 134,299

SUMMARY

CATEGORY	DONORS		QUANTITY	
	Month	Year to date	Month	Year to date
Library Service Materials	18	51	1,246	2,089
Money Gifts	20	45	20	45
TOTAL GIFTS	38	96	1,266	2,134

Form Prescribed by the Bureau of Inspection and Supervision of Public Offices.
County Auditor's Form No. 139

AMENDED OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES
Based on 82.09% current collection of current levy for previous tax year.
Revised Code 5705.36 (Library)
Office of the Budget Commission, Cuyahoga County, Ohio.
Cleveland, Ohio April 4, 2014

To the Board of Library Trustees of the Cleveland Library

The following is the amended official certificate of estimated resources for the fiscal year beginning January 1st, 2014, as revised by the Budget Commission of said County, which shall govern the total of appropriations made at any time during such fiscal year:

Fund	Unencumbered Balance Jan. 1, 2014	General Property Tax	PLF L.L.G.S.F.	Other Sources	Total
General Fund	25,333,479.28	26,140,418.63	19,744, 66.12	5,794,196.00	77,012,660.03
Special Revenue	12,423,156.93			3,188,974.32	15,612,131.25
Capital	12,134,881.64			3,689,751.00	15,824,632.64
Permanent	2,352,183.39			136,590.00	2,488,773.39
Agency	10,449.41			0.00	10,449.41
Totals/Subtotals	52,254,150.65	26,140,418.63	19,744,566.12	12,809,511.32	110,948,646.72

Mark Parks
Donna Johnson
Budget Commission

CLEVELAND PUBLIC LIBRARY

325 Superior Avenue • Cleveland, Ohio 44114 • 216.623.2800 • www.cpl.org

Sent via email April 4, 2014

Mr. Bryan Dunn, Department Manager
Cuyahoga County Budget Commission
1219 Ontario Street/Room 121
Cleveland, Ohio 44113

Dear Bryan:

Please issue an Amended Certificate of Estimated Resources with an increase in Other Sources – Special Revenue by $251,045.16 relating to the Cleveland Foundation Grants for the Learning Centers fund - $228,500; Library fund - $1,200; Judd fund - $11,633; and the Lockwood Thompson fund – $9,712.16, as summarized below.

Fund Category	Unencumbered Balance as of January 1, 2014	Property Tax & PLF	Other Sources	Total Resources Available for Expenditures
General Fund	$25,333,479.28	$ 26,140,418.63 $ 19,744,566.12	$ 5,794,196.00	$ 77,012,660.03
Special Revenue	$12,423,156.93		$ 3,188,974.32	$ 15,612,131.25
Capital	$12,134,881.64		$ 3,689,751.00	$ 15,824,632.64
Permanent	$ 2,352,183.39		$ 136,590.00	$ 2,488,773.39
Agency	$ 10,449.41			$ 10,449.41
TOTAL	$52,254,150.65	$ 45,884,984.75	$ 12,809,511.32	$ 110,948,646.72

Thank you for your assistance.

Very truly yours,

Carrie Krenicky
Chief Financial Officer

Board of Library Trustees
Thomas D. Corrigan, President • Maritza Rodriguez, Vice President • Alan Seifullah, Secretary
Alice G. Butts • John M. Hairston, Jr. • Anthony T. Parker • Rick Werner
Felton Thomas, Jr., Director

CLEVELAND PUBLIC LIBRARY
2014 APPROPRIATION: THIRD AMENDMENT
APRIL 17, 2014

GENERAL FUND

CERTIFIED REVENUE	Prior Certificate (1)	Increase/ Decrease	Amended Certificate (2)	
Cash January 1	25,333,479.28	0.00	25,333,479.28	(3)
Taxes - General Property	24,140,418.63	0.00	24,140,418.63	
Public Library Fund (PLF)	19,744,566.12	0.00	19,744,566.12	
State Rollbacks/CAT	3,375,390.00	0.00	3,375,390.00	
Federal Aid	0.00	0.00	0.00	
State Aid	0.00	0.00	0.00	
Fines and Fees	370,000.00	0.00	370,000.00	
Earned Interest	157,213.00	0.00	157,213.00	
Services	3,366,741.00	0.00	3,366,741.00	
Unrestricted Gifts	5,000.00	0.00	5,000.00	
Miscellaneous	544,352.00	0.00	544,352.00	
Return of Advances	(24,500.00)	0.00	(24,500.00)	
TOTAL RESOURCES	**77,012,660.03**	**0.00**	**77,012,660.03**	

APPROPRIATION	Prior Appropriation	Increase/ Decrease	Amended Appropriation
Salaries/Benefits	34,563,233.00	0.00	34,563,233.00
Supplies	1,045,967.00	0.00	1,045,967.00
Purchased/Contracted Services	9,967,408.00	0.00	9,967,408.00
Library Materials/ Information	8,212,942.00	0.00	8,212,942.00
Capital Outlay	417,180.00	0.00	417,180.00
Other Objects	100,665.00	0.00	100,665.00
SUBTOTAL OPERATING	54,307,395.00	0.00	54,307,395.00
Transfers/Advances	3,500,000.00	0.00	3,500,000.00
TOTAL APPROPRIATION	**57,807,395.00**	**0.00**	**57,807,395.00**

CLEVELAND PUBLIC LIBRARY
2014 APPROPRIATION: THIRD AMENDMENT
APRIL 17, 2014

SPECIAL REVENUE FUNDS

CERTIFIED REVENUE	Prior Certificate (1)	Increase/ Decrease	Amended Certificate (2)
	15,361,086.09	251,045.16	15,612,131.25

APPROPRIATION	Prior Fund Balance/ Appropriation	Increase/ Decrease	Amended Fund Balance/ Appropriation
Anderson	227,679.49	0.00	227,679.49
Endowment for the Blind	1,950,380.05	0.00	1,950,380.05
Founders	2,796,864.64	0.00	2,796,864.64
Kaiser	52,715.36	0.00	52,715.36
Kraley	175,707.71	0.00	175,707.71
Library	181,106.14	1,200.00	182,306.14
Pepke	113,590.85	0.00	113,590.85
Wickwire	1,257,315.72	0.00	1,257,315.72
Wittke	77,635.21	0.00	77,635.21
Young	3,658,741.64	0.00	3,658,741.64
Friends	24,500.00	0.00	24,500.00
Judd	195,000.00	11,633.00	206,633.00
Lockwood Thompson	159,689.06	9,712.16	169,401.22
Ohio Center for the Book	975.00	0.00	975.00
Schweinfurth	116,651.08	0.00	116,651.08
LSTA-OLBPD	1,508,194.00	0.00	1,508,194.00
LSTA-Know It Now	347,782.64	0.00	347,782.64
MyCom	0.00	0.00	0.00
Learning Centers	0.00	228,500.00	228,500.00
TOTAL APPROPRIATION	**12,844,528.59**	**251,045.16**	**13,095,573.75** (4)

CAPITAL PROJECTS FUND

CERTIFIED REVENUE	Prior Certificate (1)	Increase/ Decrease	Amended Certificate (2)
	15,824,632.64	0.00	15,824,632.64

APPROPRIATION	Prior Fund Balance/ Appropriation	Increase/ Decrease	Amended Fund Balance/ Appropriation
BUILDING & REPAIR	15,824,632.64	0.00	15,824,632.64 (5)

CLEVELAND PUBLIC LIBRARY
2014 APPROPRIATION: THIRD AMENDMENT
APRIL 17, 2014

PERMANENT FUNDS

CERTIFIED REVENUE	Prior Certificate (1)	Increase/ Decrease	Amended Certificate (2)
	2,488,773.39	0.00	2,488,773.39

APPROPRIATION	Prior Fund Balance/ Appropriation	Increase/ Decrease	Amended Fund Balance/ Appropriation
Abel	200,360.08	0.00	200,360.08
Ambler	1,762.16	0.00	1,762.16
Beard	116,077.37	0.00	116,077.37
Klein	4,241.71	0.00	4,241.71
Malon/Schroeder	150,419.23	0.00	150,419.23
McDonald	155,435.69	0.00	155,435.69
Ratner	75,581.33	0.00	75,581.33
Root	28,593.92	0.00	28,593.92
Sugarman	44,156.65	0.00	44,156.65
Thompson	103,022.96	0.00	103,022.96
Weidenthal	5,385.24	0.00	5,385.24
White	1,596,253.30	0.00	1,596,253.30
Beard Anna Young	7,483.75	0.00	7,483.75
TOTAL APPROPRIATION	2,488,773.39	0.00	2,488,773.39 (6)

AGENCY FUND

CERTIFIED REVENUE	Prior Certificate (1)	Increase/ Decrease	Amended Certificate (2)
	10,449.41	0.00	10,449.41

APPROPRIATION	Prior Fund Balance/ Appropriation	Increase/ Decrease	Amended Fund Balance/ Appropriation
UNCLAIMED FUNDS	10,449.41	0.00	10,449.41

CLEVELAND PUBLIC LIBRARY
2014 APPROPRIATION: THIRD AMENDMENT
APRIL 17, 2014

(1) Certificate dated March 11, 2014

(2) Certificate dated April 4, 2014

(3) $25,333,479.28 unencumbered cash carried forward includes the repayment of advances to be made from OLBPD of $60,000 and MyCom of $94,640 to produce the carryover balance available for appropriation in 2014; plus $6,974,062.88 encumbered cash.

(4) $12,423,156.93 unencumbered cash carried forward includes the repayment of advances to be made from OLBPD of $60,000 and MyCom of $94,640 to produce the carryover balance available for appropriation in 2014; plus $389,613.80 encumbered cash. $3,164,474.32 additional revenue. Non-expendable principal amounts of $2,492,057.50 in Anderson, Founders and Wickwire Funds are included in the certified fund balances but are not included in appropriated amounts. ($12,423,156.93 + $3,164,474.32 - $2,492,057.50 = $13,095,573.75)

(5) $12,134,881.64 unencumbered cash carried forward; plus $1,784,550.29 encumbered cash. $3,500,000 transfer from General Fund. $189,751 additional revenue. ($12,134,881.64 + $3,500,000 + $189,751 = $15,824,632.64)

(6) $3,136,499.75 unencumbered cash carried forward; plus $3,510.93 encumbered cash.

tyler technologies

Empowering people who serve the public

Remittance
Tyler Technologies, Inc.
(FEIN 75-2303920)
P.O. Box 203556
Dallas, TX 75320-3556

Questions
Tyler Technologies - ERP & Schools
Phone: 1-800-772-2260 Press 2, then 1
Fax: 1-866-673-3274
Email: ar@tylertech.com

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Company	Order No.	Date	Page
045	53403	04/08/2014	1 of 3

To: CLEVELAND PUBLIC LIBRARY
ATTN: SANDRA KUBAN
325 SUPERIOR AVENUE
CLEVELAND, OH 44114

Ship To: CLEVELAND PUBLIC LIBRARY
ATTN: SANDRA KUBAN
325 SUPERIOR AVENUE
CLEVELAND, OH 44114

Customer Grp/No.	Customer PO#	Payment Terms	Currency Code	Ship Via	Salesperson Cd
1 1618		Net 30	USD	ELEC	

No.	Item/ Description/ Comments	Drop Ship	# Users	Quantity	U/M	Unit Price	Disc %	Total Cost
Contract No.: CLEVELAND PUBLIC LIBRARY								
1	Renewal: MUNSUPPORT-D-GL SUPPORT & UPDATE LICENSING - ACCTG/GL/BUDGET/AP **Maintenance Plan: ; Start: 05/17/2014, End: 05/16/2015; Term: 12 months**	No	1	1	EA	13,895.46	.00	13,895.46
2	Renewal: MUNSUPPORT-D-AR SUPPORT & UPDATE LICENSING - ACCOUNTS RECEIVABLE **Maintenance Plan: ; Start: 05/17/2014, End: 05/16/2015; Term: 12 months**	No	1	1	EA	2,925.37	.00	2,925.37
3	Renewal: MUNSUPPORT-C-AT SUPPORT & UPDATE LICENSING - APPLICANT TRACKING **Maintenance Plan: ; Start: 05/17/2014, End: 05/16/2015; Term: 12 months**	No	1	1	EA	1,263.52	.00	1,263.52
4	Renewal: MUNSUPPORT-D-BMI SUPPORT & UPDATE LICENSING - INTERFACE TO BMI TRACKING **Maintenance Plan: ; Start: 05/17/2014, End: 05/16/2015; Term: 12 months**	No	1	1	EA	1,010.58	.00	1,010.58
5	Renewal: MUNSUPPORT-D-PO SUPPORT & UPDATE LICENSING - PURCHASE ORDERS **Maintenance Plan: ; Start: 05/17/2014, End: 05/16/2015; Term: 12 months**	No	1	1	EA	3,191.30	.00	3,191.30
6	Renewal: MUNSUPPORT-D-CM SUPPORT & UPDATE LICENSING - CONTRACT MANAGEMENT **Maintenance Plan: ; Start: 05/17/2014, End: 05/16/2015; Term: 12 months**	No	1	1	EA	1,569.06	.00	1,569.06
7	Renewal: MUNSUPPORT-D-GASB SUPPORT & UPDATE LICENSING - GASB 34 REPORT WRITER **Maintenance Plan: ; Start: 05/17/2014, End: 05/16/2015; Term: 12 months**	No	1	1	EA	2,925.37	.00	2,925.37
8	Renewal: MUNSUPPORT-D-GB SUPPORT & UPDATE LICENSING - GENERAL BILLING **Maintenance Plan: ; Start: 05/17/2014, End: 05/16/2015; Term: 12 months**	No	1	1	EA	1,329.70	.00	1,329.70
9	Renewal: MUNSUPPORT-C-HR SUPPORT & UPDATE LICENSING - HUMAN RESOURCES MANAGEMENT **Maintenance Plan: ; Start: 05/17/2014, End: 05/16/2015; Term: 12 months**	No	1	1	EA	2,641.91	.00	2,641.91

tyler technologies

Empowering people who serve the public®

Remittance
Tyler Technologies, Inc.
(FEIN 75-2303920)
P.O. Box 203556
Dallas, TX 75320-3556

Questions
Tyler Technologies - ERP & Schools
Phone: 1-800-772-2260 Press 2, then 1
Fax: 1-866-673-3274
Email: ar@tylertech.com

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Company	Order No.	Date	Page
045	53403	04/08/2014	2 of 3

No.	Item/ Description/ Comments	Drop Ship	# Users	Quantity	U/M	Unit Price	Disc %	Total Cost
10	Renewal: MUNSCRYW-D SUPPORT & UPDATE LICENSING - CRYSTAL REPORTS **Maintenance Plan: ; Start: 05/17/2014, End: 05/16/2015; Term: 12 months**	No	1	1	EA	1,484.84	.00	1,484.84
11	Renewal: MUNSUPPORT-D-OFF SUPPORT & UPDATE LICENSING - MUNIS OFFICE **Maintenance Plan: ; Start: 05/17/2014, End: 05/16/2015; Term: 12 months**	No	1	1	EA	1,063.77	.00	1,063.77
12	Renewal: MUNSUPPORT-C-PR SUPPORT & UPDATE LICENSING - PAYROLL **Maintenance Plan: ; Start: 05/17/2014, End: 05/16/2015; Term: 12 months**	No	1	1	EA	5,398.68	.00	5,398.68
13	Renewal: MUNSUPPORT-D-PA SUPPORT & UPDATE LICENSING - PROJECT ACCOUNTING **Maintenance Plan: ; Start: 05/17/2014, End: 05/16/2015; Term: 12 months**	No	1	1	EA	2,659.44	.00	2,659.44
14	Renewal: MUNSUPPORT-D-FA SUPPORT & UPDATE LICENSING - FIXED ASSETS **Maintenance Plan: ; Start: 05/17/2014, End: 05/16/2015; Term: 12 months**	No	1	1	EA	3,191.30	.00	3,191.30
15	Renewal: MUNSUPPORT-D-REQ SUPPORT & UPDATE LICENSING - REQUISITIONS **Maintenance Plan: ; Start: 05/17/2014, End: 05/16/2015; Term: 12 months**	No	1	1	EA	2,659.44	.00	2,659.44
16	Renewal: MUNSUPPORT-D-PORTAL SUPPORT & UPDATE LICENSING - ROLE TAILORED DASHBOARD **Maintenance Plan: ; Start: 05/17/2014, End: 05/16/2015; Term: 12 months**	No	1	1	EA	1,952.72	.00	1,952.72
17	Renewal: MUNSUPPORT-C-TIMEKEE SUPPORT & UPDATE LICENSING - TIMEKEEPING INTERFACE **Maintenance Plan: ; Start: 05/17/2014, End: 05/16/2015; Term: 12 months**	No	1	1	EA	758.11	.00	758.11
18	Renewal: MUNSUPPORT-D-TM SUPPORT & UPDATE LICENSING - TREASURY MANAGEMENT **Maintenance Plan: ; Start: 05/17/2014, End: 05/16/2015; Term: 12 months**	No	1	1	EA	2,659.44	.00	2,659.44
19	Renewal: MUNFM-SUP-D TYLER FORM PROCESSING SUPPORT **Maintenance Plan: ; Start: 05/17/2014, End: 05/16/2015; Term: 12 months**	No	1	1	EA	2,954.91	.00	2,954.91
20	Renewal: MUNSUPPORT-D-EER SUPPORT & UPDATE LICENSING - EMPLOYEE EXPENSE REIMBURSEMENT **Maintenance Plan: ; Start: 05/17/2014, End: 05/16/2015; Term: 12 months**	No	1	1	EA	1,190.70	.00	1,190.70

tyler technologies

Empowering people who serve the public®

Remittance
Tyler Technologies, Inc.
(FEIN 75-2303920)
P.O. Box 203556
Dallas, TX 75320-3556

Questions
Tyler Technologies - ERP & Schools
Phone: 1-800-772-2260 Press 2, then 1
Fax: 1-866-673-3274
Email: ar@tylertech.com

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Company	Order No.	Date	Page
045	53403	04/08/2014	3 of 3

No.	Item/ Description/ Comments	Drop Ship	# Users	Quantity	U/M	Unit Price	Disc %	Total Cost
21	Renewal: MUNSUPPORT-D-INV SUPPORT & UPDATE LICENSING - INVENTORY **Maintenance Plan: ; Start: 05/17/2014, End: 05/16/2015; Term: 12 months**	No	1	1	EA	2,182.95	.00	2,182.95

Does not include any applicable taxes

Order Total: 58,908.57

We would like to continue on the current maintenance plan

- ☐ Our Purchase Order is enclosed
- ☐ Our Purchase Order is _____.
- ☐ Purchase Order is not required to be invoiced

AN INVOICE WILL BE SENT AFTER CONFIRMATION OF ORDER

Comments:

Waiver and Release

1. KeyBank National Association ("KeyBank") is the Trustee of the "Restated Declaration of Trust of Grace F. Brody dated June 15, 2006" ("Trust"). The Cleveland Heights Public Library and the Cleveland Public Library ("Libraries") are each named as the beneficiary of one-half (½) of the residue of the Trust.

2. Attorney James E. Spitz was appointed guardian of Grace F. Brody on June 14, 2008 (Cuyahoga County Probate Court, Case No. 2008 GRD 137572).

3. Grace F. Brody died March 12, 2014.

4. At the time of her death Ms. Brody resided at the Montefiore Home, One David Myers Pkwy., Beachwood, OH 44122. Ms. Brody had resided at Montefiore Home since at least 2008. Prior to that Grace resided at her home located at 3303 Ormond Road, Cleveland Heights, OH 44118 ("Residence").

5. Ms. Brody transferred title to the Residence to the Trust on March 26, 2009.

6. The first paragraph of Section 3.2 of the Trust provides:

   3.2 The Successor Trustee is authorized to retain in trust any residence I may own at the time of my death (or which I may have transferred to the Trust), it being my intention that my said son shall continue to live rent-free in said residence for as long as he wishes to do so. If my son no longer desires to occupy the said residence, or if the Successor Trustee deems it to be in my son's best interest not to continue to occupy the said property as his home on account of illness or infirmity, then the residence and its contents shall be distributed to the JEWISH COMMUNITY FEDERATION OF CLEVELAND, to be added to the GRACE F. BRODY COLLEGE SCHOLARSHIP FUND, which I now maintain with the Jewish Community Federation. If the Jewish Community Federation so desires, it may instruct the Successor Trustee, in writing, to sell the said residence property and its contents upon the best terms obtainable therefore, and to distribute the net proceeds of the sale to the said Federation for addition to the said Scholarship Fund.

7. On March 11, 2014, Martin C. Boron, Managing Counsel for KeyBank, sent a letter to the Libraries explaining (i) the need to sell the Residence; (ii) that Ms. Brody's son had predeceased her; (iii) the possibility the sale of the Residence could cause an ademption of the intended gift of the Residence or it proceeds to the Jewish Federation of Cleveland ("Federation") and to the Grace F. Brody College Scholarship Fund ("Scholarship Fund"); and (iv) KeyBank's opinion that Ms. Brody intended that the Residence, or the proceeds of the sale of the Residence, should be used to benefit the Scholarship Fund.

8. As a result of Ms. Brody's death, ademption of the gift of the Residence is no longer an issue.

9. KeyBank's concern with regard to application of the proceeds of the sale of the Residence was because the terms of the Trust on its face provides that the Residence go to the Scholarship Fund only after Ms. Brody's death and after Ms. Brody's son had used the Residence and after her son was no longer making use of the Residence. It is KeyBank's opinion that Ms. Brody's death has substantially eliminated that concern.

10. It is KeyBank's opinion that Ms. Brody intended that the Residence, or the proceeds of the sale of the Residence, should be used to benefit the Scholarship Fund. It is also KeyBank's opinion that no fact or condition precedent is presented in the first paragraph of Section 3.2 of the Trust that prevents the vesting of the Residence and its contents in the Scholarship Fund.

11. It is KeyBank's opinion that a literal reading of the first paragraph of Section 3.2 of the Trust requires that the Residence and its contents, or their proceeds, be distributed to the Scholarship Fund.

12. The purpose of this agreement is to formalize the undersigned parties' agreement to KeyBank's opinion expressed in the immediately preceding paragraphs.

NOW THEREFORE, as an inducement to KeyBank National Association, as Trustee of the "Restated Declaration of Trust of Grace F. Brody dated June 15, 2006", to distribute Residence and its contents, or their proceeds, to the Jewish Federation of Cleveland, to be added to the Grace F. Brody College Scholarship Fund, and to avoid any further cost, expense and delay of litigation to seek a judicial interpretation authorizing the same, the undersigned, for themselves, their administrators, creditors, agents, assigns and all other persons claiming by and through them in any capacity, to the full extent of their actual or potential interests, hereby waive and release, KeyBank National Association and all of its affiliates, from any liability with regard to the distribution of the Residence and its contents or their proceeds, and consents to the distribution of the Residence and its contents or their proceeds to the Jewish Federation of Cleveland, to be added to the Grace F. Brody College Scholarship Fund.

This request is irrevocable.

Each of the undersigned acknowledges that this Agreement will bind his or her Represented Parties at all times after the effective date, both by reason of their mutual undertakings and by reason of the Trustee's reliance on the terms of this Agreement.

The undersigned have had the opportunity to review this Agreement with an attorney of their choice.

This agreement may be executed in several counterparts, each of which will be deemed an original, and all of which together constitute one instrument binding all signatories.

ACCEPTED BY: Board of Trustees of Cleveland Heights Public Library

By: _____

And: _____

ACCEPTED BY: Board of Trustees of the Cleveland Public Library

By: _____

And: _____

ACCEPTED BY KeyBank National Association, as Successor Trustee under the Restated Declaration of Trust of Grace F. Brody dated June 15, 2006

By: _____

And: _____

CLEVELAND PUBLIC LIBRARY
MONTHLY FINANCIAL STATEMENT OF FISCAL OFFICER TO BOARD OF LIBRARY TRUSTEES
FOR THE PERIOD MARCH 1 -- MARCH 31, 2014

Carrie Krenicky

FISCAL OFFICER, BOARD OF LIBRARY TRUSTEES

Cleveland Public Library
Revenues, Expenditures and Changes in Fund Balance
For the Period Ending March 31, 2014

		General Fund	Special Revenue	Capital Projects	Permanent	Agency	Total
41	Taxes	13,742,655.48	0.00	0.00	0.00	$ 0.00	13,742,655.48
42	Intergovernmental	4,872,055.34	460,353.78	138,999.00	0.00	$ 0.00	5,471,408.12
43	Fines & Fees	102,492.86	0.00	0.00	0.00	$ 0.00	102,492.86
44	Investment Earnings	68,777.65	18,162.94	0.00	16,573.11	$ 0.00	103,513.70
45	Charges for Services	743,039.42	0.00	0.00	0.00	$ 0.00	743,039.42
46	Contributions & Donations	5,163.33	79,135.79	50,000.00	0.00	$ 0.00	134,299.12
48	Miscellaneous Revenue	138,383.98	0.00	0.00	0.00	$ 78.68	138,462.66
	Total Revenues	**$ 19,672,568.06**	**$ 557,652.51**	**$ 188,999.00**	**$ 16,573.11**	**$ 78.68**	**$ 20,435,871.36**
51	Salaries/Benefits	9,252,916.05	363,275.21	0.00	0.00	$ 0.00	9,616,191.26
52	Supplies	185,098.89	4,713.60	0.00	0.00	$ 0.00	189,812.49
53	Purchased/Contracted Services	2,401,706.56	174,236.22	0.00	565.00	$ 0.00	2,576,507.78
54	Library Materials	2,437,335.31	33,276.45	0.00	10,519.00	$ 0.00	2,481,130.76
55	Capital Outlay	197,112.00	19,067.50	1,459,954.92	0.00	$ 0.00	1,676,134.42
57	Miscellaneous Expenses	45,205.63	11,981.66	0.00	0.00	$ 0.00	57,187.29
	Total Expenditures	**$ 14,519,374.44**	**$ 606,550.64**	**$ 1,459,954.92**	**$ 11,084.00**	**$ 0.00**	**$ 16,596,964.00**
Revenue Over/(Under) Expenditures		**$ 5,153,193.62**	**$(48,898.13)**	**$(1,270,955.92)**	**$ 5,489.11**	**$ 78.68**	**$ 3,838,907.36**
91	Sale of Capital Assets	0.00	0.00	0.00	0.00	$ 0.00	0.00
98	Advances	(24,500.00)	24,500.00	0.00	0.00	$ 0.00	0.00
99	Transfers	(3,500,000.00)	0.00	3,500,000.00	0.00	$ 0.00	0.00
	Total Other Sources / Uses	**$(3,524,500.00)**	**$ 24,500.00**	**$ 3,500,000.00**	**$ 0.00**	**$ 0.00**	**$ 0.00**
Revenue & Other Sources Over/(Under) Expenditures & Other Uses		**$ 1,628,693.62**	**$(24,398.13)**	**$ 2,229,044.08**	**$ 5,489.11**	**$ 78.68**	**$ 3,838,907.36**
Beginning Year Cash Balance		**$ 32,152,902.16**	**$ 12,967,410.73**	**$ 13,919,431.93**	**$ 3,140,010.68**	**$ 10,449.41**	**$ 62,190,204.91**
Current Cash Balance		**$ 33,781,595.78**	**$ 12,943,012.60**	**$ 16,148,476.01**	**$ 3,145,499.79**	**$ 10,528.09**	**$ 66,029,112.27**

Cleveland Public Library
Certified Revenue, Appropriations and Balances
General Fund
For the period Ending March 31, 2014

	Certified Revenue (1)	Income To Date	Balance	Percent To Date	Percent Prior Year
PLF State Income Tax	19,744,566	4,872,055	14,872,511	25%	24%
General Property Tax	24,140,419	13,742,655	10,397,763	57%	53%
Rollback, Homestead, CAT	3,375,390	0	3,375,390	0%	0%
Federal Grants	0	0	0	0%	0%
State Aid	0	0	0	0%	0%
Fines & Fees	370,000	102,493	267,507	28%	36%
Investment Earnings	157,213	68,778	88,435	44%	26%
Services to Others-Clevnet	3,366,741	743,039	2,623,702	22%	22%
Contributions	5,000	5,163	(163)	100%	100%
Miscellaneous	544,352	138,384	405,968	25%	50%
Return of Advances Out	0	0	0	0%	0%
Total	$ 51,703,681	$ 19,672,568	$ 32,031,113	38%	35%

	Appropriation(2)	Expended/ Encumbered	Balance	Percent To Date (3)	Percent Prior Year
Salaries/Benefits	36,251,588	9,362,890	26,888,698	26%	28%
Supplies	1,184,174	461,806	722,368	39%	41%
Purchased Services	11,599,487	6,890,461	4,709,026	59%	61%
Library Materials	11,483,839	5,133,050	6,350,790	45%	41%
Capital Outlay	656,073	239,485	416,588	37%	14%
Other	106,296	85,029	21,267	80%	68%
Sub Total	$ 61,281,458	$ 22,172,721	$ 39,108,737	36%	37%
Advances Out	0	24,500	(24,500)	0%	0%
Transfers Out	3,500,000	3,500,000	0	100%	0%
Total	$ 64,781,458	$ 25,697,221	$ 39,084,237	40%	37%

Note (1): Certificate from Cuyahoga County Budget Commission dated March 11, 2014.
Note (2): Subtotal Amended Appropriation of $54,307,395 plus carried forward encumbrance of $6,974,063.
Note (3): Subtotal includes 14% expended and 12% encumbered.

Cleveland Public Library
Appropriation, Expenditures and Balances
General Fund
For the Period Ending March 31, 2014

		Current Year Appropriation	Total Appropriated Funds	Current Year Expenditures	Encumbered and Unpaid	Unencumbered Balance
51110	Professional Salaries	10,515,639.73	10,902,927.43	2,695,097.83	0.00	8,207,829.60
51120	Clerical Salaries	9,690,669.34	10,065,142.68	2,562,453.09	0.00	7,502,689.59
51130	Non-Clerical Salaries	1,233,085.46	1,283,755.00	350,591.80	0.00	933,163.20
51140	Buildings Salaries	3,601,946.88	3,733,044.19	905,840.01	0.00	2,827,204.18
51150	Other Salaries	998,698.74	1,037,559.35	270,720.96	0.00	766,838.39
51180	Severance Pay	0.00	32,971.85	48,589.98	0.00	(15,618.13)
51190	Non-Base Pay	0.00	10,353.56	78,474.58	0.00	(68,121.02)
51400	OPERS	3,577,218.98	3,716,837.20	965,293.54	0.00	2,751,543.66
51610	Health Insurance	4,067,844.96	4,234,319.35	994,375.12	0.00	3,239,944.23
51611	Dental Insurance	210,956.08	228,224.10	50,905.64	0.00	177,318.46
51612	Vision Insurance	16,017.41	16,017.41	3,824.44	0.00	12,192.97
51620	Life Insurance	13,651.20	14,781.00	3,396.00	0.00	11,385.00
51630	Workers Compensation	263,314.07	569,325.04	227,659.66	70,440.03	271,225.35
51640	Unemployment Compensation	40,000.00	59,582.55	6,181.20	33,401.35	20,000.00
51650	Medicare - ER	319,190.15	331,665.96	86,845.20	0.00	244,820.76
51900	Other Benefits	15,000.00	15,081.50	2,667.00	6,133.00	6,281.50
Salaries/Benefits		**$34,563,233.00**	**$ 36,251,588.17**	**$ 9,252,916.05**	**$ 109,974.38**	**$ 26,888,697.74**
52110	Office Supplies	42,040.00	43,367.51	9,124.20	6,730.87	27,512.44
52120	Stationery	56,800.00	64,311.30	11,152.11	8,550.68	44,608.51
52130	Duplication Supplies	25,100.00	27,766.40	6,023.51	5,752.99	15,989.90
52140	Hand Tools	600.00	600.00	336.19	5.50	258.31
52150	Book Repair Supplies	64,200.00	111,787.58	13,326.17	8,853.75	89,607.66
52210	Janitorial Supplies	100,972.00	113,125.23	31,622.97	13,398.03	68,104.23
52220	Electrical Supplies	67,000.00	78,580.35	21,039.09	27,010.97	30,530.29

Cleveland Public Library
Appropriation, Expenditures and Balances
General Fund
For the Period Ending March 31, 2014

		Current Year Appropriation	Total Appropriated Funds	Current Year Expenditures	Encumbered and Unpaid	Unencumbered Balance
52230	Maintenance Supplies	254,835.00	274,101.20	43,488.39	123,538.08	107,074.73
52240	Uniforms	27,100.00	27,139.00	0.00	485.94	26,653.06
52300	Motor Vehicle Supplies	87,820.00	109,437.91	10,988.75	38,423.20	60,025.96
52900	Other Supplies	319,500.00	333,957.59	37,997.51	43,956.90	252,003.18
Supplies		**$1,045,967.00**	**$ 1,184,174.07**	**$ 185,098.89**	**$ 276,706.91**	**$ 722,368.27**
53100	Travel/Meetings	125,000.00	131,502.95	14,522.64	41,980.31	75,000.00
53210	Telecommunications	496,187.04	578,021.60	114,412.44	324,398.31	139,210.85
53230	Postage/Freight	104,100.00	112,986.57	28,822.57	71,364.00	12,800.00
53240	PR/Other Communications	148,300.00	191,377.16	46,923.30	55,433.42	89,020.44
53310	Building Repairs	568,400.00	649,759.50	74,513.16	42,624.61	532,621.73
53320	Machine Repairs	45,219.00	53,401.32	1,266.22	21,936.02	30,199.08
53340	Building Maintenance	190,000.00	248,603.76	55,209.62	78,986.40	114,407.74
53350	Machine Maintenance	296,650.00	394,355.61	50,005.10	139,905.53	204,444.98
53360	Computer Maintenance	1,025,383.31	1,085,701.37	321,561.36	55,171.98	708,968.03
53370	Motor Vehicle Repairs	35,000.00	44,759.93	6,469.41	25,994.88	12,295.64
53380	Contract Security	1,040,000.00	1,084,574.97	227,162.91	342,412.06	515,000.00
53390	Landscaping	30,000.00	30,225.75	0.00	1,625.75	28,600.00
53400	Insurance	415,817.00	473,067.00	57,596.00	0.00	415,471.00
53510	Rent/Leases	113,200.00	119,780.25	35,954.09	79,575.27	4,250.89
53520	Equipment Rental	60,430.76	72,420.66	15,081.90	5,206.51	52,132.25
53610	Electricity	1,757,100.17	1,830,602.37	503,624.68	1,294,635.46	32,342.23
53620	Gas	171,380.00	221,890.03	94,228.94	110,962.08	16,699.01
53630	Chilled Water	896,000.06	971,381.10	139,520.44	814,133.16	17,727.50
53640	Water/Sewer	91,828.62	130,303.54	14,688.90	108,474.85	7,139.79

Cleveland Public Library
Appropriation, Expenditures and Balances
General Fund
For the Period Ending March 31, 2014

		Current Year Appropriation	Total Appropriated Funds	Current Year Expenditures	Encumbered and Unpaid	Unencumbered Balance
53710	Professional Services	1,274,340.40	1,837,053.59	186,671.04	689,450.15	960,932.40
53720	Auditors Fees	819,671.64	849,171.64	369,911.22	29,500.00	449,760.42
53730	Bank Service Charges	26,800.00	26,800.00	6,500.09	0.00	20,299.91
53800	Library Material Control	265,000.00	429,249.47	32,842.03	129,505.44	266,902.00
53900	Other Purchased Services	10,000.00	32,496.75	4,218.50	25,478.25	2,800.00
Purchased/Contracted Services		**$10,005,808.00**	**$ 11,599,486.89**	**$ 2,401,706.56**	**$ 4,488,754.44**	**$ 4,709,025.89**
54110	Books	2,335,500.00	2,957,497.68	515,377.85	556,377.65	1,885,742.18
54120	Continuations	432,000.00	931,929.52	112,824.58	407,195.89	411,909.05
54210	Periodicals	815,000.00	1,649,523.05	564,849.15	240,862.08	843,811.82
54220	Microforms	123,000.00	195,750.18	27,230.18	47,742.68	120,777.32
54310	Video Media	1,354,237.00	1,501,654.88	244,286.86	250,532.61	1,006,835.41
54320	Audio Media - Spoken	156,000.00	172,760.32	26,831.90	15,616.12	130,312.30
54325	Audio Media - Music	393,000.00	502,331.64	51,509.15	136,904.22	313,918.27
54350	Computer Media	0.00	739.00	14.00	725.00	0.00
54500	Database Services	1,178,607.00	1,568,353.74	446,914.37	263,543.82	857,895.55
54530	eMedia	1,045,858.00	1,670,355.00	395,306.98	720,749.79	554,298.23
54600	Interlibrary Loan	0.00	1,905.00	465.00	1,440.00	0.00
54710	Bookbinding	25,000.00	52,739.47	1,433.32	26,306.15	25,000.00
54720	Preservation Services	57,000.00	87,893.55	16,798.02	6,129.27	64,966.26
54730	Preservation Boxing	8,000.00	9,001.32	0.00	592.63	8,408.69
54790	Preservation Reformatting	130,000.00	181,404.82	33,493.95	20,996.44	126,914.43
Library Materials		**$8,053,202.00**	**$ 11,483,839.17**	**$ 2,437,335.31**	**$ 2,695,714.35**	**$ 6,350,789.51**
55510	Furniture	158,277.00	212,123.63	33,590.12	22,237.13	156,296.38
55520	Equipment	161,903.00	258,532.11	79,652.17	20,005.16	158,874.78

Cleveland Public Library
Appropriation, Expenditures and Balances
General Fund
For the Period Ending March 31, 2014

		Current Year Appropriation	Total Appropriated Funds	Current Year Expenditures	Encumbered and Unpaid	Unencumbered Balance
55530	Computer Hardware	68,000.00	95,133.46	22,585.46	0.00	72,548.00
55540	Software	29,000.00	31,446.25	2,446.25	130.95	28,869.05
55700	Motor Vehicles	0.00	58,838.00	58,838.00	0.00	0.00
Capital Outlay		**$417,180.00**	**$ 656,073.45**	**$ 197,112.00**	**$ 42,373.24**	**$ 416,588.21**
57100	Memberships	70,584.00	70,684.00	41,097.05	12,293.95	17,293.00
57200	Taxes	10,956.00	11,990.74	1,902.26	10,011.79	76.69
57500	Refunds/Reimbursements	19,125.00	23,621.39	2,206.32	17,517.53	3,897.54
Miscellaneous Expenses		**$100,665.00**	**$ 106,296.13**	**$ 45,205.63**	**$ 39,823.27**	**$ 21,267.23**
59810	Advances Out	0.00	0.00	24,500.00	0.00	(24,500.00)
Advances		**$0.00**	**$ 0.00**	**$ 24,500.00**	**$ 0.00**	**$(24,500.00)**
59900	Transfers Out	0.00	3,500,000.00	3,500,000.00	0.00	0.00
Transfers		**$0.00**	**$ 3,500,000.00**	**$ 3,500,000.00**	**$ 0.00**	**$ 0.00**
TOTAL		$54,186,055.00	$ 64,781,457.88	$ 18,043,874.44	$ 7,653,346.59	$ 39,084,236.85

Cleveland Public Library
Revenue, Expenditures and Changes in Fund Balances
For the Period Ending March 31, 2014

		Beginning Year Balance	Year to Date Receipts	Year to Date Expenditures	Year to Date Encumbrances	Unencumbered Balance
101	General Fund	32,152,902.16	19,672,568.06	18,043,874.44	7,653,346.59	26,128,249.19
	Total General Fund	**$ 32,152,902.16**	**$ 19,672,568.06**	**$ 18,043,874.44**	**$ 7,653,346.59**	**$ 26,128,249.19**
201	Anderson	237,574.00	0.00	0.00	0.00	237,574.00
202	Endowment for the Blind	1,870,632.05	0.00	0.00	0.00	1,870,632.05
203	Founders	5,097,795.20	57,340.67	49,478.97	131,900.24	4,973,756.66
204	Kaiser	50,517.36	0.00	0.00	0.00	50,517.36
205	Kraley	169,521.71	0.00	0.00	0.00	169,521.71
206	Library	181,123.56	(7,191.17)	5,792.45	0.00	168,139.94
207	Pepke	109,016.85	(498.12)	0.00	0.00	108,518.73
208	Wickwire	1,208,349.14	7,903.95	0.00	9,070.79	1,207,182.30
209	Wittke	74,421.21	0.00	0.00	0.00	74,421.21
210	Young	3,478,300.48	(25,741.60)	2,226.75	0.00	3,450,332.13
225	Friends	1,720.09	24,500.00	521.75	1,198.34	24,500.00
226	Judd	5,939.74	52,697.00	29,728.18	51,098.49	(22,189.93)
228	Lockwood Thompson Memorial	232,237.47	0.00	15,860.65	219,691.30	(3,314.48)
229	Ohio Center for the Book	75.00	900.00	0.00	450.00	525.00
230	Schweinfurth	65,651.08	11,888.00	19,998.00	0.00	57,541.08
251	OLBPD-Library for the Blind	71,143.04	377,049.00	412,807.25	21,702.95	13,681.84
252	LSTA-Know It Now	59,552.75	40,504.78	56,676.64	4,923.03	38,457.86
254	MyCom	53,840.00	42,800.00	13,460.00	58,780.00	24,400.00
	Total Special Revenue Funds	**$ 12,967,410.73**	**$ 582,152.51**	**$ 606,550.64**	**$ 498,815.14**	**$ 12,444,197.46**
401	Building & Repair	13,919,431.93	3,688,999.00	1,459,954.92	1,053,689.86	15,094,786.15
	Total Capital Project Funds	**$ 13,919,431.93**	**$ 3,688,999.00**	**$ 1,459,954.92**	**$ 1,053,689.86**	**$ 15,094,786.15**
501	Abel	201,652.08	0.00	0.00	0.00	201,652.08
502	Ambler	1,922.16	0.00	0.00	0.00	1,922.16

Cleveland Public Library
Revenue, Expenditures and Changes in Fund Balances
For the Period Ending March 31, 2014

		Beginning Year Balance	Year to Date Receipts	Year to Date Expenditures	Year to Date Encumbrances	Unencumbered Balance
503	Beard	120,547.30	1,490.16	565.00	2,479.00	118,993.46
504	Klein	4,551.71	0.00	0.00	0.00	4,551.71
505	Malon/Schroeder	251,977.23	(37.74)	0.00	1,200.00	250,739.49
506	McDonald	157,679.29	1,701.47	0.00	0.00	159,380.76
507	Ratner	77,265.33	(265.82)	0.00	0.00	76,999.51
508	Root	33,189.92	0.00	0.00	0.00	33,189.92
509	Sugarman	185,194.09	1,143.16	0.00	0.00	186,337.25
510	Thompson	140,936.71	0.00	0.00	0.00	140,936.71
511	Weidenthal	5,651.24	0.00	0.00	0.00	5,651.24
512	White	1,884,678.86	12,541.88	10,519.00	642.90	1,886,058.84
513	Beard Anna Young	74,764.76	0.00	0.00	0.00	74,764.76
	Total Permanent Funds	**$ 3,140,010.68**	**$ 16,573.11**	**$ 11,084.00**	**$ 4,321.90**	**$ 3,141,177.89**
901	Unclaimed Funds	10,449.41	78.68	0.00	0.00	10,528.09
	Others	**$ 10,449.41**	**$ 78.68**	**$ 0.00**	**$ 0.00**	**$ 10,528.09**
	Total All Funds	**$ 62,190,204.91**	**$ 23,960,371.36**	**$ 20,121,464.00**	**$ 9,210,173.49**	**$ 56,818,938.78**

Cleveland Public Library
Depository Balance Detail
For the Period Ending March 31, 2014

Balance of All Funds	**$ 66,029,112.27**
Chase-Checking	6,470.76
PNC-Checking	0.00
KeyBank-Concentration Acct	0.00
KeyBank-Checking (ZBA)	1,623,840.04
KeyBank-MC/VISA	226,954.90
Fifth Third - Checking	249,606.61
Petty Cash	330.00
Change Fund	4,640.00
KeyBank-Payroll Account (ZBA)	255.52
KeyBank-Savings Bond Acct	0.00
Cash in Library Treasury	**$ 2,112,097.83**
PNC - Money Market	10,037.14
PNC - Investments	34,725,312.17
PNC/Allegiant Money Market	53,117.39
KeyBank - Victory Fund	0.00
STAR OHIO Investment	29,916.07
STAR Plus Investment	14,029,454.58
Investments	**$ 48,847,837.35**
PNC Endowment Acct	15,069,177.09
Endowment Account	**$ 15,069,177.09**
Cash in Banks and On Hand	**$ 66,029,112.27**

Total portfolio value

Total portfolio value on March 31	$19,849,697.93
Total portfolio value on January 1	19,709,499.45
Total change in value	$140,198.48

Investment policy and market outlook

Investment objective: 60% Equity 40% Fixed

Bulletin board

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AGREEMENT DATED 09/18/1997 FOR
THE CLEVELAND PUBLIC LIBRARY
ENDOWMENT FUND CONS

NOTICE OF LIMITATION OF LIABILITY - Trust Accounts

An action for breach of trust based on matters disclosed in a trust accounting or other written reports of the trustee - such as this statement - may be subject to a statute of limitations, limiting your right to sue, measured as follows, from either the date the trust accounting, statement or written report is mailed or received. If you have questions regarding your rights, please contact your attorney.

DC: 1 year from mailing	IL: 3 years from receipt	OH: 2 years from mailing
DE: 2 years from receipt	MI: 1 year from mailing	PA: 30 months from receipt
FL: 6 months from receipt	MO: 1 year from mailing	VA: 1 year from mailing
		WI: 2 years from mailing

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Summary

Portfolio value

Income	
Income on March 31	$154,097.16
Income on January 1	87,284.12
Change in value	$66,813.04

Principal	
Principal on March 31	$19,695,600.77
Principal on January 1	19,622,215.33
Change in value	$73,385.44

Total	
Total portfolio value on March 31	$19,849,697.93
Total portfolio value on January 1	19,709,499.45
Total change in value	$140,198.48

Portfolio value by asset class

Income	Value Mar. 31	Value Jan. 1	Change in value	Tax cost*
Cash and cash equivalents	$154,097.16	$87,284.12	$66,813.04	$154,097.16

Principal	Value Mar. 31	Value Jan. 1	Change in value	Tax cost*
Cash and cash equivalents	$55,619.18	$207,768.17	-$152,148.99	$55,619.18
Fixed income	6,324,782.58	6,325,935.81	-1,153.23	6,352,830.52
Equities	13,315,199.01	13,088,511.35	226,687.66	8,626,874.99
Total	$19,849,697.93	$19,709,499.45	$140,198.48	$15,189,421.85

* *We use tax cost to calculate the cost of your portfolio. When this information is not available for all assets, your portfolio's tax cost may be understated. To determine if we have tax cost information for all your assets, call Laura Gockel your Account Advisor.*

Summary

Change in account value

	This period	From Jan. 1, 2014
Beginning account value	$19,751,925.74	$19,751,925.74
Additions		
Investment income	$80,041.43	$80,041.43
Other receipts	536.01	536.01
Disbursements		
Cash distributions	- $292,540.00	- $292,540.00
Fees and charges	- 13,228.39	- 13,228.39
Other disbursements	- 50.00	- 50.00
Account to account transfers	121,940.00	121,940.00
Change in value of investments	243,499.43	243,499.43
Net accrued income	- 8,674.49	- 8,674.49
Ending account value	$19,883,449.73	$19,883,449.73

Gain/loss summary

	Net realized gain/loss		Net unrealized gain/loss*
	This period	From Jan. 1, 2014	Since acquisition
Fixed income	- $2,340.63	- $2,340.63	- $28,047.94
Equities	90,022.39	90,022.39	4,688,324.02
Total	$87,681.76	$87,681.76	$4,660,276.08

**All unrealized gain/loss information is based on tax cost. When this information is not available for all assets, your portfolio's tax cost may be understated. To determine if we have tax cost information for all your assets, call Laura Gockel your Account Advisor.*

Accrued income summary

Accrued income on March 31	$33,751.80
Accrued income on January 01	42,426.29
Net accrued income	- $8,674.49

Investment income summary

	This period	From Jan. 1, 2014	Estimated annual income	Accrued income this period
Income-cash and cash equivalents	$12.54	$12.54	$20.97	$1.66
Interest-fixed income	43,313.68	43,313.68	134,778.98	25,809.71
Dividends-equities	36,715.21	36,715.21	174,850.85	7,940.43
Total	$80,041.43	$80,041.43	$309,650.80	$33,751.80

Summary

Transaction summary - measured by cash balance

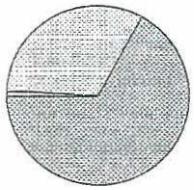
	Income		Principal	
	This period	From Jan. 1, 2014	This period	From Jan. 1, 2014
Beginning cash balance	- $1,459.40	- $1,459.40	$1,459.40	$1,459.40
Additions				
Investment income	$80,041.43	$80,041.43	-	-
Sales and maturities	4,976.50	4,976.50	1,655,507.66	1,655,507.66
Other receipts	-	-	536.01	536.01
Disbursements				
Distributions	- $20,000.00	- $20,000.00	- $272,540.00	- $272,540.00
Purchases	- 70,330.14	- 70,330.14	- 1,486,853.07	- 1,486,853.07
Fees and charges	- 13,228.39	- 13,228.39	-	-
Other disbursements	-	-	- 50.00	- 50.00
Account to account transfers	20,000.00	20,000.00	101,940.00	101,940.00
Ending cash balance	$0.00	$0.00	$0.00	$0.00
Change in cash	$1,459.40	$1,459.40	- $1,459.40	- $1,459.40

Transaction summary - measured by tax cost

	This period	From Jan. 1, 2014
Beginning tax cost	$15,205,041.04	$15,205,041.04
Additions		
Purchases	$1,557,183.21	$1,557,183.21
Disbursements		
Sales	- $1,572,802.40	- $1,572,802.40
Change in cash		
Ending tax cost	$15,189,421.85	$15,189,421.85

Analysis

Asset allocation



	Mar. 31, 2014
Cash and cash equivalents	**1.06 %**
Mutual funds	1.06 %
Fixed income	**31.86 %**
Corporate	11.29 %
US treasury	18.25 %
Agency	2.15 %
Other	0.18 %
Equities	**67.08 %**
Stock	35.62 %
Etf's	9.59 %
Mutual funds	21.87 %

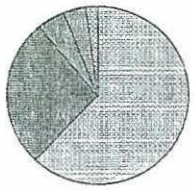
Equity sectors

	Market value	% of equities	% of total portfolio
Industrials	$916,798.56	12.97 %	4.62 %
Consumer discretionary	992,862.10	14.04 %	5.00 %
Consumer staples	668,880.70	9.46 %	3.37 %
Energy	691,341.20	9.78 %	3.48 %
Financial	1,185,843.65	16.77 %	5.97 %
Materials	182,415.20	2.58 %	0.92 %
Information technology	1,194,546.50	16.89 %	6.02 %
Utilities	125,685.00	1.78 %	0.63 %
Health care	1,019,184.09	14.41 %	5.13 %
Telecommunication services	93,237.20	1.32 %	0.47 %
Total	**$7,070,794.20**	100.00 %	35.61 %

Analysis

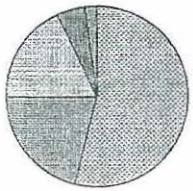
Bond analysis

Bond rating



	Market Value	% of bonds	% of total portfolio
Moody's Aaa	$3,936,701.80	62.24 %	19.83 %
Moody's Aa1	99,784.25	1.58 %	0.50 %
Moody's Aa2	260,130.93	4.11 %	1.31 %
Moody's Aa3	314,126.35	4.97 %	1.58 %
Other	1,714,039.25	27.10 %	8.64 %

Maturity schedule



Market value (% of bonds maturing in)	% of bonds	Corporate	US treasury and agency	Municipal	Other
Less than 1 year	17.79 %	$136,368.75 (12.12 %)	$988,713.30 (87.88 %)	- (-)	- (-)
1 - 5 years	54.98 %	972,073.90 (27.95%)	2,469,168.15 (71.01 %)	- (-)	36,093.78 (1.04 %)
6 - 10 years	20.93 %	1,132,271.75 (85.53%)	191,578.65 (14.47%)	- (-)	- (-)
11 - 15 years	1.55%	- (-)	98,171.34 (100.00%)	- (-)	- (-)
16 or more years	4.75%	- (-)	300,342.96 (100.00 %)	- (-)	- (-)

Detail

Portfolio - income

Cash and cash equivalents

Mutual funds - money market

Description	Market value last period / Quantity	Current market value / Current price per unit	% of total portfolio	Total tax cost / Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
PNC TREASURY MONEY MARKET FUND #431 PCAADVANTAGE PORTFOLIO	$88,743.52 / 99,052.090	$99,052.09 / $1.0000	0.50 %	$99,052.09 / $1.00		0.02 %	$9.91	$0.87
PNC TREASURY MONEY MARKET FUND #431 21-75-073-4453885	11,726.910	11,726.91 / 1.0000	0.06 %	11,726.91 / 1.00		0.01 %	1.17	0.01
PNC TREASURY MONEY MARKET FUND #431 PNC CAPITAL ADVISORS	43,318.160	43,318.16 / 1.0000	0.22 %	43,318.16 / 1.00		0.01 %	4.33	0.27
Total mutual funds - money market		**$154,097.16**	**0.78 %**	**$154,097.16**		**0.01 %**	**$15.41**	**$1.15**
Total cash and cash equivalents		**$154,097.16**	**0.78 %**	**$154,097.16**		**0.01 %**	**$15.41**	**$1.15**

Detail

Portfolio - principal

Cash and cash equivalents

Mutual funds - money market

Description	Market value last period Quantity	Current market value Current price per unit	% of total portfolio	Total tax cost Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
PNC TREASURY MONEY MARKET FUND #431 PNC CAPITAL ADVISORS	$111,809.48 33,699.600	$33,699.60 $1.0000	0.17 %	$33,699.60 $1.00		0.02 %	$3.37	$0.26
PNC TREASURY MONEY MARKET FUND #431 21-75-073-4453885	68,660.87 1,946.280	1,946.28 1.0000	0.01 %	1,946.28 1.00		0.01 %	0.19	0.01
PNC TREASURY MONEY MARKET FUND #431 PCA ADVANTAGE PORTFOLIO	25,838.42 19,973.300	19,973.30 1.0000	0.11 %	19,973.30 1.00		0.02 %	2.00	0.22
Total mutual funds - money market		**$55,619.18**	0.28 %	**$55,619.18**		0.01 %	$5.56	$0.51
Total cash and cash equivalents		**$55,619.18**	0.28 %	**$55,619.18**		0.01 %	$5.56	$0.51

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Detail

Fixed income

Corporate bonds

Description (Cusip)	Market value last period / Quantity	Current market value / Current price per unit	% of total portfolio	Total tax cost / Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
AT & T INC SR UNSEC 04.450% DUE 05/15/2021 RATING: A3 (00206RAX0) PNC CAPITAL ADVISORS	$42,113.20 40,000	$43,226.40 $108.0660	0.22 %	$44,586.20 $111.47	-$1,359.80	4.12 %	$1,780.00	$672.44
ASBEY NATL TREASURY SERV SEDOL ISIN US002799AL89 03.050% DUE 08/23/2018 RATING: A2 (002799AL8) PNC CAPITAL ADVISORS	30,825.90 30,000	30,887.10 102.9570	0.16 %	30,170.30 100.57	716.80	2.97 %	915.00	96.58
ACE INA HOLDINGS COM GTS 02.600% DUE 11/23/2015 RATING: A3 (00440EAN7) PNC CAPITAL ADVISORS	15,518.40 15,000	15,448.65 102.9910	0.08 %	14,986.05 99.91	462.60	2.53 %	390.00	138.67
AMERICAN EXPRESS CREDIT UNSC VAR % DUE 07/29/2016 RATING: A2 (0258M0DH9) PNC CAPITAL ADVISORS	20,097.20 20,000	20,134.20 100.6710	0.11 %	20,000.00 100.00	134.20	0.76 %	151.10	26.02
AMERICAN HONDA FINANCE UNSC VAR % DUE 10/07/2016 RATING: A1 (02665WAA9) PNC CAPITAL ADVISORS	25,130.00 25,000	25,199.75 100.7990	0.13 %	25,000.00 100.00	199.75	0.73 %	182.33	42.54

Detail

Fixed income

Corporate bonds

Description (Cusip)	Market value last period / Quantity	Current market value / Current price per unit	% of total portfolio	Total tax cost / Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
ANHEUSER-BUSCH INBEV FIN COGT 03.700% DUE 02/01/2024 RATING: A2 (03524BAE6) PNC CAPITAL ADVISORS	20,000	20,205.80 101.0290	0.11 %	20,034.15 100.17	171.65	3.67%	740.00	131.56
APPLE INC UNSC 02.400% DUE 05/03/2023 RATING: AA1 (037833AK6) PNC CAPITAL ADVISORS	62,944.70 70,000	64,909.60 92.7280	0.33 %	68,534.70 97.91	- 3,625.10	2.59 %	1,680.00	690.67
BB&T CORPORATION SR UNSEC 06.850% DUE 04/30/2019 RATING: A2 (05531FAB9) PNC CAPITAL ADVISORS	24,050.40 20,000	24,173.40 120.8670	0.13 %	24,791.00 123.96	- 617.60	5.67%	1,370.00	574.64
BP CAPITAL MARKETS PLC ISIN US05565QBZ00 SEDOL B87XBL5 03.245% DUE 05/06/2022 RATING: A2 (05565QBZ0) PNC CAPITAL ADVISORS	9,692.60 10,000	9,915.80 99.1580	0.05%	9,705.40 97.05	210.40	3.28 %	324.50	130.70
BP CAPITAL MARKETS PLC SEDOL ISIN US05565QCE61 01.375% DUE 05/10/2018 RATING: A2 (05565QCE6) PNC CAPITAL ADVISORS	19,411.00 20,000	19,578.40 97.8920	0.10 %	19,944.20 99.72	- 365.80	1.41 %	275.00	107.71

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Detail

Fixed income

Corporate bonds

Description (Cusip)	Market value last period / Quantity	Current market value / Current price per unit	% of total portfolio	Total tax cost / Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
BNP PARIBAS SEDOL ISIN US05574LPT97 02.700% DUE 08/20/2018 RATING: A1 (05574LPT9) PNC CAPITAL ADVISORS	25,468.75 25,000	25,496.50 101.9860	0.13 %	24,953.50 99.81	543.00	2.65 %	675.00	76.88
BANK OF MONTREAL ISIN US06366RHB42 NOTES VAR % DUE 09/11/2015 RATING: AA3 (06366RHB4) PNC CAPITAL ADVISORS	30,139.80 30,000	30,147.00 100.4900	0.16 %	30,000.00 100.00	147.00	0.72 %	216.72	12.64
BANK OF NEW YORK MELLON SR UNSEC CALL 8/23/21 @100 03.550% DUE 09/23/2021 RATING: A1 (06406HBY4) PNC CAPITAL ADVISORS	30,694.20 25,000	25,898.00 103.5920	0.14 %	26,652.25 106.61	- 754.25	3.43 %	887.50	19.72
BANK OF NOVA SCOTIA CALL 11/18/2017 @ 100.000 UNSC 01.375% DUE 12/18/2017 RATING: AA2 (064159BE5) PNC CAPITAL ADVISORS	24,533.50 25,000	24,745.50 98.9820	0.13%	24,972.25 99.89	- 226.75	1.39 %	343.75	98.35
BAXTER INTERNATIONAL INC SR UNSECD 02.400% DUE 08/15/2022 RATING: A3 (071813BF5) PNC CAPITAL ADVISORS	18,129.80 20,000	18,561.60 92.8080	0.10%	19,203.00 96.02	- 641.40	2.59 %	480.00	61.33

Detail

Fixed income

Corporate bonds

Description (Cusip)	Market value last period / Quantity	Current market value / Current price per unit	% of total portfolio	Total tax cost / Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
BERKSHIRE HATHAWAY INC SR UNSEC 03.750% DUE 08/15/2021 RATING: AA2 (084670BC1) PNC CAPITAL ADVISORS	25,775.75 25,000	26,494.50 105.9780	0.14 %	25,836.05 103.34	658.45	3.54 %	937.50	119.79
BOEING CAPITAL CORP SR UNSEC CALL 7/15/18 @100 02.900% DUE 08/15/2018 RATING: A2 (097014AM6) PNC CAPITAL ADVISORS	20,806.20 20,000	20,910.00 104.5500	0.11 %	19,901.40 99.51	1,008.60	2.78 %	580.00	74.11
CANADIAN IMPERIAL BANK UNSC ISIN US136069FV81 VAR % DUE 07/18/2016 RATING: AA3 (136069FV8) PNC CAPITAL ADVISORS	10,040.40 10,000	10,054.80 100.5480	0.06 %	10,000.00 100.00	54.80	0.79 %	78.60	15.94
PROGRESS ENERGY CAROLINA 1ST MTG 05.300% DUE 01/15/2019 RATING: AA2 (144141CZ9) PNC CAPITAL ADVISORS	22,748.40 20,000	22,749.40 113.7470	0.12 %	19,981.60 99.91	2,767.80	4.66%	1,060.00	223.78
CATERPILLAR INC SR UNSEC 03.900% DUE 05/27/2021 RATING: A2 (149123BV2) PNC CAPITAL ADVISORS	25,967.50 25,000	26,579.25 106.3170	0.14 %	26,025.25 104.10	554.00	3.67 %	975.00	335.83

Detail

Fixed income

Corporate bonds

Description (Cusip)	Market value last period / Quantity	Current market value / Current price per unit	% of total portfolio	Total tax cost / Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
CATHOLIC HEALTH INITIATI SECURED 01.600% DUE 11/01/2017 RATING: A1 (14916RAB0) PNC CAPITAL ADVISORS	14,538.75 15,000	14,702.55 98.0170	0.08 %	14,995.65 99.97	- 293.10	1.64 %	240.00	100.00
CHEVRON CORP SR UNSEC CALL 11/5/17 @100 01.104% DUE 12/05/2017 RATING: AA1 (166764AA8) PNC CAPITAL ADVISORS	19,559.80 20,000	19,825.00 99.1250	0.10 %	20,000.00 100.00	- 175.00	1.12 %	220.80	71.15
CISCO SYSTEMS INC SR NTS 04.450% DUE 01/15/2020 RATING: A1 (17275RAH5) PNC CAPITAL ADVISORS	21,813.40 20,000	21,949.80 109.7490	0.12 %	23,019.40 115.10	- 1,069.60	4.06 %	890.00	187.89
CITIGROUP INC SR UNSEC 06.010% DUE 01/15/2015 RATING: BAA2 (172967FA4) PNC CAPITAL ADVISORS	21,060.80 20,000	20,845.60 104.2280	0.11 %	21,946.20 109.73	- 1,100.60	5.77 %	1,202.00	353.92
COCA-COLA CO/THE UNSC VAR% DUE 11/01/2016 RATING: AA3 (191216BC3) PNC CAPITAL ADVISORS	20,016.80 20,000	20,010.40 100.0520	0.11 %	20,024.60 100.12	- 14.20	0.36 %	70.82	29.71

Detail

Fixed income

Corporate bonds

Description (Cusip)	Market value last period Quantity	Current market value Current price per unit	% of total portfolio	Total tax cost Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
CONNECTICUT LIGHT & PWR CALL 10/15/2022 @ 100.000 MORT 02.500% DUE 01/15/2023 RATING: A2 (207597EF8) PNC CAPITAL ADVISORS	18,278.60 20,000	18,767.00 93.8350	0.10%	19,870.20 99.35	- 1,103.20	2.67 %	500.00	105.56
CONOCOPHILLIPS NTS 06.000% DUE 01/15/2020 RATING: A1 (20825CAU8) PNC CAPITAL ADVISORS	29,328.00 25,000	29,592.50 118.3700	0.15%	29,793.90 119.18	- 201.40	5.07 %	1,500.00	316.67
RABOBANK NEDERLAND UTREC ISIN US21686CAD20 SEDOL B5MKX70 03.375% DUE 01/19/2017 RATING: AA2 (21686CAD2) PNC CAPITAL ADVISORS	31,586.70 15,000	15,902.70 106.0180	0.09 %	15,478.90 103.19	423.80	3.19 %	506.25	101.25
CORNING INC SR UNSEC 04.250% DUE 08/15/2020 RATING: A3 (219350AU9) PNC CAPITAL ADVISORS	20,000	21,702.40 108.5120	0.11 %	21,858.00 109.29	- 155.60	3.92 %	850.00	108.61
JOHN DEERE CAPITAL CORP SR UNSECURED SER MTN 05.350% DUE 04/03/2018 RATING: A2 (24422EQR3) PNC CAPITAL ADVISORS	28,323.00 25,000	28,274.50 113.0980	0.15%	24,923.50 99.69	3,351.00	4.74 %	1,337.50	661.32

Detail

Fixed income

Corporate bonds

Description (Cusip)	Market value last period / Quantity	Current market value / Current price per unit	% of total portfolio	Total tax cost / Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
JOHN DEERE CAPITAL CORP SERIES MTN SR UNSECD VAR % DUE 02/25/2016 RATING: A2 (24422ESJ9) PNC CAPITAL ADVISORS	25,000	24,999.75 99.9990	0.13 %	25,000.00 100.00	- 0.25	0.33 %	80.76	6.28
DEUTSCHE BANK AG LONDON SEDOL ISIN US25152RVR10 01.400% DUE 02/13/2017 RATING: A2 (25152RVR1) PNC CAPITAL ADVISORS	15,000	15,000.45 100.0030	0.08 %	15,031.20 100.21	- 30.75	1.40 %	210.00	28.00
WALT DISNEY COMPANY NTS SERIES B 05.875% DUE 12/15/2017 RATING: A2 (25468PCB0) PNC CAPITAL ADVISORS	23,246.40 20,000	22,998.00 114.9900	0.12 %	24,573.00 122.87	- 1,575.00	5.11 %	1,175.00	345.97
DUKE ENERGY INDIANA INC 1ST MORTGAGE 03.750% DUE 07/15/2020 RATING: AA3 (263901AC4) PNC CAPITAL ADVISORS	10,366.20 10,000	10,525.00 105.2500	0.06 %	10,900.90 109.01	- 375.90	3.57 %	375.00	79.17
DUKE ENERGY CAROLINAS 1ST MORTGAGE 05.250% DUE 01/15/2018 RATING: AA2 (26442CAC8) PNC CAPITAL ADVISORS	11,304.60 10,000	11,251.60 112.5160	0.06%	9,966.00 99.66	1,285.60	4.67 %	525.00	110.83

Detail

Fixed income

Corporate bonds

Description (Cusip)	Market value last period / Quantity	Current market value / Current price per unit	% of total portfolio	Total tax cost / Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
EMC CORP UNSC 02.650% DUE 06/01/2020 RATING: A1 (268648AQ5) PNC CAPITAL ADVISORS	24,484.50 25,000	24,884.75 99.5390	0.13 %	24,909.00 99.64	- 24.25	2.67 %	662.50	220.83
EBAY INC SR UNSEC 02.600% DUE 07/15/2022 RATING: A2 (278642AE3) PNC CAPITAL ADVISORS	22,993.25 25,000	23,732.25 94.9290	0.12 %	24,396.50 97.59	- 664.25	2.74 %	650.00	137.22
EXXON MOBIL CORPORATION UNSC VAR % DUE 03/15/2017 RATING: AAA (30231GAB8) PNC CAPITAL ADVISORS	90,000	90,026.10 100.0290	0.46 %	90,000.00 100.00	26.10	0.28 %	243.92	8.13
FLORIDA POWER & LIGHT CALL 12/01/2022 @ 100.000 MORT 02.750% DUE 06/01/2023 RATING: AA2 (341081FJ1) PNC CAPITAL ADVISORS	23,400.25 25,000	24,142.50 96.5700	0.13 %	23,932.70 95.73	209.80	2.85 %	687.50	229.17
GE CAPITAL CREDIT CARD MASTER SERIES 2012-6 CLASS A 01.360% DUE 08/17/2020 NOT RATED (36159JDH1) PNC CAPITAL ADVISORS	98,528.00 100,000	98,659.00 98.6590	0.50 %	99,961.14 99.96	- 1,302.14	1.38 %	1,360.00	60.44

Detail

Fixed income

Corporate bonds

Description (Cusip)	Market value last period / Quantity	Current market value / Current price per unit	% of total portfolio	Total tax cost / Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
GENERAL ELECTRIC CO SR UNSECD 02.700% DUE 10/09/2022 RATING: AA3 (369604BD4) PNC CAPITAL ADVISORS	25,000	24,230.25 96.9210	0.13 %	23,972.25 95.89	258.00	2.79 %	675.00	322.50
GENERAL ELEC CAP CORP SR UNSEC 05.500% DUE 01/08/2020 RATING: A1 (36962G4J0) PNC CAPITAL ADVISORS	22,903.20 20,000	23,014.00 115.0700	0.12 %	21,652.30 108.26	1,361.70	4.78 %	1,100.00	253.61
GEORGIA POWER COMPANY NOTES 05.400% DUE 06/01/2018 RATING: A3 (373334JK8) PNC CAPITAL ADVISORS	22,553.80 20,000	22,691.60 113.4580	0.12 %	22,065.80 110.33	625.80	4.76 %	1,080.00	360.00
GLAXOSMITHKLINE CAPITAL ISIN US377373AD71 SEDOL B84G0G5 02.850% DUE 05/08/2022 RATING: A1 (377373AD7) PNC CAPITAL ADVISORS	23,578.75 25,000	24,407.00 97.6280	0.13 %	24,679.25 98.72	- 272.25	2.92%	712.50	283.02
GOOGLE INC SR UNSEC 03.625% DUE 05/19/2021 RATING: AA2 (38259PAB8) PNC CAPITAL ADVISORS	31,281.00 30,000	31,738.80 105.7960	0.16 %	33,118.00 110.39	- 1,379.20	3.43 %	1,087.50	398.75

Detail

Fixed income

Corporate bonds

Description (Cusip)	Market value last period / Quantity	Current market value / Current price per unit	% of total portfolio	Total tax cost / Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
HSBC HOLDINGS PLC SR UNSEC ISIN US404280AK50 SEDOL B61GQ88 05.100% DUE 04/05/2021 RATING: AA3 (404280AK5) PNC CAPITAL ADVISORS	22,229.00 20,000	22,362.00 111.8100	0.12 %	21,112.40 105.56	1,249.60	4.57 %	1,020.00	498.67
HOME DEPOT INC SR UNSEC ST CONVENTION 04.400% DUE 04/01/2021 RATING: A2 (437076AW2) PNC CAPITAL ADVISORS	21,599.40 20,000	21,987.40 109.9370	0.12 %	22,619.15 113.10	- 631.75	4.01 %	880.00	440.00
HONDA AUTO RECEIVABLES OWNER T SERIES 2013 3 CLASS A3 00.770% DUE 05/15/2017 RATING: AAA (43812XAC9) PNC CAPITAL ADVISORS	10,033.70 10,000	10,037.60 100.3760	0.06 %	9,998.38 99.98	39.22	0.77 %	77.00	3.42
INTEL CORP SR UNSECD 02.700% DUE 12/15/2022 RATING: A1 (458140AM2) PNC CAPITAL ADVISORS	30,000	28,638.00 95.4600	0.15 %	28,404.00 94.68	234.00	2.83 %	810.00	238.50
JPMORGAN CHASE & CO NOTES 04.625% DUE 05/10/2021 RATING: A3 (46625HHZ6) PNC CAPITAL ADVISORS	43,120.00 40,000	43,609.60 109.0240	0.22 %	45,404.20 113.51	- 1,794.60	4.25 %	1,850.00	724.58

Detail

Fixed income

Corporate bonds

Description (Cusip)	Market value last period / Quantity	Current market value / Current price per unit	% of total portfolio	Total tax cost / Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
JOHNSON & JOHNSON SR NTS 05.150% DUE 07/15/2018 RATING: AAA (478160AU8) PNC CAPITAL ADVISORS	51,205.50 45,000	51,363.00 114.1400	0.26 %	51,646.05 114.77	- 283.05	4.52 %	2,317.50	489.25
MCDONALDS CORP SR UNSEC SERIES MTN 05.000% DUE 02/01/2019 RATING: A2 (58013MEG5) PNC CAPITAL ADVISORS	33,805.20 30,000	33,897.60 112.9920	0.18 %	33,582.75 111.94	314.85	4.43 %	1,500.00	250.00
MEDTRONIC INC UNSC 01.375% DUE 04/01/2018 RATING: A2 (585055BA3) PNC CAPITAL ADVISORS	24,541.25 25,000	24,581.25 98.3250	0.13 %	24,803.20 99.21	- 221.95	1.40 %	343.75	171.87
MERRILL LYNCH & CO NOTES SERIES MTN 06.875% DUE 04/25/2018 RATING: BAA2 (59018YN64) PNC CAPITAL ADVISORS	17,735.55 15,000	17,689.65 117.9310	0.09 %	16,275.00 108.50	1,414.65	5.83 %	1,031.25	446.87
METLIFE INC SER D UNSC 04.368% DUE 09/15/2023 RATING: A3 (59156RBB3) PNC CAPITAL ADVISORS	20,000	21,301.00 106.5050	0.11 %	20,802.00 104.01	499.00	4.11 %	873.60	38.83

Detail

Fixed income

Corporate bonds

Description (Cusip)	Market value last period / Quantity	Current market value / Current price per unit	% of total portfolio	Total tax cost / Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
MICROSOFT CORP SR NOTES 03.000% DUE 10/01/2020 RATING: AAA (594918AH7) PNC CAPITAL ADVISORS	35,673.40 35,000	36,039.85 102.9710	0.19 %	34,697.60 99.14	1,342.25	2.92 %	1,050.00	525.00
MONSANTO CO SR UNSEC ST CONVENTION 02.750% DUE 04/15/2016 RATING: A1 (611662BM8) PNC CAPITAL ADVISORS	20,850.60 20,000	20,793.20 103.9660	0.11 %	19,957.40 99.79	835.80	2.65 %	550.00	253.61
MORGAN STANLEY SR UNSEC 02.375% DUE 07/28/2014 RATING: BAA2 (61747WAK5) PNC CAPITAL ADVISORS	25,323.75 25,000	25,179.50 100.7180	0.13 %	24,022.45 96.09	1,157.05	2.86 %	718.75	125.78
NBCUNIVERSAL MEDIA LLC WI SR UNSEC 04.375% DUE 04/01/2021 RATING: A3 (63946BAE0) PNC CAPITAL ADVISORS	 25,000	27,130.75 108.5230	0.14 %	26,912.50 107.65	218.25	4.04 %	1,093.75	546.87
NEXEN INC ISIN US65334HAK86 06.200% DUE 07/30/2019 RATING: AA3 (65334HAK8) PNC CAPITAL ADVISORS	17,292.15 15,000	17,360.10 115.7340	0.09 %	18,672.75 124.49	- 1,312.65	5.36 %	930.00	157.58

Detail

Fixed income

Corporate bonds

Description (Cusip)	Market value last period / Quantity	Current market value / Current price per unit	% of total portfolio	Total tax cost / Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
NISSAN AUTO LEASE TRUST SERIES 2013 A CLASS A3 00.610% DUE 04/15/2016 RATING: AAA (65476VAC3) PNC CAPITAL ADVISORS	24,994.00 25,000	25,038.75 100.1550	0.13 %	24,999.89 100.00	38.86	0.61 %	152.50	6.78
NORTHERN TRUST CORP SR UNSEC 02.375% DUE 08/02/2022 RATING: A2 (665859AN4) PNC CAPITAL ADVISORS	13,857.75 15,000	14,233.80 94.8920	0.08%	14,957.55 99.72	- 723.75	2.51 %	356.25	58.39
ORACLE CORP UNSC 02.375% DUE 01/15/2019 RATING: A1 (68389XAQ8) PNC CAPITAL ADVISORS	25,223.75 25,000	25,297.75 101.1910	0.13 %	25,141.25 100.57	156.50	2.35 %	593.75	125.35
PECO ENERGY CO 1ST REF MORT 05.350% DUE 03/01/2018 RATING: AA3 (693304AL1) PNC CAPITAL ADVISORS	11,345.40 10,000	11,269.50 112.6950	0.06 %	9,983.20 99.83	1,286.30	4.75 %	535.00	44.58
PACIFICORP 1ST MTG CALL 03/15/21 @ 100 03.850% DUE 06/15/2021 RATING: A1 (695114CM8) PNC CAPITAL ADVISORS	25,891.50 25,000	26,441.75 105.7670	0.14 %	27,752.65 111.01	- 1,310.90	3.65 %	962.50	283.40

Detail

Fixed income

Corporate bonds

Description (Cusip)	Market value last period / Quantity	Current market value / Current price per unit	% of total portfolio	Total tax cost / Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
PEPSICO INC SR UNSECD 02.750% DUE 03/05/2022 RATING: A1 (713448BY3) PNC CAPITAL ADVISORS	33,253.50 35,000	33,966.10 97.0460	0.18 %	34,819.55 99.48	-853.45	2.84 %	962.50	69.51
PROCTER & GAMBLE CO BDS 04.850% DUE 12/15/2015 RATING: AA3 (742718BZ1) PNC CAPITAL ADVISORS	54,079.00 50,000	53,562.00 107.1240	0.27 %	57,065.00 114.13	-3,503.00	4.53 %	2,425.00	714.03
ROYAL BANK OF CANADA SER MTN ISIN US78008T2C70 01.150% DUE 03/13/2015 RATING: AA3 (78008T2C7) PNC CAPITAL ADVISORS	35,289.80 35,000	35,282.80 100.8080	0.18 %	35,083.70 100.24	199.10	1.15 %	402.50	20.12
ROYAL BANK OF CANADA ISIN US78011DAC83 SEDOL B6W2NM8 01.200% DUE 09/19/2017 RATING: AAA (78011DAC8) PNC CAPITAL ADVISORS	54,495.65 55,000	54,615.00 99.3000	0.28 %	54,994.50 99.99	-379.50	1.21 %	660.00	22.00
SANOFI-AVENTIS ISIN US80105NAG07 SEDOL B5NP244 04.000% DUE 03/29/2021 RATING: A1 (80105NAG0) PNC CAPITAL ADVISORS	15,714.15 10,000	10,734.30 107.3430	0.06 %	10,068.20 100.68	666.10	3.73 %	400.00	2.22

Detail

Fixed income

Corporate bonds

Description (Cusip)	Market value last period / Quantity	Current market value / Current price per unit	% of total portfolio	Total tax cost / Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
SIMON PROPERTY GROUP LP SR UNSEC 04.375% DUE 03/01/2021 RATING: A2 (828807CF2) PNC CAPITAL ADVISORS	31,720.20 30,000	32,635.80 108.7860	0.17 %	33,058.60 110.20	-422.80	4.03 %	1,312.50	109.37
SOUTHERN CAL EDISON SER C CALL 07/01/23 @100 MORT 03.500% DUE 10/01/2023 RATING: AA3 (842400FY4) PNC CAPITAL ADVISORS	29,401.50 30,000	30,279.60 100.9320	0.16 %	30,138.10 100.46	141.50	3.47 %	1,050.00	522.08
TARGET CORP SR UNSEC VAR % DUE 07/18/2014 RATING: A2 (87612EAX4) PNC CAPITAL ADVISORS	20,020.20 20,000	20,011.20 100.0560	0.11 %	19,983.52 99.92	27.68	0.44 %	87.10	17.66
TORONTO DOMINION BANK ISIN US89114QAA67 SEDOL B523H44 01.375% DUE 07/14/2014 RATING: AA1 (89114QAA6) PNC CAPITAL ADVISORS	15,091.95 15,000	15,049.65 100.3310	0.08 %	15,034.65 100.23	15.00	1.38 %	206.25	44.11
TOYOTA MTR CREDIT CORP SER MTN SR UNSEC 03.400% DUE 09/15/2021 RATING: AA3 (89233P5F9) PNC CAPITAL ADVISORS	20,303.60 20,000	20,578.40 102.8920	0.11 %	20,082.40 100.41	496.00	3.31 %	680.00	30.22

Detail

Fixed income

Corporate bonds

Description (Cusip)	Market value last period / Quantity	Current market value / Current price per unit	% of total portfolio	Total tax cost / Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
TOYOTA AUTO RECEIVABLES OWNER SERIES 2013 B CLASS A3 00.890% DUE 07/17/2017 RATING: AAA (89236VAC4) PNC CAPITAL ADVISORS	20,093.00 20,000	20,121.40 100.6070	0.11 %	19,999.05 100.00	122.35	0.89 %	178.00	7.91
UNITED PARCELL SERVICE SR NOTES 05.500% DUE 01/15/2018 RATING: AA3 (911312AH9) PNC CAPITAL ADVISORS	28,597.50 25,000	28,464.50 113.8580	0.15 %	28,283.25 113.13	181.25	4.84 %	1,375.00	290.28
US BANCORP SER MTN CALL 06/15/22 @100 02.950% DUE 07/15/2022 RATING: A2 (91159JAA4) PNC CAPITAL ADVISORS	23,228.25 30,000	28,854.00 96.1800	0.15 %	29,331.00 97.77	- 477.00	3.07 %	885.00	186.83
VERIZON COMMUNICATIONS SR UNSEC 04.600% DUE 04/01/2021 RATING: BAA1 (92343VAX2) PNC CAPITAL ADVISORS	26,407.75 25,000	27,105.50 108.4220	0.14 %	28,817.50 115.27	- 1,712.00	4.25 %	1,150.00	575.00
VIRGINIA ELEC & POWER CO SR UNSECURED 05.400% DUE 04/30/2018 RATING: A2 (927804FF6) PNC CAPITAL ADVISORS	17,025.15 15,000	17,016.60 113.4440	0.09 %	16,703.55 111.36	313.05	4.77 %	810.00	339.75

Detail

Fixed income

Corporate bonds

Description (Cusip)	Market value last period Quantity	Current market value Current price per unit	% of total portfolio	Total tax cost Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
WAL-MART STORES INC SR UNSEC 03.625% DUE 07/08/2020 RATING: AA2 (931142CU5) PNC CAPITAL ADVISORS	36,674.75 35,000	36,829.45 105.2270	0.19 %	38,042.10 108.69	- 1,212.65	3.45 %	1,268.75	292.52
WELLS FARGO COMPANY SR UNSEC 05.625% DUE 12/11/2017 RATING: A2 (949746NX5) PNC CAPITAL ADVISORS	17,193.00 15,000	17,109.45 114.0630	0.09 %	17,391.30 115.94	- 281.85	4.94 %	843.75	257.81
WESTPAC BANKING CORP SEDOL BCJ52J2 ISIN US961214CC58 02.250% DUE 07/30/2018 RATING: AA2 (961214CC5) PNC CAPITAL ADVISORS	30,108.90 30,000	30,182.70 100.6090	0.16 %	30,020.80 100.07	161.90	2.24 %	675.00	114.38
WISCONSIN ELEC PWR NOTES 06.000% DUE 04/01/2014 RATING: A1 (976656CA4) PNC CAPITAL ADVISORS	20,267.60 20,000	20,000.00 100.0000	0.11 %	19,961.20 99.81	38.80	6.01 %	1,200.00	600.00
XILINX INC UNSC 03.000% DUE 03/15/2021 RATING: A3 (983919AH4) PNC CAPITAL ADVISORS	15,000	14,874.75 99.1650	0.08 %	14,893.40 99.29	- 18.65	3.03 %	450.00	23.75
Total corporate bonds		**$2,240,714.40**	**11.29 %**	**$2,246,861.43**	**- $6,147.03**	**2.98 %**	**$66,651.00**	$18,198.78

Detail

Treasury bonds

Description (Cusip)	Market value last period / Quantity	Current market value / Current price per unit	% of total portfolio	Total tax cost / Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
USA TREASURY NOTE 02.375% DUE 08/31/2014 RATING: AAA (912828LK4) PNC CAPITAL ADVISORS	$202,946.00 140,000	$141,317.40 $100.9410	0.72 %	$142,805.47 $102.00	- $1,488.07	2.36 %	$3,325.00	$289.13
USA TREASURY NOTES 03.000% DUE 09/30/2016 RATING: AAA (912828LP3) PNC CAPITAL ADVISORS	542,033.10 510,000	539,646.30 105.8130	2.72 %	547,281.85 107.31	- 7,635.55	2.84 %	15,300.00	41.80
USA TREASURY NOTES 02.250% DUE 01/31/2015 RATING: AAA (912828MH0) PNC CAPITAL ADVISORS	398,685.30 390,000	396,887.40 101.7660	2.00 %	402,068.37 103.09	- 5,180.97	2.22%	8,775.00	1,454.42
USA TREASURY NOTES 01.250% DUE 08/31/2015 RATING: AAA (912828NV8) PNC CAPITAL ADVISORS	269,213.50 265,000	268,932.60 101.4840	1.36 %	270,549.41 102.09	- 1,616.81	1.24%	3,312.50	288.04
USA TREASURY NOTES 02.625% DUE 11/15/2020 RATING: AAA (912828PC8) PNC CAPITAL ADVISORS	116,868.75 95,000	97,449.10 102.5780	0.50 %	98,283.21 103.46	- 834.11	2.56%	2,493.75	943.77
USA TREASURY NOTES 01.250% DUE 10/31/2015 RATING: AAA (912828PE4) PNC CAPITAL ADVISORS	142,318.40 140,000	142,165.80 101.5470	0.72 %	140,335.94 100.24	1,829.86	1.24 %	1,750.00	734.81
USA TREASURY NOTES 02.125% DUE 08/15/2021 RATING: AAA (912828RC6) PNC CAPITAL ADVISORS	72,656.25 25,000	24,568.25 98.2730	0.13 %	24,308.06 97.23	260.19	2.17 %	531.25	66.04

Detail

Treasury bonds

Description (Cusip)	Market value last period / Quantity	Current market value / Current price per unit	% of total portfolio	Total tax cost / Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
USA TREASURY NOTE 01.500% DUE 08/31/2018 RATING: AAA (912828RE2) PNC CAPITAL ADVISORS	492,485.40 495,000	494,074.35 99.8130	2.49 %	500,658.79 101.14	- 6,584.44	1.51 %	7,425.00	645.65
USA TREASURY NOTES 00.875% DUE 12/31/2016 RATING: AAA (912828RX0) PNC CAPITAL ADVISORS	355,777.45 355,000	355,830.70 100.2340	1.80%	356,775.00 100.50	- 944.30	0.88 %	3,106.25	785.10
USA TREASURY NOTES 01.375% DUE 01/31/2019 RATING: AAA (912828SD3) PNC CAPITAL ADVISORS	97,523.00 100,000	97,969.00 97.9690	0.50 %	98,347.66 98.35	- 378.66	1.28%	1,250.00	207.18
USA TREASURY NOTES 01.000% DUE 03/31/2017 RATING: AAA (912828SM3) PNC CAPITAL ADVISORS	105,229.95 130,000	130,325.00 100.2500	0.66 %	130,603.71 100.46	- 278.71	1.00 %	1,300.00	7.07
USA TREASURY NOTES 01.625% DUE 08/15/2022 RATING: AAA (912828TJ9) PNC CAPITAL ADVISORS	45,000	41,842.80 92.9840	0.22 %	42,224.41 93.83	- 381.61	1.75 %	731.25	90.90
USA TREASURY NOTES 00.375% DUE 01/15/2016 RATING: AAA (912828UG3) PNC CAPITAL ADVISORS	439,828.40 440,000	440,224.40 100.0510	2.22 %	439,690.64 99.93	533.76	0.38 %	1,650.00	343.56

Detail

Treasury bonds

Description (Cusip)	Market value last period / Quantity	Current market value / Current price per unit	% of total portfolio	Total tax cost / Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
USA TREASURY NOTES 00.250% DUE 01/31/2015 RATING: AAA (912828UK4) PNC CAPITAL ADVISORS	540,442.80 450,000	450,508.50 100.1130	2.27 %	450,000.00 100.00	508.50	0.25 %	1,125.00	
Total treasury bonds		$3,621,741.60	18.25 %	$3,643,932.52	- $22,190.92	1.44 %	$52,075.00	$5,897.47

Agency bonds

Description (Cusip)	Market value last period / Quantity	Current market value / Current price per unit	% of total portfolio	Total tax cost / Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
FEDERAL HOME LN BANK BNDS 04.125% DUE 12/13/2019 RATING: AAA (3133XVRK9) PNC CAPITAL ADVISORS	$27,432.25 25,000	$27,718.50 $110.8740	0.14 %	$27,620.00 $110.48	$98.50	3.73 %	$1,031.25	$309.37
FEDERAL NATL MTG ASSN POOL #AH3765 04.000% DUE 01/01/2041 RATING: N/A (3138A5FF4) PNC CAPITAL ADVISORS	50,111.13 47,594.120	49,480.75 103.9640	0.25 %	50,977.76 107.11	- 1,497.01	3.85 %	1,903.76	163.94
FEDERAL NATL MTG ASSN POOL #AL0578 03.500% DUE 08/01/2026 RATING: N/A (3138EGUC6) PNC CAPITAL ADVISORS	35,833.63 32,808.041	34,414.65 104.8970	0.18 %	34,945.69 106.52	- 531.04	3.34 %	1,148.28	98.88

Detail

Agency bonds

Description (Cusip)	Market value last period / Quantity	Current market value / Current price per unit	% of total portfolio	Total tax cost / Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
FEDERAL NATL MTG ASSN POOL AQ4804 03.500% DUE 11/01/2042 RATING: N/A (3138MLKS2) PNC CAPITAL ADVISORS	44,094.20 43,507.731	43,802.28 100.6770	0.23 %	46,335.73 106.50	- 2,533.45	3.48 %	1,522.77	131.13
FEDERAL NATL MTG ASSN POOL #AB2077 04.000% DUE 01/01/2041 RATING: N/A (31416XJX9) PNC CAPITAL ADVISORS	114,653.25 108,617.844	113,167.85 104.1890	0.58 %	107,234.65 98.73	5,933.20	3.84 %	4,344.71	374.13
FEDERAL NATL MTG ASSN POOL # AB2275 04.500% DUE 02/01/2041 RATING: N/A (31416XQ52) PNC CAPITAL ADVISORS	32,705.49 30,450.790	32,638.68 107.1850	0.17 %	31,178.75 102.39	1,459.93	4.20 %	1,370.29	118.00
FEDERAL NATL MTG ASSN POOL #AB6373 03.000% DUE 10/01/2027 RATING: N/A (31417DCK7) PNC CAPITAL ADVISORS	64,763.50 61,999.018	63,756.69 102.8350	0.33 %	65,721.40 106.00	- 1,964.71	2.92 %	1,859.97	160.16
FEDERAL NATL MTG ASSN POOL #MA1003 03.500% DUE 03/01/2042 RATING: N/A (31418ADH8) PNC CAPITAL ADVISORS	61,614.30 60,841.506	61,253.40 100.6770	0.31 %	61,915.74 101.77	- 662.34	3.48 %	2,129.45	183.37
Total agency bonds		**$426,232.80**	**2.15 %**	**$425,929.72**	**$303.08**	**3.59 %**	$15,310.48	$1,538.98

Detail

Other fixed income assets

Description (Cusip)	Market value last period / Quantity	Current market value / Current price per unit	% of total portfolio	Total tax cost / Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
ONTARIO (PROVINCE OF) ISIN US68323AAU88 SEDOL B55GFM4 03.000% DUE 07/16/2018 RATING: AA2 (68323AAU8) PNC CAPITAL ADVISORS	$20,992.00 20,000	$20,983.00 $104.9150	0.11 %	$21,110.00 $105.55	- $127.00	2.86 %	$600.00	$125.00
ONTARIO (PROVINCE OF) SR UNSEC ISIN US68323ABJ25 00.950% DUE 05/26/2015 RATING: AA2 (68323ABJ2) PNC CAPITAL ADVISORS	15,115.31 15,000	15,110.78 100.7385	0.08 %	14,996.85 99.98	113.93	0.95 %	142.50	49.48
Total other fixed income assets		$36,093.78	0.18 %	$36,106.85	- $13.07	2.06 %	$742.50	$174.48
Total fixed income		$6,324,782.58	31.86 %	$6,352,830.52	- $28,047.94	2.13 %	$134,778.98	$25,809.71

Equities

Stocks

Consumer discretionary

Description (Symbol)	Market value last period / Quantity	Current market value / Current price per unit	% of total portfolio	Total tax cost / Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
CBS CORP CLASS B WI (CBS) PCA ADVANTAGE PORTFOLIO	$87,961.20 1,380	$85,284.00 $61.8000	0.43 %	$69,342.23 $50.25	$15,941.77	0.78 %	$662.40	$165.60
COMCAST CORPORATION CL A (CMCSA) PCA ADVANTAGE PORTFOLIO	112,244.40 2,160	108,086.40 50.0400	0.55 %	51,160.25 23.69	56,926.15	1.80 %	1,944.00	486.00
DISNEY WALT CO (DIS) PCA ADVANTAGE PORTFOLIO	88,624.00 2,080	166,545.60 80.0700	0.84 %	123,748.70 59.50	42,796.90	1.08 %	1,788.80	
HANESBRANDS INC - W/I (HBI) PCA ADVANTAGE PORTFOLIO	1,060	81,068.80 76.4800	0.41 %	78,442.45 74.00	2,626.35	1.57 %	1,272.00	
HOME DEPOT INC (HD) PCA ADVANTAGE PORTFOLIO	86,457.00 1,050	83,086.50 79.1300	0.42 %	45,360.95 43.20	37,725.55	2.38 %	1,974.00	

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Detail

Equities

Stocks

Consumer discretionary

Description (Symbol)	Market value last period / Quantity	Current market value / Current price per unit	% of total portfolio	Total tax cost / Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
LAS VEGAS SANDS CORP (LVS)	73,349.10	75,125.40	0.38 %	67,507.49	7,617.91	2.48 %	1,860.00	
PCA ADVANTAGE PORTFOLIO	930	80.7800		72.59				
MAGNA INTERNATIONAL (MGA)		115,572.00	0.59 %	97,369.53	18,202.47	1.58 %	1,824.00	
ISIN CA5592224011 SEDOL 2554549	1,200	96.3100		81.14				
PCA ADVANTAGE PORTFOLIO								
NIKE INC (NKE)	84,931.20	79,768.80	0.41 %	59,016.60	20,752.20	1.30 %	1,036.80	259.20
CLASS B	1,080	73.8600		54.65				
PCA ADVANTAGE PORTFOLIO								
POLARIS INDS INC (PII)	97,578.80	93,605.70	0.48 %	55,237.12	38,368.58	1.38 %	1,286.40	
PCA ADVANTAGE PORTFOLIO	670	139.7100		82.44				
WYNDHAM WORLDWIDE CORP (WYN)	84,743.50	104,718.90	0.53 %	92,729.38	11,989.52	1.92 %	2,002.00	
PCA ADVANTAGE PORTFOLIO	1,430	73.2300		64.85				
Total consumer discretionary		**$992,862.10**	**5.00 %**	**$739,914.70**	**$252,947.40**	**1.58 %**	$15,650.40	$910.80

Consumer staples

Description (Symbol)	Market value last period / Quantity	Current market value / Current price per unit	% of total portfolio	Total tax cost / Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
ALTRIA GROUP INC (MO)	$97,126.70	$94,697.90	0.48 %	$93,560.75	$1,137.15	5.13 %	$4,857.60	$1,214.40
PCA ADVANTAGE PORTFOLIO	2,530	$37.4300		$36.98				
CVS CAREMARK CORPORATION (CVS)	120,237.60	125,764.80	0.64 %	87,092.75	38,672.05	1.47 %	1,848.00	
PCA ADVANTAGE PORTFOLIO	1,680	74.8600		51.84				
COCA COLA CO (KO)	99,970.20	93,557.20	0.48 %	68,777.62	24,779.58	3.16 %	2,952.40	738.10
PCA ADVANTAGE PORTFOLIO	2,420	38.6600		28.42				
COCA COLA ENTERPRISES (CCE)		92,176.80	0.47%	91,648.87	527.93	2.10 %	1,930.00	
PCA ADVANTAGE PORTFOLIO	1,930	47.7600		47.49				
THE HERSHEY COMPANY (HSY)	121,537.50	130,500.00	0.66 %	58,784.95	71,715.05	1.86 %	2,425.00	
PCA ADVANTAGE PORTFOLIO	1,250	104.4000		47.03				
PROCTER & GAMBLE CO (PG)	189,685.30	132,184.00	0.67 %	92,859.50	39,324.50	2.99 %	3,945.84	
PCA ADVANTAGE PORTFOLIO	1,640	80.6000		56.62				
Total consumer staples		**$668,880.70**	**3.37 %**	**$492,724.44**	**$176,156.26**	**2.69 %**	$17,958.84	$1,952.50

Detail

Energy

Description (Symbol)	Market value last period / Quantity	Current market value / Current price per unit	% of total portfolio	Total tax cost / Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
CHEVRON CORPORATION (CVX) PCA ADVANTAGE PORTFOLIO	$99,928.00 800	$95,128.00 $118.9100	0.48 %	$57,401.60 $71.75	$37,726.40	3.37 %	$3,200.00	
CONOCOPHILLIPS (COP) PCAADVANTAGE PORTFOLIO	84,780.00 1,200	84,420.00 70.3500	0.43 %	79,540.32 66.28	4,879.68	3.93 %	3,312.00	
EOG RES INC (EOG) PCA ADVANTAGE PORTFOLIO	83,920.00 500	98,085.00 196.1700	0.50 %	73,394.40 146.79	24,690.60	0.26 %	250.00	
EXXON MOBIL CORP (XOM) PCA ADVANTAGE PORTFOLIO	85,008.00 840	82,051.20 97.6800	0.42 %	57,352.66 68.28	24,698.54	2.58 %	2,116.80	
HALLIBURTON CO (HAL) PCA ADVANTAGE PORTFOLIO	79,170.00 1,560	91,868.40 58.8900	0.47 %	65,664.24 42.09	26,204.16	1.02 %	936.00	
HELMERICH & PAYNE INC (HP) PCA ADVANTAGE PORTFOLIO	89,124.80 1,060	114,013.60 107.5600	0.58 %	68,162.18 64.30	45,851.42	2.33 %	2,650.00	
SCHLUMBERGER LTD (SLB) SEDOL 2779201 ISIN AN8068571086 PCA ADVANTAGE PORTFOLIO	116,241.90 1,290	125,775.00 97.5000	0.64 %	110,898.07 85.97	14,876.93	1.65 %	2,064.00	516.00
Total energy		**$691,341.20**	**3.48 %**	**$512,413.47**	**$178,927.73**	**2.10 %**	**$14,528.80**	**$516.00**

Financial

Description (Symbol)	Market value last period / Quantity	Current market value / Current price per unit	% of total portfolio	Total tax cost / Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
INVESCO LTD (IVZ) ISIN BMG491BT1088 SEDOL B28XP76 PCAADVANTAGE PORTFOLIO	$81,900.00 2,250	$83,250.00 $37.0000	0.42 %	$74,154.69 $32.96	$9,095.31	2.44 %	$2,025.00	
AMERICAN EXPRESS CO (AXP) PCA ADVANTAGE PORTFOLIO	103,432.20 1,140	102,634.20 90.0300	0.52 %	47,266.45 41.46	55,367.75	1.03 %	1,048.80	
CHUBB CORP (CB) PCA ADVANTAGE PORTFOLIO	108,225.60	89.3000	0.01 %					560.00
DISCOVER FINANCIAL W/I (DFS) PCA ADVANTAGE PORTFOLIO	80,568.00 1,440	83,793.60 58.1900	0.43 %	50,938.91 35.37	32,854.69	1.38 %	1,152.00	
FIFTH THIRD BANCORP (FITB) PCA ADVANTAGE PORTFOLIO	97,999.80 4,660	106,970.30 22.9550	0.54 %	66,167.66 14.20	40,802.64	2.10 %	2,236.80	559.20

Detail

Financial

Description (Symbol)	Market value last period Quantity	Current market value Current price per unit	% of total portfolio	Total tax cost Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
FRANKLIN RESOURCES INC (BEN)	92,945.30	87,229.80	0.44 %	82,715.36	4,514.44	0.89 %	772.80	193.20
PCA ADVANTAGE PORTFOLIO	1,610	54.1800		51.38				
GOLDMAN SACHS GROUP INC (GS)	90,402.60	83,563.50	0.43 %	74,426.18	9,137.32	1.35 %	1,122.00	
PCA ADVANTAGE PORTFOLIO	510	163.8500		145.93				
JPMORGAN CHASE & CO (JPM)	155,849.20	161,792.15	0.82 %	70,190.22	91,601.93	2.64 %	4,264.00	
PCA ADVANTAGE PORTFOLIO	2,665	60.7100		26.34				
LINCOLN NATIONAL CORP (LNC)	85,689.20	84,112.20	0.43 %	81,197.83	2,914.37	1.27 %	1,062.40	
PCA ADVANTAGE PORTFOLIO	1,660	50.6700		48.91				
REGIONS FINANCIAL CORP (RF)	61,614.70	69,215.30	0.35 %	60,987.35	8,227.95	1.09 %	747.60	186.90
PCA ADVANTAGE PORTFOLIO	6,230	11.1100		9.79				
SUNTRUST BANKS INC (STI)		70,826.20	0.36 %	67,475.06	3,351.14	1.01 %	712.00	
PCA ADVANTAGE PORTFOLIO	1,780	39.7900		37.91				
VISA INC (V)	75,711.20	73,392.40	0.37 %	53,571.49	19,820.91	0.75 %	544.00	
CLASS A SHARES	340	215.8600		157.56				
PCA ADVANTAGE PORTFOLIO								
WELLS FARGO & COMPANY (WFC)	163,440.00	179,064.00	0.91 %	95,889.16	83,174.84	2.42 %	4,320.00	
PCAADVANTAGE PORTFOLIO	3,600	49.7400		26.64				
Total financial		**$1,185,843.65**	**5.97 %**	**$824,980.36**	**$360,863.29**	**1.69 %**	**$20,007.40**	$1,499.30

Health care

Description (Symbol)	Market value last period Quantity	Current market value Current price per unit	% of total portfolio	Total tax cost Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
JAZZ PHARMACEUTICALS PLC (JAZZ)	$88,592.00	$54,085.20	0.28%	$34,216.96	$19,868.24			
SEDOL B4Q5ZN4	390	$138.6800		$87.74				
ISIN IE00B4Q5ZN47								
PCA ADVANTAGE PORTFOLIO								
AETNA INC NEW (AET)	118,660.70	129,698.10	0.66 %	107,059.94	22,638.16	1.21 %	1,557.00	
PCAADVANTAGE PORTFOLIO	1,730	74.9700		61.88				
ALLERGAN INC (AGN)	82,199.20	91,834.00	0.47 %	33,343.88	58,490.12	0.17 %	148.00	
PCAADVANTAGE PORTFOLIO	740	124.1000		45.06				
AMGEN INC (AMGN)		106,072.40	0.54 %	100,144.72	5,927.68	1.98 %	2,098.40	
PCA ADVANTAGE PORTFOLIO	860	123.3400		116.45				

Detail

Health care

Description (Symbol)	Market value last period / Quantity	Current market value / Current price per unit	% of total portfolio	Total tax cost / Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
BECTON DICKINSON & CO (BDX)	74,028.30	78,443.60	0.40 %	60,780.86	17,662.74	1.87 %	1,460.60	
PCA ADVANTAGE PORTFOLIO	670	117.0800		90.72				
JOHNSON & JOHNSON (JNJ)	147,459.90	158,150.30	0.80 %	97,209.56	60,940.74	2.69 %	4,250.40	
PCA ADVANTAGE PORTFOLIO	1,610	98.2300		60.38				
MCKESSON CORPORATION (MCK)	108,138.00	118,301.90	0.60 %	103,527.11	14,774.79	0.55 %	643.20	160.80
PCA ADVANTAGE PORTFOLIO	670	176.5700		154.52				
ST JUDE MEDICAL INC (STJ)		77,814.10	0.40 %	80,620.68	- 2,806.58	1.66 %	1,285.20	321.30
PCA ADVANTAGE PORTFOLIO	1,190	65.3900		67.75				
SHIRE PLC (SHPG)	131,823.57	138,578.49	0.70 %	69,253.18	69,325.31	0.41 %	557.93	473.87
SPONSORED ADR	933	148.5300		74.23				
PCA ADVANTAGE PORTFOLIO								
ZIMMER HOLDINGS INC (ZMH)		66,206.00	0.34 %	67,860.66	- 1,654.66	0.94 %	616.00	154.00
PCA ADVANTAGE PORTFOLIO	700	94.5800		96.94				
Total health care		**$1,019,184.09**	**5.14 %**	**$754,017.55**	**$265,166.54**	**1.24 %**	$12,616.73	$1,109.97

industrials

Description (Symbol)	Market value last period / Quantity	Current market value / Current price per unit	% of total portfolio	Total tax cost / Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
B/E AEROSPACE INC (BEAV)	$89,640.90	$89,393.70	0.46 %	$64,964.21	$24,429.49			
PCA ADVANTAGE PORTFOLIO	1,030	$86.7900		$63.07				
BOEING CO (BA)	107,827.10	99,137.10	0.50 %	56,354.67	42,782.43	2.33 %	2,306.80	
PCA ADVANTAGE PORTFOLIO	790	125.4900		71.34				
DELTA AIR LINES INC (DAL)	97,793.20	123,354.00	0.63 %	76,141.18	47,212.82	0.70 %	854.40	
PCA ADVANTAGE PORTFOLIO	3,560	34.6500		21.39				
GENERAL ELECTRIC CO (GE)	199,293.30	184,077.90	0.93 %	132,851.29	51,226.61	3.40 %	6,256.80	1,564.20
PCA ADVANTAGE PORTFOLIO	7,110	25.8900		18.69				
LOCKHEED MARTIN CORP (LMT)	78,789.80	86,517.20	0.44 %	74,939.23	11,577.97	3.26 %	2,819.60	
PCA ADVANTAGE PORTFOLIO	530	163.2400		141.40				
MANPOWER GROUP INC (MAN)	83,284.20	76,465.10	0.39 %	78,190.70	- 1,725.60	1.17 %	892.40	
PCA ADVANTAGE PORTFOLIO	970	78.8300		80.61				
QUANTA SVCS INC (PWR)		71,586.00	0.37 %	71,318.87	267.13			
PCA ADVANTAGE PORTFOLIO	1,940	36.9000		36.76				

Detail

Industrials

Description (Symbol)	Market value last period Quantity	Current market value Current price per unit	% of total portfolio	Total tax cost Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
UNION PACIFIC CORP (UNP)	71,568.00	79,943.16	0.41 %	31,397.60	48,545.56	1.94 %	1,550.64	387.66
PCA ADVANTAGE PORTFOLIO	426	187.6600		73.70				
UNITED TECHNOLOGIES CORP (UTX)	103,558.00	106,324.40	0.54 %	40,911.11	65,413.29	2.02 %	2,147.60	
PCA ADVANTAGE PORTFOLIO	910	116.8400		44.96				
Total industrials		**$916,798.56**	**4.62 %**	**$627,068.86**	**$289,729.70**	**1.84 %**	**$16,828.24**	**$1,951.86**

Information technology

Description (Symbol)	Market value last period Quantity	Current market value Current price per unit	% of total portfolio	Total tax cost Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
TE CONNECTIVITY LTD (TEL)		$79,477.20	0.41 %	$74,998.03	$4,479.17	1.67 %	$1,320.00	
SEDOL B62B7C3 ISIN CH0102993182	1,320	$60.2100		$56.82				
PCA ADVANTAGE PORTFOLIO								
NXP SEMICONDUCTORS (NXPI)	77,621.70	99,388.90	0.51 %	71,822.25	27,566.65			
ISIN NL0009538784 SEDOL B505PN7	1,690	58.8100		42.50				
PCA ADVANTAGE PORTFOLIO								
APPLE INC (AAPL)	286,120.20	273,737.40	1.38 %	141,863.96	131,873.44	2.28 %	6,222.00	
PCA ADVANTAGE PORTFOLIO	510	536.7400		278.17				
CISCO SYSTEMS INC (CSCO)	73,794.70	73,745.35	0.38 %	62,397.30	11,348.05	3.40 %	2,500.40	
PCA ADVANTAGE PORTFOLIO	3,290	22.4150		18.97				
GOOGLE INC-CL A (GOOGL)	156,899.40	156,031.40	0.79 %	66,880.65	89,150.75			
PCA ADVANTAGE PORTFOLIO	140	1,114.5100		477.72				
MICROSOFT CORP (MSFT)	61,539.45	92,022.55	0.47 %	36,058.84	55,963.71	2.74 %	2,514.40	
PCA ADVANTAGE PORTFOLIO	2,245	40.9900		16.06				
ORACLE CORP (ORCL)	132,762.20	141,957.70	0.72 %	84,524.27	57,433.43	1.18 %	1,665.60	
PCA ADVANTAGE PORTFOLIO	3,470	40.9100		24.36				
QUALCOMM (QCOM)	100,980.00	107,249.60	0.55 %	70,690.26	36,559.34	1.78 %	1,904.00	
PCA ADVANTAGE PORTFOLIO	1,360	78.8600		51.98				
SKYWORKS SOLUTIONS INC (SWKS)		92,674.40	0.47 %	95,628.66	-2,954.26			
PCA ADVANTAGE PORTFOLIO	2,470	37.5200		38.72				
YAHOO INC (YHOO)	88,159.20	78,262.00	0.40 %	61,033.46	17,228.54			
PCA ADVANTAGE PORTFOLIO	2,180	35.9000		28.00				
Total information technology		**$1,194,546.50**	**6.02 %**	**$765,897.68**	**$428,648.82**	**1.35 %**	**$16,126.40**	

Detail

Materials

Description (Symbol)	Market value last period / Quantity	Current market value / Current price per unit	% of total portfolio	Total tax cost / Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
METHANEX CORP (MEOH)	$63,386.80	$68,415.80	0.35 %	$68,877.50	- $461.70	1.26 %	$856.00	
PCA ADVANTAGE PORTFOLIO	1,070	$63.9400		$64.37				
PACKGING CORP PKG (PKG)		113,999.40	0.58 %	115,991.58	- 1,992.18	2.28 %	2,592.00	
PCA ADVANTAGE PORTFOLIO	1,620	70.3700		71.60				
Total materials		**$182,415.20**	**0.92 %**	**$184,869.08**	**- $2,453.88**	1.89 %	**$3,448.00**	

Telecommunication services

Description (Symbol)	Market value last period / Quantity	Current market value / Current price per unit	% of total portfolio	Total tax cost / Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
VERIZON COMMUNICATIONS INC (VZ)	$96,314.40	$93,237.20	0.47 %	$104,810.80	- $11,573.60	4.46 %	$4,155.20	
PCA ADVANTAGE PORTFOLIO	1,960	$47.5700		$53.48				

Utilities

Description (Symbol)	Market value last period / Quantity	Current market value / Current price per unit	% of total portfolio	Total tax cost / Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
WISCONSIN ENERGY CORP (WEC)	$111,618.00	$125,685.00	0.64 %	$54,485.37	$71,199.63	3.36 %	$4,212.00	
PCA ADVANTAGE PORTFOLIO	2,700	$46.5500		$20.18				
Total stocks		**$7,070,794.20**	**35.62 %**	**$5,061,182.31**	**$2,009,611.89**	1.78 %	**$125,532.01**	$7,940.43

Etf - equity

Description (Symbol)	Market value last period / Quantity	Current market value / Current price per unit	% of total portfolio	Total tax cost / Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
ISHARES RUSSELL MID-CAP (IWR)	$1,845,353.92	$1,904,167.04	9.60 %	$1,535,467.73	$368,699.31	1.35 %	$25,703.06	
ETF	12,304	$154.7600		$124.79				
21-75-073-4453885								

Detail

Mutual funds - equity

Description (Symbol)	Market value last period / Quantity	Current market value / Current price per unit	% of total portfolio	Total tax cost / Avg. tax cost per unit	Unrealized gain/loss	Current yield	Estimated annual income	Accrued income
PNC INTERNATIONAL EQUITY FUND (PIUIX) CLASS I FUND 409 21-75-073-4453885	$1,610,531.85 80.325.778	$1,645,071.93 $20.4800	8.29 %	$948,138.46 $11.80	$696,933.47	1.44 %	$23,615.78	
PNC SMALL CAP FUND (PPCIX) CLASS I FUND #426 21-75-073-4453885	2,691,278.59 129,575.281	2,695,165.84 20.8000	13.58 %	1,082,086.49 8.35	1,613,079.35			
Total mutual funds - equity		**$4,340,237.77**	**21.87 %**	**$2,030,224.95**	**$2,310,012.82**	**0.54 %**	$23,615.79	
Total equities		**$13,315,199.01**	**67.08 %**	**$8,626,874.99**	**$4,688,324.02**	1.31 %	$174,850.85	$7,940.43
Total portfolio		$19,849,697.93	100.00 %	$15,189,421.85	$4,660,276.08	1.56 %	$309,650.80	$33,751.80

Pending Trades

Purchases

Description	Trade date	Settle date	Quantity	Price per unit	Cash
EOG RES INC	03/31/14	04/03/14	100	$196.1160	- $19,612.60
MICROSOFT CORP	03/31/14	04/03/14	860	41.3082	- 35,559.45
SCHLUMBERGER LTD SEDOL 2779201 ISIN AN8068571086	03/31/14	04/03/14	340	97.6380	- 33,205.42
Total pending purchases					- $88,377.47

CLEVELAND PUBLIC LIBRARY

Finance Committee

REPORT ON INVESTMENTS – March 2014

1. INTERIM DEPOSITS

In accordance with *Ohio Revised Code* Section 135.14, funds that become available periodically throughout the fiscal year are invested in short term investments known as interim deposits. The investments are in securities that provide the highest interest rate consistent with the highest degree of safety. Other balances are invested in US Treasury and Agency issues as managed by United American Capital Corporation, STAR Ohio, STAR Plus, and a federal money market fund.

Following is a description of interim deposit earnings for the period March 1, 2014 through March 31, 2014.

Investment Period	No. of Days	Amount	Bank	Interest Rate	Investment Income	Investment Form
03/01/14 - 03/31/14	31	Various	STAR Ohio	Various	20.81	Investment Pool
03/01/14 - 03/31/14	31	Various	STAR Plus	Various	1,580.90	Investment Pool
03/01/14 - 03/31/14	31	Various	PNC	Various	3.84	Sweep Money Market
03/01/14 - 03/31/14	31	Various	PNC	Various	0.64	Money Market
09/19/13 - 03/19/14	182	1,500,000	Federal Home Loan Mortgage Corp.	0.500%	3,750.00	Federal Agency
09/16/13 - 03/16/14	182	2,500,000	Federal National Mortgage Assn.	0.375%	4,687.50	Federal Agency
09/13/13 - 03/13/14	182	2,000,000	Federal Home Loan Bank	0.375%	3,750.00	Federal Agency
12/30/13 - 03/17/14	78	1,000,000	Federal National Mortgage Assn.	0.550%	1,576.39	Federal Agency
09/25/13 - 03/25/14	182	2,000,000	Federal Home Loan Mortgage Corp.	0.500%	5,000.00	Federal Agency
09/25/13 - 03/25/14	182	2,000,000	Federal Farm Credit Bank	0.400%	4,000.00	Federal Agency
09/28/13 - 03/28/14	182	850,000	Federal National Mortgage Assn.	0.500%	2,125.00	Federal Agency
09/18/13 - 03/18/14	182	1,000,000	Federal Home Loan Bank	0.450%	2,250.00	Federal Agency
01/24/14 - 02/19/14	27	1,000,000	Federal Home Loan Bank	0.375%	(260.41)	Federal Agency
01/24/14 - 02/19/14	27	1,000,000	Federal Home Loan Bank	0.375%	260.42	Federal Agency

Earned Interest March 2014	$	28,745.09
Earned Interest Year To Date	$	68,777.65

CLEVELAND PUBLIC LIBRARY REPORT C

Finance Committee
April 15, 2014

REPORT ON CONFERENCE AND TRAVEL EXPENDITURES FOR MARCH 2014

In accordance with Board Policy adopted by resolution on November 29, 1972, a description of Conference and Travel Expenditures is submitted.

ITEM	DATE	TRUSTEE/STAFF MEMBER	AMOUNT
OPLIN Advisory Committee Meeting Columbus, Ohio	2/19/14 & 2/26/14	Don Boozer	305.20
Cleveland State University Learn and Understand Chinese Language Bejing and Shanghai, China	6/20/14 - 7/2/14	Thomas Corrigan	500.00
Public Library Association Annual Conference Indianapolis, Indiana	3/11/14 - 3/14/14	Anastasia Diamond-Ortiz	1,200.00
Public Library Association Annual Conference Indianapolis, Indiana	3/11/14 - 3/15/14	Roderick Houpe	1,154.69
Public Library Association Annual Conference Indianapolis, Indiana	3/12/14 - 3/15/14	Annisha Jeffries	958.32
Public Library Association Annual Conference Indianapolis, Indiana	3/12/14 - 3/14/14	Brian Leszcz	1,042.64
Public Library Association Annual Conference Indianapolis, Indiana	3/12/14 - 3/15/14	Aaron Mason	974.04
Public Library Association Annual Conference Indianapolis, Indiana	3/12/14 - 3/15/14	Toni Parker	1,200.00
Ohio Educational Library Media Association Midwinter Conference Kent, Ohio	3/8/14	Nichole Shabazz	75.00

ITEM	DATE	TRUSTEE/STAFF MEMBER	AMOUNT
Public Library Association Annual Conference Indianapolis, Indiana	3/12/14 - 3/15/14	John Skrtic	647.83
Public Library Association Annual Conference Indianapolis, Indiana	3/12/14 - 3/15/14	Felton Thomas	1,200.00
Northeast Ohio Regional Library System Strngthen you Core Seminar Hudson, Ohio	3/18/2014	Natasha Wells	25.00
Public Library Association Annual Conference Indianapolis, Indiana	3/11/14 - 3/15/14	Marcie Williams	1,173.29
TOTAL			**$10,456.01**

SUMMARY

FUND	MARCH	YEAR TO DATE
General	$10,150.81	$14,522.64
Judd Fund	0.00	0.00
Lockwood Thompson	0.00	2,582.20
Metlife-Fit for Life	0.00	0.00
OLBPD	0.00	136.64
LSTA - Know it Know	305.20	305.20
TOTAL	**$10,456.01**	**$17,546.68**

REPORT D

CLEVELAND PUBLIC LIBRARY

Finance Committee
April 15, 2014

PURCHASES FROM $5,000.00 TO $25,000.00 FOR THE PERIOD JANUARY 1 THROUGH MARCH 31, 2014

In accordance with Board Policy amended by resolution on April 18, 1996, a description of expenditures exceeding $5,000.00 to $25,000.00 for library supplies and equipment is therefore submitted.

DATE	ITEM DESCRIPTION	AGENCY	SUPPLIER	AMOUNT
01/16/14	Computer Equipment	IT/CLEVNET	Business Smarts	6,772.89
01/16/14	Post Lift	Prop Mgmt	Lakefront Automotive	8,597.00
01/16/14	Furniture	Youth Services	Demco	10,078.94
01/16/14	Lift Truck	Prop Mgmt.	Allied Lift	10,500.00
01/16/14	Projector	Auditorium	MCPC Technology	11,946.18
01/16/14	Security Strips	Stockroom	OHIONET	14,090.00
01/16/14	Computer Equipment	IT/CLEVNET	Business Smarts	14,978.80
01/16/14	Computer Equipment	IT/CLEVNET	Business Smarts	14,978.80
01/16/14	Computer Equipment	IT/CLEVNET	Audio Visual Innovations	15,081.00
01/16/14	Laser Engraver	Main Library	Fairway Laser Systems	18,810.00
01/16/14	Computer Equipment	IT/CLEVNET	Business Smarts	19,960.00
01/16/14	Computer Equip/Software	IT/CLEVNET	Business Smarts	21,993.52
01/23/14	Sewing Machines	Branches	Cindy's Sew Easy Shop	5,499.00
01/23/14	Solar Compactors	Prop Mgmt	Big Belly Solar	15,637.26
01/30/14	Furniture	Branches	Ohio Desk	7,853.80
02/13/14	Equipment	Main Library	Go Charge	12,163.00
02/27/14	AED Kits	Safety & Prot	AED People	19,960.00
03/13/14	Air Handler Parts	Prop Mgmt	National Energy	6,264.22
03/13/14	Security Strips	Stockroom	OHIONET	$ 7,501.42
03/27/14	Software Licenses	IT/CLEVNET	MCPC Technology	7,540.00
03/27/14	Software Licenses	IT/CLEVNET	MCPC Technology	8,680.00
03/27/14	Furniture	Branches	Ohio Desk	9,510.84
03/27/14	Computer Equipment	IT/CLEVNET	MCPC Technology	21,095.70

Above vendors are in compliance with Cleveland Public Library's Equal Opportunity Guidelines as adopted on May 19, 1977.

REPORT E

CLEVELAND PUBLIC LIBRARY

Finance Committee
April 15, 2014

PURCHASES EXCEEDING $25,000.00 FOR THE PERIOD JANUARY 1 THROUGH MARCH 31, 2014

In accordance with Board Policy adopted by resolution on May 16, 2002, a description of expenditures exceeding $25,000.00 for library service materials and for CLEVNET-related goods and services is submitted.

LIBRARY SERVICES MATERIALS

Date	Description	Agency	Supplier	Amount
01/30/14	Database Services	CLEVNET	Ohionet	$39,278.47
02/06/14	Database Services	CPL	Standard & Poor's	26,739.80
02/13/14	Periodicals	CPL/CLEVNET	Recorded Books	206,944.58
02/20/14	Database Services	CPL	Proquest Information & Learning	38,900.00
02/24/14	Database Services	CLEVNET	OCLC	133,302.27
02/27/14	eMedia (Freegal)	CPL/CLEVNET	Library Ideas LLC	242,858.00
03/06/14	Periodicals	CPL	EBSCO Subscription Services	241,451.50

CLEVNET-RELATED GOOD AND SERVICES

Date	Description	Agency	Supplier	Amount
01/16/14	Computer Equipment	CLEVNET	Business Smarts	$27,925.44
03/13/14	Support Renewal	CLEVNET	DLT Solutions	27,882.10
03/13/14	Server Maintenance	CLEVNET	Business Smarts	162,864.51
03/27/14	Deep Freeze Software	CLEVNET	Faronics	25,580.00
03/27/14	Computer Equipment	CLEVNET	MCPC Technology	35,907.15
03/27/14	Access Points	CLEVNET	MCPC Technology	43,813.60

Above vendors are in compliance with Cleveland Public Library's Equal Opportunity Guidelines as adopted on May 19, 1977.

REPORT F

CLEVELAND PUBLIC LIBRARY

Finance Committee
April 15, 2014

FEES PAID FOR LEGAL ADVICE AND SERVICES TO OGLETREE, DEAKINS, NASH, SMOAK & STEWART, PC. ("Ogletree") JANUARY 1 THROUGH MARCH 31, 2014

In accordance with the Board resolution adopted on October 18, 2012, quarterly fees paid for legal advice and services from Ogletree for labor and employment matters are submitted.

Collective Bargaining	$ 10,010.00
General Labor & Miscellaneous Matters	715.00
FMLA Compliance	1,350.00
EEOC	0.00
1st Quarter Total	$ 12,075.00
Year to Date Total	$ 12,075.00

CLEVELAND PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
TERMINATION REPORT
3/01/2014 THROUGH 3/31/2014

EXHIBIT 7

Human Resources Committee Report
April 17,2014

NAME	DEPARTMENT	JOB TITLE	DATE	REASON
PASTARD,OCIE	SOCIAL SCIENCE	PAGE	3/22/2014	PERSONAL REASONS
SMITH,DONALD	HOUGH	LA-COMP-EMPHASIS	3/7/2014	PERSONAL REASONS

RETIREMENT

OTHER TERMINATIONS

COLEY,CYNTHIA	LITERATURE	PAGE	3/21/2014	TERM INVOLUNTARY

CLEVELAND PUBLIC LIBRARY
SALARY CHANGES REPORT
FROM 03/01/2014 TO 03/31/2014

Human Resources Committee Report
April 17, 2014

EMPLOYEE: CAMPBELL, TAWANA
JOB TITLE: LIBRARY ASST SUB
CURRENT GRADE: F **EFFEC DATE** 03/09/2014
CURRENT STEP: 1 **FOR GRADE/STEP**

TYPE OF CHANGE	PREVIOUS VALUE	CURRENT VALUE	REASON FOR CHANGE
SALARY AFFECTS BASE WAGE	9.15	20,091.76	PROMOTION

EMPLOYEE: GARCIA, ADELA I
JOB TITLE: CHILDRENS LIBRARIAN
CURRENT GRADE: H **EFFEC DATE** 03/13/2014
CURRENT STEP: 1 **FOR GRADE/STEP**

TYPE OF CHANGE	PREVIOUS VALUE	CURRENT VALUE	REASON FOR CHANGE
SALARY AFFECTS BASE WAGE	36,171.46	50,998.74	PROMOTION

EMPLOYEE: BROWN, DERRICK
JOB TITLE: MAINTENANCE MECHANIC
CURRENT GRADE: F **EFFEC DATE** 03/16/2014
CURRENT STEP: 10 **FOR GRADE/STEP**

TYPE OF CHANGE	PREVIOUS VALUE	CURRENT VALUE	REASON FOR CHANGE
SALARY AFFECTS BASE WAGE	0.00	55,619.72	NEW HIRE

EMPLOYEE: UCIC, MIKE
JOB TITLE: MAINTENANCE MECHANIC
CURRENT GRADE: F **EFFEC DATE** 03/16/2014
CURRENT STEP: 10 **FOR GRADE/STEP**

TYPE OF CHANGE	PREVIOUS VALUE	CURRENT VALUE	REASON FOR CHANGE
SALARY AFFECTS BASE WAGE	0.00	55,619.72	NEW HIRE

EMPLOYEE: FULEIHAN, LAYAN
JOB TITLE: LA - SUBSTITUTE
CURRENT GRADE: F **EFFEC DATE** 03/23/2014
CURRENT STEP: 1 **FOR GRADE/STEP**

TYPE OF CHANGE	PREVIOUS VALUE	CURRENT VALUE	REASON FOR CHANGE
SALARY AFFECTS BASE WAGE	0.00	20,091.76	NEW HIRE

EMPLOYEE: KATZIN, JEFFREY
JOB TITLE: LA - SUBSTITUTE
CURRENT GRADE: F **EFFEC DATE** 03/23/2014
CURRENT STEP: 1 **FOR GRADE/STEP**

TYPE OF CHANGE	PREVIOUS VALUE	CURRENT VALUE	REASON FOR CHANGE
SALARY AFFECTS BASE WAGE	0.00	20,091.76	NEW HIRE

CLEVELAND PUBLIC LIBRARY
SALARY CHANGES REPORT
FROM 03/01/2014 TO 03/31/2014

EMPLOYEE: SANCHEZ, LISA
JOB TITLE: LA - SUBSTITUTE

CURRENT GRADE: F **EFFEC DATE** 03/23/2014
CURRENT STEP: 1 **FOR GRADE/STEP**

TYPE OF CHANGE	PREVIOUS VALUE	CURRENT VALUE	REASON FOR CHANGE
SALARY AFFECTS BASE WAGE	0.00	20,091.76	NEW HIRE

EMPLOYEE: ALLEN, KIMBERLIE
JOB TITLE: ADMINISTRATIVE ASSISTANT

CURRENT GRADE: F **EFFEC DATE** 03/23/2014
CURRENT STEP: 1 **FOR GRADE/STEP**

TYPE OF CHANGE	PREVIOUS VALUE	CURRENT VALUE	REASON FOR CHANGE
SALARY AFFECTS BASE WAGE	0.00	41,003.82	NEW HIRE

CLEVELAND PUBLIC LIBRARY

REPORT G

Human Resources Committee Report
Meeting Date: March 20, 2014
Report Period: February 2014

Report on Paid Sick Time Used by the Month
Hours Used Per Each Two Pay Periods

MONTH	2013 SICK LEAVE HOURS USED	2014 SICK LEAVE HOURS USED	2014 TOTAL HOURS
January	3,655.75	4,933.14	132,056.58
February	4,261.02	4,259.31	87,450.76
March	*5,244.17	4,679.66	87,286.69
April	3,614.65		
May	3,910.47		
June	2,895.01		
July	3,272.87		
August	*4,570.23		
September	3,414.33		
October	4,081.30		
November	3,591.42		
December	4,130.37		

***Covers three pay dates**

REPORT H

CLEVELAND PUBLIC LIBRARY
MAR 1, 2014- MAR 31, 2014 EE0-4 REPORT
FULL/PART-TIME EMPLOYEES

Human Resources Committee Report

April 17, 2014

Totals	Male						Female				
Job Category	A	B	C	D	E	F	G	H	I	J	K
Officials/Administrators	82	20	11	1			30	19	1		
Professionals	72	11	3		1		36	13	5	3	
Technicians	21	11	2	1			6	1			
Protective Service	21	8	11					2			
Para-Professionals	144	32	30	2	2		36	31	9	2	
Administrative Support	307	30	65	7	3		52	129	18	3	
Skilled Craft	11	7	2		1			1			
Service Maintenance	48	7	33	2			2	3	1		
Grand Total	**706**	**126**	**157**	**13**	**7**	**0**	**162**	**199**	**34**	**8**	**0**

A = Total Column

B= White **C=Black** **D=Hispanic** **E=Asian/Pacific**

G=White **H=Black** **I=Hispanic** **J=Asian/Pacific**

F= American Indian/Alaskan Native

K=American Indian/Alaskan Native

REPORT I

INSURANCE REPORT FOR THE MONTH OF MARCH 2014

Human Resources Committee Report
APRIL 17, 2014

Staff Enrollments-Health Care/Dental

	Single	Family	Total
Med Mutual Silver	21	10	31
Med Mutual Gold	257	147	404
Delta Dental	278	176	454
Vision	240	163	403

Workers' Compensation Lost Time Report

Classification	*Dept/Location*	*Date of Injury*	*Total days missed during report month*
LIBRARIAN	FULTON	12/19/2012	31

CLEVELAND PUBLIC LIBRARY
MONTHLY ACTIVITY REPORT FOR MARCH 2014

CIRCULATION ACTIVITY	Monthly Total 2014	Monthly Total 2013	Average Hourly 2014	Average Hourly 2013	Year-to-Date 2014	Year-to-Date 2013	YTD Gain/Loss
Main Library	144,536	145,757	695	701	402,827	422,853	-4.7%
Branches	325,352	337,116	1,472	1,491	933,844	993,736	-6.0%
Mobile Units	6,833	5,581			18,620	16,021	16.2%
Library for the Blind	54,600	52,162			153,300	163,867	-6.4%
OLBPD BARD	11,659	13,908			34,221	38,234	-10.5%
eMedia	19,812	15,463			58,401	44,869	30.2%
TOTAL CIRCULATION	562,792	569,987			1,601,213	1,679,580	-4.7%

ELECTRONIC MEDIA CIRCULATION	Monthly Total 2014	Monthly Total 2013	Year-to-Date 2014	Year-to-Date 2013	YTD Gain/Loss	
eBook	14,275	11,969	43,279	34,590	25.1%	
eAudioBook	4,535	3,357	12,988	9,775	32.9%	
eMusic	21	54	78	204	-61.8%	
eVideo	203	83	500	300	66.7%	
Zinio	778	0	1,556	0	N/A	
TOTAL eCIRCULATION	19,812	15,463	58,401	44,869	30.2%	Included in circulation activity.

OHIO BRAILLE & AUDIO READING DOWNLOAD (BARD)	Monthly Total 2014	Monthly Total 2013	Year-to-Date 2014	Year-to-Date 2013	YTD Gain/Loss	
Downloads	11,659	13,908	34,221	38,234	-10.5%	Included in circulation activity
Users	680	608	2,018	1,843	9.5%	

COMPUTER USAGE	Number of Computers	Average Session	Number of Sessions 2014	Number of Sessions 2013	Hours in Use 2014	Hours in Use 2013	YTD Gain/Loss
Main Library	94	45 minutes	14,022	14,774	12,692	11,365	11.7%
Branches	546	40 minutes	84,775	86,389	56,859	58,164	-2.2%
TOTAL USAGE	640		98,797	101,163	69,551	69,529	0.0%

Sessions less than 5 minutes excluded. Hours in use does not include grace periods computers are held for patrons.

WALK-IN COUNT	Monthly Total 2014	Monthly Total 2013	Average Hourly 2014	Average Hourly 2013	Year-to-Date 2014	Year-to-Date 2013	YTD Gain/Loss
Main Library	48,439	47,843	219	212	119,087	135,579	-12.2%
Branches	241,125	243,940	1,091	1,079	647,746	712,727	-9.1%
Mobile Unit	599	637			1,644	1,893	-13.2%
TOTAL VISITS	290,163	292,420			768,477	850,199	-9.6%

REPORT J

CLEVELAND PUBLIC LIBRARY
BRANCH TOTAL CIRCULATION FOR MARCH 2014

BRANCH	a Branch Circulation	b Sent from Other Branches	c Sent from Main	d Sent from Other CLEVNET Systems	e Total Direct Circulation (a+b+c+d)	f Sent to Other CLEVNET Systems	g Total Circulation (e+f)
Addison	8,478	824	715	1,360	11,377	909	12,286
Brooklyn	4,617	446	511	789	6,363	567	6,930
Carnegie West	8,851	986	1,429	1,961	13,227	1,143	14,370
Collinwood	5,834	608	763	1,094	8,299	729	9,028
East 131st	3,582	312	387	441	4,722	416	5,138
Eastman	13,949	1,409	1,708	2,536	19,602	2,373	21,975
Fleet*	9,590	961	1,093	1,955	13,599	1,029	14,628
Fulton	13,095	765	663	1,339	15,862	919	16,781
Garden Valley	3,102	218	141	270	3,731	296	4,027
Glenville	6,044	549	569	1,156	8,318	557	8,875
Harvard-Lee	6,541	648	742	1,426	9,357	795	10,152
Hough	3,629	334	324	508	4,795	326	5,121
Jefferson	5,899	683	970	1,367	8,919	801	9,720
Langston Hughes	4,595	507	499	1,097	6,698	538	7,236
Lorain	8,179	798	874	1,703	11,554	828	12,382
Martin Luther King, Jr.	7,961	569	832	1,033	10,395	975	11,370
Memorial-Nottingham	9,479	739	1,336	2,460	14,014	1,451	15,465
Mt. Pleasant	4,371	458	487	673	5,989	433	6,422
Rice	9,049	643	932	1,314	11,938	993	12,931
Rockport	13,772	1,275	1,673	2,940	19,660	1,993	21,653
South	6,373	724	624	1,261	8,982	615	9,597
South Brooklyn	14,332	1,221	1,876	3,383	20,812	2,147	22,959
Sterling	4,134	310	403	739	5,586	418	6,004
Union	5,810	676	730	1,033	8,249	554	8,803
Walz	12,017	905	1,378	2,000	16,300	1,423	17,723
West Park	11,985	1,463	2,847	4,220	20,515	2,658	23,173
Woodland	7,715	621	534	1,081	9,951	652	10,603
TOTAL	212,983	19,652	25,040	41,139	298,814	26,538	325,352

**Fleet branch circulation includes remaining circulation generated by Broadway branch items*

CLEVELAND PUBLIC LIBRARY
BRANCH TOTAL CIRCULATION COMPARATIVE FOR MARCH 2014

BRANCH	Monthly Total 2014	Monthly Total 2013	Year-to-Date 2014	Year-to-Date 2013	YTD Gain/Loss	YTD %G/L
Addison	12,286	11,089	36,381	31,623	4,758	15.0%
Brooklyn	6,930	7,940	19,632	24,442	-4,810	-19.7%
Carnegie West	14,370	14,768	39,907	41,582	-1,675	-4.0%
Collinwood	9,028	10,268	27,118	30,812	-3,694	-12.0%
East 131st	5,138	5,571	16,499	16,005	494	3.1%
Eastman	21,975	21,187	63,183	60,886	2,297	3.8%
Fleet*	14,628	16,928	43,321	50,058	-6,737	-13.5%
Fulton	16,781	15,240	48,376	44,791	3,585	8.0%
Garden Valley	4,027	4,574	10,873	14,283	-3,410	-23.9%
Glenville	8,875	9,120	25,710	27,882	-2,172	-7.8%
Harvard-Lee	10,152	10,819	27,024	32,103	-5,079	-15.8%
Hough	5,121	5,138	15,102	15,251	-149	-1.0%
Jefferson	9,720	9,220	26,329	27,552	-1,223	-4.4%
Langston Hughes	7,236	8,467	20,813	24,996	-4,183	-16.7%
Lorain	12,382	12,852	32,759	38,082	-5,323	-14.0%
Martin Luther King, Jr.	11,370	8,866	33,888	25,500	8,388	32.9%
Memorial-Nottingham	15,465	16,920	44,026	47,639	-3,613	-7.6%
Mt. Pleasant	6,422	7,000	18,860	19,976	-1,116	-5.6%
Rice	12,931	13,975	36,963	41,208	-4,245	-10.3%
Rockport	21,653	23,048	61,831	67,708	-5,877	-8.7%
South	9,597	7,633	29,041	26,569	2,472	9.3%
South Brooklyn	22,959	23,759	63,857	68,898	-5,041	-7.3%
Sterling	6,004	6,782	18,183	23,282	-5,099	-21.9%
Union	8,803	9,438	25,625	26,877	-1,252	-4.7%
Walz	17,723	19,385	51,038	57,142	-6,104	-10.7%
West Park	23,173	24,899	65,797	70,882	-5,085	-7.2%
Woodland	10,603	12,230	31,708	37,707	-5,999	-15.9%
TOTAL	325,352	337,116	933,844	993,736	-59,892	-6.0%

*Fleet branch circulation includes remaining circulation generated by Broadway branch items

CLEVELAND PUBLIC LIBRARY
BRANCH ATTENDANCE MARCH 2014

BRANCH	Monthly Total 2014	Monthly Total 2013	Year-to-Date 2014	Year-to-Date 2013	YTD Gain/Loss	YTD %G/L
Addison	6,027	6,741	16,443	19,564	-3,121	-16.0%
Brooklyn	4,028	5,074	10,902	13,288	-2,386	-18.0%
Carnegie West	15,513	17,237	42,158	49,536	-7,378	-14.9%
Collinwood	7,500	7,291	19,432	21,500	-2,068	-9.6%
East 131st	7,499	7,796	20,000	22,914	-2,914	-12.7%
Eastman	12,575	12,671	34,558	37,600	-3,042	-8.1%
Fleet	11,277	12,987	30,460	35,489	-5,029	-14.2%
Fulton	7,521	9,526	20,392	25,646	-5,254	-20.5%
Garden Valley	4,907	4,100	12,250	12,557	-307	-2.4%
Glenville	6,863	7,288	18,278	21,839	-3,561	-16.3%
Harvard-Lee	10,182	8,885	28,123	27,065	1,058	3.9%
Hough	10,263	9,921	27,208	28,225	-1,017	-3.6%
Jefferson	8,308	8,010	22,514	23,555	-1,041	-4.4%
Langston Hughes	7,418	6,606	18,820	19,688	-868	-4.4%
Lorain	8,188	8,240	21,998	23,863	-1,865	-7.8%
Martin Luther King, Jr.	6,623	6,050	18,024	17,443	581	3.3%
Memorial-Nottingham	5,807	7,580	15,926	22,251	-6,325	-28.4%
Mt. Pleasant	7,131	6,558	19,171	19,633	-462	-2.4%
Rice	13,960	13,849	38,452	42,355	-3,903	-9.2%
Rockport	13,991	11,046	35,661	32,760	2,901	8.9%
South	8,276	4,635	23,556	20,209	3,347	16.6%
South Brooklyn	13,323	15,530	34,362	43,244	-8,882	-20.5%
Sterling	10,168	12,787	28,415	37,332	-8,917	-23.9%
Union	6,162	6,015	15,635	16,280	-645	-4.0%
Walz	9,333	9,949	25,248	29,330	-4,082	-13.9%
West Park	10,659	10,348	29,251	29,978	-727	-2.4%
Woodland	7,623	7,210	20,509	21,467	-958	-4.5%
TOTAL	241,125	243,930	647,746	714,611	-66,865	-9.4%

CLEVELAND PUBLIC LIBRARY
BRANCH RANKINGS MARCH 2014

	Branch	Total Circulation
1	West Park	23,173
2	South Brooklyn	22,959
3	Eastman	21,975
4	Rockport	21,653
5	Walz	17,723
6	Fulton	16,781
7	Memorial-Nottingham	15,465
8	Fleet*	14,628
9	Carnegie West	14,370
10	Rice	12,931
11	Lorain	12,382
12	Addison	12,286
13	Martin Luther King, Jr.	11,370
14	Woodland	10,603
15	Harvard-Lee	10,152
16	Jefferson	9,720
17	South	9,597
18	Collinwood	9,028
19	Glenville	8,875
20	Union	8,803
21	Langston Hughes	7,236
22	Brooklyn	6,930
23	Mt. Pleasant	6,422
24	Sterling	6,004
25	East 131st	5,138
26	Hough	5,121
27	Garden Valley	4,027
		325,352

	Branch	Attendance
1	Carnegie West	15,513
2	Rockport	13,991
3	Rice	13,960
4	South Brooklyn	13,323
5	Eastman	12,575
6	Fleet	11,277
7	West Park	10,659
8	Hough	10,263
9	Harvard-Lee	10,182
10	Sterling	10,168
11	Walz	9,333
12	Jefferson	8,308
13	South	8,276
14	Lorain	8,188
15	Woodland	7,623
16	Fulton	7,521
17	Collinwood	7,500
18	East 131st	7,499
19	Langston Hughes	7,418
20	Mt. Pleasant	7,131
21	Glenville	6,863
22	Martin Luther King, Jr.	6,623
23	Union	6,162
24	Addison	6,027
25	Memorial-Nottingham	5,807
26	Garden Valley	4,907
27	Brooklyn	4,028
		241,125

	Branch	Population 2010	Population 2000
1	South Brooklyn	32,943	34,217
2	West Park	27,814	29,398
3	Fleet**	26,727	34,596
4	Eastman	23,674	25,373
5	Rockport	19,896	21,467
6	Fulton	19,647	22,575
7	Rice	19,462	25,893
8	Memorial-Nottingham	19,271	22,598
9	Harvard-Lee	17,655	21,246
10	Walz	16,063	18,497
11	Collinwood	14,769	19,377
12	Langston Hughes	14,439	21,224
13	Glenville	14,006	20,302
14	Addison	13,603	19,263
15	East 131st	13,025	18,001
16	Mt. Pleasant	12,792	17,155
17	Lorain	12,588	14,589
18	Martin Luther King, Jr.	12,392	15,483
19	Carnegie West	10,487	11,716
20	Union	8,416	12,603
21	Sterling	8,267	8,712
22	Woodland	7,946	7,213
23	South	6,325	7,729
24	Hough	5,667	7,845
25	Brooklyn	5,524	6,430
26	Jefferson	3,515	3,987
27	Garden Valley	2,310	3,220
28	Broadway**		1,966
		388,323	473,177

**Broadway and Fleet services areas merged

Prepared By: Northern Ohio Data and Information Service – NODIS. Maxine Goodman Levin College of Urban Affairs. Cleveland State University

CLEVELAND PUBLIC LIBRARY
MONTHLY ACTIVITY REPORT FOR MARCH 2014

OTHER TRANSACTIONS	Monthly Total		Year-to-Date		YTD
Loans* to:	2014	2013	2014	2013	Gain/Loss
CLEVNET	81,918	81,053	231,988	231,622	0.2%
MORE	1,206	734	2,308	2,316	-0.3%
Other Libraries	1,088	600	2,345	2,108	11.2%
TOTAL	84,212	82,387	236,641	236,046	0.3%

*Totals included in Main Library and Branch circulation counts.

ANALYSIS OF MAIN LIBRARY	Monthly Total		Year-to-Date		YTD
REFERENCE QUESTION LOAD	2014	2013	2014	2013	Gain/Loss
Projected	31,018	27,558	86,227	73,918	16.7%
KnowItNow Web Reference*	356	723	1,105	1,989	-44.4%
Interlibrary Loan Requests	2,294	4,659	6,543	14,719	-55.5%
TOTAL	33,668	32,940	93,875	90,626	3.6%

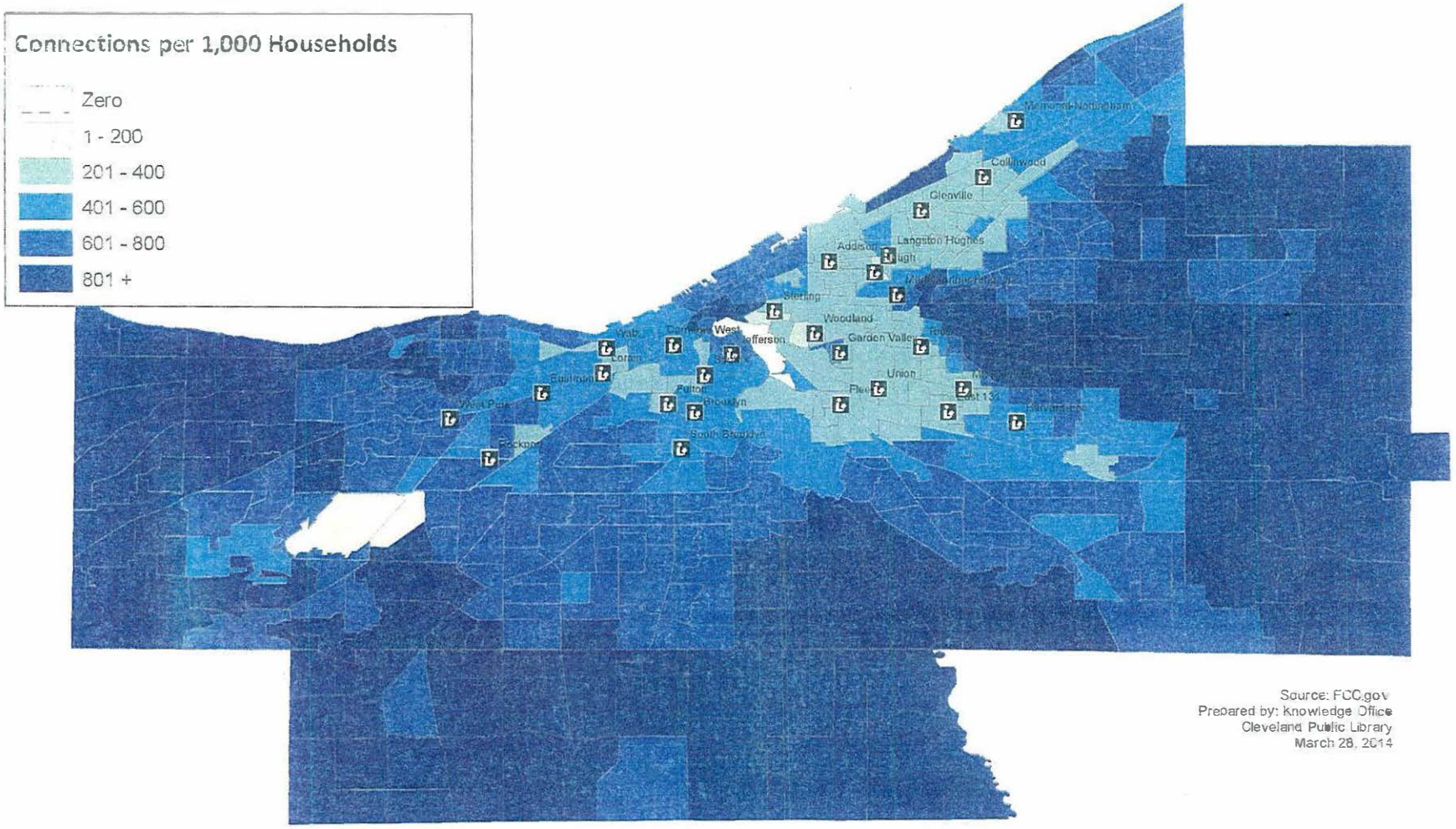
*Questions taken by CPL staff only. As more partner libraries throughout Ohio sign on to provide the service, what had been CPL's disproportionate share as a provider will continue to diminish.

CHANGES IN PERMANENT	Monthly Total		Year-to-Date		YTD
COLLECTION	2014	2013	2014	2013	Gain/Loss
New Titles Added	5,497	5,570	16,771	15,175	10.5%
Total Items Added	17,869	22,935	53,427	62,948	-15.1%

HOURS OPEN	Monthly Total		Year-to-Date		YTD
	2014	2013	2014	2013	Gain/Loss
Main Library	208	208	574	592	-3.0%
Branches	5,967	6,105	16,399	16,869	-2.8%

4.87

Residential Fixed High-Speed Connections per 1,000 Households in Cuyahoga County



CLEVELAND PUBLIC LIBRARY
COMPARATIVE STATEMENT OF ANNUAL STATISTICS 2013

CIRCULATION ACTIVITY	2013	2012	Change	%Change
Main Library	1,726,353	1,852,676	-126,323	-6.8%
Branches	4,083,224	4,041,206	42,018	1.0%
Mobile Units	64,243	64,286	-43	-0.1%
Library for the Blind	636,095	728,233	-92,138	-12.7%
OLBPD BARD	135,233	95,701	39,532	41.3%
eMedia	195,757	144,015	51,742	35.9%
TOTAL CIRCULATION	6,840,905	6,926,117	-85,212	-1.2%

REFERENCE TRANSACTIONS	2013	2012	Change	%Change
Main Library	333,948	351,594	-17,646	-5.0%
Branches & Mobile Unit*	832,728	588,120	244,608	41.6%
Library for the Blind	32,422	30,038	2,384	7.9%
TOTAL QUESTIONS	1,199,098	969,752	229,346	23.6%

*Increase due to a better reporting process used in 2013.

COMPUTER SESSIONS	2013	2012	Change	%Change
Main Library	162,773	143,996	18,777	13.0%
Branches	1,091,363	827,168	264,195	31.9%
TOTAL USAGE	1,254,136	971,164	282,972	29.1%

WALK-IN COUNT	2013	2012	Change	%Change
Main Library	548,562	559,239	-10,677	-1.9%
Branches	2,989,800	2,936,963	52,837	1.8%
Mobile Unit	7,343	9,415	-2,072	-22.0%
TOTAL VISITS	3,545,705	3,505,617	40,088	1.1%

CLEVELAND PUBLIC LIBRARY
CIRCULATION ANALYSIS FOR 2013

AUTOMATED CIRCULATION OF THE COLLECTION BY FORMAT

Ranked by percentage of circulation

FORMAT	MAIN	BRANCHES	TOTAL	% CIRC
Videos	391,814	1,912,094	2,303,908	43.3%
Books	1,000,334	1,085,379	2,085,713	39.2%
Sound Recordings	163,401	443,299	606,700	11.4%
Magazines	60,734	119,079	179,813	3.4%
eMedia			144,015	2.7%
Other	1,441	4,614	6,055	0.1%
TOTAL	1,617,724	3,564,465	5,326,204	

INTERLIBRARY LOAN	2013	2012	Change	% Change
CLEVNET	993,049	982,475	10,574	1.1%
MORE	8,436	9,971	-1,535	-15.4%
Other Libraries	8021	6614	1,407	21.3%
TOTAL	1,009,506	999,060	10,446	1.0%

CHANGES IN PERMANENT COLLECTION	2013	2012	Change	% Change
New Titles Added	71,378	88,414	-17,036	-19.3%
Total Items Added	279,072	315,628	-36,556	-11.6%
Total Items Withdrawn	451,278	537,762	-86,484	-16.1%

LIBRARY CARDS ISSUED 25,800

REGISTERED BORROWERS

Adult	350,094
Juvenile	66,868
TOTAL	416,962

LIBRARY FOR THE BLIND

New Users 1,619

CLEVELAND PUBLIC LIBRARY
ATTENDANCE AT MAIN LIBRARY FOR 2013

MONTH	MAIN	L. S. WING	TOTAL ATTENDANCE 2013	2012	Gain/Loss	DAYS OPEN 2013	2012	DAILY AVG 2013	2012
January	14,572	30,637	45,209	43,588	1,621	25.0	24.0	1,808	1,816
February	13,571	28,956	42,527	41,487	1,040	23.0	24.0	1,849	1,729
March	15,943	31,900	47,843	51,644	-3,801	26.0	27.0	1,840	1,913
April	17,476	33,425	50,901	44,631	6,270	26.0	25.0	1,958	1,785
May	14,297	31,592	45,889	51,214	-5,325	26.0	26.0	1,765	1,970
June	14,061	28,763	42,824	44,021	-1,197	24.0	25.0	1,784	1,761
July	17,517	32,154	49,671	47,833	1,838	26.0	25.0	1,910	1,913
August	17,383	29,893	47,276	51,942	-4,666	27.0	27.0	1,751	1,924
September	15,557	28,528	44,085	49,429	-5,344	24.0	24.0	1,837	2,060
October	16,080	33,728	49,808	49,335	473	26.0	26.0	1,916	1,898
November	15,365	28,098	43,463	44,751	-1,288	24.0	24.0	1,811	1,865
December	13,633	25,433	39,066	39,364	-298	24.0	24.0	1,628	1,640
TOTAL	185,455	363,107	548,562	559,239	-10,677	301.0	301.0	1,822	1,858

CLEVELAND PUBLIC LIBRARY
BRANCH ATTENDANCE FOR 2013

BRANCH	2013	2012	Change	% Change
Addison	87,776	83,010	4,766	5.7%
Broadway*	0	18,421	-18,421	-100.0%
Brooklyn	57,609	55,694	1,915	3.4%
Carnegie West	195,576	205,429	-9,853	-4.8%
Collinwood	90,422	83,473	6,949	8.3%
East 131st	93,792	89,047	4,745	5.3%
Eastman	154,703	146,598	8,105	5.5%
Fleet	148,426	132,180	16,246	12.3%
Fulton	108,588	95,501	13,087	13.7%
Garden Valley	57,048	57,209	-161	-0.3%
Glenville	90,166	98,117	-7,951	-8.1%
Harvard-Lee	114,108	101,518	12,590	12.4%
Hough	129,082	141,340	-12,258	-8.7%
Jefferson	96,000	102,675	-6,675	-6.5%
Langston Hughes	87,610	79,427	8,183	10.3%
Lorain	108,090	95,338	12,752	13.4%
Martin Luther King, Jr.	75,843	98,491	-22,648	-23.0%
Memorial-Nottingham	102,043	66,561	35,482	53.3%
Mt. Pleasant	76,344	74,666	1,678	2.2%
Rice	172,424	154,018	18,406	12.0%
Rockport	126,890	133,446	-6,556	-4.9%
South	93,752	100,919	-7,167	-7.1%
South Brooklyn	160,347	160,946	-599	-0.4%
Sterling	150,035	145,837	4,198	2.9%
Union	72,932	86,900	-13,968	-16.1%
Walz	125,542	112,276	13,266	11.8%
West Park	120,237	127,672	-7,435	-5.8%
Woodland	94,415	90,254	4,161	4.6%
BRANCH TOTAL	2,989,800	2,936,963	52,837	1.8%

* Broadway Branch Library permanently closed its doors to the public on November 16, 2012.

CLEVELAND PUBLIC LIBRARY
BRANCH CIRCULATION TRANSACTIONS FOR 2013

BRANCH	2013	2012	Change	% Change
Addison	148,587	152,724	-4,137	-2.7%
Broadway*	867	35,715	-34,848	-97.6%
Brooklyn	93,016	109,167	-16,151	-14.8%
Carnegie West	176,688	172,840	3,848	2.2%
Collinwood	121,966	127,053	-5,087	-4.0%
East 131st	66,903	69,715	-2,812	-4.0%
Eastman	275,432	237,030	38,402	16.2%
Fleet	202,290	189,166	13,124	6.9%
Fulton	168,345	146,168	22,177	15.2%
Garden Valley	59,956	65,016	-5,060	-7.8%
Glenville	110,936	114,105	-3,169	-2.8%
Harvard-Lee	126,524	122,280	4,244	3.5%
Hough	64,411	75,257	-10,846	-14.4%
Jefferson	108,194	119,097	-10,903	-9.2%
Langston Hughes	100,666	93,989	6,677	7.1%
Lorain	155,842	150,836	5,006	3.3%
Martin Luther King, Jr.	121,465	102,324	19,141	18.7%
Memorial-Nottingham	192,810	202,561	-9,751	-4.8%
Mt. Pleasant	86,345	88,262	-1,917	-2.2%
Rice	172,793	167,245	5,548	3.3%
Rockport	270,933	285,134	-14,201	-5.0%
South	116,207	111,598	4,609	4.1%
South Brooklyn	281,803	268,634	13,169	4.9%
Sterling	87,722	88,728	-1,006	-1.1%
Union	106,419	100,938	5,481	5.4%
Walz	230,606	215,055	15,551	7.2%
West Park	283,683	296,712	-13,029	-4.4%
Woodland	151,815	133,857	17,958	13.4%
BRANCH TOTAL	4,083,224	4,041,206	42,018	1.0%

* Broadway Branch Library permanently closed its doors to the public on November 16, 2012.

CLEVELAND PUBLIC LIBRARY
BRANCH COLLECTION COUNT

BRANCH	2013	2012	Change	% Change
Addison	23,561	25,497	-1,936	-7.6%
Broadway*	0	7,048	-7,048	-100.0%
Brooklyn	20,200	22,776	-2,576	-11.3%
Carnegie West	29,823	34,866	-5,043	-14.5%
Collinwood	20,800	23,148	-2,348	-10.1%
East 131st	15,299	15,635	-336	-2.1%
Eastman	45,974	48,870	-2,896	-5.9%
Fleet	33,306	38,144	-4,838	-12.7%
Fulton	30,972	34,575	-3,603	-10.4%
Garden Valley	13,888	15,753	-1,865	-11.8%
Glenville	24,067	25,550	-1,483	-5.8%
Harvard-Lee	24,408	27,090	-2,682	-9.9%
Hough	18,993	20,601	-1,608	-7.8%
Jefferson	22,451	25,490	-3,039	-11.9%
Langston Hughes	29,231	32,661	-3,430	-10.5%
Lorain	24,946	31,120	-6,174	-19.8%
Martin Luther King, Jr.	30,197	35,268	-5,071	-14.4%
Memorial-Nottingham	35,501	41,315	-5,814	-14.1%
Mt. Pleasant	16,684	18,693	-2,009	-10.7%
Rice	35,447	37,940	-2,493	-6.6%
Rockport	50,013	55,824	-5,811	-10.4%
South	24,643	28,361	-3,718	-13.1%
South Brooklyn	44,421	47,523	-3,102	-6.5%
Sterling	17,962	20,247	-2,285	-11.3%
Union	23,698	26,685	-2,987	-11.2%
Walz	38,555	43,779	-5,224	-11.9%
West Park	47,567	59,470	-11,903	-20.0%
Woodland	24,098	26,181	-2,083	-8.0%
Mobile Unit	26,789	23,467	3,322	14.2%
TOTALS	793,494	893,577	-100,083	-11.2%

* Broadway Branch Library permanently closed its doors to the public on November 16, 2012.

CLEVELAND PUBLIC LIBRARY
2013 COLLECTION STATISTICS

FORMAT	MAIN COLLECTION	BRANCH COLLECTION	TOTAL COLLECTION
Books	2,741,959	531,465	3,273,424
Bound Periodicals	268,390	0	268,390
Computer Media	1,909	382	2,291
Government Documents	591,982	0	591,982
Maps	54,435	0	54,435
Microforms	4,607,611	0	4,607,611
Photographs, Pictures	1,384,268	0	1,384,268
Sheet Music	18,000	0	18,000
Sound Recordings	54,998	95,366	150,364
Video	61,448	124,948	186,396
TOTAL ITEMS	9,785,000	752,161	10,537,161

TOTAL SYSTEM TITLES: 2,462,958