

CLEVELAND PUBLIC LIBRARY

Finance Committee Meeting

May 16, 2017

Trustees Room

Louis Stokes Wing

12:00 Noon

Present: Ms. Butts, Mr. Seifullah, Mr. Corrigan, Mr. Hairston, Ms. Washington,  
Mr. Parker, Ms. Rodriguez (arrived, 12:08 p.m.)

Absent: None

Mr. Seifullah called the Finance Committee Meeting to order at 12:04 p.m.

**FINANCE COMMITTEE MEETING** (Mr. Seifullah, Chair)

Present: Alan Seifullah, Chair, John Hairston, Thomas Corrigan, Mr. Parker

Absent: None

**Fifth Amendment to the Year 2017 Appropriation**

Carrie Krenicky, Chief Financial Officer, stated that during this meeting, Trustees will learn about grants that the Board will consider to accept. Therefore, we are going to certify the Revenue in hopes that the Board will accept those grants. In certifying the revenue, we will then appropriate the revenue for a grant from the Cleveland Foundation for the Martin Luther King, Jr. Branch Design Competition in the amount of \$93,000 and a PLA grant for Summer Internships in the amount of \$10,500. This appropriation also reflects a transfer in the General Fund between Salaries & Benefits into Capital Outlay for access control needs. We need access control in Fine Arts and the Cleveland Digital Public Library, Louis Stokes Wing 4<sup>th</sup> floor, and in the IT storage bench room.

In response to Ms. Washington's inquiry, Ms. Krenicky explained that staff swipe cards were a part of the access control system.

Mr. Hairston motioned that this item would go to the full Board for approval. Mr. Parker seconded the motion, which passed unanimously by roll call vote.

**Year 2018 Tax Budget**

Carrie Krenicky, Chief Financial Officer, stated that the Year 2018 Tax Budget documents the Library's needs for \$52,100,000 from tax sources that consists of \$31,100,000 in property tax and \$21,000,000 from the Public Library Fund. This will go before the Cleveland Metropolitan School District Board at their meeting in June.

Mr. Seifullah motioned that this item would go to the full Board for approval. Mr. Hairston seconded the motion, which passed unanimously by roll call vote.

Resolution to Authorize Annual Expenditure for 2017 for Maintenance on the Multi-Function Devices with Xerox Corporation

Carrie Krenicky, Chief Financial Officer, stated that the Library's current maintenance agreement with Xerox expired on May 1, 2017, and the Library desires to obtain maintenance from Xerox for the Multifunction Devices on a month-to-month basis at the same rates of the Service Agreement for the remainder of 2017 while the Library researches options and vendors to provide maintenance services.

This resolution is asking the Board to authorize an annual amount not to exceed \$67,000 for maintenance on the Library's (50) Multi-Function Devices which is estimated at the current copies that we have done in the past. Black and white prints are \$0.012 per print, and color prints are \$0.08 per print.

Ms. Washington asked if there was a particular reason to research options for a new vendor.

Ms. Krenicky stated that the Library may be able to secure a better cost for these services with another vendor.

Mr. Seifullah motioned that this item would go to the full Board for approval. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote.

Resolution to Accept Grant from the Cleveland Foundation to Host a Design Competition in Partnership with LAND Studio for the New Martin Luther King Jr. Branch

Joyce Dodrill, Chief Legal Officer, stated that the Library applied for a grant from the Cleveland Foundation to host a design competition that will culminate in the selection of a qualified architectural firm/design team to implement designs for the future new Martin Luther King, Jr. Branch. The grant in the amount of \$93,000 was approved. The Library is currently negotiating an agreement with LAND Studio, who has experience, to partner with the Library in this effort and assist in the day-to-day management of this process.

Ms. Dodrill stated that architectural firms and stakeholders are putting together an evaluation committee. A schedule is being prepared. We are hoping to continue the process through the summer so that the Board can review presentations from three top architects in the fall and make a final selection.

Ms. Rodriguez asked who would comprise the evaluation committee.

Ms. Dodrill stated that although the composition has yet to be determined, we may wish to consider having a Board representative on the committee. There will be community advisors on the committee who are architect students studying at Kent State. LAND Studio will also make recommendations on who may be beneficial to the committee.

Mr. Hairston asked for clarification on the budgetary cost for the process.

Ms. Dodrill stated that the three architectural firms who will be selected to present will receive a stipend for travel expenses and the time required to create the prototype. Other administrative costs will go to LAND Studio. The Library will also engage David Jurca, Kent State University's Urban Design Collaborative, who will assist with community communications.

Mr. Hairston asked if staff could investigate the participation of Cleveland School of Architecture & Design in the process.

Director Thomas confirmed that the Cleveland School of Architecture & Design located in the John Hay building will be a part of the process.

Mr. Seifullah motioned that this item would go to the full Board for approval. Mr. Parker seconded the motion, which passed unanimously by roll call vote.

#### Resolution to Accept Grant from the Public Library Association to Host a 2017 Summer Internship

Director Thomas stated that there have been discussions on how to attract more people of color into librarianship. As a result, the Public Library Association (PLA) received funding from the Institute of Museum and Library Services to launch the Inclusive Internship Initiative, which seeks to introduce young people from diverse backgrounds to careers in librarianship.

The Cleveland Public Library applied for and was selected to host two 2017 Summer Interns; a high school sophomore, junior or senior from diverse backgrounds. The PLA will issue the Cleveland Public Library a check for \$10,500 to pay the selected interns as a full-time temporary sub from June 5 through August 11. The selected interns will work directly with John Skrtic, Director of Public Services, who will mentor the interns and engage them with multiple facets of library life, from administration to programming to user services.

Director Thomas stated that the interns will also develop and execute a connected learning project that will meet the Library's needs and develop the interns' existing skills by integrating their personal interests, peer relationships and achievement in academic, civic or career relevant areas.

Director Thomas further stated that with the \$800,000 grant that was given to PLA, 50 junior and senior high school students from across the country will be selected for internships at libraries around the country and will also travel to Chicago and Washington, DC to the Library of Congress as a part of their experience.

This resolution authorizes the Library to accept this grant from the Public Library Association, in the amount of \$10,500 to be used to host two 2017 Summer Interns.

Ms. Butts asked how the Library publicized this opportunity.

Director Thomas stated that our Children's Librarians were asked to share this information with perspective applicants in their Branches.

Mr. Seifullah motioned that this item would go to the full Board for approval. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote.

#### Resolution to Renew OCLC Cataloging, Worldshare ILL and Access Subscription Services

Carrie Krenicky, Chief Financial Officer, stated that this resolution authorizes the Library to renew its subscription for the period of July 1, 2017 through June 30, 2018 for OCLC Cataloging and Metadata Subscription of \$239,095.84 and OCLC WorldShare ILL Subscription of \$6,673.05, for a total amount not to exceed \$245,768.89.

In response to Mr. Corrigan's inquiry, Ms. Krenicky stated that this reflects a 3.4% increase from last year.

Mr. Corrigan asked if CLEVNET benefited from these services or if they were for the Library's public research collection from which CLEVNET indirectly benefits.

Sandy Jelar Elwell, Acting Director of Technical Services, stated that the Cataloguing Department uses it to do the cataloguing for the Library and CLEVNET as well.

Mr. Seifullah motioned that this item would go to the full Board for approval. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote.

#### Resolution to Amend Agreement with Family Connections of Northeast Ohio

Carrie Krenicky, Chief Financial Officer, stated that the Library's current agreement with Family Connections expires on May 31, 2017. In October, 2015, the Board approved a grant received from Saint Luke's Foundation in the amount of \$120,000. In order to utilize funds which remain, Family Connections has proposed to continue the literacy playroom sessions at the Woodland Branch three times a week for two hour sessions each for a period of one year commencing June 1, 2017 and ending May 31, 2018.

The cost to the Library for these services to operate the literacy playroom at the Woodland Branch will be \$41,364.51 and will be paid from a grant received from the Saint Luke's Foundation which is contingent on receipt from the Library of a progress report. The grant was paid to the Library through the Friends of the Cleveland Public Library.

Mr. Parker asked for a status on the success of the literacy playroom at the branch.

Aaron Mason, Assistant Director, Outreach & Programming Services, stated that the playroom is doing well as some services have been expanded and has become more popular in the community that surrounds it. This is evidenced by the increase in attendance.

Mr. Mason stated that he was informed that a group of families that include 16-20 parents and children will be traveling from the Woodland Branch to visit the Cleveland Museum of Natural History.

Mr. Seifullah motioned that this item would go to the full Board for approval. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote.

Resolution Authorizing Agreement with Bravo Wellness LLC for Wellness Incentive Program Services and Amending Agreement with Arthur J. Gallagher & Co.

Joyce Dodrill, Chief Legal Officer, stated that this resolution seeks to amend the agreement with Bravo Wellness LLC for Wellness Incentive Program Services and Amending Agreement with Arthur J. Gallagher & Co. for an extension of another two years.

The BRAVO Wellness Incentive Program has been very successful and Arthur J. Gallagher & Co., the medical benefits consultant, has agreed to charge the Library the same rate of \$33,600 per year. The Library has been charged this rate for the last 3-4 years. Gallaher has also agreed to pay the cost of the BRAVO agreement, which is approximately \$70,000, as long as they continue to get the commissions that they receive from Medical Mutual for the Library's book of business. Because this covers the total amount of the contract so far, the Library does not have to pay anything not covered by the commission received by Gallagher.

Ms. Dodrill stated that this is a good deal for the Library and Gallagher has asked for a two year commitment rather than a one year commitment.

Mr. Seifullah motioned that this item would go to the full Board for approval. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote.

Resolution Approving Budget and Authorizing Competitive Bidding for Glenville Parking Lot

Joyce Dodrill, Chief Legal Officer, stated that the Cuyahoga County Land Bank gave the Library property for the purpose of constructing an additional parking lot for the Glenville branch . Originally, the Library estimated that the cost of constructing the additional parking lot would range between \$50,000 and \$80,000.

Ms. Dodrill stated that the Library selected Riverstone Inc. from among the qualified design firms on file to design the parking lot at the cost of \$6,875.00. Riverstone has prepared a design for the parking lot, and based on the design, estimates the cost of construction to be \$81,085.00. This sum does not include permitting costs, contingency, or inspection fees.

This resolution is requesting that the Board approve a budget of \$90,000.00 to cover the cost of design, construction, and anticipated additional costs for the parking lot.

Ms. Washington asked if the Library would be receiving any financial assistance from the City.

Ms. Dodrill stated that no assistance is expected from Councilman Conwell's office. The Department of Economic Development, when asked, stated that for assistance, the Library would be required to make this a public parking lot as well as meet other requirements. The reason that we are concerned about that option is because a gentleman has purchased apartment buildings next door to the parking lot. This gentleman has previously expressed interest in the parking lot for his senior housing facility. At some point, the Library may have to fence the parking lot so that it remains available and restricted for library patrons only. Currently, there is no plan for a fence which means the lot will be available for anyone to park in.

In response to Ms. Butts' inquiry, Ms. Dodrill confirmed that the Library has title to the property.

Mr. Seifullah recommended that the Library erect a sign clarifying that the parking lot is strictly for the use of Glenville Branch patrons.

Mr. Hairston asked if the Library would competitively bid this project.

Ms. Dodrill stated that the project would be competitively bid and the Library would select the lowest responsible bidder.

In response to Mr. Hairston's inquiry regarding diversity, Ms. Dodrill stated that the Library would consider minority firms to the extent it can legally.

Mr. Seifullah motioned that this item would go to the full Board for approval. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote.

Resolution Approving Public Library Fund Allocation Agreement Commencing January 1, 2018 and Terminating December 31, 2021

Director Thomas stated that this is an extension of the past PLF agreement with nine (9) independent free public library systems in Cuyahoga County that entered into an agreement with the Cuyahoga County Budget Commission setting forth the percentage of the total County Public Library Fund ("PLF") that each library was to receive annually.

This resolution approves an agreement commencing on January 1, 2018 and terminating on December 31, 2021 on the terms and conditions set forth in the agreement which provides that the percentage of PLF to be allocated to the Cleveland Public Library under the new agreement is **41.18430%** to be applied to PLF distributions up to the amount distributed from the LLGSF in 2007, and **31.17%** to be applied to PLF distributions in excess of the amount distributed from the LLGSF in 2007.

Director Thomas stated that although there was some discussion about the formula, the nine libraries agreed to continue the agreement. There is strength and support in being a CLEVNET member library. Cleveland Public Library serves as the research library for the community.

Each of the nine representing library systems is requested to have the agreement approved by their respective boards indicating their support of the agreement.

Finally, Director Thomas stated that this is a four year agreement. The census will be complete in 2020 and population numbers can be reviewed to consider the next agreement.

Mr. Siefullah asked if any boards have taken action.

Director Thomas stated that when the agreement was discussed, some library directors were anticipating board meetings in the near future and did not foresee any problems with passing the resolution. However, results from those boards are unknown at this time.

Mr. Corrigan stated that when he first joined the Library Board, the nine library systems spent \$3,000,000 on legal fees to decide funding distribution.

After Mr. Corrigan thanked Director Thomas and staff for their work on continuing this agreement, Mr. Seifullah motioned that this item would go to the full Board for approval. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote.

#### Resolution Approving Conveyance of Real Property to the African American Museum

Joyce Dodrill, Chief Legal Officer, stated that the Library was contacted by Francis Caldwell representing the African American Museum, requesting that the Library transfer real property containing a parking lot adjacent to the Museum to provide parking for the museum.

Ms. Dodrill stated that on April 19, 1984, the Board of Trustees of the Cleveland Public Library adopted a resolution approving the sale of the former Treasure House branch at 1765 Crawford Road, Cleveland, Ohio to the Afro-American Cultural and Historical Society, now known as the African American Museum. Because the Library supported the Museum with the sale of the former branch, it seems appropriate to transfer the parking lot as requested.

Mr. Seifullah asked why the parking lot was not given to the Museum with the former branch.

Ms. Dodrill explained that it may have been an oversight.

Mr. Corrigan gave a description of the land and the parking lot.

Ms. Dodrill stated that the parking lot was approximately 600 square feet and valued at approximately \$7,000.

Ms. Dodrill stated that for the Library Board to convey the parking lot for the cost of \$1.00, it must establish that the use for a valid public purpose and is consistent to what was done in 1984.

Mr. Hairston motioned that this item would go to the full Board for approval. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote.

Resolution Approving Agreement with A Cultural Exchange, Inc. for Cleveland Public Library Membership Card Drive

Director Thomas stated that as a part of the ConnectEd Challenge, the Library intended to ensure that every child in the City of Cleveland had a library card. Unfortunately, the Library was not as successful as originally intended. The Library attempted to work with CMSD

Director Thomas introduced Deb McHamm, President, A Cultural Exchange, Inc., and stated that he has had discussion with her about her ability to work with CMSD on this effort to distribute library cards to at least 75% of all CMSD students.

Mr. Seifullah asked if the library card distribution effort would only target students in CMSD schools.

Director Thomas indicated that although the effort would be initially target CMSD students, he is hopeful to reach students in other schools as well.

Mr. Hairston stated that there are some charter and parochial school students who also need the library and the books, materials and services it provides.

Mr. Siefullah asked Ms. McHamm if it would be possible to involve radio and television stations to support the Library in this effort at no cost to the Library.

Ms. McHamm thanked the Board for this opportunity to partner with the Library to ensure that every child has access to the best books that the Library offers.

Ms. McHamm confirmed that radio and television stations and other media outlets could be involved in this effort.

Ms. McHamm stated that CEO Gordon was also supportive.

Ms. Butts asked what were past difficulties in distributing library cards to students.

Director Thomas stated that the Library has had difficulties in the execution. Although approval was granted for card distribution, cards were sent to CMSD distribution centers and never reached the students. If the cards reached the schools, they were not distributed to the students. Follow up is necessary to ensure that the library cards reach the students.

Mr. Corrigan motioned that this item would go to the full Board for approval. Mr. Seifullah seconded the motion, which passed unanimously by roll call vote.

Resolution A Resolution Declaring It Necessary to Renew All of an Existing 5.8-mill Tax Levy for the Purpose Of Current Expenses and Increase That Levy By 1.0 Mill, and Requesting the Cuyahoga County Fiscal Officer to Certify the Total Current Tax Valuation of Cleveland Municipal School District and the Dollar Amount of Revenue That Would Be Generated By That Levy

Director Thomas stated that the Advocacy Taskforce provided the Board with a recommendation for a levy increase by 1.0 mill with the opportunity for staff to provide information for the Board to examine the possibility of a levy increase of more than 1.0 mill.

Joyce Dodrill, Chief Legal Officer, clarified that we are looking at renewing the 5.8 mill levy and extending the time from a 5 year period to continuing period of time. The Advocacy Taskforce recommendation was for a 1 mill increase.

Ms. Dodrill gave a detailed PowerPoint presentation exploring the pros and cons of 1 mill vs. 2 mill increase to the 5.8 mill levy.

Ms. Dodrill stated the following were benefits of a 1 mill increase:

- 1 mill increase and continuing levy will generate an additional \$4 million annually
- Allows Library to accomplish “Phase 1” goals

Ms. Dodrill reviewed the following “Phase 1” goals to be accomplished by 1 mill increase:

- Extend operating hours and create high tech center in one “regional” branch in each of the five Districts;
- Allocate \$1 million annually in the Building and Repair fund for ongoing capital maintenance; and
- Pledge \$3 million annually to support a \$25 Million PLF Note issue with 10-year maturity at 3.5% interest rate; OR
- Pledge \$3 million annually to support a \$46 Million PLF Note issue with a 25-year maturity at 4% interest rate

Director Thomas stated that 1 mill provides limited funds for the Library to offer a bold plan to the community. We could extend operating hours in selected branches.

Ms. Butts asked if Sunday hours would be an option.

Director Thomas stated that it could mean Sunday hours but we could not offer them at all of our branches. We could go to a regional system and possibly extend the hours from 10:00 a.m. – 9:00 p.m. each day; ensuring the availability of tech centers and youth spaces in one identified branch in each respective region. However, conversations will need to be held with the Union regarding Sunday hours.

Ms. Dodrill stated that the debt issuance from 1 mill levy increase can be used to fund the following capital projects:

- Safe, Warm and Dry (10 buildings) – *Estimated Cost: \$5 Million*
- South Branch Renovation – *Estimated Cost: \$3.5 Million*
- New Martin Luther King, Jr. Branch – *Estimated Cost: \$4.8 Million*
- Deferred Maintenance of Other Facilities, including roof replacement, HVAC, etc. – *Estimated Cost: \$11+ Million*
- Other Critical Capital Projects
  - *Glenville Parking Lot (Potential Cost: \$90,000)*
  - *Walz and West Park Branch Retaining Walls (Potential Cost: \$50,000 - \$100,000)*

The total estimated cost of capital projects: \$25 Million (approximately)

Ms. Dodrill reviewed the following detriments of 1 mill increase:

- Levy would not provide sufficient funding for “Phase 2” Community Vision and long term capital projects
- Separate, voted bond issue would be required to be placed on the ballot in subsequent years in order to raise funds for “Phase 2” Community Vision and long term capital projects

Ms. Washington stated that with the results of the survey, it appeared that a 1 mill increase would be passed by voters. This would give us limited funds to accomplish some things but not much more beyond that.

Director Thomas stated that although this would not allow the Library to present a bold plan to the community, we could renovate five buildings and create extra hours at those buildings. Many of these things are already budgeted and will happen fairly quickly. However, there will not be enough funds to accomplish the goals for the Community Vision Plan.

Ms. Dodrill explained the following benefits of benefits of 2 mill increase:

- 2 mill increase and continuing levy will generate an additional \$8.1 million annually
- Allows Library to complete “Phase 1” Goals
- Library can allocate \$2.5 million annually in the Building and Repair fund for on-going capital maintenance;
- Library can pledge \$5.6 million annually to support an \$80 million PLF note issue with 25-year maturity at 4.0% interest rate; and
- Library Can accomplish “Phase 2” Community Vision Goals

Ms. Dodrill reviewed the following “Phase 2” Community Vision Goals:

- Phase 2 goals and projects can be identified once Kent State’s Cleveland Urban Design Collaborative completes the Community Vision process for neighborhoods in Groups 2 and 3, has provided a report, and the Board has rendered decisions for the future of neighborhood library branches
- Community Vision Report is expected in July 2017
- CUDC has so far identified the following options for the Board’s Consideration:
  - *Renovate Sterling branch and construct a possible addition*

- *Renovate the Fleet branch and construct a possible addition*
- *Replace E. 131st Street and Mount Pleasant branches with a newly-constructed branch*
- *Renovate or relocate the South Brooklyn branch*

Total Cost: Undetermined

Ms. Dodrill stated that once the final report has been completed, the Board will have the option to consider the recommendations and make decisions about the future of our branches.

Timothy Diamond, Chief Knowledge Officer, stated that Group 3 will be wrapping up in a couple of weeks with the second round of public meetings.

In response to Ms. Butts' inquiry, Mr. Diamond confirmed that the architect will be meeting with the community to share South Branch renovation plans on May 31, 2017.

Mr. Seifullah asked if the Library owns additional land around the Sterling Branch.

Director Thomas stated that CMHA has the space next door to Sterling. CMHA has indicated in community meetings their willingness to conveying the property to the Library if the Library had plans to utilize the land.

Ms. Butts asked for a status on the plans offered by Tri-C.

Director Thomas stated that those plans were not well accepted by the Sterling community.

Ms. Butts asked if there was a complete list of all deferred maintenance projects.

Eric Herman, Capital Projects Manager, stated that the Westlake Reed Leskosky report is the only document available that contains the comprehensive list. Unfortunately, this report is now five years old.

Ms. Dodrill stated that Mr. Murdock has identified all of the maintenance concerns that need to be immediately addressed including roof repairs.

Mr. Murdock stated that there are many roofs that need immediate attentions such as Lake Shore facility, Sterling and West Park branches. These roof repairs are expensive.

Director Thomas stated that there are many deferred maintenance issues that need to be addressed. Many of the previous renovations have been done prior to 1990.

Ms. Dodrill stated that the deferred maintenance totals approximately \$11 million plus and includes a number of roofs.

Ms. Dodrill spoke about the possibility of avoiding a voted bond issue and indicated that if a 2 mill levy increase is passed, the Library may not have to go back to the voters for a separate bond issue to finance Community Vision or other long term capital projects that the Library

identifies as necessary. However, Ms. Dodrill noted that even with a 2 mill levy increase, we will only be able to issue about \$80 million in PLF notes assuming that we will put \$2.5 million in our annual fund each year. This means that our Community Vision Projects, if they were to exceed \$80 million, we would have to go to the voters for bonds.

Ms. Krenicky noted that the \$80 million would also include the deferred maintenance that would have to be paid out. We would have to deduct \$25 million first for deferred maintenance and the remaining balance would go to the Community Vision Projects.

Director Thomas noted that in the Burges survey, the community did not request new buildings. The community asked that the existing buildings be nicer. Renovations can sometimes cost more than new buildings. We could examine what requirements are necessary to get the buildings to acceptable standards then identify the budget that will support those efforts.

Discussion continued about expanding the library by partnering with CMSD as they build school buildings.

Director Thomas noted that these potential partnerships create opportunities for additional funding.

Director Thomas stated that the West Park YMCA has indicated interest in partnering with the Library as they build their new facility. These partnerships create opportunity for discussion.

Mr. Hairston asked if the levy would be supported during the election especially with so many individuals and issues on the ballot.

Ms. Washington acknowledged the additional information presented, and asked if the Board would continue with a safe route and go with the 1 mill increase or become more bold with our approach and go with the 2 mill increase. Although neither scenario is perfect, the 2 mill increase will offer the Library more funding. The politics and strategy around the decision will be worked out as done in previous years.

Ms. Butts and Ms. Rodriguez expressed their preference for the more bold approach to support the 2 mill increase.

Mr. Corrigan asked for clarification on the continuing levy.

Ms. Dodrill confirmed that with the continuing levy, the Library would never again have to return to the voters after its passage the 7.8 mil.

Mr. Corrigan stated that he was concerned that no one identified that as an issue.

Ms. Washington stated that there seemed to be much support for the continuing and not capping the years.

Mr. Corrigan asked if the Library was likely to encounter resistance from opinion makers such as the Plain Dealer or partnerships.

Ms. Washington restated that this comes down to strategy and the Library's ability to communicate it.

Ms. Rodriguez stated that with these immediate repairs, voters will see where their money is going.

Director Thomas stated that in the survey, Burgess asked "do you believe the Library has enough money". Over 50% responded "no" and 30% responded "absolutely no". This 80% informs us that the community recognizes the important services the Library provides and also sees the condition of our facilities that need attention.

Ms. Dodrill explained the following detriments of 2 mill increase:

Higher millage may be difficult to pass. Total levy ask would be 7.8 mill

- No research was performed by Burges to determine feasibility of community support
- Not certain that 2 mill increase would cover all costs of Community Vision projects, which would require Library to return to ballot to ask for bond issue later

Ms. Dodrill reviewed the follow cost to tax payers

- 1 mill increase will cost a \$100,000 home owner an additional \$35 per year, and a \$50,000 homeowner an additional \$17.50 per year.
- 2 mill increase will cost a \$100,000 homeowner an additional \$70 per year, and a \$50,000 homeowner an additional \$35.00 per year.

Ms. Rodriguez asked Ms. Washington what was the preference of the Advocacy Taskforce between the 1 mill and 2 mill levy increase.

Ms. Washington stated that the Advocacy Taskforce was open to exploring the 2 mill levy increase. It becomes the pleasure of the Board to make the final decision.

Ms. Rodriguez stated that there appears to be support of the Finance Committee to amend the resolution to indicate the 2 mill levy increase.

Mr. Corrigan motioned to amend this current resolution Exhibit 14 to change it from 1 mill to 2 mill and that this item would go to the full Board for approval as amended. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote.

Ms. Rodriguez asked that the Board be forwarded information on the PLF notes for educational purposes.

### Resolution Approving Construction of Repair to West Park Branch Retaining Wall

Joyce Dodrill, Chief Legal Officer, stated that the façade of the retaining wall that supports a portion of the exterior walkway leading to the book drop and basement exit of the West Park Branch is partially collapsed and poses a potential threat to the safety of Library employees and patrons. Immediate action is required in order to stabilize the wall and to prevent further damage and deterioration.

Ms. Dodrill stated that the Library has asked that Mid-State Restoration, Inc. to provide a proposal covering temporary repair measures for the West Park Branch retaining wall. Mid-State proposes to demolish a portion of the retaining wall, add a railing at the top of the wall, and waterproof the remaining portion of the retaining wall. Although the final estimate was not available at the time of the Finance Committee Meeting, Mid-State is in the process of developing an estimate for the cost of the work.

Due to the emergency nature of this needed repair, this resolution requests that the Board approve expenditures up to the sum of \$50,000.00 to engage the services of Mid-State Restoration, Inc. to repair the retaining wall, with the understanding that the Fiscal Officer will report the cost of the repairs to the Board at its next regularly scheduled meeting. Although we believe that the estimate will come under \$50,000, the Board's authorization is needed so that work can begin as soon as possible.

Director Thomas thanked John Skrtic, Director of Public Services, for his work fielding complaints and communicating to the community regarding the status of repairs to the retaining wall.

Mr. Seifullah motioned that this item would go to the full Board for approval. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote.

### Resolution to Purchase Air Conditioning Unit for Mount Pleasant Branch

Carrie Krenicky, Chief Financial Officer, stated that on or about March 1, 2017, the air conditioning unit on the roof of the Mount Pleasant Branch of the Cleveland Public Library was vandalized and stripped of metal for scrap.

Ms. Krenicky stated that the Library received three quotes for the sale and installation of a rooftop heating and air conditioning unit. The cheapest one is from Synergy, LLC, in the amount of \$29,300.00.

Ms. Rodriguez asked if preventive measures were in place to avoid incidents such as these from reoccurring.

Tim Murdock, Director of Property Management, explained that the ladder located outside of the building will be relocated to prevent access to the roof and electronic motion detectors will be installed.

Mr. Seifullah motioned that this item would go to the full Board for approval. Mr. Corrigan seconded the motion, which passed unanimously by roll call vote.

Mr. Seifullah adjourned the meeting of the Finance Committee at 1:23 p.m.